



# Action Agenda

## City Council Work Session, Committee of the Whole, Regular Meeting

Monday, September 25, 2023

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

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### Homer City Hall

491 E. Pioneer Avenue  
Homer, Alaska 99603  
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>  
Dial: 346-248-7799 or 669-900-6833;  
(Toll Free) 888-788-0099 or 877-853-5247

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### WORK SESSION

#### CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

Council Member Aderhold was excused.

**AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

#### DISCUSSION TOPIC(S)

- a. Ordinance 23-49, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 2, Chapters 2.32 Departments and Boards, 2.44 Department of Administration, 2.48 Public Library, and Enacting Chapters 2.46 Department of Information Technology and 2.57 Department of Community Development. City Manager.

Memorandum CC-23-177 from City Manager as backup.

Memorandum CC-23-226 from Library Advisory Board.

#### COMMENTS OF THE AUDIENCE (3 minutes)

One person commented.

**ADJOURNMENT NO LATER THAN 4:50 P.M.** Next Regular Meeting is **Monday, October 9, 2023 at 6:00 p.m.**, Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:50 p.m.

## COMMITTEE OF THE WHOLE

### CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

Council Member Aderhold was excused.

**AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

APPROVED without discussion.

### CONSENT AGENDA

### REGULAR MEETING AGENDA

### DISCUSSION TOPIC(S)

### COMMENTS OF THE AUDIENCE

Two people commented.

**ADJOURNMENT NO LATER THAN 5:50 P.M.** Next Regular Meeting is Monday, October 9, 2023 at 6:00 p.m., Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:50 p.m.

## REGULAR MEETING

Session 23-19 a Regular Meeting of the City Council of Homer, Alaska was called to order on September 25, 2023 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

**PRESENT:** COUNCILMEMBERS DAVIS, ERICKSON, HANSEN, LORD, VENUTI

**EXCUSED:** COUNCIL MEMBER ADERHOLD (excused)

**STAFF:** CITY MANAGER DUMOUCHEL  
CITY CLERK JACOBSEN  
FINANCE DIRECTOR WALTON  
PUBLIC WORKS DIRECTOR KEISER  
CHIEF TECHNOLOGY OFFICER JIRSA  
CITY ATTORNEY GATTI

**AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

Mayor Castner announced the supplemental items: **PUBLIC HEARINGS: Tasmania Water and Sewer Special Assessment District Final Assessment Roll** - Written public comment, **Ordinance 23-21(S)(A)**, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Section 22.10.050 to Specify that Preliminary Plats Approved by the City Shall Include all Development Commitments Made to the City. Davis/Erickson. Memorandum CC-23-227 from City Planner as backup, and **Ordinance 23-50**, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Operating Budget by Appropriating \$10,000 from the General Fund Unassigned Fund Balance to Fund Part of the Homer Small Business Advisor Position for the Alaska Small Business Development Center. Venuti/Erickson. Memorandum CC-23-226 from Economic Development Advisory Commission as backup and Written public comment.

APPROVED as amended without discussion.

Amended to add Economic Development Commission Report and pull Resolution 23-101.

## **MAYORAL PROCLAMATIONS AND RECOGNITIONS**

### **PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA**

One person commented.

### **RECONSIDERATION**

**CONSENT AGENDA** (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of September 11, 2023. City Clerk. Recommend adoption.
- b. Ordinance 23-51, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Accepting and Appropriating a State of Alaska Public Library Assistance Grant for FY24 in the Amount of \$7,000 for Books and Library Materials. City Manager/Library Director. Introduction September 25, 2023 and Public Hearing & Second Reading October 9, 2023.

Memorandum CC-23-218 from Library Director as backup.

- c. Resolution 23-096, A Resolution of the City Council of Homer, Alaska Approving and Economic Development and Tourism Marketing Agreement between the City of Homer and the Homer Chamber of Commerce. City Manager. Recommend Approval.

Memorandum CC-23-219 from Economic Development Manager as backup.

- d. Resolution 23-097, A Resolution of the City Council of Homer, Alaska Approving a Sole Source Contract in the Amount of \$42,500 to Arno Construction to Install Water and Sewer Service Lines for Restrooms at Jack Gist Park and Authorizing the City Manager to Negotiate and

Execute the Appropriate Documents. City Manager/Public Works Director. Recommend approval.

Memorandum CC-23-220 from Public Works Director as backup.

- e. Resolution 23-098, A Resolution of the City Council of Homer, Alaska Approving Extension of the Memorandum of Understanding between the City of Homer and Kachemak City Regarding Road Maintenance on Stellars Jay Drive and Golden Plover Avenue, and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend approval.

Memorandum CC-23-221 from Public Works Director as backup.

