

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



REGULAR MEETING
6:00 P.M. MONDAY
APRIL 23, 2018
COWLES COUNCIL CHAMBERS

MAYOR BRYAN ZAK
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
COUNCIL MEMBER CAROLINE VENUTI
COUNCIL MEMBER RACHEL LORD
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK MELISSA JACOBSEN

REGULAR MEETING AGENDA

Worksession 4:00 p.m., Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mayor Zak requests excusal (timely notice given)

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

- A. South Peninsula Hospital Healthcare Week, May 6 -12, 2018
- B. Week of the Young Child, April 22-28, 2018
- C. Chamber of Commerce Clean Up Day, May 5, 2018
- D. Municipal Clerk's Week, May 6-12, 2018
- E. Bike Month, May 2018

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special and Regular Meeting Minutes of April 9, 2018. City Clerk. Recommend adoption.
- B. **Memorandum 18-044** from Mayor Re: Appointment of David Lewis to the Parks Art Recreation & Culture Advisory Commission.
- C. **Memorandum 18-046** from Special Projects & Communications Coordinator Carroll Re: CIP & Legislative Request Schedule
- D. **Ordinance 18-20**, An Ordinance of the City Council of Homer, Alaska, Repealing Homer City Code 19.04.050 “Cemetery Lot Deeds – Issuance by City” and 19.04.050 “Cemetery Lot Deeds – Transfer or Assignment”. City Clerk. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.

Memorandum 18-047 from City Clerk as backup

- E. **Ordinance 18-21**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 4.10.010(a) “Declaration of Candidacy - Time” and Homer City Code 4.20.010 “Election Board” to Allow Students at Least 16 Years of Age and Qualified Through the Youth Vote Ambassador Program Outlined in Alaska Statutes 15.10.108 to Serve as Election Judges in City Elections. City Clerk. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.
- F. **Ordinance 18-22**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Commercial Vessel Passenger Tax Program Pass Through Grant from the Kenai Peninsula Borough for Calendar Year 2017 in the Amount of \$31,532.50 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.
- G. **Ordinance 18-23**, An Ordinance of the City Council of Homer, Alaska Alaska Accepting and Appropriating an FY 2015 State Homeland Security Program Reallocation Grant for

an Amount not to Exceed \$51,912.00 to Replace Mobile Radios in the City's Radio Communication System and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.

- H. **Resolution 18-038**, A Resolution of the City Council of Homer, Alaska Amending the Hickerson Memorial Cemetery Policy Updating Definitions and Transferring a Plot Reservation, and the Fee Schedule Establishing a Fee of \$400 for Cremains Plots. City Clerk.

Memorandum 18-048 from City Clerk as back up

- I. **Resolution 18-039**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Apply for and Accept an Alaska Drinking Water Fund (ADWF) Loan for Phase II of the Homer Water Distribution/Storage Improvement Project in an Amount not to Exceed \$660,000. City Manager/ Public Works Director.

7. VISITORS

- A. Homer Early Childhood Coalition – “Red” Lisa Asselin (10 minutes)
- B. Opioid Task Force (10 minutes)
- C. Homer Steps-Up Citywide Community Walking Challenge - Derotha Ferraro (5 minutes)

8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS (10 minute limit per report)

- A. Borough Report
- B. Commissions/Board Reports:
1. Library Advisory Board
 2. Homer Advisory Planning Commission
 3. Economic Development Advisory Commission
 4. Parks Art Recreation and Culture Advisory Commission
 5. Port and Harbor Advisory Commission

9. PUBLIC HEARING(S)

- A. **Ordinance 18-18**, An Ordinance of the City Council of Homer, Alaska, Repealing Homer City Code 17.04.100, Subdivision after Levy of Assessment. Lord. Introduction April 9, 2018, Public Hearing and Second Reading April 23, 2018.

Memorandum 18-049 from Councilmember Lord as backup

- B. **Ordinance 18-19**, An Ordinance of the City Council of Homer, Alaska, Amending the 2018 Operating Budget by Authorizing the Expenditure of \$10,000 from the Old Middle School Depreciation Reserve Fund for the Purposes of Determining the Financial Resources Required to Use the Homer Education and Recreation Complex (HERC), if a Tenant is a Feasible Option and Entering into a Sole Source Contract with STANTEC to Provide Technical Expertise. Aderhold. Introduction April 9, 2018, Public Hearing and Second Reading April 23, 2018.

