



Action Agenda

City Council Worksession, COW, Regular Meeting

Monday, January 22, 2024

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>

Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

WORK SESSION

CALL TO ORDER, 4:00 P.M.

Mayor Castner called the meeting to order at 4:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

DISCUSSION TOPIC(S)

- a. Homer Harbor Expansion Baseline Conditions Report Overview - Ronny McPherson & KC Kent HDR

COMMENTS OF THE AUDIENCE (3 minutes)

ADJOURNMENT NO LATER THAN 4:50 P.M.

Next Regular Meeting is Monday, February 12, 2024 at 6:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 4:55 p.m.

COMMITTEE OF THE WHOLE

CALL TO ORDER, 5:00 P.M.

Mayor Castner called the meeting to order at 5:00 p.m.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

APPROVED without discussion.

CONSENT AGENDA

REGULAR MEETING AGENDA

DISCUSSION TOPIC(S)

COMMENTS OF THE AUDIENCE

Two people commented.

ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, February 12, 2024 at 6:00 p.m. and Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Mayor Castner adjourned the meeting at 5:24 p.m.

REGULAR MEETING

Session 24-02 a Regular Meeting of the City Council of Homer, Alaska was called to order on January 22, 2024 by Mayor Ken Castner at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS ADERHOLD, DAVIS, ERICKSON, HANSEN, LORD, VENUTI

STAFF: CITY MANAGER DUMOUCHEL
CITY CLERK JACOBSEN
LIBRARY DIRECTOR BERRY
PORT DIRECTOR HAWKINS
FINANCE DIRECTOR FISCHER
CHIEF TECHNOLOGY OFFICER JIRSA
PUBLIC WORKS DIRECTOR DYAL
CITY ATTORNEY GATTI

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

MAYORAL PROCLAMATIONS AND RECOGNITIONS

Mayor Castner announced the supplemental items – **CONSENT AGENDA Memorandum CC-24-025** from City Clerk re: New Liquor License for Homer Spit Oyster Bar. Memorandum from Police Chief and email from AMCO as backup. **Ordinance 24-08**, An Ordinance of the City Council of Homer, Alaska Amending the FY24/25 Operating Budget to Provide for Necessary Adjustments Connected to the Creation of an Exempt Wage Scale. City Manager. Financial Supplement Form as backup.

ANNOUNCEMENTS/ PRESENTATIONS/REPORTS Memorandum CC-24-026 Council Finance Champion Written Report **PUBLIC HEARINGS Ordinance 24-06**, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating \$25,000 from the Homer Accelerated Roads and Trails (HART) Trails Fund to Contract Engineering Services for Preliminary Design of Non-motorized Trails and Trailhead Connecting City of Homer Diamond Creek Property to the Proposed Highway Underpass. Davis. Written Public Comments and Draft letter from Mayor to AKDOT Commissioner as backup.

LORD/VENUTI MOVED TO ADOPT THE AGENDA

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

Two people commented.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of January 8, 2024. City Clerk. Recommend adoption.
- b. Memorandum CC-24-022 from Mayor Castner re: Reappointment of Carla Stanley to the Cook Inlet Regional Citizens Advisory Council. Recommend approval.
- c. Memorandum CC-24-023 from Mayor Castner re: Appointments to the Comprehensive Plan Steering Committee. Recommend approval.
- d. Memorandum CC-24-024 from Mayor Castner re: Parks Art Recreation and Culture Advisory Commission, and the Port and Harbor Advisory Commission. Recommend approval.
- e. Memorandum CC-24-025 from City Clerk re: New Liquor License for Homer Spit Oyster Bar. Recommend approval.
- f. Ordinance 24-07, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Accepting and Appropriating an Alaska Department of Environmental Conservation Clean Water Fund Loan in the Amount of \$228,704.19 for the Tasmania Court Sewer Improvement Project. City Manager/Finance Director. Recommended dates Introduction January 22, 2024 Public Hearing and Second Reading February 12, 2024.

