



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

491 East Pioneer Avenue
Homer, Alaska 99603

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Memorandum

TO: Mayor Castner and Homer City Council
FROM: Rob Dumouchel, City Manager
DATE: January 20, 2021
SUBJECT: City Manager's Report for January 25, 2021 Council Meeting

FY22/23 Budget

I am in the process of meeting with each member of the leadership team to discuss the FY22/23 budget. These kick-off meetings are focused on department/division missions, objectives, and goals as well as identifying challenges and opportunities for the future. A budget development schedule document will be brought to Council at the first meeting in February, and I anticipate a discussion on Council's FY 22/23 budget priorities at the second meeting in February.

Climate Action Plan

A draft whitepaper which examines changes in the City's greenhouse gas emissions in the years since the adoption of the 2007 Climate Action Plan has been completed and is being circulated for review. This paper is largely based on significant contributions by Public Works Engineering Technician Aaron Yeaton and will serve as the jumping off point for further sustainability planning for the City. When the review is complete, I will distribute the final draft via a future report.

Sports Gear Library Update

In an effort to support additional outdoor recreational opportunities, Community Recreation is pleased to have launched the Sport Gear Lending Program that is now available online at: <https://www.cityofhomer-ak.gov/recreation/sports-gear-lending-program>. This free program provides an initial limited amount of outdoor recreational gear ranging from sleds, to various sporting balls to a pickleball set up. We hope to expand and provide additional items as the program evolves and we envision to network with other local entities to direct community members to locate gear that we may not be able to provide. Participants submit their requests online and make arrangements for curbside pickup and drop off with Community Recreation staff. The program is also open to donated gear, please contact Mike Illg at millg@ci.homer.ak.us or 907-399-6090 if you have recreational equipment in good condition which you are interested in donating to the program.

Personal Watercraft in Kachemak Bay - Update

After a brief discussion with Council at the January 11th Council meeting, I have asked staff to get feedback from the Port & Harbor Commission as well as PARCAC on this topic. In the meantime, staff continues to investigate potential impacts and potential actions that could be associated with this issue in the future.

PFD and Tax Forms Available at the Library

The Library has forms available for distribution, including both the PFD application and the IRS 1040 tax form. Patrons can pick up forms through curbside pickup or at the plastic tub outside the front door of the building. PFD forms are also available at the Legislative Information Office at 270 W. Pioneer Avenue, and the PFD application can be completed online at my.alaska.gov. The only tax form the library has is the 1040, although we will soon have reproducible tax forms that can be photocopied and taken home.

Quarterly Financial Reports

Included with the CM Report are financial reports for the 2nd and 3rd quarters of fiscal year 2020. One item that remains outstanding is the utilization of CARES funding to reimburse the General Fund for Public Safety payroll expenses. The Finance Department and CARES team are still crunching those numbers and will come to Council with an update shortly. Keep in mind while reviewing these reports that the values presented are preliminary and are subject to change during the fiscal year-end closeout process. Finance is optimistic to provide Council with a 4th Quarter report by the first meeting in April 2021.

Water and Sewer CARMA Updates

Updated reports from the Finance Department regarding the Water and Sewer CARMA funds are attached to this report.

Bishops Beach Update

The sinkhole at the transition from the paved parking lot at Bishops Beach onto the beach itself has been addressed by the Public Works Department. A contractor was brought in to provide fill, shave down ice ridges, and relocated driftwood for parking delineation. The area will be reevaluated by Parks staff when the ground is thawed in the summer.



Police Station

Staff is preparing to make one final purchase before closing out the Police Station project. See attached for a memo about plans to purchase a shelving system for the evidence room.

Recruitment for Assistant to the City Manager

In January the City began its recruitment for a new assistant to the City Manager. This position has been open since November and the Administration Department is excited to find a welcome a new member to the team.

Interested parties are encouraged to visit <https://cityofhomerak.applicantpro.com/jobs/1642188.html> and apply online.

Welcome to New Port Team Member – Amy Woodruff

Amy joined the Port & Harbor team as the Administrative Supervisor earlier this month. Amy has served as a campaign manager for both Paul Seaton, and more recently, Kelly Cooper. She was the Marketing Director for the Homer Chamber of Commerce, and has also worked for the Haven House. Amy has a Master of Arts in Public Policy.

