



Homer City Hall

491 E. Pioneer Avenue

Homer, Alaska 99603

www.cityofhomer-ak.gov

City of Homer Action Agenda

**City Council Special Meeting
Monday, March 09, 2020 at 3:30 PM
City Hall Cowles Council Chambers**

SPECIAL MEETING AGENDA

Session 20-08 a Special Meeting of the Homer City Council was called to order on March 9, 2020 by Mayor Ken Castner at 3:30 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: ADERHOLD, EVENSEN, HANSEN-CAVASOS, LORD, SMITH, VENUTI

ABSENT: MAYOR CASTNER (excused)

STAFF: CITY MANAGER KOESTER
CITY CLERK JACOBSEN

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA (3 minute time limit)

PENDING BUSINESS

NEW BUSINESS

- a. Memorandum 20-034, from City Clerk, Request for Executive Session Pursuant to AS44.62.310 (A-C)(1&5) Matters, the Immediate Knowledge of Which Would Clearly Have an Adverse Effect Upon the Finances of the Government Unit and Attorney/Client Privilege/Potential Litigation. (Baycrest Subdivision).

APPROVED without discussion.

Council adjourned into executive session at 3:33 p.m. and Mayor Castner reconvened the meeting at 3:53 p.m.

Councilmember Lord reported Council met in executive session to discuss potential litigation from the residents of Baycrest Subdivision and a matter of which could clearly have an adverse impact on the finances of the City. The City empathizes with the situation the Baycrest residents are in and is continuing to review the background related to this issue.

COMMENTS OF THE AUDIENCE

Two people commented.

ADJOURNMENT NO LATER THAN 3:50 P.M.

Next Regular Meeting is Monday, March 23, 2020 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 3:58 p.m.

WORKSESSION AGENDA

CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

DISCUSSION TOPIC(S)

- a. Memorandum 20-039 from City Manager Re: HAWSP Worksession follow up on Reso 20-012(A)

COMMENTS OF THE AUDIENCE (3 minutes)

Two people commented.

ADJOURNMENT NO LATER THAN 4:50 P.M.

Next Regular Meeting is Monday, March 23, 2020 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:00 p.m.

COMMITTEE OF THE WHOLE AGENDA

CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 5:00 p.m.

Department Heads may be called on to participate

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

- a. Resolution 20-023, A Resolution of the Homer City Council Issuing a Request for Proposals for a Lobbyist to Represent the City at the State Capital. Smith.
- b. Memorandum 20-035 from City Manager Re: City Manager Transition

COMMENTS OF THE AUDIENCE

Three people commented.

ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, March 23, 2020 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:31 p.m.

REGULAR MEETING AGENDA

Session 20-09 a Regular Meeting of the Homer City Council was called to order on March 9, 2020 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: ADERHOLD, EVENSEN, HANSEN-CAVASOS, LORD, SMITH, VENUTI

STAFF: CITY MANAGER KOESTER
CITY CLERK JACOBSEN
LIBRARY DIRECTOR BERRY

AGENDA APPROVAL (Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

The following changes were made: **CONSENT AGENDA** Resolution 20-022, A Resolution of the Homer City Council Approving the City Manager Contract and Authorizing the Mayor to Execute the Appropriate Documents. Mayor/Council. Recommend adoption. Draft City Manager Contract **PUBLIC HEARINGS** Ordinance 20-12, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapter 17.02.040 Initiation of the Special Assessment District to Update the Steps in the Special Assessment District Process. City Clerk. Clean draft with out notes at the end. **CITY MANAGER'S REPORT** Gated Subdivision Information from Kenai Peninsula Borough **RESOLUTIONS** Resolution 20-023, A Resolution of the Homer City Council Issuing a Request for Proposals for a Lobbyist to Represent the City at the State Capital. Smith. Written public comments.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

Four people commented.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Special Meeting Minutes of February 12 and 14, 2020 and Regular Meeting Minutes of February 24, 2020. City Clerk. Recommend adoption.
- b. Memorandum 20-036 from Deputy City Clerk Re: Liquor License Approval for Down East Saloon. Recommend approval.
- c. Memorandum 20-037 from City Clerk Re: Travel Authorization for Councilmember Aderhold to attend the Local Government Climate Action Workshop, March 19, 2020 in Anchorage, Alaska. Recommend approval.

Moved to New Business item a. Aderhold.

- d. Resolution 20-022, A Resolution of the Homer City Council Approving the City Manager Contract and Authorizing the Mayor to Execute the Appropriate Documents. Mayor/Council. Recommend adoption.

