

# **ACTION AGENDA**

Monday, June 9, 2014  
Committee of the Whole  
Regular Meeting

## **COMMITTEE OF THE WHOLE AGENDA**

**1. CALL TO ORDER, 5:00 P.M.**

Mayor Wythe called the meeting to order at 5:00 p.m.

**2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

The agenda was approved by consensus of the Council.

**3. Michelle Drew, BDO, Auditor's Report**

**4. Water and Sewer Rates**

**5. CONSENT AGENDA**

**6. REGULAR MEETING AGENDA**

**7. COMMENTS OF THE AUDIENCE**

There was one who commented.

**8. ADJOURNMENT NO LATER THAN 5:50 P.M.**

Mayor Wythe adjourned the meeting at 5:51 p.m.

## **REGULAR MEETING AGENDA**

Session 14-17 a Regular Meeting of the Homer City Council was called to order on June 9, 2014 at 6:01 p.m. by Mayor Mary E. Wythe at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

**PRESENT:** COUNCILMEMBERS: BURGESS, HOWARD, LEWIS, ROBERTS,  
VAN DYKE, ZAK

STAFF: CITY MANAGER WREDE  
CITY CLERK JOHNSON

CITY ATTORNEY WELLS  
COMMUNITY & ECONOMIC DEVELOPMENT  
COORDINATOR KOESTER  
FINANCE DIRECTOR LI  
ACCOUNTING SUPERVISOR MOORE  
LIBRARY DIRECTOR DIXON  
PORT AND HARBOR DIRECTOR HAWKINS  
PUBLIC WORKS DIRECTOR MEYER

Department Heads may be called upon from time to time to participate via teleconference.

**2. AGENDA APPROVAL**

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The following changes were made:

**CONSENT AGENDA - Resolution 14-064(S)**, A Resolution of the City Council of Homer, Alaska, Approving the Reduction of Employee Health Insurance Premiums by Twenty Percent for the Period July 1, 2014 Through December 31, 2014. City Manager. (Amendment recommended by City Attorney.) **Resolution 14-066**, A Resolution of the City Council of Homer, Alaska, Approving a New Short Term Lease (Six Months) for Peninsula Scrap and Salvage on a Portion of Lot 12, Homer Spit Subdivision No 5, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. (Amendment recommended by City Attorney.) **CITY ATTORNEY REPORT** - Report for May 2014. **RESOLUTIONS - Resolution 14-060**, A Resolution of the Homer City Council Maintaining the Water and Sewer Fees at the 2014 Rate and Updating the Homer Fee Schedule Accordingly. City Manager/Finance Director. Letter from Kachemak City, re: sewer rates. **Resolution 14-067(S)**, A Resolution of the Homer City Council Awarding the Contract for the Parks, Art, Recreation and Culture (PARC) Needs Assessment to the Firm of Agnew::Beck Consulting, LLC of Anchorage, Alaska, in the Amount of \$40,000 and Authorizing the City Manager to Execute the Appropriate Documents.

The agenda as amended was approved by consensus of the Council.

**3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**

There were four who commented.

**4. RECONSIDERATION**

**5. CONSENT AGENDA**

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of May 27, 2014. City Clerk. Recommend adoption.
- B. **Memorandum 14-092** from Mayor, Re: Appointment of Lance Petersen to the Public Arts Committee.
- C. **Memorandum 14-093**, from City Clerk, Re: 2015 Proposed Budget Schedule.
- D. **Ordinance 14-26**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Appropriating \$100,000 From the General Fund/Fund Balance to Provide Matching Funds for Natural Gas Conversions at Senior Center Buildings and Facilities. Lewis. Recommended dates: Introduction June 9, 2014, Public Hearing and Second Reading June 23, 2014.

Moved to Ordinances.

- E. **Ordinance 14-27**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Appropriating Up to \$600,000 From the Port and Harbor Reserves as a Local Match for Repair, Replacement, and Rehabilitation of Infrastructure and Facilities at the Homer Small Boat Harbor Load and Launch Ramp. City Manager/Port and Harbor Director. Recommended dates: Introduction June 9, 2014, Public Hearing and Second Reading June 23, 2014.
- F. **Ordinance 14-28**, An Ordinance of the City Council of Homer, Alaska, Amending the 2014 Operating Budget by Appropriating \$179,892.97 From the Harbor Reserve Fund for the Local Match Associated With Deep Water Dock Feasibility Study and Authorizing the City Manager to Execute All Appropriate Documents. City Manager/Public Works Director. Recommended dates: Introduction June 9, 2014, Public Hearing and Second Reading June 23, 2014.
- G. **Ordinance 14-29**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Appropriating \$37,708 From the General Fund/Fund Balance to Fund a Permanent Part Time Administrative Assistant Position at Public Works. Burgess. Recommended dates: Introduction June 9, 2014, Public Hearing and Second Reading June 23, 2014.

