

City Council
November 24, 2014
Monday

Happy Thanksgiving



Committee of the Whole 5:00 P.M.
Regular Meeting 6:00 P.M.

Cowles Council Chambers
City Hall
491 E. Pioneer Avenue
Homer, Alaska

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2014
NOVEMBER/DECEMBER

- Monday 24th:** **CITY COUNCIL**
Committee of the Whole 5:00 p.m. and Regular Meeting 6:00 p.m.
- Wednesday 26th:** **CITY MANAGER SELECTION COMMITTEE**
Regular Meeting 5:30 p.m.
- Thursday 27th &
Friday 28th:** **CITY OFFICES CLOSED** in observance of Thanksgiving.
- Monday 1st:** **CITY COUNCIL BOARD OF ADJUSTMENT**
Special Meeting 6:00 p.m.
- Tuesday 2nd:** **LIBRARY ADVISORY BOARD**
Regular Meeting 5:00 p.m.
- Wednesday 3rd:** **PLANNING COMMISSION**
Worksession 5:30 p.m. and Regular Meeting 6:30 p.m.
- Monday 8th:** **CITY COUNCIL**
Committee of the Whole 5:00 p.m. and Regular Meeting 6:00 p.m.

Regular Meeting Schedule
City Council 2nd and 4th Mondays 6 p.m.
Library Advisory Board 1st Tuesday 5 p.m.
Economic Development Advisory Commission 2nd Tuesday 6 p.m.
**Parks and Recreation Advisory Commission 3rd Thursday of the Month with the Exception of
July & December 5:30 p.m.**
Planning Commission 1st and 3rd Wednesday 6:30 p.m.
Port and Harbor Advisory Commission 4th Wednesday 5:00 p.m. (May – August 6:00 p.m.)
Public Arts Committee Quarterly 2nd Thursday 5:00 p.m.
Permanent Fund Committee Quarterly 2nd Thursday 5:15 p.m.

MAYOR AND CITY COUNCILMEMBERS AND TERMS
BETH WYTHE, MAYOR – 16
FRANCIE ROBERTS, COUNCILMEMBER – 15
BRYAN ZAK, COUNCILMEMBER – 16
DAVID LEWIS, COUNCILMEMBER – 17
BEAUREGARD BURGESS, COUNCILMEMBER – 15
GUS VAN DYKE, COUNCILMEMBER – 16
CATRIONA REYNOLDS, COUNCILMEMBER – 17

City Manager, Walt Wrede
City Attorney, Thomas F. Klinkner

<http://cityofhomer-ak.gov/cityclerk> for home page access, Clerk's email address is:
clerk@ci.homer.ak.us City Clerk's office phone number: direct line 235-3130, other number
435-3106.

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



COMMITTEE OF THE WHOLE
5:00 P.M. MONDAY
NOVEMBER 24, 2014
COWLES COUNCIL CHAMBERS

MAYOR BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
COUNCIL MEMBER GUS VAN DYKE
COUNCIL MEMBER CATRIONA REYNOLDS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

COMMITTEE OF THE WHOLE AGENDA

1. CALL TO ORDER, 5:00 P.M.

Councilmember Burgess has requested telephonic participation or excusal.

2. AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 5)

3. 2015 BUDGET

4. Memorandum 14-172 from Parks and Recreation Advisory Commission Requesting the Council to Adopt a Resolution to Form a Beach Policy Task Force. **Page 141**

5. CONSENT AGENDA

6. REGULAR MEETING AGENDA

7. COMMENTS OF THE AUDIENCE

8. ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, December 8, 2014 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
AGENDA APPROVAL

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



**REGULAR MEETING
6:00 P.M. MONDAY
NOVEMBER 24, 2014
COWLES COUNCIL CHAMBERS**

MAYOR BETH WYTHE
COUNCIL MEMBER FRANCIE ROBERTS
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER BRYAN ZAK
COUNCIL MEMBER BEAUREGARD BURGESS
COUNCIL MEMBER GUS VAN DYKE
COUNCIL MEMBER CATRIONA REYNOLDS
CITY ATTORNEY THOMAS KLINKNER
CITY MANAGER WALT WREDE
CITY CLERK JO JOHNSON

REGULAR MEETING AGENDA

Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Councilmember Burgess has requested telephonic participation or excusal.

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

4. RECONSIDERATION

5. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of October 27, 2014. City Clerk. Recommend adoption. **Page 21**

- B. **Memorandum 14-171**, from Mayor, Re: Appointments of Amy Alderfer to the Library Advisory Board and Barbara Howard to the Permanent Fund Committee.

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- C. **Ordinance 14-54**, An Ordinance of the Homer City Council Amending the FY 2014 Operating Budget by Authorizing the Expenditure of \$100,000 From the Port and Harbor Reserves to Extend Potable Water to Floats K Through Q. City Manager/Port and Harbor Director. Recommended dates: Introduction November 24, 2014, Public Hearing and Second Reading December 8, 2014.

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Memorandum 14-173 from Port and Harbor Director as backup.

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- D. **Ordinance 14-55**, An Ordinance of the Homer City Council Re-appropriating Funds Authorized by Ordinances 12-33(A)(S) and 12-39(S) for the Design and Engineering Phases of the Homer Harbor Improvement Projects to Construction and Replacement of HH and JJ Floats on System 4. City Manager/Port and Harbor Director. Recommended dates: Introduction November 24, 2014, Public Hearing and Second Reading December 8, 2014.

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Memorandum 14-174 from Port and Harbor Director as backup.

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- E. **Resolution 14-118**, A Resolution of the Homer City Council Authorizing the City Manager to Enter Into Negotiations With Property Owners of a Roger's Loop Road Parcel to Purchase the Land for a Parking/Staging Area at the Roger's Loop Trailhead. Reynolds. Recommend adoption.

Page 65

- F. **Resolution 14-119**, A Resolution of the Homer City Council Adopting Strategic Doing as a Model for Plan Implementation and Establishing a Regular Meeting Schedule for Strategic Doing Work Sessions. Mayor. Recommend adoption.

Page 69

6. VISITORS

- A. PARC Needs Assessment, 10 minutes.

7. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

- A. Borough Report

- B. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
 - a. Minutes of October 15, 2014 **Page 75**
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission
5. Port and Harbor Advisory Commission

8. PUBLIC HEARING(S)

- A. **Ordinance 14-51**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2015 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager. Introduction October 27, 2014, Public Hearings November 24 and December 8, 2014, and Second Reading December 8, 2014. **Page 85**

Resolution 14-114, A Resolution of the City Council Amending the City of Homer Fee Schedule Under Administrative Fees, Animal Control Fees, City Clerk Fees, Library Fees, and Port and Harbor Department Annual Moorage Fees. City Clerk. Follows Budget Ordinance 14-51 schedule. **Page 95**

Resolution 14-115, A Resolution of the City Council of Homer, Alaska, Amending the Port of Homer Terminal Tariff No. 600. City Clerk. Follows Budget Ordinance 14-51 schedule. **Page 105**

- B. **Ordinance 14-52**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 20.12.010 to Provide for the Issuance of Dog Licenses by the Animal Shelter. City Manager. Introduction October 27, 2014, Public Hearing and Second Reading November 24, 2014. **Page 109**

Memorandum 14-162 from City Clerk as backup. **Page 113**

- C. **Ordinance 14-53**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Authorizing the Expenditure of \$200,000 for the Purchase of a Pelican Street Sweeper From the Public Works Vehicle Depreciation Fund, Authorizing the Application of a Loan for Said Purchase, and Authorizing the City

Manager To Execute All Appropriate Documents. City Manager/Public Works Director. Introduction October 27, 2014, Public Hearing and Second Reading November 24, 2014. **Page 115**

Memorandum 14-164 from Public Works Director as backup. **Page 121**

9. ORDINANCE(S)

10. CITY MANAGER'S REPORT **Page 127**

A. Alaska Film Group Article, by Katie Koester **Page 129**

B. Bid Report **Page 131**

11. CITY ATTORNEY REPORT

A. City Attorney Report, October 2014 **Page 135**

12. COMMITTEE REPORT

A. Public Arts Committee

B. Permanent Fund Committee

C. Employee Committee Report

D. Port and Harbor Building Task Force

E. Public Safety Building Review Committee

F. Vessel Haul-Out Task Force

G. City Manager Selection Committee

13. PENDING BUSINESS

14. NEW BUSINESS

- A. **Memorandum 14-172** from Parks and Recreation Advisory Commission Requesting the Council to Adopt a Resolution to Form a Beach Policy Task Force. **Page 143**

15. RESOLUTIONS

16. COMMENTS OF THE AUDIENCE

17. COMMENTS OF THE CITY ATTORNEY

18. COMMENTS OF THE CITY CLERK

19. COMMENTS OF THE CITY MANAGER

20. COMMENTS OF THE MAYOR

21. COMMENTS OF THE CITY COUNCIL

22. ADJOURNMENT

Next Regular Meeting is Monday, December 8, 2014 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PUBLIC COMMENTS
UPON MATTERS
ALREADY ON THE AGENDA

RECONSIDERATION

CONSENT AGENDA

Session 14-28 a Regular Meeting of the Homer City Council was called to order on October 27, 2014 at 6:00 p.m. by Mayor Mary E. Wythe at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

| | | |
|-----------------|-----------------|---|
| PRESENT: | COUNCILMEMBERS: | BURGESS, LEWIS, REYNOLDS, ROBERTS, ZAK |
| | ABSENT: | VAN DYKE (excused) |
| | STAFF: | CITY MANAGER WREDE CITY CLERK JOHNSON COMMUNITY & ECONOMIC DEVELOPMENT COORDINATOR KOESTER DEPUTY CITY PLANNER ENGBRETSSEN FINANCE DIRECTOR LI POLICE CHIEF ROBL PORT AND HARBOR DIRECTOR HAWKINS PROJECT MANAGER NELSEN PUBLIC WORKS DIRECTOR MEYER |

Councilmember Van Dyke has requested excusal.

Mayor Wythe declared Councilmember Van Dyke's absence as excused. There was no objection from the Council.

The Council met for a Worksession from 4:01 p.m. to 4:50 p.m. to discuss 2015 Budget. From 5:02 p.m. to 5:36 p.m. the Council met as a Committee of the Whole to discuss Hearing Officer for Appeals, 2015 Budget, and Consent and Regular Agenda meeting items.

Department Heads may be called upon from time to time to participate via teleconference.

AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The following changes were made: **CONSENT AGENDA - Ordinance 14-51**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2015 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager. Written public comments. **Resolution 14-110**, A Resolution of the City Council of Homer, Alaska, Designating the Homer Education and Recreation Complex (HERC) Site as the Location for the Proposed New Homer Public Safety Building. Mayor. Written public comments. **CITY MANAGER'S REPORT** - City Manager's

Report of October 27, 2014. Memorandum 14-170 from Deputy City Planner, Re: PARC Needs Assessment. **PUBLIC HEARINGS - Ordinance 14-49**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.03.040, Definitions; Homer City Code 21.12.030, 21.14.030, 21.16.030, 21.18.030, 21.24.030, 21.26.020, 21.26.030, 21.28.030, 21.30.030, and 21.32.030, Conditional Uses and Structures; and Homer City Code and Permitted Uses and Structures, to Define the Terms Helipad and Hospital, to Delete Heliport as a Conditional Use in the Rural Residential, Urban Residential, Central Business District, General Commercial 1, Marine Commercial and Open Space – Recreation Zoning Districts; to Delete Heliport as a Permitted Use in the General Commercial 2 District, to Add Helipad as a Conditional Use Accessory to a Hospital in the Residential Office Zoning District and as a Conditional Use in the General Commercial 2 and Marine Industrial Zoning Districts, and to Add Heliport as a Conditional Use in the General Commercial 2 District. Planning. Written public comments.

Mayor Wythe called for motion for the approval of the agenda as amended.

LEWIS/REYNOLDS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

Kate Crowley, city resident, commented on Resolution 14-110, asking the Council to slow down and expose the new plans.

Ken Castner, city resident and Public Safety Building Review Committee (PSBRC) Chair, commented on Resolution 14-110. The process is stopped until a site is identified; the consultants have been asked to design around the gym, Public Works, and green belt mitigation.

Roberta Highland, city resident, commented on Resolution 14-110. She supports the HERC building for community recreation and keeping police and fire at their present site.

Kevin Walker, Kachemak City resident, commented on Resolution 14-110 and asked that fire and police remain in separate locations. He supports Resolution 14-008, although the average sewer usage is 2,069 gallons per household.

Lindianne Sarno, city resident, commented on Resolution 14-110. The HERC location is the gateway to Homer and should have a cultural place there. Results from the PARC Needs Assessment should be reviewed first.

Matthew Garvey, Homer resident, commented on Resolution 14-110 and read a petition with 200 signatures to dedicate HERC property for recreational and cultural uses. The land was deeded for this use.

RECONSIDERATION

CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of October 13 and Special meeting minutes of October 20, 2014. City Clerk. Recommend adoption.
- B. **Memorandum 14-165**, from Mayor, Re: Appointment of Catriona Reynolds to the Permanent Fund Committee and Reappointment of Deb Lowney to the Parks and Recreation Advisory Commission.
- C. **Memorandum 14-166**, from City Clerk, Re: Support for Kachemak Bay State Park Grant Application.
- D. **Ordinance 14-51**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2015 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager. Recommended dates: Introduction October 27, 2014, Public Hearings November 24 and December 8, 2014, and Second Reading December 8, 2014.
- E. **Ordinance 14-52**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 20.12.010 to Provide for the Issuance of Dog Licenses by the Animal Shelter. City Manager. Recommended dates: Introduction October 27, 2014, Public Hearing and Second Reading November 24, 2014.

Memorandum 14-162 from City Clerk as backup.

- F. **Ordinance 14-53**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Authorizing the Expenditure of \$200,000 for the Purchase of a Pelican Street Sweeper From the Public Works Vehicle Depreciation Fund, Authorizing the Application of a Loan for Said Purchase, and Authorizing the City Manager To Execute All Appropriate Documents. City Manager/Public Works Director. Recommended Dates: Introduction October 27, 2014, Public Hearing and Second Reading November 24, 2014.

Memorandum 14-164 from Public Works Director as backup.

- G. **Resolution 14-110**, A Resolution of the City Council of Homer, Alaska, Designating the Homer Education and Recreation Complex (HERC) Site as the Location for the Proposed New Homer Public Safety Building. Mayor. Recommend adoption.

Memorandum 14-163 from Public Safety Building Review Committee as backup.

Moved to Resolutions.

- H. **Resolution 14-111**, A Resolution of the City Council of Homer, Alaska, Requesting That the Kenai Peninsula Borough Assembly Enact an Ordinance Permitting General Law Cities in the Borough That Levy a Sales Tax to Levy a Sales Tax at a Higher Rate on Hotel/Motel Room Rents. Lewis, Roberts, Burgess. Recommend adoption.
- I. **Resolution 14-113**, A Resolution of the City Council of Homer, Alaska, Supporting the Center for Alaskan Coastal Studies Recreational Trail Program Grant Application Administered by the Alaska Department of Natural Resources, Division of Parks and Outdoor Recreation. Zak. Recommend adoption.

Resolution 14-110 was moved to Resolutions F. (Lewis)

Mayor Wythe called for a motion for the approval of the recommendations of the consent agenda.

LEWIS/ROBERTS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

- A. **Mayor's Proclamation** – Pancreatic Cancer Awareness Month

Mayor Wythe read and presented the proclamation to Kelly Cooper.

- B. Borough Report

- C. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
 - a. Minutes of October 15, 2014
3. Economic Development Advisory Commission
4. Parks and Recreation Advisory Commission

Parks and Recreation Advisory Commissioner Robert Archibald reported the commission had a Worksession at the last meeting, but lacked a quorum for the Regular meeting. They discussed the problems at Bishop's Beach with Police Chief Robl and people commented about problems on private property. A Special meeting is scheduled for November 6th at 5:30 p.m. People may attend and comment. The PARC Needs Assessment is out with a public hearing next month.

5. Port and Harbor Advisory Commission

D. City of Homer Named 2014 eCity of Alaska

PUBLIC HEARING(S)

- A. **Ordinance 14-48**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Grant from the State of Alaska in the Amount of \$36,691.21 for Homer Police Department Project Drive and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Police Chief. Introduction October 13, 2014, Public Hearing and Second Reading October 27, 2014.

Memorandum 14-150 from Police Chief as backup.

Mayor Wythe opened the public hearing. In the absence of public testimony, Mayor Wythe closed the public hearing.

Mayor Wythe called for a motion for the adoption of Ordinance 14-48 by reading of title only for second and final reading.