Moved to Resolutions item e. Aderhold

Item c. was moved to New Business and item d. was moved to Resolutions. Aderhold.

ADOPTED without discussion.

VISITORS

- a. Public Health Nursing, SPH and HVFD Joint presentation, COVID-19: What the Community Should Know and City/Public Health Preparedness (15 minutes)

Homer Fire Chief Mark Kirko reported on the City's readiness regarding COVID-19. The Fire Service, EMS Service, and Emergency Management is ready to stand up the Emergency Operation Center (EOC) at any moment as needed to handle any situation that arises in the community. They're taking all the precautions they can to ensure low risk for responders and will respond appropriately as needed. They're coordinating with Public Information Officers (PIO) to get information out to the public and will continue to do so. He encouraged the community to stay safe, eat well, exercise, use great hygiene, wash your hands, and be prepared.

Lorne Carroll, Public Health Nurse with the Alaska Division of Public Health, explained they continued efforts in the community to train and be prepared to respond to emergency situations. He explained this is a new type of Coronavirus and its being closely monitored by US Center for Disease Control and Prevention. He shared statics on the virus and an overview of transmutability, and signs and symptoms. He explained 85% of the cases are mild and encouraged staying up to date on information, the importance of clean hands, self-quarantine at home if you're sick. More information is available at www.coronavirus.Alaska.gov.

Derotha Ferraro, Director of Public Relations and Marketing at South Peninsula Hospital explained the hospital is currently at readiness level 1, which is alter status. They are part of a statewide response team following State and Federal guidelines and recommendations. She reviewed what the hospital is doing locally by continuing its normal mission to provide personalized, high quality, locally coordinated healthcare, and if there are patients with COVID-19 they'll help evaluate, diagnose and treat symptom, and doing it while keeping patients and staff safe. Their highest level priority now is keeping Long Term Care safe. Primary Care Clinics are the places to interact to stay updated and help with symptom management, and if symptoms are critical the Emergency Room is the place to go. She explained they are not the mask distribution center, the masks at the door are for the people to use at the hospital during their visit. They aren't a supply center for those who are well, but worried. They aren't the quarantine center for the community, they isolate someone who has the illness and needs help managing their symptoms. She they aren't the social headquarters, and asked please call before you come to the hospital or clinics. When there is a positive case, they have an infectious disease plan in place. There will be signage and visitation guidelines, they're conserving supplies, staff is trained and works with infectious diseases regularly. The public can get information at www.sphosp.org, www.homermedical.org, and www.coronavirus.Alaska.gov. She emphasized if you're showing symptoms, call before you come in so they'll be prepared when you arrive at the facility.

In response to questions the group reviewed hospital capacity and explained there are three isolation rooms. Depending on level of care needed it might involve calling the State in, using an alternate care site, or transferring patients. In discussion it was reiterated that in talking

about isolation, with COVID, like influenza, people who are sick need to isolate themselves by staying home. Most people rebound after time resting at home. It was noted that the City is working on determining its role related to dealing with cruise ships, and committees are working through other concerns with KPB and the School District involved in those discussions.

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

a. Special Meeting Report

Mayor Castner reported Council met in executive session to discuss the Baycrest Subdivision.

b. Worksession Report

City Manager Koester reported Council discussed the HAWSP follow up from Resolution 20-012(A) and policy decisions on how to ensure the fund is healthy. The city is accepting applications for water and sewer special assessment districts through the Clerk's office.

c. Committee of the Whole Report

Councilmember Lord reported Council discussed Resolution 20-022 and issuing an RFP for Lobbyist Services and also City Manager transition and hiring an interim City Manager.

d. Mayor's Report

Mayor Castner shared that he'd been away and had the opportunity to listen to Rahm Emanuel, two term Mayor of Chicago and President Obama's Chief of Staff. He spoke about change in cities being a horizontal sort of effect that permeates through the cities and is never going to be a directive from the State or Federal government.

Councilmember Lord reported in the Mayor's absence she welcomed the Native Youth Olympics to Homer. It was an honor to have that opportunity and welcome teams from Sterling, Chickaloon, Port Graham, Tyonek, and other communities.

e. Borough Report

f. Library Advisory Board

Jacque Peterson, Library Advisory Board member, reported Homer resident Arnold Wallace left a generous gift in his will to the Library's Children's Room. The Board has continued work on a planned giving program. She shared that tickets for the Lifelong Learning event are available at the Library, that the Plant and Book Sale has been moved to April 17th and 18th, and new table lamps have been installed to provide task lighting throughout the building.

g. Planning Commission

- h. Economic Development Advisory Commission
- i. Parks Art Recreation and Culture Advisory Commission
- j. Port and Harbor Advisory Commission
- k. Americans with Disabilities Act Compliance Committee

