

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

1. CALL TO ORDER

Committee Member Zak has requested telephonic participation.

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

4. RECONSIDERATION

5. APPROVAL OF MINUTES

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6. VISITORS

7. STAFF REPORTS

8. PUBLIC HEARING

9. PENDING BUSINESS

10. NEW BUSINESS

A. Review and Discussion of Applicants for City Manager Position/Interim City Manager
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11. INFORMATIONAL MATERIALS

12. COMMENTS OF THE AUDIENCE (3 MINUTE TIME LIMIT)

13. COMMENTS OF THE CITY STAFF

14. COMMENTS OF THE COMMITTEE MEMBERS

15. ADJOURNMENT/NEXT REGULAR MEETING is scheduled for Wednesday, November 12, 2014 at 5:30 p.m. in the Homer City Hall Cowles Council Chambers, 491 E. Pioneer Avenue, Homer, Alaska.

Session 14-01 a Regular Meeting of the City Manager Selection Committee was called to order on October 8, 2014 at 5:39 p.m. by Chair Francie Roberts at the City Hall Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT:	COMMITTEE MEMBERS:	FRANCIE ROBERTS, GUS VAN DYKE, BRYAN ZAK
	ABSENT:	BETH WYTHE (excused)
	STAFF:	HR COORDINATOR BROWNING CITY CLERK JOHNSON

APPROVAL OF AGENDA

Chair Roberts called for a motion to approve the agenda.

ZAK/VAN DYKE – SO MOVED.

There was no discussion.

The agenda was approved by unanimous consent.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments.

RECONSIDERATION

APPROVAL OF MINUTES

VISITORS

STAFF REPORTS

PUBLIC HEARING

PENDING BUSINESS

NEW BUSINESS

A. Election of Chair and Vice Chair

Francie Roberts was nominated as Chair.

Bryan Zak was nominated as Vice Chair and declined the nomination.
Gus Van Dyke was nominated as Vice Chair.

Francie Roberts accepted the Chair position and Gus Van Dyke accepted the Vice Chair position.

There was no objection from the Committee.

B. Potential Impact of Home Rule on Recruitment of City Manager

The Committee deferred discussion until the final results of the October 7th election are received. The subject will return to the next agenda if Proposition #1 passes.

C. Appropriate Overlap for Interim Manager

The Committee decided a three month minimum to a six month maximum overlap for an Interim Manager would be appropriate. The Committee discussed the pros and cons of hiring an internal applicant as Interim Manager. The applicant for the position could be tested for the City Manager's job, but if they were not hired for the position it could create "bad blood". An internal person could act as Interim Manager and pass the knowledge off to the new City Manager.

D. Interim Manager - Alaska Municipal League

The Committee reviewed the list of interim managers as provided by the Alaska Municipal League. For the next meeting the discussion will be Interim Manager – Alaska Municipal League or an internal employee. The Committee requested that Walt attend the next committee meeting to discuss Interim Manager prospects in Executive Session.

E. Review and Discussion of Applicants for City Manager Position/Interim City Manager

1. Memorandum from City Clerk, Re: Executive Session for Applicant Review Process

Chair Roberts called for a motion to adjourn to Executive Session for Applicant Review Process.

ZAK/VAN DYKE – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Roberts called for a motion to include Andrea Browning or Jo Johnson, or both in the Executive Session.

ZAK/VAN DYKE – SO MOVED TO INCLUDE BOTH.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Roberts called for a motion to adjourn to Executive Session.

ZAK/VAN DYKE – SO MOVED.

There was no discussion.

VOTE: YES. ZAK, ROBERTS, VAN DYKE

Motion carried.

The Committee adjourned to Executive Session at 5:57 p.m. and reconvened the meeting at 6:28 p.m.

Vice Chair Van Dyke stated the Committee met in Executive Session and reviewed the twelve applicants to date and made a short list and will continue on from there.

INFORMATIONAL MATERIALS

COMMENTS OF THE AUDIENCE

There was no audience.

COMMENTS OF THE CITY STAFF

There were no comments of City staff.

COMMENTS OF THE COMMITTEE MEMBERS

There were no comments of the Committee Members.

ADJOURNMENT

There being no further business to come before the Committee, Chair Roberts adjourned the meeting at 6:29 p.m. The next regular meeting is scheduled for Wednesday, October 22, 2014 at 5:30 p.m. in the Homer City Hall Conference Room, 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, MMC, CITY CLERK

Approved: _____



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Memorandum

TO: CITY MANAGER SELECTION COMMITTEE

FROM: JO JOHNSON, CITY CLERK

DATE: OCTOBER 16, 2014

SUBJECT: EXECUTIVE SESSION PURSUANT TO AS §44.62.310(C)(2), SUBJECTS THAT TEND TO PREJUDICE THE REPUTATION AND CHARACTER OF ANY PERSON, PROVIDED THE PERSON MAY REQUEST A PUBLIC DISCUSSION. (REVIEW AND DISCUSSION OF APPLICANTS FOR CITY MANAGER POSITION/INTERIM CITY MANAGER.)

Review and discussion of applicants for the City Manager position and Interim City Manager will be discussed in Executive Session.

City Manager Wrede will be present.

The Committee may elect for either or both HR Coordinator Browning and City Clerk/Acting City Manager Johnson to join the Executive Session.

RECOMMENDATION:

Approve the request for Executive Session and conduct immediately in the Conference Room.