



Action Agenda

City Council Worksession, Committee of the Whole, Regular Meeting

Monday, January 08, 2024

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>

Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

WORK SESSION

CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

Mayor Castner announced the supplemental item – parity information for the Kenai Peninsula.

APPROVED agenda without discussion.

DISCUSSION TOPIC(S)

- a. Exempt Employee Wage Scale

COMMENTS OF THE AUDIENCE (3 minutes)

ADJOURNMENT NO LATER THAN 4:50 P.M. Next Regular Meeting is Monday, January 22, 2023 at 6:00 p.m. Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. and a Work Session January 15, 2024 at 5:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:40 p.m.

COMMITTEE OF THE WHOLE

CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 5:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

- a. Ordinance 24-06, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Appropriating \$25,000 from the Homer Accelerated Roads and Trails (HART) Trails Fund to Contract Engineering Services for Preliminary Design of Non-motorized Trails and Trailhead Connecting City of Homer Diamond Creek Property to the Proposed Highway Underpass. Davis. Recommended dates Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-021 from Councilmember Davis as backup.

COMMENTS OF THE AUDIENCE

Three people commented.

ADJOURNMENT NO LATER THAN 5:50 P.M. Next Regular Meeting is Monday, January 22, 2023 at 6:00 p.m. Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. and a Work Session January 15, 2024 at 5:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:50 p.m.

REGULAR MEETING

Session 24-01 a Regular Meeting of the City Council of Homer, Alaska was called to order on January 8, 2024 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS ADERHOLD, DAVIS, ERICKSON, HANSEN, LORD, VENUTI

STAFF: CITY MANAGER DUMOUCHEL
CITY CLERK JACOBSEN
LIBRARY DIRECTOR BERRY
ECONOMIC DEVELOPMENT MANAGER ENGBRETSSEN
PORT DIRECTOR HAWKINS
RECREATION MANAGER ILLG
CHIEF TECHNOLOGY OFFICER JIRSA
FINANCE DIRECTOR FISCHER
CITY ATTORNEY GATTI

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

Mayor Castner announced laydown items- Written Public Comments from Janie Leask regarding Ordinance 23-49 and 23-49(S), and KPB Resolution 2024-01 as back up to Ordinance 24-05.

APPROVED agenda without discussion.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

One person commented.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of November 27, 2023. City Clerk. Recommend adoption.
- b. Memorandum CC-24-001 from Mayor Castner re: Appointment of Caitlyn Rogers as Student Representative to the Port and Harbor Advisory Commission. Recommend approval.
- c. Memorandum CC-24-002 from Mayor Castner re: Appointment of Kathryn Carsow, Charles Barnwell, and Mel Kim to the Comprehensive Plan Steering Committee. Recommend approval.
- d. Memorandum CC-24-003 from Deputy City Clerk re: Approval of Liquor License Transfer for Latitude 59. Recommend approval.
- e. Memorandum CC-24-004 from City Clerk re: Homer Harbor General Investigation Communications Plan. Recommend approval.
- f. Memorandum CC-24-005 from City Clerk re: Travel Authorization for Mayor Castner, and Council Members Hansen, Lord, and Erickson to attend the Alaska Municipal League Winter Conference in Juneau, Alaska February 20-22, 2024. Recommend adoption.

Moved to New Business. Lord.

- g. Memorandum CC-24-006 from City Manager Dumouchel re: Donation of Handheld Radio Units and a Fire Cart to the City of Whittier. Recommend approval.
- h. Ordinance 24-01, An Ordinance of the City Council of Homer, Alaska Amending the Official Road Maintenance Map of the City of Homer by adding 3,735 Lineal Feet (.71 miles) of Urban Road on Shelly Avenue, Robert Avenue, Lillian Drive, Tajen Drive, and Sanjay Court. City

Manager/Public Works Director. Recommended dates Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-007 from Public Works Inspector as backup.

- i. Ordinance 24-02, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 3 Revenue and Finance Chapter 3.1 General to add Section 3.01.037 Donations to the City to Allow Acceptance of Money or Real Property Donated, Devised or Bequeathed for a Public Purpose. Lord/Venuti. Recommended dates Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-008 from Library Director as backup.

- j. Ordinance 24-03, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Re-Appropriating \$77,500 from the General Fund Unassigned Fund Balance to Install a Mobile Restroom at Jack Gist Park. City Manager/Public Works Director. Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-009 from Public Works Director as backup.

- k. Ordinance 24-04, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Re-Appropriating \$150,000 from the Homer Accelerated Water and Sewer Program (HAWSP) Fund to Purchase Two Mobile Restrooms to be Placed at Karen Hornaday Park. City Manager/Public Works Director. Recommended dates Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-010 from Public Works Director as backup.