- g. Ordinance 24-08, An Ordinance of the City Council of Homer, Alaska Amending the FY24/25 Operating Budget to Provide for Necessary Adjustments Connected to the Creation of an Exempt Wage Scale. City Manager. Recommended dates Introduction January 22, 2024 Public Hearing and Second Reading February 12, 2024.

Memorandum CC-24-029 from Personnel Director as backup.

- h. Ordinance 24-09, An Ordinance of the City Council of Homer, Alaska Adopting the Revised Port and Harbor Tariff No. 1. City Manager/Port Director. Recommended dates Introduction January 22, 2024 Public Hearing and Second Reading February 12, 2024.

Memorandum CC-24-030 from Port Director as backup.

- i. Ordinance 24-10, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Operating and Capital Budget by Authorizing Pass Through Funds from Doyon, Limited Related to Delivery of a Traffic Impact Analysis Prepared by Kinney Engineering. City Manager/Finance Director. Recommended dates Introduction January 22, 2024 Public Hearing and Second Reading February 12, 2024.

Memorandum CC-24-034 from City Planner as backup.

- j. Resolution 24-011, A Resolution of the City Council of Homer, Alaska Approving a Sole Source Contract in the Amount of \$195,000 to Comforts of Home Services to Purchase Three Mobile Restrooms and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager. Recommend adoption.

Memorandum CC-24-031 from Parks Superintendent as backup.

- k. Resolution 24-012, A Resolution of the City Council of Homer, Alaska Supporting the State of Alaska's Continued Partnership in the US Corps of Engineer Homer Harbor Expansion General Investigation and Requesting Additional Local Sponsor Match Funding in FY25 in the Amount of \$288,523, Consistent with the Shared Local Match Partnership Established in 2023. Lord/Hansen. Recommend adoption.

- l. Resolution 24-013, A Resolution of the City Council of Homer, Alaska in Support of Raising the Maximum Available Annual Award per Municipality from \$5,000,000 to \$7,500,000 for the State of Alaska Municipal Harbor Facility Grant Program. City Manager/Port Director. Recommend adoption.

- m. Resolution 24-014, A Resolution of the City Council of Homer, Alaska Approving Issuance of at Term Contract to Alaska Harbors Consulting, LLC for Marine Engineering and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Port Director. Recommend adoption.

Memorandum CC-24-032 from Port Director as backup.

City Clerk Jacobsen read the consent agenda and recommendations.

LORD/VENUTI MOVED TO ADOPT THE RECOMMENDATIONS OF THE CONSENT AGENDA AS READ.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

VISITORS

- a. Community Resource Connect - Annie Garay, BSN, RN, SPY Community Health and Wellness Educator and Cinda Martin (10 minutes)

Annie Garay and Cinda Martin presented.

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Worksession Report

City Manager Dumouchel reported.

- b. Committee of the Whole Report

Council Member Lord reported.

- c. Mayor's Report

Mayor Castner reported.

- d. Borough Report

Assembly Member Kelly Cooper reported.

- e. Economic Development Advisory Commission

Commissioner Mel Kim reported.

- f. Planning Commission

Commissioner Mike Stark reported.

- g. Parks Art Recreation & Culture Advisory Commission

Commissioner Robert Archibald reported.

- h. Library Advisory Board

Board Member Carsow reported.

- i. Conversations with a Council Member - Council Member Venuti

Council Member Venuti reported.

- j. Council Finance Champion Report - Lord/Davis

Council Member Lord reported.

PUBLIC HEARING(S)

- a. Ordinance 24-01, An Ordinance of the City Council of Homer, Alaska Amending the Official Road Maintenance Map of the City of Homer by adding 3,735 Lineal Feet (.71 miles) of Urban Road on Shelly Avenue, Robert Avenue, Lillian Drive, Tajen Drive, and Sanjay Court. City Manager/Public Works Director. Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-007 from Public Works Inspector as backup.

There were no public comments.

ADOPTED without discussion.

