



Action Agenda

City Council Work Session, Committee of the Whole, and Regular Meeting

Monday, October 23, 2023

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>

Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

WORK SESSION

CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

APPROVED without discussion.

DISCUSSION TOPIC(S)

- a. Financial Reporting

COMMENTS OF THE AUDIENCE (3 minutes)

ADJOURNMENT NO LATER THAN 4:50 P.M. Next Regular Meeting is Monday, November 13, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:55 p.m.

COMMITTEE OF THE WHOLE

CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 5:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

APPROVED without discussion.

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

- a. Homer Harbor Expansion Funding Conversation

Memorandum CC-23-236 from Special Projects Coordinator

COMMENTS OF THE AUDIENCE

Five people commented.

ADJOURNMENT NO LATER THAN 5:50 P.M. Next Regular Meeting is Monday, November 13, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:51 p.m.

REGULAR MEETING

Session 23-21 a Regular Meeting of the City Council of Homer, Alaska was called to order on October 23, 2023 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS ADERHOLD, DAVIS, ERICKSON, HANSEN, LORD, VENUTI

STAFF: CITY MANAGER DUMOUCHEL
CITY CLERK JACOBSEN
FINANCE DIRECTOR WALTON
PORT DIRECTOR HAWKINS
PUBLIC WORKS DIRECTOR KEISER
SPECIAL PROJECTS & COMMUNICATIONS COORDINATOR CARROLL
RECREATION MANAGER ILLG
CHIEF TECHNOLOGY OFFICER JIRSA
CITY ATTORNEY GATTI

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

Mayor Castner announced the supplemental materials: **Consent Agenda** Resolution 23-116, A Resolution of the City Council of Homer, Alaska Approving a Lobbyist Contract with J&H Consulting, LLC of Juneau, Alaska for a Term of One Year Commencing December 15, 2023 and Ending December 15, 2024 in the Amount of \$42,000 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Draft lobbyist contract as backup **Announcements/Presentations/Reports** Library Advisory Board Written Report

APPROVED without discussion.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

One person commented.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of October 9, 2023. City Clerk. Recommend adoption.
- b. Memorandum CC-23-237 from Mayor Re: Re-appointment of Ingrid Harrald to the Parks Art Recreation and Culture Advisory Commission and Appointment of Beatrix McDonough as Student Representative to the Library Advisory Board. Recommend approval.
- c. Ordinance 23-53, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Accepting \$66,650 from the State of Alaska Department of Corrections for Reimbursement for the Purchase of the Jail Van. City Manager/Police Chief. Recommended dates Introduction October 23, 2023 Public Hearing and Second Reading November 13, 2023.

Memorandum CC-23-238 from Police Chief as backup.

- d. Ordinance 23-54, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating \$15,000 from the Port Reserves Fund for Repair of the Deep Water Dock Sink Hole. City Manager/Port Director. Recommended dates Introduction October 23, 2023, Public Hearing and Second Reading November 13, 2023.

Memorandum CC-23-239 from Port Director as backup.

- e. Resolution 23-111, A Resolution of the City Council of Homer, Alaska Approving the Updated City of Homer Americans with Disabilities Act (ADA) ADA Transition Plan for City Facilities. Aderhold. Recommend adoption.

Memorandum CC-23-240 from Deputy City Clerk/ADA Coordinator as backup.

- f. Resolution 23-112, A Resolution of the City Council of Homer, Alaska Approving the City of Homer Americans with Disabilities Act (ADA) Transition Plan for Parks, Play Areas, and Campgrounds and will be included as a Chapter of the City of Homer ADA Transition Plan for City Facilities, Services and Programs. Aderhold. Recommend adoption.

Memorandum CC-23-241 from Deputy City Clerk/ADA Coordinator as backup.

- g. Resolution 23-113, A Resolution of the City Council of Homer, Alaska Approving a Task Order to Coble Geophysical Services, LLC in the Not to Exceed Amount of \$53,000 to Design Storm Water Works for the Kachemak Green Infrastructure Storm Water Management Project, and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-23-242 from Public Works Director as backup.

- h. Resolution 23-114, A Resolution of the City Council of Homer, Alaska Approving a Contract with Kachemak Heritage Land Trust in the not to exceed Amount of \$30,000 to Assist with Acquisition of Properties for the Kachemak Sponge Green Infrastructure Storm Water Management Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-23-243 from Public Works Director as backup.

- i. Resolution 23-115, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply to the Environmental Protection Agency for a Multipurpose Brownfield Grant in Support of Revitalization of the Homer Education and Recreation Complex (HERC) Site. City Manager. Recommend adoption.

