



Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

**City of Homer
Action Agenda
City Council Worksession
Committee of the Whole
Regular Meeting
Monday, September 26, 2022 at 4:00 PM
In Person at City Hall Cowles Council Chambers and Zoom Webinar**

WORKSESSION

CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

DISCUSSION TOPIC(S)

- a. Memorandum from Special Projects & Communications Director Re: 2023-2028 CIP Recommendations and Establishing FY24 Legislative Priorities.

COMMENTS OF THE AUDIENCE (3 minutes)

One person commented.

ADJOURNMENT NO LATER THAN 4:50 P.M.

Next Regular Meeting is Monday, October 10, 2022 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:50 p.m.

COMMITTEE OF THE WHOLE

CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 5:00 p.m.

Council Member Venuti was excused.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

- a. Fiscal Year 2021 Audit Report - BDO, USA

COMMENTS OF THE AUDIENCE

ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, October 10, 2022 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:30 p.m.

REGULAR MEETING

Session 22-19 a Regular Meeting of the City Council of Homer, Alaska was called to order on September 26, 2022 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

Mayor Castner announced the supplemental items:

ANNOUNCEMENTS/PRESENTATIONS/REPORTS Planning Commission written report and Cook Inlet RCAC Regional Director written report **PUBLIC HEARINGS** Ordinance 22-42(S), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 11.04.120 to Clarify that all New Streets which Serve as Public Access Corridors shall have Sidewalks from Davis/Erickson, and proposed amendments to Ordinance 22-42(S) from Council Member Lord.

APPROVED without discussion.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Ordinance 22-62, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Operating Budget by Appropriating \$10,000 from the General Fund Unassigned Fund Balance to Fund Part of the Homer Business Advisory Position for the Alaska Small Business Development Center, and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. Venuti/Erickson. Recommended dates Introduction September 26, 2022, Public Hearing and Second Reading October 10, 2022.

Memorandum 22-160 from Economic Development Manager as backup.

- b. Ordinance 22-63, An Ordinance of the City Council of Homer, Alaska Amending Accepting and Appropriating a Grant with the Alaska Energy Authority in the Amount of \$79,500 for the Design of a Micro-Hydro Unit in Homer's Water System and Authorizing a Sole Source Contract to InPipe Energy for Design Services of the Micro-Hydro Unit(s) in the Amount of \$79,500. City Manager/Public Works Director. Recommended dates Introduction September 26, 2022, Public Hearing and Second Reading October 10, 2022.

Memorandum 22-161 from Public Works Director as backup.

- c. Ordinance 22-64, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating an FY23 Designated Legislative Grant from the State of Alaska for the Purpose of New Large Vessel Harbor Matching Funds for an Army Corps of Engineers General Investigation and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommended dates Introduction September 26, 2022, Public Hearing and Second Reading October 10, 2022

- d. Ordinance 22-65, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Accepting and Appropriating a 2022 Commercial Passenger Vessel Tax Program Grant from the State of Alaska for \$35,445 and a Commercial Passenger Vessel Tax Program 2022 Pass-Through Grant from the Kenai Peninsula Borough in the Amount of \$35,445 to Rebuild Crane #7 on Homer Fish Dock and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Port Director. Recommended dates Introduction September 26, 2022, Public Hearing and Second Reading October 10, 2022.

Memorandum 22-162 from Port Director as backup.

- e. Ordinance 22-66, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating \$69,110 from the Port Reserve Fund to Rebuild Crane #7 on Homer Fish Dock and Authorizing a Sole Source Contract with Great Northern

Hydraulics, LLC. City Manager/Port Director. Recommended dates Introduction September 26, 2022, Public Hearing and Second Reading October 10, 2022.

Memorandum 22-162 from Port Director as backup.

- f. Resolution 22-068, A Resolution of the City Council of Homer, Alaska Awarding Certified Public Accounting Municipal Finance Term Contracts to the Firms of Carmen Jackson, CPA, LLC and Altman, Rogers & Co. and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum 22-163 from City Clerk as backup.