- H. **Resolution 14-058**, A Resolution of the City Council of Homer, Alaska, Amending the Homer Public Library Circulation Policy. City Manager/Library Director. Recommend adoption.

Memorandums 14-088 and 14-098 from Library Advisory Board as backup.

- I. **Resolution 14-059**, A Resolution of the City Council of Homer, Alaska, Updating the Library Advisory Board By-Laws to Amend Article Four, Meetings, Section Two and Four and Article Five, Committees, Section One. City Clerk/Library Advisory Board. Recommend adoption.

Memorandum 14-089 from the Library Advisory Board as backup.

- J. **Resolution 14-061**, A Resolution of the City Council of Homer, Alaska, Requesting that the Alaska Department of Transportation and Public Facilities (ADOT/PF) Lower the Speed Limit on East End Road in the Vicinity of the Kachemak Bay Equestrian Horse Park, Establish a Cross Walk Across East End Road in that Area for Access to the Bike Trail, and Provide Signage Alerting Drivers to the Presence of the Horse Park. Howard/Lewis. Recommend adoption.

Moved to Resolutions.

- K. **Resolution 14-064**, A Resolution of the City Council of Homer, Alaska, Approving the Reduction of Employee Health Insurance Premiums by Twenty Percent for the Period July 1, 2014 Through December 31, 2014. City Manager. Recommend adoption.

**Resolution 14-064(S)**, A Resolution of the City Council of Homer, Alaska, Approving the Reduction of Employee Health Insurance Premiums by Twenty Percent for the Period July 1, 2014 Through December 31, 2014. City Manager. Recommend substitution and adoption.

Memorandum 14-091 from City Manager as backup.

Moved to Resolutions.

- L. **Resolution 14-065**, A Resolution of the City Council of Homer, Alaska, Approving Regulations Promulgated by the City Manager Which Establish a Speed Limit and Prohibit Parking Along the Roadway at Karen Hornaday Park. Howard/Lewis. Recommend adoption.

M. **Resolution 14-066**, A Resolution of the City Council of Homer, Alaska, Approving a New Short Term Lease (Six Months) for Peninsula Scrap and Salvage on a Portion of Lot 12, Homer Spit Subdivision No 5, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Recommend adoption.

**Resolution 14-066(S)**, A Resolution of the City Council of Homer, Alaska, Approving a New Short Term Lease (Six Months) for Peninsula Scrap and Salvage on a Portion of Lot 12, Homer Spit Subdivision No 5, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Recommend substitution and adoption.

N. **Resolution 14-069**, A Resolution of the Homer City Council Awarding a Sole Source Contract to the Firm of Intelligent Design, LLC of Anchorage, Alaska, in the Amount of \$65,835 to Complete the Conversion of the Water Treatment Plant, the Harbor Maintenance Shop, and Four Spit Restrooms to Natural Gas and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum 14-097 from Public Works Director as backup.

Ordinance 14-26 was moved to Ordinances A. (Howard)

Resolution 14-061 was moved to Resolution F. (Howard)

Resolutions 14-064 and 14-064(S) were moved to Resolutions G. (Burgess)

The consent agenda as amended was approved by consensus of the Council.

## 6. VISITORS

A. Michelle Drew, BDO, Auditor's Report, 10 minutes.

Michelle Drew, BDO Partner, provided an overview of the annual financial audit for 2013.

## 7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORTS                      REPORT/COMMISSION

A. **Mayor's Recognition** to HoWL for City Clean-Up Week

Mayor Wythe read and presented the recognition to representatives of HoWL.

B. **Mayor's Recognition** to Church on the Rock for Clean-Up of Karen Hornaday Park

Mayor Wythe read and presented the recognition to representatives of Church on the Rock.

- C. Borough Report
- D. Commissions/Board Reports:
  - 1. Library Advisory Board
  - 2. Homer Advisory Planning Commission
  - 3. Economic Development Advisory Commission
  - 4. Parks and Recreation Advisory Commission

Robert Archibald, Parks and Recreation Advisory Commissioner, commended HoWL and Church on the Rock for their clean-up work on Karen Hornaday Park. The old pavilion will soon be moved to another area of the park. The commission is planning Park Day for late July. It will include a historical talk on Coal Point and the coal railway that was established in the 1800's.

- 5. Port and Harbor Advisory Commission

Catherine Ulmer, Port and Harbor Advisory Commission reported everyone is working together and getting things done.

## 8. PUBLIC HEARING(S)

- A. **Ordinance 14-23**, An Ordinance of the City Council of Homer, Alaska, Authorizing the Conveyance of Lots 1, 2, 3, 4 and 5, Scenic View Subdivision No. 6 to Kachemak Bay Equestrian Association Inc. for Use as Part of an Equestrian Park, and Waiving the Appraisal of the Property and Sale of the Property for Fair Market Value. City Manager. Introduction May 27, 2014, Public Hearing and Second Reading June 9, 2014.

