



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the City Clerk

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Homer, Alaska 99603

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## Memorandum Supplemental Packet

TO: MAYOR CASTNER AND HOMER CITY COUNCIL  
FROM: MELISSA JACOBSEN, MMC, CITY CLERK  
DATE: JANUARY 24, 2022  
SUBJECT: SUPPLEMENTAL PACKET REGULAR MEETING

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### VISITORS

All Things Addiction presentation slides

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### PUBLIC HEARING

Ordinance 22-04(S), An Ordinance of the City Council of Homer, Alaska Amending the FY 2022 Capital Budget by Appropriating ~~\$350,000~~ **\$400,000** from the Homer Accelerated Roads and Trails (HART) Road Fund for the Purchase of a new Grader. City Manager/Public Works Director.

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Memorandum 22-022 from Public Works Director as backup.

Page 8

### CITY MANAGER'S REPORT

Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Page 13

# All Things Addiction Coalition

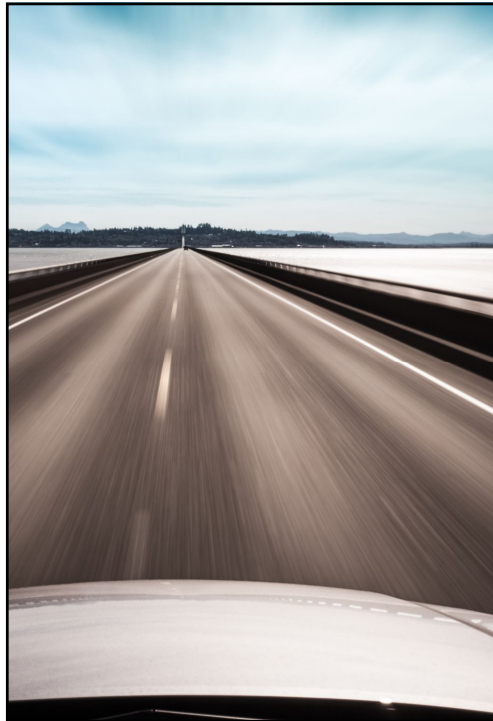
Previously known as the SKP Opioid Task Force

Jan. 24, 2022



## New Facilitator as of Oct. 2021

- Jaclyn Rainwater
- Currently working as Outreach Specialist for Cook Inlet Counseling
- Started up local Narcotics Anonymous meeting that gathers twice per week. Established in Feb. 2021
- In long term recovery since 2013
- Excited to be a part of the All Things Addiction Coalition!




## Motivation & Drivers

- Local, Statewide & National Data show increase in relapses, overdose deaths and need for services
- Local drivers: Community Health Needs Assessment, "Road to Recovery Pathway" service gaps
- Aligning with statewide work (Alaska OSMAP), continuing to be a driving coalition within the state of Alaska
- Community Driven Requests
- Community Conversations


## Community Conversation Nov. 9th, 2021

- Aimed to collect community input that would be used to create a strategic planning session.
- 43 unique participants ranging from those currently receiving inpatient and outpatient treatment services to active coalition members:
  - The virtual community conversation had 22 attendees.
  - 14 responses from an online survey.
  - 7 written surveys.



## Survey Questions

- ▶ What positive changes have you noticed in the community regarding addiction & recovery resources over the past 4 years?
- ▶ What are the current needs of the community regarding addiction & recovery resources?
- ▶ As we look toward the future, how can our community better serve those affected by addiction or those in recovery, and address current issues related to substance use & misuse in our communities?



## Strategic Planning Sessions Dec. 7<sup>th</sup> & 8<sup>th</sup>, 2021

- ▶ Data was collected to interpret the needs of the community and four work groups were created in response to the data:
  - ▶ (1) Creating a recovery ready community
  - ▶ (2) Lived experience, peer support & volunteers
  - ▶ (3) Navigating the systems
  - ▶ (4) Family and Youth support

These work groups have begun forming clear plans to actualize the strategic prioritized areas and began meeting this month.

## Megan's Place (The Exchange)

- Continues to provide necessary services to the community for Harm Reduction.
- Megan's Place was the recipient of Homer's 100 Women Who Care and received \$15,000.
- 50% of the funds went to support operational expenses and 50% provided "Hope for the Holidays" gift bags to community members who are on the road to recovery through, Set Free, NTC MAT program and CICADA.



