



# City of Homer

www.cityofhomer-ak.gov

## Office of the City Clerk

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## Memorandum Supplemental Packet

TO: MAYOR CASTNER AND HOMER CITY COUNCIL  
FROM: MELISSA JACOBSEN, MMC, CITY CLERK  
DATE: DECEMBER 13, 2021  
SUBJECT: SUPPLEMENTAL PACKET REGULAR MEETING

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### **CONSENT AGENDA**

Ordinance 21-73, An Ordinance of the City Council of Homer, Alaska Accepting a Healthy and Equitable Community Grant from the State of Alaska Department of Health and Social Services (DHSS) and Authorizing the City Manager to Negotiate and Execute and a Memorandum of Agreement with DHSS and a Sub-Grant Award of the Funds to South Peninsula Hospital to help Maintain Free Community Access to COVID-19 Testing and Vaccines and to Initiate a Community Health Needs Assessment. City Manager.

Memorandum of Agreement from State of Alaska Department of Health and Social Services, Division of Public Health  
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### **ANNOUNCEMENTS PRESENTATIONS AND REPORTS**

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### **PENDING BUSINESS**

Ordinance 21-63(S), An Ordinance of the City Council of Homer, Alaska Settling the Current and Future Distributions of Income and Debt in the Natural Gas Distribution Special Assessment Bond Sinking Fund. City Manager/Mayor

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### **RESOLUTIONS**

Resolution 21-091, A Resolution of the City Council of Homer, Alaska Directing the City Attorney to File an Amicus Brief in the United Cook Inlet Drift Association and Cook Inlet Fishermen's Fund v National Marine Fisheries Service and National Oceanic and Atmospheric Administration, Et Al., 3:21-cv-00255-JMK Litigation. Mayor/Aderhold.

Written public comment Page 23



**Healthy & Equitable Communities**  
**Memorandum of Agreement (MOA), Between**  
**State of Alaska – Department of Health and Social Services**  
**Division of Public Health (DPH)**  
**- and -**  
**City of Homer**  
**MOA # C0622-584-J**

**I. PURPOSE AND SCOPE**

The State of Alaska, Dept of Health and Social Services, Division of Public Health will provide funding to Alaskan local governments in support of creating and sustaining healthy and equitable communities around the state.

Funding will support the following activities and strategies to promote and build healthy & equitable communities around the state. All funded activities must have an emphasis on high risk, underserved population groups.

- Ensure a fair and adequate baseline of care is established for populations at higher risk that are underserved and who are disproportionately impacted by COVID-19 by expanding existing or developing new mitigation and prevention resources and services;
- Increase/improve data collection and reporting for populations disproportionately affected by COVID-19 to guide current and future pandemic response;
- Build, leverage or expand infrastructure support for COVID-19 or future pandemic prevention and control among populations that are at higher risk or underserved;
- Mobilize partners to build and promote healthy and equitable communities, improving everyone's opportunities for living a healthy life, particularly those who are disproportionately impacted by COVID-19;
- Improve access to COVID-19 vaccine, as well as other necessary vaccines, for individuals who are higher risk or underserved.

**II. THE STATE OF ALASKA DIVISION OF PUBLIC HEALTH (DPH) AGREES TO:**

Provide support to the community for COVID-19 response and mitigation activities. The Healthy & Equitable Communities Project Team is available to consult and provide technical assistance to government entities for health equity and homeless support funds and to pre-approve pass-through recipients of award funding. The team will also ensure that approved activities meet the funding requirements.

DPH agrees to provide \$101,536.68 in funds in accordance with the terms of this agreement.

**III. CITY OF HOMER AGREES TO:**

Conduct the services as described in the attached application and proposal response (both follow the last page of this MOA).

**Invoicing**

The recipient will submit quarterly invoices detailing services performed. Quarterly invoices should be supported with completed reporting templates and any applicable backup documentation such as receipts, payroll information, sub award agreements, etc. Invoices are due January 15, April 15, July 15, and October 15 for each quarter.

The invoice must:

- Reference the recipient's name, address, and phone number
- Reference the contract number: C0622-584-J
- Include an invoices number
- Reference the Alaska Division of Public Health – Healthy & Equitable Communities MOA

Send invoices to: [hss.publichealth@alaska.gov](mailto:hss.publichealth@alaska.gov)  
(reference 'C0622-584-J MOA Reimbursement Request' in the subject line)

Failure to include the required information on invoices may cause an unavoidable delay to the payment process. The State will pay all invoices within thirty (30) days of invoice approval by the project director. The recipient shall submit final invoices no later than 30 days after the MOA expires.

**IV. JOINT RESPONSIBILITIES:**

Should there be a conflict amongst the documents, the following order of precedence shall apply: first, this agreement; second, the application; third, the proposal.

Both parties agree to communicate timely and effectively as needed to support the goals of this agreement. Points of contact for both parties are as follows:

**State of Alaska – DPH:**

Primary Points of Contact: Maria Caruso  
[Maria.caruso@alaska.gov](mailto:Maria.caruso@alaska.gov)  
907-310-6092

Raquel Eisenmann  
[Raquel.eisenmann@alaska.gov](mailto:Raquel.eisenmann@alaska.gov)  
907-782-6870

Send invoices to: [hss.publichealth@alaska.gov](mailto:hss.publichealth@alaska.gov)  
(reference C0622-584-J MOA Reimbursement Request in the subject line)

**City of Homer:**

Primary Point of Contact: Jenny Carroll  
jcarroll@ci.homer.ak.us  
907-435-3101

Finance Point of Contact: Elizabeth Walton  
ewalton@ci.homer.ak.us  
907-435-3117

V. PERIOD OF AGREEMENT AND TERMINATION:

This agreement will be in effect from the date of execution through May 31, 2023. The services may extend beyond that date by mutual agreement of by both parties. Any extension provided will be for time only, no additional funds will be offered.

