

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



REGULAR MEETING
6:00 P.M. MONDAY
JUNE 25, 2018
COWLES COUNCIL CHAMBERS

MAYOR BRYAN ZAK
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
COUNCIL MEMBER CAROLINE VENUTI
COUNCIL MEMBER RACHEL LORD
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK MELISSA JACOBSEN

TENTATIVE
REGULAR MEETING AGENDA

Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

A. Mayoral Recognition - Parks and Recreation Month, July 2018

B. Mayoral Recognition - July 4th Parade

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special Meeting Minutes of May 29, 2018. City Clerk. Recommend adoption.
- B. **Memorandum 18-069** from Mayor Zak Re: Appointment of Ethan Benedetti to the Library Advisory Board as Student Representative
- C. **Memorandum 18-070**, from Deputy City Clerk Re: Confirming Election Judges for June 26th Special Election
- D. **Memorandum 18-071**, from Finance Director Re: 2019 Budget Schedule
- E. **Ordinance 18-30**, An Ordinance of the City Council of Homer, Alaska, Amending the 2018 Capital Budget by Appropriating \$35,911 from the Harbor Depreciation Reserve Fund for the Relocation of the Ramp 2 Harbor Backflow Prevention Facilities, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Recommended dates Recommended dates: Introduction June 25, 2018, Public Hearing and Second Reading, July 23, 2018.

Memorandum 18-072 from Public Works Director as backup

- F. **Ordinance 18-31**, An Ordinance of the City Council of Homer, Alaska, Amending the FY2018 Capital Budget by Appropriating \$473,829 from the Police Station Reserve for the Purpose of Funding 100% Design for the New Police Station Contingent Upon the Passage of Ballot Proposition 1 at the June 26. 2018 Special Election. Smith. Recommended dates: Introduction June 25, 2018, Public Hearing and Second Reading, July 23, 2018.
- G. **Resolution 18-056**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Execute a Memorandum of Agreement Between the City of Homer and the Alaska Department of Fish and Game for the Nick Dudiak Fishing Lagoon Handicap Ramp Improvements. City Manager/Public Works Director.

Memorandum 18-073 from Public Works Director as backup.

7. VISITORS

- A. Homer Steps Up Trophy Award to the City of Homer (5 minutes)
- B. Opioid Task Force (10 Minutes)

C. Legislative Update – Representative Seaton (10 minutes)

D. PWSRCAC Update – Robert Archibald (10 minutes)

**8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS
(10 minute limit per report)**

A. Borough Report

B. Commissions/Board Reports:

1. Library Advisory Board

2. Homer Advisory Planning Commission

3. Economic Development Advisory Commission

4. Parks Art Recreation and Culture Advisory Commission

A. Memorandum from Parks Art Recreation and Culture Advisory
Commission Re: City of Homer Safety Signage

5. Port and Harbor Advisory Commission

9. PUBLIC HEARING(S)

A. **Ordinance 18-12(A)**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.54.325, Standards for Recreational Vehicles in the Marine Commercial District and Marine Industrial District. Erickson. Introduction March 12, 2018, Refer to Advisory Planning Commission March 27, 2018, Public Hearing and Second Reading June 25, 2018.

Memorandum 18-074 from City Planner as backup

B. **Ordinance 18-16**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code Chapter 18.08, Codifying Certain Lease Policy and Procedures; Expanding Lease Review to include Recommendations by Appropriate City Commissions; Removing References to the Lease Committee; and Requiring Essential Lease Terms to be Approved by City Council. Erickson/Smith. Introduction March 27, 2018, Public Hearing and Referred to Port and Harbor Advisory Commission May 14, 2018, Public Hearing and Second Reading June 25, 2018.

Ordinance 18-16(S), An Ordinance of the City Council of Homer, Alaska, Repealing Homer City Code Chapter 18.08 and the Homer Property Management Policies and Procedures Manual and Reenacting Chapter 18.08 Codifying Certain Policies From The Property Management Manual, Clarifying Homer's Land Allocation Process, Expanding Lease Review to Include Additional Recommendations By Appropriate Commissions, Removing The Lease Committee, Removing the Requirement that all Leases may be Increased to Reflect Inflation as Determined in the Consumer Price Index, And Expanding Council's Role by Requiring it's Approval Prior To Execution of a lease, Early Termination of a Lease or Termination of Lease Negotiations. Erickson/Smith.

