



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

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Memorandum

Agenda Changes/Supplemental Packet

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, MMC, CITY CLERK
DATE: AUGUST 10, 2020
SUBJECT: REGULAR MEETING AGENDA CHANGES AND SUPPLEMENTAL PACKET

MAYOR'S REPORT

CY 21 Alaska Marine Highway Winter Scheduling Considerations

Page 3

PUBLIC HEARINGS

Ordinance 20-45, An Ordinance of the City Council of Homer, Alaska Appropriating \$4,031,326.50 in CARES Act Funds from the State of Alaska and Providing for Administrative Flexibility in the Management of these Funds. Lord/Aderhold.

Ordinance 20-45(S) An Ordinance of the City Council of Homer, Alaska Appropriating \$4,031,326.50 in CARES Act Funds from the State of Alaska and Providing for Administrative Flexibility in the Management of these Funds. Lord/Aderhold.

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Written public comment

Page 9

ORDINANCES

Ordinance 20-50 An Ordinance of the City Council of Homer, Alaska Appropriating \$60,000 in CARES Act Funds from the State of Alaska for the Homer Chamber of Commerce to Continue Operations during the Pandemic. Evensen/Mayor.

Letter from Homer Chamber of Commerce as backup

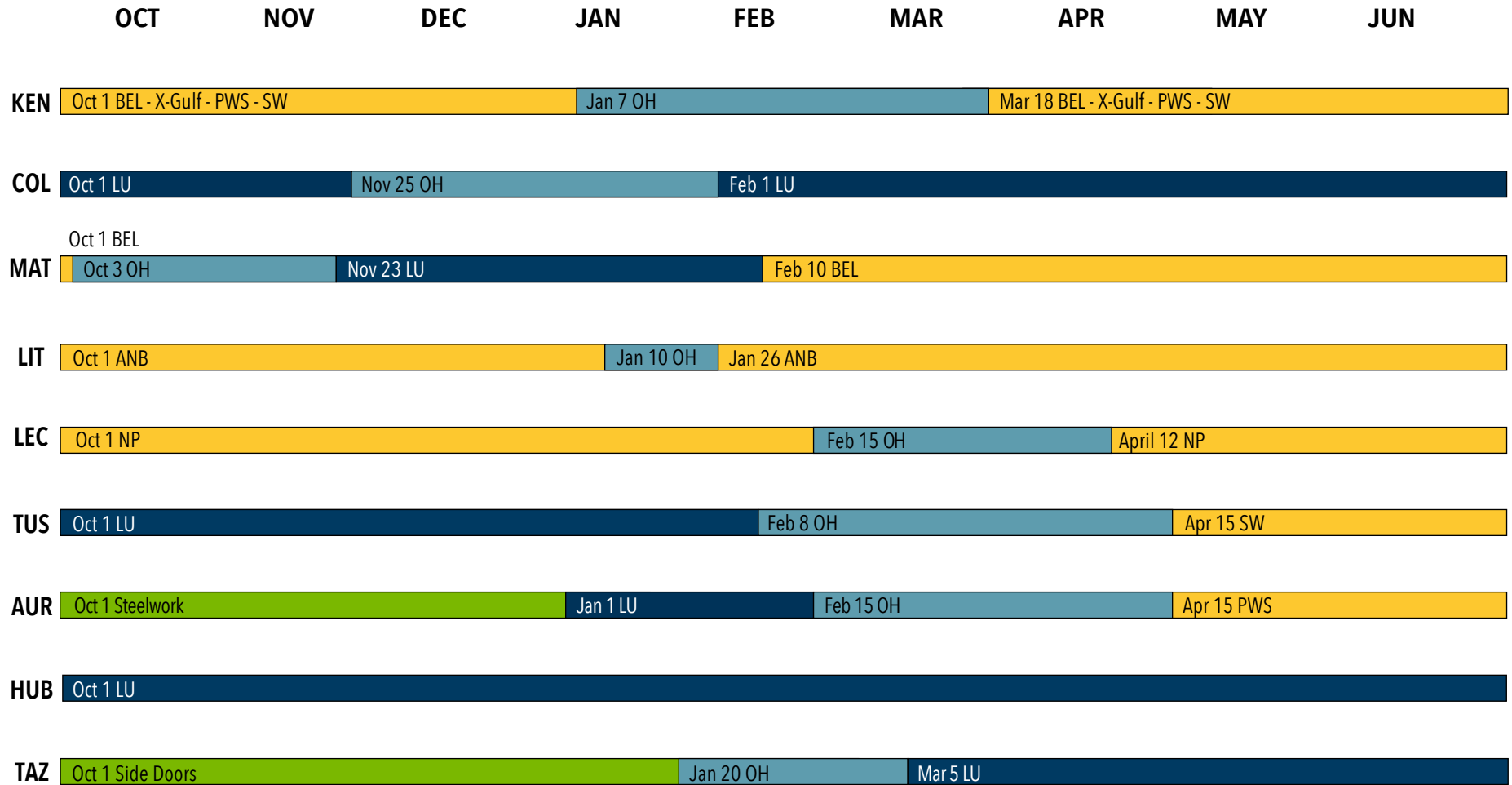
Page 10

PENDING BUSINESS

Resolution 20-071, A Resolution of the City Council of Homer, Alaska Establishing the Nonprofit Economic Relief Grant Program (NERG), Household Economic Relief Grant Program (HERG), Social Services Economic Relief Grant Program (SOSERG), And Childcare Business Economic Relief Grant Program (CBERG) in Response to the Economic Downfall Caused by Measures taken to Assure Public Safety in the Face of the Covid-19 Pandemic. Lord/Aderhold/Venuti.

Operating Plan

Winter 2020 - 2021



 On Line	ANB: Annette Bay / Metlakatla Service	BEL: Bellingham to Skagway	SW: Southwest
 Overhaul (OH)	BEL - X - Gulf: Bellingham Cross Gulf Southwest	NP: Northern Panhandle Dayboat	YPR: Prince Rupert to Skagway
 Layup (LU)	BEL - YPR: Bellingham Prince Rupert alternating	PWS: Prince William Sound	
 Maintenance	Note: Dates represent the first day of the period. Overhaul and refurbishment periods include vessel travel time.		