VI. SIGNATURES

By signature of the below, both parties agree to the terms of this MOA.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Maria Caruso, DHSS Project Director

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Rob Dumouchel, City of Homer Mayor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Heidi Hedberg, DPH Director

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Jason Grove, DHSS Procurement Manager



Department of  
Health and Social Services

DIVISION OF PUBLIC HEALTH  
Director's Office

Anchorage  
3601 C Street, Suite 756  
Anchorage, Alaska 99503-5924  
Main: 907.269.8126  
Fax: 907.269.2048

## Healthy & Equitable Communities Memorandum of Agreement Information

### PURPOSE:

The State of Alaska, Department of Health and Social Services, Division of Public Health will provide funding to Alaskan local governments in support of creating and sustaining healthy and equitable communities around the state.

Funding will be available through June 30, 2024 to support the following activities and strategies to promote and build healthy and equitable communities around the state. All funded activities must have an emphasis on high risk, underserved population groups.

- Ensure a fair and adequate baseline of care is established for populations at higher risk that are underserved and who are disproportionately impacted by COVID-19 by expanding existing or developing new mitigation and prevention resources and services;
- Increase/improve data collection and reporting for populations disproportionately affected by COVID-19 to guide current and future pandemic response;
- Build, leverage or expand infrastructure support for COVID-19 or future pandemic prevention and control among populations that are at higher risk or underserved;
- Mobilize partners to build and promote healthy and equitable communities, improving everyone's opportunities for living a healthy life, particularly those who are disproportionately impacted by COVID-19;
- Improve access to COVID-19 vaccine, as well as other necessary vaccines, for individuals who are higher risk or underserved.

### SCOPE OF FUNDING:

Strategies that are implemented should aim to build infrastructures that both improve health outcomes for higher risk underserved Alaskans in the current COVID-19 pandemic and set the foundation for future responses. This application mentions several eligible activities, but communities are not limited in scope to these examples. There are several resources available for communities to assist them in determining what types of activities may be proposed. The [Alaska Health Equity Index](#) utilizes data from the US Census Bureau and the US Centers for Disease Control and Prevention's Social Vulnerability Index and is an excellent reference to assist communities in identifying target populations\* and areas of need. The Healthy Alaskans team has identified priority health topics for the [Healthy Alaskans 2030 plan](#) including strategies and actionable objectives within each strategy. Both resources highlight the needs of Alaskans, and communities are encouraged to develop plans that incorporate factors from either of these resources.

\*Target populations can include but are not limited to:

- Low income or homeless individuals

- Individuals/families/communities with limited access to technology/internet
- Individuals/families/communities who face food insecurity
- Communities with limited to no transportation access
- Individuals without access to health care
- Populations that do not speak English as their first language
- Rural communities/areas where physical services are not accessible
- Refugee/immigrant communities that face economic, cultural, or linguistic barriers to accessing health care services
- Individuals with disabilities
- Older adults
- Children
- Individuals with mental health or substance-related disorders

Funding is calculated using two factors: population size, and the [Alaska Health Equity Index](#).

**ELIGIBILITY:**

Local governments are eligible to apply and may propose plans to engage one or more communities and geographic areas. The definition of communities may also include a group of people who have particular characteristic in common (e.g. share similar cultural beliefs or interests). Please work with your local tribes, borough, or municipality to ensure efforts are coordinated. DHSS allows recipients to act as pass-through entities to provide funding to other recipients, including community-based organizations serving populations who may experience health inequities. **Technical assistance will be provided throughout the funding period to assist with reporting, advancing approved projects, pre-approval of activities and invoice processing.**

If you live in an unincorporated census area or census designated place, are aware of an entity or organization that is interested in implementing this work and unsure about how to access this funding opportunity, please contact or [HEcommunities@alaska.gov](mailto:HEcommunities@alaska.gov) or [maria.caruso@alaska.gov](mailto:maria.caruso@alaska.gov) to discuss potential alternative opportunities. Designated entities must have the capacity to manage funds and implement projects within the scope of the funding. If communities chose to pursue this route for funding, alternative entities must be identified by **October 22, 2021**. The state intends to open up an alternate method of procurement for these entities, and the timeline for funding will be dependent upon the number of non-governmental entities identified across the state for this option. We will make every attempt to accommodate alternative requests. **For entities that chose to pursue this option, please be aware that the funding can take significantly longer to award through alternate procurement methods.**

**REPORTING:**

Reporting requirements will be due at the same time as invoices. Payment will not be issued unless necessary reporting is attached. Reporting requirements will be determined during the MOA preparation and will be dependent upon the type of activities selected. Entities are encouraged to collaborate with hospitals, schools and community organizations to improve the outcomes for their population. **See attachment of Healthy and Equitable Communities Memorandum of Agreement fund amounts.**