Moved to Resolutions item c. Erickson.

- g. Resolution 22-069, A Resolution of the City Council of Homer, Alaska Acknowledging the Insufficiency of the East Hill Road Sewer Improvement Special Assessment District. City Clerk. Recommend adoption.

Memorandum 22-164 from Deputy City Clerk as backup.

- h. Resolution 22-072, A Resolution of the City Council of Homer, Alaska Supporting the Construction of a Fiber Optic System which would Connect Many of the Towns and Villages in Western Alaska to the National Network of High Speed Internet. Mayor. Recommend adoption.

Item f. moved to Resolutions item c. Erickson.

ADOPTED without discussion.

VISITORS

- a. COVID-19 Agency Update Derotha Ferraro, South Peninsula Hospital Public Information Officer and Lorne Carroll, State of Alaska Public Health Nurse III (10 minutes)

Lorne Carroll and Derotha Ferraro reported.

- b. Fiscal Year 2021 Audit Report - BDO, USA (5 minutes)

Rescheduled to October 10, 2022.

- c. Kenai Peninsula Borough Superintendent Clayton Holland (10 Minutes)

Assistant Superintendent Kari Dendurant reported.

- d. Small Business Development Center - Robert Green (10 Minutes)

Robert Green, Cliff Cochran, Karin Marks, and Economic Development Manager Engebretsen reported.

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Worksession Report

City Manager Dumouchel reported.

- b. Committee of the Whole Report

Council Member Aderhold reported.

- c. Mayor's Report

Mayor Castner reported.

- d. Lunch with a Council Member - Council Member Davis

Council Member Davis reported.

- e. Borough Report

Kenai Peninsula Borough Assembly Member Lane Chesley reported.

- f. Library Advisory Board

Library Advisory Board Chair Kate Finn reported.

- g. Planning Commission

Planning Commissioner Mike Stark reported.

- h. Economic Development Advisory Commission

Economic Development Advisory Commission Chair Karin Marks reported.

- i. Parks Art Recreation and Culture Advisory Commission

Parks Art Recreation and Culture Advisory Commissioner Deb Lowney reported.

Council took at 10 minute recess.

PUBLIC HEARING(S)

- a. Ordinance 22-42, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 11.04.120 to Clarify that all New Streets which Serve as Public Access Corridors shall have Sidewalks. Davis/Erickson. Introduction July 25, 2022, Referred to Planning Commission, Parks Art Recreation & Culture Advisory Commission, and Public Works, Public Hearing and Second Reading Postponed to September 26, 2022.

Memorandum 22-165 from Planning Commission as backup.

Memorandum 22-166 from Parks Art Recreation & Culture Advisory Commission as backup.

Ordinance 22-42(S), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code 11.04.120 to Clarify that all New Streets which Serve as Public Access Corridors shall have Sidewalks. Davis/Erickson.

Two people testified.

POSTPONED Amended Substitute to October 10, 2022 with discussion.

Amendment – Line 36 change shall have to may be required.

- b. Ordinance 22-53, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapter 2.58, Boards and Commissions Section 2.58.020 Creation of City Boards and Commissions and Adopting Chapter 2.70 Americans with Disabilities Act Advisory Board. Aderhold. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-143 from Deputy City Clerk as backup.

Memorandum 22-159 from City Clerk as backup.

One person testified.

ADOPTED as amended with discussion.

Amendment – Line 129 change expand to modify, Line 83 to add or until they submit their resignation from the Board and a replacement is appointed.

- c. Ordinance 22-54, An Ordinance of the City Council of Homer, Alaska Extending the Appropriations for Previously Funded Capital Projects through the end of Fiscal Year 2023. City Manager/Finance Director. Recommended dates Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-157 from Finance Director as backup.

There were no public comments.

ADOPTED without discussion.

