



# AGENDA

## City Council Meeting

Monday, May 8, 2023 at 6:00 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

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### Homer City Hall

491 E. Pioneer Avenue  
Homer, Alaska 99603  
www.cityofhomer-ak.gov

### Zoom Webinar ID: 205 093 973 Password: 610853

<https://cityofhomer.zoom.us>  
Dial: 346-248-7799 or 669-900-6833;  
(Toll Free) 888-788-0099 or 877-853-5247

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1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE**
2. **AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)
3. **MAYORAL PROCLAMATIONS AND RECOGNITIONS**
4. **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA** (The public may comment for three minutes on agenda items not schedule for public hearing.)
5. **RECONSIDERATION**
6. **CONSENT AGENDA** (Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Council Member.)
  - 6.A. 2024-2029 CIP and FY25 Legislative Priorities Development Schedule. Recommend approval. **Page 6**
  - 6.B. Ordinance 23-25, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Total Transfer of \$438,315 to include \$200,000 from Water Capital Asset Repair and Maintenance Allowance (CARMA) Fund, and \$238,315 from Sewer CARMA Fund to Utility Operations Fund Fund Balance. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 8**
  - 6.C. Ordinance 23-26, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$500,000 from Port Reserves to Establish a Port Match Reserves. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 13**

- 6.D. Ordinance 23-27, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Operating Budget by Redirecting \$993,675 of the Port Reserves Transfer to Port Match Reserves. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 17**
- 6.E. Ordinance 23-28, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$500,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a HART Roads Match Reserves. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 20**
- 6.F. Ordinance 23-29, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$500,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a Non-Motorized Transportation Opportunity Program within HART Roads. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 24**
- 6.G. Ordinance 23-30, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$100,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a Small Works Roads Maintenance Program within HART Roads. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 28**
- 6.H. Ordinance 23-31, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer Of \$20,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a Small Works Pest Management Program within HART Roads. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 32**
- 6.I. Ordinance 23-32, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$100,000 from Homer Accelerated Roads and Trails (HART) Trails to Establish a Non-Motorized Transportation Opportunity Program within HART Trails. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 36**
- 6.J. Ordinance 23-33, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$100,000 from Homer Accelerated Roads and Trails (HART) Trails to Establish a Small Works Trails Maintenance Program within HART Trails. City Manager/Finance Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 40**
- 6.K. Ordinance 23-34, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating an Additional \$26,383 from the Port Reserve Fund to Complete Work on the Rebuild of Crane #7 on Homer Fish Dock. City Manager/Port

Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 44**

6.L. Ordinance 23-35 An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating \$110,000 from the Homer Accelerated Roads and Trails (HART) Roads Fund for a Non-Motorized Opportunity Project on West Fairview Avenue. City Manager/Public Works Director. Recommend Introduction May 8, 2023 Public Hearing and Second Reading May 22, 2023. **Page 50**

6.M. Resolution 23-047, A Resolution of the City Council of Homer, Alaska Establishing a Policy of Funding Improvements to Various Recreational Facilities within Homer. Mayor. Recommend adoption. **Page 54**

6.N. Resolution 23-048, A Resolution of the City Council of Homer, Alaska Amending the Water and Sewer Utility Financial and Rate Setting Policies and Utility Financial Plan. City Manager/Public Works Director. Recommend adoption. **Page 55**

6.O. Resolution 23-049, A Resolution of the City Council of Homer, Alaska Strongly Encouraging in Person Attendance by Board and Commission Members at their Scheduled Meetings. Erickson. Recommend adoption. **Page 59**

**7. VISITORS**

**8. ANNOUNCEMENTS/PRESENTATIONS/REPORTS (5 minutes each)**

8.A. Committee of the Whole

8.B. Mayor's Report

8.C. Borough Report

8.D. Planning Commission

8.E. Port and Harbor Advisory Commission  
Memorandum from PHC re: E-Bike Charging Station **Page 62**

8.F. AML Legislative Committee Report – Council Member Aderhold

8.G. Cook Inlet Regional Citizens Advisory Council Written Report – Carla Stanley  
**Page 64**

8.H. Prince William Sound Regional Citizens Advisory Council Written Report – Robert Archibald  
**Page 65**

**9. PUBLIC HEARING(S)**

9.A. Ordinance 23-20, An Ordinance of the City Council of Homer, Alaska Appropriating Funds for the Fiscal Years 2024 and 2025 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, and Internal Services Funds. City Manager. Introduction April 10, 2023, Public Hearing April 24 and May 8, 2023, Second Reading May 8, 2023. **Page 69**

9.B. Ordinance 23-22, An Ordinance of the City Council of Homer, Alaska amending the FY23 Capital Budget by Appropriating \$230,000 from the General Fund Fleet Capital Asset Repair and Maintenance Allowance (CARMA) Fund for the Purpose of Purchasing, Refurbishing, and Transporting a Ladder Truck for the Homer Volunteer Fire Department. City Manager/Fire Chief. Introduction April 24, 2023, Public Hearing and Second Reading May 8, 2023. **Page 160**

9.C. Ordinance 23-23, An Ordinance of the City Council of Homer, Alaska Appropriating the Funds for the Fiscal Years 2024 and 2025 Capital Budget. City Manager. Introduction April 24, 2023, Public Hearing May 8 and May 22, 2023, Second Reading May 22, 2023. **Page 164**

9.D. Ordinance 23-24, An Ordinance of the City Council of Homer, Alaska Amending the City of Homer Water and Sewer Rates and Updating the Fee Schedule Accordingly. City Manager/Finance Director. Introduction April 24, 2023, Public Hearing and Second Reading May 8, 2023. **Page 241**