Anyone is welcome to  
join the coalition!

We want to hear your  
ideas and solutions to  
build up our  
community!

Email me at:

[skpopioidtaskforce@gmail.com](mailto:skpopioidtaskforce@gmail.com)

**ALL THINGS ADDICTION COALITION**  
Previously called SKP Opioid Task Force

## Quarterly Meeting

Weds. Feb. 23, 2022  
12:00-1:30

JOIN US FOR OUR FIRST QUARTERLY MEETING  
OF 2022!

MEETING ID: 843 0862 9281

1 CITY OF HOMER  
2 HOMER, ALASKA

3 City Manager/  
4 Public Works Director

5 ORDINANCE 22-04(S)  
6

7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AMENDING THE FY 2022 CAPITAL BUDGET BY APPROPRIATING  
9 ~~\$350,000~~ **\$400,000** FROM THE HOMER ACCELERATED ROADS AND  
10 TRAILS (HART) ROADS FUND FOR THE PURCHASE OF A NEW  
11 GRADER.  
12

13 WHEREAS, The City’s 1994 Champion Grader (E164) transmission recently failed leaving  
14 the Public Works Department with only two graders for snow plowing; and  
15

16 WHEREAS, The Road Financial Plan calls for the purchase of a new grader in FY 24 and  
17 another one in FY 25, however the procurement schedule for these graders needs to be  
18 accelerated because it takes so long to get them; that is, according to industry, if the City  
19 ordered a grader tomorrow, it could take over a year or more to arrive; and  
20

21 WHEREAS, The Homer Accelerated Roads and Trails Program (“HART”) Manual allows  
22 HART funds to be used for equipment acquisition; and  
23

24 WHEREAS, The Ending Balance of the HART Road Fund is projected to be \$4,342,136 at  
25 the end of FY 23; and  
26

27 WHEREAS, The last grader cost \$315,340 **but prices are going up daily due to lack of**  
28 **supply and high demand and the current estimated price for a new grader is \$400,000.**  
29

30 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
31

32 Section 1. The Homer City Council hereby amends the FY 2022 Capital Budget by  
33 appropriating ~~\$350,000~~ **\$400,000** from the Homer Accelerated Road and Trails –Road Program  
34 for the purchase of a new grader.  
35

<u>Account</u>	<u>Description</u>	<u>Amount</u>
xxx-xxxx	Purchase of new grader	<del>\$350,000</del> <b>\$400,000</b>

36  
37  
38

39 Section 2. This is a budget amendment ordinance only, is not permanent in nature, and  
40 shall not be codified.  
41

42 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2022.

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CITY OF HOMER

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KEN CASTNER, MAYOR

ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Reading:

Second Reading:

Effective Date:



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Public Works

3575 Heath Street  
Homer, AK 99603

[publicworks@cityofhomer-ak.gov](mailto:publicworks@cityofhomer-ak.gov)

(p) 907- 235-3170

(f) 907-235-3145

## Memorandum 22-022

TO: Mayor Castner and Homer City Council  
THROUGH: Rob Dumouchel, City Manager  
FROM: Janette Keiser, Director of Public Works  
DATE: January 21, 2022  
SUBJECT: Supplemental Information regarding HART Fund

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**Issue:** The purpose of this Memorandum is to provide additional information regarding the HART Road Fund.

**I. Legislative History.** A sales tax of  $\frac{3}{4}$  of 1% was created by the voters in 1987 to fund capital road improvements. This fund is known as the HART Fund. In 2006, the Fund was extended to cover trails. In 2015, the voters directed money from HART to the General Fund to cover “general government purposes”. In 2017, the voters voted to allow HART to be used for road/trail maintenance. That same year, the City Council imposed a minimum level of capital spending from HART - \$500,000 for roads and \$50,000 for trails. Attached is a packet of materials documenting this legislative history.

**II. Accounting Issues.** Public Works has three accounts for normal road maintenance – Gravel Roads, Paved Roads and Winter Roads. These accounts cover, among other things, normal road grading, crack sealing and snow plowing. The values of these three accounts have been deducted from the HART Road Fund ever since 2017. In FY 22, this value was about \$811,000. This money is transferred from the HART Fund to the General Fund.