Memorandum 18-076(A) from City Manager as backup
Memorandum 18-035 from City Attorney as backup

- C. **Ordinance 18-29**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2018 Capital Budget by Appropriating up to \$5,200 from the Homer Accelerated Roads and Trails (HART) Fund for the Professional Design of an ADA Accessible Trail on City of Homer property known as Lot 7-A Nils O Svedlund Subdivision, (KPB Parcel #17719234) and Kachemak Heritage Land Trust (KHLT) property known as Lot 16 A-1 Nils O Svedlund Subdivision (KPB Parcel #17719231). Mayor. Introduction May 29, 2018 Public Hearing and Second Reading June 25, 2018.

10. ORDINANCE(S)

- A. **Ordinance 18-xx**, An ordinance of the City Council of Homer Alaska, Amending the 2018 Operating Budget by Authorizing the Expenditure of an Additional \$34,488.80 from the Water/Sewer Inventory Account for the Purchase of Concrete Septic Tanks. City Manager/Public Works Director. Recommended dates: Introduction June 25, 2018, Public Hearing and Second Reading, July 23, 2018.
- B. **Ordinance 18-xx**, An Ordinance of the City Council of Homer, Alaska, Authorizing the Expenditure of a Land and Water Conservation Fund Grant Funds and Expenditure of Accumulated and Future Commercial Passenger Vessel Funds via a Loan from the Port and Harbor Enterprise Fund as Matching Funds and to Complete the Ramp 2 Restroom Replacement Project. City Manager. Recommended dates: Introduction June 25, 2018, Public Hearing and Second Reading, July 23, 2018.
- C. **Ordinance 18-xx**, An Ordinance of the City Council of Homer, Alaska, Amending the 2018 Capital Budget by Appropriating \$3,500 from Police Department Reserves for the Purchase of a Traffic Speed Monitoring Device. Lord. Recommended dates: Introduction June 25, 2018, Public Hearing and Second Reading, July 23, 2018.

- D. **Ordinance 18-xx**, An Ordinance of the City Council of Homer, Alaska amending Homer City Code 3.05.005, Budget Assumptions, by Adding a Requirement the City Manager present the Council with information on Inflationary Pressures on the City Budget. Lord. Recommended dates: Introduction June 25, 2018, Public Hearing and Second Reading, July 23, 2018.

- E. **Ordinance 18-xx**, An Ordinance of the city council of homer Alaska authorizing the City Manager to apply for a FEMA Hazard mitigation grant and amending the FY 2018 capital budget by appropriating \$12,000 from the land reserves fund for technical assistance for the application. Erickson. Recommended dates: Introduction June 25, 2018, Public Hearing and Second Reading, July 23, 2018.

11. CITY MANAGER'S REPORT

- A. City Manager's Report

- B. Bid Report

12. CITY ATTORNEY REPORT

13. COMMITTEE REPORT

- A. Americans with Disabilities Act Compliance Committee

14. PENDING BUSINESS

- A. **Resolution 18-053**, A Resolution of the City Council of Homer, Alaska, Approving and Accepting the Donation from the Kachemak Bay Family Planning Clinic/R.E.C Room of a Mural by Dr. Michael Struam and Homer Lead on Youth Group to be Placed on the Exterior Wall of the Ben Walter's Park Restroom and Incorporating it into the City's Artwork Collection. City Clerk/PARCAC.

Memorandum 18-068 from Parks Art Recreation and Culture Advisory Commission as backup

- B. **Resolution 18-054**, A Resolution of the City Council of Homer, Alaska, Amending Resolution 18-036(A) Establishing the Homer Education and Recreation Complex (HERC) Task Force to Include a Representative from the Parks Art Recreation and Culture Advisory Commission. Mayor.

Resolution 18-054(S), A Resolution of the City Council of Homer, Alaska, Amending Resolution 18-036(A) Establishing the Homer Education and Recreation Complex (HERC) Task Force to **Expand Advisory Membership to** Include a Representative from the Parks Art Recreation and Culture Advisory Commission and **City Council to Serve as Non-Voting Members**. Erickson.

15. NEW BUSINESS

- A. **Memorandum 18-0xx** from City Clerk Re: Approval of a Natural Gas Assessment Deferral

16. RESOLUTIONS

- A. **Resolution 18-0xx**, A Resolution of the City Council of Homer, Alaska Awarding the Contract for the Fish Dock Waterline and Heat Trace Replacement Project to a firm to be determined in an amount to be disclosed, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Port Director.

17. COMMENTS OF THE AUDIENCE

18. COMMENTS OF THE CITY ATTORNEY

19. COMMENTS OF THE CITY CLERK

20. COMMENTS OF THE CITY MANAGER

21. COMMENTS OF THE MAYOR

22. COMMENTS OF THE CITY COUNCIL

23. ADJOURNMENT

Next Regular Meeting is Monday, July 23, 2018 at 6:00 p.m., Committee of the Whole at 5:00 p.m. and a Special Meeting July 2, 2019 at 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.