- f. Resolution 23-099, A Resolution of the City Council of Homer, Alaska Approving a Term Contract with ChemTrack Alaska, Inc. and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend approval.

Memorandum CC-23-222 from Public Works Director as backup.

- g. Resolution 23-102, A Resolution of the City Council of Homer, Alaska Authorizing Reimbursement in the Amount of \$110,000 to Beachy Construction for the Construction of a Shoulder Extension on West Fairview Avenue for Use by Non-Motorized Transportation and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend approval.

Memorandum CC-23-224 from Public Works Director as backup.

ADOPTED without discussion.

## **VISITORS**

- a. Lobbyist Report - Christine Hess and Reggie Joule (10 minutes)

Lobbyist Christine Hess reported.

- b. Transportation Plan Update - Jan Keiser, Public Works Director

Public Works Director Keiser reported.

## **ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)**

- a. Worksession Report

City Manager Dumouchel reported.

- b. Committee of the Whole Report

Council Member Lord reported.

c. Mayor's Report

Mayor Castner reported.

d. Borough Report

e. Library Advisory Board

Library Advisory Board Member Red Asslin-Martin reported.

f. Parks Art Recreation and Culture Advisory Commission

Parks Art Recreation & Culture Advisory Chair David Lewis reported.

g. Economic Development Advisory Commission

Economic Development Advisory Commissioner Mel Kim reported.

**PUBLIC HEARING(S)**

a. Tasmania Water and Sewer Special Assessment District Final Assessment Roll

Memorandum CC-23-210 & 211 from Public Works Director as backup.

Memorandum CC-23-212 from City Clerk as backup.

Memorandum CC-23-225 from Deputy City Clerk as backup.

There were no public comments.

No action was required following Council discussion.

b. Ordinance 23-21(S)(A), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Section 22.10.050 to Specify that Preliminary Plats Approved by the City Shall Include all Development Commitments Made to the City. Davis/Erickson. Introduction April 10, 2023 and Refer to Planning Commission, Public Hearing August 28, 2023, Public Hearing and Second Reading September 25, 2023.

Memorandum CC-23-217 from City Planner as backup.

Two people commented.

POSTPONED to October 23<sup>rd</sup> with discussion.

c. Ordinance 23-50, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Operating Budget by Appropriating \$10,000 from the General Fund Unassigned Fund Balance to Fund Part of the Homer Small Business Advisor Position for the Alaska Small Business Development Center. Venuti/Erickson. Introduction September 11, 2023 Public Hearing and Second Reading September 25, 2023.

Memorandum CC-23-206 from Economic Development Manager as backup.

Five people commented.

ADOPTED with discussion.

## **ORDINANCE(S)**

### **CITY MANAGER'S REPORT**

- a. City Manager's Report

City Manager Dumouchel reported and responded to questions.

### **PENDING BUSINESS**

### **NEW BUSINESS**

- a. Memorandum CC-23-214 from Deputy City Clerk re: Confirmation of Election Judges for the October 3, 2023 City of Homer Regular Election.

ADOPTED without discussion.

- b. Memorandum CC-23-215 from Deputy City Clerk re: Marijuana Cultivation License Renewal for Alaska Loven It, LLC dba Wildflower Farms.

POSTPONED to October 9<sup>th</sup> with discussion.

- c. Memorandum CC-23-216 from Councilmembers Lord and Erickson and Mayor Castner re: Strategic Planning Session Priorities: Financial Plan

ADOPTED with discussion.

## **RESOLUTIONS**

- a. Resolution 23-100, A Resolution of the City Council of Homer, Alaska, Awarding the General Counsel Legal Services Contract For A Three Year Term to the Firm of Jermain, Dunnagan & Owens, P.C. of Anchorage, Alaska, and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. Mayor.

ADOPTED with discussion.

- b. Resolution 23-101, A Resolution of the City Council of Homer, Alaska Repealing Section 13 of the Reserved Stall Vessel Moorage Agreement and Section 10 of the Transient Vessel Moorage Agreement and Providing for an Immediate Effective Date. Mayor.

Memorandum CC-23-223 from Mayor as backup.

PULLED at agenda approval.

## **COMMENTS OF THE AUDIENCE**

Four people commented.

**COMMENTS OF THE CITY ATTORNEY**

City Attorney Gatti had no comments.

**COMMENTS OF THE CITY CLERK**

City Clerk Jacobsen commented.

**COMMENTS OF THE CITY MANAGER**

City Manager Dumouchel commented.

**COMMENTS OF THE MAYOR**

Mayor Castner commented.

**COMMENTS OF THE CITY COUNCIL**

Council Members commented.

**ADJOURNMENT**

Next Regular Meeting is **Monday, October 9, 2023 at 6:00 p.m.**, Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 8:45 p.m.