



Action Agenda

City Council Worksession, Committee of the Whole, Regular Meeting

Monday, October 09, 2023 at 4:00 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>

Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

WORK SESSION

CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion

DISCUSSION TOPIC(S)

- a. Multi-Use Community Recreation Center - Mike Illg, Recreation Manager & Julie Engebretsen, Economic Development Manager

COMMENTS OF THE AUDIENCE (3 minutes)

Three people commented.

ADJOURNMENT NO LATER THAN 4:50 P.M.

Next Regular Meeting is Monday, October 23, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:55 p.m.

COMMITTEE OF THE WHOLE

CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 5:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

COMMENTS OF THE AUDIENCE

Two people commented.

ADJOURNMENT

Next Regular Meeting is Monday, October 25, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:50 p.m.

REGULAR MEETING

Session 23-20 a Regular Meeting of the City Council of Homer, Alaska was called to order on September 25, 2023 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS ADERHOLD, DAVIS, ERICKSON, HANSEN, LORD, VENUTI

STAFF: CITY MANAGER DUMOUCHEL
CITY CLERK JACOBSEN
FINANCE DIRECTOR WALTON
PORT DIRECTOR HAWKINS
LIBRARY DIRECTOR BERRY
PUBLIC WORKS DIRECTOR KEISER
SPECIAL PROJECTS & COMMUNICATIONS COORDINATOR CARROLL
RECREATION MANAGER ILLG
CHIEF TECHNOLOGY OFFICER JIRSA
CITY ATTORNEY GATTI

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

Mayor Castner announced the supplemental items: **CONSENT AGENDA** Resolution 23-108, A Resolution of the City Council of Homer, Alaska Confirming the Assessment Roll, Establishing Dates for Payment of Special Assessments and Establishing Delinquency, Penalty, and Interest Provisions for the Tasmania Court Water and Sewer Special Assessment Districts. City Clerk. Final Assessment

Roll attachment to the Resolution **PUBLIC HEARING** Ordinance 23-49, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 2, Chapters 2.32 Departments and Boards, 2.44 Department of Administration, 2.48 Public Library, and Enacting Chapters, 2.46 Department of Information Technology and 2.57 Department of Community Development. City Manager. Written public comments. **CITY MANAGER'S REPORT** FY23 4th Quarter Financial Report and Memorandum from Acting City Manager Re: Homer Fury Exercise **RESOLUTIONS** Resolution 23-110(S), A Resolution of the City Council of Homer, Alaska Certifying the Results of the City of Homer Regular Election held October 3, 2023 to Elect Two City Council Members for Three Year Terms each. City Clerk/Canvass Board. Certificate of Election and Election Percentages Report.

APPROVED without discussion.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

There were no public comments.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of September 25, 2023. City Clerk. Recommend adoption.
- b. Memorandum CC-23-228, from City Clerk Re: Authorizing travel for the Mayor and up to Six Council Members to attend the Alaska Municipal League Annual Conference in Anchorage, Alaska, December 4 - 8, 2023. Recommend approval.
- c. Memorandum CC-23-229, from City Clerk Re: Expressing Non-Objection to the Renewal of the Standard Marijuana License Renewal for Alaska Loven It, LLC dba Wildflower Farms. Recommend approval.
- d. Ordinance 23-52, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating an Additional \$7,000 from the Port Fleet Reserves Fund to Purchase a Plow Truck. City Manager/Port Director. Recommend dates Introduction October 9, 2023, Public Hearing and Second Reading October 23, 2023.

Memorandum CC-23-230 from Port Director as backup.

- e. Resolution 23-103, A Resolution of the City Council of Homer, Alaska Approving a Sole Source Contract with Fritz Creek Welding in the amount of up to \$18,000 to Fabricate Custom Metal Parts for the Beluga Slough Green Infrastructure Project, and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum 23-231 from Public Works Director as backup.

- f. Resolution 23-104, A Resolution of the City Council of Homer, Alaska Approving a Sole Source Contract with Jay Rand in the amount of \$85,000 to Fabricate a Custom Concrete Vault for the Beluga Slough Green Infrastructure Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum 23-232 from Public Works Director as backup.