LEWIS/REYNOLDS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. **Ordinance 14-49**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.03.040, Definitions; Homer City Code 21.12.030, 21.14.030, 21.16.030, 21.18.030, 21.24.030, 21.26.020, 21.26.030, 21.28.030, 21.30.030, and 21.32.030, Conditional Uses and Structures; and Homer City Code and Permitted Uses and Structures, to Define the Terms Helipad and Hospital, to Delete Heliport as a Conditional Use in the Rural Residential, Urban Residential, Central Business District, General Commercial 1, Marine Commercial and Open Space – Recreation Zoning Districts; to Delete Heliport as a Permitted Use in the General Commercial 2 District, to Add Helipad as a Conditional Use Accessory to a Hospital in the Residential Office Zoning District and as a Conditional Use in the General Commercial 2 and Marine Industrial Zoning Districts, and to Add Heliport as a Conditional Use in the General Commercial 2 District. Planning. Introduction October 13, 2014, Public Hearing and Second Reading October 27, 2014.

Memorandum 14-155 from City Planner as backup.

Memorandum 14-167 from Deputy City Planner as backup.

Mike McCarthy, city resident, expressed concerns for helicopter activity on Kachemak Drive. It is unsafe, creates noise pollution, and will have an impact on visitors, both human and feathered.

Rika Mouw, city resident, appreciates the restrictions to require a conditional use permit for helipads and heliports.

Roberta Highland, city resident, is opposed to helipads and heliports other than at the airport and the hospital. Allowing them in other areas would increase the danger of helicopter and bird collisions.

Kevin Walker, Kachemak City resident, advocated for keeping helipads and heliports at the airport since there is ample airport land to be leased.

Robert Archibald, city resident, opposes helipads and heliports in environmentally sensitive areas, especially the Spit. Helicopters create a lot of noise and disturbance.

ROBERTS/LEWIS – MOVED TO AMEND THE TITLE TO ADD THE WORD “ZONING” TO LINE 23 GENERAL COMMERCIAL 2 ZONING DISTRICT AND ALSO AMEND LINES 9 AND 11 TO TAKE OUT 21.26.020 FROM LINE 9 AND PLACE IT AT THE BEGINNING OF LINE 11 AND DELETE THE FIRST “AND” IN LINE 11.

There was no discussion.

VOTE: (amendment) YES. LEWIS, BURGESS, ROBERTS, REYNOLDS, ZAK

Motion carried.

The ordinance limits areas where you can put a helipad or heliport. It reduces the area to right around the airport, the hospital, and marine industrial areas on the Spit. Currently a conditional use permit process is required for helipads or heliports.

ROBERTS/LEWIS - MOVED TO AMEND TO ELIMINATE LINES 238 AND 239 HELIPADS AND HELIPORTS IN THE GC2 DISTRICT.

Councilmember Roberts sees very few lots in GC2 that would be allowed a helipad or heliport. There is a lot of land available at the airport.

Councilmember Burgess commented industrial and commercial activities are put on lands that you cannot do anything on. The Planning Commission may have something in mind; when you marginalize commercial and industrial activities where you cannot develop land it disenfranchises people of their property.

Councilmember Roberts commented the Planning Commission did not provide information about flight patterns and paths. A helipad is where you land your helicopter and a heliport is where you keep it. We may need more helicopter activity on the Spit, but not adjacent to the airport to disturb flight paths.

Councilmember Lewis believes as long as there is land at the airport to be leased, there is no reason to allow land in other areas. No one will use the flats at the end of Beluga Lake; most of the land is near the airport. Air traffic controllers will take care of air traffic. At the Spit there may be a day when areas for helipads will need to be sorted out, but it is unlikely heliports will be built on the Spit with all the regulations for fuel storage.

Councilmember Burgess commented the FAA handles flight patterns and the Council and Planning Commission don't need to second guess air traffic control. Although there may not be a need for heliports in GC2 we need to be cautious about disenfranchising people from applying for a conditional use permit. What if the Coast Guard wants to build a facility on the Spit and land helicopters?

Deputy City Planner Engebretsen clarified that currently heliports are an outright permitted use in GC2. The ordinance will require heliports to be conditional and adds helipads as a conditional use in GC2.

VOTE: (amendment) YES. ROBERTS, REYNOLDS, LEWIS, ZAK

VOTE: NO. BURGESS

Motion carried.

Mayor Wythe called for a recess at 6:58 p.m. and reconvened the meeting at 7:03 p.m.

ROBERTS/LEWIS – MOVED TO AMEND LINE 21 TO DELETE THE WORDS “AND TO ADD HELIPORT AS A CONDITIONAL USE IN GENERAL COMMERCIAL 2 DISTRICT” AND FOR ALL OTHER WORDING TO FOLLOW THAT.

There was no discussion.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Councilmember Roberts responded to the testimony where someone said adding helipad to Marine Industrial that we were adding more helicopter traffic. By adding helipad in Marine Industrial it creates less of an impact since heliports provide fuel and services.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. **Ordinance 14-50**, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Transferring \$67,500 From the Information System Budget to a Designated Project Expense Account Within the Information System Depreciation

Reserve Fund. City Manager. Introduction October 13, 2014, Public Hearing and Second Reading October 27, 2014.

Memorandum 13-130 from IT Manager as backup.

Mayor Wythe opened the public hearing. In the absence of public testimony, Mayor Wythe closed the public hearing.

Mayor Wythe called for a motion for the adoption of Ordinance 14-50 by reading of title only for second and final reading.

LEWIS/ROBERTS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

ORDINANCE(S)

CITY MANAGER'S REPORT

A. City Manager's Report

1. Memorandums 14-168 and 14-170 from Deputy City Planner, Re: Park, Art, Recreation and Culture (PARC) Needs Assessment
1. MAPP Request for Support: Mobilizing for Action through Planning and Partnerships (MAPP) is applying for a \$200,000 Federal HRSA grant to support their work on family issues in Homer. The City Council passed Resolution 12-085 in 2012 in support of the previous HRSA grant application which was funded and was used for strategic planning. MAPP has requested a resolution of support for this grant application as well. Unfortunately, a communication malfunction prevented a resolution from making it on this agenda and the application deadline will have passed by the next time the Council meets on November 24. Therefore, I will go ahead and write a letter of support on behalf of the Council and the City, unless there are objections from Council members.
2. PARC Needs Assessment Update: At the last meeting, Matt Steffy, the PARC Chair fielded some questions regarding the PARC initial needs assessment survey. After the meeting, I realized that the Council had not been briefed on the full assessment strategy and the thinking behind it. I asked Julie to write a memo summarizing the research methodology

for the Council. That memorandum is attached. I have scheduled a PARC visitor presentation for the meeting on November 24. The purpose of that presentation is to provide an update on how the Needs Assessment is progressing so far. Updates on the community meetings will be included. Also, several Council members have asked recently how arts and culture got added into this assessment when the original intent of the Council was parks and recreation. This was explained to the Council at a presentation early on by Matt Steffy but you may not recall. This issue can also be addressed non November 24. I understand that a PARC representative may also be present at this meeting to make some comments on this topic.

3. Harbor Electric Upgrades: As some of you may be aware, the electrical upgrades installed in the harbor had some unintended consequences and the harbor staff have been scrambling to find a solution. Attached is a memorandum from the Deputy harbormaster to vessel owners explaining that the state has granted a temporary grace period for implementing GFI protection and the requirements of the electrical code.
4. Budget Memorandums: The budget is scheduled to be introduced by ordinance at this meeting, October 27. Resolutions on the fee schedule and the Port and Harbor tariff are attached to it. A budget briefing and discussion is scheduled for both the 4 PM Special Meeting and the 5 PM Committee of the Whole. After the ordinance is introduced, it becomes the Council's budget and can be amended as Council deems appropriate. As always, we should have more current revenue information later in November.
5. Benefits Consultant RFP: This agenda contains a resolution sponsored by Council Member Burgess which calls for an RFP for benefits consultant services. In most circumstances, I would be totally in agreement with this. Our current contract with Mercer has been for three years. Seeking proposals would be a good idea if we thought we needed these services again in 2015. However, if the Council agrees to move to a fully insured private plan, we may not need a consultant at all. And if we do need one, it would be for a significantly reduced fee and scope of work. This is what we recommend. Given that the contract would be smaller, we have an already established relationship with Mercer, Mercer is familiar with the City, its benefits, and its employees, and we could use help with the transition, we recommend a smaller contract, for six months or a year, and that we stay with Mercer. In my view, they have provided excellent service.
6. Natural Gas: We are working with Enstar to finalize the total construction cost, checking the preliminary assessment roll, and other activities. Council can expect a report on the Natural Gas Special Assessment District at the next meeting on November 24.
7. AML / AMMA: I will be attending the AML and Alaska Municipal Managers meetings in Anchorage the week of November 17. I do not require a vehicle or lodging while in Anchorage. I will pay the registration fees myself since I am soon leaving City service. I think there is still value to the City in having me attend.

City Manager Wrede reported he will write a letter of support for MAPP to meet their grant application deadline.

Deputy City Planner Engebretsen reported on the PARC Needs Assessment. To date there are 485 surveys from a broad geographic area to include Anchor Point, Diamond Ridge,

Kachemak City, Fritz Creek, and the City of Homer. The response is encouraging. The survey is available on the City's website, Parks and Recreation webpage until the end of November. A public meeting is scheduled for November 15th at 6:00 p.m. at Islands and Ocean Visitor Center. At the last meeting the Council had several questions for Mr. Steffy. Answers to those questions were addressed in Memorandums 14-168 and 14-170. Cell phone numbers will be included in the survey. The survey may be completed from the same computer more than once to allow household members and multiple users from ISP addresses to participate. The general community survey does not ask a lot of hard questions about funding. It is a process to gather information so that more questions can be asked about priorities and funding. The educational component educates the public of the options. It is hard for the public to say how they will pay for a recreation center without going through the process.

In the steering committee's research, parks and recreation departments in like population cities included culture and arts. Arts and culture questions were included in the survey. All those activities that are considered extras were grouped together for funding. An inclusive group to include the Pratt, Council on the Arts, and Bunnell could take on more funding to take some pressure off the Council contributing to them.

Asked why the villages at the head of the bay were not included, Mrs. Engebretsen answered they looked at the areas that would be included in a service area. Although other areas could be explored, for this project and budget the boundary lines had to be drawn.

Kate Crowley reported she talked with the Kenai Peninsula Borough about a mil rate for recreation services. To include other communities in a service area we would need to provide a service in their community.

Port and Harbor Director Bryan Hawkins reported on the harbor electricity upgrades. The System 5 electrical project was completed in August. It came under the new code requirement requiring GFI protection. We were not informed until after the installation and vessel owners were affected when the breaker kept tripping. A grace period from GFI protection was granted by the State of Alaska until August 15, 2015. The grace period will allow time for vessel and service providers to become GFI compatible.

City Manager Wrede recommended keeping Mercer on as the benefits consultant for a period of six to twelve months. Their scope of work would be reduced with the transition to Premera health benefits.

CITY ATTORNEY REPORT

COMMITTEE REPORT

- A. Public Arts Committee
- B. Permanent Fund Committee

- C. Employee Committee Report
- D. Port and Harbor Building Task Force
- E. Public Safety Building Review Committee

Ralph Crane, PSBRC Member, reported they are moving forward with the public safety building design. The committee voted unanimously to include the gymnasium in the design plan as best it can be done. He encouraged continual community involvement in the project. Citizens' questions are instrumental in guiding committee members. The committee has been meeting since February so there are no secrets or hidden information. He encouraged people to ask questions of committee members, department heads, and the Mayor.

- F. Vessel Haul-Out Task Force
- G. City Manager Selection Committee

Councilmember Roberts reported the City Manager Selection Committee has been meeting and proceeding. There is a resolution to hire an Interim City Manager. They are moving slowly but surely.

PENDING BUSINESS

- A. **Resolution 14-008**, A Resolution of the City Council of Homer, Alaska, Approving a New Intergovernmental Wastewater Agreement Between the City of Homer and Kachemak City. City Manager. (Postponed from September 8, 2014.)

Memorandums 14-125 and 14-169 from City Manager as backup.

Motion on the floor from January 13: MOTION FOR THE ADOPTION OF RESOLUTION 14-008 BY READING OF TITLE ONLY.

ROBERTS/ZAK – MOVED TO AMEND PAGE 265 OF PACKET, SECTION 4.3 OF AGREEMENT WITH KACHEMAK CITY TO READ: HOMER SHALL REVIEW UTILITY RATES FOR KACHEMAK CITY AT THE SAME TIME THE CITY OF HOMER REVIEWS THEIR UTILITY RATES.

The amendment is more parallel to both cities, that rates will be review simultaneously.

VOTE: (amendment) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VOTE: (main motion as amended) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- B. **Resolution 14-088**, A Resolution of the City Council of Homer, Alaska, Amending the Sewer Fee Schedule to Provide a Fee Structure for Metered Sewer Only Customers. Mayor/City Council. (Postponed from September 8, 2014.)

Motion on the floor from August 25: MOTION FOR THE ADOPTION OF RESOLUTION 14-088 BY READING OF TITLE ONLY.

ROBERTS/ZAK – MOVED TO AMEND LINE 40, PAGE 268 OF THE PACKET, TO CHANGE FROM 3,500 GALLONS PER MONTH TO 3,000 GALLONS PER MONTH.

Councilmember Roberts indicated this will change the sewer schedule too. There has been a lot of discussion and the 3,000 gallon usage is fairer than 3,500 gallons.

As a committee member on the Water and Sewer Task Force, Councilmember Burgess explained there was a reason the 3,500 gallons was decided. It is closer to the national average of water and sewer usage. When connected to well water or a municipal service we have a higher per capita usage in Alaska than other parts of the U.S. We have no way to establish usage and want to incentivize people on sewer only to become metered customers. There has been a lot of input from Kachemak City from surveys of those that have water delivered. Those users have a financial incentive to save. By undermining the rate you are de-incentivizing people to meter sewer.

VOTE: (amendment) YES. REYNOLDS, ROBERTS, ZAK
VOTE: NO. BURGESS, LEWIS

Motion failed.

VOTE: (main motion) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

RESOLUTIONS

- A. **Resolution 14-116**, A Resolution of the City Council of Homer, Alaska, Extinguishing the City Self-Insured Employee Health Insurance Plan and Approving a Two Year Contract With Premera Blue Cross. City Manager.

Memorandum 14-159 from City Manager as backup.

Mayor Wythe recused herself¹ and passed the gavel to Mayor Pro Tempore Roberts.

Mayor Pro Tempore Roberts called for a motion for the adoption of Resolution 14-116 by reading of title only.

LEWIS/REYNOLDS – SO MOVED.

Councilmember Burgess noted it is financially beneficial to go to Premera now, but urged the Council to remember the amount will be significantly higher next year.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Mayor Pro Tempore Roberts passed the gavel back to Mayor Wythe.

B. **Resolution 14-112**, A Resolution of the City Council of Homer, Alaska, Confirming the City's Intent to Issue a Request for Proposals for Employee Benefit Broker and Consulting Services With the Contract Term to Begin on January 1, 2015. Burgess.

Mayor Wythe called for a motion for the adoption of Resolution 14-112 by reading of title only.

BURGESS/LEWIS - SO MOVED.

Councilmember Burgess supports issuing a RFP to see what options we have. We have been with Mercer for three years at \$48,000 per year. Most communities in the Borough have a consultant. Since we will no longer have a self-insured health plan the scope of duties will change.

City Manager Wrede reported the current contract with Mercer is for three years. If we felt it would be good to have limited support we could look for a two to three year contract. With the transition to Premera it would be helpful to retain Mercer for six to twelve months. It would take a lot of time to bring a new person up to speed. He requested retaining Mercer for the short term and maybe issuing a RFP later. If we continue to need a benefit broker we can always issue a RFP.

Councilmembers Roberts and Lewis expressed a preference in staying with Mercer through the City Manager transition period. Mercer could be retained at a reduced rate for up to six months to make a smooth transition for the employees.

¹ Mayor Wythe has an ongoing conflict of interest with employee wages and benefits due to her husband's employment with the City of Homer.

Councilmember Burgess noted if we don't RFP there is no cost incentive for Mercer to reduce their rates. The procurement policies call for due diligence.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. **Resolution 14-114**, A Resolution of the City Council Amending the City of Homer Fee Schedule Under Administrative Fees, Animal Control Fees, City Clerk Fees, Library Fees, and Port and Harbor Department Annual Moorage Fees. City Clerk. Recommend following Budget Ordinance 14-51 schedule.

Mayor Wythe called for a motion for the adoption of Resolution 14-114 by reading of title only.

LEWIS/REYNOLDS - SO MOVED.

ROBERTS/BURGESS – MOVED THAT RESOLUTION 14-114 FOLLOW THE BUDGET ORDINANCE AND BE POSTPONED TO THE NEXT MEETING.

There was no discussion.

VOTE: (postponement) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

D. **Resolution 14-115**, A Resolution of the City Council of Homer, Alaska, Amending the Port of Homer Terminal Tariff No. 600. City Clerk. Recommend following Budget Ordinance 14-51 schedule.

Mayor Wythe called for a motion for the adoption of Resolution 14-115 by reading of title only.

LEWIS/REYNOLDS – SO MOVED.

ROBERTS/LEWIS - MOVED FOR THIS RESOLUTION TO FOLLOW ORDINANCE 14-51 SCHEDULE.

There was no discussion.

VOTE: (postponement) YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- E. **Resolution 14-117**, A Resolution of the Homer City Council Approving the Hiring of an Interim City Manager for a Term Not to Exceed Six Months. Mayor, Roberts, Van Dyke, Zak.