**PERIOD OF AGREEMENT, DATES AND DEADLINES:**

October 29, 2021 – June 30, 2024

**Important dates:**

|                                   |  |
|-----------------------------------|--|
| <b>Tuesday, October 5: 4-5pm</b>  | Pre award meeting with technical assistance (4pm)  |
| <b>Friday, October 8: 11-12pm</b> | 2 <sup>nd</sup> Pre award meeting with technical assistance (10am)                             |
| <b>Friday, October 29 by 5pm</b>  | Funding Requests due to <a href="mailto:HECommunities@alaska.gov">HECommunities@alaska.gov</a> |
| <b>November 2021</b>              | Award funding to Communities via signed MOA  |
| <b>June 31, 2024</b>              | Final receipts due to DPH, payments issued to Communities                                      |

Submit questions to: [Maria.caruso@alaska.gov](mailto:Maria.caruso@alaska.gov) or [HEcommunities@alaska.gov](mailto:HEcommunities@alaska.gov)

**TERMS OF PAYMENT:** Funds will be reimbursed through invoicing upon approval of MOA.

**PRIOR APPROVAL REQUIRED\*:**

- Construction projects
- Vehicles
- Furniture
- Equipment over \$25,000
- Reimbursement of pre-award costs (will only be considered back to June 1, 2021)

\*If you wish to utilize funds for any of the above items, please provide a detailed description of how these items will fit into the overall goal of the project they will support and how they will be used.

**FUNDS CANNOT BE USED FOR:**

- Programs or services already funded by another HSS grant, contract or MOA
- Research
- Clinical care
- Publicity or propaganda

If these funds are used to administer COVID-19 testing or vaccine services recipients must:

- Establish/maintain a means to ensure that the results of all COVID testing performed by this entity/sub-recipient/pass through entity is reporting to the State of Alaska Department of Health and Social Services. All testing (all types, all results) is subject to this requirement and must be reported within 24 hours of administration
- Establish/maintain a means to ensure that the COVID-19 vaccine administration performed by this entity/sub-recipient/pass through entity is reporting to the State of Alaska Department of Health and Social Services. All vaccinations must be reported within 24 hours of administration. **Please complete the application in order to develop MOA.**

Submit completed application and W9 to: [HEcommunities@alaska.gov](mailto:HEcommunities@alaska.gov) and cc [maria.caruso@alaska.gov](mailto:maria.caruso@alaska.gov).

## Healthy and Equitable Communities Memorandum of Agreement Application

### Primary Contact Information:

(Please make sure to include name, phone number, email and physical address for all contacts listed.)

Program Contact: Jenny Carroll

Phone number: 907-435-3101

Email: jcarroll@ci.homer.ak.us

Physical Address: 491 E Pioneer Avenue, Homer AK 99603

Finance Contact: Elizabeth Walton

Phone number: 907-435-3117

Email: ewalton@ci.homer.ak.us

Physical Address: 491 E Pioneer Avenue, Homer, AK 99603

Other Contact that needs to sign/be listed on the Memorandum of Agreement (MOA):

Contact: Derotha Ferraro

Phone number: 907-235-0397

Email: dbf@sphosp.org

Physical Address: 4300 Bartlett Street, Homer, AK 99603

**Please list communities and partners intended to be part of this funding, either through subawards or support.**

Community/Partner Name(s):

South Peninsula Hospital (subaward) and with support from MAPP Steering Committee Members of Homer, Alaska:

Asia Freeman, Bunnell Street Arts Center

Brian Partridge, Kachemak Bay Campus

Claudia Haines, Kachemak Bay Family Planning Clinic

Derotha Ferraro, South Peninsula Hospital

Emma Schumann, SVT Health & Wellness

Jay Bechtol, South Peninsula Behavioral Health Services

Kyra Wagner, Homer Soil & Water Conservation District



Lisa Talbott, Homer United Methodist Church

Lorne Carroll, Homer Public Health

Rick Abboud, City of Homer

Ronnie Leach, South Peninsula Haven House

**SCOPE and AMOUNTS:**

Please check activities from the menu below. In the final box, indicate the dollar amount anticipated. **All activities selected must have an emphasis on high risk, underserved population groups.**

**Menu of Activities**

**1. Ensure a fair and adequate baseline of care is established for populations who are disproportionately impacted by COVID-19 by expanding existing or developing new mitigation and prevention resources and services targeted at higher risk, underserved Alaskans:**

- Expand reach of case investigation and contact tracing
- Enhance availability of supportive services that enable individuals to successfully isolate or quarantine
- Collaborate with community groups who can connect people at higher risk for COVID 19 with community services
- XX**  Improve access to vaccination information and services
- XX**  Reduce the rate of preventable hospitalizations by improving access to primary and preventative care
- Improve/increase access to health insurance
- Provide new or improved access to mental health services or provide education for/destigmatize existing services
- Provide/improve access to substance use disorder treatment/tobacco cessation resources or provide education for/destigmatize existing services
- Adopt strategies in the built environment that can mitigate the impact of COVID-19, for example establishing new pedestrian zones to minimize crowding and encourage physical activity
- Assess and adapt health policies, for example food service guidelines, to ensure they reach higher risk underserved Alaskans
- Other activities (Please describe in the box below)

**If there is not sufficient space to provide details of activities selected and proposed budget, please attach a spreadsheet or addendum to your application.**

The City of Homer will utilize \$67,897.40 from the Kenai Peninsula Borough allocation to establish a fair and adequate baseline of care for populations who are disproportionately impacted by COVID-19 in the following manner:

- 1) Through a sub-grant agreement with South Peninsula Hospital, \$61,107.66 will provide free COVID-19 vaccination for the community to improve their access to vaccination services and information regardless of ability to pay. As sub-awardee, South Peninsula Hospital will also provide access to free COVID-19 testing for community members to promote early detection, protection of fellow community members, and prevention of the spread of Covid-19.