- g. Resolution 23-105, A Resolution of the City Council of Homer, Alaska Authorizing a Change Order to Coble Geophysical Services, LLC in the Amount of \$23,000 to Continue Work on the Beluga Slough Green Infrastructure Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum 23-233 from Public Works Director as backup.

- h. Resolution 23-106, A Resolution of the City Council of Homer, Alaska Accepting the Donation from Homer Drawdown of Wind Chimes for Trails Enhancement and as a Display of Appreciation for the Volunteers who have Worked to Improve the Experience and Condition of Homer's Local Trails. City Clerk/PARCAC. Recommend adoption.

Memorandum 23-234 from PARCAC as backup.

- i. Resolution 23-107, A Resolution of the City Council of Homer, Alaska Approving a One Year Subscription in the Amount of \$15,500 to Environmental Systems Research Institute, Inc. for GIS Software and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manger/Public Works Director. Recommend adoption.

Memorandum 23-235 from Public Works Director as backup.

- j. Resolution 23-108, A Resolution of the City Council of Homer, Alaska Confirming the Assessment Roll, Establishing Dates for Payment of Special Assessments and Establishing Delinquency, Penalty, and Interest Provisions for the Tasmania Court Water and Sewer Special Assessment Districts. City Clerk. Recommend adoption.
- k. Resolution 23-109, A Resolution of the City Council of Homer, Alaska Amending the 2023 City Council Meeting Schedule for November and December by adding a Regular Meeting on November 13th and deleting the meeting on December 11th. City Manager. Recommend adoption.

ADOPTED without discussion.

VISITORS

- a. MAPP Community Health Assessment - Hannah Gustafson & Derotha Ferraro (15 minutes)

- b. Walking Action Plan - Pat Case (10 minutes)

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Worksession Report

City Manager Dumouchel reported.

- b. Committee of the Whole Report

Council Member Aderhold reported.

- c. Mayor's Report

Mayor Castner reported.

- d. Borough Report

- e. Planning Commission

- f. Port and Harbor Advisory Commission

PUBLIC HEARING(S)

- a. Ordinance 23-49, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 2, Chapters 2.32 Departments and Boards, 2.44 Department of Administration, 2.48 Public Library, and Enacting Chapters, 2.46 Department of Information Technology and 2.57 Department of Community Development. City Manager. Introduction August 14, 2023, Public Hearing and Second Reading October 9, 2023.

Memorandum CC-23-177 from City Manager as backup.

Memorandum CC-23-226 from Library Advisory Board.

One person testified.

POSTPONED to January 8, 2024 with discussion.

- b. Ordinance 23-51, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY24 in the Amount of \$7,000 for Books and Library Materials. City Manager/Library Director. Introduction September 25, 2023 and Public Hearing & Second Reading October 9, 2023.

Memorandum CC-23-218 from Library Director as backup.

There were no public comments.

ADOPTED without discussion.

ORDINANCE(S)

CITY MANAGER'S REPORT

a. City Manager's Report

City Manager Dumouchel reported and responded to questions from Mayor and Council.

PENDING BUSINESS

NEW BUSINESS

RESOLUTIONS

- a. Resolution 23-110, A Resolution of the City Council of Homer, Alaska Certifying the Results of the City of Homer Regular Election held October 3, 2023 to Elect Two City Council Members for Three Year Terms each. City Clerk/Canvass Board.

ADOPTED Substitute without discussion.

City Clerk Jacobsen administered the Oath of Office to Council Members Lord and Venuti.

COMMENTS OF THE AUDIENCE

There were no comments.

COMMENTS OF THE CITY ATTORNEY

Attorney Gatti had no comments.

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented.

COMMENTS OF THE CITY MANAGER

City Manager Dumouchel commented.

COMMENTS OF THE MAYOR

Mayor Castner commented.

COMMENTS OF THE CITY COUNCIL

Council Members commented.

ADJOURNMENT

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Mayor Castner adjourned the meeting at 8:13 p.m.