



Action Agenda

City Council Committee of the Whole and Regular Meetings

Monday, July 22, 2024 at 5:00 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

<https://cityofhomer.zoom.us>

Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

COMMITTEE OF THE WHOLE

Zoom Webinar ID: 953 097 829 Password: 234696

CALL TO ORDER, 5:00 P.M.

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)

ADOPTED as presented.

DISCUSSION/PRESENTATION(S)

- a. Resolution 24-077, A Resolution of the City Council of Homer, Alaska, Supporting a Partnership between the City, University of Alaska and the Kachemak Bay National Estuarine Research Reserve to Submit a Grant Application to the National Oceanic and Atmospheric Administration for Funding to Acquire and Protect Lands within the Bridge Creek Watershed Protection District. Aderhold.

Memorandum CC-24-144 from Community Development Director as backup.

PRESENTATION and DISCUSSION facilitated by Community Development Director and Public Works Director

CONSENT AGENDA

DISCUSSED The Ordinances and Resolutions on the Consent agenda suggested amendments made by Council for the next meeting in August since this is just introduction on the ordinances.

REGULAR MEETING AGENDA

COMMENTS OF THE AUDIENCE

There were three who commented.

ADJOURNMENT NO LATER THAN 5:50 P.M.

Next Regular Meeting is Monday, August 12, 2024 at 6:00 p.m., Committee of the Whole at 5:00 p.m. A Joint Worksession with the ADA Advisory Board is scheduled for Monday, August 19, 2024 at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

The meeting adjourned at 5:45 p.m.

REGULAR MEETING AGENDA
Webinar ID: 205 093 973 Password: 610853

CALL TO ORDER, PLEDGE OF ALLEGIANCE

AGENDA APPROVAL (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)

Mayor announces supplemental items: **CONSENT AGENDA** Item g. Ordinance 24-34, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Capital Budget by Appropriating \$16,000 from the General Fund Capital Asset Repair and Maintenance Allowance (CARMA) Fund to Convert the Existing Fuel Boiler at the Homer Education and Recreation Complex (HERC) to Natural Gas. Public Comment Received **PENDING BUSINESS** Item a. Ordinance 24-30, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Appropriating \$900,000 from the Gas Line Fund for a Multi-Use Community Recreation Center Project. Memorandum CC-24-154 from Finance Director as backup.

ADOPTED as amended.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

PUBLIC COMMENT ON MATTERS ALREADY ON THE AGENDA

There were five that commented.

RECONSIDERATION

CONSENT AGENDA (Items listed below will be enacted by one motion. If a separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- a. Homer City Council Unapproved Regular Meeting Minutes of June 10, 2024, June 17, 2024 July 1, 2024 and July 2, 2024. Acting City Clerk. Recommend adoption.
- b. Memorandum CC-24-145 from Mayor re: Appointment of Ellie Stefano to the Parks, Art, Recreation & Culture Advisory Commission. Recommend approval.
- c. Memorandum CC-24-146 from Acting City Clerk re: Liquor License Renewal for The Twisted Goat. Recommend approval.
- d. Ordinance 24-31, An Ordinance of the Homer City Council Adopting the 2024 Homer Transportation Plan, Amending the Homer Comprehensive Plan to include the Transportation

Plan and Recommending Adoption by the Kenai Peninsula Borough. City Manager. Introduction July 22, 2024 Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-147 from Community Development Director as backup.

- e. Ordinance 24-32, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Budget by Authorizing Transfers Totaling \$667,146 from Various Funds to make Necessary Adjustments to the Distribution of Unallocated Interest Income. City Manager/Finance Director. Introduction July 22, 2024 Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-152 from Finance Director as backup.

- f. Ordinance 24-33, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Capital Budget by Appropriating an Additional \$73,300 from the Water Capital Asset Repair and Maintenance Allowance (CARMA) Fund for the Paintbrush Booster Pump Station Project. City Manager/City Engineer. Introduction July 22, 2024. Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-148 from City Engineer as backup.