South Peninsula Hospital has already created a dedicated site where they are providing vaccinations and testing for the community. The primary costs for continuing to operate that site is staffing and testing supplies. This funding will help to support the staffing and test supplies so that residents and visitors to the Southern Kenai Peninsula can obtain ready access to COVID-19 vaccines and testing 7 days per week.

The Southern Kenai Peninsula does not have a state-owned testing site such as Capstone in Kenai, Alaska. South Peninsula Hospital has been filling this need for residents and visitors to ensure that healthy & equitable Covid-19 resources are available a convenient distance from their homes and residences.

- 2) The remaining \$6,789.74 will offset City of Homer administrative costs of managing the grant, sub-award, reporting and audit.

**Total: \$67,897.40**

Depending on activities selected, reporting requirements may include some or all of the following measures:

- 1.1 Number of COVID-19 mitigation and prevention resources and services delivered in support of populations that are underserved and disproportionately affected.
- 1.2 Number of COVID-19 tests completed by test type, results, and race and ethnicity
- 1.3 Caseload, number of cases per case investigator, and number of contacts per contact tracer during the data collection period

**2. Increase/improve data collection and reporting for populations disproportionately affected by COVID-19 to guide current and future pandemic response:**

**XX** Educate health care providers and community partners on the importance for collection of race, ethnicity, and other priority data elements

- Enhance the ability of electronic health records (EHR) systems to collect data on age, race, sex, and other differences among patients in health care systems
- Upgrade interoperability of health systems to comply with HL7 standards to report data elements including age, race, sex, and other priority data elements
- Provide training for staff on new/upgraded EHR systems
- Support staff who can enhance reporting of COVID-19 data to include race, ethnicity, sex, and other priority data elements
- Develop and disseminate data and other information materials to be culturally and linguistically appropriate for local audiences

**XX** Other activities (Please describe in the box below)

**If there is not sufficient space to provide details of activities selected and proposed budget, please attach a spreadsheet or addendum to your application.**

- 1) It is our plan to sub-grant \$30,275.35 of the funds allocated to the City of Homer to South Peninsula Hospital to begin data collection for a CHNA which will specifically address COVID impact, especially in light of those disproportionately impacted by the illness and/or the pandemic. The most recent Community Health Needs Assessment (CHNA) was conducted in 2019/2020 and was published the month after the start of the pandemic. Therefore, the data included is not reflective of people’s pandemic experiences and there is a need to check in on the health and wellness of our community.

MAPP of the Southern Kenai Peninsula is the local health coalition on the southern Kenai Peninsula. The first coalition in Alaska to adopt the framework of MAPP and Collective Impact, this group has worked together since 2008 conducting community health needs assessments and corresponding community health improvement plans for the southern Kenai Peninsula. MAPP defines health broadly using the eight dimensions of wellness (cultural, economic, educational, emotional, environmental, physical, social, and spiritual). [www.mappofskp.net](http://www.mappofskp.net)

This assessment will be critical not only to inform the MAPP health coalition’s next steps, but to support the work of the dozens of MAPP community partners. The proposed work is aligned with items #1 and #2 in MAPP’s current Strategic Plan.

This funding will allow us to engage contracted support to launch the CHNA and begin data collection. Contracted support is important due to the capacity concerns of MAPP Steering Committee members (who all hold leadership roles in local agencies and organizations) and to the fact that due to the pandemic, our regular sources/ways of collecting data are not available, such as the Youth Risk Behavior Survey (YRBS).

Potential continued funding support in subsequent years would support final printed and electronic production of the CHNA, convening the community to review and prioritize findings, and develop a Community Health Improvement Plan (CHIP). The plan would use the MAPP (Mobilizing to Action through Planning & Partnerships) model and focus on partnerships and community driven action. Proposed Timeline: Year 1 Dec. 2021 – June 2022 Launch CHNA / Begin data collection; Year 2 July 2022 – June 2023 Finalize CHNA / publish findings / present to community; Year 3 July 2023 – June 2024 Convene community prioritization / develop CHIP.

- 2) The remaining \$3,363.93 will offset City of Homer administrative costs of managing the grant, sub-award, reporting and audit.

**Total: \$33,639.28 (to cover of the cost of contractors to complete this and item #4 and administrative costs)**

Depending on activities selected, reporting requirements may include the following measure:

2.1: Number of improvements to data collection, quality, and reporting capacity for recipients, partners and agencies related to disproportionate health impacts of COVID-19.