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 Lord/Aderhold

4 **ORDINANCE 20-45(S)**
5

6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
7 APPROPRIATING \$4,031,326.50 IN CARES ACT FUNDS FROM THE
8 STATE OF ALASKA AND PROVIDING FOR ADMINISTRATIVE
9 FLEXIBILITY IN THE MANAGEMENT OF THESE FUNDS.
10

11 WHEREAS, The State of Alaska received over \$1.5 billion in federal funding under the
12 Coronavirus Aid, Relief, and Economic Security (CARES) Act, with \$562.5 million directed by the
13 Governor and the Alaska Legislature to Alaska's municipalities for direct relief designed to help
14 meet each community's unique needs and costs associated with coping with the novel
15 coronavirus, COVID-19; and
16

17 WHEREAS, The City of Homer's total allocation is \$7,899,085.29, which was authorized
18 for receipt under Resolution 20-051; and
19

20 WHEREAS, The funds allocated to the City of Homer will be distributed by the state in
21 three payments:

- 22 1) \$3,867,758.79
23 2) \$2,015,663.25 on or about July 1, 2020
24 3) \$2,015,663.25 on or about October 1, 2020; and
25

26 WHEREAS, The City of Homer must expend 80% of the first distribution (equal to
27 \$3,094,207) before the second portion of the allocation is distributed to the City and this
28 requirement is also applicable to the second distribution where the City must expend 80%
29 (equal to \$1,612,530.60) before the City receives its third and final distribution; and
30

31 WHEREAS, the first allotment of \$3,867,758.79 was appropriated via Ordinance 20-25(S)
32 on June 8, 2020, as follows:
33

- 34 A) \$3,000,000 is appropriated to the Small Business Economic Relief Grant Program
35 (SBERG), per the policy outlined in Resolution 20-057.
36 B) \$90,000 is appropriated to pay for the initial administrative costs, including additional
37 personnel and direct expenses (including public outreach), of the small business grant
38 program.
39 C) \$130,000 is appropriated to reimburse the City's advance of emergency funding that
40 was used to meet the demands of the first few weeks of COVID-19 response and altered
41 municipal operations.

- 42 D) \$445,000 is appropriated to repay the City for approved staffing expenses associated
43 with the COVID-19 state mandates and closures and operations of the City's emergency
44 operations center and coordination with other agencies and organizations through a
45 unified command.
- 46 E) The balance is to be placed in a dedicated account to be kept ready for additional
47 COVID-19 related expenses through additional appropriation by the Homer City
48 Council.

49

50 WHEREAS, In addition to small businesses, Homer-based nonprofit organizations,
51 households within the City of Homer, nonprofits and businesses that provide social services to
52 Homer residents related to the pandemic, childcare providers in the City of Homer, and South
53 Peninsula Hospital are in immediate need of fiscal relief due to the COVID-19 pandemic and
54 actions taken as a result to protect public health; and

55

56 WHEREAS, CARES Act funds may be used for expenses associated with the provision of
57 economic support in connection with the COVID-19 health emergency, including expenditures
58 related to the provision of grants to businesses, nonprofits, households, and hospitals that
59 suffered negative impacts as a result of public health mandates related to COVID-19; and

60

61 WHEREAS, South Peninsula Hospital (SPH), a critical care hospital that operates in the
62 City of Homer, has partnered with the City of Homer during the COVID-19 pandemic response
63 including participating in the City's Unified Command and has been financially impacted
64 through measures such as temporarily closing many hospital services in response to statewide
65 health mandates, preparing to safely receive Covid-19 patients through modifications to the
66 building and equipping staff with personal protective equipment, and conducting COVID-19
67 testing at the hospital and at pop-up locations on the Homer spit and elsewhere on the
68 southern Kenai Peninsula at the hospital's expense; and

69

70 WHEREAS, SPH has expended funds to prepare for pandemic response while
71 simultaneously losing revenue due to temporarily stopping services; and

72

73 WHEREAS, The Alaska Municipal League (AML) is a non-profit of which the City is a
74 member and, as outlined in Ordinance 20-39(A), has also been impacted by the pandemic;

75

76 WHEREAS, CARES Act funds may also be used to reimburse the City for expenses related
77 to municipal operations such as material and service costs including capital expenses and
78 personnel costs that are a direct result of the COVID-19 response, including the added
79 administrative costs associated with substantial associated financial management and
80 oversight; and

81

82 WHEREAS, The City Manager will present Homer City Council with a ~~resolution~~
83 **ordinance** or ~~resolutions~~ **ordinances** detailing how CARES Act funds allocated to the City will

84 be used for municipal operations that are a direct result of the COVID-19 response and
85 mitigation; and

86
87 WHEREAS, The Homer City Council established the Small Business Economic Relief
88 Grant (SBERG) Program policy through Resolution 20-057; and

89
90 WHEREAS, Resolution 20-0XX **071** establishes policies for a Nonprofit Economic Relief
91 Grant Program (NERG), Household Economic Relief Grant Program (HERG), Social Services
92 Economic Relief Grant Program (SoSERG), and Childcare Business Economic Relief Grant
93 Program (CBERG); and

94
95 WHEREAS, The expenses associated with these additional COVID-19 economic relief
96 programs were not accounted for in the FY20-21 budget, but the City needs to respond
97 financially to the economic hardships caused by the COVID-19 health mandates during the
98 period March 2020 to December 2020.

99
100 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

101
102 Section 1. The Homer City Council hereby accepts and appropriates the second and
103 third payments of municipal CARES Act funding in the amount of \$4,031,326.50, at the time
104 that the funds become available from the State of Alaska and the City has expended 80% of
105 previous distributions, to be used as follows:

- 106
- 107 A) \$222,537 is appropriated to pay for City material and service expenses including
108 capital expenses that qualify for reimbursement under the CARES Act and are
109 approved by the Homer City Council projected for the next 60 days.
 - 110 B) \$108,312 is appropriated to fund COVID-19 related personnel costs projected over
111 the next 60 days. The additional personnel and direct expenses (including public
112 outreach) of the grant programs outlined in this ordinance have been approved and
113 funded under Section 1. B. of Ord. 20-25(S).
 - 114 C) ~~\$1,000,000~~ **\$1,500,000** is appropriated to the Household Economic Relief Grant
115 Program per the policy outlined in Resolution 20-071.
 - 116 D) ~~\$1,250,000~~ **\$750,000** is appropriated to the Nonprofit Economic Relief Grant
117 Program per the policy outlined in Resolution 20-071.
 - 118 E) \$200,000 is appropriated to the Social Services Economic Relief Grant Program per
119 the policy outlined in Resolution 20-071.
 - 120 F) \$150,000 is appropriated to the Childcare Business Economic Relief Grant Program
121 per the policy outlined in Resolution 20-071.
 - 122 G) \$200,000 is appropriated to South Peninsula Hospital for expenses incurred in
123 response to the COVID-19 pandemic.

- 124 H) \$20,680 is appropriated to Alaska Municipal League for expenses incurred and
- 125 anticipated in response to the COVID-19 pandemic.
- 126 I) The balance is to be placed in a dedicated account to be kept available for
- 127 additional Covid-19 related expenses such as municipal operations through
- 128 additional appropriation by the Homer City Council.

129 Revenue:

131	<u>Description</u>	<u>Amount</u>
132	FY 2020 CARES Act Municipal Assistance	\$2,015,663.25
133	FY 2020 CARES Act Municipal Assistance	\$2,015,663.25
134		
135		

136 Transfer:

137	<u>Description</u>	<u>Amount</u>
138	COVID 19 Response Fund	\$2,015,663.25
139	COVID 19 Response Fund	\$2,015,663.25
140		
141		

142 Section 2. Unspent funds appropriated from the first distribution (~~\$3,867,758.79~~) may
143 be reallocated to the uses outlined in Section 1 to allow the City to expend 80% of the first
144 distribution to attain eligibility for the second distribution through this administrative
145 flexibility.