There was one who commented.

ADOPTED with discussion.

- B. **Ordinance 14-24**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 2.68.030 Proceedings of Commission, to Change the Meeting Schedule of the Parks and Recreation Advisory Commission. City Manager/Parks and Recreation Advisory Commission. Introduction May 27, 2014, Public Hearing and Second Reading June 9, 2014.

Memorandums 14-081 and 14-083 from Parks and Recreation Advisory Commission as backup.

There was no public testimony.

ADOPTED without discussion.

- C. **Ordinance 14-25**, An Ordinance of the City Council of Homer, Alaska, Amending the 2014 Operating Budget to Reallocate a Water Fund Capital Budget Item Expenditure at the Water Treatment Plant to Evaluate Alternatives to Reduce Disinfection By-Products in the Drinking Water. City Manager/Public Works Director. Introduction May 27, 2014, Public Hearing and Second Reading June 9, 2014.

Memorandum 14-087 from Public Works Director as backup.

There was no public testimony.

ADOPTED without discussion.

**9. ORDINANCE(S)**

- A. **Ordinance 14-26**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Appropriating \$100,000 From the General Fund/Fund Balance to Provide Matching Funds for Natural Gas Conversions at Senior Center Buildings and Facilities. Lewis. Recommended dates: Introduction June 9, 2014, Public Hearing and Second Reading June 23, 2014.

FAILED with discussion.

**10. CITY MANAGER'S REPORT**

- A. City Manager's Report
  - 1. Memorandum 14-094 from Community & Economic Development Coordinator, Re: Strategic Implementation Planning
  - 2. Memorandum 14-095 from Community & Economic Development Coordinator, Re: *Alaska: North to the Future* Update

Council provided positive feedback on the material Community and Economic Development Coordinator Koester has compiled for the *Alaska: North to the Future* edition that will showcase Homer.

The Strategic Implementation Planning will be scheduled later in the fall after the October election. Three different organizations are potential facilitators.

City Manager Wrede will bring an ordinance forward at the June 23<sup>rd</sup> meeting for traffic calming at Old Town. Funds will come from the HART program; cost estimates are not yet complete.

The Kachemak Bay Research Reserve got a reprieve to secure funding. They are working on finding a State partner, possibly the University of Alaska. A resolution will be forthcoming on June 23<sup>rd</sup> for the Council to ask the Governor and Fish and Game to show more urgency in resolving their funding issues

B. Bid Report

**11. CITY ATTORNEY REPORT**

A. Report for May 2014

**12. COMMITTEE REPORT**

A. Public Arts Committee

B. Permanent Fund Committee

C. Port and Harbor Improvement Committee

D. Employee Committee Report

E. Port and Harbor Building Task Force

F. Public Safety Building Review Committee

G. Vessel Haul-Out Task Force

**13. PENDING BUSINESS**

A. **Resolution 14-056** , A Resolution of the Homer City Council Amending the Parks and Recreation Advisory Commission Bylaws, Regular Meetings, Establishing a Regular Meeting Schedule of February Through June and August Through November;



Committees, Requiring City Council Approval to Form a Special Committee; and Special Meetings, to be Scheduled Only When Required to Complete Time Sensitive Business. City Manager/Parks and Recreation Advisory Commission. Postponed to June 9, 2014 to follow Ordinance 14-24.

Memorandums 14-081 and 14-083 from Parks and Recreation Advisory Commission as backup.

ADOPTED without discussion.

**14. NEW BUSINESS**

**15. RESOLUTIONS**

- A. **Resolution 14-060**, A Resolution of the Homer City Council Maintaining the Water and Sewer Fees at the 2014 Rate and Updating the Homer Fee Schedule Accordingly. City Manager/Finance Director. Recommend postponement to June 23, 2014 for a Public Hearing.

Memorandum 14-090 from City Manager as backup.

POSTPONED to June 23<sup>rd</sup> for a PUBLIC HEARING.

- B. **Resolution 14-063**, A Resolution of the City Council of Homer, Alaska, Expressing Support for the Alaska Department of Transportation and Public Facilities (ADOT/PF) Pioneer Avenue Rehabilitation Project Scope of Work and Providing Specific Comments. Mayor.

Amended Line 56 to add:

Pedestrian walkway islands will be painted into the road as opposed to raised.

State should consider flashing LED walkway signs and push activation for crosswalk signs.

ADOPTED as AMENDED with discussion.

- C. **Resolution 14-067**, A Resolution of the Homer City Council Awarding the Contract for the Parks, Art, Recreation and Culture (PARC) Needs Assessment to the Firm To Be Announced of City and State in the Amount To Be Disclosed and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk.