**3. Build, leverage or expand infrastructure support for COVID-19 or future pandemic prevention and control with a focus on populations that are at higher risk and underserved: N/A**

- Establish or enhance local staffing or coalitions to that focus on improving COVID-19 or other health outcomes for these populations
- Develop or update local plans to improve health outcomes for higher risk underserved Alaskans
- Expand local capacity to offer targeted testing and contact tracing
- Improve local Continuity of Operations Plans (COOP) and exercises to prioritize higher risk underserved Alaskans
- Improve plans for use of community facilities to include better spaces for social distancing, isolation and quarantine
- Update plans for community shelter locations to ensure they are ADA compliant or can facilitate hosting health care pods including testing and vaccinations
- Increase/improve access to facilities/community spaces that promote health and physical activity and serve high-risk populations
- Provide training to local/regional public health or health workforce to better serve the needs of higher risk underserved Alaskans
- Hire health or public health workforce who are equipped to assess and address the needs of higher risk underserved Alaskans, for example trusted community members or community health workers
- Other activities (Please describe in the box below)

Total:

Depending on activities selected, reporting requirements may include the following measure:

3.1: Number of improvements to infrastructure to address disproportionate health impacts of COVID-19.

**4. Mobilize partners to build and enhance community social supports targeted towards those who are disproportionately impacted by COVID-19:**

- Tailor local testing, contact tracing, and quarantine practices and programs to be culturally or linguistically appropriate for targeted populations
- Develop and support local or regional advisory groups that have representation from higher risk underserved populations to inform emergency response activities
- XX** Build partnerships with local health and non-health agencies (for example housing, transportation providers, food security, churches, community health workers, social workers) to implement strategies that decrease risk for COVID-19
- Develop and distribute COVID-19 prevention communication materials and messaging that are understood and resonate with local higher risk and underserved groups
- Identify and establish relationships with agencies who serve higher risk underserved groups to share information and improve access to services that prevent COVID-19
- Other activities (Please describe in the box below)

**If there is not sufficient space to provide details of activities selected and proposed budget, please attach a spreadsheet or addendum to your application.**

MAPP stands for Mobilizing for Action Through Planning and Partnerships. It's very nature is built around action, collaboration, and community partnerships. The MAPP Steering Committee is currently made up of eleven community agencies that communicate, convene and partner on a regular basis. In addition to Derotha Ferraro of South Peninsula Hospital, current Steering Committee members include: Asia Freeman, Bunnell Street Arts Center; Brian Partridge, Kachemak Bay Campus; Claudia Haines, Kachemak Bay Family Planning Clinic; Emma Schumann, SVT Health & Wellness; Jay Bechtol, South Peninsula Behavioral Health Services; Kyra Wagner, Homer Soil & Water Conservation District; Lisa Talbott, Homer United Methodist Church; Lorne Carroll, Homer Public Health; Rick Abboud, City of Homer; and Ronnie Leach, South Peninsula Haven House.

The current priorities of MAPP include the SKP Resilience Coalition, the All Things Addiction Coalition (formerly the SKP Opioid Task Force) and the Kenai Peninsula Homelessness Coalition. All three of these entities work to improve the lives of those most affected by the COVID-19 pandemic by enhancing and aligning community supports and programs.

The mission of the SKP Resilience Coalition is "to enhance trauma awareness and improve intervention services and support evidence-based prevention strategies in the Southern Kenai Peninsula communities."

The mission of the All Things Addiction Coalition is "fostering a connected community by empowering and engaging all individuals to create local solutions for opioid and substance misuse."

The more recently formed Kenai Peninsula Homelessness Coalition is a regional entity and their mission is "to help individuals and families experiencing homelessness achieve stability."

With this funding MAPP will continue to engage with these initiatives as well as increase collaboration with other community entities such as the Homer Community Food Pantry, the local harm reduction entity - Megan's Place (formerly The Exchange), and the KPBSD Students in Transition Program. A Community Health Improvement Plan (CHIP) is the resulting action-oriented community plan that identifies the steps we will be taking to implement community driven health improvement strategies.

**Combined Budget Details**

|              |  |
|--------------|--|
| \$ 61,107.66 | SPH staffing for COVID-19 Test & Vaccine Site to improve community access to vaccination services and information regardless of ability to pay.  |
| \$ 30,275.35 | Contractual services to launch CHNA and begin data collection to Increase/improve data collection and reporting for populations disproportionately affected by COVID-19 to guide current and future pandemic response. |
| \$ 10,153.67 | Administrative costs to City of Homer to manage the grant, sub-award, reporting and audit.   |
| \$101,536.68 | Total  |

**Total: \$33,639.28 (to cover of the cost of contractors to complete this and item #2 above and administrative costs)**

Depending on activities selected, reporting requirements may include the following measure:

4.1: Number and proportion of new, expanded, or existing partnerships mobilized to address disproportionate health impacts of COVID-19.

**5. Improve access to COVID-19 vaccine, as well as other necessary vaccines, for individuals who are higher risk or underserved: N/A**

- Increase local health care capacity for providing vaccinations
- Hire additional staff to support administration of vaccines and to promote easily accessible health education
- Increase capacity for mobile vaccine delivery
- Increase the number of children, adolescents, and adults receiving all ACIP-recommended vaccines
- Other activities (Please describe in the box below)