146
147 Section 3. A \$50,000 portion of the \$90,000 appropriated from the first distribution
148 under Ordinance 20-25(S) to pay for the initial administrative costs, including additional
149 personnel and direct expenses (including public outreach) of the small business grant program
150 has been reallocated for the purpose of hiring a CARES Act Program Coordinator.

151
152 Section 4. This ordinance is a budget ordinance only, is not permanent in nature and
153 shall not be codified.

154
155 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ___ day of _____, 2020.

156
157 CITY OF HOMER

158
159 _____
160 KEN CASTNER, MAYOR

161 ATTEST:

162 _____
163
164

165 MELISSA JACOBSEN, MMC, CITY CLERK

166

167 YES:

168 NO:

169 ABSTAIN:

170 ABSENT:

171

172 First Reading:

173 Public Hearing:

174 Second Reading:

175 Effective Date:

176

177 Reviewed and approved as to form.

178

179

180 _____
Rick Abboud, Interim City Manager

181

182 Date: _____

183

Michael Gatti, City Attorney

Date: _____

From: [Wayne Aderhold](#)
To: [Caroline Venuti](#); [Rachel Lord](#); [Joey Evensen](#); [Donna Aderhold](#); [Storm Hansen-Cavasos](#); [Heath Smith](#)
Cc: [Department Clerk](#); [Mayor Email](#)
Subject: In support, of Ord 20-45 and Res 20-071, and specifically NERG (Nonprofit relief)
Date: Saturday, August 8, 2020 1:00:02 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Homer City Councilpersons,

On behalf of our non-profit organization, Kachemak Bay Broadcasting Inc. (KBBI), I would like to express **support** for the subject Ordinance (20-45) and Resolution (20-071).

The fabric of our community is made up of many components, including the essential nonprofit organizations like ours. All of these nonprofits have likely suffered from the effects of Covid-19 which the CARES Act grants are intended to assist.

Upon passing of the subject ordinance and resolution, and establishment of the relevant administrative procedures, you may expect our organization to apply for relief funds under this program.

Sincerely,
Wayne Aderhold

President, Board of Directors
Kachemak Bay Broadcasting Inc.



August 7, 2020

To Mayor Castner and Homer City Councilmembers
Cc: Melissa Jacobsen, City Clerk

Thank you for this opportunity to share with you how the COVID related shutdowns and traveler restrictions has impacted the Homer Chamber of Commerce and Visitor Center. Like many other Homer businesses and nonprofits, the Chamber had to reduce our staffing levels and limit our expenses in order to remain financially stable. Our primary funding sources have been the fishing tournaments such as the Winter King Salmon Tournament and the Jackpot Halibut Derby which this year was transitioning to the Homer Halibut Tournament. Those two events were budgeted for \$419,300 in revenue resulting in around \$57,000 in net income. The COVID related mandates and concerns about public gatherings, caused us to cancel those events generating no revenue but we had expenses related to them. Seeing how these tournaments might get impacted, we had to put our Marketing Director position on hold and just work with our staff of 3 employees and significantly reduced volunteer staff.

Despite these challenges to our funding, the Chamber Board of Directors and staff adjusted our focus to help business, residents and visitors deal with the COVID impacts. A big part of our efforts shifted to helping ALL local small businesses connect with the various economic relief programs to help protect jobs and the businesses. We also worked closely with a variety of city and health professionals to share the COVID Smart Community messages on all our messaging platforms. Our visitor marketing efforts shifted to focus on Alaska visitors and events like the Peony Celebration, which would not cause concerns about public gatherings but draw new economic activity to our community.

Because the Chamber is classified as a 501 c-6 organization and over half our funding came from gaming (tournaments), we were excluded from many of the original relief programs. Alaska USA eventually helped get us some PPP funding to cover some expenses but that is almost exhausted. Nobody knows what the future holds so any form of financial assistance from the city Municipal CARES funding would help us continue to an effective community partner supporting our businesses, residents and visitors. Thank you for your consideration of this request.

Respectfully,

A handwritten signature in black ink, appearing to read "Brad Anderson".

Brad Anderson,
HCOC Executive Director

A handwritten signature in black ink, appearing to read "Tom Soderholm".

Tom Soderholm,
HCOC Board President

1 **City of Homer Social Services Economic Relief Grant Program Policy Draft**

2 **Purpose**

3 The Social Services Relief Grant (SoSERG) Program provides funds for eligible
4 expenses incurred by organizations providing social services to residents within the City
5 of Homer in excess of any other award offered by or received from the City of Homer.
6 The City of Homer, using Coronavirus Aid, Relief, and Economic Security (CARES) Act
7 funding, has allocated \$200,000 to be distributed through this program in up to \$25,000
8 grants.

9 **Eligibility Criteria**

- 10 1. Grantees must meet eligibility criteria under the City’s Nonprofit Economic Relief
11 Grant (NERG) Program or the Small Business Economic Relief Grant (SBERG)
12 Program.
- 13 2. Must provide social services to the residents of the City of Homer. For the
14 purposes of the SoSERG program, “social services” includes mental health
15 services, child and family support services that are substantially different from
16 providing direct childcare (which is funded through the CBERG program),
17 substance use/misuse treatment and referral services, food/nutrition services, job
18 training services, and housing assistance. An explanation of these services and
19 the population served will be required for eligibility.
- 20 3. Must disclose, certify and document how the applicant suffered a loss of revenue
21 and/or has or will incur additional expenses either through expansion of services
22 or adaptation to serve the community or because of forced closure in the name of
23 public health between March 30, 2020 and December 30, 2020.
- 24 4. Grantees receiving grant funds through the SBERG or NERG may also be
25 eligible for SoSERG funds if:
26 a. all eligibility criteria are met and
27 b. eligible expenses incurred have not already been reimbursed by other
28 funding sources.
29 Receipt of SBERG or NERG funds is not a prerequisite to receive SoSERG
30 funds.
- 31 5. The funds cannot be used to reimburse an expense that was already covered by
32 or anticipated to be covered by another grant.
- 33 6. **The City reserves the right to interpret the terms of this program.**

34 **Grant funds are eligible for:**

- 35 1. Payment of rent or required monthly loan payments
- 36 2. Payments of essential wages, taxes, and normal benefits to employees

- 37 3. Normal operating expenses (utilities, insurance, professional services, etc.) ~~not~~
38 covered **that remain unpaid** as a result of loss of revenue from COVID-19.
- 39 4. Purchase of personal protective equipment ~~required by the grantee~~ and/or any
40 other measures recommended by the CDC to enhance COVID-19 safety
41 measures **in the workplace**.
- 42 5. Expenses incurred to replenish inventory, necessary re-opening expenses,
43 temporary housing for quarantined employees, and hiring necessary additional
44 staff or other expenses related to changes in the way services are provided due
45 to the COVID-19 pandemic.

