

City Council

Monday, October 22, 2018

Worksession 4:00 p.m.
Committee of the Whole 5:00 p.m.
Regular Meeting 6:00 p.m.



City Hall Cowles Council Chambers
491 E. Pioneer Avenue
Homer, Alaska

October-November 2018

Monday 22nd:	City Council Worksession 4:00 p.m. Committee of the Whole 5:00 p.m. Regular Meeting 6:00 p.m.
Tuesday 23rd:	HERC Task Force Regular Meeting 3:00 p.m.
Wednesday 24th:	Port and Harbor Advisory Commission Regular Meeting 5:00 p.m.
Thursday 25th:	Parks Art Recreation and Culture Advisory Commission Park Walk Through 4:00 p.m. Regular Meeting 5:30 p.m.
Tuesday 30th:	HERC Task Force Worksession 3:00 p.m.
Monday 5th:	City Council Special Meeting 4:00 p.m.

Regular Meeting Schedule

City Council 2nd and 4th Mondays 6:00 p.m.
Library Advisory Board 1st Tuesday 5:30 p.m. except January, April, August, November
Economic Development Advisory Commission 2nd Tuesday 6:00 p.m.
Parks Art Recreation and Culture Advisory Commission 3rd Thursday 5:30 p.m. except July, December, January
Planning Commission 1st and 3rd Wednesday 6:30 p.m.
Port and Harbor Advisory Commission 4th Wednesday 5:00 p.m. (May-August 6:00 p.m.)

MAYOR AND CITY COUNCILMEMBERS AND TERMS

KEN CASTNER, MAYOR – 20
SHELLY ERICKSON, COUNCILMEMBER – 19
TOM STROOZAS, COUNCILMEMBER – 19
RACHEL LORD, COUNCILMEMBER – 20
CAROLINE VENUTI, COUNCILMEMBER – 20
DONNA ADERHOLD, COUNCILMEMBER – 21
HEATH SMITH, COUNCILMEMBER – 21

<http://cityofhomer-ak.gov/cityclerk> for home page access, Clerk's email address is: clerk@ci.homer.ak.us
Clerk's office phone number: direct line 235-3130

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



WORKSESSION
4:00 P.M. MONDAY
OCTOBER 22, 2018
COWLES COUNCIL CHAMBERS

MAYOR KEN CASTNER
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
COUNCIL MEMBER CAROLINE VENUTI
COUNCIL MEMBER RACHEL LORD
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK MELISSA JACOBSEN

WORKSESSION AGENDA

- 1. CALL TO ORDER, 4:00 P.M.**
- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)
- 3. COMPREHENSIVE PLAN** Separate Packet Attachment
- 4. COMMENTS OF THE AUDIENCE**
- 5. ADJOURNMENT NO LATER THAN 4:50 P.M.**
Next Regular Meeting is Monday, November 26, 2018 at 6:00 p.m., Worksession at 4:00 p.m. Committee of the Whole at 5:00 p.m. and a Special Meeting November 5, 2018 at 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
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COMMITTEE OF THE WHOLE
5:00 P.M. MONDAY
OCTOBER 22, 2018
COWLES COUNCIL CHAMBERS

MAYOR KEN CASTNER
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
COUNCIL MEMBER CAROLINE VENUTI
COUNCIL MEMBER RACHEL LORD
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK MELISSA JACOBSEN

COMMITTEE OF THE WHOLE AGENDA

- 1. CALL TO ORDER, 5:00 P.M.**
- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)
- 3. USI (FKA WELLS FARGO) EMPLOYEE BENEFITS UPDATE** Page 9
- 4. EMPLOYEE COMMITTEE REPORT**
- 5. CITY MANAGER ANNUAL REVIEW AND CONTRACT PROCESS**
- 6. 2019 BUDGET**
- 7. CONSENT AGENDA**
- 8. REGULAR MEETING AGENDA**
- 9. COMMENTS OF THE AUDIENCE**
- 10. ADJOURNMENT NO LATER THAN 5:50 P.M.**
Next Regular Meeting is Monday, November 26, 2018 at 6:00 p.m., Worksession at 4:00 p.m. Committee of the Whole at 5:00 p.m. and a Special Meeting November 5, 2018 at 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.



GROUP BENEFITS PROPOSAL
City of Homer

10/16/2018



www.usi.com

Executive summary

January 1, 2019

USI Insurance is pleased to present City of Homer with its renewal calculation and next steps for the upcoming renewal year. The following exhibits will outline our cost projections and possible strategies to review and consider.

Medical

Premera initially asked for a 12% increase. Negotiated medical renewal 5.2% adding dental coverage with Premera.

Dental

Sun life offered a rate pass in 2019. Premera's dental is 9.9% higher but annual maximum and ortho benefits are enhanced.

Vision

Sun life is asking for a 5.01% increase on the vision. We asked VSP to quote vision and are showing their offers.

Basic Life and AD&D

Original increase from Prudential was 25%. We negotiated the increase down to 8.82%. Voluntary rates will remain the same. All rates are guaranteed for 2 years.

Total cost summary

January 1, 2019

Coverage	Current cost	Renewal with Premera Dental	%	Renewal without Premera Dental	%
Medical	\$1,596,587	\$1,675,526	4.9%	\$1,692,451	6.0%
Dental	\$83,905	\$92,180	9.9%	\$83,905	0.0%
Vision	\$15,782	\$16,573	5.0%	\$16,573	5.0%
Basic life and AD&D	\$12,093	\$13,158	8.8%	\$13,158	8.8%
Annual total - All premiums	\$1,708,368	\$1,797,437		\$1,806,087	
\$ Change over current	N/A	\$89,069		\$97,719	
% Change over current	N/A	5.2%		5.7%	

Notes:

Negotiated renewal rates without dental estimated by USI and subject to carrier confirmation.

Final rates are subject to actual enrollment, plan design(s) selected and underwriting approval.

This exhibit is intended as a brief comparison of benefits and does not include all benefits, exclusions or limitations. Please refer to SPD or proposal for full details.

Medical cost summary

1/1/19-12/31/19

	Premiera Heritage		Option 1
	Census	Out-of-Network	
Plan type		PPO	Same
Deductible		\$1,500 individual \$3,000 family	Same
Member's Coinsurance		20% Preferred 40% Participating	Same
Out-of-pocket maximum		\$4,000 individual \$8,000 family	Same
Office visit copayments		Preferred \$25 First 6 visits Participating 40%	Same
Inpatient hospital admit		20% Preferred 40% Participating	Same
Emergency Room		\$100 copay then 20% after deductible	Same
Prescription drug copayments		Retail: \$15/\$30/\$50/30% Mail order: \$37.50/\$75/\$50/30%	Same
Monthly rates		Current	Negotiated renewal with dental
Employee	27	\$852.64	\$894.81
Employee+ Spouse	10	\$1,756.48	\$1,843.33
Employee +Child(ren)	13	\$1,577.42	\$1,655.41
Family	29	\$2,481.24	\$2,603.92
Monthly premium	79	\$133,048.89	\$139,627.18
Annual premium		\$1,596,587	\$1,675,526
% Change over current		N/A	4.94%
			\$903.85
			\$1,861.95
			\$1,672.13
			\$2,630.22
			\$141,037.56
			\$1,692,451
			6.00%

Notes:

Census data provided by carrier.

Negotiated renewal rates without dental estimated by USI and subject to carrier confirmation

Final rates are subject to actual enrollment, plan design(s) selected and underwriting approval.

This exhibit is intended as a brief comparison of benefits and does not include all benefits, exclusions or limitations. Please refer to SPD or proposal for full details.

Dental PPO benefit summary

1/1/19-12/31/19

General plan information	Sun Life Financial			Premiera	
	PPO	Non-PPO	PPO	PPO	Non-PPO
Annual deductible					
Individual	\$50	\$50	\$50	\$50	\$50
Family	\$150	\$150	\$150	\$150	\$150
Waived for preventive	Yes	Yes	Yes	Yes	Yes
Annual plan maximum	\$1,250	\$1,250	\$1,500*	\$1,500*	\$1,500*
Lifetime orthodontia plan maximum	\$1,000	\$1,000	\$1,500	\$1,500	\$1,500
Covered services					
Diagnostic and preventive services	100%	100%	100%	100%	100%
Basic services	80%	80%	80%	80%	80%
Major services	50%	50%	50%	50%	50%
Orthodontia					
Dependent Children					
Adults	50% to Maximum Not Covered	50% to Maximum Not Covered	\$1,500	\$1,500	\$1,500
			\$1,500	\$1,500	\$1,500
Cost Comparison					
	Census	Current	Renewal	Option 1	
Rating tier					
Employee	26	\$37.12	\$37.12	\$42.11	
Employee + Spouse	12	\$73.86	\$73.86	\$90.34	
Employee + Child(ren)	11	\$101.88	\$101.88	\$104.08	
Family	29	\$138.62	\$138.62	\$150.27	
Monthly premium	78	\$6,992.10	\$6,992.10	\$7,681.65	
Annual premium		\$83,905	\$83,905	\$92,180	
\$ Change over current		N/A	\$0	\$8,275	
% Change over current		N/A	0.00%	9.86%	
Rate Guarantee					

Notes:

Census data provided by carrier.

Final rates are subject to actual enrollment, plan design(s) selected and underwriting approval.

* Annual maximum applies to basic and major services only.

This exhibit is intended as a brief comparison of benefits and does not include all benefits, exclusions or limitations. Please refer to SPD or proposal for full details.

Vision benefit summary
January 1, 2019

General plan information	Carrier		Sun Life Financial		VSP Signature Negotiated		VSP Choice Negotiated	
	Signature PPO	Non-PPO	Signature PPO	Non-PPO	Signature PPO	Non-PPO	Choice PPO	Non-PPO
Network	VSP Signature		VSP Signature		VSP Signature		VSP Choice	
Copay								
Examination	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10
Materials	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Benefit frequency								
Examination	12 months	Up to \$52	12 months	Up to \$50	12 months	Up to \$45	12 months	Up to \$45
Lenses-Single/Bi/Tri/Lenticular	12 months	Up to \$55/\$75/\$95/\$125	12 months	Up to \$50/\$75/\$100/\$125	12 months	Up to \$30/\$50/\$65/\$100	12 months	Up to \$70
Frames	24 months	Up to \$57	24 months	Up to \$70	24 months	Up to \$70	24 months	Up to \$70
Contacts-Elective/Necessary	12 months	Up to \$105/\$210	12 months	Up to \$105/\$210	12 months	Up to \$105/\$210	12 months	Up to \$105/\$210
Cost comparison	Census	Current	Renewal	VSP Signature		VSP Choice		
Rating tier								
Employee	27	\$7.56	\$7.94	\$10.72	\$8.17			
Employee + Spouse	9	\$15.12	\$15.88	\$17.15	\$13.07			
Employee + Child(ren)	15	\$16.62	\$17.45	\$17.51	\$13.34			
Family	30	\$24.19	\$25.40	\$28.23	\$21.51			
Monthly premium	81	\$1,315	\$1,381	\$1,553	\$1,184			
Annual premium		\$15,782	\$16,573	\$18,640	\$14,203			
\$ Change over current		N/A	\$790	\$2,858	-\$1,579			
% Change over current		N/A	5.01%	18.11%	-10.00%			
Rate guarantee			1 year	1 year	1 year			

Notes:

Census data provided by carrier.
VSP rating tiers are Employee, Employee+ 1, Employee+ children, Family.
Final rates are subject to actual enrollment, plan design(s) selected and underwriting approval.
This exhibit is intended as a brief comparison of benefits and does not include all benefits, exclusions or limitations. Please refer to SPD or proposal for full details.

Basic life and AD&D benefit summary

1/1/19-12/31/20

General plan information	Prudential/ Basic Life & AD&D
2-Year Rate Guarantee	
Eligibility requirement	All employees working 40 hours per week
Life and AD&D benefit amount	
Employee	1x Annual Earning up to \$100,000
Reduction of benefits schedule (Life and AD&D)	
Age 64 or younger	N/A
65 - 69	35%
70 - 74	50%
75 - 79	50%
80 - 84	50%
85 and older	50%
Waiver of premium	Included to age 65
Accelerated benefit	100%
Conversion	Included
Contributory/Non-Contributory	100% Employer Paid
Cost comparison	
	Current
	Negotiated Renewal
Volume	
Life rate per \$1,000	\$5,927,150
AD&D rate per \$1,000	\$0.151
Total rate per \$1,000	\$0.170
Dependent life (per dependent unit)	
Total monthly premium	\$1,007.62
Total annual premium	\$12,093
\$ Change over current	N/A
% Change over current	N/A
Rate guarantee	8.81%

Notes:

Final rates are subject to actual enrollment, plan design(s) selected and underwriting approval.
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Disclaimer

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CALL TO ORDER
PLEDGE OF ALLEGIANCE
AGENDA APPROVAL

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



REGULAR MEETING
6:00 P.M. MONDAY
OCTOBER 22, 2018
COWLES COUNCIL CHAMBERS

MAYOR KEN CASTNER
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
COUNCIL MEMBER CAROLINE VENUTI
COUNCIL MEMBER RACHEL LORD
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK MELISSA JACOBSEN

REGULAR MEETING AGENDA

Worksession 4:00 p.m. Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular Meeting Minutes of October 8, 2018. City Clerk. Recommend adoption. Page 33

- B. **Memorandum 18-110** from Mayor Re: Re-appointment of Robert Archibald to the Parks, Art, Recreation & Culture Advisory Commission. Page 45

- C. **Memorandum 18-111** from City Clerk Re: Liquor License renewals for Grog Shop, Rum Locker, Homer Liquor & Wine Co., Patel's, and Patel's #2. Recommend approval.
Page 49
- D. **Memorandum 18-112** from City Clerk Re: New Marijuana Cultivation License for 420 on Main Street. Recommend approval.
Page 53
- E. **Ordinance 18-45**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Project Drive Grant in the Amount of \$27,633 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager/Police Chief. Recommended dates Introduction October 22, 2018, Public Hearing and Second Reading November 26, 2018.
Page 61
- Memorandum 18-120 from Police Chief as backup
Page 63
- F. **Ordinance 18-46**, An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating an FY 2018 State Homeland Security Grant for Upgrading the City's Radio Communication System and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Recommended dates Introduction October 22, 2018, Public Hearing and Second Reading November 26, 2018.
Page 73
- Memorandum 18-122 from Police Chief as backup
Page 75
- G. **Ordinance 18-47**, An Ordinance of the City Council of Homer, Alaska, Adopting the 2018 Homer Comprehensive Plan and Recommending Adoption by the Kenai Peninsula Borough. City Manager. Recommended dates Introduction October 22, 2018, Public Hearing and Second Reading November 26, 2018.
Page 83
- Memorandum 18-115 from City Planner as backup
Page 87
- H. **Resolution 18-077**, A Resolution of the City Council of Homer, Alaska Amending the Homer Fee Schedule under Library fees, Public Works Fees, Renaming Camping Fees to Camping and Parks Fees and Amending Camping and Parks Fees. City Clerk. (Follows Budget Ordinance)
Page 89

I. **Resolution 18-078**, A Resolution of the City Council of Homer, Alaska Maintaining the Port of Homer Tariff No. 1 at the Current Rates. Tariff. City Clerk. (Follows Budget Ordinance) Page 97

J. **Resolution 18-081**, A Resolution of the City Council of Homer, Alaska, Awarding the Art Work Contract for the Fire Hall Improvements Project to Jeffery H. Dean, of Creative Fires Studio, Inc., of Homer, Alaska, in the Amount of \$6,976.80 and Authorizing the City Manager to Execute the Appropriate Documents. City Clerk. Recommend Approval.

Page 105

Memorandum 18-119 from Deputy City Clerk as backup

Page 121

K. **Resolution 18-084**, A Resolution of the City Council of Homer, Alaska, Awarding a New Five Year Short Term Lease to Alaska Scrap & Recycling, LLC., on a Portion of Lot 12, Homer Spit Subdivision No. 5, in the Amount of 1 Acre (43,560 sq. ft.) at an Annual Rate \$37,897.20 and Authorizing the City Manager to Execute the Appropriate Documents. City Manager.

Page 123

Memorandum 18-121 from Port and Harbor Advisory Commission as backup

Page 125

7. VISITORS

**8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS
(5 minute limit per report)**

A. Borough Report

B. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks Art Recreation and Culture Advisory Commission
5. Port and Harbor Advisory Commission

9. PUBLIC HEARING(S)

A. **Ordinance 18-41**, An Ordinance of the City Council of Homer, Alaska, Amending HCC 21.61.040(b) to Codify the City Council’s Role as the Local Regulatory Authority under AS 17.38 and Authorizing Council to Decide Whether to Protest Marijuana Establishment Applications filed with the State of Alaska for Sites Within the City of Homer. City Clerk. Introduction and Refer to Planning Commission September 10, 2018, Public Hearing and Second Reading, October 22, 2018. Page 137

B. **Ordinance 18-43**, An Ordinance of the City Council of Homer, Alaska Prohibiting Sellers from Providing Buyers with Single-Use Disposable Shopping Bags. Venuti. Introduction September 24, 2018, Public Hearing October 8 and 22, 2018 and Second Reading October 22, 2018. Page 143

~~**Ordinance 18-43(S)**, An Ordinance of the Homer City Council Prohibiting Sellers From Providing Buyers Single-Use Plastic Carry Out Bags. City Council of Homer, Alaska, Submitting A Ballot Question To The Voters At The October 1, 2019 Regular Municipal Election Inquiring Whether To Amend City Code To Prohibit Sellers From Providing Buyers Single-Use Plastic Carry Out Bags. Venuti. Page 147~~

10. ORDINANCE(S)

A. **Ordinance 18-44**, An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2019 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds. City Manager. Recommended dates Introduction October 22, 2018, Public Hearing November 26 and December 10, 2018 and Second Reading December 10, 2018. Page 155

Memorandum 18-114 from Mayor Re: Budget Review Process Page 157

B. **Emergency Ordinance 18-48** An Ordinance of the City Council of Homer, Alaska, Appropriating \$22,000 to Fund Emergency Seawall Repairs and Authorizing a Sole Source Contract with East Road Services to Perform the Repairs. City Manager/Public Works Director. Page 161

11. CITY MANAGER’S REPORT

A. City Manager’s Report Page 171

12. CITY ATTORNEY REPORT

13. COMMITTEE REPORT

- A. Americans with Disabilities Act Compliance Committee
- B. HERC Task Force

14. PENDING BUSINESS

- A. **Memorandum 18-108** from Councilmember Erickson Re: Council Approval of a Letter to the State of Alaska Requesting Disaster Declaration for Salmon Fishery in Upper Cook Inlet. Page 199

15. NEW BUSINESS

- A. **Memorandum 18-113**, from City Clerk Re: Selection/Appointment of Mayor Pro Tempore 2018/2019. Page 221

16. RESOLUTIONS

- A. **Resolution 18-079**, A Resolution of the City Council of Homer, Alaska, Designating Signatories of City Accounts and Superseding any Previous Resolutions so Designating. City Manager. Page 225
- B. **Resolution 18-080**, A Resolution of the City Council of Homer, Alaska, Approving a Memorandum of Agreement between the City of Homer and the Kenai Peninsula Borough Regarding a Regional Application to Assistance to Firefighters Grant Program and Authorizing the City Manager to Execute the Appropriate Documents. City Manager. Page 227
- C. **Resolution 18-082**, A Resolution of the City Council of Homer, Alaska, Amending the Homer City Council Operating Manual to Clarify the Duties and Obligations of the Mayor Pro Tempore. Aderhold. Page 235
- D. **Resolution 18-083**, A Resolution of the City Council of Homer, Alaska, Amending the Homer City Council Operating Manual under City Council Agenda and Meeting Conduct Guidelines to Delete Item 3, Mayoral Recognitions and Proclamations and Item 12. City Attorney Report, and Amend Item 8. Announcements/Presentations/Borough Reports Commission Reports to Include Committee Reports; and Updating Conflict of Interest and Code of Ethics Sections. Mayor. Page 237
- E. **Resolution 18-085**, A Resolution of the City Council of Homer, Alaska, Amending City of Homer Personnel Regulations, Chapter 3, Section 3.13 Part-Time Appointments, Section 3.14.1 Employment Of Relatives, Chapter 5, Section 5.1.2 Schedule Revisions, Chapter 6, Section 6.1.1 Part-Time Employees, Section 6.2 Leave With Pay, Section 6.8.1 Part-Time,

Section 6.91 Part-Time, Section 6.10.1 Part-Time, Section 6.11.1 Part-Time, Chapter 7, Section 7.2.1 Probationary Period, Chapter 8, Section 8.8.3 Step 3, Section 8.8.4 Step 4, Section 8.9.3 Political Activity. City Manager/Personnel Director. Page 239

Memorandum 18-116 from Personnel Director as backup Page 243

Memorandum 18-117 from Employee Committee as backup Page 251

F. **Resolution 18-086**, A Resolution of the City Council of Homer, Alaska, Authorizing the City to Apply for an Alaska Clean Water Actions 2019-2020 Grant Phase One of Aa Storm Water Master Plan in an Amount up to \$60,000 and Expressing its Commitment to Provide a Local 40% Match of Grant Funds. City Manager. Page 255

G. **Resolution 18-087**, A Resolution of the City Council of Homer, Alaska, Approving a New One-Year Contract with Premera Blue Cross, VSP, and Prudential. City Manager. Page 257

Memorandum 18-117 from Employee Committee as backup Page 251

17. COMMENTS OF THE AUDIENCE

18. COMMENTS OF THE CITY ATTORNEY

19. COMMENTS OF THE CITY CLERK

20. COMMENTS OF THE CITY MANAGER

21. COMMENTS OF THE MAYOR

22. COMMENTS OF THE CITY COUNCIL

23. ADJOURNMENT

Next Regular Meeting is Monday, November 26, 2018 at 6:00 p.m., Worksession at 4:00 p.m. Committee of the Whole at 5:00 p.m. and a Special Meeting November 5, 2018 at 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MAYORAL PROCLAMATIONS
AND RECOGNITIONS

PUBLIC COMMENTS
UPON MATTERS
ALREADY ON THE AGENDA

RECONSIDERATION

CONSENT AGENDA

Session 18-25 a Regular Meeting of the Homer City Council was called to order on October 8, 2018 at 6:00 p.m. by Mayor Pro Tempore Donna Aderhold at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: ADERHOLD, ERICKSON, LORD (telephonic), SMITH, VENUTI

ABSENT: MAYOR ZAK, COUNCILMEMBER STROOZAS (both excused)

STAFF: CITY MANAGER KOESTER
CITY CLERK JACOBSEN
LIBRARY DIRECTOR DIXON
IT MANAGER POOLOS

Council met for Committee of the Whole at 5:00 p.m. to discuss 2019 Budget, consent agenda, and regular meeting agenda in Homer City Hall Cowles Council Chambers.

Department Heads may be called upon from time to time to participate via teleconference.

AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 2.08.040.)

The following changes were made: **PUBLIC HEARING- Ordinance 18-43**, An Ordinance of the City Council of Homer, Alaska Prohibiting Sellers from Providing Buyers with Single-Use Disposable Shopping Bags. Venuti. Written public comment. **NEW BUSINESS - Resolution 18-076(S)**, A Resolution of the City Council of Homer, Alaska, Certifying the Results of the City of Homer Regular Election Held October 2, 2018 to Elect the Mayor and Two Councilmembers. City Clerk/Canvass Board.

Councilmember Erickson asked to pull Memorandum 18-108 under new business and move it to October 22nd.

Mayor Pro Tem Aderhold asked for a motion to approve the agenda as amended.

ERICKSON/VENUTI SO MOVED.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

MAYORAL PROCLAMATIONS AND RECOGNITIONS

- A. Mayoral Proclamation – National Hospice and Palliative Care Month, November 2018

Mayor Pro Tem Aderhold read and presented the proclamation to Jessica Golden, Executive Director of Hospice of Homer and Beth Graber, Board President. Ms. Golden thanked Council for the proclamation. She commented on upcoming events in November and services that Hospice of Homer provides in Homer and neighboring communities.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

RECONSIDERATION

CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Special Regular Meeting Minutes of September 24, 2018. City Clerk. Recommend adoption.
- B. **Memorandum 18-107** from City Clerk Re: Travel Authorization for Mayor and two Councilmembers to attend the Alaska Municipal League 68th Annual Local Government Conference in Anchorage, Alaska, November 12-16, 2018. Recommend approval.
- C. **Resolution 18-073**, A Resolution of the City Council of Homer, Alaska Approving and Accepting the Donation of Tuggeht Janju Tets (Homer Medicine Stick) by Argent Kvasnikoff of Ninilchik, Alaska, for the Municipal Art Collection to be Displayed at the Homer Public Library. City Clerk/Library Director. Recommend adoption.

Memorandum 18-110 from Deputy City Clerk as backup

City Clerk Jacobsen read the consent agenda.

VENUTI/ERICKSON MOVED TO ADOPT THE CONSENT AGENDA AS READ.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

VISITORS

A. Opioid Task Force (10 Minutes)

Stephanie Stillwell, Southern Kenai Peninsula Opioid Task Force Facilitator, thanked Council for the opportunity to present tonight.

Dr. Spencer updated the Council on the Exchange, the local syringe exchange program that has been operating for 2.5 years now. She commented about a news story about found syringes at the end of the spit, and said a project the Exchange has been thinking about is working with the city to install syringe disposal systems in place they'd likely be used, like the public bathrooms. They've been taking in a lot of syringes at the Exchange and that could be reduced by having safe places for people to dispose of them in places that can be accessed privately. She explained how the disposal systems work and that it would be a smart way to try to reduce syringes improperly disposed of in public places.

Ms. Stillwell talked about events that were held in September to recognize it as recovery month, which included opportunities to share stories of recovery and the Light the Night candle walk.

Christina McGee shared briefly how recovery has changed her life and what its meant for her. She has been able to turn her life around and make use of her experience in a positive manner, it's been empowering. If more people were in recovery it would create a stronger community for others. Becoming a member of the task force and having a role in positive changes has been very rewarding. With her background and life experience she has a unique outlook on certain issue in the community, and that's what she feels she brings to the table and why she's excited to be a part of everything.

ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS (10 minute limit per report)

A. Borough Report

B. Commissions/Board Reports:

1. Library Advisory Board

Mark Massion, Library Advisory Boardmember, congratulated the Councilmembers and incoming Mayor. He commented the board met and discussion library fee adjustments, service animals, and the Library Giving Tree. The LAB would like Council to consider the budget request for \$10,000 to purchase new books. He also commented regarding library events.

2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks Art Recreation and Culture Advisory Commission
5. Port and Harbor Advisory Commission

PUBLIC HEARING(S)

A. 2019 Budget

Mayor Pro Tem Aderhold opened the public hearing. There were no comments and the hearing was closed.

- B. Ordinance 18-42**, An Ordinance of the City Council of Homer, Alaska Amending the FY 2018 Operating and Capital Budgets to Provide for Necessary Mid-Year Adjustment by Appropriating and Transferring Funds from the General and Water Sewer Funds. City Manager/Finance Director. Introduction September 24, 2018, Public Hearing and Second Reading October 8, 2018.

Mayor Pro Tem Aderhold opened the public hearing. There were no comments and the hearing was closed.

Mayor Pro Tem Aderhold asked for a motion for the adoption of Ordinance 18-42 by reading of title only for second and final reading.

ERICKSON/VENUTI SO MOVED

Mayor Pro Tem Aderhold noted a revisor correction made on line 38 to correct the account number from 256-0379 Sewer Reserve to 156-0395 Public Works depreciation reserves.

Mayor Pro Tem Aderhold asked if there is a motion to amend the ordinance to add the Development of LED Light Conversion Specifications & Work Plan submitted by Councilmember Stroozas found on page 81 of the packet.

ERICKSON/VENUTI SO MOVED

There was brief discussion confirming this expenditure if for an audit and to develop a work plan to determine feasibility of converting city buildings to LED lighting.

VOTE (amendment): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

There was no further discussion on Ordinance 18-42 as amended.

VOTE (main motion as amended): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- C. **Ordinance 18-43**, An Ordinance of the City Council of Homer, Alaska Prohibiting Sellers from Providing Buyers with Single-Use Disposable Shopping Bags. Venuti. Introduction September 24, 2018, Public Hearing October 8 and 22, 2018 and Second Reading October 22, 2018.

Mayor Pro Tem Aderhold opened the public hearing.

Savannah Brinker commented in support of banning plastic bags. She understands the need to fight for our freedoms and to stand up to overly controlling government, but this isn't the issue to do that on. She commented about the negative impacts of plastics on the human body.

Henry Reiske, non-resident, commented in support of Ordinance 18-43 and noted he would not be able to vote on a ban if it goes to the ballot. He believes the awareness of the issues of plastic bags has grown and we aren't in the same situation as five years ago. He cited statistics on plastic bag usage and on recycling, and negative impacts of micro plastics.

Kate Finn, city resident, commented in support of banning plastic bags. She referenced the information she provided in the supplemental packet highlighting the negative impacts plastics have on the environment.

Tom Zitzmann, city resident, commented in support of banning plastic bags. He shared his experience camping in Gore Point and the amount of trash and plastics he saw was appalling. He encouraged reaching out to businesses that use plastic bags and developing a way to work to start this process voluntarily.

RJ Fish Nelson, commented in support of banning plastic bags. She handed out information that included negative issues about plastics bags and various garbage decomposition rates. She said she helps with the beach clean ups and commented the dog poop bags are also a

problem because people pick up the poop with the bags and leave them instead of throwing them away.

Katie Gavenus, commented in support of Ordinance 18-43. It's time to step to sustain water and lands and this is a tiny step but a step in the right direction. Other solutions haven't worked so far, and sometimes people need a little push to get moving in a positive direction.

Laura Rieske, non-resident, commented in support of Ordinance 18-43. She acknowledged that using plastic bags is a hard habit to break, because they are handy and always there. She's been to Gore Point and the amount of plastic and marine debris there is insane. We can't completely stop the use of plastic, but banning plastic bags is something we can control. Homer is in a better place now for this transition.

Sunrise Sjoberg, city resident, noted the expression acting locally and thinking globally relates to this issue. We are unique and our freedom is important to us, but our actions need to be guided by what's best for everyone. She briefly commented about negative impacts of micro plastic on marine life.

Bruce Hendrickson, city resident and local fisherman, commented in opposition of Ordinance 18-43. Banning plastic bags it tough on individuals who use them, and it's easy to recycle them at the dump. He appreciates what people have shared about the issues of plastic, but the ordinance is restricting.

There were no further public comments.

Councilmember Venuti commented she has received a lot of feedback from people on both sides of the issue that has been informative and enlightening. In the coming year she hopes council will look at unique ways to address at this and then put it to the voters next year. With good education, good PR, and innovative ideas it could be very successful.

Councilmember Smith commented he appreciates the good comments they've heard and supports the idea of putting it to the voters.