Retirements

In January, we said goodbye to Investigations Sergeant Larry “Beans” Baxter. Sgt. Baxter joined our team in 2009. Originally from Kentucky, he spent four years in the Army which brought him to Alaska. Sgt. Baxter worked for the Unalaska Police Department from 2006 to 2009 before coming to Homer. He was promoted to Sergeant in 2017.

“Beans served the police department very well. His quick wit, knowledge and hard work will be missed. Happy hunting Beans, may you find your prey!” – Chief Robl

In February, Port Administrative Supervisor Lisa Ellington will be retiring as well. Lisa joined our team in 2006 and served the City for over 14 years.

“Although the Port and Harbor team will miss working with Lisa, we’re excited to see how retirement looks on her! Thanks Lisa for all your hard work and leadership over the years, happy trails!” – Harbormaster Hawkins

COVID-Related Updates

COVID Risk Status

I continue to meet with staff to review our risk level regarding the COVID threat in our community. On November 23rd I moved the City to “Red” status and we remain there today. After the schools reopened, I have been receiving increased communications from Library patrons and individuals who use the HERC for recreation asking that those facilities be reopened. While we’re not currently seeing much COVID activity within our organization, we are continuing to take a conservative approach to COVID-safety due to stresses on the healthcare system at a statewide level. Local COVID numbers are low right now, but we are closely watching the impact of the return to in-person schooling on the Kenai Peninsula before considering a move back to “Orange” or below. If we maintain current local trends, there is a chance we could see limited re-openings of the HERC and the Library in February.

COVID Vaccine POD

The City of Homer and South Peninsula Hospital partnered to provide a very successful event at the Christian Community Church, providing the Moderna COVID-19 vaccine to more than 700 people over 65 years of age. Doses were administered on Friday and Saturday, January 15th and 16th. Teamwork between City departments and the hospital really show that Homer is “The City That Works.”



At this time, we are expecting five more vaccination events between the date of this report and the end of March. I am directing staff to continue to participate in the management and implementation of these events. South Peninsula Hospital is picking up many of the expenses, but there is still a cost to the City in staff time and materials for these events. Incident Command Team staff are determining the costs of the original vaccine POD to forecast the expense for the next five. I anticipate that there will be vaccine distribution funding made available from the Federal Government but the timing, amount, and deployment of that mechanism is unknown at this time. For now, departments will track vaccine POD related time and use their existing budgets to fund the program. I expect to bring a different funding program to Council for review once there is more known about any federal programs.



Enclosures:

1. January Employee Anniversaries
2. Quarterly Financial Reports
3. Water and Sewer CARMA Reports
4. HPD Evidence Shelving Memo



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Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL
FROM: Andrea Browning
DATE: January 25, 2021
SUBJECT: January Employee Anniversaries

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

Teresa Sundmark	Library	14	Years
Tomasz Sulczynski	IT	13	Years
Andrea Browning	Admin	9	Years
Paul McBride	Public Works	9	Years
Burton Gregory	Harbor	7	Years
Brody Jones	Public Works	7	Years
Jona Focht	Dispatch	6	Years
Lynda Gilliland	Finance	3	Years