Mayor Wythe called for a motion for the adoption of Resolution 14-117 by reading of title only.

LEWIS/ROBERTS – SO MOVED.

Councilmember Roberts advised the resolution was brought forward by the City Manager Selection Committee. Before moving forward to select an interim manager, Council approval is needed.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- F. **Resolution 14-110**, A Resolution of the City Council of Homer, Alaska, Designating the Homer Education and Recreation Complex (HERC) Site as the Location for the Proposed New Homer Public Safety Building. Mayor. Recommend adoption.

Memorandum 14-163 from Public Safety Building Review Committee as backup.

Mayor Wythe called for a motion for the adoption of Resolution 14-110 by reading of title only.

ROBERTS/LEWIS - SO MOVED.

Councilmember Lewis requested removal of Resolution 14-110 from the consent agenda. His questions were answered by both Mr. Castner and Mr. Crane.

Councilmember Zak has put a lot of thought into this. If we delay the site selection it puts us behind the curve. There is the possibility of finding a good mix of recreation and public safety. He will support the resolution to move forward and see how the public weighs in.

Councilmember Burgess commented that designating the site as chosen by the committee allows us to move forward for funding opportunities. We are that much closer for a legislative standpoint. It does not tear down the HERC and gym; it will be a miracle if something is done with the building in two years.

Mayor Wythe commented Resolution 14-110 designates the site for a public safety building. She has been working with people to figure out a different alternative for funding a recreation facility and has a serious commitment to helping people figure that out. The City can bring the property and the road to the game and provide Mike Illg's services. The City does not have

money to keep the HERC in an open state. If a new building is built we still will not have the money to keep the HERC open. She would like people to reframe their thinking as to what can be done.

Councilmember Burgess finds it troubling and sad. When joining the Council he thought of police as authority figures. He has had a change of thought and now sees police and firefighters as central to the community. We all count on them showing up when we need them. The police are housed in a facility way past due of the need for an update. We really need to think about police, fire, and EMS. There are safety concerns here in Homer; the police have a higher case load than any other community in the state. Police, fire, and plowed roads are the City's priorities.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

COMMENTS OF THE AUDIENCE

Christine Scozinski, city resident, commented on Resolution 14-116 and 14-112. She is excited we are moving in a positive direction with health benefits, but would like more review by the Council and employees. She hopes a new consultant is selected.

Matthew Garvey, Homer resident, is excited to move forward, but is still concerned about the HERC location. Renovation to the current facilities is a lot more affordable.

Elias Garvey, city resident, commented the community would like to be involved in the public safety building site selection. He asked that we get community involvement and localized information. He asked that Resolution 14-110 be vetoed to allow a survey and a formal vote.

Julie Engebretsen, non-resident and city employee, announced the continued conversation about the HERC on Monday, November 10th. She feels good the City is moving toward private health insurance. We should expect costs to go up in the future; it is a problem that is not going to go away.

Kate Crowley, city resident, announced the lifting of the deed restriction at tomorrow's Borough meeting. She asked Council to keep it on their radar. There are interesting plans coming up at the November 10th meeting.

Ken Castner, city resident, commented he listens to the people who speak. We listened on the skate board park, the gym, and other elements. Everything took those things into

consideration and put them on a high level of mitigation. We owe it to the people to replace things that are being lost. The PSBRC did a good job listening to the people that spoke and all agreed by consensus on the site selection. On November 10th people will be surprised at possibilities for the site.

COMMENTS OF THE CITY ATTORNEY

City Attorney Klinkner was not present.

COMMENTS OF THE CITY CLERK

City Clerk Johnson announced the absentee voting period for the State Election.

COMMENTS OF THE CITY MANAGER

City Manager Wrede encouraged the public to attend the November 10th PSBRC meeting. It will then be obvious that the committee has listened to the public. He encouraged people to hang in there and pay attention to how things evolve. The budget was introduced this evening and there is a whole month until the next meeting. The Council has two meetings to make amendments and approve the budget. The draft budget is posted on the website. If the public has any questions about how public dollars are being spent he encouraged them to contact Finance Director Li or himself.

COMMENTS OF THE MAYOR

Mayor Wythe thanked the Council and staff for attending the Saturday Strategic Doing session. The long term benefits to the community will be recognized. She referenced Mr. Garvey's comment if people aren't willing to stand up and be heard their voices are invalid. We had an outstanding city election turnout of 28%, the highest in some time. If we say the only people that count are the 28% that turned out, we are saying we discount 72% of the community and only representing those people that turned out. She was elected to represent 100% of the people, whether they attend or not. The Council runs in different circles and hears different things from the diverse community. We have a strong community that supports parks and recreation. She struggles with the concept that recreation is a higher priority than fire and police. All of the PSBRC meetings have been open to the public. There has been public hearing regarding site selection and the needs. Seven people came out to comment. It's been advertised everywhere and people have not come out to say you can't build a fire hall other than the people that use the HERC. The deed restriction prohibits using the property to finance anything. Lifting the restriction will make it a useable lot for any surface. In reference to Ken Castner's comments, it is just as easy to ask for \$25M as it is to ask for \$10M. To put it in perspective it is an absurd amount of money, but the City of Homer has had tremendous success asking for money. We generally pay 25% for anything. We have a severe need; we have a police station that does not meet the needs of the community. It is

not habitable and we should not have employees or citizens in it. We are responsible for making sure we are providing a safe working environment for people and the community. We live in a community where we can make the recreation system work. People in the community have had huge success at getting donations or philanthropic donations. It will be a great plan. Let's see if we can't outdo the 28% and get more people out for Tuesday's election.

COMMENTS OF THE CITY COUNCIL

Councilmember Reynolds thanked everyone for their patience as she gets up to speed and their faith that she will represent you well. She has been studying and appreciates the opportunity to go to Alaska Municipal League. Robert's Rules of Order will feel a lot more natural after attending the conference. She thanked Ralph Crane for the hours he put in on the PSBRC. The strategic planning on Saturday was an excellent introduction to working with the group and getting the big overview. She encouraged more people to listen to commission meetings and speak to the Council.

Councilmember Burgess thanked Mr. Crane for his service. He is impressed with what has come out of the PSBRC. He enjoyed Mr. Garvey's comments. Government is you and you participate or you view it externally and complain. He encouraged people to participate even if they don't like it; you will learn so much about yourself and how the world works. When he was complaining he was being selfish, endorsing his own needs and not doing himself and the general public any good. Offer a viable solution if you are going to complain about something. Look at the economics, what is feasible, and aim for the high end. It is the same perspective we will take on the HERC. If we approach what is a feasible way and kick the solutions out, there is more opportunity to learn what will work.

Councilmember Zak thanked the pancreatic cancer group. The ribbons are a reminder of the importance of being aware. He announced the Rotary Health Fair on November 1. If we are proactive it will help reduce medical costs. At the Strategic Doing meeting on Saturday we prioritized and talked about what we could do and achieve. The recycling program is one example; he will work on getting three different trash containers. Every pound that doesn't go into the landfill to be trucked up the road is beneficial. It ties in with reflecting on what we can do individually to be part of the solution. The City Manager selection is a difficult process, but we are coming up with some solutions. AML is an opportunity to get educated and he is grateful to be allowed to attend. He welcomed Catriona.

Councilmember Roberts is happy that we signed the agreement with Kachemak City as it has been a long time coming. It is something that works for both cities. Health insurance was a huge thing last year and we talked about it a lot. She acknowledged Julie Engebretsen's testimony that all is not rosy, but we are moving in the right direction and employees are happy. She welcomed Catriona.

Councilmember Lewis commented this past weekend at Kevin Bell Arena there was a co-ed jamboree. Fifty or more people were there playing hockey. It took over 15 years for the hockey rink to be built. There was a lot of community and outside support. Parents, players, and other rink supporters spent over \$3M from their own pockets over a ten-year period. It is a simple building other than the compressors. The City of Wasilla wanted a nice facility and raised their sales tax to pay for it. If people want a recreation facility they will have to work for it and open up their wallet.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wythe adjourned the meeting at 8:22 p.m. The next Regular Meeting is Monday, November 24, 2014 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, MMC, CITY CLERK

Approved: _____



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

Memorandum 14-171

TO: HOMER CITY COUNCIL
FROM: MARY E. WYTHE, MAYOR
DATE: NOVEMBER 12, 2014
SUBJECT: APPOINTMENTS OF AMY ALDERFER TO THE LIBRARY ADVISORY BOARD AND
BARBARA HOWARD TO THE PERMANENT FUND COMMITTEE

Amy Alderfer is appointed to the Library Advisory Board to fill the seat vacated by David Groesbeck. Her term of office will expire April 1, 2015.

Barbara Howard is appointed to the Permanent Fund Committee to fill a member of the community-at-large seat with a term to expire October 31, 2016.

RECOMMENDATION:

Confirm the appointments of Amy Alderfer to the Library Advisory Board and Barbara Howard to the Permanent Fund Committee.

Fiscal Note: N/A



**CITY OF HOMER
COMMISSION, COMMITTEE, BOARD & TASK FORCE
APPLICATION FORM**

CITY CLERKS OFFICE
CITY OF HOMER
491 E. PIONEER AVENUE
HOMER, ALASKA 99603
PHONE 907-235-3130
FAX 907-235-3143

RECEIVED BY CLERK'S OFFICE

NOV 05 2014 AM 09:03 *Rk*

The information below provides some basic background for the Mayor and Council.
This information is public and will be included in the Council Information packet.

Name Amy Alderfer Date 11-4-2014
 Physical Address 582 Elderberry City Homer
 Mailing Address PO Box 248 Zip Code 99603
 Phone - Work # - Cell # 907-299-2548
 Email Address amyalderfer@yahoo.com

NOTE: The above information will be published in the City Directory and within the City web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council.

Please indicate the commission(s), committee(s), board or task force you are interested in:

| Select | COMMISSION/COMMITTEE/BOARD.TASK FORCE | REGULAR MEETING SCHEDULE |
|-------------------------------------|---|---|
| <input type="checkbox"/> | ADVISORY PLANNING COMMISSION | 1ST & 3RD WEDNESDAY OF THE MONTH AT 7:00 P.M. WORKSESSIONS AT 5:30 P.M. |
| <input type="checkbox"/> | ECONOMIC DEVELOPMENT ADVISORY COMMISSION | 2ND TUESDAY OF THE MONTH AT 6:00 P.M. |
| <input checked="" type="checkbox"/> | LIBRARY ADVISORY BOARD | 1ST TUESDAY OF THE MONTH AT 6:00 P.M. |
| <input type="checkbox"/> | PARKS & RECREATION ADVISORY COMMISSION | 3RD THURSDAY OF THE MONTH AT 6:30 P.M. |
| <input type="checkbox"/> | PORT & HARBOR ADVISORY COMMISSION | 4TH WEDNESDAY OF THE MONTH AT 6:00 P.M. |
| <input type="checkbox"/> | PUBLIC ARTS COMMITTEE | 3RD THURSDAY OF THE MONTH AT 11:00 A.M. WORKSESSIONS AT 10:00 A.M. |
| <input type="checkbox"/> | TRANSPORTATION ADVISORY COMMITTEE | 3RD TUESDAY OF THE MONTH AT 5:30 P.M. |
| <input type="checkbox"/> | PERMANENT FUND COMMITTEE | QUARTERLY - 2ND THURSDAY OF THE MONTH AT 6:00 P.M. |
| <input type="checkbox"/> | LEASE COMMITTEE | QUARTERLY - 2ND THURSDAY AT 3:00 P.M. |
| <input type="checkbox"/> | OTHER - PLEASE ENTER THE COMMITTEE/TASK FORCE | |

I have been a resident of the City for 11 mos. yrs I have been a resident of the area for 13 mos. yrs.

I am presently employed as: Stay at home mom

List any special training, education or background you have which is related to your choice of commission, committee, board, or task force:

Bachelor of Science in Economics, 10+ years
working at the Kachemak Bay Research Reserve
specializing in finance, grant review, Community
Council liaison & personnel mgmt.

Have you ever served on a similar commission, committee, board or task force? yes

If so, when & where: served as a board member for Homer
Council on the Arts

When are you available for meetings? Weekly Monthly Bi-Monthly

I am interested in serving on the above because:

My family enjoys the library and appreciate the
service and oppt. it provides Homer and the surrounding
area. I would like to volunteer to support this!

Do you currently belong to any organizations specifically related to the area of your choice(s) you wish to serve on?

Yes No If yes, please list organizations:

Questions regarding the Homer Advisory Planning Commission:

Have you ever developed real property, other than your personal residence? If yes, briefly describe the development:

Questions regarding the Port & Harbor Advisory Commission:

Do you use the Homer Port and/ or Harbor on a regular basis?

If yes, is you use primarily: Commercial Recreational Both

Please include any additional information that may assist the Mayor in his decision making:

When you have completed the form please review all the information and then click on the submit or print button.

[Print Form](#)

[Submit by Email](#)



CITY OF HOMER
 COMMISSION, COMMITTEE, BOARD AND TASK FORCE
 APPLICATION FORM

OCT 29 2014
 CITY CLERK'S OFFICE
 CITY OF HOMER
 491 E. Pioneer Avenue
 Homer, AK 99603
 PH. 907-235-3130
 FAX 907-235-3143

Received by the Clerk's Office

The information below provides some basic background for the Mayor and Council
 This information is public and will be included in the Council Information packet

Name: Barbara Howard Date: October 30, 2014
 Physical Address: 629 Rangeview
 Mailing Address: 629 Rangeview
 Phone Number: 226-2025 Cell #: 299-3124 Work #: _____
 Email Address: bhfish@gci.net

The above information will be published in the City Directory and within the city web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council

Please indicate the commission(s), committee(s), board or other that you are interested in serving on by marking with and X or a v

| | | |
|-------------------------------------|--|--|
| <input type="checkbox"/> | ADVISORY PLANNING COMMISSION | 1 ST & 3 RD WEDNESDAY OF THE MONTH AT 6:30 PM WORKSESSION PRIOR TO EACH MEETING AT 5:30 PM |
| <input type="checkbox"/> | ECONOMIC DEVELOPMENT ADVISORY COMMISSION | 2 ND TUESDAY OF THE MONTH AT 6:00 P.M. |
| <input type="checkbox"/> | PARKS & RECREATION ADVISORY COMMISSION | 3 RD THURSDAY OF THE MONTH AT 5:30 P.M. |
| <input type="checkbox"/> | PORT & HARBOR ADVISORY COMMISSION | 4 TH WEDNESDAY OF THE MONTH OCT-APRIL AT 5:00 P.M. MAY - SEPTEMBER 6:00 PM |
| <input checked="" type="checkbox"/> | PERMANENT FUND COMMITTEE | 2 ND THURSDAY OF THE MONTH AT 5:15 P.M. FEBRUARY, MAY, AUGUST & NOVEMBER |
| <input type="checkbox"/> | PUBLIC ARTS COMMITTEE | 2 ND THURSDAY OF THE MONTH AT 5:00 P.M. FEBRUARY, MAY, AUGUST & NOVEMBER |
| <input type="checkbox"/> | LIBRARY ADVISORY BOARD | 1 ST TUESDAY OF THE MONTH AT 5:00 P.M. |
| <input type="checkbox"/> | CITY COUNCIL | 2 ND AND 4 TH MONDAY OF THE MONTH SPECIAL MEETINGS & WORKSESSIONS AT 4:00 P.M. COMMITTEE OF THE WHOLE AT 5:00 P.M. REGULAR MEETING AT 6:00 P.M. |
| <input type="checkbox"/> | OTHER - PLEASE DESIGNATE | |

I have been a resident of the city for 10 yrs 3 mos. I have been a resident of the area for ___ yrs ___ mos.

I am presently employed at Retired

Please list any special training, education, or background you may have which is related to your choice of commission, committee, board or task force:

Former member of Permanent Fund Committee

Have you ever served on a similar commission, board, committee or task force? If so please list when, where and how long:

Permanent Fund; Vessel Haul Out; Harbor Master Building; Harbor Improvement Bond

Why are you interested in serving on the indicated commission, committee, board or task force?

Continue as a citizen

Do you currently belong to any organizations specifically related to the area of your choice(s) you wish to serve on?

No

Please answer the following if you are applying for the Advisory Planning Commission:

Have you ever developed real property, other than your personal residence, if so briefly describe? _____

Please answer the following if you are applying for the Port & Harbor Advisory Commission:

Do you use the Homer Port and/or Harbor on a regular basis? What is your primary use?

Commercial

Recreational

Please include any additional information that may assist the Mayor in his/her decision making:

When you have completed this application please review all the information and return to the City Clerk's Office . You may also email this document to clerk@cityofhomer-ak.gov or fax to 907-235-3143. Thank you for applying!

ORDINANCE REFERENCE SHEET
2014 ORDINANCE
ORDINANCE 14-54

An Ordinance of the Homer City Council Amending the FY 2014 Operating Budget by Authorizing the Expenditure of \$100,000 From the Port and Harbor Reserves to Extend Potable Water to Floats K Through Q.