Councilmember Erickson commented her biggest hold up is that the people voted to overturn the last ban. She agrees the educational part is really important especially about recycling.

Councilmember Lord agreed the education component is important and appreciates the idea of including it on the ballot.

Mayor Pro Tem Aderhold commented there will be a second public hearing on Ordinance 18-43 on October 22nd and she will be interested in hearing what people think about a ballot measure and what it should look like.

ORDINANCE(S)

CITY MANAGER'S REPORT

A. City Manager's Report

There were no comments on the City Manager's report provided in the packet.

CITY ATTORNEY REPORT

COMMITTEE REPORT

A. Americans with Disabilities Act Compliance Committee

B. HERC Task Force

PENDING BUSINESS

- A. **Ordinance 18-37**, An Ordinance of the City Council of Homer, Alaska, Amending the 2018 Capital Budget by Appropriating up to \$48,590 from the Homer Accelerated Roads and Trails Program (HART) for Traffic Calming and Safety Improvements on Karen Hornaday Park Road. Stroozas. Introduction August 13, 2018, Public Hearing and Referred to PARCAC August 27, 2018, Second Reading October 8, 2018.

Memorandum 18-109 from Deputy City Planner as backup

SMITH/VENUTI MOVED TO ADOPT ORDINANCE 18-37 BY READING OF TITLE ONLY.

Councilmembers Erickson commented she's conflicted about adopting this ordinance because it really isn't fixing the problem, and isn't sure it's what PARCAC really wants.

Councilmember Venuti concurred.

Councilmember Lord acknowledged that this isn't what's in the master plan or a permanent solution, but it's a modification that can be replaced when there's a long term solution. It's a stop gap and is probably better than nothing because right now we don't have a budget for what's really needed.

Councilmember Smith commented his understanding of the sponsor's intention was to give PARCAC an ability to tackle the problem within a certain budget. It doesn't address the long term goals they have, but given the amount of money, PARCAC came back with

recommendations on how something could work. This is something that will help, the speed humps alone will make a difference. He'd rather do something than nothing.

VOTE: YES: VENUTI, SMITH, ADERHOLD, LORD, ERICKSON

Motion carried.

NEW BUSINESS

- A. **Memorandum 18-108** from Councilmember Erickson Re: Council Approval of a Letter to the State of Alaska Requesting Disaster Declaration for Salmon Fishery in Upper Cook Inlet.

Pulled and moved to October 22, 2018 under agenda approval.

- B. **Resolution 18-076**, A Resolution of the City Council of Homer, Alaska, Certifying the Results of the City of Homer Regular Election Held October 2, 2018 to Elect the Mayor and Two Councilmembers. City Clerk/Canvass Board.

Mayor Pro Tem Aderhold asked for a motion for the adoption of Resolution 18-076 by reading of title only.

ERICKSON/VENUTI SO MOVED

Mayor Pro Tem Aderhold asked for a motion to substitute Resolution 18-076(s) for 18-076.

ERICKSON/VENUTI SO MOVED

There was no discussion on the motion to substitute.

VOTE (substitution): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

There was no discussion on Resolution 18-076(S).

VOTE (main motion): NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

- C. Swearing in Newly Elected Mayor and Councilmembers

City Clerk Jacobsen administered the Oath of Office to newly elected Mayor Castner and Councilmembers Aderhold and Smith.

RESOLUTIONS

COMMENTS OF THE AUDIENCE

Katie Gavenus, city resident, commented regarding crosswalks in Homer. Last week saw a woman almost get hit by a car because there's no crosswalk across Lake Street. There are limited crosswalks close to high school, a heavily used area and also down on the spit. She works out on the spit in the summer and having the whole area switch to a pedestrian zone, rather than designated crosswalk areas, causes confusion and anxiety for everyone and unsafe conditions for pedestrians and drivers. It's an issue that affects us all in different ways. She encouraged Council to consider what could be done to improve the cross walk situation in Homer.

Wayne Aderhold, city resident, briefly shared some history on the founding fathers concern of turning over government to the people. He commented no one studies an issue like an elected body does, and people don't always know what should happen. He noted the example from a number of years ago when there was a ballot proposition for term limits in the Borough, the people overwhelmingly voted for it. In the same election, they overwhelmingly voted in a person who was termed out. He encouraged councilmembers not to downplay the value of the work they do.

Ken Castner, newly elected Mayor, thanked all the voters, thanked those who voted for him, and the people who came tonight to see him be sworn in. People are aware he promoted a unique position, as far as what he wouldn't do as Mayor. He plans to attend all the advisory bodies meetings and speak to them about what he'd like to do as Mayor and invite them to inform him of their goals for the next year. He invited Councilmembers to submit amendments before noon on meeting day to be included in the supplemental packet, it's a better way to deal with them and better for the public also. He looks forward to working together and he's hopeful we can get a lot of things accomplished over the next 20 meetings.

Tom Zitzmann thanked Councilmember Aderhold for her efforts running the meetings in the Mayor's absence. He thinks she's done a fantastic job.

COMMENTS OF THE CITY ATTORNEY

COMMENTS OF THE CITY CLERK

City Clerk Jacobsen had no comment.

COMMENTS OF THE CITY MANAGER

City Manager Koester congratulated Councilmembers Aderhold and Smith on their re-election, she looks forward to continuing working with them. She commended Councilmember Aderhold for her efforts serving as Mayor Pro Tem during Mayor Zak's absences. She welcomed Mayor Castner, she looks forward to working with him as he has a lot to offer the City.

COMMENTS OF THE MAYOR

COMMENTS OF THE CITY COUNCIL

Councilmember Lord thanked Council for allowing her to participate telephonically. She's in Seward for the Alaska Association of Harbormasters and Port Administrator's Annual Meeting. She's enjoyed meeting with Harbormasters, Port Staff, and vendors from around the state. She congratulated Councilmembers Aderhold and Smith, and she's looking forward to working with Mayor Castner.

Councilmember Erickson commented the Transportation Fair is coming up on October 13th and encouraged the public to attend and comment directly about concerns on our state roads. She appreciated the feedback about the crosswalks. She congratulated Councilmembers Aderhold and Smith on their re-election, and she's looking forward to working with Mayor Castner. She thinks this group is going to do some great things this next couple years. She gave a shout out to Mayor Zak, she really appreciated him and what a cheerleader he is for our city.

Councilmember Smith thanked the voters who came out, it's always great to see that participation, and thanked city staff for their work during the election. It will be great to work with Mayor Castner. He appreciated the recognition of Hospice and the importance of the service they provide. He thanked Christina McGee for sharing tonight and recognized how sharing her message of recovery and can advocate for people who are trying to become champions in that cause. He'll miss Mayor Zak, he has a golden heart and always tried hard to represent the city in the best way possible. He also has a mischievous mind that brought some good humor to the table.

Councilmember Venuti thanked the public for their comments this evening. She thinks it's time to pull back a little bit, work on education and awareness, and bring it back on the ballot next year. She noted Mayor Zak's letter in the packet and that she was thinking what a nice person he is. She's glad he's taking some time to take care his health. She appreciates his dedication to the city, and his wife Karen for supporting him. Lastly she offered condolences to Jane Swain, she missed seeing Jane who has worked the city elections for many years.

Mayor Pro Tem Aderhold thanked Mayor Zak for his time serving the city. He thanked Argent Kvasnikoff for his artwork donation, she can't wait to see it on display at the library. She

congratulated Homer Middle School for being a Blue Ribbon school, and also commented about the Transportation Fair happening this Saturday.

ADJOURN

There being no further business to come before the Council Mayor Pro Tem Aderhold adjourned the meeting at 8:03 p.m. The next Regular Meeting is Monday, October 22, at 6:00 p.m., Worksession at 4:00 p.m. Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MELISSA JACOBSEN, MMC, CITY CLERK

Approved: _____



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-110

TO: HOMER CITY COUNCIL
FROM: KEN CASTNER, MAYOR
DATE: OCTOBER 15, 2018
SUBJECT: RE-APPOINTMENT OF ROBERT ARCHIBALD TO THE PARKS, ART RECREATION
AND CULTURE ADVISORY COMMISSION

Robert Archibald is re-appointed to the Parks, Art, Recreation & Culture Advisory Commission for a three year term to expire in 2021.

RECOMMENDATION:

Confirm the re-appointment of Robert Archibald to the Parks, Art, Recreation & Culture Advisory Commission.

From: [Renee Krause](#)
To: [Melissa Jacobsen](#)
Subject: FW: Reappointment to Parks Arts Recreation & Culture Advisory Commission
Date: Monday, October 01, 2018 8:06:09 AM

*Renee Krause, CMC
Deputy City Clerk I*

From: Robert Archibald <robert.e.archibald@gmail.com>
Sent: Saturday, September 29, 2018 3:09 PM
To: Renee Krause <RKrause@ci.homer.ak.us>
Subject: Reappointment to Parks Arts Recreation & Culture Advisory Commission

To Mayor Bryan Zak
City of Homer,
491 East Pioneer Avenue
Homer, Ak. 99603

Greetings,

Please accept this letter as an official request to be reappointed to the Homer, Parks, Art, Recreation & Culture Advisory Commission.

Respectfully,

Robert Archibald
PO Box 2460
Homer, AK. 99603
907 235-8214



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-111

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

DATE: OCTOBER 15, 2018

SUBJECT: LIQUOR LICENSE RENEWALS GROG SHOP, RUM LOCKER, HOMER LIQUOR AND WIND COMPANY, PATEL'S, AND PATEL'S #2

We have been notified by the Alcohol Marijuana Control Office of liquor license renewals in the City of Homer for the following:

Lic. #	Doing Business As	License Type	Licensee	Premises Address
3176	Patel's	Package Store	MSA, Inc.	4470 Homer Spit Road
3472	Patel's #2	Package Store	MSA, Inc.	4287 Homer Spit Road #1
2531	Homer Liquor & Wine Company	Package Store - Seasonal	MSA, Inc.	4474 Homer Spit Road #4
4432	Rum Locker	Package Store	MSA, Inc.	276 Olsen Lane Ste. #3
479	The Grog Shop	Package Store	MSA, Inc.	369 E Pioneer Avenue

RECOMMENDATION: Voice non objection and approval for the liquor license renewals.

Fiscal Note: Revenues.



CITY OF HOMER POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM

DATE: October 15, 2018
TO: Rachel Tussey, Deputy City Clerk
FROM: Mark Robl, Chief of Police
SUBJECT: Liquor License Renewals for MSA,



The Homer Police Department has no objection to the retail liquor license renewals for the following businesses.

LIC.#	DOING BUSINESS AS	LICENSE TYPE	LICENSEE	PREMISES ADDRESS
3176	Patel's	Package Store	MSA, Inc.	4470 Homer Spit Road
3472	Patel's #2	Package Store	MSA, Inc.	4287 Homer Spit Road #1
2531	Homer Liquor & Wine Co.	Package Store/Seas	MSA, Inc.	4474 Homer Spit Road #4
4432	Rum Locker	Package Store	MSA, Inc.	276 Ohlsen Lane Ste. #3



City of Homer

www.cityofhomer-ak.gov

Police Department

4060 Heath Street

Homer, Alaska 99603

police@cityofhomer-ak.gov

(p) 907-235-3150

(f) 907-235-3151/ 907-226-3009

Memorandum

TO: Rachel Tussey, Deputy City Clerk
FROM: Ryan Browning, Lieutenant
DATE: October 9, 2018
SUBJECT: LIQUOR LICENSE RENEWAL APPLICATION FOR MSA, INC.

There is no objection to this renewal.

License #: 479
Doing Business as: The Grog Shop
License Type: Package Store
Licensee: MSA, INC.
Designated Licensee: Melvyn Strydom, Owner (907) 235-5101
Business Address: 369 E. Pioneer Ave., Homer AK 99603



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-112

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, MMC, CITY CLERK
DATE: OCTOBER 15, 2018
SUBJECT: NEW MARIJUANA STANDARD CULTIVATION LICENSE FOR 420 ON MAIN

We have been notified by the Alcohol Marijuana Control Office of a standard marijuana cultivation application in the City of Homer for the following:

Lic. #	Doing Business As	License Type	Licensee	Premises Address
16446	420 on Main	Standard Cultivation	420 on Main, LLC	3684 Main Street

Per Homer City Code 21.62.040 the City Planner has reviewed the site and operation and finds 420 on Main is in compliance with Homer City Zoning Codes and recommends approval of license 16446 for a marijuana standard cultivation with the following conditions:

1. Lighting. Outdoor lighting must comply with Level One lighting standards per HCC 21.59.030. "No outside lighting shall be installed so as to cause light trespass or glare", HCC 21.59.030 (c)
2. Signage. Signage must comply with HCC 21.60. As the proposed location supports multiple businesses, signs must be coordinated to fit within the total allowance for the site.
3. Permitting. The proposed addition will require gaining a zoning permit from the City of Homer per 21.70

RECOMMENDATION: Confirm the approval of the new standard marijuana cultivation license.

Fiscal Note: Revenues.



City of Homer

www.cityofhomer-ak.gov

Planning

491 East Pioneer Avenue
Homer, Alaska 99603

Planning@ci.homer.ak.us
(p) 907-235-3106
(f) 907-235-3118

October 2, 2018

State of Alaska
Alcohol and Marijuana Control Board
500 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov

RE: New License 16446, 420 On Main – Standard Marijuana Cultivation Facility

Ericka McConnell,

As part of the City of Homer's application review process, I am designated per Homer City Code (HCC) 21.62.040 to make recommendations on all proposed marijuana establishments within city limits. The proposed establishment is found in the Central Business District (CBD) and, as such, is a permitted use. According to adopted buffer zones (HCC 21.62.070), I find that the proposed location is not known to be encroaching into any area of exclusion.

After review of the site and application, I recommend approval with the following conditions.

1. Lighting. Outdoor lighting must comply with level one lighting standards per HCC 21.59.030. "No outside lighting shall be installed so as to cause light trespass or glare", HCC 21.59.030 (c).
2. Signage. Signage must comply with HCC 21.60. As the proposed location supports multiple businesses, signs must be coordinated to fit within the total allowance for the site.
3. Permitting. The proposed addition will require gaining a zoning permit from the City of Homer per HCC 21.70.

The Planning Office welcomes the opportunity to assist the applicant in meeting these requirements and is available to answer any questions.

Sincerely,

Rick Abboud, AICP
Homer City Planner



City of Homer

www.cityofhomer-ak.gov

Police Department

4060 Heath Street
Homer, Alaska 99603

police@cityofhomer-ak.gov

(p) 907-235-3150

(f) 907-235-3151/ 907-226-3009

Memorandum

TO: Rachel Tussey, Deputy City Clerk
FROM: Mark Robt, Police Chief
DATE: October 15, 2018
SUBJECT: New Marijuana Cultivation Facility License for 420 On Main

There is no objection to this Marijuana Cultivation Facility.

License #: 16446
Doing Business as: 420 on Main, LLC.
License Type: Standard Marijuana Cultivation Facility
Licensee: 420 on Main, LLC.
Designated Licensee: Robert Bornt
Service Location: 3684 Main Street, Homer, AK 99603
Mailing Address: 3685 Main Street, Apt. #1, Homer AK 99603

ORDINANCE REFERENCE SHEET
2018 ORDINANCE
ORDINANCE 18-45

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating a Project Drive Grant in the Amount of \$27,633 and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager/Police Chief

1. Council Regular Meeting October 22, 2018 Introduction

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/Police Chief

4 **ORDINANCE 18-45**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
7 ACCEPTING AND APPROPRIATING A GRANT FROM THE ALASKA
8 HIGHWAY SAFETY OFFICE IN THE AMOUNT OF \$27,633 FOR THE
9 HOMER POLICE DEPARTMENT PROJECT DRIVE AND
10 AUTHORIZING THE CITY MANAGER TO EXECUTE THE
11 APPROPRIATE DOCUMENTS.
12

13 WHEREAS, The City submitted a grant application for the Homer Police Department
14 Project Drive; and
15

16 WHEREAS, Homer Police Department started Project Drive in 2014 and used the grant
17 funds to purchase a utility vehicle and trailer, Fatal Vision Goggles that simulate various blood
18 alcohol level and either day or night conditions, and associated equipment; and
19

20 WHEREAS, This year the funds will be used to continue to conduct clinics at annual
21 events and in cooperation with local schools where students are given an opportunity to drive
22 the utility vehicle with a police officer while wearing Fatal Vision Goggles in an effort to educate
23 youth about the risks involved with driving under the influence; and
24

25 WHEREAS, The State awarded the grant in the amount of \$27,633, requiring a local
26 match of \$3,037 which was included in the 2018 budget.
27

28 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
29

30 Section 1. The Homer City Council hereby accepts and appropriates a Grant from the
31 Alaska Highway Safety Office in the amount of \$27,633 for Homer Police Department Project
32 Drive as follows:
33

34 Revenue:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
151-7003-4521	Alaska Highway Safety Office Grant	\$27,633

37

38 Section 2. The City Manager is authorized to execute the appropriate documents.
39

40 Section 3. This is a budget amendment ordinance, is temporary in nature, and shall
41 not be codified.
42

43 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this __ day of _____, 2018.

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CITY OF HOMER

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KEN CASTNER, MAYOR

51

52 ATTEST:

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54

55

56 MELISSA JACOBSEN, MMC, CITY CLERK

57

58

59 YES:

60 NO:

61 ABSTAIN:

62 ABSENT:

63

64 Introduction:

65 Public Hearing:

66 Second Reading:

67 Effective Date:

68

69

70 Reviewed and approved as to form:

71

72

73 Katie Koester, City Manager

Holly Wells, Attorney

74

75 Date: _____

Date: _____



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM 18-120

DATE: October 11, 2018
TO: Katie Koester, City Manager
FROM: Mark Robl, Chief of Police
SUBJECT: Project Drive Grant

The State has approved another grant in support of our Project Drive program for 2019 in the amount of \$27,633. I request we obtain council approval to accept this grant.

We started Project Drive in 2014. The goal of the project is to positively engage youth in our community with an emphasis on educating them about the risks involved with driving under the influence. Our target audience is children between 13 and 18 years of age. We conduct clinics at annual events and in cooperation with our local schools focusing on alcohol education and awareness. Students are given the opportunity to drive a utility vehicle with a police officer while wearing Fatal Vision Goggles which simulate various blood alcohol levels and either day or night conditions. The project has become very popular and we have had requests to deliver it in other communities. We typically comply with requests from other areas as long as the entire cost of doing so is paid by the grant.

Since beginning Project Drive, we have seen the annual average number of Minor Consuming Alcohol arrests decline 81%. The number of arrests for minor's operating a vehicle after consuming has declined 88%. During this same time frame we have seen our average annual number of DUI arrests drop 43.2%. Project Drive is working. It continues to be a very popular program in our community.



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of Transportation and
Public Facilities

Program Development
Alaska Highway Safety Office

3132 Channel Drive, Suite 200
P.O. Box 112500
Juneau, AK 99811-2500
Main: (907) 465-6994
(907) 465-6984

September 12, 2018

Lt. Ryan Browning
Homer Police Department
4060 Heath St
Homer, AK 99603

RE: Project Drive

Dear Lt. Browning,

Congratulations! Your Federal Fiscal Year (FFY) 2019 grant application titled Project Drive is approved in the amount of \$27,633.00. The attached agreement includes your project budget, required Sub-grantee match, project timeline, agreement conditions, and certification regarding federal lobbying. You must complete the information on the first page, and you and your agency's financial manager must sign the form. In addition, your grant project manager must sign both Section 3: Agreement Conditions and Section 4: Certification Regarding Federal Lobbying. Please bring the entire grant agreement document with original signatures to the **mandatory** "Pre-Activity" meeting noted below.

This letter and the attached grant agreement comprise the entire executed agreement for this grant. Any modifications to your initial proposal are reflected in this executed agreement. Any concerns regarding your executed agreement must be addressed and resolved prior to the expenditure of grant funds.

All applicable forms and documents related to your grant can be found online on the AHSO website at <http://www.dot.state.ak.us/stwdplng/hwysafety/forms.shtml>. The "Authorized to Proceed Date" for this agreement is October 1, 2018. The "Agreement Termination Date" is September 30, 2019. The only costs eligible for reimbursement under this agreement are those incurred within these dates.

Before receiving a Notice to Proceed (NTP) which will allow your agency to proceed with this agreement, your grant program manager and agency financial officer must participate the **mandatory** "Pre-Activity" meeting scheduled by the AHSO for Tuesday, September 25, 2018, from 1:30p – 3:30p. The Pre-Activity meeting will be held in Anchorage at the DOT&PF Central Region Headquarters building, located at 4111 Aviation Avenue, upstairs conference room. The AHSO representative assigned to this agreement is Miles Brookes and can be contacted at (907) 465-8532. If you cannot attend this mandatory meeting please contact me at (907) 465-8944.

Please note that this agreement is to be funded under the federal grant program that begins October 1, 2018. This grant is funded under Catalog of Federal Domestic Assistance (CFDA) Number 20.616, Section 405d, National Priority Safety Programs, FAIN#18X92045D0AK.

Funding of this agreement is dependent upon the availability of federal funds as appropriated and obligated by the US Department of Transportation for FFY 2019. Should any change in federal funding

"Keep Alaska Moving through service and infrastructure."

adversely affect the AHSO's ability to implement an approved agreement, the AHSO reserves the right to revise or terminate any approved grant in writing. The AHSO reserves the right to limit grant amounts at any time based on performance and/or available funding.

We look forward to working with you in FFY 2019 to improve highway traffic safety in Alaska.

Sincerely,

Tammy Kramer

Tammy Kramer
Administrator
Alaska Highway Safety Office

Attachment

Cc: Elizabeth Walton



**FFY 2019
HIGHWAY SAFETY
GRANT AGREEMENT**

State of Alaska
Department of Transportation & Public Facilities
Alaska Highway Safety Office (AHSO)
P.O. 112500; Suite #200
Juneau AK 99811-2500
Ph: 907-465-4070
Fax: 907-465-6984
www.dot.alaska.gov/ahso

Sub-grantee Agency Name and Address:		Grant Title:
City of Homer, Homer Police Department 4060 Heath Street Homer, Alaska 99603		Homer Project Drive
Project Manager: Lt. Ryan Browning		Grant Location: Alaska/Statewide
Non-Profit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Kenai Peninsula/Possible Other Alaska Locales
Grant Period:		
Begin: 10/01/2018	End: 09/30/2019	Effective Date: 10/01/2018

Other Federal or State Support (If using other Federal support on this project, it must be identified and explained):

COST CATEGORY	AHSO	MATCH	TOTAL
A. Personnel Services	\$ 12,288.00	\$ 1,332.00	\$ 13,320.00
B. In-State/Out of State(if applicable) Travel & Per Diem	\$ 13,500.00	\$ 1,500.00	\$ 15,000.00
C. Contractual Services			
D. Commodities			
E. Equipment	\$ 1,845.00	\$ 205.00	\$ 2,050.00
F. Indirect Costs			
Total	\$ 27,633.00	\$ 3,037.00	\$ 30,370.00

Acceptance of conditions: It is understood and agreed by the undersigned that any grant funds received from the AHSO are subject to all State and Federal government regulations. This project does or will constitute an official part of the Highway Safety Program of the State of Alaska, and will meet all requirements and administrative regulations of the National Highway Traffic Safety Administration and Federal Highway Administration. The undersigned also agree to perform those activities detailed in the attached proposal and will maintain records documenting expenditure of funds for the activities. Subject to the availability of Federal funding, reimbursement will be made upon submission of a reimbursement voucher following completion of monthly grant activities, including an update on grant performance measures. Final reimbursement claim will not be processed until all four Quarterly Reports, Equipment Record (if purchased), and Annual Evaluation Report are submitted to, and received by, the AHSO.

Sub-grantee Financial Manager:	Phone:
Title:	E-mail:
Signature: _____	Date: _____
Sub-grantee Authorizing Official:	Phone:
Title:	E-mail:
Signature: _____	Date: _____

AHSO ONLY:			
AHSO Administrator: Tammy Kramer	Grant #:		
	IRIS Program(AKSAS PJ):		
	IRIS Phase:	Fund/Program Area:	
Approved By: _____	Date: _____	Activity(Program Code):	Vendor #:

Section 1. Project Budget

	AHSO	Subgrantee Match	Total
A. Personnel Services – Payroll			
1.Overtime Wages and Benefits (Browning)	\$ 4,471.65	\$ 496.85	\$ 4,968.50
2.Overtime Wages and Benefits (Knott)	\$ 4,300.65	\$ 477.85	\$ 4,778.50
3.Overtime Wages and Benefits (Pitta)	\$ 3,215.70	\$ 357.30	\$ 3,573.00
Personnel Services Total:	\$ 12,288.00	\$ 1,332.00	\$ 13,320.00
B. In-State Travel & Per Diem			
1.In-State Travel and Per Diem to Events	\$ 13,500.00	\$ 1,500.00	\$ 15,000.00
In-State Travel/Out of State(if applicable) & Per Diem Total:	\$ 13,500.00	\$ 1,500.00	\$ 15,000.00
C. Contractual Services			
1.			
Contractual Services Total:			
D. Commodities			
1.			
Commodities Total:			
E. Equipment			
1.Safety Helmets for Class ATV	\$ 675.00	\$ 75.00	\$ 750.00
2.4 Street Tires for Class ATV	\$ 1,080.00	\$ 120.00	\$ 1,200.00
3.Towing Mirrors	\$ 90.00	\$ 10.00	\$ 100.00
Equipment Total:	\$ 1,845.00	\$ 205.00	\$ 2,050.00
G. Indirect Costs			
1.			
Indirect Costs Total:			
TOTAL PROJECT COSTS:	\$27,633.00	\$ 3,037.00	\$ 30,370.00

Section 2: Project Timeline

Project Timeline		1 st Quarter			2 nd Quarter			3 rd Quarter			4 th Quarter		
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
1	Safe Kids Fair	P							X				
		C											
2	Event at Homer High School	P							X				
		C											
3	Event at Homer Flex School	P							X				
		C											
4	Event in Vosnesenka	P										X	
		C											
5	Event at out of area school	P										X	
		C											
6		P											
		C											
7		P											
		C											
8		P											
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		C											
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		C											

P – Projected

C – Completed

ORDINANCE REFERENCE SHEET
2018 ORDINANCE
ORDINANCE 18-46

An Ordinance of the City Council of Homer, Alaska, Accepting and Appropriating an FY 2018 State Homeland Security Grant for Upgrading the City's Radio Communication System and Authorizing the City Manager to Execute the Appropriate Documents.

Sponsor: City Manager

1. Council Regular Meeting October 22, 2018 Introduction

**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 18-46

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA ACCEPTING AND APPROPRIATING AN FY 2018 STATE HOMELAND SECURITY PROGRAM GRANT FOR UPGRADING THE CITY'S RADIO COMMUNICATION SYSTEM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The City's entire radio communication system is aging and must be replaced soon to keep up with technological advances in order to support the City of Homer's ability to prevent, protect against, respond to and recover from all hazard events ; and

WHEREAS, Radio communication system upgrades is a project in the City of Homer Capital Improvement Plan 2019-2024; and

WHEREAS, The City is pleased to have been awarded \$160,726 from the Division of Homeland Security and Emergency Management (DHS&EM) to replace two repeaters and upgrade patrol vehicle mounted mobile radios and portable radios for the Homer Police Department.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby accepts and appropriates a 2018 State Homeland Security Program Grant to the City of Homer from the DHS&EM in the amount of \$160,726 for the purpose of upgrading the City's radio communication system as follows:

Revenue:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
151-7010-4521	State Homeland Security Grant Program	\$160,726

Expenditure:

<u>Account No.</u>	<u>Description</u>	<u>Amount</u>
151-7010-5901	Public Safety Radio System Repeater	\$44,770
151-7010-5901	HPD Mobile Radio Replacements	\$48,456
151-7010-5901	Portable Radio Replacements	\$67,500

Section 2. The City Manager is authorized to execute the appropriate documents.



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM 18-122

DATE: October 8, 2018
TO: Katie Koester, City Manager
FROM: Mark Robl, Chief of Police
SUBJECT: 2018 Homeland Security Grant

We have received another Homeland Security grant in the amount of \$160,726 for radio equipment. This grant will complete the upgrade of the police department's entire radio system with the exception of a few portable radios. It will also complete the replacement of all the central dispatch equipment for the police and fire departments. I request we obtain council approval to accept this grant and the authorization for a sole source purchase to ProComm Alaska.

ProComm Alaska has been doing our radio maintenance work for approximately 16 years. ProComm is the only full service Motorola dealer in the state and the Motorola equipment is the only equipment compatible for use with our system and the State of Alaska's Land Mobile Radio System, commonly referred to as ALMR. The police department utilizes ALMR on a daily basis. There is no other option for us to pursue when it comes to replacing our radio equipment. ProComm provides us 24/7 response services and is also the only radio service provider that fields public safety certified technicians with Motorola factory training. They have provided superb service to us over the years. For these reasons, I request a sole source contract be awarded to ProComm Alaska.

To help ensure we are receiving the best possible pricing, I contacted the Motorola factory representative to Alaska and obtained equipment pricing from the HGAC contract #RA05-15. This was a competitively bid contract for Motorola Equipment acquired by the Houston-Galveston Area Council of Governments in May of 2017. It was a huge contract that established public safety pricing for Motorola equipment and carries with it the largest discounts of any still active, competitive contract I could find. The State of Alaska and other cities in the state with Motorola systems utilize this same contract for purchases. ProComm's bid and pricing has been reviewed by the Motorola representatives to ensure it meets industry standards and is consistent with Motorola's operating procedures.



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Military and
Veterans' Affairs**

Division of Homeland Security
and Emergency Management

P.O. Box 5750
JBER, AK 99505-0750
Main: 907.428.7000
Fax: 907.428.7009
www.ready.alaska.gov

September 25, 2018

Ms. Katie Koester, City Manager
City of Homer
491 E Pioneer Ave.
Homer, AK 99603

RE: 2018 State Homeland Security Program, EMW-2018-SS-00045-S01
State Grant No.: 20SHSP-GY18

Certified Mail: 9171 9690 0935 0210 4267 96

Dear Ms. Koester:

We received funds from the U.S. Department of Homeland Security under the 2018 State Homeland Security Program. We are pleased to award the City of Homer the amount of \$160,726.00 under this grant. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

Please review the Grant Requirement and Program Terms and Conditions. Program Terms and Conditions will be discussed at the 2018 electronic Grant Kick-Off Meeting to be held in October 2018.

Please review Project Budget Details for Environmental and Historical Preservation requirements and approved project specifics. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, we require a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant and pre-approvals may be required at multiple steps in the procurement process. Please see the Procurement Method Report for additional details.

Enclosed are two pre-signed Obligating Award Documents (OADs). Please review the information for accuracy and review any Special Conditions. Sign both OADs, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency Point of Contact
PO Box 5750
JBER, AK 99505

Ms. Koester
September 25, 2018
Page 2 of 2

If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. The form and instructions are available for download on our Grants website, <http://ready.alaska.gov/grants>.