**10. ORDINANCE(S)**

**11. CITY MANAGER'S REPORT**

11.A. City Manager's Report **Page 255**

**12. PENDING BUSINESS**

12. A. Resolution 23-046, A Resolution of the City Council of Homer, Alaska Authorizing a Task Order in the amount of \$379,661 to HDR Engineering, Inc. for the Homer Harbor Expansion Study's In-Kind Engineering Support Services and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Port Director. **Page 266**

**13. NEW BUSINESS**

**14. RESOLUTIONS**

14.A. Resolution 23-050, A Resolution of the City Council of Homer Alaska Directing the Homer Mayor and/or City Manager to Meet with the Kenai Peninsula Borough Mayor to be part of a Work Group to Develop Recommendations Regarding Potentially Merging



Kachemak Emergency Services Area, Western Emergency Service Area, and Homer Volunteer Fire Department into a Single Service Area of the Kenai Peninsula Borough.  
Erickson/Hansen.

**Page 304**

- 15. COMMENTS OF THE AUDIENCE** (The public may comment for three minutes on any topic.)
- 16. COMMENTS OF THE CITY ATTORNEY**
- 17. COMMENTS OF THE CITY CLERK**
- 18. COMMENTS OF THE CITY MANAGER**
- 19. COMMENTS OF THE MAYOR**
- 20. COMMENTS OF THE CITY COUNCIL**
- 21. ADJOURNMENT** Next Regular Meeting is Monday, May 22, 2023 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.



# Memorandum

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**Item Type:** Action Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Jenny Carroll, Special Projects and Communications Coordinator  
**Through:** Rob Dumouchel, City Manager  
**Subject:** 2024-2029 CIP and FY25 Legislative Priorities Development Schedule

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Please see the attached schedule for developing the 2024-2029 Capital Improvement Plan (CIP). The schedule is set up to engage Department heads, advisory commissions, local non-profit organizations and agencies in the process of recommending, updating and prioritizing projects for inclusion in the 2024-2029 CIP.

Afterward, I will compile the public's recommendations into a draft CIP for your consideration at an August 28, 2023 worksession and eventual approval at the September 11, 2022 City Council meeting.

The City's CIP is an important planning tool that describes proposed capital improvement projects ranked by priority, estimates costs, identifies State and Federal priority projects and helps secure project funding. The Legislative Priorities section of the plan identifies multi-year projects requiring State/Federal/Other agency partnerships.

Staff will work to coordinate the draft CIP document with the City's capital budget, Federal/State grant priorities Departments' 5-year capital plans, Federal/State and.

**Recommendation:**

Approve the 2024-2029 CIP Schedule and FY2025 Legislative Request Development Schedule.

**Attachments:**

2024-2029 CIP Schedule and FY2025 Legislative Request Development Schedule



CITY OF HOMER  
2024-2029 CAPITAL IMPROVEMENT PLANNING PROCESS

**FY 2025 LEGISLATIVE REQUEST DEVELOPMENT SCHEDULE**

ACTION	TIMEFRAME
City Council Approval of CIP Schedule	May 8, 2023
Solicit New/Revised Project Information from City Departments, Local Agencies and Non-profits	May 9, 2023
Input for New Draft Requested By	June 2, 2023
Prepare and Distribute Draft CIP to City Advisory Groups for Review and Input:	Meeting Dates:
<p style="text-align: center;">ADA Compliance Committee</p>	July 13
<p style="text-align: center;">Planning Commission</p>	July 19 or August 2
<p style="text-align: center;">Parks, Art, Recreation &amp; Culture Advisory Commission</p>	June 15
<p style="text-align: center;">Port &amp; Harbor Advisory Commission</p>	June 28 or July 26
<p style="text-align: center;">Economic Development Advisory Commission</p>	August 8
Administrative Review and Compilation	August 29 – September 6
City Council Worksession to Review Proposed Projects	August 28
Resolution on CIP-Legislative Request Public Hearing for Resolution on CIP-Legislative Request	September 11
Administration Forwards Requests for Governor’s Budget	September 25
Distribution of CIP & State Legislative Request	September 25
Compilation/Distribution of Federal Request	October 2023 & January 2024



# MEMORANDUM

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**Ordinance 23-25, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Total Transfer of \$438,315 to include \$200,000 from Water Capital Asset Repair and Maintenance Allowance (CARMA) Fund, and \$238,315 from Sewer CARMA Fund to Utility Operations Fund Fund Balance. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

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## **Purpose of Ordinance:**

Homer City Council amended the City of Homer Water and Sewer Rates by approving Ordinance 22-61 and a transfer was completed per Ordinance 22-67 to fund rate model capital projects. These projects were not able to be completed within the fiscal year and, therefore, funds need to be returned to the funding source (Utility Operations Fund Fund Balance).

## **Identified FY23 Projects:**

The FY23 Utility Rate Model incorporated capital projects that were paid by the rate payers.

### Water Capital Improvement Projects (\$200,000):

- Hydrant Replacement (10/year) \$100,000
- Fleet Replacement \$50,000
- Replace Water Meters \$50,000

### Sewer Capital Improvement Projects (\$238,315):

- WWTP MCC Spare Parts \$30,000
- Replace Cracked Incinerator \$75,000
- Beluga Lift Station \$20,000
- Lagoon Liner \$25,000
- Replace Lift Station Access Hatch \$13,315 (remainder of \$50,000 project funded through ARPA funding)
- Sludge Drying Beds \$25,000
- Fleet Replacement \$50,000

**Recommendation:**

Pass Ordinance transferring \$438,515 from Utility Capital Asset Repair and Maintenance Allowance (CARMA) Fund to Utility Operations Fund Fund Balance.