Sponsor: City Manager/Port and Harbor Director

1. City Council Regular Meeting November 24, 2014 Introduction
 - a. Memorandum 14-173 from Port and Harbor Director as backup

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Port and Harbor Director

5 **ORDINANCE 14-54**

6
7 AN ORDINANCE OF THE HOMER CITY COUNCIL AMENDING THE
8 FY 2014 OPERATING BUDGET BY AUTHORIZING THE
9 EXPENDITURE OF \$100,000 FROM THE PORT AND HARBOR
10 RESERVES TO EXTEND POTABLE WATER TO FLOATS K THROUGH
11 Q.

12
13 WHEREAS, In preparation of the 2015 budget, Port and Harbor and the City Manager
14 has made a priority of extending potable water to floats K through Q; and

15
16 WHEREAS, After review of the timeline with the Public Works Project Manager and the
17 contractor, it is necessary and desirable to request funding from the Port and Harbor
18 Reserves instead of a 2015 budget request; and

19
20 WHEREAS, This appropriation is necessary to complete the work while the contractor
21 is already mobilized to avoid additional costs.

22
23 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

24
25 Section 1. The Homer City Council hereby amends the FY 2014 Operating Budget by
26 authorizing the expenditure of \$100,000 from the Port and Harbor Reserves to extend potable
27 water to Floats K Through Q.

28
29 Expenditure:

| <u>Account</u> | <u>Description</u> | <u>Amount</u> |
|----------------|---|---------------|
| 456-380 | Extend Potable Water to Floats K – Q | \$100,000 |

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31
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34 Section 2. This is a budget amendment ordinance only, is not permanent in nature,
35 and shall not be codified.

36
37 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this ____ day of
38 _____, 2014.

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CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

AYES:

NOES:

ABSTAIN:

ABSENT:

First Reading:

Public Reading:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Walt Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4350 Homer Spit Road

Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

Memorandum 14-173

TO: MAYOR BETH WYTHER & HOMER CITY COUNCIL
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER
DATE: NOVEMBER 7, 2014
SUBJECT: FUNDING AMENDMENT FOR K THRU Q WATERLINE EXTENSION

During 2015 budget requests to City Council, Port and Harbor Staff submitted a department budget request of \$100,000 for the purpose of extending potable water to floats K through Q. In this request, we explain that there are significant advantages to completing this work while the contractor is already mobilized for replacing the main float's water system for our System 1 project. After reviewing the timeline with Public Works Project Manager and the contractor, we have found it necessary to ask for this funding in an appropriation from the Port and Harbor Reserves, instead of a budget request. This appropriation is necessary in order to receive the benefit of not having to re-mobilize the workers to this site after the first of the year when the 2015 budget is passed.

Potable water is the most asked-for amenity from our annual, 32 foot stall lessees. This project will bring water to 228 additional vessels that provide the Harbor Enterprise approximately \$364,000 annually in moorage. Harbor staff also believes that this improvement will work to save the Harbor Enterprise operational costs due to water loss from the continuous drips and leaks that occur from the "daisy chained" garden hoses that are stretched out across these floats.

Recommendation

Deny the 2015 budget request for extending potable water to Homer Harbor floats K through Q, and approve Ordinance 14-XXX appropriating \$100,000 from the Port and Harbor Reserves for the fiscal year 2014 for the purpose of issuing a change order to Harris Sand and Gravel to extend potable water to the ends of floats K through Q in the Homer Harbor.

Fiscal Note: Port & Harbor Reserves 456-380

ORDINANCE REFERENCE SHEET
2014 ORDINANCE
ORDINANCE 14-55

An Ordinance of the Homer City Council Re-appropriating Funds Authorized by Ordinances 12-33(A)(S) and 12-39(S) for the Design and Engineering Phases of the Homer Harbor Improvement Projects to Construction and Replacement of HH and JJ Floats on System 4.

Sponsor: City Manager/Port and Harbor Director

1. City Council Regular Meeting November 24, 2014 Introduction
 - a. Memorandum 14-174 from Port and Harbor Director as backup
 - b. Ordinance 12-33(A)(S)
 - c. Ordinance 12-39(S)

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Port and Harbor Director

5 **ORDINANCE 14-55**

6
7 AN ORDINANCE OF THE HOMER CITY COUNCIL RE-APPROPRIATING
8 FUNDS AUTHORIZED BY ORDINANCES 12-33(A)(S) AND 12-39(S) FOR
9 THE DESIGN AND ENGINEERING PHASES OF THE HOMER HARBOR
10 IMPROVEMENT PROJECTS TO CONSTRUCTION AND REPLACEMENT OF
11 HH AND JJ FLOATS ON SYSTEM 4.
12

13 WHEREAS, The Council appropriated funds from the Port and Harbor Reserves for the
14 purpose of funding the design and engineering phases of the Homer Harbor improvement
15 projects with the adoption of Ordinances 12-33(A)(S) and 12-39(S); and
16

17 WHEREAS, Ordinance 12-33(A)(S) appropriated \$125,000 of which \$112,105.59 remains
18 unused; Ordinance 12-39(S) appropriated \$110,000 of which \$27,961.76 remains unused; and
19

20 WHEREAS, Unused funds totaling \$140,067.35 from appropriations in Ordinances 12-
21 033(A)(S) and 12-39(S) would be re-appropriated for the construction and replacement of HH
22 and JJ Floats on System 4.
23

24 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
25

26 Section 1. The Homer City Council hereby re-appropriates funds authorized by
27 Ordinances 12-33(S)(A) and 12-39(S) of \$140,067.35 for the design and engineering phases of
28 the Homer Harbor Improvement projects to construction and replacement of HH and JJ
29 Floats on System 4.
30

31 Expenditure:

| <u>Account</u> | <u>Description</u> | <u>Amount</u> |
|----------------|---|---------------|
| 456-380 | Extend Potable Water to Floats K – Q | \$140,067.35 |

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36 Section 2. This is a budget amendment ordinance only, is not permanent in nature,
37 and shall not be codified.
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39 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this ____ day of
40 _____, 2014.
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CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

AYES:

NOES:

ABSTAIN:

ABSENT:

First Reading:

Public Reading:

Second Reading:

Effective Date:

Reviewed and approved as to form:

Walt Wrede, City Manager

Date: _____

Thomas F. Klinkner, City Attorney

Date: _____



Memorandum 14-174

TO: MAYOR BETH WYTHE & HOMER CITY COUNCIL
FROM: BRYAN HAWKINS, PORT DIRECTOR/HARBORMASTER
DATE: NOVEMBER 10, 2014
SUBJECT: ORDINANCE AMENDMENTS FOR HH & JJ FLOAT IMPROVEMENTS

On August 28, 2012, City Council passed Ordinance 12-33(A)(S) and 12-39(S) appropriating funds from the Port and Harbor Reserves for the purpose of funding the design and engineering phases of the Homer Harbor improvement projects. These tasks are now complete, with funds remaining. Staff needs to direct these remaining funds to the construction and replacement of HH and JJ float on System 4.

Remaining funds were created because the City received additional funding from the Borough through the State's Cruise Ship Head-Tax Program after the two ordinances were passed. The additional monies were used to help pay for the design and engineering of the new Ramp 3, helping free-up Port and Harbor Reserves for other uses. There were also additional savings gained in overall project management.

Recommendation

Amend Ordinance 12-39(S) to include construction to the allowed uses of the funds described in the revised ordinance, and direct staff to use the balance of \$27,961.76 for the construction and replacement of HH and JJ floats.

Amend ordinance 12-33(A)(S) to include construction to the allowed uses of these funds, and direct staff to use the balance \$112,105.59 for the construction and replacement of HH and JJ floats.

Fiscal note: 456-380 Ordinance 12-39(S) beginning total was \$110,000.00 of which \$27,961.76 remains unused.
456-380 Ordinance 12-33(A)(S) beginning total was \$125,000.00 of which \$112,105.59 remains unused.

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**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Finance Director

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ORDINANCE 12-33(A)(S)

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AN ORDINANCE OF THE CITY COUNCIL OF HOMER,
ALASKA, AMENDING THE FY 2012 OPERATING BUDGET,
INCLUDING APPROPRIATIONS TO THE GENERAL FUND
AND THE PORT AND HARBOR FUND AND FUNDING NEW
PROJECTS FROM VARIOUS RESERVE ACCOUNTS,
APPROPRIATING \$10,567 FOR THE HOMER HOCKEY
ASSOCIATION ZAMBONI BATTERIES, AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE
APPROPRIATE DOCUMENTS.

WHEREAS, The City's expenses increased the first half of FY 2012; and

WHEREAS, The Homer Hockey Association has experienced similar expenses; and

WHEREAS, The Homer Hockey Association is a major contributor to the City's
economy; and

WHEREAS, The City Manager and Department Directors believe it is in the best interest
of the City to increase the FY 2012 operating budget to account for these increases.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby appropriates to the General Fund from the
Fund Reserve; a line item description of appropriations is attached and incorporated herein. The
Homer City Council hereby appropriates to the General Fund from the fund reserve and to the
Port and Harbor Fund, from the port and Harbor Reserve Fund as follows:

| | |
|----------------------|------------|
| General Fund | 279,560.00 |
| Port and Harbor Fund | 5,000.00 |

Section 2. The Homer City Council hereby amends the Library Reserve Fund, Public
Works Reserve Fund, Water and Sewer Reserve Fund, and the Port and Harbor Reserve Fund for
the following additional projects as follows:

| | | |
|-------------------|-----------------------|-----------|
| Library Software | | |
| 156-390 | Library Reserves | 31,750.00 |
| Steam/Boiler Unit | | |
| 156-395 | Public Works Reserves | 16,666.66 |

| | | | |
|----|---------|----------------|------------------|
| 47 | 256-378 | Water Reserves | 16,666.67 |
| 48 | 256-379 | Sewer Reserves | <u>16,666.67</u> |
| 49 | | | 50,000.00 |

50
51 Design & Engineering for harbor improvement projects
52 456-380 Port and Harbor Reserves \$125,000*

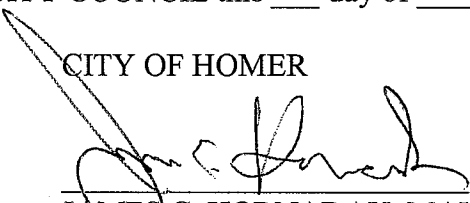
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54 Section 3. The Homer City Council hereby amends the General Reserve Fund for the
55 following additions:


56
57 100-350-5814 Homer Hockey Association 10,567.00

58
59 Section 4. The City Manager is authorized to execute the appropriate documents.

60
61 Section 5. This is a budget amendment ordinance, is temporary in nature, and shall not be
62 codified.

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64 ENACTED BY THE HOMER CITY COUNCIL this 8th day of August, 2012.

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67 CITY OF HOMER
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70 JAMES C. HORNADAY, MAYOR

71 ATTEST:
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75 JO JOHNSON, CMC, CITY CLERK

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80 YES: 6
81 NO: 0
82 ABSENT: 0
83 ABSTAIN: 0

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86 First Reading: 7/23/12
87 Public Hearing: 8/13/12
88 Second reading: 8/27/12
89 Effective Date: 8/28/12
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93 Reviewed and approved as to form:

94 
95 _____
96 Walt Wrede, City Manager

97
98 Date: oct 10 2012
99 _____



Thomas F. Klinkner, City Attorney

Date: 10-16-12

100 Note: \$110,000 for design and engineering for harbor improvement projects is listed in
101 Ordinance 12-39(S).

102

CITY OF HOMER
HOMER, ALASKA

City Manager/
Port and Harbor Director

ORDINANCE 12-39(S)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, ACCEPTING AND APPROPRIATING A DENALI COMMISSION GRANT IN THE AMOUNT OF \$440,000 FOR ENGINEERING DESIGN SERVICES FOR PRIORITY CAPITAL IMPROVEMENTS WITHIN THE HOMER BOAT HARBOR (RAMP 3, FLOAT REPLACEMENT AND SYSTEM 5 UPGRADES) WITH A LOCAL MATCH OF \$110,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The City submitted an application for the Denali Commission Grant for design and pre-construction activities for priority capital improvements within the Homer Boat Harbor; and

WHEREAS, The Denali Commission awarded the grant in the amount of \$440,000, requiring a local match of \$110,000.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby accepts and appropriates a Denali Commission Grant in the amount of \$440,000 with a required local match of \$110,000 for engineering design services for priority capital improvements within the Homer Boat Harbor (Ramp 3, Float Replacement and System 5 Upgrades) as follows:

Revenue:

| <u>Account</u> | <u>Description</u> | <u>Amount</u> |
|----------------|-------------------------|---------------|
| 415-920 | Denali Commission Grant | \$440,000 |

Expenditure:

| <u>Account</u> | <u>Description</u> | <u>Amount</u> |
|----------------|--------------------|---------------|
| 456-380 | Local Match | \$110,000 |

Section 2. The City Manager is authorized to execute the appropriate documents.

Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be codified.

ENACTED BY THE HOMER CITY COUNCIL this 27 day of August, 2012.

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CITY OF HOMER

James C. Hornaday
JAMES C. HORNADAY, MAYOR

ATTEST:

[Signature]
JO JOHNSON, CMC, CITY CLERK

YES: 6
NO: 0
ABSENT: 0
ABSTAIN: 0

First Reading: 8/13/12
Public Hearing: 8/27/12
Second reading: 8/27/12
Effective Date: 8/28/12

Reviewed and approved as to form:

[Signature]
Walt Wrede, City Manager

Date: 8/29/12

[Signature]
Thomas F. Klinkner, City Attorney

Date: 8-31-12

**CITY OF HOMER
HOMER, ALASKA**

Reynolds

RESOLUTION 14-118

A RESOLUTION OF THE HOMER CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO NEGOTIATIONS WITH PROPERTY OWNERS OF A ROGER'S LOOP PARCEL TO PURCHASE THE LAND FOR A PARKING/STAGING AREA AT THE ROGER'S LOOP TRAILHEAD.

WHEREAS, A parcel on Roger's Loop will be developed into a parking lot and trailhead area to provide a parking/staging area at the Roger's Loop Trailhead; and

WHEREAS, The parking lot will serve the Demonstration Forest, provide year round access to the Baycrest Ski Trails, and is the key to providing future access to the City-owned Diamond Creek properties; and

WHEREAS, The 2015 draft budget includes a \$65,000 allotment to purchase the property; and

WHEREAS, Acquisition of the property is included in the 2015-2020 Capital Improvement Plan; and

WHEREAS, Developing a parking lot at Roger's Loop is included in the Diamond Creek Master Plan that was adopted by the City of Homer in May 2013.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby authorizes the City Manager to enter into negotiations with property owners of a Roger's Loop parcel to purchase the land for a parking/staging area at the Roger's Loop Trailhead.

PASSED AND ADOPTED by the Homer City Council this 24th day of November, 2014.

CITY OF HOMER

MARY E. WYTHER, MAYOR

42 ATTEST:

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47 JO JOHNSON, MMC, CITY CLERK

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49 Fiscal Note: Funds included in the 2015 draft budget.

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Rogers Loop Trailhead Land Acquisition

Project Description and Benefit: This project will provide a parking/staging area at the Roger's Loop trailhead. This parking lot will provide year round access to the Baycrest Ski Trails, the Demonstration Forest, and the City of Homer Diamond Creek properties. The City hopes to purchase the land by leveraging City trail funds and matching grant funds.

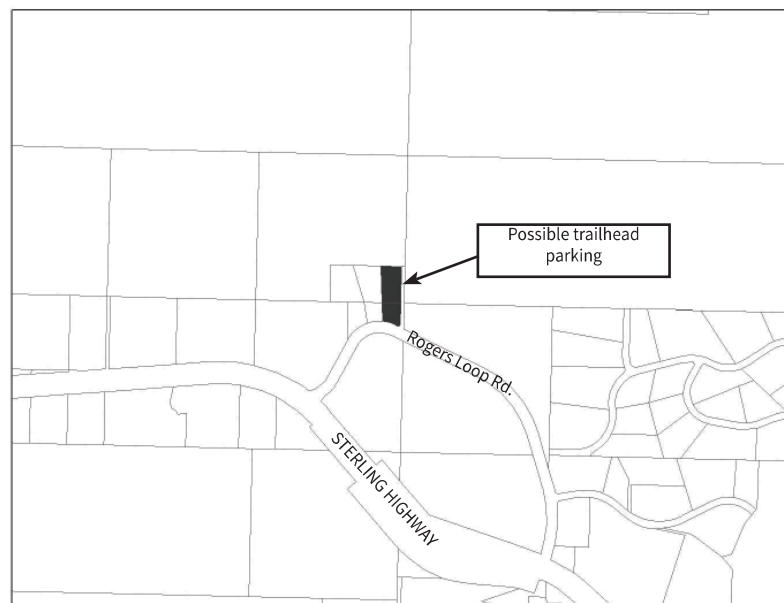
Currently the only parking for this large recreational area is on the shoulder of Rogers' Loop Road. The limited parking creates problems even for typical everyday use by skiers and hikers and makes the trailhead impractical as an access point for ski events or ski team practice.

