



SUPPLEMENTAL PACKET

City Council Regular Meeting

Monday, September 11, 2023

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>

Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

ANNOUNCEMENTS / PRESENTATIONS / REPORTS

Planning Commission written report

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ORDINANCES

Ordinance 23-50, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Operating Budget by Appropriating \$10,000 from the General Fund Unassigned Fund Balance to Fund Part of the Homer Small Business Advisor Position for the Alaska Small Business Development Center. Venuti/Erickson.

Financial Supplement as backup and written public comment

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To: Mayor Castner and Homer City Council
From: Scott Smith, Chair, Homer Planning Commission
Date: September 6, 2023
Subject: Planning Commission Report for City Council

Attending: Commissioners Smith, Barnwell, Stark, City Planner Ryan Foster, Public Works Director Jan Keiser, and Deputy City Clerk Renee Krause in Chambers. Commissioners Venuti, Highland, Conley and Schneider via Zoom.

Work Session: Jan Keiser and Ryan Foster facilitated discussion of Memorandum PL 23-053 with Planning Commission to finalize the evaluation of Ordinance 23-21 (S)(A). This was a thorough evaluation of the current processes, procedures and Codes involving the Preliminary Plat Application process so that response could be submitted to City Council.

Planning Commission Regular Meeting

AGENDA: Approved.

PUBLIC COMMENTS: None.

RECONSIDERATIONS: None.

CONSENT AGENDA: Approved.

PRESENTATIONS: None.

REPORTS: Staff Report 23-052, City Planners Report – City Planner Ryan Foster, per the request of Planning Commissioners to know more about the enforcement process and Code, provided a brief evaluation of this process and a link to Homer City Code. Mr. Foster presented the Draft Transportation Plan and encouraged Commissioners to carefully read thought the Draft and make comment via the link provided. A brief report from the EDC and their evaluation of the joint work session with the Planning Commission was covered.

PUBLIC HEARINGS: None.

PLAT CONSIDERATIONS: None.

PENDING BUSINESS: Ordinance 23-21 (S)(A) An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code Section 22.10.050 to Specify that Preliminary Plats Approved by the City Shall Include All Development Comments Made to the City.

City Planner Ryan Foster and Public Works Director Jan Keiser facilitated a lengthy discussion of Memorandum PL 23-053 Ordinance 23-21 (S)(A) Title 22 Subdivision Text Amendment. They took the Planning Commission through the subdivision process and highlighted weaknesses and recent changes in Code and in the current process and noted how it could be improved. It is recognized that Ordinance 23-21 (S)(A) caused a thorough evaluation and understanding of this process, which has led the Planning Commission to recognize that there are good portions of the process in place which should not be changed, but also several areas where the process needs to be updated. Several Motions were presented (see meeting Minutes for these specifics) and passed which, if passed by CC, will facilitate the desired changes and amendments needed to shore up the Plat Application process to the standard desired by City Council, Planning Commission and Members of the Public. I want to again thank Jan Keiser and Ryan Foster for their very thorough contributions to this process.

NEW BUSINESS: None.

COMMENTS OF THE AUDIENCE: None.

COMMENTS OF THE STAFF/COMMISSION: Commissioners and Staff acknowledged and expressed gratitude for the quality work done by all regarding Ordinance 23-21(S)(A). Mr. Foster encouraged Commissioners to consider attending the Transportation Plan Open House. Ms. Krause shared that since 4 or more Commissioners desired to attend this meeting, that she would need include the notice in the weekly meeting advertisement of attendance by the Planning Commission.

Next Meeting: The September 16, 2023 Planning Commission was canceled due to Staff attendance at Conference and the following meeting is Oct. 4, 2023 Work Session 5:30 p.m. Regular Session at 6:30 p.m.

CITY OF HOMER
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>Homer Business Advisor Position - Partial Funding</u>	DATE	<u>09/08/2023</u>
DEPARTMENT	<u>City Council</u>	SPONSOR	<u>Venuti/Erickson</u>
REQUESTED AMOUNT	<u>\$ 10,000</u>		

DESCRIPTION	<p>The 2018 Comprehensive Plan Chapter 7 Goal 2 States: Encourage the retention and creation of more year round, higher wage jobs. The Alaska Small Business Development Center (AKSBDC) provides no-cost, confidential, individual business coaching to grow small businesses in Homer. The AKSBDC is requesting the city provide funding as a local match in the amount of \$10,000 to fund the local half time Homer Business Advisor position through FY24.</p> <p>The Kenai Peninsula Borough has been increasing funding to the AKSBDC which has reduced the amount needed for a local community match to continue this economic development service. The Homer position is conveniently located within the Homer Chamber of Commerce, which provides the office space and supports free of charge. The current Small Business Advisor is on track to log the most hours yet provided to the Homer community in a year, showing the need and support for this service to support small businesses and entrepreneurs.</p>
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FUNDING SOURCE(S)	GF Unassigned FB	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	100%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	0%	0%	0%

FUNDING SOURCE 1: <small>General Fund Unassigned Fund Balance</small>	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 2,847,466</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 1,178,377</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 10,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 0</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 1,659,089</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____

From: [Luke Gamble](#)
To: [Renee Krause](#)
Subject: Letter of Support for SBDC
Date: Monday, September 11, 2023 5:44:51 AM

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Please share with council as I will be unable to this evenings meeting.
Thank you!

This is a letter of support for the Homer SBDC position held by Robert Green. This position is essential for continued small business retention and growth. Established businesses have been challenged greatly in recent years which is a barrier to entry for new start ups. Both long term and new businesses will benefit from retaining the SBDC advisor position in Homer. The SBDC has been instrumental in my own businesses health. Without this positions funding the economic development activities in our community will suffer. Please continue your support for the SBDC Advisor Position in Homer.

Luke Gamble
Owner, Duncan House Diner