46 Please note: Grant proceeds are to be used for eligible Covid-19 emergency related
47 expenses, whether those expenses were previously paid by the grantee personally and
48 not through another loan/grant, are currently unpaid, or are held in arrears between
49 March 30, 2020 and December 30, 2020; additional guidance is provided in the “Grant
50 Funds Ineligible For” section.
51

52 **Grant funds ineligible for:**

- 53 1. Any expense considered ineligible under the State of Alaska CARES Act grant
54 program and any expense that would not be considered an eligible expense by
55 IRS rules.
- 56 2. Political contributions or lobbying.
- 57 3. Bonuses to employees or Directors.
- 58 4. **Wages to any member of owner’s family who is not a bona fide employee.**
- 59 5. **Charitable contributions.**
- 60 6. Gifts or events.
- 61 7. Draw or salary to employees that exceeded the amount that they were paid on a
62 weekly or monthly basis for the same period last year.
- 63 8. Pay down or pay off debt by more than required in underlying debt instrument.
- 64 9. Any expenses that have already been reimbursed by other funding sources.
65 Grantees will be required to keep payment records to show how the funds were
66 used.
- 67 10. Any other activity not listed under the ‘Grant Funds are Eligible for’ section.
68

69 **Application Process**

- 70 1. An authorized agent must fill out the application available online at the City of
71 Homer website or paper application available from the Clerk’s office. Applications
72 must be submitted within the advertised application period.
- 73 2. The application must be submitted with a W-9 form from the Internal Revenue
74 Service.

- 75 3. Upon completion of application and verification that the applicant meets the
76 eligibility requirements, a grant payment covering eligible, documented expenses
77 but not exceeding \$25,000 may be disbursed. Applicants will be notified via
78 email once their application has been approved.
- 79 4. Applicants who submit incomplete applications will be notified by email.
80 Applications may be amended before the deadline.
- 81 5. Applicants whose requests are denied will be notified via email. An applicant who
82 is denied may appeal (in writing) to the City Manager no later than 5PM the 10th
83 calendar day after the applicant receives notice from the City.
- 84 6. Information provided in the SoSERG application will be kept confidential to the
85 extent authorized by law.
- 86 7. Grant funds received must be fully expended by December 30, 2020. If funds
87 have not been expended, they must be returned to the City. Funds must be used
88 in accordance with the guidelines of this program.
- 89 8. An IRS 1099 Misc. income form will be issued by January 31, 2021.
- 90 9. It is incumbent upon the applicant to determine whether the receipt of a grant
91 under this program might preclude eligibility for any other grant or aid programs.
- 92 10. ~~The City reserves the right to interpret the terms of this program.~~

93 **Reporting**

94 In the application, grantees are required to provide a budget that documents how grant
95 funds are to be used to reimburse expenses associated with COVID-19. Grant funds
96 must be either fully expended or any unused portion returned to the City by December
97 30, 2020. ~~When funds are fully expended, Grantees must submit a reporting form
98 provided by the City documenting how the funds were used.~~

99 Grants received under this program are subject to audit and may be randomly selected
100 to produce documentation for program evaluation. **This may include the completion
101 of a reporting form provided by the City documenting how the funds were used.**
102 Grantees are required to maintain records and receipts for grant expenditures for a
103 period of 6 years and make them available upon request.

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113 **City of Homer Nonprofit Economic Relief Grant Program Policy Draft**

114 **Purpose**

115 The Nonprofit Economic Relief Grant (NERG) Program is designed to provide economic
116 relief to the nonprofit sector operating within the City of Homer and/or providing ongoing
117 services within the City of Homer. All grantees must certify they have suffered loss of
118 revenue due to the novel coronavirus (Covid-19). The City of Homer, using Coronavirus
119 Aid, Relief, and Economic Security (CARES) Act funding, has allocated ~~\$1,250,000~~
120 **\$750,000** to be distributed through this program in up to \$10,000 grants.

121 **Eligibility Criteria**

- 122 1. Must be a 501(c)(3), (c)(4), (c)(5), (c)(6), (c)(19), 501(e) or 501(k) designated
123 nonprofit entity under the Internal Revenue Service. Faith-based nonprofit
124 organizations are eligible to apply as long as they provide services available to the
125 general public regardless of religious affiliation.
126 Nonprofit organizations that are principally engaged in teaching, instructing,
127 counseling, or indoctrinating religion or religious beliefs, whether in a religious or
128 secular setting, or primarily engaged in political or lobbying activities are not
129 eligible (as per 13 CFR § 120.110(k) in the Code of Federal Regulations).
- 130 2. Must provide regular, ongoing services to the residents of the City of Homer,
131 however nonprofits are not required to have their main office physically located
132 within Homer.
- 133 3. Must have been in operation serving City of Homer residents since at least
134 January 1, 2020.
- 135 4. Must be directed by a voluntary board of directors or local advisory board whose
136 majority of members are residents of the state of Alaska. A local affiliate of a
137 national organization must have a local advisory or governing board.
- 138 5. Must be in good standing within the State of Alaska Corporations database, and,
139 unless Federally exempt, have a current or 2018 IRS Form 990 or a current year
140 filing extension on file with the IRS.
- 141 6. All **grantees applicants** must disclose, certify, and document that the nonprofit
142 suffered a loss of revenue and/or incurred additional expenses either through
143 rapid expansion or adaptation to serve the community or because of forced
144 closure in the name of public health between March 30, 2020 and December 30,
145 2020.
- 146 7. Any misuse of funds or falsification in an application will result in repayment of the
147 funds and potential fines.
- 148 8. **The City reserves the right to interpret the terms of this program.**

149
150
151 **Grant funds are eligible for:**

- 152 1. Payment of rent or required monthly loan payments
- 153 2. Payments of essential wages, taxes, and normal benefits to employees
- 154 3. Normal operating expenses (utilities, insurance, professional services, etc.) **that**
- 155 **remain unpaid as a result of loss of revenue from COVID-19.**
- 156 4. Purchase of personal protective equipment ~~required by the nonprofit business~~
- 157 and/or any other measures recommended by the CDC to enhance COVID-19
- 158 safety measures **in the workplace.**
- 159 5. Expenses incurred to replenish inventory, necessary re-opening expenses,
- 160 temporary housing for quarantined employees, hiring necessary additional staff,
- 161 or responding to additional non-budgeted needs related to COVID responses not
- 162 paid for by another grant.

163 Please note: Grant proceeds are to be used for eligible Covid-19 emergency related
164 expenses, whether those expenses were previously paid by the grantee personally and
165 not through another loan/grant, are currently unpaid, or are held in arrears between
166 March 30, 2020 and December 30, 2020; additional guidance is provided in the “Grant
167 Funds Ineligible For” section.

