



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

City of Homer
Action Agenda
City Council Special Meeting
Sitting as Board of Adjustment
Committee of the Whole
Special Meeting
Monday, November 08, 2021 at 4:00 PM

Special Meeting

Session 21-29 a Special Meeting of the Homer City Council was called to order on November 8, 2021 by Mayor Ken Castner at 4:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS ADERHOLD, DAVIS, ERICKSON, HANSEN-CAVASOS, LORD

ABSENT: COUNCILMEMBER VENUTI (excused)

STAFF: CITY CLERK JACOBSEN
ATTORNEY BRANDT-ERICKSON

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

PENDING BUSINESS

NEW BUSINESS

Parties will be given a total of 10 minutes to comment on the matters below, not 10 minutes per topic, but 10 minutes total time to address both matters.

- a. Consideration of Motion for Leave to Supplement Points on Appeal to Address Planning Commission's Dismissal of Appeal by Frank Griswold, Appellant.

Memorandum 21-201 from City Clerk as backup

- b. Recommendation by the Planning Commission to Dismiss the Appeal of Conditional Use Permit (CUP) 20-15 for the Reconstruction of a Restaurant Building at 106 W. Bunnell Avenue, Homer, Alaska based on the Applicant's Withdrawal of their CUP Application.

Memorandum 21-202 from City Clerk as backup

POSTPONED all matters to December 13, 2021 with discussion.

COMMENTS OF THE AUDIENCE

One person commented

ADJOURNMENT NO LATER THAN 4:50 P.M.

Next Regular Meeting is Monday, December 13, 2021 at 6:00 p.m., Committee of the Whole at 5:00 p.m. and a Worksession November 22, 2021. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:15 p.m.

COMMITTEE OF THE WHOLE

CALL TO ORDER, 5:00 P.M.

Mayor Castner opened the meeting at 5:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

- a. Update on Water/Sewer Rate Determinations

COMMENTS OF THE AUDIENCE

ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, December 13, 2021 at 6:00 p.m., Committee of the Whole at 5:00 p.m. and a Worksession November 22, 2021. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:42 p.m.

REGULAR MEETING

Session 21-30 a Regular Meeting of the Homer City Council was called to order on November 8, 2021 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS ADERHOLD, DAVIS, ERICKSON, HANSEN-CAVASOS, LORD, VENUTI

STAFF: CITY MANAGER DUMOUCHEL
CITY CLERK JACOBSEN
FINANCE DIRECTOR WALTON
PORT DIRECTOR HAWKINS
LIBRARY DIRECTOR BERRY
PUBLIC WORKS DIRECTOR KEISER
CITY ATTORNEY GATTI

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

The following supplemental items were announced for the record: **CONSENT AGENDA Resolution 21-078**, A Resolution of the City Council of Homer, Alaska Confirming the Assessment Roll, Establishing Dates for Payment of Special Assessments and Establishing Delinquency, Penalty, and Interest Provisions for the Seawall Improvement Special Assessment District for Armor Rock Toe Improvements. City Clerk. Memorandum 21-203 from Public Works Director as backup; **Resolution 21-079**, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply and Accept a Loan from the State of Alaska Department of Environmental Conservation, Alaska Drinking Water Fund, in an Amount not to Exceed \$86,250 to Finance Costs of the Public Works Department's Computerized Maintenance Management System (CMMS). City Manager/Public Works Director. Amended Memorandum 21-197(A) from Public Works Director as backup; **ANNOUNCEMENTS / PRESENTATIONS / REPORTS** Planning Commission Written Report **RESOLUTIONS** Resolution 21-082, A Resolution of the City Council of Homer, Alaska Acknowledging the Results of the Invitation to Bid for City Owned Cold Storage Seasonal Rental Units. City Clerk. Resolution 21-082(S), A Resolution of the City Council of Homer, Alaska Acknowledging the Results of the Invitation to Bid for City Owned Cold Storage Seasonal Rental Units. City Clerk. Memorandum 21-198 from Port Director as backup

APPROVED without discussion

MAYORAL PROCLAMATIONS AND RECOGNITIONS

- a. Recognition of Heath Smith's service as City Council Member for the City of Homer
- b. Recognition of South Peninsula Hospital Health Care Workers

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

There were no public comments.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Special and Regular Meeting Minutes of October 25, 2021. City Clerk. Recommend Adoption.
- b. Memorandum 21-194 from Mayor Castner Re: Appointment of Luke Gamble to the Economic Development Advisory Commission. Recommend approval.
- c. Memorandum 21-195 Re: Liquor License Renewal for Grog Shop East End. Recommend approval.
- d. Ordinance 21-67, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating Grants from the Institute of Museum and Library Services in the Amount of \$25,091 for Purchase and Installation of Little Libraries and WI-Fi Upgrades at the Library. City Manager/Library Director. Recommended dates Introduction November 8, 2021 Public Hearing and Second Reading December 13, 2021.

Memorandum 21-196 from Library Director as backup

- e. Resolution 21-078, A Resolution of the City Council of Homer, Alaska Confirming the Assessment Roll, Establishing Dates for Payment of Special Assessments and Establishing Delinquency, Penalty, and Interest Provisions for the Seawall Improvement Special Assessment District for Armor Rock Toe Improvements. City Clerk. Recommend adoption.

Memorandum 21-203 from Public Works Director as backup

Memorandum 21-192 from Public Works Director as backup

Memorandum 21-189 from Public Works Director as backup

- f. Resolution 21-079, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply and Accept a Loan from the State of Alaska Department of Environmental Conservation, Alaska Drinking Water Fund, in an Amount not to Exceed \$86,250 to Finance Costs of the Public Works Department's Computerized Maintenance Management System (CMMS). City Manager/Public Works Director. Recommend Adoption.

