



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

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Memorandum Supplemental Packet

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, MMC, CITY CLERK
DATE: FEBRUARY 14, 2022
SUBJECT: SUPPLEMENTAL PACKET REGULAR MEETING

CITY MANAGER'S REPORT

FY22 2nd Quarter Report

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NEW BUSINESS

Memorandum 22-029(S) from Mayor re: Appointment of a Liaison to the Homer Chamber of Commerce

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Quarterly General Fund
Expenditure Report
Through Quarter Ended December 31, 2021

	Current Fiscal Analysis				Historical Fiscal Analysis			
	Adopted FY22 Budget	Actual July - Dec 2021	Budget Remaining	% Budget Remaining	Actual July - Dec 2018	Actual July - Dec 2019	Actual July - Dec 2020	Actual July - Dec 2021
Revenues								
Property Taxes	\$ 3,794,794	\$ 3,679,357	\$ 115,437	3%	\$ 3,382,557	\$ 3,511,841	3,599,101	\$ 3,679,357
Sales and Use Taxes	6,099,969	5,066,329	1,033,640	17%	4,256,997	4,576,663	3,747,479	5,066,329
Permits and Licenses	46,595	17,619	28,976	62%	20,180	18,778	18,291	17,619
Fines and Forfeitures	22,930	17,810	5,120	22%	10,185	21,128	7,963	17,810
Use of Money	146,718	(39,572)	186,290	127%	56,841	57,861	21,649	(39,572)
Intergovernmental	562,866	324,833	238,033	42%	315,833	325,680	315,833	324,833
Charges for Services	597,597	287,833	309,764	52%	260,309	355,650	268,350	287,833
Other Revenues	-	78,006	(78,006)	0%	10,935	36,587	53,980	78,006
Airport	198,729	104,459	94,270	47%	106,333	121,807	85,416	104,459
Operating Transfers	1,905,916	10,000	1,895,916	99%	4,576	-	-	10,000
Total Revenues	\$ 13,376,115	\$ 9,546,674	\$ 3,829,440	29%	\$ 8,424,746	\$ 9,025,994	\$ 8,118,062	\$ 9,546,674
Expenditures & Transfers								
Administration	\$ 1,281,755	\$ 575,635	\$ 706,120	55%	\$ 518,957	\$ 536,949	\$ 527,776	\$ 575,635
Clerks	873,182	407,685	465,497	53%	399,193	482,271	475,131	407,685
Planning	416,528	201,401	215,127	52%	181,614	197,010	215,970	201,401
Library	949,036	422,671	526,366	55%	434,175	449,515	432,817	422,671
Finance	873,394	380,611	492,783	56%	333,837	373,091	382,118	380,611
Fire	1,432,183	678,361	753,822	53%	486,360	527,688	695,261	678,361
Police	3,739,209	2,026,928	1,712,282	46%	1,650,320	1,734,945	1,926,788	2,026,928
Public Works	3,020,354	1,409,237	1,611,117	53%	1,288,655	1,308,401	1,489,037	1,409,237
Airport	226,517	94,237	132,280	58%	89,086	87,728	90,994	94,237
City Hall, HERC	189,087	78,619	110,468	58%	77,185	67,686	80,957	78,619
Non-Departmental	94,000	-	94,000	100%	-	-	-	-
Total Operating Expenditures	\$ 13,095,247	\$ 6,275,386	\$ 6,819,861	52%	\$ 5,459,382	\$ 5,765,284	\$ 6,316,850	\$ 6,275,386
Transfer to Other Funds								
Leave Cash Out	\$ 136,126	\$ 136,126	\$ -	0%	\$ -	\$ -	\$ -	\$ 136,126
Other	113,823	113,823	-	0%	-	-	-	113,823
Total Transfer to Other Funds	\$ 249,949	\$ 249,949	\$ -	0%	\$ -	\$ -	\$ -	\$ 249,949
Transfer to CARMA								
General Fund Fleet CARMA	\$ 20,918	\$ 20,918	\$ -	0%	\$ -	\$ -	\$ -	\$ 20,918
Seawall CARMA	10,000	10,000	-	0%	-	-	-	10,000
Total Transfer to CARMA Funds	\$ 30,918	\$ 30,918	\$ -	0%	\$ -	\$ -	\$ -	\$ 30,918
Total Expenditures & Transfers	\$ 13,376,115	\$ 6,556,253	\$ 6,819,861	51%	\$ 5,459,382	\$ 5,765,284	\$ 6,316,850	\$ 6,556,253
Net Revenues Over (Under) Expenditures	\$ -	\$ 2,990,421						