168 **Grant funds ineligible for:**

- 169 1. Any expense considered ineligible under the State of Alaska CARES Act grant
- 170 program and any expense that would not be considered an eligible expense by
- 171 IRS rules.
- 172 2. Political contributions or lobbying.
- 173 3. Bonuses to employees or Directors.
- 174 **4. Charitable contributions.**
- 175 5. Gifts or events.
- 176 6. Draw or salary to employees that exceeded the amount that they were paid on a
- 177 weekly or monthly basis for the same period last year.
- 178 7. Pay down or pay off debt by more than required in underlying debt instrument.
- 179 8. Any expenses that have already been reimbursed by other funding sources.
- 180 Grantees will be required to keep payment records to show how the funds were
- 181 used.
- 182 9. Any other activity not listed under the ‘Grant Funds are Eligible for’ section.

183 **Application Process**

- 184 1. An authorized agent for the nonprofit must fill out the application available online
- 185 at the City of Homer website or paper application available from the Clerk’s
- 186 office. Applications must be submitted within the advertised application period.
- 187 2. The application must be submitted with a W-9 form from the Internal Revenue
- 188 Service.

- 189 3. Upon completion of application and verification that the applicant meets the
190 eligibility requirements, a grant payment covering eligible, documented expenses
191 but not exceeding up to \$10,000 may be disbursed. Payments may be dispersed
192 to eligible applicants on a rolling basis. Grantees will be notified via email once
193 their application has been approved.
- 194 4. ~~Grantees~~ **Applicants** who submit incomplete applications will be notified by
195 email. Applications may be amended before the deadline.
- 196 5. ~~Grantees~~ **Applicants** whose requests are denied will be notified via email. A
197 grantee who is denied may appeal (in writing) to the City Manager no later than
198 5PM the 10th calendar day after the applicant receives notice from the City.
- 199 6. Information provided in the NERG application will be kept confidential to the
200 extent authorized by law.
- 201 7. Grant funds received must be fully expended by December 30, 2020. If funds
202 have not been expended, they must be returned to the City. Funds must be used
203 in accordance with the guidelines of this program.
- 204 8. An IRS 1099 Misc. income form will be issued by January 31, 2021.
- 205 9. It is incumbent upon the applicant to determine whether the receipt of a grant
206 under this program might preclude eligibility for any other grant or aid programs.
- 207 ~~10. The funds cannot be used to reimburse an expense that was already covered by~~
208 ~~or anticipated to be covered by another grant.~~
- 209 11. ~~The City reserves the right to interpret the terms of this program.~~

210 **Reporting**

211 In the application, grantees are required to provide a budget that documents how grant
212 funds are to be used to reimburse expenses associated with COVID-19. Grant funds
213 must be either fully expended or any unused portion returned to the City by December
214 30, 2020. ~~When funds are fully expended, Grantees must submit a reporting form~~
215 ~~provided by the City documenting how the funds were used.~~

216 Grants received under this program are subject to audit and may be randomly selected
217 to produce documentation for program evaluation. **This may include the completion**
218 **of a reporting form provided by the City documenting how the funds were used.**
219 Grantees are required to maintain records and receipts for grant expenditures for a
220 period of 6 years and make them available upon request.

221 **Matching Opportunities/Leveraging City Dollars**

222 The City is aware of at least one matching program to further leverage municipal
223 CARES Act dollars in the nonprofit sector. The City of Homer supports efforts to further
224 stabilize all sectors of the community, and will work in good faith with organizations to
225 assist to the extent possible with leveraging opportunities.

226

227 **City of Homer Childcare Business Economic Relief Grant Program Policy Draft**
228

229 **Purpose**

230 The Childcare Business Economic Relief Grant (CBERG) Program is designed to
231 provide additional economic relief to those organizations providing childcare services to
232 residents within the City of Homer. **Grantees are expected to provide for ongoing**
233 **childcare services.** For childcare providers to be successful, they will need some fiscal
234 certainty to remain operational as they work to stabilize their workforce and enrollment
235 for reasons including: not all families feel comfortable immediately bringing their children
236 to childcare and providers need time to work with families to determine if their childcare
237 spots should be held or if the child will not be reenrolled; additional staff may be needed
238 to assure appropriate social distancing measures are taken and to clean and sanitize
239 the childcare spaces; and childcare centers may anticipate a higher than normal need
240 for substitute staff since employees who might normally work through “a few sniffles” will
241 need to stay home until their symptoms clear up. Childcare facilities are necessary in
242 order to allow the economy to begin to return to normal. All grantees must certify they
243 have suffered economic hardship due to the novel coronavirus (Covid-19). The City of
244 Homer, using Coronavirus Aid, Relief, and Economic Security (CARES) Act funding,
245 has allocated \$150,000 to be distributed through this program in grants of varying
246 amounts for different types of businesses/nonprofits providing childcare services in the
247 City of Homer.
248

249 **Eligibility Criteria**

- 250 1. Businesses must meet the eligibility guidelines under the City’s Small Business
251 Economic Relief Grant program; nonprofits must meet eligibility guidelines under
252 the City’s Nonprofit Economic Relief Grant Program.
- 253 2. ~~Grantees must provide regular, ongoing childcare services within City limits~~
254 ~~active from at least January 1, 2020 until January 1, 2021. This may include~~
255 ~~afterschool care for school-aged children, infants, and toddler care. An~~
256 ~~explanation of these **the applicants**’ services and the population served will be~~
257 ~~required for eligibility. **are required to demonstrate current or proposed**~~
258 **operations.**
- 259 3. All ~~grantees~~ **applicants** must disclose, certify, and document that they suffered a
260 loss of revenue and/or incurred additional expenses either through rapid
261 expansion or adaptation to serve the community or because of forced closure in
262 the name of public health between March 30, 2020 and December 30, 2020.
- 263 4. Licensed Child Care Providers are eligible for grant funds up to \$30,000. A copy
264 of the active license must be provided in the application. Detailed descriptions
265 and backup information to justify requested amount needed will be required.
- 266 5. Legally Exempt Providers are also eligible for grant funds up to \$5,000 and must
267 provide proof of approval to operate from the State of Alaska. Detailed
268 descriptions and backup information to justify requested amount needed will be
269 required.
- 270 6. Businesses/Non-Profits providing afterschool services are eligible for up to
271 \$10,000 grants specific to this aspect of their operation. Detailed descriptions
272 and backup information to justify requested amount needed will be required.

- 273 7. This is considered additional economic relief; grantees receiving grant funds
274 through the SBERG or NERG may still be eligible for CBERG funds if all eligibility
275 criteria are met.
- 276 8. Any misuse of funds or falsification in an application will result in repayment of
277 the funds and potential fines.
- 278 9. The funds cannot be used to reimburse an expense that was already paid by or
279 anticipated to be paid by another grant.
- 280 10. The City reserves the right to interpret the terms of this program.