**Attachments:**

Ordinance 23-25  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Finance Director

5 **ORDINANCE 23-25**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A TOTAL  
9 TRANSFER OF \$438,315 TO INCLUDE \$200,000 FROM WATER  
10 CAPITAL ASSET REPAIR AND MAINTENANCE ALLOWANCE (CARMA)  
11 FUND AND \$238,315 FROM SEWER CARMA FUND TO UTILITY  
12 OPERATIONS FUND.  
13

14 WHEREAS, Homer City Council approved Ordinance 22-61, which amended the City of  
15 Homer Water and Sewer Rates; and  
16

17 WHEREAS, The water rate model funded a total of \$450,000 in water related capital  
18 projects. Of which, \$250,000 was funded using American Rescue Plan Act (ARPA) funds per  
19 Ordinance 22-60. This leaves a remainder of \$200,000 to be funded through the utility rate  
20 payers; and  
21

22 WHEREAS, The sewer rate model funded a total of \$705,000 in sewer related capital  
23 projects. Of which, \$466,685 was funded using American Rescue Plan Act (ARPA) funds per  
24 Ordinance 22-60. This leaves a remainder of \$238,315 to be funded through utility rate payers;  
25 and  
26

27 WHEREAS, These projects were not able to be completed within the fiscal year and,  
28 therefore, funds need to be returned to the funding source (Utility Operations Fund Fund  
29 Balance).  
30

31 NOW, THEREFORE, THE CITY OF HOMER ORDAINS  
32

33 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
34 transferring \$438,315 from the Utility CARMA Fund as follows:  
35

36 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
256-0378	Water CARMA	\$200,000
256-0379	Sewer CARMA	\$238,315

40  
41 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
200	Utility Operations Fund Fund Balance	\$438,315



**CITY OF HOMER  
FINANCIAL SUPPLEMENT**

PROJECT NAME	<u>Utility CARMA Transfer</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>City Manager/Finance Director</u>
REQUESTED AMOUNT	<u>\$ 438,315</u>		

<b>DESCRIPTION</b>	<p>Homer City Council approved Ordinance 22-61, which amended the City of Homer Water and Sewer Rates. The water rate model funded a total of \$450,000 in water related capital projects. Of which, \$250,000 was funded using American Rescue Plan Act (ARPA) funds per Ordinance 22-60. This leaves a remainder of \$200,000 to be funded through the utility rate payers.</p> <p>The sewer rate model funded a total of \$705,000 in sewer related capital projects. Of which, \$466,685 was funded using American Rescue Plan Act (ARPA) funds per Ordinance 22-60. This leaves a remainder of \$238,315 to be funded through utility rate payers.</p> <p>These projects were not able to be completed within the fiscal year and, therefore, funds need to be returned to the funding source (Utility Operations Fund Fund Balance).</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	46%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	0%	0%	54%

FUNDING SOURCE 1: WATER CARMA	FUNDING SOURCE 2: SEWER CARMA	FUNDING SOURCE 3:
Current Balance <u>\$ 2,215,936</u>	Current Balance <u>\$ 2,120,430</u>	Current Balance _____
Encumbered <u>\$ 117,260</u>	Encumbered <u>\$ 1,257,852</u>	Encumbered _____
Requested Amount <u>\$ 200,000</u>	Requested Amount <u>\$ 238,315</u>	Requested Amount _____
Other Items on Current Agenda <u>\$ 0</u>	Other Items on Current Agenda <u>\$ 0</u>	Other Items on Current Agenda _____
Remaining Balance <u>\$ 1,898,676</u>	Remaining Balance <u>\$ 624,263</u>	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____





# MEMORANDUM

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**Ordinance 23-26, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$500,000 from Port Reserves to Establish a Port Match Reserves. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

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**Purpose of Ordinance:**

The City of Homer is pursuing projects that will require sizeable matching funds. It is prudent for the City to begin to set aside funds now to build up available reserves for grant matches and bond reserve opportunities. This Ordinance directs the Finance Department to establish a Port Match Reserves account within the Port Reserves fund. This match reserves account will be given a dedicated code (456-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

**Recommendation:**

Pass Ordinance transferring \$500,000 from the Port Reserves to establish a Match Reserves within the Port Reserves Fund.

**Attachments:**

Ordinance 23-26  
Financial Supplement

**CITY OF HOMER  
HOMER, ALASKA**

City Manager/  
Finance Director

**ORDINANCE 23-26**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
TRANSFER OF \$500,000 FROM THE PORT RESERVES FUND TO  
ESTABLISH A PORT MATCH RESERVES WITHIN PORT RESERVES.

WHEREAS, The City of Homer is pursuing projects in the port and harbor which are  
expected to cost many millions of dollars; and

WHEREAS, There is partial funding available through various programs; and

WHEREAS, The City will need to either put up matching funds or develop a bond reserve  
in order to move forward with these projects; and

WHEREAS, It is prudent to begin to set aside funds now to build up available reserves  
for grant matches and bond reserve opportunities.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS

Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
transferring \$500,000 from the Port Reserves Fund as follows:

Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
456-0380	Port Reserves	\$500,000

Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
456-xxxx	Port Match Reserves	\$500,000

Section 2. This is a budget amendment ordinance only, is not permanent in nature,  
and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_ day of \_\_\_\_\_, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