In addition to winter use, the property would provide summer parking for the Homestead hiking trail, the nature trail boardwalk, and arboretum trails maintained by the Home Soil and Water Conservation District. Community members of all ages and abilities use the Baycrest/Homestead Trail system, as do visitors to Homer.

In recent years, Kachemak Nordic Ski Club and Kachemak Heritage Land Trust have undertaken successful campaigns to acquire property in the Baycrest/Diamond Creek area, ultimately transferring ownership of these parcels to the City for the benefit of the entire community. Phase one of the project would purchase the land. Later phases would develop the parking lot and construct amenities such as a restroom.

Plans and Progress: The City of Homer adopted the Diamond Creek Master Plan in May of 2013 that includes developing a parking lot at Rogers Loop.

Total Project Cost: \$70,000



City Forest Legacy Land

Bishop Survey J G Evans Addition Lot 1. Two acres in size.
KPB: 17316066, 17316067. Property is split by City Limits.
This is one legal lot, but is split for tax purposes by the Borough
along City boundaries.

Dump

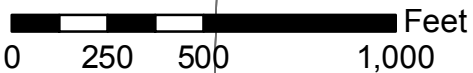
Borough Lands

Demonstration Forest

City Limits

Roger's Loop

Sterling Highway



**CITY OF HOMER
HOMER, ALASKA**

Mayor

RESOLUTION 14-119

A RESOLUTION OF THE HOMER CITY COUNCIL ADOPTING STRATEGIC DOING AS A MODEL FOR PLAN IMPLEMENTATION AND ESTABLISHING A REGULAR MEETING SCHEDULE FOR STRATEGIC DOING WORK SESSIONS.

WHEREAS, Strategic Doing is a mechanism for plan implementation that enables networks of people to collaborate on complex projects; and

WHEREAS, Strategic Doing requires that participants keep their collaborations focused and on track through regular guided conversations and updates; and

WHEREAS, Strategic Doing prioritizes projects by defining a clear outcome with concrete and measurable characteristics; and

WHEREAS, The Homer City Council met in an all-day work session on Saturday, October 25 to learn about the Strategic Doing process and prioritize projects in the Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby officially adopts Strategic Doing as a model for plan implementation.

BE IT FURTHER RESOLVED that the Homer City Council will meet in a work session at the first meeting of the month for the months of January, March, May, July, September, and November 2015 to discuss plan implementation under the Strategic Doing model.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 24th day of November, 2014.

CITY OF HOMER

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A

VISITORS

ANNOUNCEMENTS
PRESENTATIONS
BOROUGH REPORT
COMMISSION REPORTS

Session 14-18, a Regular Meeting of the Homer Advisory Planning Commission was called to order by Chair Stead at 6:30 p.m. on October 15, 2014 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS BRADLEY, HIGHLAND, STEAD, STROOZAS, VENUTI

ABSENT: BOS, ERICKSON

STAFF: CITY PLANNER ABBOUD
DEPUTY CITY CLERK JACOBSEN

Approval of Agenda

Chair Stead called for a motion to approve the agenda.

VENUTI/STROOZAS SO MOVED

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

Public Comment

The public may speak to the Planning Commission regarding matters on the agenda that are not scheduled for public hearing or plat consideration. (3 minute time limit).

Wesley Head, city resident and owner of Beluga Air, commented to the commission regarding his sign issue. He has a sign that is on state airport land that is not in compliance with current code; however it has been there more than three decades. It was legal when it was built, has been a continuing operation, and the court cases he has reviewed it's up to the City to prove that he doesn't qualify for grandfather. He spoke to the City Planner and found that his industry is under special scrutiny for signs, which he found disturbing. He raised question of what industry his business falls into. To find that one industry is a focus for sign enforcement he feels is unethical. Lastly he expressed his concern with the handling of his notification of the appeal process and the inconsistency of personnel's judgment of what adheres in the process and what doesn't. He asked that they drop this matter, or prove that his sign doesn't qualify for grandfather after three decades, and that they explain what industry he is in.

Reconsideration

Adoption of Consent Agenda

All items on the consent agenda are considered routine and non-controversial by the Planning Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Planning Commissioner or someone from the public, in which case the item will be moved to the regular agenda and considered in normal sequence.

A. Approval of Minutes of September 17, 2014 meeting

HOMER ADVISORY PLANNING COMMISSION
REGULAR MEETING MINUTES
OCTOBER 15, 2014

- B. A Memo from the City Clerk and a resolution of the City Council of Homer, Alaska, establishing the 2015 regular meeting schedule for the city council, economic development advisory commission, library advisory board, parks and recreation advisory commission, advisory planning commission, port and harbor advisory commission, permanent fund committee, and public arts committee.

Chair Stead called for a motion to adopt the consent agenda.

HIGHLAND/VENUTI SO MOVED.

There was no discussion

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Presentations

Reports

- A. Staff Report PL 14-84, City Planner's Report

City Planner Abboud reviewed the staff report.

There was brief discussion about the safe routes to school grant and the erosion around Woodard Creek.

Commissioner Highland requested a break to read the laydown materials that were provided to the Commission. Chair Stead called for a recess at 6:50 and the meeting reconvened at 6:57.

Public Hearings

Testimony limited to 3 minutes per speaker. The Commission conducts Public Hearings by hearing a staff report, presentation by the applicant, hearing public testimony and then acting on the Public Hearing items. The Commission may question the public. Once the public hearing is closed the Commission cannot hear additional comments on the topic. The applicant is not held to the 3 minute time limit.

- A. Staff Report PL 14-90, An ordinance of the Homer City Council amending Homer City Code 21.40.070, requirements, regarding standards for impervious coverage in the bridge creek watershed protection district.

City Planner Abboud reviewed the staff report.

Chair Stead opened the public hearing.

Chris Story, city resident and local realtor, thanked the group for their work on the draft ordinance. He said he presented this information to the Kachemak Board of Realtors membership and those

HOMER ADVISORY PLANNING COMMISSION
REGULAR MEETING MINUTES
OCTOBER 15, 2014

present at the meeting were in agreement that this is a positive and proactive step toward making these properties more useable, desirable, and marketable. He added that if it goes beyond this public hearing that they not only think in terms of impervious coverage versus not impervious, but also in terms of characteristics of people's homes. It's much more than a scientific calculation. He, and those has talked to, appreciate the concern that this is our one source of drinking water, but there have been no major impacts since this ordinance was written, or even before.

Bob Shavelson, Executive Director of Cook Inletkeeper, acknowledged individual property owners rights, but he is here to talk about the rights of the public and encouraged erring on the side of caution. Treatment is always a lot more expensive than prevention, and prevention is a lot easier. In response to comment there is no evidence this is working, he submitted that there have been no violations of the Safe Drinking Water Act since this ordinance has been in place. We don't have a lot of information in place right now and are making decisions based on some speculation that there has been diminishing property values and restriction. We don't understand what the hydrology is and the impacts of the concentration of these parcels in Kelly Ranch Estates if they are developed to the levels outlined in code. There are additional factors that haven't been touched on like yard fertilizers and so forth. He encouraged them to look at this more carefully; they are making decisions without enough information and once the decisions are made, we can't go back on them.

Commissioner Venuti asked if Mr. Shavelson if he could provide data of tracking drainages into the reservoir that he mentioned at a previous meeting. Mr. Shavelson said he would.

Commissioner Stroozas questioned if the proposal relaxing regulations on four out of 2100 acres seems like a minimal figure. Mr. Shavelson reiterated that it isn't the overall number they are looking at; it's the concentration of the lots in one area.

Chair Stead queried whether or not they should close the public hearing.

There was discussion of the lack of property owners providing comment. It was suggested it may indicate they feel this is going in the right direction. It was also noted that in the laydowns, two supported the amendment, one strongly opposing it with good points why it shouldn't change.

Commissioner Highland is interested in how to get a better idea of the impact of concentrated development in the area being considered tonight. She agrees they need hydrological information and would like to know who they could contact.

HIGHLAND/VENUTI MOVED TO CONTINUE THE PUBLIC HEARING TO THE NEXT MEETING.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

The Commissioners discussed laydown information titled "Public Health Effects of Inadequately Managed Stormwater Runoff". Comments included:

- The report repeatedly mentions urban areas, and it isn't an urban area up there.

HOMER ADVISORY PLANNING COMMISSION
REGULAR MEETING MINUTES
OCTOBER 15, 2014

- It addresses waterborne illnesses linked to pathogens and it's zero in low density population areas, and the Bridge Creek watershed area is a low density populated area.
- The statement in the report that the construction of low density developments disturbs soil over larger land area, accelerating transport of sediment and associated pollutants into water bodies, may apply in this area.
- There may be a discrepancy regarding turbidity values. When turbidity goes up there are issues with bacteria coming in, but the report data shows low turbidity and problems with bacteria. It wasn't clear how they got from one place to the other.
- In best management practices, there are problems with designs for collecting runoff.
- It suggests increasing density of the people living in the area to create larger buffers to lower turbidity.

The concern of dealing with fertilizers in the area was raised, along with invasive grasses in the area. City Planner Abboud talked about challenges of being able to reasonably enforce a regulation on fertilizers and such. It was countered that adding prohibiting fertilizers and herbicides in the ordinance will at least educate people and there will be those who will comply and curb some of the uses. Regarding invasive grasses, in the section regarding reseeding, it was suggested to include wording that it be seeded with natural or native grass.

Relating back to the study, Chair Stead expressed he doesn't think there isn't much there. The biggest things they can do are limit runoff and provide natural buffers. Kelly Ranch Estates flows down to Bridge Creek.

- B. Staff Report PL 14-88, An ordinance of the Homer City Council amending Homer City Code 21.70.010, Zoning permit required, and 21.90.030, Invalid land use permits, regarding the requirement for a zoning permit and the relationship of zoning violations to permit issuance

City Planner Abboud reviewed the staff report.

Chair Stead opened the public hearing. There were no public comments and the hearing was closed.

VENUTI/STROOZAS MOVED TO APPROVE THE DRAFT ORDINANCE AMENDING HCC 21.7.010 ZONING PERMITS REQUIRED AND 21.90.030 INVALID LAND USE PERMITS, REGARDING THE REQUIREMENT FOR A ZONING PERMIT AND THE RELATIONSHIP OF ZONING VIOLATIONS TO PERMIT ISSUANCE, AND FORWARD IT TO THE CITY COUNCIL FOR PUBLIC HEARING AND ADOPTION.

There was discussion that this seems to be pretty straight forward and that staff doesn't know if there will be any retroactive issues. There may be some discussion about it at the joint worksession with Council.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Plat Consideration

Pending Business

New Business

Informational Materials

- A. City Manager's Report for September 22, 2014 City Council Meeting
- B. Kenai Peninsula Borough Platt Committee Notice of Decisions:
 - Lakeside Village Subdivision 2014 Replat Preliminary Plat
 - Scenic View Tract A 2014 Replat Preliminary Plat
 - Forest Glen Subdivision Unit 2 2014 Replat Preliminary Plat
 - Vineyard Estates 2014 Addition Preliminary Plat
- C. Beluga Air letter stamp dated 9/18/14 regarding off-premise sign
- D. Planning Staff Response to Beluga Air letter dated 9/18/14
- E. Army Corps of Engineers Kenai Field Office Public Notice of Application for Permit to "discharge 2040 cubic yards (cy) of pit run gravel and 49 cy of concrete for the construction of a driveway, parking lot, composting facility, and drainage ditch in Waters of the U.S." at Tract O-1 Tietjen Subdivision
- F. Park, Art, Recreation, Culture (PARC) Needs Assessment Flyer

The Commission discussed the Beluga Air information item. City Planner Abboud explained that there is a requirement in the sign code for signs to come into compliance within a specified time. The dated time for Beluga Air has passed. He reviewed the process that he used in reviewing this and what has been used in other cases. Commissioner Venuti read the applicable section of code. It was requested that a response be sent to Mr. Head to let him know the Commission talked about his issue. They addressed some options relating to seasonal signage.

They also addressed the agenda for the upcoming worksession with City Council.

Comments of the Audience

Members of the audience may address the Commission on any subject. (3 minute time limit)

None

Comments of Staff

None

Comments of the Commission

Commissioners Highland, Bradley, and Venuti had no comments.

Commissioner Stroozas asked why they didn't hold a worksession. Mr. Abboud advised that the speaker canceled and he didn't know that they had an hour's worth of information to discuss.

Chair Stead encouraged the Commissioners to attend the joint worksession with Council. He said he would like to set some Commission goals at their next worksession. He also commented that as Chair

HOMER ADVISORY PLANNING COMMISSION
REGULAR MEETING MINUTES
OCTOBER 15, 2014

he tends to let people run a little too far. He thinks the discussion is good but we need to keep moving the process forward.

Adjourn

There being no further business to come before the Commission, the meeting adjourned at 8:25 p.m. The next regular meeting is scheduled for November 5, 2014 at 6:30 p.m. in the City Hall Cowles Council Chambers.

MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK

Approved: _____

PUBLIC HEARING(S)

**CITY OF HOMER
PUBLIC HEARING NOTICE
CITY COUNCIL MEETING**

**Ordinances 14-51, 14-52, and 14-53
Resolutions 14-114 and 14-115**

A **public hearing** is scheduled for **Monday, November 24, 2014** during a Regular City Council Meeting. The meeting begins at 6:00 p.m. in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Ordinances 14-51, 14-52, and 14-53 internet address:

<http://www.cityofhomer-ak.gov/ordinances>

Resolutions 14-114 and 14-115 internet address:

<http://www.cityofhomer-ak.gov/resolutions>

Ordinance 14-51, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2015 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures). City Manager.

Resolution 14-114, A Resolution of the City Council Amending the City of Homer Fee Schedule Under Administrative Fees, Animal Control Fees, City Clerk Fees, Library Fees, and Port and Harbor Department Annual Moorage Fees. City Clerk. Follows Budget Ordinance 14-51 schedule.

Resolution 14-115, A Resolution of the City Council of Homer, Alaska, Amending the Port of Homer Terminal Tariff No. 600. City Clerk. Follows Budget Ordinance 14-51 schedule.

Ordinance 14-52, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 20.12.010 to Provide for the Issuance of Dog Licenses by the Animal Shelter. City Manager.

Ordinance 14-53, An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Authorizing the Expenditure of \$200,000 for the Purchase of a Pelican Street Sweeper From the Public Works Vehicle Depreciation Fund, Authorizing the Application of a Loan for Said Purchase, and Authorizing the City Manager To Execute All Appropriate Documents. City Manager/Public Works Director.



All interested persons are welcomed to attend and give testimony. Written testimony received by the Clerk's Office prior to the meeting will be provided to Council.

** Copies of proposed Ordinances, in entirety, are available for review at Homer City Clerk's Office. Copies of the proposed Ordinances are available for review at City Hall, the Homer Public Library, the City of Homer Kiosks at City Clerk's Office, Captain's Coffee,

CLERK'S AFFIDAVIT OF POSTING

I, Renee Krause, CMC, Deputy City Clerk for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for **Ordinance 14-51**, Appropriating Funds for the Calendar Year 2015 for the General Fund, the Water/Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures); **Resolution 14-114**, Amending the City of Homer Fee Schedule Under Administrative Fees, Animal Control Fees, City Clerk Fees, Library Fees, and Port and Harbor Department Annual Moorage Fees; **Resolution 14-115**, Amending the Port of Homer Terminal Tariff No. 600; **Ordinance 14-52**, Amending Homer City Code 20.12.010 to Provide for the Issuance of Dog Licenses by the Animal Shelter; **Ordinance 14-53**, Amending the FY 2014 Operating Budget by Authorizing the Expenditure of \$200,000 for the Purchase of a Pelican Street Sweeper from the Public Works Vehicle depreciation Fund, Authorizing the Application of a Loan for Said purchase, and Authorizing the City Manager to Execute All Appropriate Documents was distributed to the City of Homer kiosks located at City Clerk's Office, Captain's Coffee Roasting Co., Harbormaster's Office and Redden Marine on Friday, October 31, 2014 and that the City Clerk posted same on City of Homer Homepage on Thursday, October 30, 2014.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer this 30th day of October, 2014.



Renee Krause, CMC, Deputy City Clerk I

ORDINANCE REFERENCE SHEET
2014 ORDINANCE
ORDINANCE 14-51

An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2015 for the General Fund, the Water-Sewer Fund, the Port/Harbor Fund, Debt Funds, and Capital Reserve Funds (Conditional Expenditures).

Sponsor: City Manager

1. City Council Regular Meeting October 27, 2014 Introduction
2. City Council Regular Meeting November 24, 2014 Public Hearing
 - a. Budget amendments by Councilmembers Lewis, Zak, Burgess, and Reynolds

**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 14-51

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, APPROPRIATING FUNDS FOR THE CALENDAR YEAR 2015 FOR THE GENERAL FUND, THE WATER-SEWER FUND, THE PORT/HARBOR FUND, DEBT FUNDS, AND CAPITAL RESERVE FUNDS (CONDITIONAL EXPENDITURES).