Quarterly Water and Sewer Fund
Expenditure Report
Through Quarter Ended December 31, 2021

	Current Fiscal Analysis				Historical Fiscal Analysis			
	Adopted FY22 Budget	Actual July - Dec 2021	Budget Remaining	% Budget Remaining	Actual July - Dec 2018	Actual July - Dec 2019	Actual July - Dec 2020	Actual July - Dec 2021
Revenues								
Water Fund	\$ 2,014,420	\$ 1,099,233	\$ 915,187	45%	\$ 1,047,469	\$ 1,208,527	\$ 1,139,554	\$ 1,099,233
Sewer Fund	1,762,264	968,249	794,015	45%	982,826	934,637	873,470	968,249
Total Revenues	\$ 3,776,685	\$ 2,067,482	\$ 1,709,202	45%	\$ 2,030,295	\$ 2,143,164	\$ 2,013,024	\$ 2,067,482
Expenditures & Transfers								
<u>Water</u>								
Administration	\$ 202,025	\$ 122,604	\$ 79,422	39%	\$ 97,954	\$ 118,539	\$ 104,026	\$ 122,604
Treatment Plant	616,638	295,574	321,064	52%	254,989	280,852	335,279	295,574
System Testing	27,400	12,948	14,452	53%	33,774	10,691	14,816	12,948
Pump Stations	93,119	51,098	42,020	45%	59,355	47,351	62,293	51,098
Distribution System	348,073	163,543	184,530	53%	169,663	161,860	194,526	163,543
Reservoir	17,326	6,787	10,539	61%	26,058	18,478	7,191	6,787
Meters	181,863	54,485	127,378	70%	39,116	113,998	76,707	54,485
Hydrants	203,479	97,850	105,629	52%	97,105	109,016	105,377	97,850
<u>Sewer</u>								
Administration	\$ 191,623	\$ 108,890	\$ 82,733	43%	\$ 87,684	\$ 98,592	\$ 92,327	\$ 108,890
Plant Operations	689,890	334,924	354,966	51%	316,930	348,034	426,571	334,924
System Testing	14,500	5,609	8,891	61%	34,515	7,069	5,618	5,609
Lift Stations	210,079	99,239	110,840	53%	88,980	112,144	123,428	99,239
Collection System	326,795	133,905	192,891	59%	167,604	128,195	137,633	133,905
Total Operating Expenditures	\$ 3,122,810	\$ 1,487,455	\$ 1,635,354	52%	\$ 1,473,728	\$ 1,554,818	\$ 1,685,791	\$ 1,487,455
Transfer to Other Funds								
Leave Cash Out	\$ 72,026	\$ 72,026	\$ -	0%	\$ -	\$ -	\$ -	\$ 72,026
GF Admin Fees	588,359	-	588,359	100%	-	-	-	-
Other	23,030	23,030	-	0%	-	-	-	23,030
Total Transfer to Other Funds	\$ 683,415	\$ 95,056	\$ 588,359	86%	\$ -	\$ -	\$ -	\$ 95,056
Transfers to CARMA								
Water	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -
Sewer	-	-	-	0%	-	-	-	-
Total Transfer to CARMA Funds	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -
Total Expenditures & Transfers	\$ 3,806,225	\$ 1,582,511	\$ 2,223,714	58%	\$ 1,473,728	\$ 1,554,818	\$ 1,685,791	\$ 1,582,511
Net Revenues Over(Under) Expenditures	\$ (29,541)	\$ 484,971						

Note: The budgeted deficit was expected, per ORD 21-32(S).