This practice is not sustainable for several reasons. First, sales taxes flowing into HART are roughly \$1.3 million/year. If the value of the three accounts is taken off the top, there is not enough to fund the minimum level of capital spending, on an annual basis. Second, there’s not enough money in the operating fund or the capital spending plan to support equipment maintenance. Third, and most important, the current HART sales tax is due to expire in 2027. This means the City’s source of funding for normal road maintenance goes away in five years.

**III. Programmed Use of HART Funds.** The impetus, in 2017, to use HART for maintenance was compelling. The City was under financial strain. And, there was this big pot of money sitting in HART, because it wasn’t being programed for projects. Now, we have a Road Financial Plan,



which shows how HART monies are being used to dig out frost boils, address drainage problems, and build sidewalks. We have a Fleet Replacement Schedule, which shows how aging equipment will be replaced. In FY21, we used HART Road funds to pay for the Woodard Creek Culvert Replacement Project, design the Main Street Sidewalk, dig out two major frost boils, and multiple other capital projects. We used HART Road funds to pay a share of a new loader and to buy a new grader, to replace equipment that was failing. We used the HART Trail funds to pay for the new ADA ramp and trail upgrades for the Poopdeck Trail.

- IV. Demonstrating the Value of the HART Fund.** We are well aware that the HART Fund's sales tax expires in 2027. Until then, we are committed to using the Fund to add value to the community. In FY22, we plan to dig out more frost boils, rebuild the Karen Hornaday Park Access Road, build the Main Street Sidewalk, get more sidewalks into design, figure out how to alleviate the super-steep grade at the top of the Reber Trail and more. Our hope is that by the time 2027 rolls around, we will have demonstrated that we are good stewards of the HART Fund and the voters should feel confident about re-establishing the sales tax.

## History of HART

8-24-87 Ordinance 87-19 authorized Proposition No. 2, which put the following question to the voters: *Shall the City...provide a partial funding source for street reconstruction improvements...by an additional...3/4% dedicated sales tax...for up to twenty years...*

8-24-87 Resolution 87-61(S) adopted the Homer Accelerated Roads Program (HARP) and accompanying criteria. The intent of HARP was to *“reconstruct local substandard city roads and/or upgrade existing city roads thereby reducing maintenance cost, improving access, increasing property values and improving the quality of life...”*

2006 Ordinance 06-42(S) authorized Proposition No. 1, which asked the voters, in the October 3, 2006 election, to approve the HARP program for an additional 20 years, for the construction of *“new local roads and new trails... expiring December 31, 2027...”*.

9-10-07 Adopted HART Policy Manual

9-28-15 Ordinance 15-36(A-2) authorized Proposition No. 1, which put to the following question to the voters: *Shall the dedication of 0.75% of City sales tax to the HART Program be suspended for a period of three years to make such...ta available for general government purposes?*

5-9-16 Resolution 16-041(S-2)(A) amended the HART Policy Manual to reconcile it with language in the HAWSP Manual.

3-13-17 Ordinance 17-10(S)(A) authorized Proposition No. 1, which put the question to the voters: *Shall the City...be authorized to use the revenue from...HART...for the maintenance of local roads and trails?*

4-24-17 Resolution 17-038 amended the HART Policy Manual *“adding sections for project eligibility an funding for sidewalks, eliminating the provision for debt service ratio...”*

11-27-17 Ordinance 17-40(A) established a *“minimum of \$550,000 of...HART exclusively for the purpose of funding street reconstruction improvements and related utilities, construction of new local roads and construction of new local trails.”* This provision was codified in HCC 3.05.017.