45 ATTEST:

46

47 \_\_\_\_\_

48 MELISSA JACOBSEN, MMC, CITY CLERK

49

50 YES:

51 NO:

52 ABSTAIN:

53 ABSENT:

54

55 First Reading: May 8, 2023

56 Public Hearing:

57 Second Reading:

58 Effective Date:

CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>Port Match Reserves Transfer</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>City Manager/Finance Director</u>
REQUESTED AMOUNT	<u>\$ 500,000</u>		

DESCRIPTION	<p>The City of Homer is pursuing projects in the port and harbor which are expected to cost many millions of dollars. There is partial funding available through various programs.</p> <p>The City will need to either put up matching funds or develop a bond reserve in order to move forward with these projects. It is prudent to begin to set aside funds now to build up available reserves for grant matches and bond reserve opportunities.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	100%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	0%	0%	0%

FUNDING SOURCE 1: PORT RESERVES	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 2,162,390</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 801,093</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 500,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 26,383</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 834,914</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



# MEMORANDUM

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**Ordinance 23-27, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Operating Budget by Redirecting \$993,675 of the Port Reserves Transfer to Port Match Reserves. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

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**Purpose of Ordinance:**

The City of Homer is pursuing harbor projects that will require sizeable matching funds. It is prudent for the City to begin to set aside funds now to build up available reserves for grant matches and bond reserve opportunities.

The FY23 amended operating budget was passed with a budgeted Port Reserves transfer of \$993,675. This Ordinance will amend the direction of this transfer from Port Reserves to Port Match Reserves.

**Recommendation:**

Pass Ordinance redirecting \$993,675 of the Port Reserves transfer to Port Match Reserves.

**Attachments:**

Ordinance 23-27

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Finance Director

5 **ORDINANCE 23-27**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AMENDING THE FY23 OPERATING BUDGET BY REDIRECTING  
9 \$993,675 OF THE PORT RESERVES TRANSFER TO PORT MATCH  
10 RESERVES.

11  
12 WHEREAS, The City of Homer is pursuing projects in the port and harbor which are  
13 expected to cost many millions of dollars; and

14  
15 WHEREAS, There is partial funding available through various programs; and

16  
17 WHEREAS, The City will need to either put up matching funds or develop a bond reserve  
18 in order to move forward with these projects; and

19  
20 WHEREAS, It is prudent to begin to set aside funds now to build up available reserves  
21 for grant matches and bond reserve opportunities.

22  
23 WHEREAS, Ordinance 23-26 establishes a Port Match Reserves; and

24  
25 WHEREAS, The FY23 amended budget proposed a transfer to Port Reserves  
26 totaling \$993,675.

27  
28 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

29  
30 Section 1. The Homer City Council hereby amends the FY23 Operating Budget for the  
31 General Fund by redirecting \$993,675 of the Port Reserves as follows:

32

<u>Account</u>	<u>Description</u>	<u>Original</u>	<u>Amended</u>
33 400-0600-5990	Transfer to Port Reserves	\$993,675	\$0
34 400-0600-5990	Transfer to Port Match	\$0	\$993,675

35  
36

37 Section 2. This is a budget amendment ordinance only, is not permanent in nature, and  
38 shall not be codified.

39  
40 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_ day of \_\_\_\_\_,  
41 2023.

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CITY OF HOMER

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KEN CASTNER, MAYOR

ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: May 8, 2023

Public Hearing:

Second Reading:

Effective Date:



# MEMORANDUM

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**Ordinance 23-28, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$500,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a HART Roads Match Reserves. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

---

**Purpose of Ordinance:**

The City of Homer is pursuing projects that will require sizeable matching funds. It is prudent for the City to begin to set aside funds now to build up available reserves for grant matches and bond reserve opportunities.

This Ordinance directs the Finance Department to establish a HART Roads Match Reserves account within the HART Roads Fund. This match reserves account will be given a dedicated code (160-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

**Recommendation:**

Pass Ordinance transferring \$500,000 from HART Roads to establish a Match Reserves within the HART Roads Fund.

**Attachments:**

Ordinance 23-28  
Financial Supplement



1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Finance Director

5 **ORDINANCE 23-28**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
9 TRANSFER OF \$500,000 FROM THE HOMER ACCELERATED ROADS  
10 AND TRAILS (HART) ROADS FUND TO ESTABLISH A HART ROADS  
11 MATCH RESERVES WITHIN HART ROADS.  
12

13 WHEREAS, The City of Homer is pursuing road and alternative transportation projects  
14 in which are expected to cost many millions of dollars; and  
15

16 WHEREAS, There is partial funding available through various programs; and  
17

18 WHEREAS, The City will need to either put up matching funds or develop a bond reserve  
19 in order to move forward with these projects; and  
20

21 WHEREAS, It is prudent to begin to set aside funds now to build up available reserves  
22 for grant matches and bond reserve opportunities.  
23

24 NOW, THEREFORE, THE CITY OF HOMER ORDAINS  
25

26 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
27 transferring \$500,000 from the HART Roads Fund as follows:  
28

29 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160	HART Roads	\$500,000

33 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160-xxxx	HART Roads Match	\$500,000

37 Section 2. This is a budget amendment ordinance only, is not permanent in nature,  
38 and shall not be codified.  
39

40 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_ day of \_\_\_\_\_, 2023.  
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42 CITY OF HOMER  
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ATTEST:

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KEN CASTNER, MAYOR

---

MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: May 8, 2023

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Roads Match Reserves Transfer</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 500,000</u>		

DESCRIPTION	<p>The City of Homer is pursuing road and alternative transportation projects in which are expected to cost many millions of dollars. There is partial funding available through various programs. The City will need to either put up matching funds or develop a bond reserve in order to move forward with these projects.</p> <p>It is prudent to begin to set aside funds now to build up available reserves for grant matches and bond reserve opportunities.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	100%	0%	0%	0%

FUNDING SOURCE 1: HART-ROADS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 5,967,672</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 1,184,195</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 500,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 730,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 3,553,477</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



# MEMORANDUM

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**Ordinance 23-29, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$500,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a Non-Motorized Transportation Opportunity Program within HART Roads. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

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**Purpose of Ordinance:**

The City of Homer experimented with various small works programs during fiscal years 2022 and 2023. The programs proved to be valuable in the field, however, reworking these programs for administrative purposes and public transparency are necessary.