281
282

Grant funds are eligible for:

- 283 1. Payment of rent or required monthly loan payments
- 284 2. Payments of essential wages, taxes, and normal benefits to employees
- 285 3. Normal operating expenses (utilities, insurance, professional services, etc.) **that**
286 **remain unpaid as a result of loss of revenue from COVID-19.**
- 287 4. Purchase of personal protective equipment ~~required by the nonprofit business~~
288 and/or other measures recommended by the CDC to enhance COVID-19 safety
289 measures **in the workplace.**
- 290 5. Expenses incurred to replenish inventory, necessary re-opening expenses,
291 temporary housing for quarantined employees, hiring necessary additional staff,
292 other expenses related to changes in the way services are provided due to the
293 COVID-19 pandemic, or responding to additional non-budgeted needs related to
294 COVID responses not paid for by another grant.
- 295 6. Childcare organizations that are currently open/active **or are in the process of**
296 **resuming operations.**
- 297

298 Please note: Grant proceeds are to be used for eligible Covid-19 emergency related
299 expenses, whether those expenses were previously paid by the grantee personally and
300 not through another loan/grant, are currently unpaid, or are held in arrears between
301 March 30, 2020 and December 30, 2020; additional guidance is provided in the “Grant
302 Funds Ineligible For” section.

303
304

Grant funds ineligible for:

- 306 1. Any expense considered ineligible under the State of Alaska CARES Act grant
307 program and any expense that would not be considered an eligible expense by
308 IRS rules.
- 309 2. Political contributions or lobbying.
- 310 3. Bonuses to employees or Directors.
- 311 4. **Wages to any member of owner’s family who is not a bona fide employee.**
- 312 5. **Charitable contributions.**

- 313 6. Gifts or events.
314 7. Draw or salary to employees that exceeded the amount that they were paid on a
315 weekly or monthly basis for the same period last year.
316 8. Pay down or pay off debt by more than required in underlying debt instrument.
317 9. Any expenses that have already been reimbursed by other funding sources.
318 Grantees will be required to keep payment records to show how the funds were
319 used.
320 10. Any other activity not listed under the 'Grant Funds are Eligible for' section.
321

Application Process

- 323 1. An authorized agent for the business/non-profit must fill out the application
324 available online at the City of Homer website or paper application available from
325 the Clerk's office. Applications must be submitted within the advertised
326 application period.
327 2. The application must be submitted with a W-9 form from the Internal Revenue
328 Service.
329 3. Upon receipt of a complete application and verification that the applicant meets
330 the eligibility requirements, the grant payment covering eligible, documented
331 expenses may be disbursed. Payments may be dispersed to eligible applicants
332 on a rolling basis. Applicants will be notified via email one their application has
333 been approved.
334 4. ~~Grantees~~ **Applicants** who submit incomplete applications will be notified by
335 email. Applications may be amended before the deadline.
336 5. ~~Grantees~~ **Applicants** whose requests are denied will be notified via email. An
337 applicant who is denied may appeal (in writing) to the City Manager no later than
338 5PM the 10th calendar day after the applicant receives notice from the City.
339 6. Information provided in the CBERG application will be kept confidential to the
340 extent authorized by law.
341 7. Grant funds received must be fully expended by December 30, 2020. If funds
342 have not been expended, they must be returned to the City. Funds must be used
343 in accordance with the guidelines of this program.
344 8. An IRS 1099 Misc. income form will be issued by January 31, 2021.
345 9. It is incumbent upon the applicant to determine whether the receipt of a grant
346 under this program might preclude eligibility for any other grant or aid programs.
347 10. ~~The City reserves the right to interpret the terms of this program.~~

348

349

Reporting

351 In the application, grantees are required to provide a budget that documents how grant
352 funds are to be used to reimburse expenses associated with COVID-19. Grant funds

353 must be either fully expended or any unused portion returned to the City by December
354 30, 2020. ~~When funds are fully expended, Grantees must submit a reporting form~~
355 ~~provided by the City documenting how the funds were used.~~

356 Grants received under this program are subject to audit and may be randomly selected
357 to produce documentation for program evaluation. **This may include the completion**
358 **of a reporting form provided by the City documenting how the funds were used.**
359 Grantees are required to maintain records and receipts for grant expenditures for a
360 period of 6 years and make them available upon request.

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397 **City of Homer Household Economic Relief Grant Program Policy Draft**

398

399 **Purpose**

400 The Household Economic Relief Grant (HERG) Program is designed to provide
401 economic relief to households within the City of Homer that have suffered economic
402 hardship due to the novel coronavirus (Covid-19). The City of Homer, using Coronavirus
403 Aid, Relief, and Economic Security (CARES) Act funding, has allocated ~~\$1,000,000~~
404 **\$1,500,000** to be distributed through this program in up to ~~\$1,000~~ **\$1,500** grants.
405

406

406 **Eligibility Criteria**

- 407 1. At least one adult member (18 or older) of the household must be a City of
408 Homer resident, permanently living within the City of Homer prior to March 18,
409 2020.
- 410 2. Only one grant is available per household. A household is defined as a social unit
411 composed of those living together in the same dwelling for a primary place of
412 residence. All members of the household over the age of 18 must be listed in the
413 application.
- 414 3. Must disclose, certify, and document how the household has experienced, or
415 continues to experience, economic hardship as a result of the Covid-19
416 pandemic, with hardship incurred between March 30, 2020 and December 30,
417 2020. The individual on behalf of the household must agree the household was/is
418 negatively impacted by the COVID pandemic. If it is determined the HERG funds
419 were used for an ineligible purpose, the applicant may be required to return those
420 funds back to the City.
- 421 4. The funds cannot be used to reimburse an expense that was already covered by
422 or anticipated to be covered by another grant.
- 423 5. Any misuse of funds or falsification in an application will result in repayment of
424 the funds and potential fines.
- 425 **6. The City reserves the right to interpret the terms of this program.**
426

427

427 **Grant funds are eligible for:**

- 428 1. Payment of rent or required monthly loan payments
429 2. Payment of utilities
430 3. Childcare fees
431 4. Groceries and/or food delivery
432 5. Other expenses that are necessary for household stability that are not covered
433 by current wages or other forms of support (i.e., unemployment, SNAP, etc).
434 **6. Purchase of personal protective equipment ~~required by the grantee~~ and/or other**
435 **measures recommended by the CDC to enhance COVID-19 safety measures.**
436 7. Medical bills incurred as a result of COVID-19 (ie. testing for COVID-19,
437 treatment/hospitalization as a result of COVID-19, medical supplies needed as a
438 result of COVID-19, doctor's visits as a result of COVID-19) not reimbursable by
439 insurance or other government programs.

440 Please note: Grant proceeds are to be used for eligible Covid-19 emergency related
441 expenses, whether those expenses were previously paid by the grantee personally and

442 not through another loan/grant, are currently unpaid, or are held in arrears between
443 March 30, 2020 and December 30, 2020; additional guidance is provided in the “Grant
444 Funds Ineligible For” section.