11-27-17 Resolution 17-092(A) updated the HART Policy Manual to provide that *“annually no less than \$550,000 is set aside for capital road and trail improvements. Of that amount, a minimum of \$500,000 shall be set aside for road capital projects and \$50,000 for trail improvements.”*

	Year 1 July 2020- June 2021	Year 2 - June 2021 - July 2022	Year 3 - July 2022 - June 2023	Year 4 July 2023 - June 2024	Year 5 July 2024 - June 2025	Year 6 July 2025 - June 2026	Year 7	Year 8	Year 9	Year 10	Year 11
<b>Fleet Replacement - Roads</b>	\$ 416,000	\$ 184,999	\$ 31,666	\$ 459,166	\$ 408,333	\$ 15,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
<b>Grind &amp; Repave Projects</b>											
Bay Avenue		\$ 177,895									
Klondike Ave			\$ 70,784								
W. Bayview Ave				\$ 100,000							
Lakeside Circle				\$ 100,000							
E Street					\$ 120,000						
Svedlund Circle					\$ 120,000						
Island View Court						\$ 120,000					
B Street						\$ 120,000					
Pine Terrace Circle							\$ 120,000				
Tulin Terrace Blvd							\$ 120,000				
Spruce Terrace Circle								\$ 120,000			
A Street									\$ 120,000		
<b>Road base reconstruction projects</b>											
Karen Hornaday Park Road		\$ 120,000									
Rangeview Ave		\$ 120,000									
Ohlson Lane			\$ 120,000								
Sprucewood Dr			\$ 120,000								
Shelford Street				\$ 120,000							
W. Bunnell Ave				\$ 120,000							
Lampert Lane					\$ 120,000						
Mission Road					\$ 120,000						
Pleasant Way						\$ 120,000					
Rainbow Place						\$ 120,000					
Kalalock Ct.							\$ 120,000				
Meadow Drive							\$ 120,000				
Spruce Lane								\$ 120,000			
Wright Street								\$ 120,000			
Paintbrush Court								\$ 120,000			
Paintbrush Street									\$ 120,000		
Woodside Ave										\$ 120,000	
Bayview Court										\$ 120,000	
Calhoun Court											\$ 120,000
W City View Ave											\$ 120,000
Spruce Circle											\$ 120,000
<b>Dig out Frost Boils</b>											
Crossman Ridge Road - Skyline to Gate	\$ 5,000.00										
Eagle View Drive - Diamond Willow to Garden Park	\$ 5,000.00										
Garden Park Road - at 1630	\$ 5,000.00										
Sprucewood - near west entrance by Roger's Loop	\$ 5,000.00										
Sprucewood - 2200- 2240	\$ 5,000.00										
Emerald Place - 135 LF	\$ 5,000.00										
Bay Vista Pl. and Bay Vista Court	\$ 5,000.00										
Fireweed Lane	\$ 5,000.00										
Fireweed Avenue	\$ 5,000.00										
<b>Add Gravel</b>											
E. Fairview Ave	\$ 10,000.00										
Saltwater	\$ 10,000.00										
Alder Lane	\$ 10,000.00										
Dewberry Lane	\$ 10,000.00										
Eagle Pl	\$ 10,000.00										
Hanso Ave	\$ 10,000.00										
Dehel Ave		\$ 10,000									
Hidden Way		\$ 10,000									
Kalalock Ct.				\$ 10,000							
Orion Circle					\$ 10,000						
Emerald Road					\$ 10,000						
Diamond Creek PL						\$ 10,000					
Queets Circle						\$ 10,000					
<b>Sidewalks</b>											
Main Street Sidewalk - design	\$ 110,700										
Main Street Sidewalk - construction		\$ 1,100,000									
Ben Walters Way Sidewalk -design			\$ 100,000								
Ben Walters Way Sidewalk - construction				\$ 1,500,000							
Svedlund/Herndon to Senior Citizens Center					\$ 500,000						
<b>Drainage</b>											
Small Works Drainage program	\$ 110,000.00										
Horizon Court Landslide Repair	\$ 20,000.00										
Woodard Creek Culvert - design & construction	\$ 463,353.00										
Update to Drainage Master Plan	\$ 90,000.00										
MT. Augustine Drainage Improvements - design & construction	\$ 97,000.00	\$ 75,000.00									
<b>Misc</b>											
CMMS - Fleet Share		\$ 20,000.00									
Road share of Ocean Drive SAD	\$ 52,606.00										
<b>Total Projected Expenditures</b>	\$ 1,464,659	\$ 1,817,894	\$ 442,450	\$ 2,409,166	\$ 1,408,333	\$ 515,000	\$ 730,000	\$ 610,000	\$ 610,000	\$ 490,000	
<b>Revenues</b>	\$ 250,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	
<b>Balance</b>	\$ 6,472,383	\$ 5,257,724	\$ 3,939,830	\$ 3,997,380	\$ 2,088,214	\$ 1,179,881	\$ 1,164,881	\$ 934,881	\$ 824,881	\$ 714,881	\$ 724,881
Projects in Blue will be repaired with funds from the Small Works Roads Repair Program											