- g. Ordinance 24-34, An Ordinance of the City Council of Homer, Alaska, Amending the FY25 Capital Budget by Appropriating \$16,000 from the General Fund Capital Asset Repair and Maintenance Allowance (CARMA) Fund to Convert the Existing Fuel Boiler at the Homer Education and Recreation Complex (HERC) to Natural Gas. City Manager/Public Works Director. Introduction July 22, 2024 Public Hearing and Second Reading August 12, 2024.

Memorandum CC-24-149 from Public Works Director as backup.

- h. Resolution 24-078, A Resolution of the City Council of Homer, Alaska, Supporting the City of Kenai Joint Resolution 2024-001 and The City of Kenai's Small Community Air Service Development Grant Proposal to Support Incentives Aimed at Direct Air Service from the Kenai Municipal Airport to Seattle/Tacoma and the Lower 48. City Manager.
- i. Resolution 24-079, A Resolution of the City Council of Homer, Alaska, Providing Comments to the Alaska State Legislature Regarding the Impact of Tax Exemptions on Municipalities. Aderhold.
- j. Resolution 24-080, A Resolution of the Homer City Council Approving the City Manager Contract with Melissa Jacobsen and Authorizing the Mayor to Execute the Appropriate Documents. Mayor/City Council.

Memorandum CC-24-152 from HR Director as backup.

- k. Resolution 24-081, A Resolution of the City Council of Homer, Alaska Amending Task Order 24-03 to HDR for Homer Harbor Expansion General Investigation Work In Kind Engineering Support Services to Additionally Include United States Army Corps of Engineers Requested

Bathymetric Mapping and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Port Director.

Memorandum CC-24-151 from Port Director as backup.

Council member Aderhold pulled item i and moved to Resolutions, Item b.

ADOPTED as amended.

VISITORS

- a. Harbor Expansion Quarterly Update Presentation & Report - Jenny Carroll, Special Projects & Communications Coordinator and Bryan Hawkins, Port Director

Presentation and brief discussion was conducted by Special Projects and Communications Coordinator Carroll and Port Director Hawkins. Ronny McPherson with HDR provided additional information on technical details.

ANNOUNCEMENTS / PRESENTATIONS / REPORTS (5 Minute limit per report)

- a. Committee of the Whole Report

Councilmember Lord reported.

- b. Mayor's Report

Mayor Castner reported he will be visiting Kodiak to attend a 60th anniversary of the Tustemena. He will be returning the following day; attending the Planning Commission meeting last Wednesday and did not realize that the previous development next to Jack Gist Park that had 14 units has only one meter which is the policy of the city and should consider changing policy to allow multiple meters.

- c. Planning Commission Report

- ci Parks, Art, Recreation & Culture Advisory Commission

Robert Archibald, Commissioner provided a report on the Commission's June meeting noting that they discussed the CIP, strategic plan, Karen Hornaday Park Master Plan, Donation of a Mural which was postponed until a sketch or the conceptual art was received.

- d. ADA Advisory Board Report

- i. ADA Advisory Board Report for July 11, 2024

Councilmember Venuti reviewed the written report included in the packet.

- e. Borough Report – Brent Johnson

Mr. Johnson reported that the Assembly last met on July 9th will meet again here in Homer on August 6th and reported that the resolution regarding bed taxes was postponed to the fall, creation

of a possible working group on bed taxes, Kachemak Selo building school funding moving forward, hospital bonding will be before them on August 6th and responded that the Borough to his knowledge is using online but still with the paper.

Mayor Castner offered a comment regarding Anchorage noticing requirements and options.

e. Champions Report

i. Finance – has not met since the last time.

ii. Harbor

Councilmember Lord reported meeting on Friday at the Harbor with the Port Director and the civil division of the USACE regarding overview of the facility.

iii. Recreation – has not met since the last time.