- l. Resolution 24-001, A Resolution of the City Council of Homer, Alaska Confirming the City Manager's Appointment of Melissa Jacobsen as Acting City Manager for 2024. City Manager. Recommend adoption.
- m. Resolution 24-002, A Resolution of the City Council of Homer, Alaska Confirming the Appointment of Elizabeth Fischer as Treasurer and Jenna deLumeau as Deputy Treasurer for Calendar Year 2024. Recommend adoption.
- n. Resolution 24-003, A Resolution of the City Council of Homer, Alaska Designating Signatories of City Accounts and Superseding any Previous Resolution so Designating. City Manager. Recommend adoption.
- o. Resolution 24-004, A Resolution of the City Council of Homer, Alaska Authorizing the City Manager to Apply for Clean Water State Revolving Loan Funds from the Alaska Department of Environmental Conservation in the Amount of \$2,937,353 for the Beluga Sewer Lift Station Improvements. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-24-012 from Public Works Director as backup.

- p. Resolution 24-005, A Resolution of the City Council of Homer, Alaska Authorizing a Task Order to RESPEC Company, LLC, in the Amount not to Exceed \$45,000 to Design the Rebuild of the Ben Walters Pressure Reducing Station and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum CC-24-013 from Public Works Director as backup.

- q. Resolution 24-006, A Resolution of the City Council of Homer, Alaska Approving and Accepting the Donation of a Lighthouse Sculpture Created by Mooserun Metalsmiths of Homer, Alaska Commissioned by the Stuart Craig Family to be Located in the Gardens at the Baycrest Hill Overlook and Included in the City of Homer Municipal Art Collection. City Clerk/PARCAC. Recommend adoption.

Memorandum CC-24-014 from Deputy City Clerk as backup.

- r. Resolution 24-007, A Resolution of the City Council of Homer, Alaska Authorizing a Task Order to HDR Engineering in an Amount not to Exceed \$19,000 for Grant Writing Services for a FY2024 Federal RAISE Planning Grant to Support Homer's Non-Motorized Transportation Infrastructure and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum CC-24-015 from Special Projects & Communications Coordinator as backup.

- s. Resolution 24-008, A Resolution of the City Council of Homer, Alaska Authorizing a Change Order in the Amount of \$25,000 to Kinney Engineering, LLC's Task Order No. 22-04 for the Heath Street Pavement Restoration Project and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum CC-24-016 from Public Works Director as backup.

- t. Resolution 24-009, A Resolution of the City Council of Homer, Alaska, Approving a Term Contract to Appaloosa Integrated Construction & Consulting Services, LLC (AICS) and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Memorandum CC-24-017 from Public Works Director as backup.

- u. Resolution 24-010, A Resolution of the City Council of Homer, Alaska, Adopting an Alternative Allocation Method for the FY24 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 14: Cook Inlet Area. City Manager/Port Director. Recommend adoption.

Memorandum CC-24-018 from Port Director as backup.

Item f. moved to New Business. Lord.

ADOPTED without discussion.

VISITORS

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Worksession Report

City Manager Dumouchel reported.

- b. Committee of the Whole Report

Council Member Lord reported.

- c. Mayor's Report

Mayor Castner reported.

- d. Borough Report

Assembly Member Cooper reported.

- e. Port and Harbor Advisory Commission

Port and Harbor Advisory Commissioner Velsko reported.

- f. Planning Commission

Planning Commissioner Stark reported.

- f. Library Advisory Board

Library Advisory Board Member Carrsow reported.

- g. Conversations with a Council Member - Council Member Lord

Council Member Lord reported.

- h. Champion Reports -

- i. Update on the Harbor Expansion Project - Lord/Hansen

- ii. Update on Sister City Celebration Funding - Lord/Venuti

- i. AML Travel Reports

- i. AML Travel Reports

PUBLIC HEARING(S)

- a. Ordinance 23-49, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 2, Chapters 2.32 Departments and Boards, 2.44 Department of Administration, 2.48 Public Library, and Enacting Chapters, 2.46 Department of Information Technology and 2.57 Department of Community Development. City Manager. Introduction August 14, 2023, Public Hearing and Second Reading October 9, 2023, postponed to January 8, 2024.

Memorandum CC-23-177 from City Manager as backup.
Memorandum CC-23-226 from Library Advisory Board.

Ordinance 23-49(S), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 2, Chapters 2.32 Departments and Boards, 2.44 Department of Administration, 2.48 Public Library, and Enacting Chapters 2.46 Department of Information Technology and 2.57 Department of Community Development. Erickson/Davis.