- d. Ordinance 22-55, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating \$370,263 from the Utility Fund to Fully Fund the Repair of the Belt Driven Clarifier Skimmers at the Waste Water Treatment Plant. City Manager/Public Works Director. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-147 from Public Works Director as backup.

There were no public comments.

ADOPTED with discussion.

- e. Ordinance 22-56, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Operating Budget by Appropriating \$93,750 from the Water/Sewer Inventory Account for the Purchase of Concrete Septic Tanks. City Manager/Public Works Director. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-148 from Public Works Director as backup.

There were no public comments.

ADOPTED without discussion.

- f. Ordinance 22-57, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating \$15,000 from the General Fund Capital Asset Repair and Maintenance Allowance Fund for Fencing at the Skyline Drive Fire Station. City Manager/Fire Chief. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-149 from Fire Chief as backup.

There were no public comments.

ADOPTED without discussion.

- g. Ordinance 22-58, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Authorizing a Total Transfer of \$208,000 from the Utility Operations Fund Fund Balance to Include \$52,000 to the Water Capital Asset Repair and Maintenance Allowance (CARMA) Fund and \$156,000 to the Sewer CARMA Fund. City Manager/Public Works Director. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-150 from Public Works Director as backup.

Memorandum 22-158 from Finance Director as backup.

There were no public comments.

ADOPTED with discussion.

- h. Ordinance 22-59, An Ordinance of the City Council of Homer, Alaska Amending the City of Homer Fee Schedule under City-Wide Administrative Fees for City Lease Fees. City Manager/City Clerk. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-151 from Deputy City Clerk as backup.

There were no public comments.

ADOPTED without discussion.

- i. Ordinance 22-60, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Accepting and Appropriating the Second Tranche of American Rescue Plan Act (ARPA) Funds in the Amount of \$716,685.16 to Fund Necessary Utility Infrastructure Projects. City Manager/Finance Director. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-152 from Finance Director as backup.

There were no public comments.

ADOPTED without discussion.

- j. Ordinance 22-61, An Ordinance of the City Council of Homer, Alaska Amending the City of Homer Water and Sewer Rates and Updating the Homer Fee Schedule Accordingly. City Manager/Finance Director. Introduction September 12, 2022 Public Hearing and Second Reading September 26, 2022.

Memorandum 22-156 from Finance Director as backup.

There were no public comments.

ADOPTED with discussion.

ORDINANCE(S)

CITY MANAGER'S REPORT

- a. City Manager's Report

City Manager Dumouchel reported and responded to questions.

PENDING BUSINESS

NEW BUSINESS

RESOLUTIONS

- a. Resolution 22-070, A Resolution of the City Council of Homer, Alaska Amending the 2022 City Council Meeting Schedule for November and December. City Manager.

ADOPTED with discussion.

- b. Resolution 22-071, A Resolution of the City Council of Homer, Alaska Accepting the Fiscal Year 2021 Basic Financial Statements and Acknowledging the Management Letter Submitted by the City's Independent Auditor, BDO USA, LLP and Authorizing the City Manager to Execute the Financial Report. City Manager/Finance Director.

POSTPONED to October 10, 2022.

- c. Resolution 22-068, A Resolution of the City Council of Homer, Alaska Awarding Certified Public Accounting Municipal Finance Term Contracts to the Firms of Carmen Jackson, CPA, LLC and Altman, Rogers & Co. and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum 22-163 from City Clerk as backup.

ADOPTED with discussion.

COMMENTS OF THE AUDIENCE

One person commented.

COMMENTS OF THE CITY ATTORNEY

City Attorney Gatti commented.

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented.

COMMENTS OF THE CITY MANAGER

City Manager Dumouchel commented.

COMMENTS OF THE MAYOR

Mayor Castner commented.

COMMENTS OF THE CITY COUNCIL

Council Member's commented.

ADJOURNMENT

Next Regular Meeting is Monday, October 10, 2022 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E921. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 9:23 p.m.