Quarterly General Fund
Expenditure Report
For Quarter Ended June 30, 2020

	Adopted FY20 Budget	Actual As of 6/30/20	Budget Remaining	% Budget Used
<u>Revenues</u>				
Property Taxes	\$ 3,475,775	\$ 119,380	\$ (3,356,394)	3.43%
Sales and Use Taxes	5,508,638	2,008,743	(3,499,895)	36.47%
Permits and Licenses	41,526	25,134	(16,392)	60.53%
Fines and Forfeitures	20,762	2,137	(18,625)	10.29%
Use of Money	43,662	186,200	142,538	426.46%
Intergovernmental	562,800	229,033	(333,767)	40.70%
Charges for Services	594,610	302,350	(292,260)	50.85%
Other Revenues	-	27,772	27,772	100%
Airport	163,455	86,962	(76,493)	53.20%
Operating Transfers	2,048,282	1,403,638	(644,644)	68.53%
Total Revenues	\$ 12,459,508	\$ 4,391,348	\$ (8,068,159)	35.24%
<u>Expenditures & Transfers</u>				
Administration	\$ 1,116,276	\$ 500,532	\$ 615,744	44.84%
Clerks	748,448	262,274	486,174	35.04%
Planning	375,654	173,701	201,953	46.24%
Library	900,395	382,898	517,497	42.53%
Finance	716,367	354,259	362,108	49.45%
Fire	1,276,248	536,570	739,678	42.04%
Police	3,456,531	1,598,272	1,858,260	46.24%
Public Works	2,782,180	1,175,473	1,606,707	42.25%
Airport	205,582	104,513	101,069	50.84%
City Hall, HERC	183,038	76,069	106,969	41.56%
Non-Departmental	94,000	94,000	-	100.00%
Total Operating Expenditures	\$ 11,854,720	\$ 5,258,560	\$ 6,596,159	44.36%
Transfer to Other Funds				
Leave Cash Out	\$ 104,643	\$ 104,643	\$ 0	100%
Debt Repayment	-	-	-	-
Energy	22,788	22,788	(0)	100%
Adjusting Entries	-	-	-	0%
Total Transfer to Other Funds	\$ 127,431	\$ 127,431	\$ (0)	100%
Total Transfer to Reserves	\$ 477,358	\$ 477,358	\$ -	100%
Total Expenditures & Transfers	\$ 12,459,508	\$ 5,863,349	\$ 6,596,159	47.06%
Net Revenues Over (Under) Expenditures	\$ 0	\$ (1,472,001)		

Quarterly Water and Sewer Fund
Expenditure Report
For Quarter Ended June 30, 2020

	Adopted FY20 Budget	Actual As of 6/30/20	Budget Remaining	% Budget Used
Revenues				
Water Fund	\$ 2,118,081	\$ 1,194,131	\$ (923,950)	56.38%
Sewer Fund	1,642,256	776,458	(865,798)	47.28%
Total Revenues	\$ 3,760,337	\$ 1,970,589	\$ (1,789,748)	52.40%
Expenditures & Transfers				
<u>Water</u>				
Administration	\$ 205,484	\$ 73,478	\$ 132,007	35.76%
Treatment Plant	641,651	300,010	341,641	46.76%
System Testing	27,400	13,153	14,247	48.00%
Pump Stations	97,610	33,737	63,873	34.56%
Distribution System	323,079	170,653	152,426	52.82%
Reservoir	16,896	4,429	12,466	26.22%
Meters	206,704	57,483	149,221	27.81%
Hydrants	198,130	89,402	108,729	45.12%
<u>Sewer</u>				
Administration	\$ 189,981	\$ 75,318	\$ 114,664	39.64%
Plant Operations	670,906	325,834	345,072	48.57%
System Testing	14,500	7,379	7,121	50.89%
Lift Stations	212,902	89,074	123,828	41.84%
Collection System	277,422	109,423	167,999	39.44%
Total Operating Expenditures	\$ 3,082,665	\$ 1,349,373	\$ 1,733,292	43.77%
Transfer to Other Funds				
Leave Cash Out	\$ 20,810	\$ 20,810	\$ -	100%
GF Admin Fees	524,290	524,290	-	100%
Debt Repayment	-	613	(613)	100%
Other	36,476	36,476	-	100.00%
Total Transfer to Other Funds	\$ 581,576	\$ 582,189	\$ (613)	100.11%
Transfers to Reserves				
Water	\$ 81,240	\$ 81,240	\$ -	100%
Sewer	14,856	14,856	-	100%
Total Transfer to Reserves	\$ 96,096	\$ 96,096	\$ -	100%
Total Expenditures & Transfers	\$ 3,760,337	\$ 2,027,659	\$ 1,732,679	53.92%
Net Revenues Over(Under) Expenditures	\$ 0	\$ (57,070)		

Quarterly Port and Harbor Fund
Expenditure Report
For Quarter Ended June 30, 2020

