



City of Homer

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Memorandum

Agenda Changes/Supplemental Packet

TO: MAYOR CASTNER AND CITY COUNCIL
FROM: RENEE KRAUSE, MMC, CITY CLERK
DATE: SEPTEMBER 23, 2024
SUBJECT: SUPPLEMENTAL

REGULAR MEETING AGENDA

CONSENT AGENDA

- d. Ordinance 24-45, An Ordinance of the City Council of Homer, Alaska, Amending the 2025 Operating Budget by Appropriating Funds in the Amount of \$25,000 from the Port Reserves Fund for the Purpose of the Deep Water Dock North Mooring Dolphin Repair Project. City Manager/Port Director. Introduction September 23, 2024 Public Hearing and Second Reading October 14, 2024.

Ordinance 24-45(S) Ordinance 24-45, An Ordinance of the City Council of Homer, Alaska, Amending the 2025 Operating Budget by Appropriating Funds in the Amount of \$25,000 from the Port Reserves Fund for the Purpose of the Deep Water Dock North Mooring Dolphin Repair Project. City Manager/Port Director.

Financial Supplement

- f. Ordinance 24-47, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Appropriating an Additional \$15,000 from the Public Works Capital Asset Repair and Maintenance Allowance (CARMA) Fund to the Airport Terminal Sidewalk Replacement Project. City Manager/City Engineer.

CORRECTED Memorandum CC-24-196 from City Engineer as backup.

PENDING BUSINESS

- a. Ordinance 24-31(S), An Ordinance of the Homer City Council Adopting the 2024 Homer Transportation Plan, Amending the Homer Comprehensive Plan to Include the Transportation Plan and Recommending Adoption by the Kenai Peninsula Borough. City Manager.

Memorandum CC-24-200 from ADA Advisory Board as backup.

Memorandum CC-24-201 from Parks, Art, Recreation & Culture Advisory Commission as backup.

CITY OF HOMER
HOMER, ALASKA

City Manager/
Port Director

ORDINANCE 24-45(S)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE FY25 CAPITAL BUDGET BY APPROPRIATING
\$25,000 FROM THE PORT RESERVES FUND FOR THE PURPOSE OF
THE DEEP WATER DOCK NORTH DOLPHIN REPAIR.

WHEREAS, The north dolphin of the Deep Water Dock (DWD) has sustained damage and
the weld on one of the dolphin pilings has failed; and

WHEREAS, The Deep Water Dock, with its mooring dolphins, is designed to
accommodate vessels up to 800 foot long and the north dolphin is a crucial structural element
to that purpose; and

WHEREAS, Due to the nature of this event, allocation from the Port Reserves fund is
necessary for amending the FY25 port operational budget to fund this needed repair.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1: The **Homer City Council hereby amends the** FY25 Operating **Capital** budget
is hereby amended by **appropriating** \$25,000 from the Port Reserve Fund for the purpose of
the deep water dock north dolphin repair, as follows:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
456-0380	DWD dolphin repair	\$ 25,000

Section 2: This is a budget amendment ordinance, is not permanent in nature, and shall
not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ____ day of October, 2024.

CITY OF HOMER

KEN CASTNER, MAYOR

42 ATTEST:

43

44

45 _____
RENEE KRAUSE, MMC, CITY CLERK

46

47 YES:

48 NO:

49 ABSTAIN:

50 ABSENT:

51

52 First Reading:

53 Public Hearing:

54 Second Reading:

55 Effective Date:

CITY OF HOMER FINANCIAL SUPPLEMENT

PROJECT NAME	Deep Water Dock North Dolphin Repair	DATE	09/23/2024
DEPARTMENT	Port and Harbor	SPONSOR	City Manager/Port Director
REQUESTED AMOUNT	\$ 25,000		

DESCRIPTION	The north dolphin of the Deep Water Dock has sustained damage and the weld on one of the dolphin pilings has failed. The Deep Water Dock, with its mooring dolphins, is designed to accommodate vessels up to 800 foot long and the north dolphin is a crucial structural element to that purpose. Due to the nature of this event, allocation from the Port Reserves fund is necessary to fund this needed repair.
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	100%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	0%	0%	0%

FUNDING SOURCE 1: PORT RESERVES	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance \$ 1,477,303	Current Balance _____	Current Balance _____
Encumbered \$ 596,843	Encumbered _____	Encumbered _____
Requested Amount \$ 25,000	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda \$ 15,000	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance \$ 840,460	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



MEMORANDUM

Ordinance 24-47, An Ordinance of the City Council of Homer, Alaska, Amending the FY24 Capital Budget by Appropriating an Additional \$15,000 from the Public Works Capital Asset Repair and Maintenance Allowance (CARMA) Fund to the Airport Terminal Sidewalk Replacement Project. City Manager/City Engineer.