Quarterly Port and Harbor Fund
Expenditure Report
Through Quarter Ended December 31, 2021

	Current Fiscal Analysis				Historical Fiscal Analysis			
	Adopted	Actual		%	Actual	Actual	Actual	Actual
	FY22	July - Dec	Budget	Budget	July - Dec	July - Dec	July - Dec	July - Dec
	Budget	2021	Remaining	Remaining	2018	2019	2020	2021
Revenues								
Administration	\$ 596,909	\$ 288,605	\$ 308,304	52%	\$ 297,450	\$ 381,089	\$ 396,737	\$ 288,605
Harbor	3,312,100	2,610,158	701,942	21%	2,019,268	2,180,751	2,367,826	2,610,158
Pioneer Dock	330,646	197,970	132,675	40%	174,670	206,660	143,930	197,970
Fish Dock	565,242	371,924	193,318	34%	367,215	406,809	354,888	371,924
Deep Water Dock	161,889	109,217	52,671	33%	161,111	151,948	73,992	109,217
Outfall Line	4,800	-	4,800	100%	-	-	2,400	0
Fish Grinder	7,191	7,018	174	2%	6,978	6,990	6,068	7,018
Load and Launch Ramp	126,483	59,376	67,107	53%	58,153	57,445	59,266	59,376
Total Revenues	\$ 5,105,259	\$ 3,644,268	\$ 1,460,990	29%	\$ 3,084,845	\$ 3,391,693	\$ 3,405,107	\$ 3,644,268
Expenditures & Transfers								
Administration	\$ 683,339	\$ 434,281	\$ 249,058	36%	\$ 275,094	\$ 330,703	\$ 331,086	\$ 434,281
Harbor	1,355,331	617,255	738,076	54%	555,069	533,740	582,329	617,255
Pioneer Dock	81,451	46,862	34,589	42%	27,375	36,116	41,583	46,862
Fish Dock	644,058	287,974	356,084	55%	295,160	283,838	293,387	287,974
Deep Water Dock	85,324	50,149	35,175	41%	49,621	39,313	34,996	50,149
Outfall Line	6,500	-	6,500	100%	306	-	4,044	0
Fish Grinder	27,833	11,025	16,808	60%	6,730	16,830	14,082	11,025
Harbor Maintenance	445,576	429,581	15,994	4%	184,059	201,577	184,761	429,581
Main Dock Maintenance	40,768	17,997	22,771	56%	14,842	15,611	11,155	17,997
Deep Water Dock Maintenance	51,268	19,814	31,455	61%	26,612	19,912	12,723	19,814
Load and Launch Ramp	92,282	42,651	49,630	54%	35,886	33,396	33,644	42,651
Total Operating Expenditures	\$ 3,513,732	\$ 1,957,592	\$ 1,556,140	44%	\$ 1,470,755	\$ 1,511,035	\$ 1,543,790	\$ 1,957,592
Transfer to Other Funds								
Leave Cash Out	\$ 66,243	\$ 66,243	\$ -	0%	\$ -	\$ -	\$ -	\$ 66,243
GF Admin Fees	453,392	-	453,392	100%	-	-	-	-
Debt Service	69,285	69,285	-	0%	-	-	-	69,285
Other	301,517	301,517	-	0%	-	-	-	301,517
Total Transfer to Other Funds	\$ 890,437	\$ 437,045	\$ 453,392	51%	\$ -	\$ -	\$ -	\$ 437,045
Transfers to Reserves								
Harbor	\$ 666,889	\$ -	\$ 666,889	100%	\$ -	\$ -	\$ -	\$ -
Load and Launch Ramp	34,201	34,201	-	0%	-	-	-	34,201
Total Transfer to Reserves	\$ 701,090	\$ 34,201	\$ 666,889	95%	\$ -	\$ -	\$ -	\$ 34,201
Total Expenditures & Transfers	\$ 5,105,259	\$ 2,428,838	\$ 2,676,420	52%	\$ 1,470,755	\$ 1,511,035	\$ 1,543,790	\$ 2,428,838
Net Revenues Over(Under) Expenditures	\$ -	\$ 1,215,430						