PUBLIC HEARING(S)

ORDINANCE(S)

CITY MANAGER'S REPORT

a. City Manager's Report

City Manager Jacobsen noted her report in the packet and drew the Council's attention to the Budget Schedule.

b. Monthly Expenditure Report Actuals through June 2024

PENDING BUSINESS

- a. Ordinance 24-30, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Appropriating \$900,000 from the Gas Line Fund for a Multi-Use Community Recreation Center Project. Mayor. Introduction June 10, 2024 Public Hearing and Second Reading June 17, 2024. Postponed to July 22, 2024.

Public Comment Received

ADOPTED as AMENDED.

NEW BUSINESS

- a. Memorandum CC-24-150 from Councilmembers Lord and Aderhold re: Accessible/Disabled Parking on the Homer Spit.

ADOPTED recommendations as presented.

RESOLUTIONS

- a. Resolution 24-077, A Resolution of the City Council of Homer, Alaska, Supporting a Partnership Between the City, University of Alaska and the Kachemak Bay National Estuarine Research Reserve to Submit a Grant Application to the National Oceanic and Atmospheric Administration for Funding to Acquire and Protect Lands Within the Bridge Creek Watershed Protection District. Aderhold.

Memorandum CC-24-144 from Community Development Director as backup.

ADOPTED with discussion.

- b. Resolution 24-079, A Resolution of the City Council of Homer, Alaska, Providing Comments to the Alaska State Legislature Regarding the Impact of Tax Exemptions on Municipalities. Aderhold.

POSTPONED to the August 12, 2024 meeting.

COMMENTS OF THE AUDIENCE

There was one who commented.

COMMENTS OF THE CITY ATTORNEY

City Attorney Gatti had no comments.

COMMENTS OF THE CITY CLERK

City Clerk Krause announced the vacancies on the advisory bodies and upcoming candidacy filing period.

COMMENTS OF THE CITY MANAGER

City Manager Jacobsen commented on looking forward working with Council and sitting at the table with them. She wished Mayor Castner a Happy Birthday.

COMMENTS OF THE MAYOR

Mayor reported the General Consul visit at September 9th meeting and was really looking forward to sending a delegation to Teshio in 2025.

COMMENTS OF THE CITY COUNCIL

Councilmember Hansen had no comments.

Councilmember Erickson Expressed appreciation and her thanks for the City Manager of Kenai attending the meeting and providing comments on the Joint Resolution regarding Air Service to the Seattle/Tacoma; recalled service decades ago between Anchorage and Homer and the Lower 48, Jack Gist Park Improvements, and soon to be installed restrooms. She stated that they are all big wins. Ms. Erickson referred to the big trucks travelling the roads and being very conscientious on the noise their vehicles make traveling up and down Baycrest.

Councilmember Davis commented on the requirement for only one meter and related his personal experience when establishing his business on Main Street.

Councilmember Aderhold commented on looking forward to working with Melissa in her new position and reported that the new information being released by the State that there is a downward trend in population with the exception of the Kenai Peninsula and the Matsu Valley and all the musically related events that are such fun.

Councilmember Venuti expressed her appreciation for the Mayor attending the Tustemena anniversary, she then thanked the IT staff for the quick handling of the issues regarding the cybersecurity problems. She then reminded the Council regarding the Assembly meeting on August 6th, expressed comments on hiring locally shows astuteness, and to look to our current staff for upward promotion.

Councilmember Lord commented on musical performance of the Addams Family was awesome, Spit Tunes was wonderful, announced this weekend is Soldotna Progress Days and 4H will be having a show and auction. She reported her youngest daughter has become enamored with Japan and the work her oldest daughter did not the upcoming event this weekend.

Council sang Happy Birthday to the Mayor

Mayor Castner announced that there will be an executive session on Cybersecurity on August 12th

ADJOURNMENT

Next Regular Meeting is Monday, August 12, 2024 at 6:00 p.m., Committee of the Whole at 5:00 p.m. An Executive Session at 4:00 p.m. A Joint Worksession with the ADA Advisory Board is scheduled for Monday, August 19, 2024 at 5:00 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.