# City of Homer

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Finance Department

491 East Pioneer Avenue  
Homer, Alaska 99603

[finance@cityofhomer-ak.gov](mailto:finance@cityofhomer-ak.gov)

(p) 907-235-8121

(f) 907-235-3140

## Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Rob Dumouchel, City Manager  
DATE: January 21, 2022  
SUBJECT: GFOA Distinguished Budget Presentation Award

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The Finance Department received official notice on January 20, 2022 that the City of Homer received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for our FY22/23 Budget. We also received the award for the FY20/21 budget.

GFOA has high standards for what should be included in a budget document. When a City submits a budget for the Distinguished Budget Presentation Award, it is sent to three independent reviewers who evaluate the budget in relation to GFOA standards. At least two of the three reviewers must rate the document “proficient” or “outstanding” on all four overall categories (overall as a policy document, financial plan, operations, guide, and communications device) and all mandatory criteria in order for the document to receive the award.

With the award, we received some comments to help us to continue moving forward with our next budget cycle. GFOA standards are currently in transition to an updated set of criteria which we will be required to meet for our next budget cycle. We also received some praise from reviewers to include: “the staff should be commended for a strong document,” “staff did an exceptional job outlining each revenue stream for the municipality and how those funds were utilized,” and “the applicant did a great job in the performance measure area of the application which is one of the more difficult areas to be successful.”

January 19, 2022

Elizabeth Walton  
Finance Director  
City of Homer  
491 E. Pioneer Ave.  
Homer, AK 99603

Dear Ms. Walton:

We are pleased to inform you, based on the examination of your budget by a panel of independent reviewers, that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the current fiscal period. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

The Distinguished Budget Presentation Award is valid for two years. To continue your participation in the program, it will be necessary to submit your next biennial budget document to GFOA within 90 days of the proposed budget's submission to the legislature or within 90 days of the budget's final adoption. Information about how to submit an application for the Distinguished Budget Program application is posted on GFOA's website.

Each program participant is provided with confidential comments and suggestions for possible improvements to the budget document. Your comments are enclosed. We urge you to carefully consider the suggestions offered by our reviewers as you prepare your next budget.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. Enclosed is a Certificate of Recognition for Budget Preparation for:

#### **Finance Department**

Continuing participants will receive a brass medallion that will be mailed separately. First-time recipients will receive an award plaque within eight to ten weeks. Enclosed is a camera-ready reproduction of the award for inclusion in your next budget. If you reproduce the camera-ready image in your next budget, it should be accompanied by a statement indicating continued compliance with program criteria. The following standardized text should be used:

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Homer, Alaska**, for its Biennial Budget for the fiscal year beginning **July 01, 2021**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

A press release is enclosed.

Upon request, GFOA can provide a video from its Executive Director congratulating your specific entity for winning the Budget Award.

We appreciate your participation in this program, and we sincerely hope that your example will encourage others in their efforts to achieve and maintain excellence in governmental budgeting. The most current list of award recipients can be found on GFOA's website at [www.gfoa.org](http://www.gfoa.org). If we can be of further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive style with a large initial "M".

Michele Mark Levine  
Director, Technical Services Center

Enclosure

## FOR IMMEDIATE RELEASE

January 19, 2022

**For more information, contact:**

**Technical Services Center**

**Phone: (312) 977-9700**

**Fax: (312) 977-4806**

**E-mail: [budgetawards@gfoa.org](mailto:budgetawards@gfoa.org)**

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **City of Homer, Alaska**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Department**.

There are over 1,700 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 21,000 members and the communities they serve.*





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Homer  
Alaska**

For the Biennium Beginning

**July 01, 2021**

*Christopher P. Morill*

Executive Director



**The Government Finance Officers Association  
of the United States and Canada**

*presents this*

**CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION**

*to*

**Finance Department  
City of Homer, Alaska**



*The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards*

Executive Director

*Christopher P. Morill*

Date: **January 19, 2022**