If signatory points of contacts have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on our Grants website. If needed, Electronic Payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Tiffany Peltier, at (907) 428-7026 or by email at mva.grants@alaska.gov.


Sincerely,



Paul L. Nelson
Deputy Director

Enclosure(s): (2 originals) Obligating Award Document
Project Budget Details Report
EHP Screening Form

cc: Mark Robl, Jurisdiction Project Manager
Jenna deLumeau, Jurisdiction Chief Financial Officer

State of Alaska Division of Homeland Security and Emergency Management Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate						Page 1 of 8	
						FEDERAL AWARD DATE	
						August 14, 2018	
						FEDERAL GRANT PROGRAM	
						2018 State Homeland Security Program	
OBLIGATING AWARD DOCUMENT						FEDERAL GRANT NUMBER	
						EMW-2018-SS-00045-501	
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA: 97.067	
City of Homer 491 E Pioneer Ave. Homer, AK 99603		FROM:	October 01, 2018	AMENDMENT #:		AWARD AMOUNT	
		TO:	September 30, 2020	EFFECTIVE DATE:		\$160,726.00	
		STATE PROGRAM NUMBER				20SHSP-GY18	
DUNS NUMBER		040171563		FUNDING ALLOCATION			
EIN		92-0030963		PLANNING		EXERCISE	
METHOD OF PAYMENT		Electronic		TRAINING		EQUIPMENT \$160,726.00	
PURPOSE OF AWARD							
The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS							
The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)] See attached for continued Grant Requirements and Program Terms and Conditions							
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
See Attached							
AGENCY INFORMATION							
ADDRESS Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750		WEBSITE		http://ready.alaska.gov			
		EMAIL		mva.grants@alaska.gov			
		PHONE		907-428-7000			
		FAX		907-428-7009			
STATE PROJECT MANAGER		PHONE		FAX		EMAIL	
Tiffany Peltier		(907) 428-7026		(907) 428-7009		tiffany.peltier@alaska.gov	
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Katie Koester, City Manager			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
			DATE		DATE		
			9-24-18				
FOR STATE USE ONLY							
Division File Number:		1.6.10.8		Date Returned			
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	099180010	7001	2012	18 SHSP HOMR	2SHSP2018	GYSHSP

Project Budget Details Report

2018 State Homeland Security Program Grant / SHSP

Homer, City of

Reported Category = ALL. Reported Revision = 0 of 0.

PBD#	Expense Category	Solution Area	Discipline	Qty	Budgeted Cost	PBD# Amt Spent	PBD# Balance
1	Equipment	Interop.Commun	LE				
EHP					State		
<input checked="" type="checkbox"/> EHP					Federal	\$44,770.00	\$44,770.00
Item:		Public Safety Radio System					
Description:		Replace two repeaters as part of Homer's Public Safety Radio System. The upgrade supports the City's capacity to deliver timely communications in support of security, situational awareness, and operations among and between affected communities and all response forces.					

2	Equipment	Interop.Commun	LE				
EHP					State		
<input type="checkbox"/> EHP					Federal	\$48,456.00	\$48,456.00
Item:		Mobile Radio System Replacement					
Description:		Purchase and installation of patrol vehicle mounted mobile radios for the Homer Police Department. This project will correct vulnerabilities identified in HPD's emergency response capability, the ability of emergency responders to establish and sustain field communications in support of mission operations.					

3	Equipment	Interop.Commun	LE				
EHP					State		
<input type="checkbox"/> EHP					Federal	\$67,500.00	\$67,500.00
Item:		Portable Radio Replacement					
Description:		Purchase portable radios for the Homer Police Department. This project will correct vulnerabilities identified in HPD's emergency response capability - the ability of emergency responders to establish and sustain field communications in support of mission operations.					

Adjusted Grant Award	
State	
Federal	\$160,726.00
Total Budgeted Allocated (Fed & State)	
	\$160,726.00

PBD Total Allocations:	
State	
Federal	\$160,726.00
Total Expenses: State	
Federal	
Summary Balance: State	
Federal	
	\$160,726.00

PBD Non-Budgeted Funds: \$0.00

ORDINANCE REFERENCE SHEET
2018 ORDINANCE
ORDINANCE 18-47

An Ordinance of the City Council of Homer, Alaska, Adopting the the 2018 Homer Comprehensive Plan and Recommending Adoption by the Kenai Peninsula Borough.

Sponsor: City Manager

1. Council Regular Meeting October 22, 2018 Introduction

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager

4 **ORDINANCE 18-47**

5
6 AN ORDINANCE OF THE HOMER CITY COUNCIL ADOPTING THE
7 2018 HOMER COMPREHENSIVE PLAN AND RECOMMENDING
8 ADOPTION BY THE KENAI PENINSULA BOROUGH.
9

10 WHEREAS, The Kenai Peninsula Borough as a Second Class Borough shall provide for
11 planning on an areawide basis in accordance with AS 29.40; and
12

13 WHEREAS, As provided in Kenai Peninsula Borough Code 21.01.025, cities in the
14 Borough requesting extensive comprehensive plan amendments may recommend to the Kenai
15 Peninsula Borough Planning Commission a change to the city comprehensive plan; and
16

17 WHEREAS, The City of Homer has prepared a extensive comprehensive plan
18 amendments in the form of the 2018 Homer Comprehensive Plan; and
19

20 WHEREAS, A comprehensive plan is a public declaration of policy statements, goals,
21 standards and maps for guiding the physical, social and economic development, both private
22 and public, of the City; and
23

24 WHEREAS, The 2018 Homer Comprehensive Plan will guide the development of the City
25 of Homer; and
26

27 WHEREAS, The Homer Advisory Planning Commission and other City commissions and
28 bodies have reviewed said plan and/or conducted public hearings; and
29

30 WHEREAS, The Homer City Council, based upon the recommendation of the Homer
31 Advisory Planning Commission, recommends that the Kenai Peninsula Borough Planning
32 Commission and Assembly adopt the 2018 Homer Comprehensive Plan.
33

34 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
35

36 Section 1. The 2018 Homer Comprehensive Plan is hereby adopted as the City of
37 Homer Comprehensive Plan, superseding the 2008 Comprehensive Plan.
38

39 Section 2. The previously adopted Homer Master Roads and Streets Plan (1986), Homer
40 Non-Motorized Transportation and Trail Plan (2004), Homer Area Transportation Plan (2005)
41 and the Homer Town Center Development Plan (2006), Homer Spit Plan (2010) remain part of
42 the Homer Comprehensive Plan.

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Section 3. Subsection (b) of Homer City Code 21.02.010, Comprehensive Plan—
Adoption, is amended to read as follows:

b. The following documents, as initially approved and subsequently amended, are
adopted by reference as comprising the Homer Comprehensive Plan.

1. Homer Comprehensive Plan (2018)
2. Homer Master Roads and Streets Plan (1986)
3. Homer Non-Motorized Transportation and Trail Plan (2004)
4. Homer Area Transportation Plan (2005)
5. Homer Town Center Development Plan (2006)
6. Homer Spit Plan (2010)

Section 4. The City hereby recommends that the Kenai Peninsula Borough Planning
Commission and Assembly adopt the 2018 Homer Comprehensive Plan as extensive
comprehensive plan amendments under Kenai Peninsula Borough Code 21.01.025, and as an
element of the Official Borough Comprehensive Plan within the City of Homer planning area of
the Borough.

Section 5. Sections 1 through 3 of this ordinance shall take effect upon the adoption of
the 2018 Homer Comprehensive Plan by the Kenai Peninsula Borough Assembly. The
remainder of this ordinance shall take effect upon its adoption by the Homer City Council.

Section 6. Section 3 of this ordinance is of a permanent and general character and shall
be included in the city code. The remainder of this ordinance is not of a permanent nature and
is a non-code ordinance.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ___ day of _____, 2018.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

85 YES:

86 NO:

87 ABSTAIN:

88 ABSENT:

89

90 First Reading:

91 Public Hearing:

92 Second Reading:

93 Effective Date:

94

95 Reviewed and approved as to form:

96

97

98

99 _____
Katie Koester, City Manager

Holly Wells, City Attorney

100

101 Date: _____

Date: _____



City of Homer

www.cityofhomer-ak.gov

Planning

491 East Pioneer Avenue
Homer, Alaska 99603

Planning@ci.homer.ak.us

(p) 907-235-3106

(f) 907-235-3118

MEMORANDUM 18-115

TO: MAYOR AND HOMER CITY COUNCIL
THROUGH: KATIE KOESTER, CITY MANAGER
FROM: RICK ABBOUD, CITY PLANNER
DATE: October 4, 2018
SUBJECT: AN ORDINANCE OF THE CITY COUNCIL OF HOMER ALASKA
ADOPTING THE 2018 HOMER COMPREHENSIVE PLAN AND
RECOMMENDING ADOPTION BY THE KENAI PENINSULA
BOROUGH.

Background

After consultation with appropriate City Departments, Commissions, Committees, and gathering public input, the Planning Commission has reviewed and updated the Comprehensive Plan in its entirety. The new document reflects an update to the 2008 plan in consideration of work accomplished over the last 10 years and that which remains to be addressed over the next 10 years.

The values from the 2008 plan have not been altered and no significant changes have been made to the goals and objectives. What has changed is some formatting and cleaning up of duplicate and scattered cross-references. Some goals have been moved or combined. The implementation tables are more comprehensive and are found at the end of each chapter. Statistical information throughout the document has been updated to reflect current conditions and future projections.

The Comprehensive Plan was the subject of 29 meetings of the Planning Commission and went through the Parks, Art, Recreation & Culture Advisory Commission, Library Advisory Board, and Economic Development Advisory Commission. The Planning Department hosted a community Open House on March 1, 2018 and the Planning Commission held a public hearing on the draft plan on April 18. The public comment period yielded some quality community input, which the commission was able to consider for the final draft version. The Planning Commission held a public hearing on the final draft on September 5, 2018.

Planning Staff review per HCC 21.95.040

21.95.040 Planning Department review of code amendment. The Planning Department shall evaluate each amendment to this title that is initiated in accordance with HCC 21.95.010 and qualified under HCC 21.95.030, and may recommend approval of the amendment only if it finds that the amendment:

A. Is consistent with the comprehensive plan and will further specific goals and objectives of the plan.

1. *Staff response:* This proposal updates and set forth the goals and objectives of the Homer Comprehensive Plan.

B. Will be reasonable to implement and enforce.

Staff response: This update of the Comprehensive Plan does not introduce any concepts that would be considered unreasonable to implement and enforce. The updated format will make the plan easier to implement and enforce.

C. Will promote the present and future public health, safety and welfare.

Staff response: This amendment promotes health, safety and welfare of the community by updating the plan to be responsive to current needs and aspirations.

D. Is consistent with the intent and wording of the other provisions of this title.

Staff response: This amendment has been reviewed by the City Attorney and is consistent with the intent, wording and purpose of HCC Title 21.

Recommendation:

Adopt Draft Ordinance 18-47

Attachments:

Ordinance 18-47

2018 Homer Comprehensive Plan

Backup Materials - *Includes staff reports, meeting minutes, outreach materials, and public input. Much of the draft plan material and staff report attachments are not included. A complete record is available at the Planning Department.*

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 18-077

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE HOMER FEE SCHEDULE UNDER LIBRARY FEES,
PUBLIC WORKS FEES, RENAMING CAMPING FEES TO CAMPING
AND PARKS AND AMENDING CAMPING AND PARKS FEES.

WHEREAS, Library fees are amended for Overdue items/Digital Devices, Bill notice/Maximum overdue charge per item, Replacement/repair of items/Lost out-of-print items; and

WHEREAS, Camping Fees is amended to Camping and Parks Fees and fees are amended to a single camping fee and add a pavilion rental fee; and

WHEREAS, Public Works fees are amended for dump station fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the Homer Fee Schedule as follows:

LIBRARY FEES

235-3180

(Amended: Resolution 16-109, 14-114, 13-076; Ordinance 05-08; Resolution 15-097(S)(A), 12-006, 04-98(S)(A); 03-87; 99-19(A); 98-86; 97-87)

Overdue Items - 14 day circulation (except digital devices)		\$0.15/day	
7 day and 1 day circulation -		\$1.00/day	
Digital Devices		\$5.00 1.00 /day	
Interlibrary Loans-		\$1.00/day	
2nd overdue notice -		\$1.00/notice	
Bill notice -		\$2.00/notice	
Admin. Fee for Bills Sent to Collection Agency		\$25.00	
Maximum overdue charge per item (except digital devices)			charge \$10.00
Replacement/Repair of items			
	Lost or damaged items: Replacement cost plus \$7.00 processing fee per item		

43 Lost or damaged cases, hang-up bags, etc.: Replacement cost or
44 \$2.00, whichever is greater

45
46 Lost map or inserts - \$10/item
47 Lost out-of print items - \$50/Alaskana **or replacement cost, if higher.**
48 \$40/nonfiction
49 \$35/fiction

50
51 Please Note: To receive a refund on a lost item, patrons must return the item within sixty
52 days of lost status. Refunds of payment for items deemed valuable to the
53 collection and returned after the 60- day period may be made at the discretion
54 of the Director. No refunds will be given for digital devices.

55
56
57 **CAMPING AND PARKS FEES**

58 (The following fees have been set by legislative enactments, Resolutions 16-109, 15-097(S)(A),
59 05-05, 04-98(S)(A), 99-94, 93-35, 91-34; 91-20(S); and 17-086).

60
61 “Campground” means an area owned, controlled, developed and/or maintained by the City,
62 which contains one or more improved campsites or contains adequate area for one or more
63 unimproved campsites.

64
65 “Camping” means:

- 66 1. The erection of, or occupancy of any tent.
67 2. The placing or leaving of any items normally found at a campsite within campsite
68 such as cook stoves, lanterns, sleeping bags or bedding.
69 3. Parking of any camper unit in any area owned or controlled by the City that has
70 been designated a camping area by official signs, in excess of twenty-four hours.

71
72 “Camping Season” means that period of time from April 1 through October 30.

73
74 RV ————— \$ 24/day

75
76 All other camping — \$15/day

77
78 **All camping \$20/day**

79
80 **Pavilion Rental \$25/4 hours**

81
82 All fees inclusive of sales tax.

83
84 **PUBLIC WORKS DEPARTMENT**

85 Administrative - 235-3170

86

87 (The following fees have been set by legislative enactment Resolution 15-097(S)(A), 04-
88 98(S)(A) and 95-1).

89

90 R.V. Station dumping \$5 10 per dumping

91

92

93 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 10th day of December,
94 2018.

95

96

97

CITY OF HOMER

98

99

100

KEN CASTNER, MAYOR

101

102

103 ATTEST:

104

105

106 MELISSA JACOBSEN, MMC, CITY CLERK

107

108 Fiscal Note: Revenue amounts not defined in CY2019 budget.



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: Library Advisory Board

THROUGH:

FROM: Ann Dixon, Library Director

DATE: September 20, 2018

SUBJECT: Fee Schedule Review

In reviewing the fee schedule, staff and I found a few items we suggest changing:

- 1) Overdue items/Digital Devices – Change to \$1/day. Reasons: The \$5/day fine was initiated some years ago when e-readers were relatively new, expensive, and we first circulated them. The e-readers and mp3 players we have are now so old they aren't worth much. Nor are they checked out much. The only other digital devices we currently circulate are mini-robots. We have not had a problem with those being returned. Additionally, we've found that overdue items are more likely to be returned if the fines are affordable rather than punitive.
- 2) Bill notice/Maximum overdue charge per item – Delete "(except digital devices)" to align with above change.
- 3) Replacement/repair of items/Lost out-of-print items/\$50/Alaskana – Add "or replacement cost, if higher." Some Alaskana costs more than \$50 to replace.
- 4) Replacement/repair of items/Lost out-of-print items – Delete "\$40/nonfiction" and "\$35/fiction." These books are routinely charged at replacement cost, which is a more accurate figure.

From: [Matt Steffy](#)
To: [Melissa Jacobsen](#)
Cc: [Renee Krause](#); [Katie Koester](#); [Carey Meyer](#); [Julie Engebretsen](#)
Subject: Parks Fee Schedule
Date: Tuesday, October 16, 2018 2:53:15 PM

I have spoken with many of you regarding potential considerations to the Parks Fee Schedule. Below is some narrative summing up those thoughts and providing some ground work.

Pavilions

The City of Homer offers multiple pavilions for reservation throughout the year. It is the common practice with most communities that this service comes at a fee. Not simply because of the staff time associated with maintaining the calendar, posting notices, etc but because we are granting exclusive use. Anyone can use the pavilions at any time for free, but to get *exclusive use* (no one else is allowed in the pavilion) should come with a fee. Some examples of other communities:

Fairbanks:

- Pavilion Rental up to 4 hours = \$30
- Pavilion Rental over 4 hours: \$50

Valdez

- \$25 for up to 6 hours, \$10 per hour for each additional

Soldotna

- \$31.86 (with tax) for up to 4 hours

I am proposing a modest fee of \$25 (including tax) for each rental up to 4 hours. We could consider a daily fee (maybe \$40), but we do not get many rental requests for over 4 hours and those are usually special events.

If we had charged \$25 for each rental in 2018 (using some deductive predicting) this would have generated a little over \$5,000 in revenue for the City.

This is not to say that I think revenue should be a primary consideration in Parks Services, but when we can identify a service we are providing for free that other communities charge for, I think it is worth reconsidering. Also, I have been considering offering additional facilities for rental (Mariner Gazebo, Karen Hornaday Pavilion #2), so this could potentially affect revenue as well. Again, anyone would still be able to use our fine pavilions for free, unless it is reserved, but if they want that reservation, they would have to pay for it. It is an interesting side note that, under our current system, someone could call me up today and reserve Karen Hornaday Park Pavilion from 12:00 PM to 8:00 PM from May 1st 2019 through September 30th 2019.

Camping

Our camping has increased twice in the last two years. While I believe our current rate (Tent: \$15 and RV \$24) is defensible and at or below average, we have received some negative feedback from users suffering from sticker shock as the change was so quick. As I have debated and discussed our fees with users, staff, and coworkers, there has been one consistent aspect that troubles me: Why do we charge RV's so much more than tents? Since we do not provide hook-ups or any additional amenities for the price, it is hard to charge two different amounts for the same site. There have also been increasingly greying lines over what constitutes an RV. I propose that we consider a fee schedule with a flat rate. I think \$20 is more than fair for the variety of sites we offer. This would

have the added benefit of making my life, and Angie Kalugins, much easier as we currently have to spend a great deal of time processing deposits that consist of lots of wadded up ones, and miscellaneous change as folks struggle to find the \$4 to complete the fee. On a day with \$3,000 to count, that can take a lot of time. We also get plenty of tent campers who pay with a \$20 bill because that's all they have on hand. As a comparison, Soldotna has gravel pads with no hook-up and charges \$21 per site (RV or tent) during shoulder season and \$26 per night during peak season.

Pros:

- Defensible, fair, rate for services rendered
- Will save A LOT of time counting money and processing deposits
- Will ease the pain of our many RV users who will see a decrease from \$24 down to \$20

Cons

- Changing the rate three years in a row may be a little disorienting to some
- Tent campers will see a three year jump from \$8 to \$15 to \$20.

-I feel the unfortunate reality here is that we went so long without adjusting our fees while the rest of the state had been ratcheting up regularly

Dump Station

One argument that could be made is that the higher fee associated with RV camping goes to subsidize our VERY inexpensive Dump Station Fee (\$5 donation). This is really the only benefit that RV users get. If this is factorable, then lets assign fees to where services are rendered. I think it would be defensible and fairly innocuous to raise our "suggested donation" from \$5 to \$10. There are little to no controls on this system already, as the stations are unattended and patrons are expected to make the contribution out of good conscious. As a comparison, Soldotna charges \$20 for its dump stations, and it is mandatory, not suggested.

I would like to clarify that these are not changes that I am passionately advocating for, simply providing my input from the line on how our fees relate to our services and how those trends relate across comparable industry partners. My recommendations are a starting point to these discussions.

As always, let me know if there are any questions!
Thank you all for everything you do!

Matt Steffy

Parks Maintenance Coordinator
Greatest Parks in the Universe
City of Homer
msteffy@ci.homer.ak.us
(907) 235-3170

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 18-078

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
MAINTAINING THE PORT OF HOMER TARIFF NO. 1 AT THE
CURRENT RATES.

WHEREAS, Fees are reviewed annually during the budget cycle; and

WHEREAS, Annual moorage fees are adjusted annually per Resolutions 15-072 and 16-112; and

WHEREAS, It was determined that there are no additional adjustments to the Homer Tariff No. 1.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby maintains the Port of Homer Tariff No. 1 at the current rates.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 10th day of December, 2018.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A

41 WHEREAS, The Commission has determined it necessary to increase rates at 3.2% per
42 year for the next ten years, plus the annual consumer price index (CPI) to achieve the financial
43 goal; and
44

45 WHEREAS, The Commission held an open house on April 22 and a public hearing on
46 June 24 to receive testimony.
47

48 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby amends the
49 Port of Homer Terminal Tariff No. 600 and the City of Homer Fee Schedule for annual
50 moorage fees to include a 3.2% moorage fee increase per year in addition to the annual CPI
51 increase effective January 1, 2016 and;
52

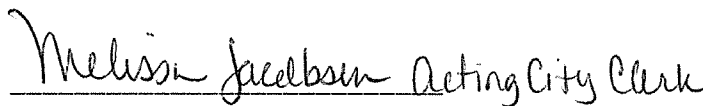
53 BE IT FURTHER RESOLVED that a graduated linear foot rate structure be developed,
54 along with its implementation schedule in time for its use in assessing moorage rates
55 effective January 1, 2017.
56

57 PASSED AND ADOPTED by the Homer City Council on this ^{24th} ~~10th~~ day of August, 2015.
58

59 CITY OF HOMER
60

61 
62 MARY E. WYTHE, MAYOR
63

64
65 ATTEST:

66 
67 Melissa Jacobson Acting City Clerk
68 JO JOHNSON, MMC, CITY CLERK
69

70
71 Fiscal Note: N/A
72

1 CITY OF HOMER
2 HOMER, ALASKA

3 Port and Harbor Director/
4 Port and Harbor Advisory Commission

5 RESOLUTION 16-112

6
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
8 AMENDING THE PORT OF HOMER TERMINAL TARIFF NO. 600 TO
9 IMPLEMENT A NEW GRADUATED HARBOR MOORAGE RATE
10 STRUCTURE.

11
12 WHEREAS, The Port Director/Harbormaster established how harbor moorage fees are
13 structured and implemented, and are to be included in the Port of Homer Terminal Tariff No.
14 600; and

15
16 WHEREAS, The Port and Harbor Advisory Commission discussed and unanimously
17 supported the recommendation by the Port Director/Harbormaster to implement a new
18 graduated harbor moorage rate structure of \$0.05 increase per linear foot, based on the
19 following equation,

Permanent Moorage Rate	(\$)	$\frac{\$43.49 + (\$0.05/\text{foot}) \times \text{vessel length (feet)}}{\text{foot}}$
------------------------	---	----	---	---

20 and cap the increases at the 86 foot vessel size.

21
22 NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the Port of
23 Homer Terminal Tariff No. 600 to include the graduated harbor moorage rate structure
24 effective January 1, 2017 as follows:

25
26 RULE: 34.18 - HARBOR MOORAGE RATES (A)

27 EFF: 01JAN2016

28 SUBSECTION 200

29
30 (a) CALCULATION OF MOORAGE RATES:

31 Mooring charges shall commence when a vessel is made fast to a wharf, pier, harbor float or
32 other facility, or when a vessel is moored to another vessel so berthed (rafting). Charges
33 shall continue until such vessel is completely free from and has vacated the port and harbor
34 facilities.

35
36 A vessel moored at any time between 12:01 A.M. and 10:00 A.M. shall be charged a full day's
37 moorage. The Harbormaster may, in his discretion and with proper and appropriate
38 advance notice, waive a daily rate for a vessel that will occupy mooring space for a
39 minimum time and, provided that the Harbormaster determines the use of the public
40 facilities by others will not be congested or adversely affected.

42 Mooring charges shall be calculated on the length of the vessel, or in the case of a reserved
43 stall, the length of the float stall assigned, whichever is greater.

44
45 Length shall be construed to mean the distance expressed in feet from the most forward
46 point at the stem to the aftermost part of the stern of the vessel, measured parallel to the
47 base line of the vessel. The length shall include all hull attachments such as bowsprits,
48 dinghies, davits, etc.

49
50 For billing purposes, when the actual length of the vessel is not immediately available,
51 length of the vessel as published in "Lloyd's Register of Shipping" may be used. The City of
52 Homer reserves the right to: (1) obtained the length from the vessel's register, or (2)
53 measure the vessel.

54
55 All vessels in the harbor are subject to these rates, except properly registered seine skiffs or
56 work skiffs attached to the mother vessel. Work skiff is defined as a boat that is usually
57 carried on the deck or super structure of the mother vessel and is regularly used in the
58 commercial enterprise of the mother vessel.

59
60 (b) ANNUAL MOORAGE FEE:

61 The annual moorage fee for reserved moorage and transient moorage privileges shall be
62 **calculated based on a graduated harbor moorage rate structure of \$43.49 per linear**
63 **foot with an increase of \$0.05 per foot based on the following equation,** plus a fifty
64 dollar (\$50.00) administration charge **for transient moorage;** or for a reserved stall, the
65 length of the finger float stall assigned, or the overall length of the vessel, whichever is
66 greater plus a fifty dollar (\$50.00) administration charge:

Permanent Moorage Rate	(\$)	$\frac{\$43.49 + (\$0.05/\text{foot}) \times \text{vessel length (feet)}}{\text{foot}}$
------------------------	---	----	---	---

67
68 **The graduated increases shall cap at the 86 foot vessel size. The per-linear foot is** ~~forty~~
69 ~~three dollars and forty nine cents (\$43.49) per linear foot~~ based on the overall length of the
70 vessel (including all hull attachments such as bowsprits, davits, dinghies, swimsteps etc.)

71
72 Any reproduction in the moorage fee due to a substituted or amended moorage agreement
73 is not applied retroactively and the owner or operator is not entitled to a refund or a pro-
74 rata adjustment of the moorage fees already due or paid. Any moorage agreement that
75 expires will, after five days, automatically be charged a monthly rate retroactive to the
76 expiration date. Unregistered vessels will also, after 5 days, automatically be charged a
77 monthly rate retroactively to the date the vessel entered the harbor.

- 78 (1) All reserved stall assignments are on an annual basis beginning October 1 and
79 ending September 30 of the following year. Prepayment of a full year's
80 moorage is due on or before October 1 of each year. Payment for reserved
81 moorage will only be accepted from the individual assigned the reserved stall.
82 The reserved stall payment shall be paid in full at the time the reserved
83 stall/moorage agreement is executed to the satisfaction of the Harbormaster.

84 Any other arrangements are at the discretion of the Harbormaster and must be
85 made in advance.

86
87 (2) A reserved stall assignment granted after October 1 will be charged a fee based
88 on the number of months (including the month which it is granted regardless
89 of the day of the month) left in the fiscal year ending September 30.

90 (c) A semiannual transient rate is available on a prepaid basis only for transient vessels
91 mooring in the Small Boat Harbor for a period of six consecutive months. The transient
92 semiannual rate is 67% of the annual rate. Vessels that do not renew will automatically be
93 charged the monthly rate.

94
95 (d) The monthly transient rate will be 17% of the annual rate. Vessels that are properly
96 registered and pay all moorage fees in advance may deduct fifty cents (\$.50) per foot per
97 month.

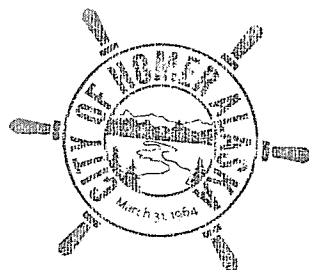
98
99 (e) The daily transient rates are: 3% of the annual rate.
100 Vessels that properly register and pay all moorage fees in advance may deduct five dollars
101 per day from the daily rate.

102
103 (f) FLOAT PLANE FEES:
104 With proper registration and specific permission from the Harbormaster, float planes may
105 arrange for short-term moorage in the Small Boat Harbor. This is only allowed when ice and
106 weather conditions prevent float planes from landing on Beluga Lake.

107
108 A fee in the amount equal to the daily rate for moorage of two (2) 24' vessels shall be
109 assessed on a daily basis for float planes mooring within the confines of the Small Boat
110 Harbor. A monthly rate in the amount equal to the monthly rate for two 24' vessels shall be
111 assessed for float plane moorage for longer periods, and the moorage charge computed for
112 a float plane's stay in the harbor shall be the lowest total charge resulting from the
113 application of either the daily or the monthly rate indicated.

114
115 PASSED AND ADOPTED by the Homer City Council this 21st day of November, 2016.

116
117 CITY OF HOMER



118
119 *Bryan Zak*
120
121 _____
122 BRYAN ZAK, MAYOR

123 ATTEST:

124 *Jo Johnson*
125
126 _____
127 JO JOHNSON, MMC, CITY CLERK

128 Fiscal Impact: To be determined.

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 18-081

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
AWARDING THE ART WORK CONTRACT FOR THE FIRE HALL
IMPROVEMENTS PROJECT TO JEFFREY H. DEAN, OF CREATIVE
FIRES STUDIO, INC., OF HOMER, ALASKA, IN THE AMOUNT OF
\$6,976.80 AND AUTHORIZING THE CITY MANAGER TO EXECUTE
THE APPROPRIATE DOCUMENTS.

WHEREAS, The Request for Proposals was advertised in the Homer News on July 26, 2018 and August 2, 2018, the Peninsula Clarion on August 5, 2018; Two Plans Rooms in the State and on the City's website and www.Publicartist.org; and

WHEREAS, Proposals were due by 4:30 p.m. on Thursday, September 13, 2018 and one proposal was received by the City Clerk's Office; and

WHEREAS, The 1% for Art Selection Committee (ASC) reviewed the proposal and recommended awarding Jeffrey H. Dean of Creative Fires Studio, Inc., of Homer, Alaska the art contract for his sculpture entitled "To the Rescue" in the Amount of \$6,976.80; and

WHEREAS, The ASC further recommends that the artist work with the members of the Homer Volunteer Fire Department and members of the Selection Committee on placement and design of the artwork; and

WHEREAS, This award is not final until notice is received by Jeffrey H. Dean of Creative Fires Studio, Inc., of Homer, Alaska from the City of Homer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby awards the art work contract for the Fire Hall Improvements Project to Jeffrey H. Dean of Creative Fires Studio, Inc., of Homer, Alaska and authorizes the City Manager to execute the appropriate documents and proceed accordingly.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 22nd day of October, 2018.

CITY OF HOMER

KEN CASTNER, MAYOR

44

45

46 ATTEST:

47

48 _____

49 MELISSA JACOBSEN, MMC, CITY CLERK

50

51

52 Fiscal Note: Acct. No. 151-0951



Art and Innovation from the Creative Fires...