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statute, Title 29, the appropriations for Calendar Year ending December 2015 are appropriated as follows:

| | |
|------------------------|---------------|
| General Fund | \$12,163,990 |
| Water Fund | \$ 1,976,471 |
| Sewer Fund | \$ 1,572,199 |
| Port/Harbor Fund | \$ 4,871,722 |
| Capital Projects | \$ 1,023,110 |
| Total Expenditures | \$ 21,607,492 |
| Internal Service Funds | \$ 1,741,267 |

Section 2. Such amounts are appropriated to the objects and purposes stated in the adopted budget.

Section 3. A copy of the budget shall be certified by the City Clerk and filed in the Office of the City Clerk.

Section 4. The supporting Line Item Budget detail as presented by the Administration and reviewed by the City Council is incorporated as part of this Budget Ordinance.

Section 5. The property tax mill levy is set at 4.5 mills for 2015.

Section 6. This Ordinance is limited to approval of the Budget and appropriations for Calendar Year 2015, is a non code Ordinance and shall become effective January 1, 2015.

43 PASSED AND ENACTED by the Homer City Council on this _____ day of December,
44 2014.

45
46
47
48
49
50

CITY OF HOMER

MARY E. WYTHE, MAYOR

51 ATTEST:

52
53
54

JO JOHNSON, MMC, CITY CLERK

55
56
57
58 Introduction:
59 Public Hearing:
60 Second Reading:
61 Effective Date:

62
63

64 AYES:
65 NOES:
66 ABSTAIN:
67 ABSENT:

68
69

70 Reviewed and approved as to form:

71
72

Walt Wrede, City Manager

Thomas F. Klinkner, City Attorney

73
74
75

Date: _____

Date: _____

76
77

78
79 Fiscal Note: See Line Item Budget and detail.

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

City Clerk

3
4 **RESOLUTION 14-114**

5
6 A RESOLUTION OF THE CITY COUNCIL AMENDING THE CITY OF
7 HOMER FEE SCHEDULE UNDER ADMINISTRATIVE FEES, ANIMAL
8 CONTROL FEES, CITY CLERK FEES, LIBRARY FEES, AND PORT AND
9 HARBOR DEPARTMENT ANNUAL MOORAGE FEES.

10
11 WHEREAS, Administrative fees for electronic transmission have been reduced; and

12
13 WHEREAS, Animal Control fees for dog licenses, kennel licenses, replacement fee for
14 lost license, boarding fee, and pickup at residence have increased; and

15
16 WHEREAS, City Clerk fees for use of city facilities and digital audio CDs have increased;
17 and

18
19 WHEREAS, Library fees for overdue and damaged items have increased; and

20
21 WHEREAS, Fees for Port and Harbor Department annual moorage fees have increased;
22 and

23
24 NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the City of
25 Homer Fee Schedule, Administrative Fees, Animal Control Fees, City Clerk Fees, Library Fees,
26 and Port and Harbor Department Annual Moorage Fees as follows:

27
28 **ADMINISTRATIVE FEES FOR THE CITY OF HOMER**

29
30 (The following fees have been set by legislative enactments, Ordinances 05-43(A),04-53(S)(A), 03-36(A),
31 01-13(S)(A); Resolutions 11-074(A), 11-036(A)(S),10-90(A), 06-24(S), 05-125(S), 05-49, 05-22, 04-98(S)(A), 04-96, 04-
32 95, 04-94(S)(A), 03-159, 00-14, 99-116, 99-50, 95-1 and 92-10(A), Regulations Concerning Public Record
33 Inspections dated March 2003.)

34 These fees are administrative fees for all departments of the City of Homer unless otherwise specified
35 under that department. All fees are inclusive of sales tax. Unless otherwise specified: Any item mailed
36 may have an additional fee added for actual postage. Handling fees may be added up to the actual
37 staff time spent preparing the item for shipping.

38 An application for indigency may be filed with the City Manager for waiving or partially waiving the
39 costs of fees. The City Manager may allow an applicant, who qualifies as an indigent, a reduced fee, a
40 payment plan or a waiver of the fee where the Manager is able to make a written finding, based on
41 information provided by the applicant, that payment of the fee would be a financial hardship. Based

42 upon the information provided, the fee may be reduced or waived in accordance with the following
 43 scale:

| Annual Income as a Percent of current Health and Human Services (HHS) Poverty Guidelines for Alaska | Percent of fee reduced |
|---|------------------------|
| 1-100% | 100% Waiver |
| 101-149% | 75% Waiver |
| 150-174% | 50% Waiver |
| 175-199% | 25% Waiver |
| 200% plus | No Waiver |

44
 45 Airport Pickup/delivery \$25
 46 Annual Safety Inspection commercial vehicles \$100
 47 Annual Taxi Permit \$75
 48 Appeal Fees
 49 Water and Sewer Appeals, under HCC 14.04 and 14.08 – shall be set by Resolution; in the event
 50 the appellant is the prevailing party the fee shall be refundable.
 51 Zoning Appeals – fee \$250.00 subject to refund if the appellant is successful on any aspect of
 52 appeal.
 53 Credit Cards are accepted for other than real property lease payments with a minimum of \$10.
 54 ~~Computer Disc (includes 1st class postage): \$10/disc~~
 55 CD Reproductions: \$20.00
 56 Document copying fees: \$.25/page
 57 Certification Fee: \$10/report
 58 Driver License Records \$10
 59 Fax: w/in Alaska \$1/page, Continental US \$2/1st page, Subsequent pages \$1/page. Other destination
 60 \$5/1st page. Subsequent pages \$2/page.
 61 Electronic Transmission: ~~\$1~~ **\$.25**/page (Scanned PDF document)
 62
 63
 64 Lease application fee \$30
 65 Lease fee \$300
 66 Lease Assignment Fee \$250
 67
 68 Local Bidder's Preference
 69

| Non-local bid is | Local bid is not more than |
|----------------------|--|
| \$0 - \$500,000.00 | 5 percent higher than non-local bid |
| \$0 - \$1,000,000.00 | 5 percent higher than non-local bid on first \$500,000.00 and 2.5 percent higher than non- |

| | |
|--|---|
| | local bid on amount in excess of \$500,000.00 to \$1,000,000.00 |
|--|---|

70 No additional adjustment for bids above \$1,000,000.00

71

72 Photograph Copying: \$10/order (includes shipping and; handling)

73 If done commercially – Actual Costs plus 5%

74

75 Production Fees -

76 Per requestor in a calendar month exceeds five-person hours the fee is the City employee's
77 actual salary plus benefit costs. An estimate will be prepared and the requestor must deposit the
78 estimated production and copying fees in advance. If the actual costs are greater than the estimate
79 the records will not be released until the difference is paid and if the actual costs are less the
80 requestor will receive a refund of the difference.

81 No fee for simple inspection, except when the production of records by one requestor exceeds
82 five person hours in a calendar month.

83

84 Special Assessment Districts (SAD's):

85

86 HARP (Homer Accelerated Roads Program) SAD's

87 Assessments are: \$30 per front foot for Road Reconstruction

88 \$17 per front foot for Paving

89 HAWSP (Homer Accelerated Water and Sewer Program) SAD's

90 Assessments are: 75% of the total project cost allocated in equal shares to each
91 participating parcel

92 OTHER SAD's if approved by the Council are at 100% property owner participation.

93

94 Application Fee \$100

95 Bill Fee \$3.00 per bill

96 Administrative Fee

97 0-500,000 5%

98 over 500,000 \$25,000 plus 2.5%

99

100 Notary \$5.00

101

102 Smoking prohibited in City Facilities, Vehicles and Watercraft - \$25 fine

103 Tapes: Audio Cassette (Police Department) \$25 tape

104 Subsequent, \$15/tape Includes 1st class postage

105 Video Cassette (Police Department) \$30/tape

106 Vehicle Impound/Storage Fees (actual costs + towing) Storage, \$7.50/per day

107

108 **ANIMAL CONTROL FEES**

109

110 235-3141 Hours are 11 a.m. to 2 p.m. Monday through Friday.

111

112 (The following fees have been set by legislative enactments to HCC 20.32, Resolution 01-85)

113 Dog License

| | | |
|-----|---------------------------------------|--|
| 114 | Neutered/spayed | \$10.00 \$15.00 /2 years |
| 115 | Nonneutered/nonspayed | \$50.00 \$75.00 /2 years |
| 116 | Kennel license | \$100.00 \$150.00 /2 years |
| 117 | Replacement fee, lost license | \$ 4.00 \$6.00 |
| 118 | Rabies Voucher | \$ 12.00 |
| 119 | Quarantine at Home | \$ 40.00 |
| 120 | Quarantine at Shelter | \$ 40.00 plus daily boarding fee |
| 121 | Boarding fee (when available) | \$ 12.00 \$20.00 daily |
| 122 | Pickup at residence for owner release | \$ 20.00 \$25.00 |
| 123 | Turn In | \$ 5.00 |
| 124 | Turn In for Euthanasia | \$ 15.00 |

| | | | | |
|-----|---------------|------------------------|----------|---------------------|
| 125 | Impound fees: | | | |
| 126 | | Nonspayed/Nonneutered | | Spayed or Neutered |
| 127 | | 1st offense | \$35.00 | 1st offense \$25.00 |
| 128 | | 2nd offense | \$50.00 | 2nd offense \$40.00 |
| 129 | | 3rd offense | \$85.00 | 3rd offense \$75.00 |
| 130 | | 4th offense or greater | \$100.00 | same |

131 Live Trap:
 132 Small trap \$ 70.00 deposit, \$1.00 per day. Seven (7) day rental maximum.
 133 Large trap \$150.00 deposit, \$1.00 per day. Seven (7) day rental maximum.
 134 Deposit is forfeited if the trap is not returned in seven days. A portion of the deposit,
 135 up to the entire amount of the deposit, will be forfeited if the trap is damaged.
 136

137 Adoption Fee \$ 15.00
 138

139 All impounded animals must be properly licensed and have current rabies vaccinations prior to being
 140 released. Owners of impounded animals will be charged a daily boarding fee for every full day that the
 141 animal stays in the shelter. Vaccination and license fees shall be the owner's responsibility. Animals
 142 being adopted shall be spayed or neutered, properly licensed and vaccinated. Associated fees shall be
 143 the responsibility of the adopting party.
 144

145 The City shall charge for any additional expense incurred by the City in the actual impoundment,
 146 transportation, medical care, housing or feeding of any animal; which expenses shall be paid in full
 147 prior to the animal's release.
 148

149 **CITY CLERK**

150
 151 (The following fees have been set by legislative enactments, Resolutions 03-159, 05-125(S), 06-16 and
 152 06-40(A).)
 153

154 Administrative - 235-3130

155 Cemetery fees amended Resolution 98-28.

156 Cemetery - plot \$200
 157

158 Excavation

159 adult - \$500; \$400 opening, \$100 closing

160 infant \$375; \$300 opening, \$75 closing
161 Extraordinary conditions such as weather, heavy snow coverage, ice, frozen ground and
162 etcetera may result in fees charged up to \$200 additional at Public Works discretion.
163

164 City Council and Commission Meeting packet fee

165

166 Per Packet:

167 0 – 25 pages - \$5.00

168 26 – 50 pages - \$10.00

169

170 51 – 100 pages - \$20.00

171 100 – 200 pages - \$25.00

172 200 – 500 pages - \$30.00

173 500+ pages - \$35.00

174

175 Per Month, Per Council or Advisory Body:

176 1 packet same fees as above.

177 2 packets above fee with 10% reduction.

178 3 packets above fee with 12% reduction.

179 4 or more packets above fee with 15% reduction.

180

181 City Hall Facility Use Fee (Resolution 03-159)

182 Government Agencies, generally, are exempt from fees.

183 **Cowles Council Chambers** - Use by non-governmental agency or entity fee is ~~\$15.00~~ **\$30.00**

184 per hour, with a minimum of two hours; maximum fee is ~~\$75.00~~ **\$150.00** per day. **Use of electronic**

185 **equipment is an additional \$30 per day (IT personnel set-up).**

186 **Conference Room – Use by non-governmental agency or entity is \$15.00 per hour, with a**

187 **minimum of two hours; maximum fee is \$75.00 per day.**

188 Cleaning Fee – if the facility is not left as found an additional fee of up to ~~\$30.00~~ **\$60.00** may be

189 applied.

190

191 City Pins and Mugs (Resolution 98-28)

192 Logo Pins \$1.00

193 Logo Mugs \$4.00

194 Scene Mugs \$8.00

195

196 ~~Copies of meeting (audio) tapes \$10.00/each (Reso. 03-159)~~

197 ~~Copies of meeting (digital) CDs~~ **Digital audio CD of meetings** ~~\$10.00~~ **\$20.00**/each

198

199 The following fees have been set by legislative enactments to HCC 19, 5.

200

201 Gravel Permit, application fee \$5 (Areas B and; C require no approval of the COE or Div. of
202 Lands, HCC 19.12.040(c).)

203

204 Fire Works Permit, HCC 5.24 \$25 (apply 30 days in advance) per exhibit plus bond for \$500 or
205 liability insurance, must have.

206 **LIBRARY FEES**

207
 208 Closed - Sundays. Open – Mon., Wed., Fri. and Sat. from 10 a.m. to 6 p.m. Tues. and Thurs. from 10 a.m.
 209 - 8 p.m.

210
 211 Facility Use Fees for after-hours private use (including building supervision):
 212 Conference Room \$50/hour
 213 Reading Lounge \$50/hour
 214 Children’s Room \$50/hour
 215 Entire facility, excluding staff work space -- \$300 Facility Use Fee
 216 plus \$50/hour staff supervisor. \$300 damage/cleaning deposit.

217
 218 Library Cards Replacement cards \$5/issue
 219 **Limited (Temporary)** card \$10 nonrefundable
 220 **Full (Temporary) Family** card \$50, \$40 refundable; ~~limit of twelve items.~~
 221 Refunds are issued the second check run of each month via check from the
 222 City of Homer. Apply for refund through Library staff and provide forwarding
 223 address. If the refund is not claimed within six months the refund becomes a
 224 donation to the Library.

225
 226 Overdue Items - 14 day circulation (except digital devices) \$0.15/day
 227 ~~(except digital devices) Maximum charge \$6.00~~
 228
 229 7 day and 1 day circulation - \$1.00/day
 230 Digital Devices \$5.00/day
 231 Interlibrary Loans- \$1.00/day
 232 2nd overdue notice - \$1.00/notice
 233
 234 Bill notice - \$1.00/notice
 235 Admin. Fee for Bills Sent to Collection Agency \$25.00
 236
 237 **Maximum overdue charge per item (except digital devices) \$6.00**

238
 239 Photo copy \$.15/ea (letter size) and (legal size) per side
 240 \$.25/ea (11”x17”) per side
 241 \$1.00/ea color copies (letter size) and (legal size) per side
 242 \$2.00/ea color copies (11”x17”) per side

243
 244 Interlibrary loan fee \$2 standard size books
 245 \$.15 per page for photo copy
 246 ~~Priority Mail~~ \$4.00 for microfilm/videos/CDS/Audios
 247 ~~Microfilm/videos/CDS/Audios~~
 248 Additional charges may be assessed ~~and mailing costs may exceed~~
 249 ~~these amounts.~~

250 Replacement/Repair of items

251 Lost or damaged items: Replacement cost plus \$7.00 processing
252 fee per item
253 Lost or damaged cases, hang-up bags, etc.: Replacement cost or
254 \$2.00, whichever is greater
255 _____ Lost map or inserts - _____ \$10/item
256 _____ Lost out-of print items _____ \$50/Alaskana
257 _____ \$40/~~nonfiction~~non fiction
258 _____ \$35/fiction

259 **Please Note: To receive a refund on a lost item, patrons must return the item within sixty days**
260 **of lost status. Refunds of payment for items deemed valuable to the collection**
261 **and returned after the 60-day period may be made at the discretion of the**
262 **Director. No refunds will be given for digital devices.**
263

264
265 _____ Damaged Item _____ ~~\$2.00~~\$1.00/page
266 _____ ~~\$3.00~~\$2.50/**book jacket or** cover
267 _____ Damaged beyond repair - Full bindery cost or full replacement cost
268 plus \$7.00 processing charge.
269

270 Improper Return of Digital Devices- \$25 fee if not returned to Front Desk staff
271

272 ~~Please Note: To receive a refund on a lost item, patrons must return the item within sixty days of~~
273 ~~lost status. Refunds of payment for items deemed valuable to the collection and~~
274 ~~returned after the 60-day period may be made at the discretion of the Director. No~~
275 ~~refunds will be given for digital devices.~~
276

277 **PORT AND HARBOR DEPARTMENT**
278

279 Harbor Office - 235-3160
280 Fish Dock - 235-3162
281

282 (The following fees have been set by legislative enactments to HCC 10, Ord. 95-18(A) and Resolutions 12-037(S),
283 12-023, 10-89, 06-52, 06-04, 05-123, 04-96, 03-154(S), 03-104, 03-88, 00-39, 99-118(A), 99-101, 99-78(S), 99-30(A),
284 95-69 (Port/Harbor Tariff No. 600), Resolution 95-19, Resolution 01-84(S)(A), Resolution 02-81(A), Resolution 07-
285 121, and Resolution 08-123)
286