445

446 **Grant funds ineligible for:**

- 447 1. Any expense considered ineligible under the State of Alaska CARES Act grant
448 program and any expense that would not be considered an eligible expense by
449 IRS rules.
- 450 2. Political contributions.
- 451 3. Expenses above and beyond those needed for household stability.
- 452 **4. Charitable contributions.**
- 453 5. Gifts or events.
- 454 6. Pay down or pay off debt by more than required in underlying debt instrument
- 455 7. Any expense considered ineligible under the State of Alaska CARES Act grant
456 program.
- 457 8. Any expenses that have already been reimbursed by other funding sources.
458 Grantees will be required to keep payment records to show how the funds were
459 used.
- 460 9. Use of funds to support business operations/expenses.
- 461 10. Any other activity not listed under the ‘Grant Funds are Eligible for’ section.

462

463 **Application Process**

- 464 1. An individual 18 years of age or older application on behalf of the household
465 must fill out the application available online at the City of Homer website or paper
466 application available from the Clerk’s office. Applications must be submitted
467 within the advertised application period.
- 468 2. The application must be submitted with a W-9 form from the Internal Revenue
469 Service.
- 470 3. All household members over the age of 18 must be listed on the application.
- 471 4. Upon receipt of a complete application and verification that the applicant meets
472 the eligibility requirements, a grant payment covering eligible, documented
473 expenses but not exceeding ~~\$1,000~~ **\$1,500** may be dispersed. Payments may be
474 dispersed to eligible applicants on a rolling basis. Applicants will be notified via
475 email once their application has been approved.
- 476 5. Applicants who submit incomplete applications will be notified by email.
477 Applications may be amended before the deadline.
- 478 6. Applicants whose requests are denied will be notified via email. An applicant who
479 is denied may appeal (in writing) to the City Manager no later than 5PM the 10th
480 calendar day after the applicant receives notice from the City.
- 481 7. Household information provided in the HERG application will be kept confidential
482 to the extent authorized by law.

- 483 8. Grant funds received must be fully expended by December 30, 2020. If funds
484 have not been expended, they must be returned to the City. Funds must be used
485 in accordance with the guidelines of this program.
- 486 9. An IRS 1099 Misc. income form will be issued by January 31, 2021.
- 487 10. It is incumbent upon the applicant to determine the tax ramifications and/or
488 whether the receipt of a grant under this program might preclude eligibility for any
489 other grant or aid programs.
- 490 11. ~~The City reserves the right to interpret the terms of this program.~~

491 **Reporting**

492 In the application, grantees are required to provide a budget that documents how grant
493 funds are to be used to reimburse expenses associated with COVID-19. Grant funds
494 must be either fully expended or any unused portion returned to the City by December
495 30, 2020. ~~When funds are fully expended, Grantees must submit a reporting form
496 provided by the City documenting how the funds were used.~~

497 Grants received under this program are subject to audit and may be randomly selected
498 to produce documentation for program evaluation. **This may include the completion
499 of a reporting form provided by the City documenting how the funds were used.**
500 Grantees are required to maintain records and receipts for grant expenditures for a
501 period of 6 years and make them available upon request.

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From: [Richard Fetterhoff](#)
To: [Donna Aderhold](#); [Heath Smith](#); [Caroline Venuti](#); [Rachel Lord](#); [Joey Evensen](#); [Storm Hansen-Cavasos](#); [Mayor Email](#)
Cc: [Melissa Jacobsen](#)
Subject: CARES suggestion
Date: Sunday, August 9, 2020 6:06:54 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Homer City Council Members:

May I offer you a suggestion to consider as you decide how to appropriate CARES funds?

It's very clear the Council's desire to help the most people who've been devastated by the COVID pandemic; one simple way to get the CARES funds to the businesses who need it is to use sales tax returns. Let the business provide past sales tax returns for a period (you decide what period) and then 2020 sales tax returns for same period. Then you could offer a certain percentage of their lost revenue using CARES funds. The application would be simple. The math would be simple. It would be fair to EVERY business—no matter what their industry. And it would reward businesses who collect sales tax revenue.

Thank you for your time.

Sincerely,

Amy Fetterhoff
Pioneer Inn
244 W. Pioneer Ave.
235-5670

From: [Wayne Aderhold](#)
To: [Caroline Venuti](#); [Rachel Lord](#); [Joey Evensen](#); [Donna Aderhold](#); [Storm Hansen-Cavasos](#); [Heath Smith](#)
Cc: [Department Clerk](#); [Mayor Email](#)
Subject: In support, of Ord 20-45 and Res 20-071, and specifically NERG (Nonprofit relief)
Date: Saturday, August 8, 2020 1:00:02 PM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Homer City Councilpersons,

On behalf of our non-profit organization, Kachemak Bay Broadcasting Inc. (KBBI), I would like to express **support** for the subject Ordinance (20-45) and Resolution (20-071).

The fabric of our community is made up of many components, including the essential nonprofit organizations like ours. All of these nonprofits have likely suffered from the effects of Covid-19 which the CARES Act grants are intended to assist.

Upon passing of the subject ordinance and resolution, and establishment of the relevant administrative procedures, you may expect our organization to apply for relief funds under this program.

Sincerely,
Wayne Aderhold

President, Board of Directors
Kachemak Bay Broadcasting Inc.

From: [Rachel Lord](#)
To: [Melissa Jacobsen](#)
Subject: FW: City of Homer CARES Act Childcare grant draft
Date: Monday, August 10, 2020 9:01:12 AM

Hi Melissa,

Can you please include this public comment from Nikki Melkomukov in the supplemental packet?

Thanks!
Rachel

From: Nikki Melkomukov [nikkimelkomukov@gmail.com]
Sent: Monday, August 10, 2020 8:41 AM
To: Rachel Lord
Subject: Re: City of Homer CARES Act Childcare grant draft

Good morning Rachel.

My email to Melissa was kicked back this morning and it said “your message has been blocked”. I have copied and pasted the original message below. Hoping you can forward?

Thank you.

~Nikki

Hi Melissa,

I got your email from Rachel and I ask that you forward my email to city council and the mayor please and thank you.

Greetings!

I hope this email finds you all healthy and well. I wanted to share my personal story with Covid-19 and how it has affected my business and my health. Then share how I would use funds if set aside for child care programs in Homer.

The chaos all started the same time as for everyone else. It was the middle of March - spring break (usually a very busy time for me juggling school being out and fitting kids in where ever possible to help parents continue to be able to work) Then the reality of the virus came to Alaska. I had three families out of state on holiday, I was worried for them. Then spring break gets extended an additional week. Within another week my enrollment dropped from serving 19 kids to 4! The four children left were from essential workers. Being one of only four LICENSED child cares in Homer, there is always a need for quality child care that can accept child care assistance programs for low income families, but now everyone was on lock down and didn't want to enroll their children due to health and safety concerns.