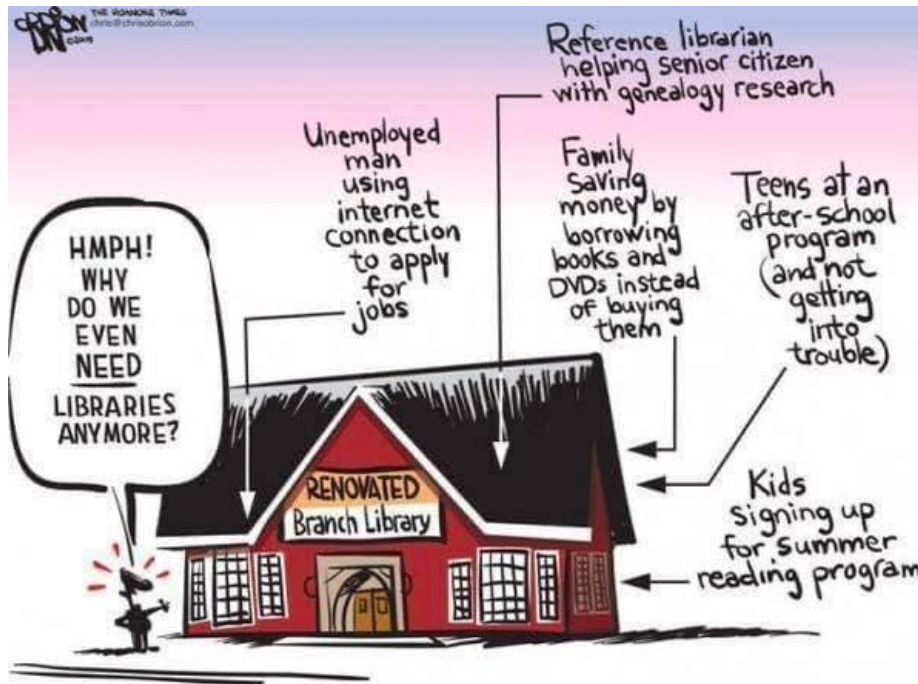
**If there is not sufficient space to provide details of activities selected and proposed budget, please attach a spreadsheet or addendum to your application.**

Total:

Depending on activities selected, reporting requirements may include the following measure:

5.1: Provide a description of the work and successes/challenges of COVID-19 vaccine-related activities (e.g., number of vaccine clinics, number of mobile vaccine clinics, number of pop-up clinics).

LIBRARY ADVISORY BOARD REPORT TO HOMER CITY COUNCIL  
12-13-2021 MEETING



Good evening Council Members,

So sorry, I am not able to speak to you about our LAB meeting in person tonight—but a written report will just have to do this time. 🙄

At our Dec. 7th meeting, we heard and saw a presentation via zoom, from representatives of the R.E.C. ( Youth Resource and Enrichment Co-op) Room, Carolyn Norton the Youth Program Manager and Kathleen Kuhn one of the Peer Educator/Mentors. The REC Room is a safe and nurturing space, open after school from 3:00 to 6:30. to all 12-18 year olds. Carolyn and Kathleen had talked with and asked questions of the teens who come to the REC Room, about what prompts them to use the HPL and what factors inhibit them. The basic idea was to explore ways the Library can better connect with youth to expand their library world of opportunities. Information from that presentation is available on line through the meetings minutes.

We also had the great opportunity to formally meet and talk with Cinda Nofziger, the new Youth Services Librarian who was present also for the REC Room presentation.

**The LAB fully supports Ordinance 21-67: Accepting and appropriating Grants from the Institute of Museum and Library Services in the Amount of \$25,091. The money will be used for purchase and installation of Little Libraries, in public spaces around Homer, and Wi-Fi Upgrades at the Library. Thank you in advance for approving this!**

**We approved the Amendments to our ByLaws and those amendments came before the Council tonight for your approval under the consent agenda Resolution 21-085.**

**We discussed the LAB Strategic Plan and goals for 2022. Further discussion will take place at our Jan. 18, 2022 meeting. Particular focus was on planned giving and setting targets our the Endowment Fund with the Homer Foundation.**

**There will be several programs this holiday month, particularly for children:**

**One unique offering during the Holiday school break, is for children in grades 4-6, Dec. 20-22. They will be learning about “Medieval Heraldry and the Story of Shakespeare’s Coat of Arms”. They can even create your own Coat of Arms— -pretty cool!**

**Please check the calendar on the library website for all other events and details.**

**The lovely Christmas Giving Tree is up for all to enjoy. It is for our visual pleasure and also to generate new books for the library. There are book tags representing a wide range of genres available for you to select one you would like to see available on the our shelves. Pick your favorite title then take that tag to the Homer Bookstore. You can pay for it there and the bookstore will be sure the Library gets the book.**

**Almost as slick as Saint Nick!**

**Thanks for all the time, energy and devotion you give to Homer through the Council !**

**Happy Holidays to you!  
Kate Finn**







# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Homer City Council

491 East Pioneer Avenue  
Homer, Alaska 99603

(p) 907-235-3130

(f) 907-235-3143

## Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Councilmember Davis  
DATE: December 12, 2021  
SUBJECT: AML Travel Report

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From Sunday, November 14 to Wednesday, November 17 I attended the Alaska Municipal League (AML)'s Annual Conference in Anchorage. AML is a nonprofit, nonpartisan statewide organization that aims to build consensus and partnership among Alaska's municipal representatives, in part in order to influence state and federal decision-making. AML's annual conference brings together city councilmembers and borough assembly members from across the state.

### Sunday, November 14

A networking reception for Newly Elected Officials (NEOs) enabled me to meet in person the participants and facilitators of the previous week's two-day NEO training I had participated in via Zoom.

### Monday, November 15

The first session (following a formal welcome from AML president Pete Petersen and a land acknowledgment) offered an opportunity for various delegations to share "untold stories" of how their municipalities had coped with Covid-19. I was impressed with Soldotna's initiative to offer grants for outdoor dining and to incentivize residents to buy local by reimbursing half of the first \$200 spent locally. It was interesting to learn that Kodiak has the largest Coast Guard base in the entire nation, and the Unalaska is the #1 fishing port nationally.