Memorandum 21-197(A) from Public Works Director as backup

- g. Resolution 21-080, A Resolution of the City Council of Homer, Alaska Amending the Port and Harbor Advisory Commission Bylaws Regarding Teleconferencing, Attendance, Vacancies, City Staff Roles, and Rules of Order for Boards and Commissions by amending articles titled Membership, Meetings, Bylaw Amendments; adding articles titled City Staff Roles and General Operating Procedures; and removing the article titled Teleconferencing. City Clerk. Recommend adoption.

Memorandum 21-198 from Port and Harbor Advisory Commission

- h. Resolution 21-081, A Resolution of the City Council of Homer, Alaska Establishing a Regular Quarterly Report from the Southern Kenai Peninsula Opioid Task Force/All

Things Addiction on the Southern Kenai Peninsula to the Homer City Council for 2022.
Aderhold. Recommend adoption.

ADOPTED without discussion.

VISITORS

- a. South Peninsula Hospital Annual Report to Council - Ryan Smith, CEO (10 minutes)
- b. COVID-19 Agency Update Derotha Ferraro, South Peninsula Hospital Director of Public Relations & Marketing and Lorne Carroll, State of Alaska Public Health Nurse III (10 minutes)

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Committee of the Whole Report

Councilmember Lord reported.

- b. Mayor's Report

Mayor Castner reported.

- c. Borough Report
- d. Library Advisory Board

Library Advisory Board Member Kuszmaul reported.

- e. Planning Commission

A written report was provided in the supplemental packet.

- f. Port and Harbor Advisory Commission

Port and Harbor Advisory Commissioner Ian Pitzman reported.

- g. Prince William Sound Regional Citizens Advisory Council Written Report

PUBLIC HEARING(S)

- a. Ordinance 21-64, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating an FY 2021 State Homeland Security Grant in the Amount of \$142,132 for a Bi-Directional Amplifier System for Homer Police Department and Microwave Links for Homer's Repeaters. City Manager. Introduction October 25, 2021 Public Hearing and Second Reading November 22, 2021.

Memorandum 21-179 from Police Chief as backup

There were no public comments.

ADOPTED without discussion.

- b. Ordinance 21-65, An Ordinance of the City Council of Homer, Alaska Amending the FY22 Capital Budget and Appropriating an Additional \$45,000 from the General Fund Capital Asset Repair and Maintenance Allowance (CARMA) Fund for a Total Expenditure of \$120,000 to Replace and Upgrade Departmental Servers across City Departments. City Manager/Library Director. Introduction October 25, 2021 Public Hearing and Second Reading November 22, 2021.

Memorandum 21-180 from Library Director as backup

There were no public comments.

ADOPTED without discussion.

- c. Ordinance 21-66, An Ordinance of the City Council of Homer, Alaska Extending the Time Limit to Upgrade and Replace the City's Microwave Wide-Area Network through December 31, 2023. City Manager/Library Director. Introduction October 25, 2021 Public Hearing and Second Reading November 22, 2021.

Memorandum 21-181 from Library Director as backup

There were no public comments.

ADOPTED without discussion.

ORDINANCE(S)

CITY MANAGER'S REPORT

- a. City Manager's Report

City Manager Dumouchel reported.

PENDING BUSINESS

- a. Ordinance 21-63, An Ordinance of the City Council of Homer, Alaska Settling the Current and Future Distributions of Income and Debt in the Natural Gas Distribution Special Assessment Bond Sinking Fund. Mayor. Introduction October 11, 2021 Public Hearing and Second Reading October 25, 2021.

Ordinance 21-63(S), An Ordinance of the City Council of Homer, Alaska Settling the Current and Future Distributions of Income and Debt in the Natural Gas Distribution Special Assessment Bond Sinking Fund. Mayor/City Manager.

Memorandum 21-200 from City Manager as backup

Memorandum 21-191 from City Manager as backup

Memorandum 21-187 from Finance Director as backup

POSTPONED Substitute to December 13, 2021 with discussion.

- b. Memorandum 21-183 from City Clerk Re: Selection/Appointment of Mayor Pro Tem 2021/2022.

APPROVED appointment of Councilmember Aderhold as Mayor Pro-Tem

- c. Resolution 21-075, A Resolution of the City Council of Homer, Alaska Designating Signatories of City Accounts and Superseding any Previous Resolution so Designating City Manager.

ADOPTED as amended with discussion.

Amended to include Donna Aderhold as Mayor Pro-Tem

NEW BUSINESS

RESOLUTIONS

- a. Resolution 21-082, A Resolution of the City Council of Homer, Alaska Acknowledging the Results of the Invitation to Bid for City Owned Cold Storage Seasonal Rental Units. City Clerk.

Resolution 21-082(S), A Resolution of the City Council of Homer, Alaska Acknowledging the Results of the Invitation to Bid for City Owned Cold Storage Seasonal Rental Units. City Clerk.

Memorandum 21-199 from Port Director as backup

ADOPTED Substitute without discussion.

COMMENTS OF THE AUDIENCE

One person commented.

COMMENTS OF THE CITY ATTORNEY

City Attorney Gatti had no comments.

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented.

COMMENTS OF THE CITY MANAGER

City Manager Dumouchel commented.

COMMENTS OF THE MAYOR

Mayor Castner commented.

COMMENTS OF THE CITY COUNCIL

Councilmembers commented.

ADJOURNMENT

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Mayor Castner adjourned the meeting at 7:40 p.m.