**Resolution 14-067(S)**, A Resolution of the Homer City Council Awarding the Contract for the Parks, Art, Recreation and Culture (PARC) Needs Assessment to the Firm of Agnew::Beck Consulting, LLC of Anchorage, Alaska, in the Amount of \$40,000 and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk.

ADOPTED Substitute Resolution 14-067(S) without discussion.

D. **Resolution 14-062**, A Resolution of the Homer City Council Opening the Regular City Council Meetings With Prayer. Zak.

FAILED with discussion.

E. **Resolution 14-068**, A Resolution of the Homer City Council Awarding a Sole Source Contract for Disinfection Byproducts Reduction Study on the Water Treatment/Distribution System to the Firm of HDR, Inc. of Anchorage, Alaska in the Amount of \$18,459 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Public Works Director.

Memorandum 14-096 from Public Works Director as backup.

ADOPTED without discussion.

F. **Resolution 14-061**, A Resolution of the City Council of Homer, Alaska, Requesting that the Alaska Department of Transportation and Public Facilities (ADOT/PF) Lower the Speed Limit on East End Road in the Vicinity of the Kachemak Bay Equestrian Horse Park, Establish a Cross Walk Across East End Road in that Area for Access to the Bike Trail, and Provide Signage Alerting Drivers to the Presence of the Horse Park. Howard/Lewis. Recommend adoption.

Mayor Wythe called for a recess at 7:30 p.m. and reconvened the meeting 7:35 p.m.

AMENDED: Line 36 and the title to read: that the Alaska Department of Transportation and Public Facilities lower the speed limit on East End Road eastward from the current 35 mph speed zone past the Kachemak Bay Equestrian Association road and past Jack Gist Park (Adams Drive) all the way to the western intersection of Bear Creek Drive and East End Road, place a crosswalk in the area to access the bike trail, and install signage indicating to motorists the presence of the Horse Park.

ADOPTED as AMENDED with discussion.

- G. **Resolution 14-064**, A Resolution of the City Council of Homer, Alaska, Approving the Reduction of Employee Health Insurance Premiums by Twenty Percent for the Period July 1, 2014 Through December 31, 2014. City Manager. Recommend adoption.

**Resolution 14-064(S)**, A Resolution of the City Council of Homer, Alaska, Approving the Reduction of Employee Health Insurance Premiums by Twenty Percent for the Period July 1, 2014 Through December 31, 2014. City Manager. Recommend substitution and adoption.

Memorandum 14-091 from City Manager as backup.

Mayor Wythe declared her conflict of interest and passed the gavel to Mayor Pro Tempore Roberts.

ADOPTED Substitute Resolution 14-064(S) with discussion.

Mayor Wythe returned to the dais.

#### **16. COMMENTS OF THE AUDIENCE**

There was one who commented.

#### **17. COMMENTS OF THE CITY ATTORNEY**

City Attorney Wells reported their firm joined AML on Homer's behalf. It is a great organization and they are getting a lot of useful resources.

#### **18. COMMENTS OF THE CITY CLERK**

City Clerk Johnson had no comment.

#### **19. COMMENTS OF THE CITY MANAGER**

City Manager Wrede had no comment.

#### **20. COMMENTS OF THE MAYOR**

Mayor Wythe had no comment.

## **21. COMMENTS OF THE CITY COUNCIL**

Councilmember Lewis thanked Bryan for bringing up the resolution on prayer, even though he didn't support it. At the last meeting he talked about the success of the soccer teams, but forgot to mention that the track teams took first at State. Unfortunately the boys' soccer team lost due to one goal, but tied for third place. They made a great showing against the much larger Anchorage schools. He congratulated the softball team for taking third at State.

Councilmember Burgess thanked Bryan for the resolution on prayer. He appreciates the intention; we should always operate to serve the greater good. He mentioned the Kachemak Shellfish Growers Co-op on the Spit and offered kudos to them. They taught themselves to grow oysters in a pH environment with a very little budget. They can turn out enough oysters to service the state, creating more jobs. Not only are the oysters good tasting, it is good economic development.

Councilmember Roberts echoed Dave and Beau on the prayer resolution and thanked Dave for bringing the senior citizen ordinance forward. We have a lot of other nonprofits asking for funding. She attended the dedication of the water trail. It is a great addition to the community. The website includes a map of all the areas to recreate: [kachemakbaywatertrail.org](http://kachemakbaywatertrail.org)

Councilmember Zak thanked Council for considering the request for prayer before each meeting. He suggested a moment of silence for the senior center as they move forward with this natural gas conversion.

Councilmembers Howard and Van Dyke had no comment.

## **22. ADJOURNMENT**

There being no further business to come before the Council, Mayor Wythe adjourned the meeting at 7:56 p.m. The next Regular Meeting is Monday, June 23, 2014 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.