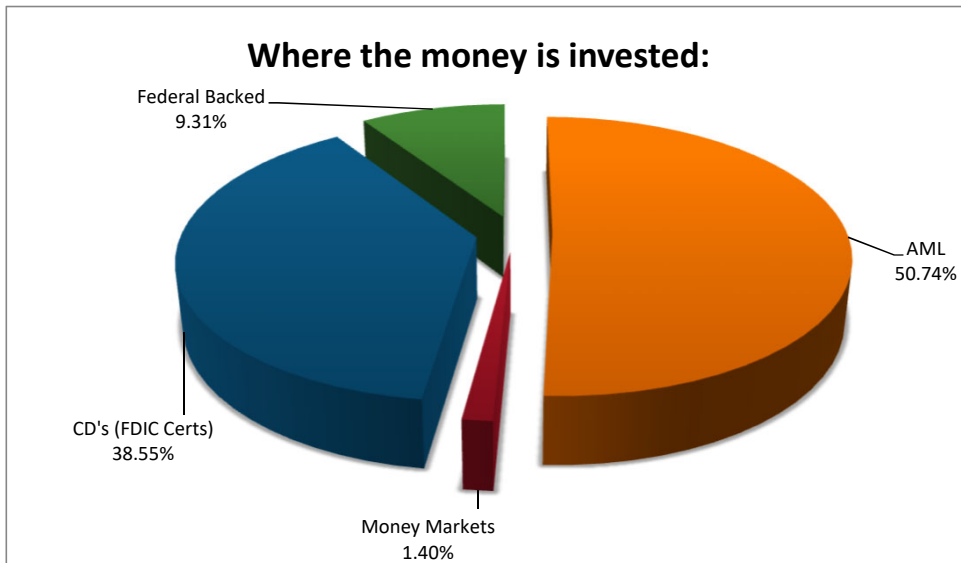
CITY OF HOMER Treasurer's Report

As of:

December 31, 2021

INVESTMENT BY INSTITUTION:	\$ Invested	% Of \$ Invested
Alaska Municipal League	\$ 18,173,707	51%
Pro-Equities	\$ 17,643,377	49%
Total Cash and Investments	\$ 35,817,084	100%

MATURITY OF INVESTMENTS:		AMOUNT	% Of Investment by Maturity Date
1 to 30 Days	1/30/2022	\$ 18,674,437	52%
30 to 120 Days	4/30/2022	\$ 1,203,234	3%
120 to 180 Days	6/29/2022	\$ 519,028	1%
180 to 365 Days	12/31/2022	\$ 509,348	1%
Over 1 Year		\$ 14,911,037	42%
TOTAL		\$ 35,817,084	100%



These investments are made in accordance with the City of Homer's investment policy pursuant to Ordinance 93-14, Chapter 3.10. The balances reported are unaudited.



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Memorandum 22-029(S)

TO: HOMER CITY COUNCIL
FROM: KEN CASTNER, MAYOR
DATE: FEBRUARY 14, 2022
SUBJECT: APPOINTMENT OF A LIAISON TO THE HOMER CHAMBER OF COMMERCE

Since to the resignation of Council member Evensen there has been no liaison to the Homer Chamber of Commerce Board.

The position of liaison for the City Council is invited to participate in the Chamber of Commerce Legislative Committee meetings.

The Chamber of Commerce Board meetings are held on the fourth Thursday of the month. The working session is from Noon to 1:00 p.m. and the regular session is from 1:00 to 1:30 p.m. The liaison position is not required to attend the entire working session but is encouraged to attend the regular session where there is a recap of the working session.

The Legislative Committee meets on the first Thursday of the month from noon to 1:00 p.m.

The Chamber of Commerce will provide an orientation for the newly appointed liaison.

The next Board meeting is scheduled for March 24, 2022 at the Chamber of Commerce. There will also be a Board Retreat held at the Aspen Hotel on March 18, 2022, and the liaison is invited to speak to the board during that day.

Recommendation:

Appoint a volunteer Council member to serve as liaison to the Homer Chamber of Commerce Board.