The existing programs have been closed and are being re-launched through new ordinances currently before Council. Future spending will require a separate ordinance for any new projects wishing to utilize the program funds.

This Ordinance directs the Finance Department to establish a Non-Motorized Transportation Opportunity Program account within the HART Roads Fund. This account will be given a dedicated code (160-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

**Recommendation:**

Pass Ordinance transferring \$500,000 from HART Roads to establish a Non-Motorized Transportation Opportunity Program within the HART Roads Fund.

**Attachments:**

Ordinance 23-29  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-29**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
9 TRANSFER OF \$500,000 FROM THE HOMER ACCELERATED ROADS  
10 AND TRAILS (HART) ROADS FUND TO ESTABLISH A NON-  
11 MOTORIZED TRANSPORTATION OPPORTUNITY PROGRAM  
12 WITHIN HART ROADS.  
13

14 WHEREAS, The City experimented with various small works programs during the 2022  
15 and 2023 fiscal years; and  
16

17 WHEREAS, Small works programs were developed to ensure funding is available for  
18 projects that are “known unknowns” and of a size to be too big for the operational budget, but  
19 too unpredictable in timing for the capital budget; and  
20

21 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear  
22 benefits to reworking the programs for administrative purposes and public transparency; and  
23

24 WHEREAS, the existing programs will be closed and re-launched through new  
25 ordinances; and  
26

27 WHEREAS, future spending from these programs will require a separate ordinance for  
28 any new projects wishing to use the funds set aside for the program.  
29

30 NOW, THEREFORE, THE CITY OF HOMER ORDAINS  
31

32 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
33 transferring \$500,000 from the HART Roads Fund as follows:  
34

35 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160	HART Roads	\$500,000

38  
39 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160-xxxx	Non-Motorized Transportation Program	\$500,000



CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Roads: Non-Motorized Transportation Opportunity Program</u>	DATE <u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR <u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 500,000</u>	

DESCRIPTION	<p>The City experimented with various small works programs during the 2022 and 2023 fiscal years. Small works programs were developed to ensure funding is available for projects that are “known unknowns” and of a size to be too big for the operational budget, but too unpredictable in timing for the capital budget. The programs proved valuable, however, we’ve learned that there are clear benefits to reworking the programs for administrative purposes and public transparency.</p> <p>The existing programs will be closed and re-launched through new ordinances. Future spending from these programs will require a separate ordinance for any new projects wishing to use the funds set aside for the program.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	100%	0%	0%	0%

FUNDING SOURCE 1: HART-ROADS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 5,967,672</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 1,184,195</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 500,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 730,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 3,553,477</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



# MEMORANDUM

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**Ordinance 23-30, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$100,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a Small Works Roads Maintenance Program within HART Roads. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

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**Purpose of Ordinance:**

The City of Homer experimented with various small works programs during fiscal years 2022 and 2023. The programs proved to be valuable in the field, however, reworking these programs for administrative purposes and public transparency are necessary.

The existing programs have been closed and are being re-launched through new ordinances currently before Council. Future spending will require a separate ordinance for any new projects wishing to utilize the program funds.

This Ordinance directs the Finance Department to establish a Small Works Roads Maintenance Program account within the HART Roads Fund. This account will be given a dedicated code (160-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

**Recommendation:**

Pass Ordinance transferring \$100,000 from HART Roads to establish a Small Works Roads Maintenance Program within the HART Roads Fund.

**Attachments:**

Ordinance 23-30  
Financial Supplement



1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-30**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
9 TRANSFER OF \$100,000 FROM THE HOMER ACCELERATED ROADS  
10 AND TRAILS (HART) ROADS FUND TO ESTABLISH A SMALL WORKS  
11 ROADS MAINTENANCE PROGRAM WITHIN HART ROADS.  
12

13 WHEREAS, The City experimented with various small works programs during the 2022  
14 and 2023 fiscal years; and  
15

16 WHEREAS, Small works programs were developed to ensure funding is available for  
17 projects that are “known unknowns” and of a size to be too big for the operational budget, but  
18 too unpredictable in timing for the capital budget; and  
19

20 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear  
21 benefits to reworking the programs for administrative purposes and public transparency; and  
22

23 WHEREAS, the existing programs will be closed and re-launched through new  
24 ordinances; and  
25

26 WHEREAS, future spending from these programs will require a separate ordinance for  
27 any new projects wishing to use the funds set aside for the program.  
28

29 NOW, THEREFORE, THE CITY OF HOMER ORDAINS  
30

31 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
32 transferring \$100,000 from the HART Roads Fund as follows:  
33

34 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160	HART Roads	\$100,000

37  
38 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160-xxxx	Small Works Roads Maintenance Program	\$100,000

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41  
42 Section 2. This is a budget amendment ordinance only, is not permanent in nature,  
43 and shall not be codified.