287 All rates except load and launch ramp fees and parking fees for Ramps 1 - 4, which are inclusive of sales tax, will
288 have sales tax applied. The resulting figure will be rounded to the nearest half dollar for billing purposes.
289

290 Administrative cost for changing boat in slip - \$25.00
291 A \$30.00 per year charge will be assessed for a listing on a permanent reserved stall assignment.
292 Large quantity waste oil disposal (with Harbor Master approval) - \$3.25 gallon
293

294 **PARKING FEES**

295 Parking fees to be collected at Ramp 1, Ramp 2, Ramp 3 and Ramp 4 seasonally (Memorial Day through Labor
296 Day). Parking fee is \$5 per calendar day. Posted parking time limits will be established and enforced as per
297 Homer city code 10.04.100.
298

299 Seasonal permits for day use parking (Ramps 1-4): \$250.00.
 300 Long Term parking permits required for Vehicles 20' or less parked in excess of seven (7) consecutive 24-hour
 301 days.
 302
 303 Long Term Parking annual permit (January 1st through December 31st): fee \$200.00.
 304
 305 Long Term Parking annual permit fee for vessel owners paying annual moorage in the Homer Harbor: fee
 306 \$100.00.
 307
 308 Vehicles over 20' and trailers are not eligible for long term parking permits.
 309
 310 Monthly parking permit for vehicles less than 20': fee \$70.00 for 30 consecutive days.
 311
 312 Monthly parking permit for vehicles over 20': fee \$85.00 for 30 consecutive days in a portion of Lot 9 only.
 313
 314 Long term parking will be enforced year around.
 315
 316 Parking lot restrictions for long term parking, May 1 through October 1, as depicted on attached map
 317 (Attachment A).
 318
 319 Existing code definitions for restricted parking, vehicles, junk vehicles, and fines for violations apply.
 320
 321 Fines, \$25.00 per calendar day, limited to \$250.00 fine per calendar year, with \$200.00 of the fine credited
 322 towards the long term parking annual permit.
 323
 324 Annual Moorage fee - ~~\$40.50~~ **\$41.70** per lineal foot, plus \$50.00 administrative charge.
 325 Reserved Stall - length of the float stall assigned, or overall length of vessel whichever is greater, plus \$50.00
 326 administrative charge.
 327
 328 Float Plane Fee - daily moorage rate of (2) 24' vessels shall be assessed on a daily basis for float planes or a
 329 monthly rate equal to the monthly rate for (2) 24' vessels. Dockage charges will be assessed based on lineal foot
 330 per calendar day or portion thereof as follows:

| | | | | | |
|---------------------|------------|---------------------|------------|---------------------|---------------------------------------|
| 0' to 100' | \$338.00 | 451' to 475' | \$1,604.00 | 651' to 675' | \$3,917. 00 ³³¹ |
| 101' to 200' | \$506.00 | 476' to 500' | \$1,762.00 | 676' to 700' | \$4,420. 00 ³³ |
| 201' to 300' | \$788.00 | 501' to 525' | \$1,996.00 | 701' to 725' | \$5,119. 00 ³⁴ |
| 301' to 350' | \$1,005.00 | 526' to 550' | \$2,154.00 | 726' to 750' | \$5,858. 00 ³⁵ |
| 351' to 375' | \$1,098.00 | 551' to 575' | \$2,334.00 | 751' to 775' | \$6,644. 00 ³⁶ |
| 376' to 400' | \$1,206.00 | 576' to 600' | \$2,582.00 | 776' to 800' | \$7,459. 00 ³⁷ |
| 401' to 425' | \$1,337.00 | 601' to 625' | \$2,957.00 | | 338 |
| 426' to 450' | \$1,490.00 | 626' to 650' | \$3,443.00 | | 339 |

341 A service charge of \$52 will be assessed to each vessel.
 342
 343 These charges are applicable to the “outer face” and “trestle berth” of Deep Water Dock and to all berthing
 344 locations on Pioneer Dock. The “inside berth” (berth No.2) of Deep Water Dock will have a 4-hour minimum
 345 dockage charge of 1/6 the daily rate, and a half day (up to 12 hours) docking charge of ½ the daily rate, with no
 346 service charge applicable.
 347

348 PASSED AND ADOPTED by the City Council of Homer, Alaska, this ____ day of
349 December, 2014.

350

351

CITY OF HOMER

352

353

354

355

MARY E. WYTHE, MAYOR

356 ATTEST:

357

358

359

360 JO JOHNSON, MMC, CITY CLERK

361

362 Fiscal Note: Revenue amounts not defined in CY2015 budget.

363

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

City Clerk

3
4 **RESOLUTION 14-115**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
7 AMENDING THE PORT OF HOMER TERMINAL TARIFF NO. 600
8 MOORAGE RATES.

9
10 WHEREAS, Fees are reviewed annually during the budget cycle; and

11
12 WHEREAS, The Port and Harbor Advisory Commission discussed and recommended
13 that the harbor moorage rates should be increased to the Port of Homer Terminal Tariff No.
14 600, consistent with the Consumer Price Index.

15
16 NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the Port of
17 Homer Terminal Tariff No. 600 as follows:

18
19 RULE: 34.18 - HARBOR MOORAGE RATES (A)

20 EFF: 01JAN2013

21 SUBSECTION 200

22
23 (a) CALCULATION OF MOORAGE RATES:

24 Mooring charges shall commence when a vessel is made fast to a wharf, pier, harbor
25 float or other facility, or when a vessel is moored to another vessel so berthed
26 (rafting). Charges shall continue until such vessel is completely free from and has
27 vacated the port and harbor facilities.

28
29 A vessel moored at any time between 12:01 A.M. and 10:00 A.M. shall be charged a full
30 day's moorage. The Harbormaster may, in his discretion and with proper and
31 appropriate advance notice, waive a daily rate for a vessel that will occupy mooring
32 space for a minimum time and, provided that the Harbormaster determines the use of
33 the public facilities by others will not be congested or adversely affected.

34
35 Mooring charges shall be calculated on the length of the vessel, or in the case of a
36 reserved stall, the length of the float stall assigned, whichever is greater.

37
38 Length shall be construed to mean the distance expressed in feet from the most
39 forward point at the stem to the aftermost part of the stern of the vessel, measured
40 parallel to the base line of the vessel. The length shall include all hull attachments
41 such as bowsprits, dinghies, davits, etc.

| | | | |
|---|-------------------|---------------------|------|
| PORT AND HARBOR OF HOMER 4350 HOMER SPIT ROAD HOMER, ALASKA 99603 PHONE: 907.235.3160 TERMINAL TARIFF NO. 600 | FMC NO. 600 | PAGE 35 | |
| | | REVISED PAGE NO. | 15th |

44

45 RULE: 34.18 - HARBOR MOORAGE RATES

46 (continued)

47

48 For billing purposes, when the actual length of the vessel is not immediately available, length
 49 of the vessel as published in “Lloyd’s Register of Shipping” may be used. The City of Homer
 50 reserves the right to: (1) obtained the length from the vessel’s register, or (2) measure the
 51 vessel.

52

53 All vessels in the harbor are subject to these rates, except properly registered seine skiffs or
 54 work skiffs attached to the mother vessel. Work skiff is defined as a boat that is usually
 55 carried on the deck or super structure of the mother vessel and is regularly used in the
 56 commercial enterprise of the mother vessel.

57

58 (b) ANNUAL MOORAGE FEE:

59 The annual moorage fee for reserved moorage and transient moorage privileges shall be ~~forty~~
 60 ~~dollars and fifty cents~~ **forty-one dollars and seventy cents** (~~\$40.50~~ **\$41.70**) per lineal foot
 61 based on the overall length of the vessel (including all hull attachments such as bowsprits,
 62 davits, dinghies, swimsteps etc.) plus a fifty dollar (\$50.00) administration charge; or for a
 63 reserved stall, the length of the finger float stall assigned, or the overall length of the vessel,
 64 whichever is greater plus a fifty dollar (\$50.00) administration charge.

65

66 Any reproduction in the moorage fee due to a substituted or amended moorage agreement is
 67 not applied retroactively and the owner or operator is not entitled to a refund or a pro-rata
 68 adjustment of the moorage fees already due or paid. Any moorage agreement that expires
 69 will, after five days, automatically be charged a monthly rate retroactive to the expiration
 70 date. Unregistered vessels will also, after 5 days, automatically be charged a monthly rate
 71 retroactively to the date the vessel entered the harbor.

72

- (1) All reserved stall assignments are on an annual basis beginning October 1 and
 73 ending September 30 of the following year. Prepayment of a full year’s
 74 moorage is due on or before October 1 of each year. Payment for reserved
 75 moorage will only be accepted from the individual assigned the reserved stall.
 76 The reserved stall payment shall be paid in full at the time the reserved
 77 stall/moorage agreement is executed to the satisfaction of the Harbormaster.
 78 Any other arrangements are at the discretion of the Harbormaster and must be

79 made in advance.

| |
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| |
|--|

80
81

| | | | |
|---|-------------------|---------------------|-----|
| PORT AND HARBOR OF HOMER 4350 HOMER SPIT ROAD HOMER, ALASKA 99603 PHONE: 907.235.3160 TERMINAL TARIFF NO. 600 | FMC NO. 600 | PAGE | 36 |
| | | REVISED PAGE NO. | 7th |

82
83 RULE: 34.18 - HARBOR MOORAGE RATES
84 (continued)

85
86 (2) A reserved stall assignment granted after October 1 will be charged a fee based
87 on the number of months (including the month which it is granted regardless
88 of the day of the month) left in the fiscal year ending September 30.

89
90 (c) A semiannual transient rate is available on a prepaid basis only for transient vessels
91 mooring in the Small Boat Harbor for a period of six consecutive months. The
92 transient semiannual rate is 67% of the annual rate. Vessels that do not renew will
93 automatically be charged the monthly rate.

94
95 (d) The monthly transient rate will be 17% of the annual rate. Vessels that are properly
96 registered and pay all moorage fees in advance may deduct fifty cents (\$.50) per foot
97 per month.

98
99 (e) The daily transient rates are: 3% of the annual rate.
100 Vessels that properly register and pay all moorage fees in advance may deduct five
101 dollars per day from the daily rate.

102
103 (f) FLOAT PLANE FEES:
104 With proper registration and specific permission from the Harbormaster, float planes
105 may arrange for short-term moorage in the Small Boat Harbor. This is only allowed
106 when ice and weather conditions prevent float planes from landing on Beluga Lake.

107
108 A fee in the amount equal to the daily rate for moorage of two (2) 24' vessels shall be
109 assessed on a daily basis for float planes mooring within the confines of the Small
110 Boat Harbor. A monthly rate in the amount equal to the monthly rate for two 24'
111 vessels shall be assessed for float plane moorage for longer periods, and the moorage
112 charge computed for a float plane's stay in the harbor shall be the lowest total charge
113 resulting from the application of either the daily or the monthly rate indicated.

114
115 PASSED AND ADOPTED by the City Council of Homer, Alaska, this _____ day of
116 December, 2014.

117
118 CITY OF HOMER

119
120 _____
121 MARY E. WYTHE, MAYOR

122 ATTEST:

123
124 _____
125 JO JOHNSON, MMC, CITY CLERK

126
127 Fiscal Note: N/A

ORDINANCE REFERENCE SHEET
2014 ORDINANCE
ORDINANCE 14-52

An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 20.12.010 to Provide for the Issuance of Dog Licenses by the Animal Shelter.

Sponsor: City Manager

1. City Council Regular Meeting October 27, 2014 Introduction
 - a. Memorandum 14-162 from City Clerk as backup
2. City Council Regular Meeting November 24, 2014 Public Hearing and Second Reading
 - a. Memorandum 14-162 from City Clerk as backup

**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 14-52

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING HOMER CITY CODE 20.12.010 TO PROVIDE FOR THE
ISSUANCE OF DOG LICENSES BY THE ANIMAL SHELTER.

THE CITY OF HOMER ORDAINS:

Section 1. Homer City Code 20.12.010, License required -- Issuance, is amended to read as follows:

20.12.010 License required – Issuance. No owner or harbinger of any dog shall fail or neglect or refuse to obtain a license for such dog, as provided in this chapter: ~~a.~~ All dogs kept, harbored, or maintained in the City shall be licensed and registered if over four months of age. Dog licenses shall be issued by the animal shelter ~~City Clerk~~ on payment of a license tax for each dog. The owner shall state, at the time application is made for such license, his name and address and the name, breed, color and sex of each dog owned or kept by him. Dog licenses shall be issued for a period of two years and shall run from January 1st of each even-numbered year to December 31st of each succeeding uneven-numbered year. For dogs requiring licensing later in the license year, the license fee shall be the same as for a full two years, prior to January 1st of the succeeding odd-numbered year; and thereafter for the remainder of the license period, the license tag shall be one-half of the full license fee. Penalty: Class A infraction.

Section 2. This Ordinance is of a permanent and general character and shall be included in the City Code.

ENACTED BY THE CITY COUNCIL OF THE CITY OF HOMER, ALASKA, this _____ day of _____ 2014.

CITY OF HOMER

MARY E. WYTHE, MAYOR

40 ATTEST:

41

42

43 _____

44 JO JOHNSON, MMC, CITY CLERK

45

46

47 AYES:

48 NOES:

49 ABSTAIN:

50 ABSENT:

51

52

53 First Reading:

54 Public Reading:

55 Second Reading:

56 Effective Date:

57

58

59 Reviewed and approved as to form:

60

61

62 _____

63 Walt Wrede, City Manager

64

65 Date: _____

Thomas F. Klinkner, City Attorney

Date: _____



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 14-162

TO: MAYOR WYTHE AND HOMER CITY COUNCIL
FROM: JO JOHNSON, MMC, CITY CLERK
DATE: OCTOBER 20, 2014
SUBJECT: ISSUANCE OF DOG LICENSES

For many years the animal shelter has been responsible for issuing dog licenses. It was brought to my attention that the Homer City Code needed a revision indicating such.

RECOMMENDATION: Adopt Ordinance 14-52 amending the issuance of dog licenses by the animal shelter.

Fiscal Note: N/A

ORDINANCE REFERENCE SHEET
2014 ORDINANCE
ORDINANCE 14-53

An Ordinance of the City Council of Homer, Alaska, Amending the FY 2014 Operating Budget by Authorizing the Expenditure of \$200,000 for the Purchase of a Pelican Street Sweeper From the Public Works Vehicle Depreciation Fund, Authorizing the Application of a Loan for Said Purchase, and Authorizing the City Manager To Execute All Appropriate Documents.

Sponsor: City Manager/Public Works Director

1. City Council Regular Meeting October 27, 2014 Introduction
 - a. Memorandum 14-164 from Public Works Director as backup
2. City Council Regular Meeting November 24, 2014 Public Hearing and Second Reading
 - a. Memorandum 14-164 from Public Works Director as backup

43 Expenditure:

| 44 | <u>Account</u> | <u>Description</u> | <u>Amount</u> |
|----|----------------|------------------------|---------------|
| 45 | 152-0383-5902 | Pelican Street Sweeper | \$200,000 |

46

47 Section 2. The Homer City Council hereby authorizes the City Manager to apply for and
48 secure a 2.70% loan (through Key Government Finance, Inc.) in the amount of \$189,342 for
49 the sweeper purchase for the term of 36 months (three payments of \$64,805.16; 2015, 2016,
50 and 2017).

51

52 Section 3. This is a budget amendment ordinance only, is not permanent in nature,
53 and shall not be codified.

54

55 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this _____ day of
56 _____, 2014.

57

CITY OF HOMER

58

59

60

61

MARY E. WYTHE, MAYOR

62

63

64 ATTEST:

65

66

67

68 _____
JO JOHNSON, MMC, CITY CLERK

69

70

71 AYES:

72 NOES:

73 ABSTAIN:

74 ABSENT:

75

76

77

78 First Reading:

79 Public Reading:

80 Second Reading:

81 Effective Date:

82

83

84

85 Reviewed and approved as to form:

86

87

88

89 _____
Walt Wrede, City Manager

90

91 Date: _____

92

93

Thomas F. Klinkner, City Attorney

Date: _____



City of Homer

www.cityofhomer-ak.gov

Public Works

3575 Heath Street
Homer, AK 99603

publicworks@cityofhomer-ak.gov

(p) 907-235-3170

(f) 907-235-3145

Memorandum 14-164

TO: Walt Wrede – City Manager
FROM: Carey Meyer – Public Works Director
DATE: October 21, 2014
SUBJECT: **Authorization to Purchase Street Sweeper
Approval to Secure Financing**

In preparation of the 2015 City operations budget, Public Works and the City Manager have made a priority of replacing an aged and unsafe street sweeper (see proposed 2015 City capital expenditures). The removal of sand, debris and dust from the City's streets at the end of each winter is a critical service provided by the City.

The City's vacuum sweeper is not capable of mechanically loosening and removing curb line sand and debris. Without a mechanical sweeper, spring time sweeping of streets in the CBD would require significantly more time and cost to clean up winter sand accumulations. We could rent this equipment (or look to the private sector to complete this work), but it would not allow for a prompt early spring response, since available equipment and contractors are busy elsewhere at this critical time period.