A Funders Forum at noon included presentations from the Denali Commission, AIDEA, HUD (on affordable housing), the Rasmuson Foundation, and the governor's office.

There were many concurrent sessions in the afternoon; I attended the Municipal Climate Network session, which included Willy Dunne and Donna Aderhold as presenters; and the session on Housing and Homelessness.

That evening I attended the Networking Reception and Awards Dinner.

### Tuesday, November 16

Highlights of the morning included a virtual meeting with Senator Lisa Murkowski, who briefed on her support for President Biden's infrastructure package, and a session on Encouraging Alaska Business Development (featuring the Alaskan Grown program and a directory of Alaskan-owned businesses).

I also attended a very interesting session on mandatory disclosure of real estate sale prices, which if implemented would have the effect of making property tax assessments more consistent and (especially) equitable. According to the presenters, the current system undervalues high-end properties, placing a relatively larger tax burden on owners of modest homes. Several Kenai Peninsula borough assembly members told me they supported implementing mandatory disclosure and were surprised to learn that doing so (as the Juneau borough recently did), would not require new state legislation.

In the afternoon I met gubernatorial candidate Bill Walker and then attended a Meet the Candidate debate/discussion by the two main non-incumbent candidates (Bill Walker and Les Gara).

Later in the afternoon I attended a session focused on quality of life moderated by Walter Sampson, borough assembly member from the Northwest Arctic Borough, at which a Juneau-based museum director and curator described a program that gave out \$500,000 in CARES grants to pay local artists to produce works for display at the museum.

A Trivia Night gathering that evening offered the chance to connect with counterparts from around the state; a highlight was getting to know Nome's only indigenous city council member, who described challenges she faced in seeking council approval for training and hiring (at no cost to the city) a new police officer from a local tribe who would have been the only non-white officer on the force.

#### Wednesday, November 17

Following a presentation on the new federal infrastructure package by two Senator Murkowski staffers (who reported that the package included funds for marine hydrokinetic electricity research and also for construction of recreational cabins), I participated in the AML's annual meeting. The otherwise routine meeting took a dramatic turn when the delegation from Wasilla tried to amend the adoption of a resolution in support of a statement from the Conference of Young Alaskans (COYA). The amendment would have struck language urging local municipalities to consider (to the extent relevant and appropriate) adopting climate-related and other recommendations from COYA. A stream of delegates from other municipalities (including Homer) lined up to oppose Wasilla's amendment – and when even SOLDOTNA spoke in opposition, the delegate from Wasilla returned to the microphone to formally withdraw the amendment, allowing the resolution to pass unamended, and unanimously.



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

## Homer City Council

491 East Pioneer Avenue  
Homer, Alaska 99603

(p) 907-235-3130

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### Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Councilmember Lord  
DATE: December 13, 2021  
SUBJECT: AML Travel Report

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I thoroughly enjoyed the opportunity to attend the Alaska Municipal League Local Government Conference on November 15-16, 2021. It's always inspiring and educational to convene with people from across Alaska. We all have similar issues with providing services to citizens of our communities, but the facts on the ground are widely variable across the state. Networking and collaboration provide for creativity and energy to solve problems and provide the best municipal governance possible.

A few highlights that I took away:

#### Alaska's Broadband Strategy

A state convened broadband task force reviewed their final report. With significant federal broadband resources anticipated, there were a number of take home points to be considered. The one that stuck out to me the most was to not let progress increase the gap, and to ensure equitable access. <https://gov.alaska.gov/home/broadband/>

#### Encouraging Alaska Business Development

This session included presentations from Jon Bittner (Director, Small Business Development Center) and Katie Ashbaugh (Buy Alaska). Jon noted that even though COVID really consolidated and streamlined communication efforts, 7% of business owners still didn't know where to go/how for \$\$ even with so much outreach and consistent messaging. This is applicable in everything that we do – despite our best efforts, we will miss people in our messaging. Should always be thinking of ways to improve and reach out.

Economic recovery. Can't do a lot about shipping delays and supply chain breakdowns, and AK is particularly vulnerable. Cost of goods/inflation increasing. Unemployment - something we can impact. Mass exodus of workers across the nation, not a clear answer as to why. This is particularly a problem for AK. What are the solutions? Covid is still a big factor here, maybe THE factor stalling recovery.

The Buy Alaska program is an effort to increase in-state spending. The online directory is free and available, and Alaskan businesses are encouraged to participate. When people are looking for products & services they are encouraged to check with the directory. <https://buyalaska.com/>

#### Senator Lisa Murkowski

At 10AM on Tuesday, Senator Lisa Murkowski joined the conference virtually. She focused on the bipartisan infrastructure bill that had just been signed noting that it was a historic move forward and took a tremendous amount of working together. She encouraged participation in the grants symposium, with her staff available to help navigate grant opportunities.

She also noted that she & her staff were working on extension for CARES spending & getting ARPA funds out.

## Municipal Bond Packages and Cash Management

I missed the first portion of the session with Deven Mitchell from the Alaska Municipal Bond Bank Authority. The second portion of the session was with Garrett Macdonald with the company ThreePlusOne discussing cash and liquidity management. Below are some notes that I took during his talk – I found it very interesting, and a lot of information I look forward to following up on. My notes below are a bit scattered, but Garrett's talk and presentation are both available on the AML website.