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ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_ day of \_\_\_\_\_, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: May 8, 2023

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Roads: Small Works Roads Maintenance Program</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 100,000</u>		

DESCRIPTION	<p>The City experimented with various small works programs during the 2022 and 2023 fiscal years. Small works programs were developed to ensure funding is available for projects that are “known unknowns” and of a size to be too big for the operational budget, but too unpredictable in timing for the capital budget. The programs proved valuable, however, we’ve learned that there are clear benefits to reworking the programs for administrative purposes and public transparency.</p> <p>The existing programs will be closed and re-launched through new ordinances. Future spending from these programs will require a separate ordinance for any new projects wishing to use the funds set aside for the program.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	100%	0%	0%	0%

FUNDING SOURCE 1: HART-ROADS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 5,967,672</u>	Current Balance      _____	Current Balance      _____
Encumbered <u>\$ 1,184,195</u>	Encumbered            _____	Encumbered            _____
Requested Amount <u>\$ 100,000</u>	Requested Amount     _____	Requested Amount     _____
Other Items on Current Agenda <u>\$ 1,130,000</u>	Other Items on Current Agenda    _____	Other Items on Current Agenda    _____
Remaining Balance <u>\$ 3,553,477</u>	Remaining Balance     _____	Remaining Balance     _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance      _____	Current Balance      _____	Current Balance      _____
Encumbered            _____	Encumbered            _____	Encumbered            _____
Requested Amount     _____	Requested Amount     _____	Requested Amount     _____
Remaining Balance     _____	Remaining Balance     _____	Remaining Balance     _____



# MEMORANDUM

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**Ordinance 23-31, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer Of \$20,000 from Homer Accelerated Roads and Trails (HART) Roads to Establish a Small Works Pest Management Program within HART Roads. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

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## **Purpose of Ordinance:**

The City of Homer experimented with various small works programs during fiscal years 2022 and 2023. The programs proved to be valuable in the field, however, reworking these programs for administrative purposes and public transparency are necessary.

The existing programs have been closed and are being re-launched through new ordinances currently before Council. Future spending will require a separate ordinance for any new projects wishing to utilize the program funds.

This Ordinance directs the Finance Department to establish a Small Works Pest Management Program account within the HART Roads Fund. This account will be given a dedicated code (160-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

## **Recommendation:**

Pass Ordinance transferring \$20,000 from HART Roads to establish a Small Works Pest Management Program within the HART Roads Fund.

## **Attachments:**

Ordinance 23-31  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-31**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
9 TRANSFER OF \$20,000 FROM THE HOMER ACCELERATED ROADS  
10 AND TRAILS (HART) ROADS FUND TO ESTABLISH A SMALL WORKS  
11 PEST MANAGEMENT PROGRAM WITHIN HART ROADS.  
12

13 WHEREAS, The City experimented with various small works programs during the 2022  
14 and 2023 fiscal years; and  
15

16 WHEREAS, Small works programs were developed to ensure funding is available for  
17 projects that are “known unknowns” and of a size to be too big for the operational budget, but  
18 too unpredictable in timing for the capital budget; and  
19

20 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear  
21 benefits to reworking the programs for administrative purposes and public transparency; and  
22

23 WHEREAS, the existing programs will be closed and re-launched through new  
24 ordinances; and  
25

26 WHEREAS, future spending from these programs will require a separate ordinance for  
27 any new projects wishing to use the funds set aside for the program.  
28

29 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
30

31 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
32 transferring \$20,000 from the HART Roads Fund as follows:  
33

34 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160	HART Roads	\$20,000

37  
38 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
160-xxxx	Small Works Pest Management Program	\$20,000

41  
42 Section 2. This is a budget amendment ordinance only, is not permanent in nature,  
43 and shall not be codified.

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ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_ day of \_\_\_\_\_, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: May 8, 2023

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Roads: Small Works Pest Management Program</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 20,000</u>		

DESCRIPTION	<p>The City experimented with various small works programs during the 2022 and 2023 fiscal years. Small works programs were developed to ensure funding is available for projects that are “known unknowns” and of a size to be too big for the operational budget, but too unpredictable in timing for the capital budget. The programs proved valuable, however, we’ve learned that there are clear benefits to reworking the programs for administrative purposes and public transparency.</p> <p>The existing programs will be closed and re-launched through new ordinances. Future spending from these programs will require a separate ordinance for any new projects wishing to use the funds set aside for the program.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	100%	0%	0%	0%

FUNDING SOURCE 1: HART-ROADS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 5,967,672</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 1,184,195</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 20,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 1,210,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 3,553,477</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



# MEMORANDUM

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**Ordinance 23-32, An Ordinance of the City Council Of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$100,000 from Homer Accelerated Roads and Trails (HART) Trails to Establish a Non-Motorized Transportation Opportunity Program within HART Trails. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

---

**Purpose of Ordinance:**

The City of Homer experimented with various small works programs during fiscal years 2022 and 2023. The programs proved to be valuable in the field, however, reworking these programs for administrative purposes and public transparency are necessary.

The existing programs have been closed and are being re-launched through new ordinances currently before Council. Future spending will require a separate ordinance for any new projects wishing to utilize the program funds.

This Ordinance directs the Finance Department to establish a Non-Motorized Transportation Opportunity Program account within the HART Trails Fund. This account will be given a dedicated code (165-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

**Recommendation:**

Pass Ordinance transferring \$100,000 from HART Trails to establish a Non-Motorized Transportation Opportunity Program within the HART Trails Fund.