Fine art and functional sculpture in clay, wood, bronze, stone, steel and more.

Art Proposal for City of Homer Fire Station

8/12/1018

City of Homer
Attn. City Clerk's Office
491 E. Pioneer Avenue
Homer, Alaska 99603

Hello,

The enclosed proposal is in answer to the RFP for the City of Homer Fire Station 1% for Art Project.

The working title for my design is 'To the Rescue.' It will be made of layered sheets of engraved stainless steel and brass. I've designed it for the space below the clock on the facade of the fire station. If selected, I will make and install the wall piece in the location depicted in the image on page 4.

Warm Regards,
Jeff

Jeffrey H. Dean
President
Creative Fires Studio, Inc.
40374 Waterman Rd.
Homer, AK 99603





'To the Rescue' will be approximately 75" high x 62" wide x 1.5" deep.

The various layers will be cut from sheets of stainless steel and brass in order to compliment the metals used in the clock, fire station lettering, and much of the equipment used by the firefighters. These profiled sheets will be engraved with the drawing and fastened to an underlying framework which in turn will be mounted to the building.

In order to create the effect of the firefighter emerging from a cloud of steam, the lighter colored lower part of the figure and the flames will be made by depositing brass on the stainless clouds using a brass wire brush to give a transparent look to the metal. In addition, the engraving of the figure will transition 'seamlessly' between the brass and stainless steel areas to add to the effect.

It will be made with an integral frame and mounted to the fire station facade between the clock and the archway using a sturdy Z-clip mounting system. Once hung, it will be further secured with anchor screws to prevent it's jumping off the Z-clips during an earthquake.

The sculpture will be sealed front and back with a durable, two-part, clear industrial urethane finish that is designed for marine environments. This finish will, in turn, be protected with a premium boat polish which can be renewed periodically.

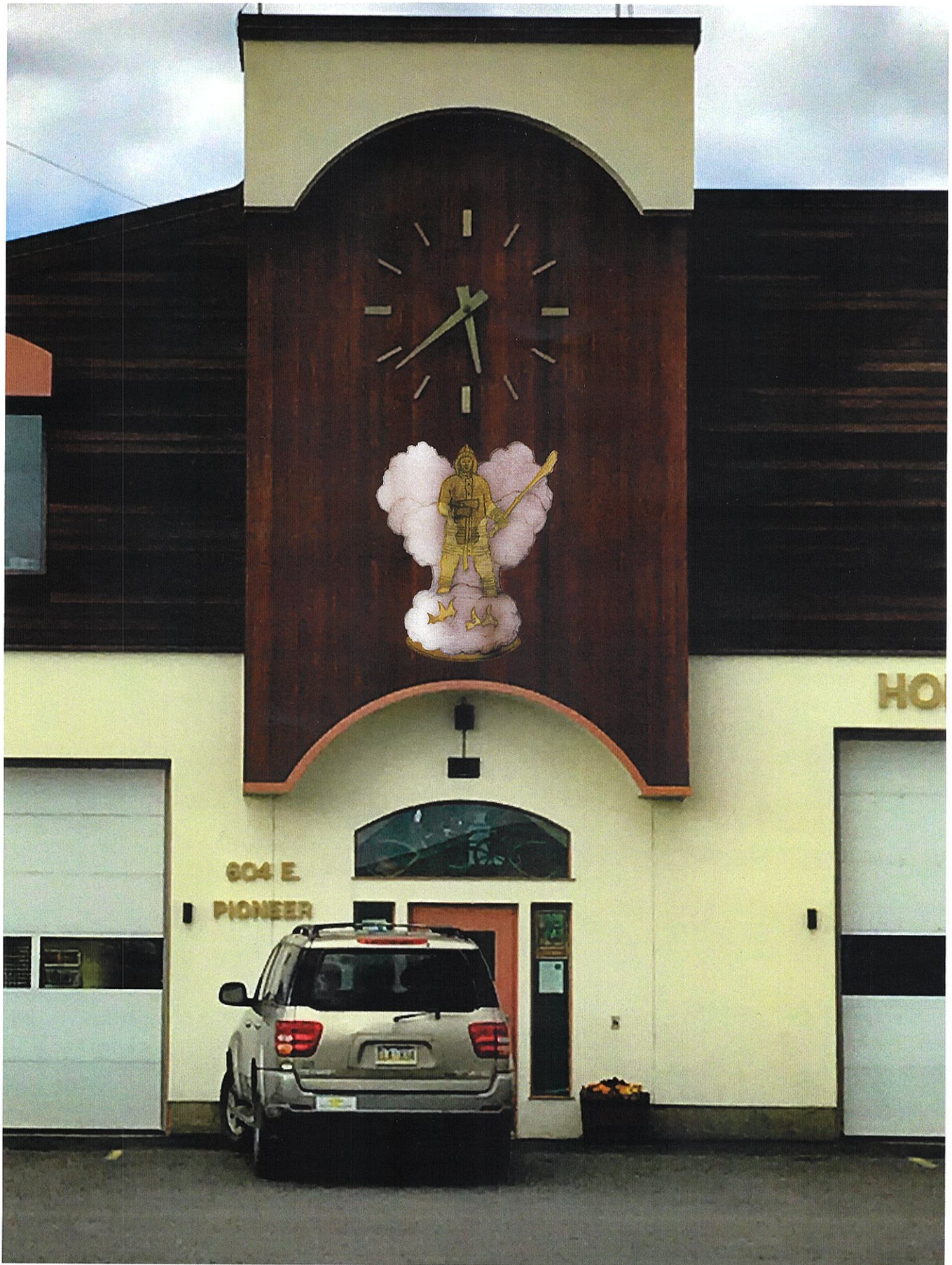
My feeling is that the size depicted is the ideal size for this space. My normal quote for a sculpture such as this would be just over \$11,000. I'd love to make it for the fire station and in turn, have a piece of public art in Homer and so am willing to make the piece for the project budget of \$6,976.80.

Carey has offered to help with the equipment needed for installation. I can provide drawings of the frame and mounting system if necessary. If there is an engineering service required for the installation, I would hope the city might also provide this.

I'm excited about the possibility of making this sculpture for the city and people of Homer and feel that it speaks well to the vision, the motives, and the heart, of those who dedicate their energy and lives to firefighting.

To the Rescue • Layered relief in engraved brass and stainless steel. Approximately 75" high x 62" wide.





Examples of past work ·



Through Your Spotting Scope

Through Your Spotting Scope is the first Alaska Percent for Art Program commission for an Alaska State Park. The engraved steel wall mural can be viewed in the Kesugi Ken Interpretive Center in Denali State Park at mile 135.4 Parks Highway, just north of the Denali South Viewpoint.

13.5' W x 9.5' H
2017

Jeff Dean was a pleasure to work with and provided an exceptional piece of artwork months ahead of schedule. His website was used to provide real-time updates, detailing every step of the process. I was most impressed with his ability to collaborate with the client and design artwork which synergized with the vision and purpose of the Interpretive Center facility. He exceeded the expectations of all involved in the project.

Eric Hershey, P.E., Project Manager, Department of Transportation & Public Facilities



Moose

Detail of metalwork from 'Through Your Spotting Scope.'



Seasons of the Sockeye

This wall piece was commissioned for the River Tower at Central Peninsula Hospital in Soldotna, AK. It depicts the life cycle of the sockeye salmon in an Alaskan salmon stream. Two mature salmon lay spawning in the headwaters while emerging alevins head downstream. Teeming fry head towards the open ocean while a female salmon swims upstream and in the center rests the vague carcass of a spent salmon.

Heat tinted, engraved steel with Cottonwood

48" W x 108" L

2017

My name is Pam Nickell and I am a Project Manager for Aesthetics, Inc, an arts consulting firm in San Diego. We commission and purchase art for hospitals and medical centers. I am writing to recommend artist Jeffrey Dean to you. I have had the opportunity to work with Jeffrey on an art project at Central Peninsula Hospital in Soldotna, Alaska. He had applied for this project through a call for art process and was selected out of 50 artists to produce a concept design as well as a final product for the hospital. Jeffrey has the unique ability to work in several different mediums effectively. His proposals for artwork have been informative, on budget and completed on time. Aesthetics, Inc. and Central Peninsula Hospital is very pleased with the beautifully unique wall sculpture that he created for them. I would highly recommend Jeffrey for corporate, public, and healthcare settings.

Pam Nickell, Project Manager, Aesthetics, Inc.



Seasons of the Sockeye

Main entrance to River Tower at Central Peninsula Hospital in Soldotna.

Examples of past work •



Grace Ridge Brewing Sign

Stainless steel and Douglas fir sign for Grace Ridge Brewing in Homer. Created using company logo.

120" x 38"

2016

We were starting a new business and moving into a new building. I had not thought about a sign and was recommended to contact Mr. Dean. He came out, looked over the building and asked about our requirements. He quickly prepared a conceptual proposal that was accepted. His design for our sign was nicely adapted to the space available, incorporated design elements from the building, was produced with lasting materials, and gave us a beautiful statement for our business. I would highly recommend him for artwork that is creative, adapts to the surroundings, and makes a pronouncement about the concepts he is trying to bring forward.

Don Stead, owner Grace Ridge Brewing



Between the Tides

Engraved steel wall art depicting three salmon swimming in the ocean between the sun and moon. Commissioned for the Best Western Bidarka Inn in Homer, AK.

62" W x 22" H

2017



At the Breathing Hole

A lone polar bear and an arctic fox watch stealthily as a seal rises under its breathing hole in this layered steel and wood relief. Engraved steel with heat tints, cottonwood.

Limited edition of 6

61" W x 58.25" H x 2" D

We commissioned Jeff Dean and Creative Fires studio to create a sculpture for our entryway. Jeff sat down and discussed the possibilities with us. We decided to have him create "At the breathing hole" to be done with a combination of wood and steel. We can't believe how wonderful it turned out. The sculpture was better than we imagined it would be. Jeff sent us pictures throughout the process so we could "watch" it being created and also invited us to his workshop to see the progress. We highly recommend Jeff for any work you wish done. His talent and creativity are amazing and we are extremely pleased with the work he has done for us.

Keith and Melissa Kenaston

Owners, Crane's Rest B and B

Jeffrey Hannum Dean - Creative Fires Studio
40374 Waterman Rd. Homer, AK 99603 • 907-299-4124 • jhdean@jeffreyhdean.com • jeffreyhdean.com

Professional References

- Pam Nickell, Arts Project Manager: Aesthetics, Inc. , San Diego, CA, nickell@aesthetics.net, 619-683-7500
- Eric Hershey, P.E., PMP: Alaska DOT&PF | Statewide Public Facilities, Anchorage, AK, eric.hershey@alaska.gov, 907.269.5572
- Kieth & Melissa Kenaston: Crane's Rest Bed & Breakfast, Homer, AK, info@cranesrest.com, 907-226-3276
- Scott Bartlett, Curator of Exhibits: Pratt Museum, Homer, Alaska, sbartlett@prattmuseum.org, (907) 435-3335

Public Commissions

- Denali State Park Ranger Station: AK, 2016, Through The Spotting Scope, Percent for art commission for Kesugi Ken Interpretive Center in Denali State Park 9.5' x 13.5' Layered, engraved and heat tinted steel with wooden border.
- Central Peninsula Hospital: Soldotna, AK, 2017, Season's Of The Sockeye, Engraved Steel and Wood Wall Piece 10' x 4' Engraved steel with heat tints. Cherry.
- University Of Florida: Gainesville, FL, 1998, Alligator In Swamp, Stone carving mounted on inlaid cyprus slab 24" h x 32" w x 28" d Black Alberene Soapstone, cypress
- University Of Alaska: Fairbanks, Ak, 1984, Rising Phoenix, Wood sculpture 10' h Cedar, steel

Selected Private and Corporate Commissions

- Vicki Hodnick DDS: Anchor Point, AK, 2018, Whale Tail Reliefs, Pair of patinaed, cottonwood reliefs of humpback whale tails to sandwich post beam connection. 104" high x 48" wide x 2" deep Cottonwood, pigment
- Bear Trail Lodge: King Salmon, AK, 2018, Bear Trails And Tall Tales, Oval birch coffee table with decorative steel top 84" l x 37" w x 19" h Engraved steel with Heat tints, Birch
- Carmen Gutierrez: Anchorage, AK, 2017, Oh My Hero, Multi-layered, exterior wall relief 28" high x 5' 10" w x ~2.5" d Engraved steel with Heat tints, Stained wood
- Dave & Louise Petering: Milwaukee, WI, 2017, Into The Sunshine, Pierced steel wall piece of breaching whale. 48" h x 30" w Heat tinted steel.
- Denali Overlook Inn: Talkeetna, AK, 2017, We Turn For Bears, Carved wood relief sign 34" w x 48" H x 3.5" d Reclaimed redwood
- Best Western Bidark Inn: Homer, AK, 2017, Between The Tides, Steel wall piece. 62" w x 22" h Engraved steel with Heat tints.
- Keith & Melissa Kenaston, Crane's Rest B&B: Homer, AK, 2016, At The Breathing Hole, Multi-layered wall relief 48"~ W x 48"~ H x 2" D Cottonwood, heat tinted engraved steel
- Grace Ridge Brewery: Homer, AK, 2016, Sign, Sign For Brewery 10' x 3' Pierced stainless steel on Doug fir
- Kieth Hediger: Homer, AK, 2004, Sea Dragon, Wall relief 14' long Heat tinted brass and stainless steel, fir.
- Dave Sulkosky: Fairbanks, Ak, 2003, Salmon Stream Dining Table, Lifecycle of salmon 9' x 3' Heat tinted steel, cherry

- Drs. Jim & Clarice Tamai: Fairbanks, Ak, 2001, Denali Table, Round birch living room table with 40" diameter engraved steel center. 56" dia. 18" h. Birch, heat tinted, engraved steel.
- Grace Schaible: Fairbanks, Ak, 2001, Polar Bear, Standing bear sniffing the wind. 7.5' h x 34" at base. Spruce.
- Larry Shoun: Butler, TN, 1999, Fishing Bear With Raven, Multi-layered wall relief 7.5' h x 5.5' w x 12" d Heat tinted steel, maple
- Ted Fine: Linville, NC, 1999, Fishing Bear With Raven, Multi-layered wall relief 7.5' h x 5.5' w x 12" d Heat tinted steel, maple
- Dr. Charlie & Dottie Sykes: Boone, NC, 1999, Mountain Stream, Wall relief 5.5' h x 5.5' w Pierced steel
- Shoun Lumber: Butler, TN, 1999, Shoun Lumber, Three Generations, Silhouette Sign Three 56" dia. Sawblades Pierced steel
- Doug & Gwen Williams: Wales, UK, 1999, Welsh Dragon, Stone carving 18"l x 16" h x 5" w Black Alberene Soapstone
- Lowell Thomas: Blowing Rock, NC, 1994, Fishing Bear With Sun, Wall relief 8' h x 6' w Engraved steel with heat tinted colors. Maple
- Chester & Susan Godfrey: Statesville, NC, 1994, Sailing, Wall relief 6' h x 6' w Pierced steel
- Linda & Jim Franklin: Wolf Laurel, NC, 1992, Winter, Wolves, Engraved sawblade 48" dia. Sawblade Engraved steel with heat tints
- John Blackburn: Linville, NC, 1991, Mountain Man W/ Raven, Splined and dowelled wooden wall relief. 12.5' h x 6' w Forked cherry boards
- Bud & Pat Deitrich: Knoxville, TN, 1989, Golden Eagle, Finial for structural timber. 38" h x 24' w x 24" d Canadian pine
- 20 Plus Portrait Sculptures: 1979-1994, 20 Plus Portrait Sculptures, Lifesize Bronze, Cast Stone, And Fired Clay
- 1979-2016, More Than 80 Additional Private And Corporate Commissions,

Education

- University Of Alaska-Fairbanks: 1984-1985, University Of Alaska-Fairbanks, Print Making (40hr./wk intensive) with Bill Brody
- Naguib School Of Sculpture, IL: 1977-1980, Naguib School Of Sculpture, IL, Sculpture: (55-60 hrs./wk intensive.) with Egyptian master sculptor, Mustafa Naguib. Modeling lifesize figures, Armatures, Moldmaking, Foundry construction and Bronze casting.
- Pond Farm Pottery, CA: 1976-1978 and 1980 Summers, Pond Farm Pottery, CA, Pottery with Marguerite Wildenhain, former student at the Weimar Bauhaus
- University Of Alaska-Fairbanks: 1975-1976, University Of Alaska-Fairbanks, Metalsmithing and Woodcarving with Ron Senungetuk. (40-50 hr.wk intensive.)

Recent Exhibits

- ° Pratt Museum Solo Show: Homer, AK - 8/5/16-10/1/16, 2016, "Heartfelt and Handmade: From Creative Homesteading to the Fine Arts", Jeff and Ranja Dean
- ° Pratt Museum: Homer, AK - June And July, 2016, 2016, "Art and Science of Bears", "The One That Got Away" bear wall piece
- ° International Gallery Of Contemporary Art: Anchorage, AK - June 2016, 2016, "Bears! Contemporary Images of the Ursidae", Bear sculptures
- ° Ptarmigan Arts Gallery: Homer, AK - May 2016, 2016, Jeff, Ranja and M'fanwy Dean, Sculptures, wall pieces and prints



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-119

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
FROM: 1% FOR ART SELECTION COMMITTEE – FIRE HALL RENOVATION PROJECT
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: OCTOBER 9, 2018
SUBJECT: RECOMMENDATION TO AWARD

The members of the Selection Committee reviewed and discussed the proposal received at their June 28, 2018 meeting and made the recommendation to re-advertise the Request for Proposal (RFP) after redefining the requirements in the RFP hoping to receive a more appropriate response.

The Selection Committee requested the RFP to have an extended due date of September 13, 2018 to allow respondents enough time to prepare and submit their responses.

One proposal was submitted in response to an advertised Request for Proposals for artwork to fulfill the 1% for the Arts in accordance with Homer City Code, Chapter 18.07 Funds for Works of Art in Public Places.

The committee carefully reviewed the proposal received using the guidelines established and have selected the proposed work of art submitted by Jeffrey H. Dean of Creative Fires Studio, Inc. of Homer, Alaska in the Amount of \$6,976.80

The Selection Committee further recommends that the artist work with the Homer Volunteer Fire Department and members of the Selection Committee in regards to placement and design of the artwork.

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 18-084

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, APPROVING A NEW FIVE YEAR SHORT TERM LEASE TO ALASKA SCRAP & RECYCLING, LLC ON A PORTION OF LOT 12, HOMER SPIT SUBDIVISION NO. 5 IN THE AMOUNT OF ONE ACRE (43,560 SQ. FT.) AT AN ANNUAL RATE OF \$37,897.20 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, Alaska Scrap & Recycling, LLC applied for a new short term lease for a portion of Lot 12, Homer Spit Subdivision No. 5 in the amount of 1 acre for the purpose of scrap metal recycling; and

WHEREAS, Alaska Scrap & Recycling, LLC submitted a complete application pursuant to Homer City Code (HCC) Chapter 18.08; and

WHEREAS, Past lease history with Alaska Scrap & Recycling, LLC has shown contractual obligations were satisfactorily met; and

WHEREAS, The purpose stated in the lease application holds additional revenue potential for the City beyond the annual rate of lease in future wharfage and docking fees; and

WHEREAS, The City Administration and the Port and Harbor Advisory Commission on October 15, 2018 reviewed the application pursuant to HCC 18.08 and recommends a new five year short term lease; and

WHEREAS, HCC 18.08.040 (a) states the City Council shall approve requests for short term leases for five years or less via resolution.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves a new five year short term lease to Alaska Scrap & Recycling, LLC on a portion of Lot 12, Homer Spit Subdivision No. 5 in the amount of one acre (43,560 sq. ft.) at an annual rate of \$37,897.20 for the purpose of scrap metal recycling and authorizes the City Manager to execute the appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 22nd day of October, 2018.

CITY OF HOMER

KEN CASTNER, MAYOR

46

47 ATTEST:

48

49 _____

50 MELISSA JACOBSEN, MMC, CITY CLERK

51

52

53 Fiscal Note: Annual Lease Revenues: \$37,897.20



City of Homer

www.cityofhomer-ak.gov

Port and Harbor

4311 Freight Dock Road
Homer, AK 99603

port@cityofhomer-ak.gov

(p) 907-235-3160

(f) 907-235-3152

Memorandum 18-121

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
FROM: PORT AND HARBOR ADVISORY COMMISSION
THRU: KATIE KOESTER, CITY MANAGER
DATE: OCTOBER 17, 2018
SUBJECT: ALASKA SCRAP & RECYCLING, LLC LEASE APPLICATION

The Port and Harbor Advisory Commission held a Special Meeting on October 15, 2018 to consider a short-term lease application for Alaska Scrap and Recycling, LLC.

City staff reported to the commission on the positive history the Port and Harbor has had with Alaska Scrap. In the past they have had several short-term lease contracts with the City and contractual obligations in all cases were satisfactorily met. Staff further noted that this lease creates additional income, while still allowing the harbor flexibility and ability to utilize the remaining majority of the secured storage area for other needs.

The excerpt from the special meeting minutes:

NEW BUSINESS

A. Alaska Scrap Short-term Lease Application

Chair Zimmerman opened the floor for discussion on the Alaska Scrap and Recycling application for a new, five year lease. He then deferred to Port Director/Harbormaster Hawkins to offer insight on the proposed lease. Mr. Hawkins provided background information on the Alaska Scrap & Recycling, including:

- Port and Harbor's familiar, good-working history with Alaska Scrap and how they've benefitted the City in the past;*
- How the business has expanded;*
- Their attempts with shipping out of other ports, and concluding that shipping out of Homer works better logistically.*

Mr. Hawkins reviewed the notable terms of the lease and specified that the business will be paying standard wharfage and dockage fees. Questions and discussions ensued on the lease details, specifically the rates/pricing and the term/renewal policy. City staff provided an overview on how the old lease policies worked for short-term leases versus how they work now.

ZEISET/ULMER MOVED TO RECOMMEND TO CITY COUNCIL TO APPROVE A NEW 5-YEAR LEASE FOR ALASKA SCRAP & RECYCLING ON A PORTION OF LOT 12, HOMER SPIT SUBDIVISION NO. 5, AND TO AUTHORIZE THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

There was brief discussion on whether a roll-call vote was necessary; Deputy City Clerk Tussey offered clarification on voting options.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Recommendation:

Approve a new 5-year lease for Alaska Scrap and Recycling on a portion of Lot 12, Homer Spit Subdivision No. 5, and to authorize the City Manager to execute the appropriate documents.

VISITORS

ANNOUNCEMENTS
PRESENTATIONS
BOROUGH REPORT
COMMISSION REPORTS

PUBLIC HEARING(S)

**CITY OF HOMER
PUBLIC HEARING NOTICE
CITY COUNCIL MEETING**

Ordinances 18-41 & 18-43

A **public hearing** is scheduled for **Monday, October 22, 2018** during a Regular City Council Meeting. The meeting begins at 6:00 p.m. in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Ordinance 18-41, An Ordinance of the City Council of Homer, Alaska, Amending HCC 21.61.040(b) to Codify the City Council's Role as the Local Regulatory Authority under AS 17.38 and Authorizing Council to Decide Whether to Protest Marijuana Establishment Applications filed with the State of Alaska for Sites Within the City of Homer. City Clerk. Introduction and Refer to Planning Commission September 10, 2018, Public Hearing and Second Reading, October 22, 2018.

Ordinance 18-43, An Ordinance of the City Council of Homer, Alaska Prohibiting Sellers from Providing Buyers with Single-Use Disposable Shopping Bags. Venuti. Introduction September 24, 2018, Public Hearing October 8 and 22, 2018 and Second Reading October 22, 2018.

All interested persons are welcome to attend and give testimony. Written testimony received by the Clerk's Office prior to the meeting will be provided to Council.

** Copies of proposed Ordinances in entirety, are available for review online at <https://www.cityofhomer-ak.gov/ordinances>, at the Homer City Clerk's Office, and the Homer Public Library. Contact the Clerk's Office at City Hall if you have any questions. 235-3130, Email: clerk@ci.homer.ak.us

Melissa Jacobsen, MMC, City Clerk
Publish: Homer News October 18, 2018
Ad 18-

CLERK'S AFFIDAVIT OF POSTING

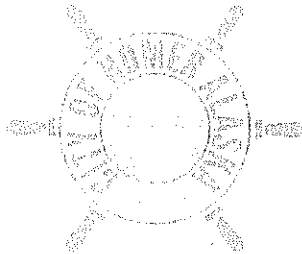
I, Rachel Tussey, Deputy City Clerk for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for:

Ordinance 18-41, An Ordinance of the City Council of Homer, Alaska, Amending HCC 21.61.040(b) to Codify the City Council's Role as the Local Regulatory Authority under AS 17.38 and Authorizing Council to Decide Whether to Protest Marijuana Establishment Applications filed with the State of Alaska for Sites Within the City of Homer. City Clerk. Introduction and Refer to Planning Commission September 10, 2018, Public Hearing and Second Reading, October 22, 2018.

Ordinance 18-43, An Ordinance of the City Council of Homer, Alaska Prohibiting Sellers from Providing Buyers with Single-Use Disposable Shopping Bags. Venuti. Introduction September 24, 2018, Public Hearing October 8 and 22, 2018 and Second Reading October 22, 2018.

...was distributed to the City of Homer kiosks located at City Clerk's Office, and the Homer Public Library on Friday, October 12, 2018 and posted on the City website on Thursday, October 11, 2018.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer this 12th day of October 2018.



Rachel Tussey
Rachel Tussey, Deputy City Clerk I

ORDINANCE REFERENCE SHEET
2018 ORDINANCE
ORDINANCE 18-41

An Ordinance of the City Council of Homer, Alaska, Amending HCC 21.61.040(b) to Codify the City Council's Role as the Local Regulatory Authority under AS 17.38 and Authorizing Council to Decide Whether to Protest Marijuana Establishment Applications filed with the State of Alaska for Sites Within the City of Homer.

Sponsor: City Clerk

1. Council Regular Meeting September 10, 2018 Introduction and Refer to Planning Commission
2. City Council Regular Meeting October 22, 2018 Public Hearing and Second Reading

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

City Clerk

3
4 **ORDINANCE 18-41**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
7 AMENDING HCC 21.61.040(B) TO CODIFY THE CITY COUNCIL’S
8 ROLE AS THE LOCAL REGULATORY AUTHORITY UNDER AS 17.38
9 AND AUTHORIZING COUNCIL TO DECIDE WHETHER TO PROTEST
10 MARIJUANA ESTABLISHMENT APPLICATIONS FILED WITH THE
11 STATE OF ALASKA FOR SITES WITHIN THE CITY OF HOMER
12

13 WHEREAS, AS 17.38.200 provides that, upon receiving an application or renewal
14 application for a marijuana establishment, the Marijuana Control Board shall immediately
15 forward a copy of each application and half of the registration application fee to the local
16 regulatory authority for the local government in which the applicant desires to operate the
17 marijuana establishment; and
18

19 WHEREAS, 3 ACC 306.060 provides local governments 60 days to protest new marijuana
20 establishment license applications, renewal applications or transfer requests of a marijuana
21 establishment license; and
22

23 WHEREAS, Homer City Code (“HCC”) 21.62.040(b) presently provides that the City
24 Planner shall be responsible for reviewing all applications filed with the State of Alaska for the
25 operation of marijuana establishments in the City of Homer, and also that the City Planner, or
26 his or her designee, shall make recommendations concerning whether such applications
27 comply with the Code; and
28

29 WHEREAS, It is appropriate for City Council, which is the local regulatory authority for
30 purposes of AS 17.38, to review such applications and determine whether or not to protest such
31 applications subject to input by the City Planner regarding whether or not the application
32 complies with the Code.
33

34 NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Homer, Alaska that:
35

36 Section 1. Homer City Code 21.62.040 entitled “Pre-application conference and State
37 of Alaska application review process” is hereby amended to read:
38

- 39 a. When this title requires a conditional use permit for a marijuana facility, the
40 applicant must meet with the City Planner to discuss the conditional use permit
41 process and any issues that may affect the proposed conditional use. This
42 meeting is to provide for an exchange of general and preliminary information

[Bold and underlined added. Deleted language stricken through

43 only and no statement made in such meeting by either the applicant or the City
44 Planner shall be regarded as binding or authoritative for the purposes of this
45 title.

46
47 ~~b. The City Planner shall be responsible for reviewing all applications filed with~~
48 ~~the State of Alaska under AS 17.38 for the operation of marijuana~~
49 ~~establishments in the City of Homer once those applications have been~~
50 ~~submitted to the City for its review by the State of Alaska. The City Planner, or~~
51 ~~his or her designee, shall recommend to the State of Alaska, within 15 days of~~
52 ~~receipt of an application denying an application that does not comply with this~~
53 ~~code or he or she may recommend approving the application with conditions~~
54 ~~that, if adopted, will result in compliance with this code.~~

55
56 **b. Council is designated as the “local regulatory authority” as that term is**
57 **used in AS 17.38.**

58
59 **c. The City Planner shall review all applications filed with the State of**
60 **Alaska under AS 17.38, once those applications have been transmitted to**
61 **the City for its review by the Marijuana Control Board or other designated**
62 **agency of the State of Alaska, for compliance with the Code. Within 15 days**
63 **of receipt of an application under this section, the City Planner shall**
64 **provide the City Clerk with the application with a written notice to Council**
65 **stating whether the application complies or fails to comply with the Code.**

66
67 **d. Upon receipt of the application and the City Planner’s notification**
68 **regarding compliance, Council shall consider whether or not to protest the**
69 **application at its next regularly scheduled meeting. Council may protest**
70 **any application under this section or may recommend that an application**
71 **under this section be approved subject to conditions.**

72
73 **e. The review of an application under this section shall not be subject to**
74 **formal rules of evidence or procedure and Council may consider any facts**
75 **or factors it deems relevant to its review so long as such facts or factors are**
76 **not arbitrary, capricious or unreasonable.**

77
78 **f. Council’s decision regarding whether or not to protest an application**
79 **under this section shall be final and is not subject to appeal.**

80
81 Section 2. This ordinance shall take effect upon its adoption by the Homer City Council.

82

ORDINANCE REFERENCE SHEET
2018 ORDINANCE
ORDINANCE 18-48

An Ordinance of the City Council of Homer, Alaska, Appropriating \$22,000 to Fund Emergency Seawall Repairs and Authorizing a Sole Source Contract with East Road Services to perform the repairs.

Sponsor: City Manager/Public Works Director

1. Council Regular Meeting October 22, 2018 Introduction

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

Venuti

3
4 **ORDINANCE 18-43**

5
6 AN ORDINANCE OF THE HOMER CITY COUNCIL PROHIBITING
7 SELLERS FROM PROVIDING BUYERS SINGLE-USE PLASTIC CARRY
8 OUT BAGS.