	Adopted FY20 Budget	Actual As of 6/30/20	Budget Remaining	% Budget Used
Revenues				
Administration	\$ 547,529	\$ 311,766	\$ (235,763)	56.94%
Harbor	2,871,732	874,025	(1,997,706)	30.44%
Pioneer Dock	338,087	126,711	(211,377)	37.48%
Fish Dock	562,327	170,505	(391,822)	30.32%
Deep Water Dock	262,996	165,933	(97,062)	63.09%
Outfall Line	4,800	4,800	-	100.00%
Fish Grinder	7,821	293	(7,528)	3.74%
Load and Launch Ramp	127,884	68,993	(58,890)	53.95%
Total Revenues	\$ 4,723,175	\$ 1,723,026	\$ (3,000,149)	36.48%
Expenditures & Transfers				
Administration	\$ 579,735	\$ 315,015	\$ 264,721	54.34%
Harbor	1,328,931	600,203	728,728	45.16%
Pioneer Dock	100,499	49,166	51,334	48.92%
Fish Dock	589,053	237,753	351,299	40.36%
Deep Water Dock	100,187	43,391	56,797	43.31%
Outfall Line	6,500	2,475	4,025	38.08%
Fish Grinder	28,034	4,945	23,089	17.64%
Harbor Maintenance	426,989	175,301	251,688	41.06%
Main Dock Maintenance	41,290	16,832	24,458	40.76%
Deep Water Dock Maintenance	51,790	19,494	32,296	37.64%
Load and Launch Ramp	81,167	29,110	52,057	35.86%
Total Operating Expenditures	\$ 3,334,175	\$ 1,493,685	\$ 1,840,491	44.80%
Transfer to Other Funds				
Leave Cash Out	\$ 31,457	\$ 31,457	\$ 0	100%
Debt Service	140,727	69,650	71,077	100%
GF Admin Fees	579,038	579,038	0	100%
Other	304,450	304,450	-	100%
Total Transfer to Other Funds	\$ 1,055,671	\$ 984,595	\$ 71,077	93.27%
Transfers to Reserves				
Administration	\$ 286,611	\$ 286,611	\$ -	-
Harbor	-	-	-	-
Pioneer Dock	-	-	-	-
Fish Dock	-	-	-	-
Deep Water Dock	-	-	-	-
Outfall Line	-	-	-	-
Fish Grinder	-	-	-	-
Load and Launch Ramp	46,717	46,717	-	100%
Total Transfer to Reserves	\$ 333,328	\$ 333,328	\$ -	100%
Total Expenditures & Transfers	\$ 4,723,175	\$ 2,811,608	\$ 1,911,567	59.53%
Net Revenues Over(Under) Expenditures	\$ (0)	\$ (1,088,582)		

Quarterly General Fund
Expenditure Report
For Quarter Ended September 30, 2020

	Adopted FY20 Budget	Actual As of 9/30/20	Budget Remaining	% Budget Used
<u>Revenues</u>				
Property Taxes	\$ 3,475,775	\$ 1,987,795	\$ (1,487,980)	57.19%
Sales and Use Taxes	5,508,638	3,731,779	(1,776,859)	67.74%
Permits and Licenses	41,526	39,599	(1,927)	95.36%
Fines and Forfeitures	20,762	7,212	(13,550)	34.74%
Use of Money	43,662	210,312	166,650	481.69%
Intergovernmental	562,800	247,033	(315,767)	43.89%
Charges for Services	594,610	521,161	(73,449)	87.65%
Other Revenues	-	40,253	40,253	100%
Airport	163,455	126,194	(37,261)	77.20%
Operating Transfers	2,048,282	1,963,285	(84,997)	95.85%
Total Revenues	\$ 12,459,508	\$ 8,874,622	\$ (3,584,886)	71.23%
<u>Expenditures & Transfers</u>				
Administration	\$ 1,116,276	\$ 720,873	\$ 395,403	64.58%
Clerks	748,448	440,616	307,833	58.87%
Planning	375,654	270,428	105,226	71.99%
Library	900,395	572,636	327,759	63.60%
Finance	716,367	487,085	229,281	67.99%
Fire	1,276,248	837,734	438,514	65.64%
Police	3,456,531	2,430,018	1,026,514	70.30%
Public Works	2,782,180	1,829,103	953,077	65.74%
Airport	205,582	137,962	67,620	67.11%
City Hall, HERC	183,038	114,287	68,751	62.44%
Non-Departmental	94,000	94,000	-	100.00%
Total Operating Expenditures	\$ 11,854,720	\$ 7,934,741	\$ 3,919,977	66.93%
Transfer to Other Funds				
Leave Cash Out	\$ 104,643	\$ 104,643	\$ 0	100%
Debt Repayment	-	-	-	-
Energy	22,788	22,788	(0)	100%
Adjusting Entries	-	-	-	0%
Total Transfer to Other Funds	\$ 127,431	\$ 127,431	\$ (0)	100%
Total Transfer to Reserves	\$ 477,358	\$ 477,358	\$ -	100%
Total Expenditures & Transfers	\$ 12,459,508	\$ 8,539,531	\$ 3,919,977	68.54%
Net Revenues Over (Under) Expenditures	\$ 0	\$ 335,091		