**Attachments:**

Ordinance 23-32  
Financial Supplement



1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-32**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
9 TRANSFER OF \$100,000 FROM THE HOMER ACCELERATED ROADS  
10 AND TRAILS (HART) TRAILS FUND TO ESTABLISH A NON-  
11 MOTORIZED TRANSPORTATION OPPORTUNITY PROGRAM  
12 WITHIN HART TRAILS.  
13

14 WHEREAS, The City experimented with various small works programs during the 2022  
15 and 2023 fiscal years; and  
16

17 WHEREAS, Small works programs were developed to ensure funding is available for  
18 projects that are “known unknowns” and of a size to be too big for the operational budget, but  
19 too unpredictable in timing for the capital budget; and  
20

21 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear  
22 benefits to reworking the programs for administrative purposes and public transparency; and  
23

24 WHEREAS, the existing programs will be closed and re-launched through new  
25 ordinances; and  
26

27 WHEREAS, future spending from these programs will require a separate ordinance for  
28 any new projects wishing to use the funds set aside for the program.  
29

30 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
31

32 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
33 transferring \$100,000 from the HART Trails Fund as follows:  
34

35 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
165	HART Trails	\$100,000

38  
39 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
165-xxxx	Non-Motorized Transportation Program	\$100,000

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CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Trails: Non-Motorized Transportation Opportunity Program</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 100,000</u>		

DESCRIPTION	<p>The City experimented with various small works programs during the 2022 and 2023 fiscal years. Small works programs were developed to ensure funding is available for projects that are “known unknowns” and of a size to be too big for the operational budget, but too unpredictable in timing for the capital budget. The programs proved valuable, however, we’ve learned that there are clear benefits to reworking the programs for administrative purposes and public transparency.</p> <p>The existing programs will be closed and re-launched through new ordinances. Future spending from these programs will require a separate ordinance for any new projects wishing to use the funds set aside for the program.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	100%	0%	0%

FUNDING SOURCE 1: HART-TRAILS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 1,053,697</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 61,706</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 100,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 100,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 791,991</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



# MEMORANDUM

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**Ordinance 23-33, An Ordinance of the City Council of Homer, Alaska, Amending the FY23 Capital Budget by Authorizing a Transfer of \$100,000 from Homer Accelerated Roads and Trails (HART) Trails to Establish a Small Works Trails Maintenance Program within HART Trails. City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

---

**Purpose of Ordinance:**

The City of Homer experimented with various small works programs during fiscal years 2022 and 2023. The programs proved to be valuable in the field, however, reworking these programs for administrative purposes and public transparency are necessary.

The existing programs have been closed and are being re-launched through new ordinances currently before Council. Future spending will require a separate ordinance for any new projects wishing to utilize the program funds.

This Ordinance directs the Finance Department to establish a Small Works Trails Maintenance Program account within the HART Trails Fund. This account will be given a dedicated code (165-xxxx) for tracking purposes. This code will be assigned after the passage of this ordinance.

**Recommendation:**

Pass Ordinance transferring \$100,000 from HART Trails to establish a Small Works Trails Maintenance Program within the HART Trails Fund.

**Attachments:**

Ordinance 23-33  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-33**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY AUTHORIZING A  
9 TRANSFER OF \$100,000 FROM THE HOMER ACCELERATED ROADS  
10 AND TRAILS (HART) TRAILS FUND TO ESTABLISH A SMALL WORKS  
11 TRAILS MAINTENANCE PROGRAM WITHIN HART TRAILS.  
12

13 WHEREAS, The City experimented with various small works programs during the 2022  
14 and 2023 fiscal years; and  
15

16 WHEREAS, Small works programs were developed to ensure funding is available for  
17 projects that are “known unknowns” and of a size to be too big for the operational budget, but  
18 too unpredictable in timing for the capital budget; and  
19

20 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear  
21 benefits to reworking the programs for administrative purposes and public transparency; and  
22

23 WHEREAS, the existing programs will be closed and re-launched through new  
24 ordinances; and  
25

26 WHEREAS, future spending from these programs will require a separate ordinance for  
27 any new projects wishing to use the funds set aside for the program.  
28

29 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
30

31 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
32 transferring \$100,000 from the HART Trails Fund as follows:  
33

34 Transfer from:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
165	HART Trails	\$100,000

37  
38 Transfer to:

<u>Fund No.</u>	<u>Description</u>	<u>Amount</u>
165-xxxx	Small Works Trails Maintenance Program	\$100,000

41  
42 Section 2. This is a budget amendment ordinance only, is not permanent in nature,  
43 and shall not be codified.

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ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_ day of \_\_\_\_\_, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading: May 8, 2023

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>HART Trails: Small Works Trails Maintenance Program</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Finance</u>	SPONSOR	<u>Finance Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 100,000</u>		

DESCRIPTION	<p>The City experimented with various small works programs during the 2022 and 2023 fiscal years. Small works programs were developed to ensure funding is available for projects that are “known unknowns” and of a size to be too big for the operational budget, but too unpredictable in timing for the capital budget. The programs proved valuable, however, we’ve learned that there are clear benefits to reworking the programs for administrative purposes and public transparency.</p> <p>The existing programs will be closed and re-launched through new ordinances. Future spending from these programs will require a separate ordinance for any new projects wishing to use the funds set aside for the program.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	100%	0%	0%

FUNDING SOURCE 1: HART-TRAILS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 1,053,697</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 61,706</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 100,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 100,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 791,991</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



# MEMORANDUM

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**Ordinance 23-34, An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating an Additional \$26,383 from the Port Reserve Fund to Complete Work on the Rebuild of Crane #7 on Homer Fish Dock. City Manager/Port Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Bryan Hawkins, Port Director  
**Through:** Rob Dumouchel, City Manager

---

In the fall of 2022, ordinances 22-65 and 22-66 were brought to council and funding approved for the maintenance rebuild of Crane #7 on the public fish dock. The age of crane #7, the hours logged on the crane, the Port and Harbor maintenance schedule, and the crane's maintenance log all confirmed that it was overdue for maintenance. A contract for the work was awarded to Great Northern Hydraulics, LLC, based on their bid, for an amount of \$140,000. Half of this cost was offset by using 2022 Commercial Passenger Vessel Tax grant revenues and half was covered by the Port reserves.

