



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue

Homer, Alaska 99603

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Memorandum

Agenda Changes/Supplemental Packet

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, MMC, CITY CLERK
DATE: MAY 26, 2020
SUBJECT: AGENDA CHANGES AND SUPPLEMENTAL PACKET

COMMITTEE OF THE WHOLE

Memorandum from City Clerk re: Resuming Advisory Body Meetings and In Person Meetings



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Memorandum

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

DATE: MAY 1, 2020

SUBJECT: Resuming Advisory Body Meetings and In Person Meetings

The suspension of advisory bodies has ended. The Port & Harbor Advisory Commission is scheduled to meet Wednesday, Chair Marks has asked for the Economic Development Advisory Commission to resume their regular meetings beginning June 9th, and Chair Kuszmaul has requested a worksession for the Library Advisor Board before their next regular meeting that's scheduled for August 4th. The Planning Commission held two meetings to address time sensitive matters and intends to resume their meeting schedule, and PARCAC will begin meeting again in August.

In working through a process for re-opening City Hall I thought it would be helpful to have feedback from Council regarding resuming public meetings.

An option that is being considered is installing plexi-glass dividers between the seats at the Council dais to provide a buffer between members attending in person, and installing plexi-glass at the Clerk's desk. The public comment table exceeds the 6 foot separation from the dais, but it may be beneficial to install barriers there as well.

With the barriers in place, the chambers could accommodate those at the dais, the clerk, and approximately 8 people in the audience to accommodate social distancing.

If there is time at Committee of the Whole, please share any thoughts regarding-

- This proposed layout
- Comfort levels with bringing some or all of the Council back to the chambers
- Requesting or requiring attendees wear a mask that covers their nose and mouth
- Any concerns with advisory bodies resuming their regular meeting schedules