Sweeper replacement justification: Due to an unrepairable deficiency in the main frame of our existing mechanical sweeper (possibly a bent frame), the main broom and side skirts cannot be adjusted so that the sweeper will pick up dirt cleanly. Most of the controls are electric over hydraulic. Several functions no longer work due to faulty switches and wiring, some only work because they have been hard wired. After nearly 30 years in the dirt and heat, the wiring harness has degraded to the point of failure. The drive train is operated by chain and sprockets. One side has been partially replaced enough to keep it running, but indications are that the entire chain and sprocket drive system needs replacement to maintain dependability. The belt that moves debris from the brooms into the hopper is torn and will fail soon.

The bearings for the belt, both top and bottom, also need replacement. There is no way to control the water nozzles. They are either on or off. This results in high water consumption with less time sweeping, and more time filling. Due to the age of the machine and technology this sweeper is very dusty to operate. The cab air heating/cooling and filtration system is not functional. This unit also does not meet clean air standards for operator safety. The heat stays in the on position and must be run to pressurize the cab to keep dust out. The cab seals

have failed and the air filtering system does not remove dust efficiently from the breathable cab air. The result places an operator in an extremely hot and dusty environment. The city does not have a respirator program, as it is extremely complex to meet standards and keep our liability down. Having the new equipment that will keep the cab air clean is more effective. This is an extremely important health/safety issue for our employees.

Timing of ordering replacement: Council approval of this expenditure, as part of the 2015 budget approval, will come too late to have this equipment on site before it is needed in the spring. This new sweeper must be formally ordered before the end of the year to assure that this important equipment is here in Homer in time for spring sweeping. Council action is required during this budget year to allow for timely ordering and equipment manufacturing/delivery.

Financing recommendations:

Public Works has proposed to purchase a new sweeper utilizing a low interest loan to protect the balance in the vehicle depreciation fund. Staff needs Council approval to formalize this purchase prior to the implementation of the City's 2015 operating budget.

Loan Details: Lessor - Key Government Finance, Inc.

Equipment to be Purchased - Elgin Pelican Three Wheel Mechanical Sweeper

Loan Terms - Principle amount = \$189,342; 36 months; 2.70% interest

Payments - Three equal \$64,805.16 payments (2015, 2016, 2017)

First Payment Due - Upon delivery (anticipated April 2015)

Budget: Sweeper Purchase (FOB Homer) = \$189,961.40
Accessories (radio, antenna, replacement brooms, fire extinguisher, licensing, addition lighting, incidentals, changes in shipping charges, etc.) = \$10,000

Total Budget = \$200,000

Recommendations: The Homer City Council hereby amends the FY 2014 Operating Budget by appropriating \$200,000 from the Public Works Vehicle Depreciation Fund for the purchase of a new Pelican sweep sweeper.

| <u>Account</u> | <u>Description</u> | <u>Amount</u> |
|----------------|---------------------------------|---------------|
| 152-0383-5902 | Pelican Street Sweeper Purchase | \$200,000 |

The Homer City Council authorize the City Manager to apply for and secure a 2.70% loan (through Key Government Finance, Inc.) in the amount of \$189,342 for the sweeper purchase for the term of 36 months (three payments of \$64,805.16; 2015, 2016, and 2017).

ORDINANCE(S)

CITY MANAGER'S REPORT

The City Manager's
Report will be
available by Monday,
November 17.

The report will include Natural
Gas Condominium Assessment
recommendations.

Small-town charm, *'End of the Road' ...* *... is the start of something special* **big-time venue**

By Katie Koester

A picturesque fishing community on the shores of Kachemak Bay, you might know Homer as the location for Discovery Channel's "Alaska: The Last Frontier," or episodes of "The Deadliest Catch" and "Salmon Wars." Homer has the location and logistics to create world-class film. People don't just come to Homer to film, world-renowned filmmakers live and work out of this artistic community.

A beautiful, four-hour drive or 30-minute flight from Anchorage, Homer is known as the end of the road and is full of the charm and scenery only small-town Alaska

can provide. A maritime community with an average 140 days of sun a year, Homer is your best bet for convenient marine-based filming in Alaska. A short boat ride can get you up close and personal with sea otters, seabirds, seals, sea lions and sometimes whales. Combined with glaciers, mountains and terrestrial wildlife, Homer makes an extent location for any natural history filming. As the launching point for bear viewing in Katmai National Park, Homer provides a base for productions like the Disney film "Bears" and dozens of other bear-related film and television productions. Homer is the gateway to endless adventures.

In Homer, filmmakers find a scenic seaside small town with the amenities and access film crews need to get their job done. Need to move equipment and copy around quickly? Next day FedEx service makes the filmmaker's job easier — something not necessarily available in places like Southeast Alaska. A local Radio Shack means you can even replace burned-out resistors or transistors. Many local businesses provide basic support to the film industry — comfortable hotels, excellent restaurants, car rentals and charter aircraft, both fixed wing and helicopter. You can even rent horse transportation in Homer, if that is what your script requires. Homer is an eclectic artistic town that appreciates film with



Photo courtesy of Zatzworks
 A Homer-based Zatzworks helicopter with the only Alaska-based 4k Cineflex shoots for National Geographic's "Ultimate Survival."

no municipal permits or red tape to stand in the way of the perfect shot. Perhaps most importantly, in Homer you will find people interested and supportive of the arts.

In addition to national productions filmed in Homer, some of the leading technology in areal cinematography is based here. Zatzworks provides stabilized aerial imagery for television, film and advertising markets, including the Discovery Channel, BBC and national commercial spots. A dedicated helicopter outfitted with a gyro-stabilized Cineflex with Alexa, Dragon or Sony camera means Zatzworks can quickly travel anywhere in Alaska to shoot. As owner Daniel Zatz puts it, "Homer is well-positioned. We can wake up in Homer and be in any corner of the state the same day."

In Homer you will find exceptional scenery, wildlife, amenities and a community that welcomes filmmakers with open arms. Homer is proud of the local talent that calls Homer home and hopes to draw more filmmakers to Alaska's premier small-town maritime filming location.



..... Katie Koester is the community and economic development coordinator for the city of Homer.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

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Memorandum

TO: MAYOR AND CITY COUNCIL
FROM: MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 10, 2014
SUBJECT: BID REPORT

ITB OFFICER UNIFORM AND HOMER JAIL LAUNDRY - Sealed bids for Officer Uniform and Homer Jail Laundry will be received at the office of the City Clerk, City of Homer, 491 East Pioneer Avenue, Homer, Alaska, until 2:00 p.m., Thursday, November 20, 2014 at which time they will be publicly opened and read. The time of receipt will be determined by the City Clerk's time stamp. Bids received after the time fixed for the receipt of the bids shall not be considered. All bidders must submit a City of Homer Plan Holders Registration form to be on the Plan Holders List and to be considered responsive. Plan holder registration forms, and Plans and Specifications are available on line.

CITY ATTORNEY REPORT

MEMORANDUM

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: THOMAS F. KLINKNER

RE: CITY ATTORNEY REPORT FOR OCTOBER 2014

CLIENT: CITY OF HOMER

FILE NO.: 506,742.18

DATE: NOVEMBER 7, 2014

The following summarizes our activities as City Attorney during the month of October 2014.

City Council. I attended the October 13, 2014, City Council meeting. I advised the Council regarding the use of a hearing officer in zoning appeals. I researched and drafted a resolution requesting that the Kenai Peninsula Borough Assembly adopt an ordinance authorizing a City bed tax, prepared a memorandum regarding related legal issues.

City Clerk. I updated the City Code provision for the issuance of dog licenses, and advised the City Clerk regarding telephonic participation in City Manager recruitment committee meetings.

City Manager. I advised the City Manager regarding resolution of the final contract amount for ENSTAR work on the natural gas distribution system, and the assessment of condominiums for natural gas distribution system improvements. We advised the personnel director regarding an employee's disability discrimination complaint. We worked with an administration committee on the City's use of social media.

Police Department. We advised the Police Department regarding a proposed memorandum of understanding with the State of Alaska regarding the disclosure of police personnel records in criminal prosecutions.

I will be available to answer questions regarding these matters at the November 24, 2014, Council meeting.

cc: Walt Wrede
Jo Johnson

COMMITTEE REPORTS

PENDING BUSINESS

NEW BUSINESS



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 14-172

TO: MAYOR WYTHE AND CITY COUNCIL
FROM: PARKS AND RECREATION ADVISORY COMMISSION
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 10, 2014
SUBJECT: BEACH POLICY REVIEW TASK FORCE FOR BISHOP'S BEACH

The Parks and Recreation Advisory Commission held a worksession on October 16, 2014 and discussed what remediation could be implemented to address the increase in unlawful behavior on the beach; to the protected habitat of Beluga Slough and destruction to private property.

Included is a memorandum from staff on the outcome of that worksession and minutes of the discussion from the follow-up special meeting held on November 6, 2014 that resulted in the following recommendation:

Council to form a Task Force comprised of 7 members from the following:

One member of Council

Chief of Police or Department representative

One member from the Parks and Recreation Advisory Commission

One member that is a resident or property owner from the area of Bishop's beach

One member that is a business owner in Old Town part of Homer

One member that is a non-resident of the area, can live outside of Homer

and a member of the public that is an ornithologist or bird enthusiast

Recommendation and amendments from the Task Force are to be submitted no later than May 1, 2015.

Recommendation: Approve the request to form a Task Force to review and Update the Beach Policy as it addresses the current issues at Bishops Beach and similar or like areas in Homer.

Excerpt of the November 6, 2014 minutes from the Special Meeting of the Parks and Recreation Advisory Commission:

PENDING BUSINESS

A. Memorandum from Deputy City Planner re: Bishops Beach Issues

Ms. Engebretsen provided a brief direction and outcome that came from the worksession held on October 16, 2014. She recommended that they can work on this through the commission, hold a couple of public hearings on proposed changes to the Beach Policy or the commission could recommend establishing a committee or task force to work on the issues for a few months and submit the recommendations to the Commission which could then forward the recommended changes to Council for approval.

Commissioner Lowney moved that they recommend working on the changes to the Beach Policy to address issues happening at Bishops Beach. She did not want to push the issue around but to deal with it. She also wanted to strike the Improve lighting from the recommendations in the memorandum. Commissioner Lillibridge seconded that motion.

Commissioner Brann supported that direction but wanted to form a task force to come up with recommendations for Bishops Beach, he believed it was the critical area, and maybe add Mariner Park since there are some problems there too.

Commissioner MacCampbell wanted to include Mud Bay and felt that some of the solutions for Bishops Beach would address Mud Bay too.

Commissioner Lowney agreed with those statements but in her opinion Mud Bay was not as critical. Commissioner Archibald advocated for reviewing the whole Beach Policy and reviewing all the areas that required it especially those sections that would directly affect Bishops Beach, and other beaches.

Chair Steffy liked the idea of reviewing the whole policy but focusing on the Bishops Beach area. He inquired if they needed a formal motion.

There was direction from staff that the commission needs to determine exactly what they want the task force to do and who they want on the task force in order to provide Council with a good reason for creation of a task force.

The commissioners discussed at length the pros and cons of reviewing and changing specific areas of the Beach Policy as it effects Bishops Beach, including additional areas that have similar uses and problems or the whole policy.

LOWNEY/LILLIBRIDGE – MOVED TO CREATE A TASK FORCE TO REVIEW AND UPDATE THE BEACH POLICY TO ADDRESS ISSUES THAT AFFECT BISHOPS BEACH.

There was additional discussion on various aspects for reasons not to review the whole policy and why the focus should be only on Bishops Beach with a caveat of addressing vehicular use on

additional beaches such as Mariner Park and along the spit. The concern was if you blocked vehicles from Bishops Beach they are going to have problems on other beaches. It was remarked that they did not want to become Southcentral Alaska Recreational Area for Off Road vehicles. Further clarification was attempted by the Chair on the motion to create the task force and what they were tasked to do. There was still hesitation from the commission on including the whole beach policy or just sections that applied to the issues at Bishops Beach.

Commissioner Lillibridge advocated for collecting data on the vehicular use of the beach. She reported her experience with city parks and beaches in Florida on a recent vacation. She also noted that people in Homer may enjoy their free style of living but when those lifestyles infringe upon others then it is time to restrict the uses.

Commissioner Archibald stated that he knows if they close Bishops Beach then those people will go to other areas and he doesn't want that to happen.

Commissioner MacCampbell pointed out that there are limited accesses to the beaches but that they must protect that berm. He went on to cite the accesses in Ninilchik, Whiskey Gulch, Anchor Point and sending the behaviors up the road.

Commissioner Lowney further advocated on points in dealing with one beach at a time and that they can wait to address the next areas.

Commissioner Brann commented on the historical discussions that took place in the earlier Beach Committees regarding pedestrian priority and the value establishing then the absolute demarcation for vehicles.

Further comments and responses agreed with the eventual follow-up of the other beaches, the negative NO signage in other cities, giving the police department something that they can enforce, the benefits that the habitat provides for users who use the beach appropriately. Additional examples of instances where inappropriate behavior was conducted alongside lawful behavior was given by commissioners.

STEFFY/BRANN – MOVED THAT IN LIGHT OF THE CONCERNS BROUGHT TO THE COMMISSION FOR THE INCREASED ACTIVITIES AND ISSUES ON BISHOPS BEACH AND THE IMPACT ON THE PEOPLE OF HOMER THE PARKS AND RECREATION ADVISORY COMMISSION WOULD LIKE TO FORM A TASK FORCE TO REVIEW THE BEACH POLICY AND MAKE RECOMMENDATIONS TO ADDRESS THESE ISSUES FOR BISHOPS BEACH AND LIKE OR SIMILAR AREAS.

Commissioner Lillibridge asked if Chief Robl could respond in regards to the motion and the issues that have been brought up. She wanted the wording of the motion to be specific to Homer. Chair Steffy responded regarding enforcement. Staff recommended passing the motion then they can discuss framing what they want the task force to accomplish and the time frame.

Commissioner Lillibridge requested the motion to be read back from the clerk. Due to all the changes and suggestions the clerk was unable to read the motion. Ms. Krause stated that the commission wanted the Beach Policies amended to address the issues at Bishops Beach. There were commissioners who also wanted to amend the policies to cover additional areas where the same activities occur. Ms. Krause then stated the motion could be simplified to read as follows:

MOVED TO REQUEST COUNCIL FORM A TASK FORCE TO REVIEW THE BEACH POLICY AS IT APPLIES TO THE ISSUES AT BISHOPS BEACH AND LIKE OR SIMILAR AREAS OR PLACES.

Chair Steffy and Commissioner Archibald moved and seconded that motion as stated by staff.

There was no further discussion.

VOTE. YES. LILLIBRIDGE, BRANN, STEFFY, MACCAMPBELL, LOWNEY, ARCHIBALD.

Motion carried.

The Commissioners agreed that they would like to see a member of council, the Chief of Police or his representative, a Parks and Recreation commissioner, a resident or adjacent property owner, a business owner from Old Town area of Homer, a birder, and a non-resident user on the task force.

The commission would like to have the Task Force bring back recommendations and amendments by or before May 10, 2015. They can invite a member of the US Fish and Wildlife and the Research Reserve as expert testimony.

There was additional discussion regarding the task force would not report to the commission but to the Council. The commission would be represented by the Commissioner appointed to the Task Force.



City of Homer

www.cityofhomer-ak.gov

Planning
491 East Pioneer Avenue
Homer, Alaska 99603

Planning@ci.homer.ak.us
(p) 907-235-3106
(f) 907-235-3118

To: Parks and Recreation Advisory Commission
From: Julie Engebretsen, Deputy City Planner
Date: October 30, 2014
Subject: Bishop's Beach

The Commission had a work session on October 16th to discuss the problems on the beach in and around Bishop's beach, and further west. Police Chief Mark Robl attended and spoke, as did several members of the public.

There were three suggestions that arose from the meeting, for the Commission to consider. The suggestions do not solve all the problems but they are a starting point. The problems on the beach have been building for a variety of reasons over the past decade; it will take time and several changes to change the behavior.

Additionally, Marianne Aplin from Islands and Ocean will be a speaker at this meeting. The Fish and Wildlife Service owns the land east of Bishop's Beach.

Three suggestions to consider now:

1. Improve lighting at Bishop's Beach Park
2. Consider closing beach access at the park after hours/at night
3. Consider closing the beach to vehicles to the east (left) of Bishop's Beach, roughly between the park and Beluga Slough.

Next Steps:

Staff recommends the Commission advertise in the newspaper and schedule a public hearing, possibly two, on any proposed changes. Items 2-3 above would be amendments to the Beach Policy. Staff recommends a November and January hearing at the regular meeting, if the Commission moves forward. After a hearing, the Commission will forward a recommendation to the City Council for action.

RESOLUTIONS

COMMENTS OF THE AUDIENCE
COMMENTS OF THE CITY ATTORNEY
COMMENTS OF THE CITY CLERK
COMMENTS OF THE CITY MANAGER
COMMENTS OF THE MAYOR
COMMENTS OF THE CITY COUNCIL
ADJOURNMENT