On average, across the 14 states they work, munis say they have higher cash balances than they expected. He talked through the ideas of cash vs liquidity. Cash/cash flow are ins and outs of expenditures. The waves on top. Liquidity is the undercurrent.

There is a data glut – a lot of information is available, and it can be challenging to make sense of it in a usable/useful way. Liquidity data like Lego's scattered on the floor.

Presented visually is a step before explained with a story. Digging in provides more than the top of the waves on the ocean, but shows the undercurrents with liquidity data (ex. aggregating every bank transaction over 24 months). What kind of cash do we have and how can we maximize its value? Working capital average. Look at the liquidity data of the city. Are we taking 100% advantage of all our funds? Maybe can't invest all of it, what about offset bank fees. Opportunity costs.

Looking at cash is different than budgeting.

Safety, liquidity, and yield are 3 pillars of public finances. Liquidity connects safety and yield.

Year over year change, average/min/max balances. Benchmark data::

Avg # of bank providers: 4 (if you have a lot more, ask why?) Avg # of bank accounts: 32 (do we have more or less?)

Avg yield on cash (National): .29%

(Some long term funds earning more, others less) Liquidity data is now 10% of ratings (fitch, moodys, etc)

Monitor your banking arrangements. Understand your bank structure.

Avg Earnings credit rate: .25%

If this is higher than interest, identify what's using earning interest vs offset fees Avg fees monthly being charged: \$8600

*Take home message: Maximize value on your cash.*

## Ports and Harbors – Coastal Infrastructure

On Tuesday afternoon I participated in a session on Coastal Infrastructure. I was representing the Alaska Assoc. of Harbormasters and Port Administrators. Also on the panel were Mike Fischer from Northern Economics, Kolby Hickel from the Municipality of Anchorage (virtually), and Robert Venables from Southeast Conference. It was well attended with over 50 participants from around the state. We talked about grant funding opportunities through the Alaska Municipal Harbor Grant program, and federal opportunities.

**From:** [mary.griswold](#)  
**To:** [Melissa Jacobsen](#)  
**Subject:** Supplemental packet comment Ord 63(S)  
**Date:** Sunday, December 12, 2021 4:12:10 PM

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(please include in the city council supplemental packet)

I continue to urge you to defeat Ordinance 63S transferring future income in the Natural Gas Fund (175) to the General Fund fund balance.

The Natural Gas Fund is at a deficit. There is no money to transfer until assessments pay the remaining debt to the city of \$369,213 (end of FY20) created when the city smartly paid off the borough loan early.

Finance said it anticipates at least one more calendar year (2 more audits) with a negative fund balance due to the loan prepayment and recommends not appropriating or transferring from this fund until there is sufficient fund balance. (Memo 21-187) This ordinance is premature.

The city used \$1,971,808 of FMA in the Natural Gas Fund to pay off the borough loan early. There is an outstanding principal of \$1,288,894 due to the Natural Gas Fund from gas line assessments over the next three years. There is some interest income attached to these payments, too. There is some bad debt. But the net result is a large financial windfall to the city from the FMA, perhaps between \$800,000 and \$1M.

Windfalls should not go to the General Fund fund balance. Temporary artificial inflation of the General Fund fund balance encourages unsustainable increases in operational expenses. Windfalls should go to special capital projects or to CARMA.

Please defeat Ordinance 63S. It will hurt nothing to wait a year or two to see how the remaining assessment payments materialize. I do not understand why the council is [today](#) proposing to transfer money that does not exist.

**From:** [Amy Russell](#)  
**To:** [Rachel Lord](#); [Department Clerk](#); [Ken Castner](#); [Storm Hansen-Cavasos](#); [Donna Aderhold](#); [Shelly Erickson](#); [Caroline Venuti](#)  
**Subject:** Cook Inlet Drift  
**Date:** Sunday, December 12, 2021 7:34:53 PM

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Homer City Hall  
491 E. Pioneer Avenue  
Homer, AK 996

Dear Council member,

My name is Tad (Revelle) Russell. I live at 60143 Lookout Mountain Lane, Homer.

I am writing to you to support Resolution 21-091 Direction to file an Amicus Brief in UCIDA Closure Litigation.

I have been commercial fishing out of Homer since 1994. I've moored my vessel in the Homer Harbor since 2009. The salmon, halibut and cod I deliver are bought at the City fish dock. I have contributed positively to this community directly and indirectly. My crew are always from Homer, many of them having grown up here. I have raised a family here mostly on income earned from the Upper Cook Inlet Drift Fishery.

The closure of the EEZ to the Upper Cook Inlet Drift fleet will be detrimental to the City of Homer. A large percentage of the drift fleet, which normally fishes out of Homer for the first half of the season, will relocate to the Kenai and Kasilof Rivers, due to proximity of the fishing grounds.

What does this mean to the city of Homer? In all likelihood, no processors are able to buy fish here, which means loss of fish tax and loss of employment due to no unloading crews. It means vessels will not be paying harbor fees. In addition, none will be buying ice from the city, or buying fuel, will not be shopping for groceries, and will not be making repairs here. It means a loss of diversification in the local economy.

We are more than economics. We are the history of Homer. Please recognize its worth.

This is not the first resolution the Homer City Council has passed in support of this fishery and I would like to thank the Council and the Mayor for their ongoing support.

Sincerely,  
Tad (Revelle) Russell