Quarterly Water and Sewer Fund
Expenditure Report
For Quarter Ended September 30, 2020

	Adopted FY20 Budget	Actual As of 9/30/20	Budget Remaining	% Budget Used
Revenues				
Water Fund	\$ 2,118,081	\$ 1,852,286	\$ (265,795)	87.45%
Sewer Fund	1,642,256	1,285,309	(356,947)	78.26%
Total Revenues	\$ 3,760,337	\$ 3,137,594	\$ (622,742)	83.44%
Expenditures & Transfers				
<u>Water</u>				
Administration	\$ 205,484	\$ 125,409	\$ 80,075	61.03%
Treatment Plant	641,651	458,444	183,207	71.45%
System Testing	27,400	18,161	9,239	66.28%
Pump Stations	97,610	71,381	26,229	73.13%
Distribution System	323,079	242,409	80,670	75.03%
Reservoir	16,896	7,691	9,204	45.52%
Meters	206,704	78,687	128,017	38.07%
Hydrants	198,130	130,396	67,734	65.81%
<u>Sewer</u>				
Administration	\$ 189,981	\$ 117,317	\$ 72,664	61.75%
Plant Operations	670,906	522,281	148,625	77.85%
System Testing	14,500	11,594	2,906	79.96%
Lift Stations	212,902	132,035	80,867	62.02%
Collection System	277,422	163,144	114,278	58.81%
Total Operating Expenditures	\$ 3,082,665	\$ 2,078,950	\$ 1,003,715	67.44%
Transfer to Other Funds				
Leave Cash Out	\$ 20,810	\$ 20,810	\$ -	100%
GF Admin Fees	524,290	524,290	-	100%
Debt Repayment	-	930	(930)	100%
Other	36,476	36,476	-	100.00%
Total Transfer to Other Funds	\$ 581,576	\$ 582,506	\$ (930)	100.16%
Transfers to Reserves				
Water	\$ 81,240	\$ 81,240	\$ -	100%
Sewer	14,856	14,856	-	100%
Total Transfer to Reserves	\$ 96,096	\$ 96,096	\$ -	100%
Total Expenditures & Transfers	\$ 3,760,337	\$ 2,757,552	\$ 1,002,786	73.33%
Net Revenues Over(Under) Expenditures	\$ 0	\$ 380,042		

Quarterly Port and Harbor Fund
Expenditure Report
For Quarter Ended September 30, 2020