9
10 WHEREAS, The use of single-use plastic carryout bags by retail establishments
11 has been recognized by many communities nation-wide as detrimental to the environment;
12 and

13 WHEREAS, The use of single-use plastic carryout bags by consumers at retail
14 establishments is detrimental to the environment; and

15 WHEREAS, The manufacture and distribution of single-use plastic carry out bags
16 requires utilization of natural resources and results in the generation of greenhouse gas
17 emissions; and

18 WHEREAS, Single-use plastic carryout bags contribute to environmental
19 problems, litter in drainage ditches, rivers and the ocean; and

20 WHEREAS, Single-use plastic carryout bags impose unseen costs on consumers,
21 local governments, the state and taxpayers and constitute a public nuisance; and

22 WHEREAS, It is in the best interest of the City of Homer to restrict the use of
23 single-use plastic carryout bags.

24 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

25 Section 1. Homer City Code Section 1.16.040 is amended to add the following line to
26 the fine schedule:

<u>CODE SECTION</u>	<u>DESCRIPTION OF OFFENSE</u>	<u>FINE</u>
<u>HCC 5.42.030</u>	<u>Single-use plastic carryout bags prohibited</u>	<u>\$50.00</u>

27 Section 2. Homer City Code Chapter 5.42 Single-Use Plastic Carryout Bags, is hereby
28 enacted to read as follows:

29 **Chapter 5.42**
30 **SINGLE-USE PLASTIC CARRYOUT BAGS**

31 **5.42.010 Purpose.**

32 **5.42.020 Definitions.**

33 **5.42.030 Prohibition on use of single-use plastic carryout bags.**

34 **5.42.040 Exceptions.**

35 **5.42.050 Penalty.**

36 **5.42.010 Purpose. The purpose of this chapter is to reduce the generation of waste**
37 **from single-use plastic carryout bags.**

38 **5.42.020 Definitions. In this chapter:**

39 **a. "Buyer" means a person who is a buyer under Kenai Peninsula Borough Code**
40 **5.18.900.**

41 **b. "Single-use plastic carryout bag" means a bag made from plastic that is neither**
42 **intended nor suitable for continuous reuse and that is less than 2.25 mils thick, designed**
43 **to carry customer purchases from the seller's premises, except for: bags used by**
44 **customers inside stores to package bulk items such as fruit, vegetables, nuts, grains,**
45 **candy, or small hardware items, such as nails and bolts; bags used to contain dampness**
46 **or leaks from items such as frozen foods, meat or fish, flowers or potted plants; bags used**
47 **to protect prepared foods or bakery goods; bags provided by pharmacists to contain**
48 **prescription drugs; newspaper bags, laundry or dry cleaning bags; or bags sold for**
49 **consumer use off the seller's premises for such purposes as the collection and disposal of**
50 **garbage, pet waste, or yard waste; bags made of any material labeled as "biodegradable"**
51 **or "compostable".**

52 **c. "Seller" means a person who is a seller under Kenai Peninsula Borough Code**
53 **5.18.900.**

54 **5.42.030 Prohibition on use of single-use carry out bags. No seller may provide to**
55 **a buyer, any single-use plastic carryout bag for the purpose of carrying a buyer's**
56 **purchased goods from the seller's premises.**

57 **5.42.040 Exceptions. Inventories of single-use plastic carryout bags purchased**
58 **before the date of enactment of this ordinance may continue to be used by sellers and**
59 **provided to customers after January 1, 2019 until all such inventories of single-use plastic**
60 **carryout bags are completely used in the course of regular business operations. Sellers**
61 **providing single-use plastic carryout bags under this exception after January 1, 2019**
62 **must be willing and able to provide documentation that such bags were purchased on or**
63 **before the date of enactment of this ordinance.**

64 **5.42.050 Violation - Penalty. The penalty for an offense in this chapter is the fine**
65 **listed in the fine schedule in HCC 1.16.040. If no fine is listed for the offense in**

66 **HCC 1.16.040, then the defendant must appear in court and, if convicted, is subject to the**
67 **general penalty as provided in HCC 1.16.010 unless another penalty is specifically**
68 **provided.**

69 Section 3. Section 1 and Section 2 of this Ordinance are of permanent and general
70 character and shall be included in the City Code.

71 Section 4. This Ordinance shall take effect on January 1, 2019.

72 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of
73 _____ 2018

74

75

CITY OF HOMER

76

77

78

BRYAN ZAK, MAYOR

79

ATTEST:

80

81

82

MELISSA JACOBSEN, MMC, CITY CLERK

83

84

85

YES:

86

NO:

87

ABSTAIN:

88

ABSENT:

89

90

First Reading:

91

Public Hearing:

92

Second Reading:

93

Effective Date:

94

95

Reviewed and Approved as to form and content:

96

97

98

Katie Koester, City Manager

Holly Wells, City Attorney

99

100

Date: _____

Date: _____

101

1 CITY OF HOMER
2 HOMER, ALASKA

Venuti

3
4 ORDINANCE 18-43(S)

5
6 AN ORDINANCE OF THE HOMER CITY COUNCIL PROHIBITING
7 SELLERS FROM PROVIDING BUYERS SINGLE-USE PLASTIC CARRY
8 OUT BAGS. **CITY COUNCIL OF HOMER, ALASKA, SUBMITTING A**
9 **BALLOT QUESTION TO THE VOTERS AT THE OCTOBER 1, 2019**
10 **REGULAR MUNICIPAL ELECTION INQUIRING WHETHER TO**
11 **AMEND CITY CODE TO PROHIBIT SELLERS FROM PROVIDING**
12 **BUYERS SINGLE-USE PLASTIC CARRY OUT BAGS.**
13

14 WHEREAS, The use of single-use plastic carryout bags by retail establishments has been
15 recognized by many communities nation-wide as detrimental to the environment; and

16 WHEREAS, The use of single-use plastic carryout bags by consumers at retail
17 establishments is detrimental to the environment; and

18 WHEREAS, The manufacture and distribution of single-use plastic carry out bags
19 requires utilization of natural resources and results in the generation of greenhouse gas
20 emissions; and

21 WHEREAS, Single-use plastic carryout bags contribute to environmental problems,
22 litter in drainage ditches, rivers and the ocean; and

23 WHEREAS, Single-use plastic carryout bags impose unseen costs on consumers, local
24 governments, the state and taxpayers and constitute a public nuisance; and

25 WHEREAS, It is in the best interest of the City of Homer to restrict the use of single-use
26 plastic carryout bags.

27 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

28 **Section 1: The Homer City Council finds that it is in the best interest of the**
29 **community to ask the voters to authorize amendments to Homer City Code to prohibit**
30 **the sellers from providing buyers with single use carry out bags.**

31 **Section 2: The City shall submit the following proposition to the qualified voters of**
32 **the City at the October 1, 2019 regular election. The proposition must receive an**
33 **affirmative vote from a majority of the qualified voters voting on the question to be**
34 **approved.**

35 **PROPOSITION NO. 1**

36 **AMEND HOMER CITY CODE TO ADD CHAPTER 5.42 SINGLE USE PLASTIC CARRYOUT**
37 **BAGS THE PURPOSE OF WHICH IS TO PROHIBIT A SELLER FROM PROVIDING A BUYER A**
38 **SINGLE USE PLASTIC CARRY OUT BAG UNDER 2.5 MILS THICK**

39 **Section 3: Section 4 and Section 5 of this Ordinance are of permanent and general**
40 **character and shall be included in the City Code with the passage of Ballot Proposition 1**
41 **at the regularly scheduled October 1, 2019 municipal election.**

42 **Section 4: Section 1.** Homer City Code Section 1.16.040 is amended to add the following
43 **line to the fine schedule:**

<u>CODE SECTION</u>	<u>DESCRIPTION OF OFFENSE</u>	<u>FINE</u>
HCC 5.42.030	Single-use plastic carryout bags prohibited	\$50.00

44 **Section 5: Section 2.** Homer City Code Chapter 5.42 Single-Use Plastic Carryout Bags,
45 is hereby enacted to read as follows:

46 Chapter 5.42
47 SINGLE-USE PLASTIC CARRYOUT BAGS

- 48 5.42.010 Purpose.
49 5.42.020 Definitions.
50 5.42.030 Prohibition on use of single-use plastic carryout bags.
51 5.42.040 Exceptions.
52 5.42.050 Penalty.

53 5.42.010 Purpose. The purpose of this chapter is to reduce the generation of waste from
54 single-use plastic carryout bags.

55 5.42.020 Definitions. In this chapter:

56 a. "Buyer" means a person who is a buyer under Kenai Peninsula Borough Code
57 5.18.900.

58 b. "Single-use plastic carryout bag" means a bag made from plastic that is neither
59 intended nor suitable for continuous reuse and that is less than 2.25 mils thick, designed to
60 carry customer purchases from the seller's premises, except for: bags used by customers inside
61 stores to package bulk items such as fruit, vegetables, nuts, grains, candy, or small hardware
62 items, such as nails and bolts; bags used to contain dampness or leaks from items such as
63 frozen foods, meat or fish, flowers or potted plants; bags used to protect prepared foods or
64 bakery goods; bags provided by pharmacists to contain prescription drugs; newspaper bags,

65 laundry or dry cleaning bags; or bags sold for consumer use off the seller's premises for such
66 purposes as the collection and disposal of garbage, pet waste, or yard waste; bags made of any
67 material labeled as "biodegradable" or "compostable".

68 c. "Seller" means a person who is a seller under Kenai Peninsula Borough Code 5.18.900.

69 5.42.030 Prohibition on use of single-use carry out bags. No seller may provide to a
70 buyer, any single-use plastic carryout bag for the purpose of carrying a buyer's purchased
71 goods from the seller's premises.

72 5.42.040 Exceptions. Inventories of single-use plastic carryout bags purchased before
73 the date of enactment of this ordinance may continue to be used by sellers and provided to
74 customers after January 1, 2019 until all such inventories of single-use plastic carryout bags
75 are completely used in the course of regular business operations. Sellers providing single-use
76 plastic carryout bags under this exception after January 1, 2019 must be willing and able to
77 provide documentation that such bags were purchased on or before the date of enactment of
78 this ordinance.

79 5.42.050 Violation - Penalty. The penalty for an offense in this chapter is the fine listed
80 in the fine schedule in HCC [1.16.040](#). If no fine is listed for the offense in HCC [1.16.040](#), then the
81 defendant must appear in court and, if convicted, is subject to the general penalty as provided
82 in HCC [1.16.010](#) unless another penalty is specifically provided.

83 ~~Section 3. Section 1 and Section 2 of this Ordinance are of permanent and general~~
84 ~~character and shall be included in the City Code.~~

85 ~~Section 4. This Ordinance shall take effect on January 1, 2019.~~

86 **Section 6: If Ballot Proposition 1 passes at the regularly scheduled October 1, 2019**
87 **municipal election, this ordinance shall take effect January 1, 2020.**

88 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 22nd day of October, 2018

89 CITY OF HOMER

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95 ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

KEN CASTNER, MAYOR

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YES:
NO:
ABSTAIN:
ABSENT:
First Reading:
Public Hearing:
Second Reading:
Effective Date:

Reviewed and Approved as to form and content:

Katie Koester, City Manager

Holly Wells, City Attorney

Date: _____

Date: _____

ORDINANCE(S)

ORDINANCE REFERENCE SHEET
2018 ORDINANCE
ORDINANCE 18-44

An Ordinance of the City Council of Homer, Alaska, Appropriating Funds for the Calendar Year 2019 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds.

Sponsor: City Manager

1. Council Regular Meeting October 22, 2018 Introduction

1 CITY OF HOMER
2 HOMER, ALASKA

City Manager

3
4 ORDINANCE 18-44

5
6 AN ORDINANCE OF THE HOMER CITY COUNCIL APPROPRIATING
7 FUNDS FOR THE CALENDAR YEAR 2019 FOR THE GENERAL FUND,
8 THE WATER FUND, THE SEWER FUND, THE PORT/HARBOR FUND,
9 CAPITAL PROJECTS, AND INTERNAL SERVICE FUNDS.

10
11 THE CITY OF HOMER ORDAINS:

12
13 Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following
14 appropriations are made for the calendar year ending December 2019:

15

16	General Fund	\$12,247,111
17	Water Fund	\$ 2,116,651
18	Sewer Fund	\$ 1,772,014
19	Port/Harbor Fund	\$ 4,750,515
20	Capital Projects	<u>\$ 593,024</u>
21		
22	Total Expenditures	\$21,479,315
23		
24	Internal Service Funds	\$2,143,964

25
26 Section 2. The amounts appropriated by this ordinance are appropriated to the objects
27 and purposes stated in the adopted budget.

28
29 Section 3. Grant funds. (a) If grant funds that are received during the fiscal year exceed
30 the amounts of such funds appropriated by this ordinance by not more than \$25,000, the
31 affected appropriation is increased by the amount of the increase in receipts.

32 (b) If grant funds that are received during the fiscal year exceed the amounts
33 appropriated by this ordinance by not more than \$25,000, the appropriation from city funds
34 for the affected program may be reduced by the excess if the reduction is consistent with
35 applicable federal and state statutes.

36 (c) If grant funds that are received during the fiscal year fall short of the amounts
37 appropriated by this ordinance, the affected appropriation is reduced by the amount of the
38 shortfall in receipts.

39
40 Section 4. Donations or charitable contributions. If donations or contributions are
41 received during the fiscal year that exceed the amounts of such funds appropriated by this
42 ordinance by not more than \$5,000, the affected appropriation is increased by the amount of
43 the increase in receipts.



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-114

TO: CITY COUNCIL AND CITY STAFF
FROM: KEN CASTNER, MAYOR
DATE: OCTOBER 15, 2018
SUBJECT: NOTICE OF ORDER OF REVIEW OF THE 2019 CITY BUDGET AND REQUEST FOR WRITTEN AMENDMENTS

In the absence of any established policy of budgetary review, and recognizing the time restraints, I would like to use the following order to efficiently perform our due diligence:

ORDER OF REVIEW

- | | | |
|----------------------------------|----------------------|--------------------------------------|
| 1. Revenue Projections | Page 43 | See also 2018 budget to actual |
| 2. Allocated Reserves | Pages 43 & 47 | |
| 3. Debt Service | Page 47 | |
| 4. Budgetary Target | Page 47 | See also 2 yr surpluses and reserves |
| 5. Water and Sewer | Page 107 | |
| 6. Port and Harbor | Page 131 | |
| 7. Police Department | Page 83 | |
| 8. Fire Department | Page 77 | |
| 9. Public Works | Page 93 | |
| 10. Committed to Projects | Page 151 | |
| 11. Remainder Gen Fund | Pages 48 through 106 | |
| 12. Total Budget v Target | | |
| 13. Wage Adjustments | Page 6 | generally across the board |
| 14. Additions to Staff | Page 6 and 199 | |
| 15. New Capital Projects | Page 6 | |
| 16. 2019 Approved Budget | | |
| 17. 2020 Budget Projection | Tallied by section | |

I request that amendments to the budget be placed before the body prior to the meetings as a matter of convenience to both the public, staff and the rest of the body.

I would also like to recommend that cuts to the presented budget be in increments of \$25,000 and that additions to the budget be in increments of \$125,000.

I also believe that we should be getting information that will shape the following year's budget and I would like to document those forward looking changes in a budgetary (chart of accounts) format.

ORDINANCE REFERENCE SHEET
2018 ORDINANCE
ORDINANCE 18-48

An Ordinance of the City Council of Homer, Alaska, Appropriating \$22,000 to Fund Emergency Seawall Repairs and Authorizing a Sole Source Contract with East Road Services to perform the repairs.

Sponsor: City Manager/Public Works Director

1. Council Regular Meeting October 22, 2018 Introduction

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**CITY OF HOMER
HOMER, ALASKA**

City Manager/
Public Works Director

EMERGENCY ORDINANCE 18-48

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
APPROPRIATING \$22,000 TO FUND EMERGENCY SEAWALL
REPAIRS AND AUTHORIZING A SOLE SOURCE CONTRACT WITH
EAST ROAD SERVICES TO PERFORM THE REPAIRS.

WHEREAS, The Homer City Council adopted Emergency Ordinance 11-49(S) which
created the Ocean Drive Loop Special Service District; and

WHEREAS, The Special Service District was created to raise tax revenues from
benefitted property owners to support maintenance and repair of the seawall they own which
is located on their properties; and

WHEREAS, As a tax-exempt property owner along the seawall, the City contributes
\$10,000 annually to a Seawall Reserve Account for the City's portion of repairs to the seawall;
and

WHEREAS, Repairs to the seawall have to be performed on an emergency basis in order
to prevent further damage and remain in compliance with the Army Corps of Engineers permit
for the seawall.

WHEREAS, Ordinance 18-06 appropriated \$28,946 for emergency repairs, the 5 year
average cost of repairs; and

WHEREAS, Fall storms have done an estimated \$50,000 in damage to the toe of the wall
which exceed the budgetary authorization in Ordinance 18-06; and

WHEREAS, East Road Services is familiar with the seawall having constructed and
maintained the seawall; and

WHEREAS, Due to the emergency nature of the work that needs to be done, a sole
source contract is necessary and authorized in HCC 3.16.060(c).

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

83 Effective Date:

84

85 Reviewed and approved as to form.

86

87 _____

88 Katie Koester, City Manager

89

90 Date: _____

Holly C. Wells, City Attorney

Date: _____





**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 18-06

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE FY 2018 OPERATING BUDGET TO FUND ANTICIPATED
REPAIRS TO THE SEAWALL BY ESTABLISHING AUTHORITY IN THE
2018 BUDGET FOR EMERGENCY REPAIRS TO THE SEAWALL.

WHEREAS, The Homer City Council adopted Emergency Ordinance 11-49(S) which created the Ocean Drive Loop Special Service District; and

WHEREAS, The Special Service District was created to raise tax revenues from benefited property owners to support maintenance and repair of the seawall they own which is located on their properties; and

WHEREAS, As a tax-exempt property owner along the seawall, the City contributes \$10,000 annually to a Seawall Reserve Account for the City's portion of repairs to the seawall; and

WHEREAS, Repairs to the seawall have to be performed on an emergency basis in order to prevent further damage and remain in compliance with the Army Corps of Engineers permit for the seawall; and

WHEREAS, Due to the unpredictability and the immediate need to do the repairs, the work is completed by East Road Services under the direction and supervision of the City Engineer, and

WHEREAS, Annual repairs to the seawall are impossible to predict, yet past history offers a range from \$0 in 2013 to \$102,125 in 2017 with an average costs from 2012 to 2017 of \$28,946; and

WHEREAS, In the event that the 2018 repairs exceed \$28,946 additional authority will be requested; and

WHEREAS, Based on linear feet, the property owners are responsible for 82% of the wall repairs and the City is responsible for 18% of the wall repairs.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY 2018 Operating Budget by appropriating \$28,946 from the Seawall Maintenance Reserve and Ocean Drive Loop Special Service District for the purpose of repairing and maintaining the seawall as follows:

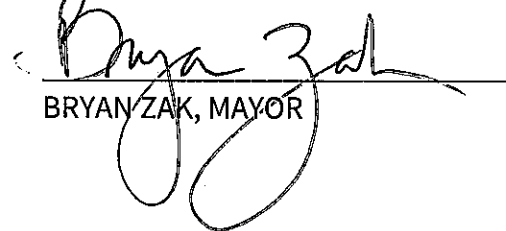
Appropriation/Transfer From:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
808-0375	Ocean Drive Loop Special Service District (82%)	\$23,736.
156-0369	Seawall Maintenance Reserve	\$ 5,210.

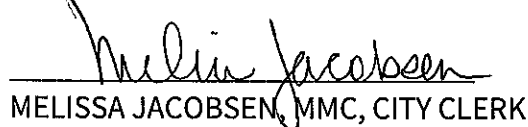
Section 2. This ordinance is a budget amendment ordinance only, is not permanent in nature and shall not be codified.

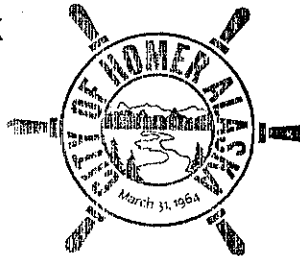
ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 26 day of February, 2018.

CITY OF HOMER


BRYAN ZAK, MAYOR

ATTEST:

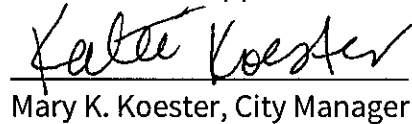

MELISSA JACOBSEN, MMC, CITY CLERK

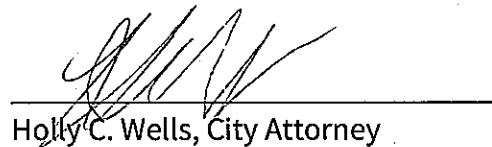


YES:
NO:
ABSTAIN:
ABSENT:

First Reading: 2/12/18
Public Hearing: 2/26/18
Second Reading: 2/26/18
Effective Date: 2/27/18

Reviewed and approved as to form.


Mary K. Koester, City Manager


Holly C. Wells, City Attorney

Date: 3.2.18

Date: 3.7.18

CITY MANAGER'S REPORT



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

491 East Pioneer Avenue
Homer, Alaska 99603

citymanager@cityofhomer-ak.gov

(p) 907-235-8121 x2222

(f) 907-235-3148

Memorandum

TO: Mayor Castner and Homer City Council
FROM: Katie Koester, City Manager
DATE: October 17, 2018
SUBJECT: October 22nd City Manager Report

Neighborhood Watch Grants

The Department of Commerce Community and Economic Development has introduced a small grant program (\$75,000 state wide) aimed at helping communities develop neighborhood watch groups and community patrols to help be an extra set of eyes and ears for law enforcement. These citizen groups can take the form of businesses coming together to keep an eye on each other, or neighborhoods who focus on observation and awareness as a means to prevent crime. Neighborhood watches are grass roots organizations that are volunteer driven that work with local law enforcement. These small grants would provide seed money to an organization for things like signs and materials, but does not provide operational support.

Organized, intelligent watching is helpful to the police. People often see small things that they might think about calling about but then they talk themselves out of it. If a neighborhood is interested in organizing an active neighborhood watch group, the City can help them apply for this grant, get organized, started and registered. Interested parties need to contact the City as soon as possible if intending to utilize grant funds for startup. The grant deadline is December 1.

HPD Partnering with Local Schools to See Kids

The police department is supporting project Alaska Brite. The goal of the project is to make kids more visible in the dark months of Alaska. The project is being coordinated by Bob Shavelson. Reflective dots will be purchased and provided free. The goal is to get a highly reflective dot placed on every kid's bike, backpack, piece of outdoor clothing, etc. The motto for the project is "The Safest Kid is One You can See!"

Cross Walk Analysis

The City of Homer requested Alaska Department of Transportation (ADOT) install a cross walk at the intersection of Grubstake and Lake Street. ADOT did pedestrian analysis of the cross walk and determined that it did not meet Alaska Traffic Manual standards for a cost-effective and well-utilized investment of a cross walk. The four page memo attached details their findings.

Rolling Stock Inventory

Councilmember Erickson requested an inventory of City of Homer rolling stock, and replacement schedule to provide important context for Council as they consider both the 2019 budget and anticipated expenses in future budgets. You can see from the attached spreadsheets, the City has 31 light duty vehicles that are 15

years are older, of those 14 are 20 years are older. For heavy equipment, Public Works added a replacement column since the need to replace a vehicle is highly dependent on use. Because the City uses equipment for maintenance, versus construction, we can get a longer life span out of it. The need for replacement also depend on the condition the equipment and how easily maintained it is. For example, parts get hard to acquire for the older heavy equipment. A third variable that has to be considered is do we replace the equipment or has the need evolved. For example, we are holding onto the old vac truck because it has value as a backup.

Enc:

Neighborhood Watch Grant Program Information

Grubstake Avenue Crosswalk Analysis

Third Quarter Financial Reports

2017 Budget to Actual for General Fund

Community and Neighborhood Watch Grants

The Alaska Department of Commerce, Community, and Economic Development is pleased to announce the availability of Community and Neighborhood Watch Grants. A total of \$75,000 is available, as appropriated in the capital budget for state fiscal year 2019 (FY19).

The purpose of this grant program is to support and expand community and neighborhood watch activities in the state of Alaska.

Eligible entities, including community and neighborhood watch groups and municipalities, are encouraged to submit applications for grants which will support these activities.

Application documents are available online at:

[Solicitation-Community and Neighborhood Watch Grants 9.18.18.pdf](#)

[FY19 Community and Neighborhood Watch Grant Application.pdf](#)

[CAA/Community and Neighborhood Watch Grants Application Instructions.pdf](#)

If you would like an application packet mailed to you, contact Robert Pearson, Manager of Community Aid and Accountability, at 907-465-5541 or CAA@alaska.gov. The application period for these grants is through December 1, 2018. To be considered for funding, applications must be postmarked or received by December 1, 2018 and submitted to the Juneau office of the Division of Community and Regional Affairs at:

Attn: CAA Manager State of Alaska

Dept. of Commerce, Community and Economic Development Division of Community and Regional Affairs

PO Box 110809

Juneau AK 99811-0809

Or

A .pdf file of the application received by email by 4:30 pm, December 1, 2018 at: CAA@alaska.gov Please use "CNWG Application" as the subject line.

Applicants that receive funds from the State of Alaska will be required to submit financial and/or progress reports with backup documentation for all expenditures of grant funds.

Program Information

Background: The State of Alaska capital budget for State Fiscal Year 2019 (FY19), SB 142, appropriated \$75,000 for "Community and Neighborhood Watch Grants for Named Recipients (AS 37.05.16) or Municipalities (AS 37.05.15) (House Districts 1-40)." The grant program is being administered by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs (DCRA).

In general, the definition of "community and neighborhood watch" is a group that partners citizens with law enforcement agencies in an effort to reduce crime. To be eligible for these grant funds, a private citizen community and neighborhood watch group must be an entity:

- With non-profit registration with the Internal Revenue Service (an Employee Identification number (EIN)) OR an Alaska business license.
- That certifies it possesses legal authority to accept grant funds from the State of Alaska and to execute the project described by the grant application.
- With officers and a governance structure, and by-laws that specify the purpose of the organization is community/neighborhood watch activities.
- With a bank account in the organization's name.
- In cooperation with a law enforcement agency, a local governing body (municipality, village council, tribal council, etc.) or community organization (community council, etc.) with jurisdiction in the operations area of the applicant.

To be eligible for these grant funds, a municipality, village council, tribal council, etc. must have:

- A designated group that meets the above criteria for grant eligibility

Entities applying on behalf of a community/neighborhood watch group will be required to pass through 100% of grant funds to the designated group.

Requested amounts of between \$2,000 and \$10,000 (inclusive) will be accepted. Grants will not be issued until after the application period has closed. Requests may be partially funded.

The period for grant applications extends through December 1, 2018. All applications will be reviewed between January 1 and 15, 2019 and awards announced January 31, 2019. If all of the grant funds have not been awarded after the application period has closed, an additional application period will be noticed.

The distribution of these grant funds may extend beyond FY19. Grant funds must be expended within one year of award.

[Attachments, History, Details](#)

Attachments

- [Community and Neighborhood Watch Grants Application Instructions.pdf](#)
- [FY19 Community and Neighborhood Watch Grant Application.pdf](#)
- [Solicitation-Community and Neighborhood Watch Grants 9.18.18.pdf](#)

Revision History

Created 9/19/2018 9:20:10 AM by ljmattson

Details

Department:	Commerce, Community and Economic Development
Category:	Grants
Sub-Category:	
Location(s):	Statewide
Project/Regulation #:	
Publish Date:	9/19/2018
Archive Date:	12/2/2018
Events/Deadlines:	

MEMORANDUM

State of Alaska

Department of Transportation & Public Facilities
Design and Engineering Services – Central Region
Highway Design Section

TO: Clint Adler, P.E. *CA*
Project Manager

DATE: September 21, 2018

THRU: Steven Rzepka, P.E. *SR*
Project Engineer

TELEPHONE NO: 907-269-0592
FAX NUMBER: 907-243-4409

FROM: Beth Steele, E.I.T. *BS*
College Intern IV

SUBJECT: Homer Lake Street Rehabilitation
Project No.: Z524610000
Design Analysis:
Grubstake Ave Crosswalk

Purpose

The City of Homer has submitted a request to the Department for the installation of a marked E-W pedestrian crosswalk at the intersection of Grubstake Avenue and Lake Street. The purpose of this memo is to summarize the results of the design analysis.

Existing Facilities and Land Use

Lake Street is a half-mile long N-S connector road between the Sterling Highway and East Pioneer Avenue in Homer, Alaska. Many driveways and local roads connect to Lake Street along the corridor on both sides of the roadway. Current data shows the 2017 Average Annual Daily Traffic (AADT) count to be 5,247 vehicles per day. The existing Lake Street typical section includes two 12-ft travel lanes, a 5-ft paved shoulder on the west side of the road, and a varying 3- to 5-ft shoulder, curb and gutter, and a 6.5-ft asphalt sidewalk on the east side. The proposed Lake Street rehabilitation project will realign the roadway, add designated bike lanes, and improve drainage and safety. The proposed typical section includes two 12-ft travel lanes, a 6-ft bike lane on the west side of the corridor, and a 5.5-ft bike lane, curb and gutter, and 6.5-ft asphalt pathway on the east side of Lake Street.

In 2016, the City of Homer finished reconstruction of Grubstake Avenue (previously Waddell Way) to serve as a new E-W connection between Lake Street and neighboring Heath Street. Grubstake Avenue has one lane of travel in each direction, bike lanes on both sides of the roadway, and an asphalt sidewalk along the southern side. Prior to this development, Grubstake Avenue was a gravel road, not heavily used, and did not provide through-travel from Heath Street to Lake Street. The Grubstake Avenue extension provides a new E-W pedestrian and vehicle route to ease local traffic along the Sterling Highway and East Pioneer Avenue. The updated pedestrian facilities connects a community route between major pedestrian generators like the Homer Public Library, the Homer Post Office, Carrs grocery store, and the Center for Alaskan Coastal Studies. Residential areas on the east and west ends of the Grubstake Avenue connection will also likely act as additional pedestrian generators.

According to the AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities (AASHTO Pedestrian Planning Guide), adding bike lanes and sidewalks statistically increases the volume

of pedestrians and bikers using a roadway. Grubstake Avenue will likely see pedestrian and bike use increase as familiarity with the new route grows.

Installing a crosswalk at the Grubstake Ave intersection with Lake Street would align with the City of Homer’s Non-Motorized Transportation and Trail (NMTT) Plan, published in 2004. The NMTT Plan defines “safe street crossings” in relation to their community mission and stresses the paramount importance of connectivity to the Homer community. Concern over the lack of safe street crossings has been a frequent topic of discussion at public forums. During the DOT&PF Open House for the Homer Lake Street Rehabilitation project on June 21, 2016, several of the attending community members requested a crosswalk at the Grubstake Avenue intersection.