Ordinance 18-19(S), An Ordinance of the City Council of Homer, Alaska, Amending the 2018 Operating Budget by Authorizing the Expenditure of **no more than** \$10,000 from the Old Middle School Depreciation Reserve Fund for the Purposes of Determining the Financial Resources Required to Use the Homer Education and Recreation Complex (HERC), if a Tenant is a Feasible Option and Entering into a Sole Source Contract with STANTEC to Provide Technical Expertise. Aderhold.

10. ORDINANCE(S)

- A. **Ordinance 18-24**, An Ordinance of the City Council of Homer, Alaska, Amending the FY18 Operating Budget by Authorizing the Expenditure of an Additional \$79,452 from the Homer Accelerated Road & Trail Fund to Complete the Greatland Street Extension. City Manager/Public Works Director. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.

Memorandum 18-050 from Public Works Director as backup

- B. **Ordinance 18-25**, An Ordinance of the City Council of Homer, Alaska Amending the FY2018 Capital Budget by Appropriating \$102,500 from the Police Station Reserve for the Purpose of Funding 10% Design, Geotechnical Investigation and Site Survey for the New Police Station. Mayor/Council. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.
- C. **Ordinance 18-26**, An Ordinance of the City Council of Homer, Alaska Authorizing the City to Issue General Obligation Bonds in the Principal Amount of not to Exceed

\$5,000,000 to Finance Public Safety Operating and Infrastructure, Including Construction of a Police Station; Amending HCC 9.16.100 to Provide for an Increase in the Rate of City Sales Tax From 4.5% to 5.5% from June 1 through August 31, with .8% of the Increase Providing Funds to Pay Debt Service on the General Obligation Bonds and Expiring on August 31 of the Year when the City has Received Sufficient Funds from the Increase to Pay all of that Debt Service; and Submitting the Question of the Issuance of Such Bonds and Such Sales Tax Rate Increase to the Qualified Voters of the City at the October 2, 2018 Regular Election. Mayor/Council. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.

Memorandum 18-051 from City Manager as backup

- D. **Ordinance 18-27**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds in the Amount of \$5,000 from the Police Station Reserve Fund for a Public Information Campaign in Support of the Ballot Proposition to Issue General Obligation Bonds of \$5 Million Dollars to Finance the Construction of a Police Station and Provide for an Increase in the Rate of City Sales Tax from 4.5% to 4.8% with 0.25% of the Increase Providing Funds to Pay Debt Service on the General Obligation Bonds which will Expire on December 31 the Year when the City has Received Sufficient Funds from the Increase to Pay all of that Debt Service, Including Information that may Influence the Outcome of the Election on The Proposition. Smith. Recommended Dates: Introduction April 23, 2018, Public Hearing and Second Reading May 14, 2018.

11. CITY MANAGER'S REPORT

- A. City Manager's Report
- B. Bid Report
- C. Records Destruction Report

12. CITY ATTORNEY REPORT

13. COMMITTEE REPORT

- A. Employee Committee Report
- B. Americans with Disabilities Act Compliance Committee

14. PENDING BUSINESS

- A. **Resolution 18-036**, A Resolution of the City Council of Homer, Alaska, Establishing the Homer Education and Recreation (HERC) Task Force to Determine the Financial Resources Required to Use the Building and Leasing Space is a Feasible Option. Aderhold.
- B. **Resolution 18-037**, A Resolution of the City Council of Homer, Alaska, Amending the City of Homer Fee Schedule Under Library Fees to Increase Copy Fees. Smith.

Resolution 18-037(S), A Resolution of the City Council of Homer, Alaska, Amending the City of Homer Fee Schedule Under Library Fees to Increase Copy Fees. Smith.

Memorandum 18-052 from Library Director as backup

15. NEW BUSINESS

- A. **Memorandum 18-045** from City Clerk Re: Protest of Liquor License Renewal for Young's Downtown Restaurant & Inn

16. RESOLUTIONS

- A. **Resolution 18-040**, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Issue a Request for Proposals (RFP) for the Homer Education and Recreation Complex (HERC). Erickson.
- B. **Resolution 18-041**, A Resolution of the Homer City Council Amending the Fee Schedule under Port and Harbor Department and Port of Homer Terminal Tariff No. 1 to add a Parking Fee for Vehicles and Trailers Utilizing the Small Boat Harbor Public Launch Ramp. Smith.

17. COMMENTS OF THE AUDIENCE

18. COMMENTS OF THE CITY ATTORNEY

19. COMMENTS OF THE CITY CLERK

20. COMMENTS OF THE CITY MANAGER

21. COMMENTS OF THE MAYOR

22. COMMENTS OF THE CITY COUNCIL

23. ADJOURNMENT

The next Regular Meeting is Monday, May 14, 2018 at 6:00 p.m., Committee of the Whole at 5:00 p.m. in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.