	Adopted FY20 Budget	Actual As of 9/30/20	Budget Remaining	% Budget Used
Revenues				
Administration	\$ 547,529	\$ 488,042	\$ (59,487)	89.14%
Harbor	2,871,732	2,789,595	(82,137)	97.14%
Pioneer Dock	338,087	219,367	(118,721)	64.88%
Fish Dock	562,327	390,615	(171,712)	69.46%
Deep Water Dock	262,996	189,233	(73,763)	71.95%
Outfall Line	4,800	4,800	-	100.00%
Fish Grinder	7,821	5,508	(2,313)	70.42%
Load and Launch Ramp	127,884	125,391	(2,493)	98.05%
Total Revenues	\$ 4,723,175	\$ 4,212,550	\$ (510,625)	89.19%
Expenditures & Transfers				
Administration	\$ 579,735	\$ 480,243	\$ 99,492	82.84%
Harbor	1,328,931	928,795	400,137	69.89%
Pioneer Dock	100,499	74,032	26,467	73.66%
Fish Dock	589,053	416,626	172,426	70.73%
Deep Water Dock	100,187	62,197	37,990	62.08%
Outfall Line	6,500	2,475	4,025	38.08%
Fish Grinder	28,034	14,885	13,149	53.10%
Harbor Maintenance	426,989	280,538	146,450	65.70%
Main Dock Maintenance	41,290	24,359	16,931	58.99%
Deep Water Dock Maintenance	51,790	28,605	23,185	55.23%
Load and Launch Ramp	81,167	49,410	31,757	60.87%
Total Operating Expenditures	\$ 3,334,175	\$ 2,362,165	\$ 972,010	70.85%
Transfer to Other Funds				
Leave Cash Out	\$ 31,457	\$ 31,457	\$ 0	100%
Debt Service	140,727	140,038	689	100%
GF Admin Fees	579,038	579,038	0	100%
Other	304,450	304,450	-	100%
Total Transfer to Other Funds	\$ 1,055,671	\$ 1,054,983	\$ 689	99.93%
Transfers to Reserves				
Administration	\$ 286,611	\$ 286,611	\$ -	-
Harbor	-	-	-	-
Pioneer Dock	-	-	-	-
Fish Dock	-	-	-	-
Deep Water Dock	-	-	-	-
Outfall Line	-	-	-	-
Fish Grinder	-	-	-	-
Load and Launch Ramp	46,717	46,717	-	100%
Total Transfer to Reserves	\$ 333,328	\$ 333,328	\$ -	100%
Total Expenditures & Transfers	\$ 4,723,175	\$ 3,750,476	\$ 972,699	79.41%
Net Revenues Over(Under) Expenditures	\$ (0)	\$ 462,074		

**Sewer CARMA
256 - 379**

	Acct #	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Budget
Beginning Balance		1,930,940	2,153,985	1,979,619	2,063,277	1,930,113
Transfers:						
Operating Budget Transfer	4992	249,263	365,603	155,164	14,856	
Project Closeout (ORD 19-57(S-2))				1,052		
Total Expenditures	5xxx	26,218	539,970	70,453	148,021	-
Ending Balance		<u>2,153,985</u>	<u>1,979,619</u>	<u>2,063,277</u>	<u>1,930,113</u>	<u>1,930,113</u>
Encumbered (from 2019 forward)						613,239
Ending Balance After Encumbrance		<u>2,153,985</u>	<u>1,979,619</u>	<u>2,063,277</u>	<u>1,930,113</u>	<u>1,316,874</u>

Expenditure Detail	2017		2018		2019		2020		2021		
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	
Launch Ramp Lift Station Enclosure							80,000	3,826			
STP On-Line and Lab Meters							39,800	26,915			
Dustless Blasting Equipment							6,250	6,250			
1/3 of Asphalt Mixer							26,667	26,667			
1/3 of Backhoe Replacement							55,000	40,318			
1/3 of Vac Truck Brakes Modification							5,000				
Replace Deep Shaft Air Compressor			ORD 20-57				85,000				
Upgrade SCADA for 7 Lift Stations			ORD 20-57				210,900				
WW Treatment Plant - Digester Blowers			ORD 20-57				189,000				
Replace PLC at STP					46,450	46,060					
1/2 of 1 Ton Crew Cab Pickup w/Flatbed					24,750	24,650					
1/2 of 1 Ton Pickup w/Flatbed					24,750	24,650					
Lift Station Safety Hatches					9,600	9,012					
Muffin Monster Rebuild					10,485	10,000					
1/2 of RV Dump Station - Pay Station					7,500	5,741					
1/2 of GIS Equipment Replacement			ORD 19-38(A)(S)		6,817	6,634					
1/2 of 1/2 Ton Pickup w/Flatbed			ORD 19-38(A)(S)		16,500	14,123					
STP HVAC Control System Upgrade			ORD 19-38(A)(S)		83,500	26,154		43,729			
1/3 of Vac Truck			133,333	123,036							
Lift Station Electrical Components			16,500	28,125		1,667					
Electrical Enclosure for Campground			17,500			5,436					
Shaft Air Meter at WW			21,500								
Programmable Logic Computer at STP			40,000	40,482							
Lift Station Electrical Components			12,000								
Heating and Air System at STP	ORD 18-13	280,000	9,041	92,592	337,589	15,478					
Project Closeout (ORD 19-57(S-2))						(127,690)					
Pending Description		5,376	10,738	8,537	316						
		<u>363,290</u>	<u>26,218</u>	<u>333,425</u>	<u>539,970</u>	<u>230,352</u>	<u>70,453</u>	<u>697,617</u>	<u>148,021</u>	<u>-</u>	<u>-</u>