PUBLIC HEARING(S)

- a. Ordinance 19-47(S-2), An Ordinance of the City Council of Homer, Alaska, Repealing Homer City Code 2.76 Economic Development Advisory Commission, Requiring Economic Finding to Accompany Recommendations from City Commission, Establishing an Official Mayoral Appointment to the Kenai Peninsula Economic Development District Board of Directors City of Homer Seat and ~~Encouraging Appointment of Task Forces to Address Timely Community Issues~~ **Creating an Annual Process for the City to Review and take Action on Prioritized Economic Development Issues**, and Amending Homer City Code 2.58.020 Creation of City Boards and Commissions to Delete (e) Economic Development Advisory Commission. Lord/**Venuti**. Introduction February 10, 2020 Public Hearing and Second Reading February 24, 2020

Memorandum 20-033 from Councilmember Lord as backup

One person commented.

FAILED with discussion.

- b. Ordinance 20-10, An Ordinance of the City Council of Homer, Alaska Amending the 2020 Capital Budget by Appropriating \$10,000 to the Homer Foundation to Create a Library Endowment Fund and Amending the 2021 Operating Budget by Creating a Line Item for Library Endowment Fund Expenditure and Revenue. Aderhold/Venuti. Recommended Dates Introduction February 24, 2020, Public Hearing and Second Reading March 9, 2020.

Ordinance 20-10(S), An Ordinance of the City Council of Homer, Alaska Amending the 2020 Capital Budget by Appropriating **Authorizing the Expenditure of** \$10,000 to the Homer Foundation to Create a Library Endowment Fund ~~and Amending the 2021 Operating Budget by Creating a Line Item for Library Endowment Fund Expenditure and Revenue.~~ Aderhold/Venuti.

Memorandum 20-038 from City Manager as backup

There were no public comments.

ADOPTED Substitute with discussion.

- b. Resolution 20-020, A Resolution of the City Council of Homer, Alaska Establishing a Field of Interest Fund with the Homer Foundation, Outlining the Process for Oversight of those Funds and Authorizing the City Manager to Execute the Appropriate Documents. Aderhold/Venuti. Follows Ordinance 20-10.

There were no public comments.

POSTPONED as amended to March 23, 2020 with discussion.

Amended: Line 7 adding Library Endowment before Field of Interest Fund and Line 35 to delete Library Director and add City Council.

- c. Ordinance 20-11, An Ordinance of the City Council of Homer, Alaska Approving the Disposal of the City's Interest in a .21 Acre Portion of the Existing Sterling Highway at its Intersection with Lake Street at no Cost to the State of Alaska Department of Transportation and Public Facilities, and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Introduction February 24, 2020, Public Hearing and Second Reading March 9, 2020.

There were no public comments.

ADOPTED without discussion.

- d. Ordinance 20-12, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapter 17.02.040 Initiation of the Special Assessment District to Update the Steps in the Special Assessment District Process. City Clerk. Introduction February 24, 2020, Public Hearing and Second Reading March 9, 2020.

Memorandum 20-031 from City Clerk as backup

There were no public comments.

ADOPTED Substitute with discussion.

- e. Ordinance 20-13, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 2.72.010 Homer Planning Commission Established; 2.64 Port and Harbor Advisory Commission Section 2.64.010 Commission – Creation and Membership; and Chapter 2.67 Economic Development Advisory Commission Section 2.76.010 Commission – Creation and Membership to Remove the Mayor and City Manager or Designee as Consulting Members of the Commissions. Aderhold. Introduction February 24, 2020, Public Hearing and Second Reading March 9, 2020.

Ordinance 20-13(S), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 2.72.010 Homer Planning Commission Established; 2.64 Port and Harbor Advisory Commission Section 2.64.010 Commission – Creation and

Membership; and Chapter 2.67 Economic Development Advisory Commission Section 2.76.010 Commission – Creation and Membership to Remove the Mayor and City Manager or Designee as Consulting Members of the Commissions, **and Amending Homer City Code 2.58 Boards and Commissions to add the Mayor, City Manager or Designee as a Consulting Member to all Boards and Commission and Define the Role of a Consulting Member.** Aderhold.

There were no public comments.

FAILED with discussion.

ORDINANCE(S)

CITY MANAGER'S REPORT

a. City Manager's Report

City Manager Koester noted the correspondence in the supplemental packet she received after packet deadline regarding the proposed action by the Borough on the gated community issue. They solicited comments, but we won't be able to make their deadline but wanted to let Council and the public know the Borough is proposing a memorandum that would still leave the gated community issue in municipalities up to municipalities, which is consistent with the public testimony from the City and Planning Commission.