Memorandum CC-24-019 from Councilmembers as backup.
Memorandum CC-24-020 from Parks, Art, Recreation & Culture Advisory Commission as backup.

There were no public comments.

ADOPTED Substitute with discussion.

- b. Ordinance 23-60(A), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapter 7.04 to add new Section 7.04.015 Local Traffic Provisions and Amend Section 7.04.030 Traffic Fine Schedules to Reduce Speed Limits on Cul-De-Sacs **or Streets Having One Outlet** to 15 MPH. Lord. Introduction November 13, 2023, Public Hearing and Second Reading November 27, 2023. Postponed to January 8, 2024.

Ordinance 23-60(A)(S), An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapter 7.04 to add new Section 7.04.015 Local Traffic Provisions and Amend Section 7.04.030 Traffic Fine Schedules to Reduce Speed Limits on Cul-De-Sacs **and Streets Having One Outlet** to 15 MPH. Lord.

There were no public comments.

ADOPTED Substitute with discussion.

- c. Ordinance 23-62, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating an Additional \$25,000 from the Homer Accelerated Roads and Trails (HART) Road Fund to Complete the Design of the Heath Street Pavement Restoration Project. City Manager/Public Works Director. Introduction November 27, 2023 Public Hearing and Second Reading January 8, 2024.

Memorandum CC-23-262 from Public Works Director as backup.

There were no public comments.

ADOPTED with discussion.

- d. Ordinance 23-63, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Renewing the Appropriation of Funds in the Amount of \$100,000 from the Port & Harbor Reserves for the Purpose of Replacing the Fish Grinding Building and Completing Drainage Improvements. City Manager/Port Director. Introduction November 27, 2023 Public Hearing and Second Reading January 8, 2024.

Memorandum CC-23-263 from Port Director as backup.

There were no public comments.

ADOPTED without discussion.

- e. Ordinance 23-64, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating \$300,000 from the Water Capital Asset Repair and Maintenance Allowance (CARMA) Fund to Design and Rebuild the Ben Walters Pressure Reducing Station. City Manager/Public Works Director. Introduction November 27, 2023 Public Hearing and Second Reading January 8, 2024.

Memorandum CC-23-261 from Public Works Director as backup.

There were no public comments.

ADOPTED without discussion.

ORDINANCE(S)

- a. Ordinance 24-05, An Ordinance of the City Council of Homer, Alaska Amending the FY24 and 25 Capital Budget by Appropriating Funds in the Amount of \$288,524 from the Port and Harbor Match Reserves to Meet the City's Increased Local Match Requirement for the Homer Harbor Expansion General Investigation Being Conducted in Partnership with the Army Corps of Engineers and the State of Alaska. Lord/Hansen. Recommended dates Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-011 from Council Members as backup.

INTRODUCED with discussion.

- b. Ordinance 24-06, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Appropriating \$25,000 from the Homer Accelerated Roads and Trails (HART) Trails Fund to Contract Engineering Services for Preliminary Design of Non-motorized Trails and Trailhead Connecting City of Homer Diamond Creek Property to the Proposed Highway Underpass. Davis. Recommended dates Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-021 from Councilmember Davis as backup.

INTRODUCED as amended with discussion.

Amended: Line 54 to change period to a comma and add , **including the need for MOU's between the City of Homer and other entities involved with the project.**

CITY MANAGER'S REPORT

- a. City Manager's Report

City Manager reviewed his written report and responded to questions.

PENDING BUSINESS

NEW BUSINESS

- a. Memorandum CC-24-005 from City Clerk re: Travel Authorization for Mayor Castner, and Council Members Hansen, Lord, and Erickson to attend the Alaska Municipal League Winter Conference in Juneau, Alaska February 20-22, 2024. Recommend adoption.

APPROVED as amended to include Council Member Aderhold as an attendee.

RESOLUTIONS

COMMENTS OF THE AUDIENCE

One person commented.

COMMENTS OF THE CITY ATTORNEY

Attorney Gatti had no comments.

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented.

COMMENTS OF THE CITY MANAGER

City Manager Dumochel had no comments.

COMMENTS OF THE MAYOR

Mayor Castner commented.

COMMENTS OF THE CITY COUNCIL

Council Members commented.

ADJOURNMENT Next Regular Meeting is Monday, January 22, 2023 at 6:00 p.m. Work Session at 4:00 p.m. and Committee of the Whole at 5:00 p.m. and a Work Session January 15, 2024 at 5:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 8:05 p.m.