**Water CARMA
256 - 378**

Acct #	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Budget
Beginning Balance	2,490,079	2,593,246	2,650,270	2,617,113	2,557,208
Transfers:					
Operating Budget Transfer	4992	246,259	224,638	84,252	81,240
Project Closeout (ORD 19-57(S-2))			25,541		
Total Expenditures	5xxx	143,092	167,614	142,950	141,145
Ending Balance		2,593,246	2,650,270	2,617,113	2,557,208
Encumbered (from 2019 forward)					679,374
Ending Balance After Encumbrance		2,593,246	2,650,270	2,617,113	2,557,208
					1,859,834

Expenditure Detail

	2018		2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Data Loggers for Leak Detection							18,000	
Commercial Meter Replacement					80,000			
WTP On-Line and Lab Meters					49,258	46,847		
Gas Detection System					8,000	6,468		
Dredge for WTP					10,000			
Dustless Blasting Equipment					6,250	6,250		
1/3 of Asphalt Mixer					26,667	26,667		
1/3 of Backhoe Replacement					55,000	54,622		
1/3 of Vac Truck Brakes Modification					5,000			
Million Gallon Water Tank Aeration System					210,000			
Tesoro Water Vault Upgrade			ORD 20-56		100,000			
Raw Water Transmission Line Replacement - Phase 1 (Design)			ORD 20-56		215,000			
PRV Replacement - West Trunk Line			ORD 20-56		25,000			
1/2 of 1 Ton Crew Cab Pickup w/Flatbed				24,750	24,650			
1/2 of 1 Ton Pickup w/Flatbed				24,750	24,650			
Dewatering Geo Tubes				10,761	10,048			
Flatbed w/Tool Box & Headache Rack				6,800				
1/2 of RV Dump Station - Pay Station				7,500	5,741			
1/2 of GIS Equipment Replacement			ORD 19-38(A)(S)	6,817	6,634			
1/2 of 1/2 Ton Pickup w/Flatbed			ORD 19-38(A)(S)	16,500	14,123			
WTP Chlorine Generation Cell Replacement			ORD 19-01	23,600	23,580			
1/3 of Vac Truck	133,333	123,036						
Pressure Reducing Valves	25,000				16,244			
Waterproof Coating on Mix Tanks	30,000							
Bridge Creek Watershed Preservation	33,416	33,415						
Project Closeout (ORD 19-57(S-2))					19,143			
Pending Description		11,164			242	292		
	221,749	167,614	121,478	142,950	790,175	141,145	18,000	-



City of Homer

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Memorandum

TO: Mayor Castner and Homer City Council
FROM: Rob Dumouchel, City Manager
DATE: January 14, 2021
SUBJECT: Evidence Shelving System for Police Station

The Police Department has identified a shelving system for their evidence room which would increase their ability to use that space efficiently and allow a greater amount of storage. The Finance Department has calculated that the new police station construction project has \$42,936 in funds remaining from the original allocations (\$7,548,548). The total cost of the evidence shelving system has been quoted at \$40,530. I am planning to approve a request from the Police Chief to use these remaining funds for a functional upgrade to the evidence room.

I believe this is an appropriate and beneficial use of appropriated funds. This memo is written with the intent of being transparent in the purchasing of this system and giving Council an opportunity to object if they do not agree that it is an appropriate use of funds.

Staff Recommendation: Accept the memo and allow Administration and the Police Department to move forward with purchasing an evidence room shelving system.