She also noted City Attorney Gatti and the Finance Attorney met with staff and Councilmember Aderhold for an all-day Seawall session. Councilmember Aderhold had volunteered to help work through that. They made some progress and want to schedule a worksession on the topic. There was consensus to schedule on March 31st at 4:00 p.m.

There was brief discussion regarding Council reviewing the seasonal service fee the next time they discuss water rates. Rachel asked about seasonal service fee when discuss water rates.

PENDING BUSINESS

NEW BUSINESS

- a. Memorandum 20-037 from City Clerk Re: Travel Authorization for Councilmember Aderhold to attend the Local Government Climate Action Workshop, March 19, 2020 in Anchorage, Alaska.

APPROVED as amended with discussion.

Amended to include Councilmember Evensen.

RESOLUTIONS

- a. Resolution 20-023, A Resolution of the Homer City Council Issuing a Request for Proposals for a Lobbyist to Represent the City at the State Capital. Smith.

ADOPTED with discussion.

- b. Resolution 20-024, A Resolution of the City Council of Homer, Alaska Authorizing Friends of the Homer Skatepark to Perform Revitalization Activities at the Skatepark with the Understanding that all Improvements will be Moveable in the Event that the Skatepark Requires Relocation in Association with Plans for the Homer Education and Recreation Complex and a Proposed Future Multi-Use Community Center. Aderhold.

ADOPTED with discussion.

- c. Resolution 20-025, A Resolution of the City Council of Homer, Alaska Supporting House Bill 198, An Act Relation to Aggravating Factors Considered at Sentencing. Aderhold.

ADOPTED with discussion.

- d. Resolution 20-026, A Resolution of the City Council of Homer Alaska Requesting the Alaska Congressional Delegation Reinstate Funds in the FY 21 Federal Reserve Budget for the Nation estuarine Research Reserve System to Ensure Future Continuation of Importation Ecological and Economic Contributions from the Kachemak Bay National Estuarine Research Reserve to the City of Homer, other Kachemak Bay Communities, and the Lower Kenai Peninsula. Aderhold.

ADOPTED with discussion.

- d. Resolution 20-022, A Resolution of the Homer City Council Approving the City Manager Contract and Authorizing the Mayor to Execute the Appropriate Documents. Mayor/Council.

ADOPTED with discussion.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY ATTORNEY

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented there are openings on the Library Advisory Board and Economic Development Advisory Commission.

COMMENTS OF THE CITY MANAGER

City Manager Koester had no comments.

COMMENTS OF THE MAYOR

Mayor Castner said he's glad to be back and his fingers are crossed.

COMMENTS OF THE CITY COUNCIL

Councilmember Hansen-Cavasos had no comment.

Councilmember Aderhold commented the Rasmussen Foundation was in Homer last week. Each year the Foundation staff take a retreat to a community they have provided grant funds too. She noted their first grant was to the Pratt Museum and the highest dollar grant in Homer went to the Library. She went to the Native Youth Olympics and it was great. There were a lot of teams and it was amazing to watch the kids. She said the friends and family of Duffy Murnane are holding another community discussion on trauma Thursday at 5:30 p.m. at Islands and Ocean, and encourage listeners to attend.

Councilmember Smith shared that he went to Fur Rendezvous in Anchorage. He got to see the start of the Iditarod and it was across the street from where the house where is dad lived. He's grateful for the Covid-19 presentation tonight and noted the City website has a tremendous amount of information. He reiterated personal responsibility has the greatest effect on how it is or is not transmitted. He encouraged that if you're sick, stay home.

Councilmember Evensen had no comment.

Councilmember Venuti commented Councilmember Lord did a wonderful job as Mayor Pro Tem, and that it's nice to have Mayor Castner back at the helm. She shared about how interesting it can be at the Council meetings where things morph and change. She's hopeful we have a contract for the new City Manager, it was unanimous tonight, she was a hold out before, but believes he'll be a wonderful City Manager if he agrees to take the offer. She note its spring break at the college but there are a lot of things going on so check out their website for more information.

Councilmember Lord said she participated at Lunch with a Councilmember today and that it's a great opportunity to meeting with the community. The next one is April 13th. She's excited that at the Lifelong Learner event they'll be honoring her late mother-in-law Sue Gibson with a new award, Dana Stabenow is the recipient of that and she loves Dana's work in the community.

ADJOURNMENT

Next Regular Meeting is Monday, March 23, 2020 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 8:19 p.m.