Marked Crosswalk Criteria Analysis

This location qualifies as a candidate for a marked crosswalk using the safety considerations from Table 3B-101 of the 2016 Alaska Traffic Manual (ATM). Lake Street has one lane of traffic in each direction, no raised median, a posted speed limit of 25 mph, and a 2017 AADT count of 5,247 vehicles per day.

Additional safety considerations established by the ATM include:

- Pedestrian volumes,
- Vehicle stopping sight distances,
- Pedestrian sight distance,
- Distance to adjacent crossings,
- Available gaps in traffic, and
- Pedestrian and vehicle mix.

Pedestrian Volumes

To meet ATM standards for a cost-effective and well-utilized investment of crosswalk upgrades, existing pedestrian crossing volumes should be at least 20 crossings per peak hour.

A study was conducted in July 2017 to record pedestrian crossing volumes during peak hours and overall daily pedestrian crossing volumes. The study was conducted on Tuesday, July 18 and Wednesday, July 19, 2017, during the hours of 6:00 am to 6:00 pm. Results of the study showed the peak hours for crossings at this location are most likely from 9:45 – 10:45 am and 3:00 – 4:00 pm. Crossing volumes during these peak hours were 10 and 9, respectively. The average daily crossing volume was found to be 42 crossings per day. These crossing volumes included both bicyclists and pedestrians. The results of this study do not indicate current high demand.

Vehicle Stopping Sight Distance

The minimum vehicle stopping sight distance (SSD) was calculated using Equations 3-2 and 3-3 from the AASHTO Green Book. Site-specific conditions of Lake Street include a 30 mph design speed and 4.65% grade.

$$SSD (ft) = 1.47 * V * t_{dr} + \frac{V^2}{30 * \left[\left(\frac{a}{32.2} \right) \pm G \right]}$$

<i>V</i> = major road design speed <i>V</i> (Lake St.) = 30 mph	<i>t_{dr}</i> = driver reaction time <i>t_{dr}</i> = 2.5 s	<i>a</i> = deceleration rate <i>a</i> = 11.2 fps	<i>G</i> = $\frac{\text{percent grade}}{100}$ <i>G</i> = +/- 0.046524
--	---	---	--

Resulting calculations show the southbound (downgrade) minimum vehicle SSD is 210-ft. For northbound (upgrade) traffic, the minimum vehicle SSD is 187-ft. Calculated sight distances were verified and conformed with Table 3-2 *Stopping Sight Distance on Grades* from the AASHTO Green Book.

Preliminary design locates the proposed crosswalk installation to be directly south of Grubstake Avenue and approximately 75-ft south of Smokey Bay Way. From inspection of the proposed design for Lake Street in AutoCAD Civil3D, the current conditions onsite, and historic Google Earth imagery, this location provides approximately 228-ft of SSD for northbound vehicles and 357-ft for southbound vehicles. These values were measured from the point of tangency of the respective roadway curve to the location of the proposed crosswalk centerline. Consequently, the estimated values of the actual SSD are conservative as some additional SSD would likely be available prior to vehicles fully leaving the horizontal curves. Vehicle SSD has been determined to be adequate at this location.

Pedestrian Sight Distance

Pedestrian sight distance (PSD) was calculated using the equation found in Table 4A-102 of the ATM. The overall distance of a pedestrian crossing at this location is approximately 37-ft from entry- to exit-point of the roadway. However, final design of the Grubstake Avenue approach has not been completed and placement of the entry- and exit-points may shift slightly depending on the design of the curb return and ADA facilities. To provide conservative estimates, a width of 38-ft was used for calculating the required pedestrian sight distance.

$$PSD (ft) = 1.47 * V * \left(\frac{W}{V_{ped}} + t_{ped} \right)$$

V = major road design speed $V(Lake St.) = 30 \text{ mph}$	W = width of roadway, curb to curb $W(Lake St.) = 38 \text{ ft}$	V_{ped} = pedestrian walking speed $V_{ped} = 3.5 \text{ fps}$	t_{ped} = pedestrian reaction time $t_{ped} = 2.5 \text{ s}$
---	---	---	---

The resulting minimum desired PSD is 589-ft based on the 30 mph design speed. If the posted speed limit of 25 mph is used in the calculation, the resulting minimum desired PSD is 491-ft.

Further inspection of the proposed design for Lake Street in AutoCAD Civil3D and historic Google Earth imagery provided approximate measurements of actual PSD values. For westbound pedestrians, the estimated actual PSD is 594-ft looking north and 450-ft looking south. The estimated actual PSD for eastbound pedestrians is 565-ft looking north and 493-ft looking south. Obstacles blocking pedestrian sight distances include the horizontal geometry of Lake Street and private structures and vegetation outside of the proposed Right of Way limits.

Pedestrian sight distance is limited and less than desirable for the installation of a marked crosswalk. However, due to the pedestrian volumes and network connectivity, this crossing-use condition is a candidate for advance warning signs as per Section 2C.01 of the ATM.

Distance to Adjacent Crossings

There are two adjacent controlled marked crossings to the proposed crosswalk location. Both crossings are approximately a quarter-mile away, located at the East Pioneer Avenue all-way stop intersection, uphill to the north; and the Sterling Highway signalized intersection, downhill and to the south. According to the AASHTO Pedestrian Planning Guide, it is less desirable for pedestrians to go a quarter-mile or more out of their way to take advantage of a controlled intersection for crossing.

Available Gaps in Traffic & Pedestrian and Vehicle Mix

As of July 2018, available traffic gaps, pedestrian mix, and vehicle mix are unknown for the Lake Street corridor. However, field observations during past project visits demonstrate that traffic gaps for a full width crossing are undesirable under peak traffic conditions, typically during heavy summer traffic.

Summary of Findings

The present conditions at the intersection of Grubstake Avenue and Lake Street do not warrant the installation of a marked crosswalk.

Although this location has adequate vehicle stopping sight distance, pedestrian sight distance does not meet minimum safety requirements. For such cases, Table 4A-102 of the ATM provides provisions for installing supplemental traffic control devices at uncontrolled marked crosswalk locations to improve conditions, such as a pedestrian refuge or a traffic crossing/warning device. However, the first provision for installing a crossing system is to have pedestrian crossing volumes be greater than 20 per hour, which this location does not meet at this time. Therefore, installing a marked crosswalk here is a safety concern until such a time when the usage increases to a level that warrants the significant investment and maintenance costs associated with installing a marked crosswalk and the supplemental mitigation measures needed at this location.

These factors are the controlling reasons for not installing a marked crosswalk at this location at this time. Out of recognition of the evolving pedestrian network and that some crossing will occur, it is recommended to install advance warning signs for motorist information for the interim configuration.

References and Supporting Information

Design standards and guidelines used to evaluate pedestrian crossing installations are contained in the following publications:

A Policy on Geometric Design of Highways and Streets (PGDHS), 6th Edition, American Association of State Highway and Transportation Officials (AASHTO), 2011

Alaska Highway Preconstruction Manual (HPCM), State of Alaska, Department of Transportation and Public Facilities (DOT&PF), 2005 as amended

The Alaska Traffic Manual (ATM), consisting of the Manual on Uniform Traffic Control Devices (MUTCD), 2009 as amended, U.S. DOT, Federal Highway Administration (FHWA) and the Alaska Traffic Manual Supplement (ATMS), State of Alaska, DOT&PF, 2016

Guide for the Planning Design, and Operation of Pedestrian Facilities (Pedestrian Planning Guide), 1st Edition, AASHTO, 2004

Homer Non-Motorized Transportation and Trail Plan (NMTT), Alaska Department of Community and Economic Development, DOWL Engineers, and the City of Homer, 2004

General Fund
Expenditure Report
For Year Ended December 30, 2017

	Amended FY17 Budget	FY17 Actual	Budget Remaining	% Budget Used
Revenues				
Property Taxes	\$ 3,507,453	\$ 3,501,159	\$ (6,294)	99.82%
Sales and Use Taxes	6,481,188	6,669,426	188,239	102.90%
Permits and Licenses	30,421	47,555	17,134	156.32%
Fines and Forfeitures	15,508	28,277	12,769	182.34%
Use of Money	20,980	22,338	1,357	106.47%
Intergovernmental	675,419	580,305	(95,114)	85.92%
Charges for Services	446,017	569,876	123,859	127.77%
Other Revenues	13,000	15,863	2,863	100%
Airport	130,305	157,626	27,321	120.97%
Operating Transfers	2,391,869	2,387,836	(4,033)	99.83%
Total Revenues	\$ 13,712,160	\$ 13,980,260	\$ 268,100	101.96%
Expenditures & Transfers				
Administration	\$ 1,002,786	\$ 972,908	\$ 29,878	97.02%
Clerks	829,028	784,491	44,537	94.63%
Planning	352,866	341,464	11,401	96.77%
Library	847,772	821,282	26,489	96.88%
Finance	653,580	550,117	103,463	84.17%
Fire	1,055,926	946,920	109,006	89.68%
Police	3,273,539	3,118,980	154,559	95.28%
Public Works	2,501,197	2,484,942	16,255	99.35%
Airport	219,722	179,710	40,012	81.79%
City Hall, HERC	168,576	170,786	(2,210)	101.31%
Non-Departmental	94,000	94,000	-	100.00%
Total Operating Expenditures	\$ 10,998,993	\$ 10,465,602	\$ 533,391	95.15%
Transfer to Other Funds				
Leave Cash Out	\$ 233,451	\$ 233,451	\$ -	100%
Debt Repayment	1,221,415	1,226,903	(5,488)	-
Energy	10,703	10,703	-	100%
Adjusting Entries	-	544,557	(544,557)	-
Total Transfer to Other Funds	\$ 1,465,569	\$ 2,015,614	\$ (550,045)	138%
Total Transfer to Reserves	\$ 1,247,598	\$ 1,247,598	\$ -	100%
Total Expenditures & Transfers	\$ 13,712,160	\$ 13,728,813	\$ (16,654)	100.12%
Net Revenues Over (Under) Expenditures	\$ 0	\$ 251,446		

Quarterly General Fund
Expenditure Report
For Quarter Ended September 30, 2018

	Adopted FY18 Budget	Actual As of 9/30/18	Budget Remaining	% Budget Used
<u>Revenues</u>				
Property Taxes	\$ 3,264,974	\$ 1,850,619	\$ (1,414,355)	56.68%
Sales and Use Taxes	6,474,133	4,525,275	(1,948,858)	69.90%
Permits and Licenses	28,588	39,664	11,076	138.74%
Fines and Forfeitures	22,154	12,356	(9,798)	55.77%
Use of Money	36,851	(12,594)	(49,445)	-34.18%
Intergovernmental	697,355	415,426	(281,929)	59.57%
Charges for Services	594,808	474,902	(119,906)	79.84%
Other Revenues	-	20,459	20,459	100%
Airport	146,869	151,532	4,663	103.18%
Operating Transfers	1,189,764	1,188,264	(1,500)	99.87%
Total Revenues	\$ 12,455,495	\$ 8,665,903	\$ (3,789,592)	69.57%
<u>Expenditures & Transfers</u>				
Administration	\$ 1,040,613	\$ 711,771	\$ 328,842	68.40%
Clerks	709,341	428,410	280,931	60.40%
Planning	364,987	255,343	109,644	69.96%
Library	887,710	604,674	283,036	68.12%
Finance	668,649	456,504	212,145	68.27%
Fire	1,061,339	675,478	385,860	63.64%
Police	3,267,428	2,334,512	932,916	71.45%
Public Works	2,558,787	1,750,031	808,755	68.39%
Airport	211,494	140,093	71,401	66.24%
City Hall, HERC	179,019	115,082	63,936	64.29%
Non-Departmental	94,000	94,000	-	100.00%
Total Operating Expenditures	\$ 11,043,364	\$ 7,565,897	\$ 3,477,467	68.51%
Transfer to Other Funds				
Leave Cash Out	\$ 161,373	\$ 161,373	\$ (0)	100%
Debt Repayment	-	-	-	-
Energy	10,703	10,703	-	100%
Adjusting Entries	-	-	-	0%
Total Transfer to Other Funds	\$ 172,076	\$ 172,076	\$ (0)	100%
Total Transfer to Reserves	\$ 1,240,055	\$ 1,240,055	\$ -	100%
Total Expenditures & Transfers	\$ 12,455,495	\$ 8,978,028	\$ 3,477,467	72.08%
Net Revenues Over (Under) Expenditures	\$ 0	\$ (312,126)		

Quarterly Water and Sewer Fund
Expenditure Report
For Quarter Ended September 30, 2018

	Adopted FY18 Budget	Acutal As of 9/30/18	Budget Remaining	% Budget Used
Revenues				
Water Fund	\$ 2,037,962	\$ 1,539,856	\$ (498,106)	75.56%
Sewer Fund	1,797,681	1,393,409	(404,272)	77.51%
Total Revenues	\$ 3,835,643	\$ 2,933,265	\$ (902,378)	76.47%
Expenditures & Transfers				
<u>Water</u>				
Administration	\$ 181,131	\$ 139,703	\$ 41,428	77.13%
Treatment Plant	533,568	416,627	116,941	78.08%
System Testing	55,803	35,671	20,132	63.92%
Pump Stations	112,329	76,752	35,577	68.33%
Distribution System	286,169	194,145	92,024	67.84%
Reservoir	45,944	34,809	11,135	75.76%
Meters	184,333	92,116	92,218	49.97%
Hydrants	184,290	132,892	51,398	72.11%
<u>Sewer</u>				
Administration	\$ 161,679	\$ 113,403	\$ 48,277	70.14%
Plant Operations	572,039	421,185	150,854	73.63%
System Testing	66,006	50,275	15,732	76.17%
Lift Stations	186,021	124,490	61,531	66.92%
Collection System	238,471	188,709	49,762	79.13%
Total Operating Expenditures	\$ 2,807,784	\$ 2,020,775	\$ 608,508	71.97%
Transfer to Other Funds				
Leave Cash Out	\$ 19,960	\$ 19,960	\$ -	100%
GF Admin Fees	484,119	484,119	-	100%
Debt Repayment	-	1,691	(1,691)	100%
Other	43,398	43,398	-	100.00%
Total Transfer to Other Funds	\$ 547,476	\$ 549,168	\$ (1,691)	100.31%
Transfers to Reserves				
Water	\$ 153,715	\$ 153,715	\$ -	100%
Sewer	326,667	326,667	-	100%
Total Transfer to Reserves	\$ 480,382	\$ 480,382	\$ -	100%
Total Expenditures & Transfers	\$ 3,835,642	\$ 3,050,326	\$ 606,817	79.53%
Net Revenues Over(Under) Expenditures	\$ 0	\$ (117,061)		

Quarterly Port and Harbor Fund
Expenditure Report
For Quarter Ended September 30, 2018

	Adopted FY18 Budget	Actual As of 9/30/18	Budget Remaining	% Budget Used
Revenues				
Administration	\$ 527,240	\$ 367,616	\$ (159,624)	69.72%
Harbor	2,730,986	2,322,279	(408,707)	85.03%
Pioneer Dock	364,326	260,243	(104,084)	71.43%
Fish Dock	549,740	489,637	(60,103)	89.07%
Deep Water Dock	280,500	222,369	(58,131)	79.28%
Outfall Line	4,800	4,800	-	100.00%
Fish Grinder	12,000	6,570	(5,430)	54.75%
Load and Launch Ramp	135,000	126,141	(8,859)	93.44%
Total Revenues	\$ 4,604,592	\$ 3,799,654	\$ (804,938)	82.52%
Expenditures & Transfers				
Administration	\$ 640,498	\$ 543,056	\$ 97,441	84.79%
Harbor	1,254,684	928,667	326,016	74.02%
Pioneer Dock	63,635	39,027	24,607	61.33%
Fish Dock	568,602	439,615	128,987	77.32%
Deep Water Dock	95,841	81,994	13,847	85.55%
Outfall Line	6,500	2,475	4,025	38.08%
Fish Grinder	22,000	27,914	(5,914)	126.88%
Harbor Maintenance	406,102	277,012	129,090	68.21%
Main Dock Maintenance	39,589	25,310	14,279	63.93%
Deep Water Dock Maintenance	50,089	35,462	14,627	70.80%
Load and Launch Ramp	85,482	51,976	33,506	60.80%
Total Operating Expenditures	\$ 3,229,520	\$ 2,452,508	\$ 780,512	75.94%
Transfer to Other Funds				
Leave Cash Out	\$ 57,636	\$ 57,636	\$ 0	100%
Debt Service	-	-	-	0%
GF Admin Fees	556,836	556,836	-	100%
Other	402,628	402,628	-	100%
Total Transfer to Other Funds	\$ 1,017,100	\$ 1,017,100	\$ 0	100.00%
Transfers to Reserves				
Administration	\$ -	\$ -	\$ -	-
Harbor	-	-	-	-
Pioneer Dock	300,692	300,692	-	100%
Fish Dock	6,262	6,262	-	100%
Deep Water Dock	-	-	-	-
Outfall Line	-	-	-	-
Fish Grinder	-	-	-	-
Load and Launch Ramp	49,517	49,517	-	100%
Total Transfer to Reserves	\$ 356,471	\$ 356,471	\$ -	100%
Total Expenditures & Transfers	\$ 4,604,592	\$ 3,826,079	\$ 780,513	83.09%
Net Revenues Over(Under) Expenditures	\$ 0	\$ (26,425)		

City Hall Light Vehicles				AGE IN 2018
E308	2006	2006 FORD FREESTYLE AWD	CITY HALL	12

Fire Department Light Vehicles				AGE IN 2018
E631	1990	BRUSH 1 - 1990 FORD	XXR856	28
E621	1997	MEDIC 1 (1997 FORD 4X4 F350)	XXS624	21
E634	2001	UTILITY 3 - 2001 F-550 FORD	XXS647	17
E622	2002	MEDIC 2 (2002 FORD F350)	XXW852	16
E636	2002	2002 POLARIS 6-WHEELER		16
E633	2003	UTILITY 1 - 2003 FORD F-350, CREW CAB	XXW858	15
E635	2006	2006 FORD EXPEDITION - COMMAND VEHICLE	XYC168	12
E615	2013	UTILITY 2 2013 FORD EXPEDITION	XXW895	5
E623	2016	MEDIC 3 (2016 FORD F3HZ)	XZD419	2

Oct-18 Heavy Duty & Equipment Attachments

EQUIP. NO.	DESCRIPTION	CURRENT AGE	TOTAL		REPLACEMENT COST	COMMENTS
			EXPECTED LIFE	YEARS REMAINING		
MISC	Grader Wing x3	20 + Years	25	5	\$ 60,000	Total is for three units
MISC	Grader Snow Gate x3	20 + Years	25	5	\$ 30,000	Total is for three units
E250	Bomag Gravel Compactor	21 Years	30	9	\$ 15,000	
E255	Stone Plate Compactor	20 Years	30	10	\$ 3,000	
E259	1995 Patchman Asphalt Mixer	23 Years	30	7	\$ 40,000	
E260	OJK 125 Meleter - Asphalt Crack Sealer	16 Years	30	14	\$ 35,000	
E269	2012 Steamer Unit for Truck E176	6 Years	30	24	\$ 30,000	
E270	2004 Tex Steamer Unit for Truck E160	14 Years	30	16	\$ 30,000	
E271	2011 Larue Snow Blower for Loader	7 Years	25	18	\$ 150,000	
E275	1987 Faire Snow Blower for Loader - backup	31 Years	40	9	\$ 80,000	Used for Backup to Larue
E274	2018 Diamond Brush Cutter for Loader	0 Years	15	15	\$ 82,000	
E284	2003 Trailmax Heavy Equipment Trailer	15 Years	30	15	\$ 25,000	
E286	2016 Light Duty Car Hauler Trailer	2 Years	25	23	\$ 8,000	
Total Replacement:					\$ 588,000	

HPD Light Vehicles				AGE IN 2018	
E516	2003	2003 FORD EXCURSION	XXW-862	15	
E517	2007	2007 FORD EXPEDITION	XXW872	11	
E518	2007	2007 FORD EXPEDITION	XXW873	11	
E523	2008	2008 CHEV VAN (JAIL VAN)	XXW879	10	
E524	2009	2009 CHEV IMPALA	XXW883	9	
E525	2009	2009 CHEV IMPALA	XXW882	9	
E526	2009	2009 CHEV IMPALA	XXW881	9	
E519	2013	2013 FORD EXPEDITION	XXW896	BROWNING	5
E527	2014	2014 FORD EXPLORER			4
E505	2015	2015 FORD EXPLORER	XYF440		3
E506	2015	2015 FORD EXPLORER	XYF441		3
E501	2017	2017 FORD EXPLORER INTERCEPTOR	XYF446		1
E502	2017	2017 FORD EXPLORER INTERCEPTOR	XYF447		1
E504	2018	2018 FORD EXPLORER AWD 4DR K8AT	XZD702	Chief	0

Port/Harbor Light Vehicles					AGE IN 2018
E427	1993	1993 CHEV STEP-SIDE VAN	XXW877	PORT MAINT	25
E408	1994	HV-1 - 1994 FORD F-150 PU	XXS 607	PORT OPS	24
E406	1995	MV1 - 1995 CHEV S-10 4X4 PU	XXS627	PORT OPS	23
E424	2001	2001 F550 USED OIL VAC TRUCK	XXS645	PORT MAINT	17
E401	2003	2003 FORD F-250 4X4 PU - HARBOR PATROL	XXW860	PORT OPS	15
E402	2003	2003 FORD F-250 4X4 PU - HARBOR PATROL	XXW859	PORT OPS	15
E405	2005	2005 FORD F-150 2WD		PORT OPS	13
E426	2008	2008 FORD F-350 4X4	XXW874	PORT MAINT	10
E403	2009	2009 CHEV COLORADO	XYE723	PORT OPS	9
E400	2010	2010 FORD F-150 NEW TO CREW 2014		PORT OPS	8
E428	2010	2010 F-350 4X4	XXW886	PORT MAINT	8
E404	2011	2011 FORD ESCAPE HYBRID			7
E421	2012	2012 CHEVROLET SILVERADO 1500 1/2 TON	XZD775	PORT MAINT	6
E429	2013	2013 F-150 PICKUP		PORT OPS	5
E409	2016	2016 F-SERIES SD F350 4X4 S/C CC - FLATBED	XZD556	PORT OPS	2

Oct-18 Public Works Heavy Duty Equipment

EQUIP. NO.	DESCRIPTION	CURRENT AGE	TOTAL EXPECTED LIFE	YEARS REMAINING	REPLACEMENT COST	COMMENTS
E169	1980 12G Cat Grader	38 Years	35	-3	\$ 250,000	
E160	1984 Ford Steam Truck 4x6	34 Years	35	1	\$ 80,000	
E150 #2	1986 140G Cat Grader	32 Years	35	3	\$ 200,000	Plus \$57K Attachments
E161 #3	1987 950 Cat Loader	31 Years	35	4	\$ 210,000	
E171	1989 Ford F800 Bucket Truck	29 Years	35	6	\$ 50,000	
E163	1992 International Vacuum Truck	26 Years	25	-1	\$ 445,000	Backs Up E178 New Vac
E164 #5	1994 720A Champion Grader	24 Years	35	11	\$ 240,000	Plus \$57K Attachments
E165 #1	1995 410D John Deere Backhoe	23 Years	25	2	\$ 120,000	
E157	2000 Freightliner End Dump Truck	18 Years	25	7	\$ 187,000	
E168	2002 163H Cat Grader	16 Years	30	14	\$ 225,000	Plus \$57K Attachments
E172	2003 644H JD Loader	15 Years	35	20	\$ 200,000	
E170 #4	2003 Toolcat 5600	15 Years	20	5	\$ 60,000	
E175	2004 EW 180B Volvo Wheeled Excavator	14 Years	25	11	\$ 250,000	
E116 #1A	2006 FORD F-350 4x4 Truck/Sander - Airport	12 Years	12	0	\$ 60,000	Airport Use Only
E173	2006 PC160LC-7 Track Excavator	12 Years	30	18	\$ 175,000	
E176	2006 Freightliner Steam Truck 2x4	12 Years	30	18	\$ 80,000	
E153	2007 D37 Komatsu Dozer	11 Years	25	14	\$ 100,000	
E151	2009 Isuzu Sweeper Truck Vacuum	9 Years	25	16	\$ 200,000	
E135	2013 FORD F-550 2-TON 4X4 Truck/Sander	5 Years	10	5	\$ 62,000	Includes plow/sander
E159	2014 Pelican Sweeper	4 Years	25	21	\$ 237,000	
E177	2015 Mac End Dump Truck	3 Years	25	22	\$ 187,000	
E136	2016 FORD F-550 2-TON 4X4 Truck/Sander	2 Years	10	8	\$ 62,000	Includes plow/sander
E178	2018 Sewer Vac Truck	0 Years	25	25	\$ 500,000	
Total Replacement:					\$ 4,180,000	

Expected Life is based on the type of use at Public Works vs. full-time construction use.

Some (few) pieces can be purchased used, but most should not due to the City's ability to capitalize on government discounts. Parts on many older pieces become very hard and expensive to come by. In 2017 we ordered a replacement mulboard for our 31 year old grader that is no longer made by the manufacturer. It had to be acquired after market. In 2017 we had to find a used radiator for the older steamer truck because it is no longer made.

Public Works Light Vehicles					AGE IN 2018
E124	1987	1987 CHEVY FLAT BED - PAINT TRUCK	XXW888	EQ OPS	31
E125	1989	1989 GMC 3/4 TON	XXR240	SHOP	29
E108	1992	1992 FORD RANGER	XXS604	WTP/STP	26
E129	1994	1994 FORD PU	XXS609	PARKS	24
E130	1994	1994 CHEV SVC TRK	XXT558	EQ OPS	24
E131	1994	1994 FORD 4X4 F-150 P/U	XXS610	KLOPP	24
E120	1995	1995 FORD F-150 4X4	XXW891	PARKS	23
E114	1997	1997 FORD RANGER XLT 4X4	XXS621	HRACHIAR	21
E133	1997	1997 FORD F-350 4x4 UTILITY TRUCK	XXS625	WATER	21
E126	1998	1998 FORD EXPEDITION XLT - 4X4	XZD700	BUILDING MAINT	20
E101	1999	1999 RANGER	XXS632	PARKS	19
E102	1999	1999 RANGER TRUCK	XXS631	WTP/STP	19
E103	1999	1999 FORD E250 VAN	XXS641	RILEY	19
E132	1999	1999 FORD F-550 2 TON 4X4	XXW889	EQ OPS	19
E104	2000	2000 K2500 4X4 W/SERVICE BODY	XXS643	WTP/STP	18
E105	2000	2000 K2500 4X4 W/SERVICE BODY	XXS644	WATER	18
E137	2000	2000 DODGE DURANGO	DXC423	MOTORPOOL	18
E107	2001	2001 CHEV S-10 EXTEND CAB	XXY892	PARKS	17
E111	2002	2002 JEEP WRANGLER	XXS649	STRADLING	16
E134	2003	2003 FORD F-550 2-TON 4X4	XXW880	EQ OPS	15
E112	2006	2006 FORD F-150 4X4	XXW867		12
E113	2006	2006 FORD F-150 4X4	XXW868	MEYER	12
E115	2006	2006 FORD F-150 4X4	XXW869	GIBSON	12
E116	2006	2006 FORD F-350 4X4	XYC169	BLDGS	12
E117	2007	2007 FORD F-150 4X4	XXW871	COOK	11
E118	2008	2008 FORD F-250 4X4 FLATBED	XXW898	PARKS	10
E119	2008	2008 FORD F-350 SD FLATBED	XXW875	SHOP	10
E127	2012	2012 CHEVY COLORADO EXT CAB	XYF443	HUGHES	6
E128	2012	2012 CHEVY COLORADO CREW CAB	XYF444	GARDNER	6
E135	2013	2013 FORD F-550 2-TON 4X4 Truck/Sander	XXW894	EQ OPS	5
E122	2014	2014 F-150	XZA434	WTP/STP	4
E123	2014	2014 F-150	XZA433	PROJECT MGR	4
E121	2016	2016 CHEVY EXPRESS 2500 VAN	XZA168	MCBRIDE	2
E136	2016	2016 FORD F-550 2-TON 4x4 Truck/Sander	XYF438	EQ OPS	2

CITY ATTORNEY REPORT

COMMITTEE REPORTS

PENDING BUSINESS



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-108

TO: MAYOR PRO TEMPORE ADERHOLD AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

DATE: OCTOBER 4, 2018

SUBJECT: LETTER FROM MAYOR AND COUNCIL TO GOVERNOR WALKER REQUESTING
DISASTER DECLARATION FOR SALMON FISHERY IN UPPER COOK INLET

Councilmember Erickson has proposed the attached letter be sent to Governor Walker Requesting Disaster Declaration for Salmon Fishery in Upper Cook Inlet.

RECOMMENDATION:

Discuss the letter and if approved the letter will be sent to Governor Walker.



City of Homer

www.cityofhomer-ak.gov

Homer City Council

491 East Pioneer Avenue
Homer, Alaska 99603

(p) 907-235-3130

(f) 907-235-3143

Governor Walker
POB 110001
Juneau, AK 99811-0001

October 22, 2018

Governor Walker,

Because of the unexpected failures in the sockeye salmon returns in the Gulf of Alaska during 2018, the Homer City Council encourages you to declare an economic disaster for the Upper Cook Inlet (UCI) fisheries region. The salmon harvests in UCI, as in other fishery regions, are at historic lows and threaten the communities of UCI. These fishing communities are economically and culturally suffering as a result of these unexpected failures in this season's sockeye returns.

- The 2018 sockeye harvest was less than 20% of the prior 10 year average harvest
- The 6 year old salmon from the 2012 brood year were at historic low levels (95% were not in the 2018 return)
- The 5 year old salmon from the 2013 brood year are at near historic low levels (50% were not in the 2018 return)
- Run timing of UCI sockeye run has shifted, now the majority of the run returns in August
- Size at age has also shown a dramatic shift to smaller sockeyes
- The 2012 brood year has a 1.3:1 return per spawner ratio
- The drift fleet harvest has not been this small since 1975

FISHING COMMUNITIES AFFECTED BY THE 2018 SOCKEYE SALMON DISASTER

The individuals, families and businesses in the following Kenai Peninsula Borough fishing communities were affected by the 2018 sockeye salmon disaster:

Seldovia, Halibut Cove, Homer, Kachemak Selo, Voznesenka, Anchor Point, Nilolaevsk, Ninilchik, Clam Gulch, Kasilof, Kenai, Nikiski and Seward.

An economic disaster declaration will allow the Legislature to appropriate money for assistance grants and allows you to make budget recommendations to accelerate the region's existing capital projects and provide funding for new ones. In addition to the disaster declaration, the Homer City Council encourages the Division of Economic Development to commit as many resources as possible to assist salmon permit holders who participate in the Commercial Fishing Revolving Loan program and may be unable to meet the terms of their loans because of UCI's low sockeye harvest.