Memorandum CC-23-244 from Economic Development Manager as backup.

- j. Resolution 23-116, A Resolution of the City Council of Homer, Alaska Approving a Lobbyist Contract with J&H Consulting, LLC of Juneau, Alaska for a Term of One Year Commencing December 15, 2023 and Ending December 15, 2024 in the Amount of \$42,000 and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum CC-23-245 from Special Projects & Communications Coordinator as backup.

- k. Resolution 23-117, A Resolution of the City Council of Homer, Alaska Approving an Amendment to the Copper River Seafoods Lease for a Portion of Lot 13B, City of Homer Port Industrial Subdivision No. 2 According to the Plat No. 80-92, KPB Parcel 18103425. City Manager. Recommend adoption.

Memorandum CC-23-246 from Port Lease Manager as backup.

- l. Resolution 23-118, A Resolution of the City Council of Homer, Alaska Directing City Administration to Investigate Potential Locations and Related Costs for a Future City of Homer Multi Use Community Recreation Center for Council Review. Aderhold/Erickson. Recommend adoption.

Memorandum CC-23-247 from Recreation Manager as backup.

ADOPTED without discussion.

VISITORS

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Worksession Report

City Manager Dumouchel reported.

- b. Committee of the Whole Report

Council Member Aderhold reported.

- c. Mayor's Report

Mayor Castner reported.

- d. Borough Report

- e. Economic Development Advisory Commission

Economic Development Advisory Commissioner Gordon Pitzman reported.

- f. Port and Harbor Advisory Commission

- g. ADA Advisory Board

Council Member Aderhold reported.

- h. Library Advisory Board

- i. Parks Art Recreation and Culture Advisory Commission

Parks Art Recreation and Culture Advisory Commissioner Ingrid Harrald reported.

- j. Prince William Sound Regional Citizens Advisory Council

- i. Prince William Sound Regional Citizens Advisory Council written report

Prince William Sound Regional Citizens Advisory Council Chair Robert Archibald reported.

PUBLIC HEARING(S)

- a. Ordinance 23-52, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating an Additional \$7,000 from the Port Fleet Reserves Fund to Purchase a Plow Truck. City Manager/Port Director. Recommended dates Introduction October 9, 2023, Public Hearing and Second Reading October 23, 2023.

Memorandum CC-23-230 from Port Director as backup.

ADOPTED without discussion.

- b. Ordinance 23-21(S)(A), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Section 22.010.050 to Specify that Preliminary Plats Approved by the City Shall Include all Development Commitments Made to the City. Davis/Erickson. Introduction April

10, 2023 and Refer to Planning Commission, Public Hearing August 28, 2023, Public Hearing and Second Reading October 23, 2023.

Memorandum CC-23-249 from City Planner as backup.
Memorandum CC-23-217 from City Planner as backup.

FAILED with discussion.

ORDINANCE(S)

CITY MANAGER'S REPORT

- a. City Manager's Report

City Manager Dumouchel reported and responded to questions.

PENDING BUSINESS

NEW BUSINESS

- a. Memorandum CC-23-250 from City Clerk re: Selection of Mayor Pro Tem for 2023/2024.

APPROVED Council Member Lord as Mayor Pro Tem.

- b. Memorandum CC-23-251 from Mayor re: Proposal for 2023/2024 Work Plan.

APPROVED with discussion.

RESOLUTIONS

- a. Resolution 23-119, A Resolution of the City Council of Homer, Alaska Awarding a Contract to Agnew::Beck Consulting of Anchorage, Alaska for an Amount not to Exceed \$650,000 for the Purpose of Developing a New Comprehensive Plan and Complete Update of the Title 21 Zoning and Planning Code and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager.

Memorandum CC-23-248 from City Planner as backup.

ADOPTED with discussion.

- b. Resolution 23-120, A Resolution of the City Council of Homer, Alaska Providing Detail and Direction for Working with Staff to Update Financial Reporting to the Council and Develop a Financial Plan for the City. Lord/Erickson/Mayor.

ADOPTED with discussion.

COMMENTS OF THE AUDIENCE

Two people commented.

COMMENTS OF THE CITY ATTORNEY

City Attorney Gatti had no comments.

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented.

COMMENTS OF THE CITY MANAGER

City Manager Dumouchel commented.

COMMENTS OF THE MAYOR

Mayor Castner commented.

COMMENTS OF THE CITY COUNCIL

Council Members commented.

ADJOURNMENT

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Mayor Castner adjourned the meeting at 8:23 p.m.