Item Type: Backup Memorandum
Prepared For: City Council
Date: September 18, 2024
From: Leon Galbraith, P.E., City Engineer
Through: Melissa Jacobsen, City Manager

- I. **Issue:** The purpose of this Memorandum is to recommend appropriating \$15,000 from the CARMA funds to be applied to the construction funding for the replacement of the sidewalk at the Homer Airport Terminal so a change order can be issued to include replacing the failing pavement in the forklift loading area with a concrete slab.
- II. **Background:** The FY24 Capital Budget includes \$76,175 from the General CARMA Fund to replace the sidewalk at the Homer Airport Terminal, and an additional \$98,714.98 was appropriated in Ordinance 24-12. The replacement sidewalk will have heat piping to keep it ice free and properly constructed ADA handicap ramps.

This additional pavement replacement work is necessary now as the contractor has proposed a price to do the work while he is on site finishing the sidewalk replacement project. It will be much more cost efficient to add this additional work through a change order to the project now than to try and contract it out at a later date.

The cost for the additional repairs is \$11,125 and this request includes an additional \$3,875 for a small contingency.

- III. **Recommendation:** That the City Council appropriate the \$15,000 CARMA funds to the Airport Terminal Sidewalk Replacement Project.



MEMORANDUM

Ordinance 24-31(S), An Ordinance of the Homer City Council Adopting the 2024 Homer Transportation Plan, Amending the Homer Comprehensive Plan to include the Transportation Plan and Recommending Adoption by the Kenai Peninsula Borough.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and City Council
Date: September 23, 2024
From: Americans with Disabilities (ADA) Advisory Board
Through: Melissa Jacobsen, City Manager

The ADA Advisory Board reviewed the Transportation Plan at their special meeting on September 12, 2024 and supported by consensus the recommendation to Council that once the plan is adopted the recommendations outlined in the plan should be addressed by an advisory body to make sure they are completed as outlined in the plan.

An excerpt of the unapproved minutes has been provided below:

*Excerpt of Unapproved Meeting Minutes
September 12, 2024
Special Meeting*

NEW BUSINESS

A. *Transportation Plan – Review and Comment*

Memorandum ADAB-24-021 from Community Development Director as backup.

Chair Thorsrud introduced the topic and deferred to ADA Coordinator Krause.

Ms. Krause reviewed the memorandum in the packet and requested input from the Board on recommendations to City Council. She facilitated discussion on the following:

- *Additional time to fully review the document*
- *A few language choices that could be amended*
- *There are many next steps or items to be developed but no direction as to how or who is to make sure those are done such as staff, department*
- *Preferred that Council create a task force to oversee that those items are developed.*
 - *Develop a traffic calming program.*
 - *Develop a Complete Streets – All Ages Policy*

- *Wayfinding should be included in these.*



MEMORANDUM

Ordinance 24-31(S), An Ordinance of the Homer City Council Adopting the 2024 Homer Transportation Plan, Amending the Homer Comprehensive Plan to include the Transportation Plan and Recommending Adoption by the Kenai Peninsula Borough.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and City Council
Date: September 23, 2024
From: Parks Art Recreation & Culture Advisory Commission
Through: Melissa Jacobsen, City Manager

The Parks, Art Recreation & Culture Advisory Commission reviewed the Transportation Plan at their regular meeting on September 19, 2024. Staff facilitated discussion on the following:

- Beluga Lake was misidentified as Lampert Lake
- Lampert Loop was the descriptive used in the document to describe the Lampert Lane and Lambert Lane area
- Recommending roads to be constructed
- Lots of follow-up work is recommended such as a parking study, Identify a priority pedestrian network and develop a plan to build these connections, developing a complete streets policy, etc.
- Concerns expressed regarding adoption of the plan and then it sits on a shelf, and the follow-up work is not addressed.
- Making sure the Comprehensive Plan reflects the transportation plan regarding continuity

MOVED THAT THE COMMISSION RECOMMENDS CITY COUNCIL POSTPONE ADOPTION OF THE TRANSPORTATION PLAN UNTIL THE COMPREHENSIVE PLAN IS COMPLETED AND FURTHER RECOMMENDS INCORPORATING THE COMPREHENSIVE PLAN LANGUAGE INTO THE TRANSPORTATION PLAN

An excerpt of the unapproved minutes has been provided below:

Excerpt of Unapproved Meeting Minutes
September 19, 2024
Regular Meeting

NEW BUSINESS

A. *Transportation Plan – Review and Recommendation*

Memorandum from Community Development Director as backup.

Chair Lewis introduced the topic and deferred to Recreation Manager Illg.

Recreation Manager Illg reviewed the memorandum in the packet and requested input from the Commission. He facilitated discussion on the following:

- Additional time to fully review the document was requested since the Commission has not seen it from over a year earlier and it would prudent to do so.*
- There are many next steps or items to be developed but no direction as to how or who is to make sure those are done such as staff, department and then the plan would sit on a shelf.*
- The development of the Comprehensive Plan has a transportation element and Council should not adopt the transportation plan until Comprehensive Plan has been drafted to make sure there is continuity.*
- Implementation of the recommendations*
- Building new streets*
- Growth scenarios*
- Recommending that the Comp Plan be developed then review the Transportation Plan and address any changes then adopt that plan.*