Upper Cook Inlet is accustomed to harvesting nearly 3.5 million sockeye every year. This year, they harvested less than 20% of the 10, 20 or 40-year average harvest. Salmon is an important economic staple in these UCI communities and the failure of this year's fishery will have ripple effects throughout the economy. In light of the harmful impacts of the poor returns across the Kenai Peninsula, the Kenai Peninsula Borough will be considering a similar request at their October 23rd Borough Assembly meeting.

Thank you for considering taking this important step to protect the livelihoods of Alaskan families by declaring an economic disaster for the Upper Cook Inlet (UCI) fisheries region.

Sincerely,

Homer City Council



Draft Spending Plan for funds appropriated to address the 2016 Gulf of Alaska pink salmon disaster declaration.

Guiding principles for disaster funds distribution: disbursement of funds will be prioritized based on the following criteria: 1) funds will be allocated to improve fishery information to better assess and forecast future fishery performance; 2) fishery participants directly involved and harmed by the 2016 pink salmon disaster; 3) funds will be disbursed to positively affect the broadest number of people possible; and 4) address losses to primary business and infrastructure that directly support pink salmon fisheries and that incurred the greatest losses as a result of the disaster.

Categories of entities eligible to receive disaster relief funds:

- **Research:** Funds will be used for applied research or research activities to improve the resource managers ability to better understand pink salmon ecology and abundance, and improve pink salmon forecasts in the future.
- **Fishery participants:** Defined based on Commercial Fishery Entry Commission permit holders named on fish tickets for the 2016 salmon fishing season, in the affected management areas.
- **Municipalities:** Municipalities must be located within the affected areas and must have had pink salmon landed in the community. Disbursement of disaster funds will be based on the value of the State of Alaska's Fishery Resource Landing tax.
- **Processors:** Defined as processors that processed pink salmon in 2016 in the affected management areas. To be eligible to receive disaster funds, processors must be able to demonstrate a minimum first wholesale revenue of pink salmon of \$10,000 in 2016. For processors to receive full payment of disaster funds, each processor must submit a spending plan outlining a process to compensate processing employees for lost wages, as defined by criteria (see below).

Distribution process: Distribution of disaster funds will follow the following steps.

Step One – Research - \$4,180,000: Research funds will be deducted from the total amount of disaster funds prior to any distribution to the other entities. Disaster funds will be allocated to the following research projects.

Prince William Sound juvenile salmon survey

This project would re-deploy a juvenile pink salmon trawl survey in Prince William Sound (PWS) to forecast pink salmon returns. Such a survey would closely follow the methods and gear used for the Southeast Coastal Monitoring Survey (SECM), conducted annually in Southeast Alaska since 1997. An identical survey was successfully initiated in PWS for two full seasons (2014 and 2015), but it was discontinued due to state budget cuts before sufficient data could be collected to produce a reliable forecast.

Given large interannual fluctuations in pink salmon harvests in PWS, which have ranged from 54,000 to 90 million since 1960, pre-season indications of run strength are important to the resource stakeholders who rely upon this species. Pink salmon forecasts produced from the PWS juvenile salmon trawl survey would help seafood processors and commercial fishermen prepare for harvest expectations the following year. Such a survey would also be useful for ADF&G and hatchery managers until inseason abundance indices are available.

Total cost for the PWS trawl survey is approximately \$1,000,000 and would include participation by the Prince William Sound Science Center (PWSSC), ADF&G, and NOAA. Salary for PWSSC staff (\$340,000), vessel costs (\$468,000), and ADF&G salary (\$100,000) would make up the bulk of the annual costs, with the remainder for net repairs, travel, expendables, and some equipment. NOAA personnel will have a substantial advisory role but are not requesting salary. This project is not currently funded. Total requested funds for this project is \$1,000,000.

Alaska Hatchery Research Program

The Alaska Hatchery Research Program was established in 2011 to study the interaction of hatchery fish straying into wild systems for pink and chum salmon in Prince William Sound and for chum salmon in Southeast Alaska. This program has been funded by the State of Alaska, private-non-profit hatchery operators, processors, and competitive grants, and is overseen by a science panel composed of current and retired scientists from ADF&G, University of Alaska, aquaculture associations, and National Marine Fisheries Service.

The results of this ambitious project will examine genetic population structure among hatchery and natural fish, determine hatchery proportions in wild systems, and measure differences in fitness between hatchery- and natural-origin fish. This information is a critical element of assessing the impact of hatchery fish on wild production. Previous studies have been conducted on other Pacific salmon species with different life histories in locations where wild habitat has been compromised. This makes inferences from those studies to Alaskan circumstances tenuous.

To date the available funding (\$9.1M) has covered the first two components of this project: all the field work associated with the Prince William Sound and Southeast Alaska components. However, available existing funding is only sufficient for laboratory analysis in two of three generations at two of the five study streams in Prince William Sound. The program has not secured funding to complete the last generation at two streams and all generations for the three additional streams. Proposed work would support any fieldwork, laboratory analyses, statistical evaluations, and reporting necessary to complete this portion of the project. The anticipated cost of the remaining work, and the requested amount of disaster funds is \$2.5 million.

Southeast Alaska Coastal Monitoring Survey

The Southeast Alaska Coastal Monitoring (SECM) project has operated since 1997, whereby it surveys juvenile pink salmon abundance in three annual surveys from June through August. Surveys focus on the primary seaward migration corridors of the Inside Northern Southeast region including Icy Strait and upper Chatham Strait.

The results are essential to reliably forecasting Southeast pink salmon harvest. For most years the SECM project has shown a strong relationship between juvenile pink salmon abundance and harvest the following year. Because the pink salmon harvest in Southeast has a high interannual variability (harvest

has ranged from 3 to 95 million since 1960), information gained from the SECM project is essential in aiding seafood processors to form and prepare for harvest expectations the following year. It is also useful for ADF&G managers until inseason abundance indices are available.

Total cost for the SECM project is approximately \$1,200,000. Of this amount, NMFS has agreed to continue funding their staff's salary cost and expertise moving forward, which is approximately \$520,000. That leaves approximately \$680,000 of needed funds to cover the remaining project costs for the vessel and ADF&G personnel. Current project funding expires in 2018.

Step Two – Fishery Participants – \$32,044,231: Funds allocated to fishery participants will be calculated based on the loss of exvessel value to each management area as compared to the area's five even year average exvessel value. For each management area, disaster funds will be distributed such that each area's fishery value is equal to 82.5% percent of their respective five even year average exvessel value. The table below illustrates the amount of money necessary for each management area to achieve a total fishery value of 82.5% of each areas respective five even year average fishery value.

Providing each area the necessary funding to reach 82.5% of the average five even year exvessel value will compensate each areas participants, consistent with historical fishery performance, as defined by the five even year average fishery value.

Area	2016 final estimated exvessel value	Five year even average exvessel value (2006-2014)	2016 decrease in value relative to five-year even average value	Dollar difference between 2016 Final and Five year average	82.5% of 5 year average	Funds needed to reach 82.5% of 5 year average
Southeast	\$21,360,942	\$28,485,487	-25%	\$7,124,545	\$23,500,527	\$2,139,585
Yakutat	\$21,741	\$78,234	-72%	\$56,493	\$64,543	\$42,802
Lower Cook Inlet	\$110,512	\$454,796	-76%	\$344,284	\$375,207	\$264,695
Prince William Sound	\$23,031,536	\$52,668,063	-56%	\$29,636,527	\$43,451,152	\$20,419,616
Kodiak	\$6,959,984	\$16,832,087	-59%	\$9,872,103	\$13,886,472	\$6,926,488
South Alaska Peninsula	\$974,813	\$3,315,540	-71%	\$2,340,727	\$2,735,321	\$1,760,508
Chignik	\$121,373	\$741,711	-84%	\$620,338	\$611,912	\$490,539
Total						\$32,044,231
% of total funds						57%

Fishery participants must meet all of the following criteria to be eligible to receive disaster funds;

- a) Hold a Commercial Fisheries Entry Commission permit card for salmon in 2016,
- b) CFEC permit holder must have fished for pink salmon in 2016,
- c) CFEC permit holder must be able to document ADF&G fish ticket landings equal to or greater than 1,000 pounds of pink salmon,

Participants fishing within the Annette Island Reserve that do not hold a CFEC permit card are eligible, contingent upon demonstrating having fished for pink salmon in 2016 and landed equal to or greater than 1,000 pounds of pink salmon.

CFEC permit holders and Annette Island Reserve participants must be able to document a loss of 2016 pink salmon exvessel revenue compared to their average pink salmon exvessel revenue during the most recent five even years.

Step Three – Municipalities – \$2,437,039: Municipalities are recipients of tax revenues from commercial fisheries, including pink salmon. These tax revenues are a direct function of the amount of pink salmon landed and the exvessel value of those pink salmon. Therefore, municipalities incurred lost tax revenue similar to fishery participants, but proportionally smaller based on the tax rate. To compensate for these losses each community within the affected management areas that received pink salmon landings in 2016 will be eligible to receive disaster funds. Communities that received pink salmon landings in 2016 will be eligible to receive funds equal to 1.5% of the five even year average exvessel value of pink salmon landed in the community. The 1.5% is the State of Alaska Fishery Resource Landing Tax that is normally collected and distributed to these communities.

Step Four – Processors – \$17,700,062: Processing facilities and workers were impacted by the low pink salmon returns in 2016. Some processing facilities received less volume of pink salmon and generated less revenue from pink salmon compared to previous years. The total amount of disaster relief funds available for processors is determined by comparing each processing companies 2016 pink salmon gross revenue, and their five even year pink salmon average gross revenue. Disaster funds will be distributed pro rata to the difference between the 2016 pink salmon gross first wholesale value and each processors five even year average gross first wholesale value for pink salmon. To be eligible to receive disaster relief funds, processors must meet the following criteria;

- a) Processors must have processed pink salmon in 2016,
- b) Processors must demonstrate a 2016 first wholesale value of \$10,000 or greater (determined based on COAR data),
- c) Eligible entities must demonstrate a revenue loss in 2016 as compared to the five even year average (based on COAR data).

Distribution to processors will be done in two steps. Twenty-five percent of each processors overall distribution will be provided in step one, based on the above criteria. The second installment of funds is contingent upon each processor providing Pacific States Marine Fisheries Commission a plan identifying the amount and methods for distributing disaster funds to processing workers. Each processors distribution plan must include:

- a) the number of workers employed during the 2016 pink salmon season,
- b) number of workers eligible to receive payments,
- c) hours worked in 2016 and average hours worked during previous five even year pink salmon seasons,
- d) estimated total loss of wages to processing workers,
- e) methods for distributing funds to processing workers.

Following receipt of this information, the second and final installment of funds will be provided to processors.

Cook Inlet Economic Recovery Proposal (DRAFT)

1. Introduction

The 2018 Upper Cook Inlet salmon harvest was less than 20% of the 40, 20 or 10 year average salmon harvest. In 2018, the value of salmon were below the level necessary for covering the cost of operating and maintaining commercial drift, setnet, processing or marketing businesses. This industry has coped with significant fluctuations for over 130 years but to have three of the worst years on record followed by a disaster has placed it at serious risk. These businesses are essential to the local, regional, and state economies. It is in the state's interest to protect the continued viability of this industry. Maintaining the commercial seafood industry in Cook Inlet is also essential for the biological management of fish stocks.

This is a no-fault economic recovery proposal and is not dependent on any causation determination. Rather, this proposal provides for an economic recovery of the seafood industry on the Kenai Peninsula and for the Alaskan economy.

2. Economic Recovery Program Requested

A. Drift Gillnet – Suggested by United Cook Inlet Drift Association (UCIDA)

- i. \$15,204 to each Vessel Unit
- ii. \$15,204 to each CFEC Permit Unit

B. Set Gillnet – Suggested by Cook Inlet Fishermen's Fund (CIFF)

- i. \$xx to CFEC Licensed Skiff and Equipment (S&E)
– One per Permit Unit Maximum
- ii. \$xx to Each CFEC Permit Unit

C. Cook Inlet Aquaculture Association

- i. 2% of the dollar value
- ii. Total value of A & B above

D. Processors/Fish Buyers

- i. \$xx for Each Delivered Permit Unit

E. Discussion

i. Payments

- a) Applications required
- b) Payments will be made only to individuals identified by CFEC that held a valid 2018 Limited Entry Permit for Cook Inlet commercial fishing
- c) Payments will be made only to individuals identified by CFEC that held a valid 2018 vessel or skiff registration
- d) Payments will be made to fish buyers or processors that were licensed and purchased salmon from the above item b)

3. Taxes and Aquaculture Assessments

- A. All parties receiving the payments described in payments above will continue to pay all permits, fees, taxes and aquaculture assessments
- B. The payments described above will be made as if they were fish receipts

4. General Provisions

- A. It is the intent that all parties receiving payments will, as appropriate, pay all municipal, borough, state and federal taxes, permits, licenses, fees and assessments as per the current laws
- B. All existing contracts by, among and between the parties will continue in force and effect
- C. Note in the commercial salmon industry, there is a great variety of contractual and financial arrangements, for example:
 - i. Processor loans or advances to fishermen
 - ii. Fishermen to fishermen financial arrangements
 - iii. State loans: permits, vessels, engines and equipment
 - iv. CFAB loans: permits, vessels, engines and equipment
 - v. NOAA/NMFS loans: permits, vessels, engines and equipment
 - vi. Commercial banks: permits, vessels, engines and equipment
 - vii. Processor/fish buyer operating and/or lines of credit
 - viii. Aquaculture Revolving Loan Fund

D. Administration of Economic Recovery

- i. CFEC/local government could administer the economic stabilization program
 - a) CFEC/local government will be allowed up to a 5% fee for program administration
 - ii. The state will continue to collect and disperse all assessments and taxes currently in effect. No waiver of any taxes or assessments
 - a) CFEC/local government has the license records for permits, vessels and salmon purchases for Cook Inlet
 - b) CFEC/local government is uniquely positioned in having current licensing information, salmon buyer and purchaser information, experience and adjudication of fishery issues as a quasi-independent commission
 - iii. All parties will treat the economic recovery payments the same as fish receipts
- E. All parties are willing to assign any recovery from federal government to state, if required by the state.

5. EXAMPLES:

1 Unit is Equal to: 1 Permit, 1 Vessel, or 1 S&E

A. Drift: 500 Permit Units ~ \$15,204 = \$7,601,827
500 Vessel Units ~ \$15,204 = \$7,601,827
Subtotal = \$15,203,654

B. Setnet: xx Permit Units @\$xx = \$xx
xx S&E Units @ \$xx = \$xx
Subtotal = \$xx

C. Cook Inlet Aquaculture Association –
2% of Total of Items A & B = \$xx

D. Fish Buyer/Processor:
Purchases from:
1,250 Permit Units @ \$10,000 = \$12,250,000

Recovery Total – Cook Inlet Units: = \$xx

Taxes & Assessments:

10.5% @ xx = \$xx
CFEC/local government up to 5% = \$xx
Total Taxes & Assessments = \$xx

Note: The combined fishermen and processor marginal tax rate is 10.5% of gross receipts. This marginal tax rate does not include municipal or borough sales taxes or personal property taxes.

Disaster Declaration Data

1. Analysis

A. Economic Performance of Salmon Fishery 1960 – 2017 - Ex-Vessel Values are Adjusted to 2018 Dollar Values

<u>Timeframe</u>	<u>Ex-Vessel Value</u>	<u>2018 Adjusted</u>	<u>First Wholesale</u>
58 yrs (1960-2017)	\$1,375,683,231	\$2,970,535,931	6 billion
40 yrs (1978-2017)	\$1,282,482,716	\$2,430,907,182	5 billion
20 yrs (1998-2017)	\$457,991,375	\$544,118,195	1 billion
10 yrs (2008-2017)	\$298,224,915	\$327,455,179	650 million

Discussion:

- Since statehood (1959), the UCI commercial salmon fishery has had nearly a \$3 billion economic benefit to Alaska
- The First wholesale value of the UCI commercial salmon fishery is 6 billion dollars
- For the last 40 years, the UCI Ex-Vessel adjusted economic value has been \$2.4 billion with a first wholesale value of \$5 billion
- For the last 10 years, the UCI commercial fishery has had a \$327 million adjusted value with a \$650 million first wholesale value
- The ADF&G data used to figure these numbers and values can be found in attachments 1 through 6

Drift Fishery – 2018

2018 Fish Harvested compared to: 52 years, 40 years, 20 years, and last 10 years

2018	<u>Chinook</u>	<u>Sockeye</u>	<u>Coho</u>	<u>Pink</u>	<u>Chum</u>
Total Fish	485	397,078	102,323	83,957	121,168

52 Yr. Ave %	<u>Chinook</u>	<u>Sockeye</u>	<u>Coho</u>	<u>Pink</u>	<u>Chum</u>
Total Fish	922	1,588,104	142,942	203,709	410,817
2018 Catch	<u>485</u>	<u>397,078</u>	<u>102,323</u>	<u>83,957</u>	<u>121,168</u>
2018 %	52.6%	25.0%	71.6%	41.3%	29.5%

40 Yr. Ave %	<u>Chinook</u>	<u>Sockeye</u>	<u>Coho</u>	<u>Pink</u>	<u>Chum</u>
Total Fish	1,013	1,878,149	163,613	185,365	302,841
2018 Catch	<u>485</u>	<u>397,078</u>	<u>102,323</u>	<u>83,957</u>	<u>121,168</u>
2018 %	47.9%	21.2%	62.6%	45.3%	40.1%

20 Yr. Ave %	<u>Chinook</u>	<u>Sockeye</u>	<u>Coho</u>	<u>Pink</u>	<u>Chum</u>
Total Fish	769	1,506,168	106,016	134,090	133,560
2018 Catch	<u>485</u>	<u>397,078</u>	<u>102,323</u>	<u>83,957</u>	<u>121,168</u>
2018 %	63.1%	26.4%	96.6%	62.7%	90.8%

10 Yr. Ave %	<u>Chinook</u>	<u>Sockeye</u>	<u>Coho</u>	<u>Pink</u>	<u>Chum</u>
Total Fish	518	1,598,816	107,490	155,426	155,427
2018 Catch	<u>485</u>	<u>397,078</u>	<u>102,323</u>	<u>83,957</u>	<u>121,168</u>
2018 %	93.7%	24.9%	95.2%	54.1%	78.0%

Discussion:

- The 52 yr, 40 yr, 20 yr and 10 yr average percentages are from the 1960-2017 historical records
- The 52 yr, 40 yr, 20 yr and 10 yr average percentages contain yearly historical data. The most recent 10 yr average is contained in this data.
- In 2018, the average weight of sockeyes was reduced such that it took a larger salmon harvest to generate the economic equivalent

Economic Loss – Compared to Prior Years

2018	Chinook	Sockeye	Coho	Pink	Chum
Total Fish	485	397,078	102,323	83,957	121,168
Average lb.	10	4.8	7	3	7
Price per lb.	<u>3.00</u>	<u>1.95</u>	<u>.70</u>	<u>.30</u>	<u>.80</u>
Total Value	\$14,550	\$3,716,650	\$501,382	\$75,561	\$678,541

Total Net Less

- 2% CIAA	\$14,259	\$3,642,317	\$491,354	\$74,049	\$664,970
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Loss \$	Chinook	Sockeye	Coho	Pink	Chum
10 Yr.					
Ave. Value	\$23,801	\$18,747,195	\$504,510	\$128,164	\$686,933
2018 Value	\$14,259	\$3,642,317	\$491,354	\$74,049	\$664,970
Lost Value	\$9,542	\$15,104,878	\$13,156	\$54,115	\$21,963

Total Lost Species Value = \$15,203,654

Total Lost %	40.1%	80.6%	2.6%	42.3%	3.2%
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500 Permits	\$19.08	\$30,209.76	\$26.31	\$108.23	\$43.93
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Total Value Lost Species per Permit = \$30,407

Discussion:

- The 2018 'Total Fish' is the drift fleet harvest by numbers, then converted using the indicated values and formulas to arrive at the dollar value for each species of salmon. These dollar values are in bold type above.
- The 'Loss \$' section used the 10 year average values compared to the 2018 values
- The 'Lost Value' represents the lost value by species
- The 'Total Lost %' represents the percentage lost by species
- The '500 Permits' represents the Lost Value divided by 500 permits

2. Reasons to Proceed

- A. Economic Relief, Survival of Industry
- B. Research Funding for Escapement Goals, Genetics and Smolt Work
- C. Reverse the Last 20 Year Trends, Kodiak
- D. ADF&G, BOF, FMP, Legal Issues

3. Solutions:

- A. Establish BEG Goals, Remove In-River Goals, OEGs and Tiers
- B. Management Plans Revised
- C. Establish GHGs
- D. Get PU Management Under Control
- E. Kodiak Harvests Rationalized

Important pink salmon disaster relief update

Comment now on draft distribution plan for 2016 Gulf of Alaska humpy fishery

By

[Rep. Louise Stutes](#)

-

September 2, 2018

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Dear Friends and Neighbors,

At long last, I am finally able to announce that the State of Alaska has released its draft distribution plan for the 2016 Gulf of Alaska pink salmon disaster relief funding.

The state has broken down potential recipients into four categories: research, fishery participants, municipalities, and processors/processor workers. However, **they are asking for your input through public comment** before the plan is finalized.

This is your money and I strongly encourage you to offer your input regarding any changes that may be needed. Please remember that this is a draft and public comments have an impact on the process. However, please contact me if you have any questions, concerns, and/or other input regarding the draft plan. I work for you and will make sure that your ideas are related directly to those working on the plan at the department.

To view the distribution plan, including the proposed categories, eligibility criteria, methods for allocating funds, and to enter your public comments go to ADF&G's website at:

http://www.adfg.alaska.gov/index.cfm?adfg=fishing.2016_pinksalmon_disaster_relief_fund

If you don't feel like typing that mouthful into your web browser, the link is at the top of ADF&G's homepage at:

www.adfg.alaska.gov

Originally, the public comment period was scheduled to end on September 7th, which simply isn't enough time for stakeholders, many of whom are out fishing, to adequately weigh in. I spoke to Governor Walker and the Commissioner of Fish and Game this weekend and they agreed to extend the comment period. As I write this on Sunday, the State is unsure how long it will extend public comments, but I will make another announcement when that information

becomes available. Additionally, the new deadline for comments will be posted on the department's website whenever that determination is made.

Expect more information soon and please reach out to me with any questions or concerns.

Sincerely,

– **Louise Stutes**

State House Representative for District 32. Proudly Serving Kodiak, Cordova, Yakutat, and Seldovia.

- Rep.Louise.Stutes@akleg.gov
- (907) 465-2487
- [facebook.com/RepLouiseStutes](https://www.facebook.com/RepLouiseStutes)
- twitter.com/RepLouiseStutes

RESEARCH – ACTION PLAN

ASSESSMENT

- Lake work: Skilak Lake, Tustumena Lake, Mau-Su Wier, Current and Future Needs

PRODUCTION

- Production – Age 1 vs Age 2 Production in Lakes – Cost Benefits

INVASIVE SPECIES

- Elodea, Pike, Diseases

MANAGEMENT PLAN ANALYSIS

- Cost benefits of specificity vs. GHL management plans
- Recreational and in-river considerations & cost benefits
 - Sockeye, King & Coho

RUN RECONSTRUCTION

- Kenai, Kasilof & Mat-Su

MANAGEMENT EFFECTS

- Run Timing – Changes, August components
- Genetics – Fitness Selection
- Age Component, Age Structures

KODIAK

- Issues

MARINE

- Predation Issues
- Competition Issues
- Carrying Capacity Issues
- Ecosystem Selectivity – Fitness Issues

NEW BUSINESS



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-113

TO: MAYOR CASTNER AND CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

DATE: OCTOBER 10, 2018

SUBJECT: SELECTION/APPOINTMENT OF MAYOR PRO TEMPORE 2018/2019

Per Homer City Code 2.08.080, Mayor's absence: At the first meeting of the Council following certification of the municipal election each year, there shall be appointed a Mayor Pro Tempore, by majority vote of the Council, to act as Mayor during the Mayor's temporary absence or disability.

Pursuant to Council's Operating Manual: A Mayor Pro Tem shall be elected by the majority of the Homer City Council. The term of the Mayor Pro Tem shall be until the call for election by the Homer City Council of a New Mayor Pro Tem. The Mayor Pro Tem shall, in the absence of the Mayor, act as Mayor of the City of Homer as though they themselves had taken the Oath of Office of Mayor with all duties, responsibilities and powers of the office of the Mayor of the City of Homer. The Mayor Pro Tem, when acting in that capacity, does not lose the privilege or duty to vote as a Councilmember.

Secret Ballots are provided for your convenience and to be used as you deem necessary.

Pursuant to Council's Operating Manual: Council Seat- Customarily the selection is by seniority. Senior members may choose a different seat prior to the junior members being seated. The Mayor Pro Tempore shall have first seating choice and then the Senior Councilmembers and so on and so forth. (Resolution 04-89)

RECOMMENDATION:

Councilmember _____ is selected/appointed as Mayor Pro Tempore for the City of Homer for 2018/2019.

After Council selects the Mayor Pro Tempore they may have first seat choice, including remaining where they are currently seated.

RESOLUTIONS

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 18-079

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
DESIGNATING SIGNATORIES OF CITY ACCOUNTS AND
SUPERSEDING ANY PREVIOUS RESOLUTIONS SO DESIGNATING.

WHEREAS, Councilmember _____ was appointed as Mayor Pro Tempore for
2018/2019, effective October 22, 2018; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Homer, Alaska, that the
designated signatories, effective October 22, 2018 are as follows with the number of signatories
defined:

On the regular Wells Fargo Bank Alaska checking account #016030109 that the following are
the designated signatories for this account, with dual signatures required for checks over
\$5,000; on the investment accounts with Alaska Municipal League, First National Bank,
Raymond James Investments, Wells Fargo Bank Alaska, and other institutions, and for
Department of Administration Grants and other grants, one of the following authorized
signatories or the dual electronic authorization system is required for all transactions:

KEN CASTNER, MAYOR
MARY K. KOESTER, CITY MANAGER
_____, MAYOR PRO-TEMPORE
RICK ABBOD, ACTING CITY MANAGER
MELISSA JACOBSEN, CITY CLERK
ELIZABETH WALTON, FINANCE DIRECTOR/TREASURER

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 22nd day of October,
2018.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 18-080

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF HOMER AND THE KENAI PENINSULA BOROUGH REGARDING A REGIONAL APPLICATION TO ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, The purpose of the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant program (AFG) is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards; and

WHEREAS, The Homer Volunteer Fire Department is in need of replacement of self-contained breathing apparatus (SCBA) which were purchased in 2004 and will require significant upgrades to meet new NFPA Standards; and

WHEREAS, It is in the best interest of the City for the SCBA to be compatible with neighboring fire departments; and

WHEREAS, The regional nature of the application and collaboration between departments allows for safer operations when working on multi-agency emergencies; and

WHEREAS, A regional AFG application will be more competitive than multiple applications from individual departments; and

WHEREAS, As part of the Memorandum of Agreement the City of Homer is committing to providing a 5% match for the SCBA at an estimated cost of less than \$10,000; and

WHEREAS, If awarded, the Homer City Council will need to appropriate the match by ordinance; and

WHEREAS, The regional nature of the application and collaboration between departments is to be commended.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves the Memorandum of Agreement between the City of Homer and the Kenai Peninsula Borough, a copy of which is attached and incorporated herein.

43 BE IT FURTHER RESOLVED that if awarded the funds, the Homer City Council will
44 consider by ordinance appropriating a 10% match.

45
46 PASSED AND ADOPTED by the Homer City Council this 22nd day of October, 2018.

47
48 CITY OF HOMER

49
50
51 _____
52 KEN CASTNER, MAYOR

53
54 ATTEST:

55
56
57 _____
58 MELISSA JACOBSEN, MMC, CITY CLERK

59
60 Fiscal Note: N/A

Kenai Peninsula Borough

Community & Fiscal Projects

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor
James Baisden, Emergency Services Director

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager

DATE: October 04, 2018

RE: Resolution 2018-XXX, Approving Three Memorandum of Agreements to be included in the Federal Emergency Management Agency, Assistance to Firefighters Regional Grant Applications. (Mayor)

The Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant program (AFG) provides direct financial assistance to eligible fire departments for critically needed resources that equip and train emergency personnel to recognized standards, enhance operational efficiencies, foster interoperability and support community resilience. It is the intent of the borough's fire and emergency service areas to submit three regional applications with adjacent municipal or volunteer fire departments. The applications will be submitted for departments within the central, eastern and southern peninsula for the purpose of supplementing the costs to replace self-contained breathing apparatus (SCBAs).

AFG requires that regional applications include a Memorandum of Agreement (MOA) that cites the participants' roles and responsibilities should grant funds be awarded. The proposed resolution not only approves the MOAs but also authorizes the borough fire services area boards and respective fire chiefs to amend the MOAs in the event that future regional applications are submitted to AFG for equipment, personal protective gear, vehicles or other qualifying requests approved under the FEMA AFG program.

**MEMORANDUM OF AGREEMENT BETWEEN
THE KENAI PENINSULA BOROUGH ON BEHALF OF THE ANCHOR
POINT FIRE & EMERGENCY MEDICAL SERVICE AREA AND THE
KACHEMAK EMERGENCY SERVICE AREA IN COLLABORATION
WITH THE CITY OF HOMER VOLUNTEER FIRE DEPARTMENT AND
THE NINILCHIK EMERGENCY SERVICES**

This Memorandum of Agreement (MOA) is by and between the Kenai Peninsula Borough, whose address is 144 North Binkley Street, Soldotna, AK 99669, hereinafter “Borough,” on behalf of the Anchor Point Fire & Emergency Medical Service Area, hereinafter “Participant” and on behalf of the Kachemak Emergency Service Area, hereinafter “Host” in collaboration with the City of Homer, whose address is 491 East Pioneer Avenue Homer, AK 99603, hereinafter “City,” on behalf of the Homer Volunteer Fire Department, hereinafter “Participant” and the Ninilchik Emergency Services, whose address is 15727 Kingsley Road Ninilchik, AK 99639, hereinafter “Participant.” The purpose of this MOA is to specify the individual and mutual responsibilities of the Host and Participants as required under the U.S. Department of Homeland Security, Federal Emergency Management Agency, “Assistance to Firefighters Grant,” Catalogue of Federal Domestic Assistance CFDA#97.044.