- b. Ordinance 24-02, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Title 3 Revenue and Finance Chapter 3.1 General to add Section 3.01.037 Donations to the City to Allow Acceptance of Money or Real Property Donated, Devised or Bequeathed for a Public Purpose. Lord/Venuti. Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-033 from City Clerk as backup.

Memorandum CC-24-008 from Library Director as backup.

There were no public comments.

ADOPTED as amended without discussion.

Amended title after by adding after public purpose, **“and Amending Chapter 18 Property Management, Section 18.06.010 Real property acquisitions.”**

- c. Ordinance 24-03, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Re-Appropriating \$77,500 from the General Fund Unassigned Fund Balance to Install a Mobile Restroom at Jack Gist Park. City Manager/Public Works Director. Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-009 from Public Works Director as backup.

One person commented.

ADOPTED with discussion.

- d. Ordinance 24-04, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Re-Appropriating \$150,000 from the Homer Accelerated Water and Sewer Program (HAWSP) Fund to Purchase Two Mobile Restrooms to be Placed at Karen Hornaday Park. City Manager/Public Works Director. Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-010 from Public Works Director as backup.

Three people commented.

ADOPTED with discussion.

- e. Ordinance 24-05, An Ordinance of the City Council of Homer, Alaska Amending the FY24 and 25 Capital Budget by Appropriating Funds in the Amount of \$288,524 from the Port and Harbor Match Reserves to Meet the City's Increased Local Match Requirement for the Homer Harbor Expansion General Investigation Being Conducted in Partnership with the Army Corps of Engineers and the State of Alaska. Lord/Hansen. Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-011 from Council Members as backup.

One person commented.

ADOPTED with discussion.

- f. Ordinance 24-06, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating \$25,000 from the Homer Accelerated Roads and Trails (HART) Trails Fund to Contract Engineering Services for Preliminary Design of Non-motorized Trails and Trailhead Connecting City of Homer Diamond Creek Property to the Proposed Highway Underpass. Davis. Introduction January 8, 2024 Public Hearing and Second Reading January 22, 2024.

Memorandum CC-24-036 from City Clerk as backup.

Memorandum CC-24-021 from Councilmember Davis as backup.

Five people commented.

ADOPTED with discussion.

ORDINANCE(S)

- a. Ordinance 24-11, An Ordinance of the City Council of Homer, Alaska Amending the FY24 Capital Budget by Appropriating \$20,000 from the General Fund Capital Asset Repair and Maintenance Allowance (CARMA) Fund for Events, Exhibits, and Programs Celebrating the 40th Year of the Sister-City Relationship between the City of Homer and Teshio, Japan. Lord/Venuti. Recommended dates Introduction January 22, 2024 Public Hearing and Second Reading February 12, 2024.

Memorandum CC-24-035 from Library Director as backup.

INTRODUCED with discussion.

CITY MANAGER'S REPORT

- a. City Manager's Report

City Manager Dumouchel reviewed items in his report and responded to questions.

PENDING BUSINESS

NEW BUSINESS

- a. Memorandum CC-24-027 from Council Members Erickson and Davis re: Parks Art Recreation and Culture Strategic Plan.

NO ACTION required, Council discussed.

- b. Memorandum CC-24-028 from City Clerk re: City Manager Evaluation Process.

NO ACTION required, Council discussed.

RESOLUTIONS

- a. Resolution 24-015, A Resolution of the City Council of Homer, Alaska Requesting the State of Alaska to make a Meaningful and Timely Increase in the Base Student Allocation for Public Schools. Aderhold/Lord.

ADOPTED with discussion.

COMMENTS OF THE AUDIENCE

Four people commented.

COMMENTS OF THE CITY ATTORNEY

City Attorney Gatti had no comment.

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen commented.

COMMENTS OF THE CITY MANAGER

City Manager Dumouchel commented.

COMMENTS OF THE MAYOR

Mayor Castner commented.

COMMENTS OF THE CITY COUNCIL

Council Members commented.

ADJOURNMENT

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Mayor Castner adjourned the meeting at 8:49 p.m.