



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

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## Memorandum Agenda Changes/Supplemental Packet

TO: MAYOR WYTHE AND HOMER CITY COUNCIL

FROM: JO JOHNSON, MMC, CITY CLERK 

DATE: FEBRUARY 9, 2015

SUBJECT: AGENDA CHANGES AND SUPPLEMENTAL PACKET

### CITY MANAGER'S REPORT

Strategic Doing (attachment #1)

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### CITY ATTORNEY REPORT

City Attorney Report of January 2015

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### RECOMMENDATION:

Voice consensus to changes under Agenda Approval.

Fiscal Note: N/A



To: Mayor and Council  
From: Marvin L Yoder  
Date: February 4, 2015  
Subject: Strategic doing

Staff met together to review the recommended items in the Strategic Doing Report.

## 1. Economic Vitality

**Support staging areas for large development projects.** *Ongoing, Allow for short and long-term leases at '30 acres' by Deep Water Dock. Pg. 8-6*

- To encourage utilization of the vacant land, the Ports and Harbors Dept. regularly announces the availability of land for lease.
- The Ports and Harbors Commission is considering a contract with Northern Economics to review harbor rates. This could be expanded to include tariffs for the fish dock, ice sales and leases.
- The Harbor master met with representatives from BP, Conoco Phillips and some consultants to make them aware of the resources the Homer port has available now as well as those that may be available in the near future

**Support commercial fishing and fish processing.** *Ongoing, For example, recently installed new power pedestals at System 5. Spit zoning has been updated and better accommodates these uses. Lease policy has been updated. Pg. 8-6*

Plans and activities now underway or under consideration include:

- Construct a sheet pile dock to relieve pressure on the fish dock
- Expand the small boat harbor
- Emphasize fish processing
- Consider incentives to increase ice sales

**Partner with and support the efforts of other organizations, such as the Chamber of Commerce, to plan for economic development.** *Increased collaboration with Chamber (designated seats for City on Chamber board and Chamber on EDC).Pg.8-3*

The Coast Guard has extended their lease and will be constructing a new facility. We will maintain a working relationship with the local personnel. Homer may provide support for an expanded role of the Coast Guard to provide safety in the Arctic Ocean.

The City may be able to assist in finding solutions to the housing needs of the Coast Guard personnel.

The city staff is involved in numerous Chamber of Commerce activities.

The Port and Harbor Commission are tasked with facilitating the review of needed harbor improvements.

## 2. Parking and Trails

**Allow for shared parking and in-lieu fees for downtown businesses.** *Partially complete: parking code has been updated and shared parking is easier to do. No work on in-lieu fee parking. Pg. 5-11*

City Ordinance has been changed and this objective seems to be completed.

**Construct strategically located parking lots in or near downtown.** *Designated RV parking areas at HERC and Chamber.Pg. 5-11*

The city owns property that could be developed for parking. However, it was determined that there is currently a minimal need for additional parking spaces.

**Develop bike/pedestrian friendly roadway design standards.** *Pg. 5-10*

Public works will be reviewing roadway standards from other Municipalities to determine if those standards would be appropriate for Homer. A need was expressed for upgrading the standards for new roads:

- Roadway with ditching (narrow lanes)
- Roadway with ditching and a trail (wider lanes)
- Roadway with sidewalk, curb & gutter
- Roadway with sidewalk, curb & gutter and wide enough for a bike lane

**Implement the policy recommendations of the Non-Motorized Transportation Plan, e.g. an acceptance policy for trail easements.**

*Ongoing. Trails design manual in place. New trails have been built (Spit trail, for example).Pg. 5-13*

These policy recommendations are mostly complete. Planning will continue to implement the recommendations.

**Build the recommended trail connections in the Non-Motorized Transportation Plan. Ongoing. Pg. 5-14**

The following trails are funded for construction in 2015:

- Shellford
- Danview
- West Home Elementary Trail
- Roger Loop (Trail head acquisition)



**MEMORANDUM**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: THOMAS F. KLINKNER**

**RE: CITY ATTORNEY REPORT FOR JANUARY 2015**

**CLIENT: CITY OF HOMER  
506,742.23**

**DATE: FEBRUARY 6, 2015**

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The following summarizes our activities as City Attorney during the month of January 2015.

City Council. Tom Klinkner attended the January 12, 2015, City Council meeting. Holly Wells continued to advise the Board of Adjustment on procedural issues in an appeal from the granting of a conditional use permit. We researched and drafted revisions to the City's procedure for appeals to the Board of Adjustment.

City Manager. I represented the City Manager at an appeal of the City Manager's partial denial of a public records request. I began a privilege review of other records that were the subject of a public records request. I continued to work with the Social Media Committee on policy documents for the City's use of social media. Holly Wells researched the City's options in response to the passage of the marijuana legalization initiative.

Personnel Matters. Amy Limeres provided advice regarding an Americans with Disabilities Act issue, and defended a claim against the City before the State Human Rights Commission.

Planning Department. I prepared documents authorizing the conveyance of a small area of City property to resolve a zoning setback requirement.

Griswold v. City of Homer. Mr. Griswold has appealed the Board of Adjustment's affirmation of the granting of a conditional use permit, and the City Manager's partial denial of his public records request. We took initial steps in the defense of both appeals.

I will be available to answer questions regarding these matters at the February 9, 2015, Council meeting.

cc: Marvin Yoder  
Jo Johnson