WHEREAS, the Anchor Point Fire & Emergency Medical Service Area and the Kachemak Emergency Service Area are entities of the Kenai Peninsula Borough, Federal tax identification EIN# 92-0030894; and

WHEREAS, the Homer Volunteer Fire Department is an entity of the City of Homer, Federal tax identification EIN# _____; and

WHEREAS, the Ninilchik Emergency Services is a nonprofit volunteer organization, Federal tax identification EIN# 92-0101230; and

WHEREAS, the Anchor Point Fire & Emergency Medical Service Area, the Kachemak Emergency Service Area, the Homer Volunteer Fire Department and the Ninilchik Emergency Services are eligible applicants as defined by the Federal Emergency Management Agency, “Assistance to Firefighters Grant” (AFG); and

WHEREAS, the AFG program requires the Host and Participants to enter into an MOA in order to submit a regional grant application; and

WHEREAS, the Host and Participants intend to request grant funds to supplement the costs for personal protective gear or equipment as described in the AFG regional application; and

WHEREAS, the Host and Participants intend to meet the five percent cash match requirement as approved by respective governing bodies; and

NOW THEREFORE, the Borough, City, Host and Participants agree to adhere to the AFG grant requirements as described below.

- A. The Borough, on behalf of the Host, assumes all responsibility for submitting the online, regional grant application and entering into an agreement with the U.S. Department of Homeland Security, Federal Emergency Management Agency, "Assistance to Firefighters Grant," CFDA#97.044.
- B. The Borough, on behalf of the Host, assumes all responsibilities of grant management upon award, including but not limited to pre-award, post-award, close-out and retention requirements as governed by federal regulations 2 CFR 200.
- C. The Borough, on behalf of the Host, will order and distribute the total number of personal protective gear or equipment for the Host and Participants as approved by and reimbursed from AFG.
- D. The Borough will provide the five percent cash match for the Host and Participants' personal protective gear or equipment as approved by AFG.
- E. The Host and Participants will provide to the Borough the five percent cash match and total costs for the Participants' personal protective gear or equipment as approved by AFG.
- F. The Participants will maintain the Participants' personal protective gear or equipment and provide annual reports to the Host as required under 2 CFR 200 Subpart D (§§ 200.310 - 200.316).
- G. This MOA becomes effective upon the last date of signing, and shall continue from year to year for the purpose of applying for AFG Regional Grant Applications until terminated in writing by any party to this agreement. This MOA may be amended by signed written agreement of the parties.
- H. This MOA may be executed in counterparts, and may be executed by way of facsimile or electronic signature in compliance with AS 09.80, and if so, shall be considered an original.

NINILCHIK EMERGENCY SERVICES

By: _____

Steve Vanek, President

NINILCHIK EMERGENCY SERVICES

By: _____

David Bear, Fire Chief

STATE OF ALASKA)

) ss.

THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this ___ day of _____, 2018, by _____, on behalf of Ninilchik Emergency Services, a Nonprofit Corporation in good standing with the State of Alaska.

(Notary Seal)

NOTARY PUBLIC for State of Alaska
My Commission Expires: _____

40 **responsibilities and power of the Office of the Mayor for the City of Homer, including**
41 **agenda deadline and review, appointments to boards and commissions, Mayoral**
42 **Proclamations and Recognitions, and other duties of the Mayor.**

43 -
44 **The Mayor Pro Tem, when acting in that capacity, does not lose the privilege or duty to**
45 **discuss and vote as Councilmember.**

46
47
48 PASSED AND ADOPTED by the Homer City Council this ____ day of _____, 2018.

49
50 CITY OF HOMER
51
52 _____
53 KEN CASTNER, MAYOR

54
55
56 ATTEST:
57
58 _____
59 MELISSA JACOBSEN, MMC, CITY CLERK

60
61 Fiscal Note: NA

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 Mayor

4 **RESOLUTION 18-083**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
7 AMENDING THE HOMER CITY COUNCIL OPERATING MANUAL
8 UNDER CITY COUNCIL AGENDA AND MEETING CONDUCT
9 GUIDELINES TO DELETE ITEM 3, MAYORAL RECOGNITIONS AND
10 MAYORAL PROCLAMATIONS AND ITEM 12. CITY ATTORNEY
11 REPORT, AND AMEND ITEM 8.
12 ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORTS/
13 COMMISSION REPORTS TO INCLUDE COMMITTEE REPORTS; AND
14 UPDATING CONFLICT OF INTEREST AND CODE OF ETHICS
15 SECTIONS.

16
17 WHEREAS, Resolution 16-122 amended the City Council Operating Manual Under City
18 Council Agenda and Meeting Conduct Guidelines to add Mayoral Proclamations and Mayoral
19 Recognitions as a City Council agenda item; and

20
21 WHEREAS, Recognizing public members, organizations, and causes are worthy and
22 important efforts that can be accomplished in ways other than during City Council meetings;
23 and

24
25 WHEREAS, At the April 23, 2018 City Council meeting the City Manager reported the City
26 Attorney would begin providing Council with a quarterly billing report that details what the
27 attorney is working on (litigation, port and harbor issues, council requests, etc.) which could
28 be complied by the legal secretary at no expense to the City; and

29
30 WHEREAS, At meetings where the City Attorney is present it is appropriate for the
31 Council to ask questions on agenda items that may warrant attorney input; and

32
33 WHEREAS, Ordinance 18-14(A) includes amendments to conflict of interest and code of
34 ethics sections of Homer City Code that are also found in the City Council Operating Manual.

35
36 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, amends the
37 Homer City Council Operating Manual under City Council Agenda and Meeting Conduct
38 Guidelines to delete Item 3, Mayoral Recognitions and Mayoral Proclamations and Item 12. City
39 Attorney Report, amend Item 8. Announcements/Presentations/Borough Reports Commission
40 Reports to include Committee Reports; and update Conflict of Interest and Code of Ethics
41 sections.

42
43 PASSED AND ADOPTED by the Homer City Council this 22nd day of October, 2018.
44

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CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: NA

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Personnel Director

5 **RESOLUTION 18-085**

6
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
8 AMENDING CITY OF HOMER PERSONNEL REGULATIONS,
9 CHAPTER 3, SECTION 3.13 PART-TIME APPOINTMENTS, SECTION
10 3.14.1 EMPLOYMENT OF RELATIVES, CHAPTER 5, SECTION 5.1.2
11 SCHEDULE REVISIONS, CHAPTER 6, SECTION 6.1.1 PART-TIME
12 EMPLOYEES, SECTION 6.2 LEAVE WITH PAY, SECTION 6.8.1 PART-
13 TIME, SECTION 6.91 PART-TIME, SECTION 6.10.1 PART-TIME,
14 SECTION 6.11.1 PART-TIME, CHAPTER 7, SECTION 7.2.1
15 PROBATIONARY PERIOD, CHAPTER 8, SECTION 8.8.3 STEP 3,
16 SECTION 8.8.4 STEP 4, SECTION 8.9.3 POLITICAL ACTIVITY.

17
18 WHEREAS, Pursuant to Regulation 1.6, Revisions and Amendments, the City Manager
19 may recommend revisions to the Personnel Regulations at any time with the revisions effective
20 upon the approval of the City Council; and

21
22 WHEREAS, The City Manager recommends amending Chapter 3, Section 3.13 Part-Time;
23 by clarifying that when part-time employee moves to full-time status their date of hire will be
24 the day the employee accepted full-time position when pertaining to the Public Employees'
25 Retirement System (PERS), and past service hours will be given credit when pertaining to leave;
26 and

27
28 WHEREAS, The City Manager recommends amending Chapter 3, Section 3.14.1
29 Employment of Relatives to expand the definition of "family member" to include grandchild;
30 and

31
32 WHEREAS, The City Manager recommends amending Chapter 5, Section 5.1.2 Schedule
33 Revisions to remove "exclusive of the medical portion"; and

34
35 WHEREAS, The City Manager recommends amending Chapter 6, Section 6.1.1 Part-
36 Time Employees to remove the five year requirement/waiting period to receive pro-rated
37 Holiday Pay; and

38
39 WHEREAS, The City Manager recommends amending Chapter 6, Section 6.2 Leave With
40 Pay to remove the five year requirement/ waiting period to receive pro-rated Leave With Pay;
41 and

42 WHEREAS, The City Manager recommends amending Chapter 6, Section 6.8.1 Part-
43 Time, Section 6.9.1 Part-Time, Section 6.10.1 Part-Time, Section 6.11.1 Part-Time to remove
44 the five year requirement/ waiting period to receive pro-rated Sick Leave, pro-rated Birthday
45 Leave, pro-rated Christmas and New Year’s Eve Leave, and pro-rated Bereavement Leave; and
46

47 WHEREAS, The City Manager recommends amending Chapter 7, Section 7.2.1
48 Probationary Period to require newly-hired Fire Department personnel to serve a probationary
49 period of 12 months; and
50

51 WHEREAS, The City Manager recommends amending Chapter 8, Section 8.8.3 Step 3 of
52 Ethics Complaint Procedure to allow Division Heads (not just Department Directors) to be on
53 an Ethics Committee and clarify that the Committee may meet more than once; and
54

55 WHEREAS, The City Manager recommends amending Chapter 8, Section 8.8.4 Step 4 of
56 Ethics Complaint Procedure to allow Ethics Committee ten (10) working days after close of
57 hearing to provide a written finding to the City Manager; and
58

59 WHEREAS, The City Council passed and adopted Ordinance 17-17 on April 10, 2017, the
60 City Manager recommends amending Chapter 8, by removing Section 8.9.3, which aligns the
61 Personnel Regulations with City Code.
62

63 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby amends the
64 City Of Homer Personnel Regulations, Chapter 3, Section 3.13 Part-Time Appointments,
65 Section 3.14.1 Employment Of Relatives, Chapter 5, Section 5.1.2 Schedule Revisions, Chapter
66 6, Section 6.1.1 Part-Time Employees, Section 6.2 Leave With Pay, Section 6.8.1 Part-Time,
67 Section 6.9.1 Part-Time, Section 6.10.1 Part-Time, Section 6.11.1 Part-Time, Chapter 7, Section
68 7.2.1 Probationary Period, Chapter 8, Section 8.8.3 Step 3, Section 8.8.4 Step 4, Section 8.9.3
69 Political Activity as outlined above.
70

71 PASSED AND ADOPTED by the Homer City Council this 22nd day of October, 2018.
72
73

74 CITY OF HOMER

75
76 _____
77 KEN CASTNER, MAYOR
78

79 ATTEST:

80
81 _____
82 MELISSA JACOBSEN, MMC, CITY CLERK

83

84 Fiscal Note: \$6,951



City of Homer

www.cityofhomer-ak.gov

Human Resources

491 East Pioneer Avenue
Homer, Alaska 99603

personnel@cityofhomer-ak.gov

(p) 907-235-8121 x2225

(f) 907-235-3148

MEMORANDUM 18-116

TO: City Council
THRU: Katie Koester, City Manager
FROM: Andrea Browning, HR Director
DATE: October 22, 2018
RE: Personnel Regulation Revisions

The Personnel Regs are periodically reviewed in order to determine if revision and/or clarifications are necessary. The following proposed changes take into consideration recommendations by:

- The Employee Committee (after receiving input from their respective departments)
- Department Heads
- Attorney suggestions
- Administration

Suggestions were compiled by HR, and discussed with the Employee Committee, Department Heads, and the City Manager. After a careful vetting process and much consideration given to best practices and fiscal impacts, Administration recommends the following revisions.

- A.** Allow part-time employees who move to full-time status to receive credit for hours worked in consideration of leave accrual.
- B.** Expand definition of “family” under Employment of Relatives and Bereavement. The current regulations define family members, but do not include “grandchild” as part of that definition. The COH does not allow family members to work in the same department, but current regulations would allow a grandchild to be supervised by their grandparent. Additionally, the current regulations do not recognize grandchildren when pertaining to Bereavement Leave.
- C.** Remove “exclusive of the medical portion,” pertaining to Anchorage Consumer Price Index.
- D.** The current regulations require part-time employees to complete five years of service before they receive holiday pay (pro-rated). Change allows part-time employees to receive pro-rated holiday pay when hired. This brings the COH current with standard benefits of Peninsula municipalities.

- E.** The current regulations require part-time employees to complete five years of service before they accrue Annual Leave. Change allows part-time employees to accrue Annual Leave when hired, at a pro-rated amount. This brings the COH current with standard benefits of Peninsula municipalities.

 - If they work 20 hours/ week, they accrue at .5 of full-time rate
 - If they work 24 hours/ week, they accrue at .6 of full-time rate
 - If they work 28 hours/ week, they accrue at .7 of full-time rate

- F.** The current regulations require part-time employees to complete five years of service before they receive Sick Leave at a pro-rated amount. Change makes part-time employees eligible for Sick Leave when hired, at the same pro-rated amount. This brings the COH current with standard benefits of Peninsula municipalities.

- G.** The current regulations require part-time employees to complete five years of service before they receive Birthday Leave at a pro-rated amount. Change makes part-time employees eligible for Birthday Leave when hired, at the same pro-rated amount. This brings the COH current with standard benefits of Peninsula municipalities.

- H.** The current regulations require part-time employees to complete five years of service before they receive Christmas and New Year’s Eve Leave at a pro-rated amount. Change makes part-time employees eligible for Christmas and New Year’s Eve Leave when hired, at the same pro-rated amount. This brings the COH current with standard benefits of Peninsula municipalities.

- I.** The current regulations require part-time employees to complete five years of service before they receive Bereavement Leave at a pro-rated amount. Change makes part-time employees eligible for Bereavement Leave when hired, at the same pro-rated amount. This brings the COH current with standard benefits of Peninsula municipalities.

- J.** Require new-hire Fire Department employees to remain on probation for one-year, in line with Police Department employees.

- K.** Revise Ethics Complaint procedure.

- L.** Update Section 8.9 *Political Activity* to line up with City Code per Ordinance 17-17, which amended Homer City Code 4.10.050

A. Chapter 3

Current Personnel Regs read:

3.13 Part-Time Appointments. Part-time appointed employees are hired to work on a regular and continuing schedule of 20, 24 or 28 hours per work week. When a part-time employee is made a full-time employee without a break in service, credit shall be given for the service **when computing duration of probation only**. For purposes of calculating benefits, the part-time appointed employee's date of hire date will be the day the employee accepted a full-time position.

Change: *Remove highlighted section, clarify hire date as pertaining to PERS and Leave Accrual.*

*****The intent is to allow part-time employees the ability to switch to full-time position when available and receive credit for previous service/ hours worked. This change will not retroactively affect any current full-time employees who were previously part-time.**

Amended 3.14.1 will read:

3.13 Part-Time Appointments. Part-time appointed employees are hired to work on a regular and continuing schedule of 20, 24 or 28 hours per work week. When a part-time employee is made a full-time employee without a break in service, credit shall be given for the service. For purposes of calculating benefits;

PERS: The part-time appointed employee's date of hire date will be the day the employee accepted a full-time position.

Annual Leave: Past service hours will be given credit to place newly appointed full-time employee at appropriate leave accrual rate.

B. Chapter 3

Current Personnel Regs read:

3.14.1 For purposes of this chapter, "family member" means the spouse of the employee; a life partner or person cohabitating with the employee; a child, including a stepchild and/or an adopted child of the employee; a parent, step-parent, sibling, or grandparent of the employee or a parent or sibling of the employees' spouse.

Change: *Expand definition of family member to include grandchild.*

Amended 3.14.1 will read:

3.14.1 For purposes of this chapter, "family member" means the spouse of the employee; a life partner or person cohabitating with the employee; a child, including a stepchild and/or an adopted child of the employee; a parent, step-parent, sibling, grandparent, or **grandchild** of the employee or a parent or sibling of the employees' spouse.

C. Chapter 5

Current Personnel Regs read:

5.1.2 As budget allows, at least once a year determine the increase or decrease in the Anchorage Consumer Price Index and base a cost of living adjustment on some percentage of the officially published increase or decrease in that index, **exclusive of the medical portion**.

Change: *Remove highlighted section.*

D. Chapter 6

Current Personnel Regs read:

6.1.1 Part-Time Employees. After completing five full years of service part-time employees will receive holiday pay pro-rated on their scheduled workweek.

Change: Remove highlighted section.

E. Chapter 6

Current Personnel Regs read:

6.2 Leave With Pay. All full-time employees shall be entitled to leave based upon years of continuous service. After five years of service part-time employees are entitled to pro-rated leave based on their scheduled workweek hours . . . Full-Time employees accrue leave beginning on the date of hire and may begin to use accrued leave at the completion of two full pay periods.

After completing five years of service part-time employees will accrue leave at the following rates:

Change: Remove highlighted sections. ***The intent is to allow current or future part-time employees to accrue leave. This change will not retroactively affect any current full-time employees who were previously part-time.

<i>Remove this table</i>	20 hours per week	24 hours per week	28 hours per week
5 th to 9 th Year	2.77 hrs per pay period	3.32 hrs per pay period	3.87 hrs per pay period
10 th to 14 th Year	3.69 hrs per pay period	4.42 hrs per pay period	5.16 hrs per pay period
15 th Year and Over	4.61 hrs per pay period	5.53 hrs per pay period	6.46 hrs per pay period

New accrual rates below:

<i>Add this table</i>	20 hours per week	24 hours per week	28 hours per week
1 st Year	2.77 hrs per pay period	3.32 hrs per pay period	3.87 hrs per pay period
2 nd Year	3.23hrs per pay period	3.87 hrs per pay period	4.52 hrs per pay period
3 rd to 5 th Year	3.69 hrs per pay period	4.42 hrs per pay period	5.16 hrs per pay period
6 th to 9 th Year	4.15 hrs per pay period	4.98 hrs per pay period	5.81 hrs per pay period
10 th to 14 th Year	4.61 hrs per pay period	5.53 hrs per pay period	6.46 hrs per pay period
15 th Year and Over	5.38 hrs per pay period	6.46 hrs per pay period	7.53 hrs per pay period

F. Chapter 6

Current Personnel Regs read:

6.8.1 Part-Time. After completing five years of service part-time employees will receive sick leave pro-rated according to their scheduled work week.

6.8.1.1 Employees working 20 hours per week, 20 hours annually

6.8.1.2 Employees working 24 hours per week, 24 hours annually

6.8.1.3 Employees working 28 hours per week, 28 hours annually

Change: Remove highlighted section.

G. Chapter 6

Current Personnel Regs read:

6.9.1 Part-Time. After completing five years of service part-time employees will receive birthday leave pro-rated according to their weekly schedule.

6.9.1.1 Employees working 20 hours per week, four hours

6.9.2.2 Employees working 24 hours per week, five hours

6.9.3.3 Employees working 28 hours per week, six hours

Change: Remove highlighted section.

H. Chapter 6

Current Personnel Regs read:

6.10.1 Part-Time. After completing five years of service part-time employees will receive Christmas and New Years Eve leave pro-rated according to their weekly schedule.

6.10.1.1 Employees working 20 hours per week, four hours annually

6.10.2.2 Employees working 24 hours per week, five hours annually

6.10.3.3 Employees working 28 hours per week, six hours annually

Change: Remove highlighted section.

I. Chapter 6

Current Personnel Regs read:

6.11.1 Part-Time. After completing five years of service part-time employees will receive bereavement leave pro-rated according to their weekly schedule.

6.8.1.1 Employees working 20 hours per week, 20 hours annually

6.8.1.2 Employees working 24 hours per week, 24 hours annually

6.8.1.3 Employees working 28 hours per week, 28 hours annually

***Change:** Remove highlighted section.*

J. Chapter 7

Current Personnel Regs read:

7.2.1 Probationary Period. The probationary period is the first six months of continual employment for all full-time employees except division of police services employees which shall be the first twelve months of continual employment. The probationary period for part-time employees shall be the first 1040 hours worked (the equivalent of six months) or 2080 hours worked for part-time division of police services employees.

***Change:** Requires Fire Department Employees to remain on probation for one year, the same as the Police Department.*

Amended 7.2.1 will read:

7.2.1 Probationary Period. The probationary period is the first six months of continual employment for all full-time employees, except Police Department and Fire Department employees, which shall be the first twelve months of continual employment. The probationary period for part-time employees shall be the first 1040 hours worked (the equivalent of six months) or 2080 hours worked for part-time Police or Fire Department employees.

K. Chapter 8

Current Personnel Regs read:

8.8.3 Step 3. Within five working days of receiving the complaint the Personnel Director will file the complaint with an Ethics Committee formed to address the complaint. The Ethics Committee shall be composed of the Personnel Director and three Department Directors not involved with the allegations in the complaint. The Committee shall select a chair from its members. The Committee shall meet within fifteen working days of notification by the Personnel Director to review the complaint and all relevant evidence presented in support of the complaint. The Committee may call witnesses. The employee charged with the ethics violation shall have the opportunity to present their position and any supporting facts and/or evidence. The meeting will be closed to the public.

8.8.4 Step 4. The Committee will provide a written finding to the City Manager within five working days of the close of the committee hearing. If disciplinary action is recommended the City Manager shall follow the procedure set forth in Chapter 10 of these Regulations. The findings of the committee are confidential and will not be disclosed to the public. The City Manager may issue a brief written statement to the public or the parties involved which will state only whether the allegations were unfounded or if founded that appropriate disciplinary action was taken.

***Change:** Allow Division Heads (not just Department Directors) to be on the Ethics Committee, and allow more time to complete the process and provide written finding to the City Manager; recommendation by City Attorney.*

Amended 8.8.3 and 8.8.4 will read:

8.8.3 Step 3. Within five working days of receiving the complaint the Personnel Director will file the complaint with an Ethics Committee formed to address the complaint. The Ethics Committee shall be composed of the Personnel Director and three Department Directors **or Division Heads**, not involved with the allegations in the complaint. The Committee shall select a chair from its members. The Committee shall meet within fifteen working days of notification by the Personnel Director to review the complaint and all relevant evidence presented in support of the complaint. **The Committee may meet more than once.** The Committee may call witnesses. The employee charged with the ethics violation shall have the opportunity to present their position and any supporting facts and/or evidence. The meeting will be closed to the public.

8.8.4 Step 4. The Committee will provide a written finding to the City Manager within **ten** working days of the close of the committee hearing. If disciplinary action is recommended the City Manager shall follow the procedure set forth in Chapter 10 of these Regulations. The findings of the committee are confidential and will not be disclosed to the public. The City Manager may issue a brief written statement to the public or the parties involved which will state only whether the allegations were unfounded or if founded that appropriate disciplinary action was taken.

L. Chapter 8

Change: *Modify 8.9 Political Activity to line up with City Code*

Current Personnel Regs read:

8.9 Political Activity. An employee may not:

8.9.1 Be required to contribute to any political fund as a condition of employment

8.9.2 Be a candidate for elective City municipal office

8.9.3 **Contribute financially to or take part in a campaign for any City elective municipal office other than by voting**

8.9.4 Be a member of any policy making board, council, commission or other governing body that may be interpreted as representing the City and/or receiving appropriations from the City unless such membership is approved by the City Manager

Change: *Remove highlighted section.*



MEMORANDUM 18-117

To: Mayor Castner and Homer City Council
 From: Employee Committee
 Date: October 16, 2018
 Subject: Personnel Regulation Changes, Health Insurance Renewal, and COLA

The Employee Committee met on Tuesday, October 16, 2018, to review proposed changes to the personnel regulations, the 2019 health care plan, inflationary pressures, the Anchorage consumer price Index and cost of living adjustments.

After evaluation, the committee recommends the City Council consider the following:

1. Pass Resolution 18-086 approving the recommended changes to the personnel regulations as described in Human Resource Director Browning’s MEMO, 18-116.
2. Pass Resolution 18-087 approving the renewal of the Premera, VSP, and Prudential insurance policies.
3. Draft and adopt a budget amendment recommending a .5% COLA for city employees supported by the information below.

Regarding cost of living adjustments. After reviewing the Anchorage Consumer Price Index (CPI) provided by the Alaska Department of Labor, <http://live.laborstats.alaska.gov/cpi/index.cfm>, the data revealed an annual .5% increase in inflation occurred during 2017.

State of Alaska												
myAlaska		My Government		Resident		Business in Alaska		Visiting Alaska		State Employees		
Department of Labor and Workforce Development											search	
Research and Analysis											<input type="radio"/> Labor & Workforce Development <input type="radio"/> State of Alaska	
Population & Census	Wages	Employers	Resident Hire	Unemployment Data	Employment	Occupational Information	Workplace Safety	Cost of Living & Housing Information	Training Information	Local & Regional Information	Publications & Manuals	
State of Alaska > Department of Labor > Research & Analysis Home												
Consumer Price Index (CPI)												
Consumer Price Index for Urban Alaska (formerly Municipality of Anchorage) and the U.S. Not Seasonally Adjusted – All Items – Urban Consumers 1960-Present												
Note: the percent change is from the same period of the previous year.												
	Urban Alaska						U.S.					
Year	1st Half	Percent Change	2nd Half	Percent Change	Annual	Percent Change	1st Half	Percent Change	2nd Half	Percent Change	Annual	Percent Change
2018	223.099	2.1					250.089	2.5				
2017	218.616	0.7	219.131	0.2	218.873	0.5	244.076	2.2	246.163	2.0	245.120	2.1
2016	216.999	-0.1	218.660	0.9	217.830	0.4	238.778	1.1	241.237	1.5	240.007	1.3
2015	217.111	1.1	216.706	-0.1	216.909	0.5	236.265	-0.1	237.769	0.3	237.017	0.1

Additional Links
CPI Home
Inflation/Deflation Calculators
How percent change is calculated
Related Trends Articles
Related Links
Scheduled Release Dates

10/16/2018

Dear City Council Members,

I started working for the City of Homer at the Homer Public Library thirteen years ago in the fall of 2005. At the time, the library was in its old location on Pioneer Avenue and I worked between 10-15 hours a week. When the library moved into its new location on Hazel Avenue in 2006 I became a permanent city employee. At that point the number of hours I worked increased and I was given an anniversary date. In November of this year when a coworker retires from the library, I'm happy to say that I'll be moving into a full-time position, which for me will mean moving from 28 hours a week to 40 hours a week.

For my first five years as a permanent part-time employee, I did not accrue any paid time off. At my five year anniversary I finally began to earn annual leave at the minimum rate, prorated to the number of hours I worked. When I reached my tenth anniversary, my accrual rate increased.

So it was with concern that I noticed in the personnel regulations (section 3.13) that it's stated: "for the purposes of calculating benefits, the part-time appointed employee's date of hire date will be the day the employee accepted a full-time position."

What this means is that if I have to start from year one, as is stated in the regulations, the twelve years I've already worked for the City of Homer as a permanent employee would essentially be erased and my paid time off accrual will decrease significantly compared to what I'm currently earning. (Section 6.2)

I suspect that the reason this hasn't been addressed sooner is simply because there aren't many part-time permanent positions in the City of Homer and that it's unusual for a person to stay part-time for as long as I have. The Homer Public Library consistently has part-time employees though, and this issue will surely come up again.

I believe it is the City of Homer's intention to reward years of service and it seems that the regulation, as it's stated, does the opposite of that. It is for this reason that I am asking that the regulation stated in section 3.13 be reconsidered and ultimately revised (section 1.6) to reflect the actual cumulative number of hours worked by part-time employees at the time they move into full-time status when calculating the accrual of paid time off. This would be a fair and reasonable change and it would show appreciation and recognition for the part-time employees' years of service. It would also prevent employees in this situation from having to experience a demotion in paid time off accrual.

I can assure you that my years of experience and dedication to the City of Homer and the Homer Public Library as a part-time employee will follow me into my full-time position, and I would love to see the benefits I've worked hard to earn follow me into my future as well.

Thank you for considering this change to the Personnel Regulations. It's a small change on paper, but would be significant for me and for other part-time City of Homer employees in the future.

Sincerely,
Teresa Sundmark

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 18-086

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
AUTHORIZING THE CITY TO APPLY FOR AN ALASKA CLEAN WATER
ACTIONS 2019-2020 GRANT IN AN AMOUNT UP TO \$60,000 AND
EXPRESSING ITS COMMITMENT TO PROVIDE A LOCAL 40% MATCH
OF GRANT FUNDS.

WHEREAS, Developing a Storm Water Master Plan is a Legislative Priority in the 2019-2024 City of Homer Capital Improvement Plan; and

WHEREAS, a Plan will allow the City to effectively plan for and construct storm water infrastructure that helps maintain water quality and reduces storm water discharges and runoff to the critical wildlife habitat of Kachemak Bay; and

WHEREAS, The Alaska Department of Environmental Conservation administers the Alaska Clean Water Actions (ACWA) grant program which supports projects that lead to local stewardship of waters; and

WHEREAS, The 2019-2021 ACWA grant program is soliciting proposals for planning efforts that identify areas within a community that would benefit from low impact development techniques like green infrastructure, particularly areas at high risk from current and past development patterns and areas of high environmental value; and

WHEREAS, The 2019-2021 ACWA grant program further accepts proposals to design and construct green infrastructure projects to demonstrate the value of such projects to effectively manage, treat and reduce the impact of storm water discharges and runoff; and

WHEREAS, The City of Homer is a qualified applicant for ACWA grant assistance; and

WHEREAS, The City proposes to apply for up to \$60,000 in ACWA grant funds to assist with developing components of a City of Homer Storm Water Master Plan (mapping storm water drainages, estimating runoff volumes and evaluating/demonstrating potential runoff reductions and cost savings associated with green infrastructure vs. gray infrastructure).

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, supports preparation and submission of an ACWA grant application for up to \$60,000 and authorizes the City Manager to submit the appropriate documents.

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BE IT FURTHER RESOLVED that the City Council expresses its commitment meet the 40% grant match requirement.

PASSED AND ADOPTED by the Homer City Council this 22nd day of October, 2018.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 18-087

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
APPROVING A NEW ONE-YEAR CONTRACT WITH PREMIERA BLUE
CROSS, VSP, AND PRUDENTIAL.

WHEREAS, The City of Homer received proposals from private health insurance companies which were evaluated by the consultant and City Administration, and agreed that the best proposal for health insurance was the one submitted by Premera Blue Cross; and

WHEREAS, Premera Blue Cross submitted a proposal for Dental which would provide the City with a better overall renewal rate and coverage for those benefits; and

WHEREAS, VSP submitted a proposal for Vision which would provide the City with a better rate for those benefits; and

WHEREAS, Combining the Premera Blue Cross and VSP proposals would only raise the 2019 total health care costs by 5.2% over 2018; and

WHEREAS, The Employee Committee had a conference call and discussion with Brandon Nyberg of USI Insurance Services, reviewed the benefit coverage and cost projections for the 2019 plan, and reviewed proposals submitted, and concurs with this recommendation; and

WHEREAS, In order to meet enrollment deadlines, and have new enrollees' healthcare effective on January 1, 2019, it is necessary to approve the new contracts and employee premiums as soon as possible.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves a new one-year contract based upon the proposals with a term beginning on January 1, 2019, and authorizes the City Manager to execute the appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 22nd day of October, 2018.

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CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: \$1,781,086 annual cost of employee health care.

COMMENTS OF THE AUDIENCE
COMMENTS OF THE CITY ATTORNEY
COMMENTS OF THE CITY CLERK
COMMENTS OF THE CITY MANAGER
COMMENTS OF THE MAYOR
COMMENTS OF THE CITY COUNCIL
ADJOURNMENT