During the next 6 weeks I was scrambling trying to learn as much as I could about what little was known about this novel virus and how to stay healthy, all the ever changing health mandates, and ways that I could supplement my income. Being self employed I thought I could not apply for unemployment benefits, but I laid off my employees and cut spending wherever I could to stay afloat in case this lasted longer than a few weeks. I became a one woman show. By early May enrollment picked up slightly, people were slowly going back to work and Homer was preparing for the summer tourism rush. I kept my distance from family and friends as instructed by governing bodies. At this point enrollment was up to about 10 families (that were potentially exposing me to the virus.) I hired one employee back part time. After nine weeks of isolating myself from my family and friends, I gave in on Memorial Day. I had the day off and went to a small gathering of about ten people and

made sure to keep my distance. Unknowingly one of them was carrying the virus. I only found out about a week later that she tested positive. I rushed to get tested myself to be cautious, not really thinking I had it, because I wasn't showing ANY symptoms, but because the knowledge that I was around someone who had "IT" was reason enough...I let all my daycare families know that I was likely exposed and that I got tested and to stay home until I got my results.

Two days later I received a positive result on my online portal. I was shocked. I still wasn't feeling sick. That day was the longest day of my adult life. It was spent all day answering questions, making plans, contact tracing, apologizing to people now having to quarantine because of me. I didn't even stop to eat a proper meal that day. Everyone was very understanding. It could have easily been the other way around they said. I started showing symptoms two days later. The next 18 days were miserable. I lost all sense of taste and smell, body aches and headaches, major fatigue and sensitivity to light, and then almost a week of dizzy spells that kept me in my bed (as instructed by the public health nurse who would check on me daily over the phone- they didn't want me to fall and hurt myself). All that time, not a single day did I have a fever. I checked my temperature multiple times a day and it was normal throughout the entire time! Not typical, from what I had learned in the past weeks.

I would like to think I am pretty healthy. I'm active, I sleep well, I eat all my vegetables, and I hardly get sick after 13 years of child care you build up a pretty good immune system. This virus didn't care, it put me on my back for nearly three weeks. I lost almost an entire month of income, people were understandably wary about coming back when I was better. I was extra cautious and even after getting the clearance from isolation from the public health nurse took an additional 5 days to rest just to be safe. I am happy to say I did not give the virus to a single person during that week I was unknowingly carrying the virus. All my daycare kids and their parents all tested negative. My boyfriend tested multiple times and all came back negative. I'm pretty proud of that feat, my proactive response to getting tested and not spreading the virus through my network of families was a relief. And maybe, just maybe the protocols I have set in place in my business will work in mitigating this virus? I experienced about another 4 weeks of fatigue but now I think it's safe to say I am 100% well- finally!

Now I ask myself what will happen the next time this virus makes its rounds? I have hired my workers back. Enrollment is back to normal, and now kids are gearing up to go back to school. I am beyond nervous. How many more times will we all have to quarantine this fall and winter? I have 5 kids going back to school that want to do "in person" school, which will make our points of contact that much higher. Our germ pool won't be as small as during the summer months. I want to be able to provide after school care for them, but would ideally have a separate space set up for them away from the littles receiving care during the day. The funds you are proposing to set aside for child care businesses in Homer will be used for setting up that space, hiring additional care givers to keep from mixing groups of children and keeping up with disinfecting and cleaning, and for purchasing PPE and supplies. It's going to be a long winter I fear full of regular colds and sniffles and I want to be able to offer services to the families of Homer for as long as possible and as safely as possible.

Thank you for acknowledging child care programs as a vital link in keeping the economy going and helping keep essential workers at work. Many thanks for everything you all do for our small little hamlet by the sea. Homer will get through this together, one way or another. Thank you.

Sincerely,

Nika "Nikki" Melkomukov
Nikki's Daycare

On Sat, Aug 8, 2020 at 11:37 AM Rachel Lord <RachelLord@ci.homer.ak.us> wrote:

hi Nikki,

Thank you so much for everything you're doing to continue your business and work so hard to keep everyone safe. What a mess this all is..

We will be taking this up again at our meeting on Monday for the public hearing and vote to appropriate the money and adopt the different grant programs, including the childcare grant. From our last meeting, it seems like there's general support on Council for what we have proposed, but letting us know that the funding would be valuable to you would be great.

If you want to send a quick note to all of council, you can email our Clerk (Melissa) and ask her to forward to Council/Mayor. clerk@cityofhomer-ak.gov

The City has also hired someone to specifically work with the community on the CARES Act grants we're developing here locally. Her name is Sara, and once this is all finalized (hopefully Monday), she should be a great contact for helping to navigate. The goal is to make it super simple and straightforward.

All the best, and thanks again -
Rachel

From: Nikki Melkomukov [nikkimelkomukov@gmail.com]

Sent: Saturday, August 8, 2020 9:31 AM

To: Rachel Lord

Subject: Re: City of Homer CARES Act Childcare grant draft

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning and happy Saturday!

I was following up to see if the city had finalized this pot of money? I am getting very nervous with school starting in two weeks and having found out that 5 kids have decided to go to "in-person" school And requesting after school care. I would like to use these funds towards dedicating a separate space for them. Let me know if there is someone I can talk to about this. Thanks so much.

~Nikki

On Mon, Jul 27, 2020 at 12:39 PM Rachel Lord <RachelLord@ci.homer.ak.us> wrote:

hi Nikki,

Glad you had a chance to look it all over. The only expenses eligible with any of the City's CARES Act \$\$ are going to be specifically covid-related expenses. So if there were additional equipment you needed for outdoor activities, distancing, cleaning, staffing, etc. to accommodate safety guidelines those would all be eligible (assuming they weren't already covered by an additional pot of money).

We will have a person on staff to help work with folks on specific questions that you and others might have. I really appreciate your feedback!

Rachel

From: Nikki Melkomukov [nikkimelkomukov@gmail.com]
Sent: Monday, July 27, 2020 9:32 AM
To: Rachel Lord
Subject: Re: City of Homer CARES Act Childcare grant draft

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning!

Thank you for reaching out. I read over the 4 pages and it all looks good. I'm curious what types of "specific" things are considered eligible/ineligible? Will our purchases/expenses need to be pre approved? I think this would be a good thing to clarify - only because I would hate to purchase something and then later have it denied as ineligible. For example I was planning on updating egress windows that are wood and have some rot at some point this year. Would this be considered an eligible expense? Or do the funds need to be used specifically for covid related things? Just something to think about. Maybe you all would rather keep it more generalized and let us use the funds any way we need. Anyway that's my two cents. Thanks again. Have a happy Monday, look forward to hearing from you after the meeting.

~Nikki

On Sat, Jul 25, 2020 at 2:32 PM Rachel Lord <RachelLord@ci.homer.ak.us> wrote:

Hi Nikki,

Thanks for taking my call earlier -

Attached is the draft policy outline for the childcare grant program (pages 11-14). It's really up in the air, and staff has a lot of questions about what the best direction is here. As a licensed facility, you would be eligible for up to \$30,000 under this program.

Let me know what feedback you might have, and the degree to which this funding would be helpful to you. I'm happy to talk through anything as well. Council will meet on Monday afternoon to take up this conversation and keep moving forward.

Thank you!

Rachel