



Action Agendas

City Council Work Session, COW, Regular

Monday, September 11, 2023 at 4:00 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>

Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

WORK SESSION

CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m. Council Member Lord was excused.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

DISCUSSION TOPIC(S)

- a. Homer Harbor Expansion Quarterly Report- Update on the study and funding/timeline status by HDR and US Army Corps of Engineers (USACE) Project Development Team members

COMMENTS OF THE AUDIENCE (3 minutes)

ADJOURNMENT NO LATER THAN 4:50 P.M. Next Regular Meeting is Monday, September 25, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:55 p.m.

COMMITTEE OF THE WHOLE

CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 5:00 p.m. Council Member Lord was excused.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

COMMENTS OF THE AUDIENCE

One person commented.

ADJOURNMENT NO LATER THAN 5:50 P.M. Next Regular Meeting is Monday, September 25, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:30 p.m.

REGULAR MEETING

Session 23-18 a Regular Meeting of the City Council of Homer, Alaska was called to order on September 11, 2023 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS ADERHOLD, DAVIS, ERICKSON, HANSEN, VENUTI

EXCUSED: COUNCIL MEMBER LORD (excused)

STAFF: CITY MANAGER DUMOUCHEL
CITY CLERK JACOBSEN
FINANCE DIRECTOR WALTON
PUBLIC WORKS DIRECTOR KEISER
SPECIAL PROJECTS AND COMMUNICATIONS COORDINATOR CARROLL
CITY ATTORNEY GATTI

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

Mayor Castner announced the supplemental items: **ANNOUNCEMENTS / PRESENTATIONS / REPORTS** Planning Commission written report; **ORDINANCES** Ordinance 23-50, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Operating Budget by Appropriating \$10,000 from the General Fund Unassigned Fund Balance to Fund Part of the Homer Small Business Advisor Position for the Alaska Small Business Development Center. Venuti/Erickson. Financial Supplement as backup and written public comment.

APPROVED without discussion.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

Six people commented.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of August 28, 2023. City Clerk. Recommend adoption.
- b. Memorandum CC-23-200 from City Clerk re: Liquor License Designation Permit for The Alibi. Recommend approval.
- c. Memorandum CC-23-201 from City Clerk re: Retail Marijuana Store License Renewal for Uncle Herbs. Recommend approval.
- d. Resolution 23-089, A Resolution of the City Council of Homer, Alaska Approving a Task Order for Geovera, LLC in the Amount of \$25,000 for Survey and Platting Services Related to the Kachemak Sponge Green Infrastructure Storm Water Management Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-23-202 from Public Works Director as backup.

- e. Resolution 23-090, A Resolution of the City Council of Homer, Alaska Approving a Task Order with Kinney Engineering, LLC in the Amount of \$60,000 for the Design of Svedlund Avenue Sidewalk from Pioneer Avenue to Fairview Avenue. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-23-203 from Public Works Director as backup.

- f. Resolution 23-091, A Resolution of the City Council of Homer, Alaska Approving a Task Order to Bishop Engineering in the Amount of \$23,000 for Wetland Delineation Services Related to the Kachemak Sponge Green Infrastructure Storm Water Management Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-23-204 from Public Works Director as backup.

- g. Resolution 23-092, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply for an Alaska Department of Environmental Conservation (ADEC) FY24 State Revolving Loan Fund Loan for the A-Frame Water Transmission Line Project. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-23-205 from Public Works Director as backup.

ADOPTED without discussion.

VISITORS

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Worksession Report

City Manager Dumouchel reported.

- b. Committee of the Whole Report

Council Member Aderhold reported.

- c. Mayor's Report

Mayor Castner reported.

- d. Borough Report

- e. Planning Commission

- f. Americans with Disabilities Act Advisory Board

Council Member Aderhold reported.

PUBLIC HEARING(S)

- a. Tasmania Water and Sewer Special Assessment District Final Assessment Roll

Memorandum CC-23-210 & 211 from Public Works Director as backup

Memorandum CC-23-212 & 213 from City Clerk as backup

Mayor Castner opened the public hearing. There were no comments and the hearing was closed.

2nd PUBLIC HEARING scheduled for September 25th.

ORDINANCE(S)

- a. Ordinance 23-50, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Operating Budget by Appropriating \$10,000 from the General Fund Unassigned Fund Balance to Fund Part of the Homer Small Business Advisor Position for the Alaska Small Business Development Center. Venuti/Erickson. Recommended dates Introduction September 11, 2023 Public Hearing and Second Reading September 25, 2023.

Memorandum CC-23-206 from Economic Manager as backup.

INTRODUCED with discussion.

CITY MANAGER'S REPORT

- a. City Manager's Report

City Manager Dumouchel reported and responded to questions from Mayor and Council Members.

PENDING BUSINESS

NEW BUSINESS

RESOLUTIONS

- a. Resolution 23-093, A Resolution of the City Council of Homer, Alaska Adopting the 2024-2029 Capital Improvement Plan and Establishing Capital Project Legislative Priorities for Fiscal Year 2025. Mayor and City Council.

Memorandum CC-23-207 from Special Projects & Communications Coordinator as backup.

ADOPTED with amendments to the Capital Improvement Plan.

Amendments to 2024-29 Capital Improvement Plan:

- Remove the Fairview Avenue Extension-Main Street to West Hill Road from the Long Range Projects section.
- Include the following City of Homer projects in the Mid-Range section:
Homer Waste Water Treatment Plant Improvements
Engineering Study for Homer Public Library Remodel
Homer Public Library Siding Replacement
Homer Public Library Sliding Security Gate
- Include the following projects in the Other Organization and State Project sections:
Roger's Loop Trailhead Storage Shed
Diamond Creek Recreation Area Trails
Traffic Control at the Corner of Sterling Highway & Soundview Avenue
Include the following City of Homer projects in the Mid-Range section:
HERC Hazardous Material Cleanup and Revitalization Plan
Roger's Loop Trailhead Parking
Lot Drainage Management Plan

- b. Resolution 23-094, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply for an Alaska Department of Environmental Conservation (ADEC) FY24 State Revolving Loan Fund Loan for the Water Master Plan Update. City Manager/Public Works Director.

Memorandum CC-23-208 from Public Works Director as backup.

ADOPTED with discussion.

- c. Resolution 23-095, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply for an Alaska Department of Environmental Conservation (ADEC) FY24 State Revolving Loan Fund Loan for the Waste Water Master Plan Update. City Manager/Public Works Director.

Memorandum CC-23-209 from Public Works Director as backup.

ADOPTED without discussion.

COMMENTS OF THE AUDIENCE

Two people commented.

COMMENTS OF THE CITY ATTORNEY

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented.

COMMENTS OF THE CITY MANAGER

City Manager Dumochel commented.

COMMENTS OF THE MAYOR

Mayor Castner commented.

COMMENTS OF THE CITY COUNCIL

Council Members commented.

ADJOURNMENT

Next Regular Meeting is Monday, September 25, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 7:15 p.m.