We anticipated that the rebuild would take a minimum of two months, and communicated to Great Northern Hydraulics that it was necessary that this work be completed during the winter maintenance season as the fishing fleet heavily utilize these cranes during the fishing season, generally set to start in March.

During the course of the rebuild Great Northern Hydraulics discovered cracks and stress damage to the turret and boom cylinders that required specialized certified welding and machining (line boring), which had to be outsourced to a machine shop. Great Northern Hydraulics completed the work, even with the unexpected extra damage, and delivered a fully functional crane 7 back to the dock in time for use during this year's fishing season. However, the unexpected damage and resulting repairs put us \$26,382.10 over the budgeted amount.





**Recommendation**

Council approval of Ordinance 23-34 appropriating \$26,383 from the Port Reserve fund to complete the rebuild of Crane #7 project and authorize the City manager to execute the appropriate documents

**Fiscal Notes:**

Additional \$26,383 to be allocated from port reserve fund 456-0380

**Attachments:**

Ordinance 23-34  
Great Northern Hydraulics Quote  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Port Director

5 **ORDINANCE 23-34**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AMENDING THE FY23 CAPITAL BUDGET BY APPROPRIATING AN  
9 ADDITIONAL \$26,383 FROM THE PORT RESERVES FUND TO  
10 COMPLETE WORK ON THE REBUILD CRANE OF #7 ON HOMER FISH  
11 DOCK.  
12

13 WHEREAS, Cranes on Homer’s Fish Dock are used heavily during the commercial fishing  
14 season, logging a total of 1,609 hours and generating \$183,840 in harbor revenue as boats gear  
15 up and deliver catch for processing and sale; and  
16

17 WHEREAS, Crane #7, given its age and hours logged, is overdue for a rebuild according  
18 to the Port & Harbor Maintenance Schedule, which the Crane’s maintenance log confirms; and  
19

20 WHEREAS, The estimated cost to rebuild Crane #7 was \$140,000, and \$70,890 of the cost  
21 was offset by utilizing 2022 Commercial Passenger Vessel Tax grant revenues, equaling an  
22 expense from the Port Reserves in the amount of \$69,110 that was approved via council in Ord  
23 22-65 & 22-66; and  
24

25 WHEREAS, Great Northern Hydraulics, LLC was awarded the contract based on their  
26 extensive and detailed knowledge of Fish Dock cranes through previous crane repairs  
27 performed for the City, and as it was the only local business that could complete the rebuild  
28 entirely within its shop in a timely manner to return the crane to public use for spring fisheries;  
29 and  
30

31 WHEREAS, During the rebuild process, Great Northern Hydraulics discovered cracks in  
32 the turret and boom cylinder that required replacement, repair, and line boring. This  
33 unforeseen damage will cost an additional \$26,383 in parts and repair hours to address the  
34 issue; and  
35

36 WHEREAS, Without this repair work the crane would not pass inspection or be  
37 structurally sound to be used on the fish dock to do the needed work it was designed to do.  
38

39 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
40

41 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
42 appropriating an additional \$26,383 to complete repairs on Fish Dock Crane #7 as follows:  
43



- 86 YES:
- 87 NO:
- 88 ABSTAIN:
- 89 ABSENT:
- 90
- 91 First Reading: May 8, 2023
- 92 Public Hearing:
- 93 Second Reading:
- 94 Effective Date:

Great Northern Hydraulics, LLC  
 907-335-0045  
 42720 Kenai Spur Hwy  
 Kenai, AK 99611  
 sales@gnhyd.com

# ESTIMATE

Date	
4/19/2023	CRANE 7

<b>Name / Address</b>
City of Homer Port & Harbor 491 E Pioneer Avenue Homer, AK 99603

<b>Requested by/ Project</b>

Description	Qty	Rate	Total
ADJUSTMENT PRICING FOR THE UNFORESEEN REPAIRS OF CRANE #7 DUE TO CRACKS IN TURRET, BOOM CYLINDER, AND LINE BORE AND MACHINING OF TURRET AND MAIN BOOM.	1	26,382.10	26,382.10
<b>Total</b>			\$26,382.10

**THIS QUOTE DOES NOT INCLUDE FREIGHT.  
 LEAD TIME AND DELIVERY DATES BASED UPON  
 CURRENT INFORMATION AND ARE SUBJECT TO  
 CHANGE**



# MEMORANDUM

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**Ordinance 23-35 An Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating \$110,000 from the Homer Accelerated Roads and Trails (HART) Roads Fund for a Non-Motorized Opportunity Project on West Fairview Avenue. City Manager/Public Works Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Janette Keiser, PE, Director of Public Works  
**Through:** Rob Dumouchel, City Manager

---

**Issue:**

The purpose of this Memorandum is to request re-authorization of funding for a non-motorized transportation opportunity related to the Terra Bella Subdivision.

**Background:**

Ordinance 22-25 appropriated \$750,000 to the Non-Motorized Transportation Opportunity Program within HART Roads. One of the targeted opportunities was to construct an extended shoulder as part of the West Fairview Avenue extension project that would be built as part of the Terra Bella Subdivision. A Task Order in the amount of \$12,960, paid from this Program, was issued to Bishop Engineering to design the extended shoulder. Bishop was the Engineer of Record for the Terra Bella Subdivision improvements. In July, 2022, we reported that the design was almost complete and we still expected construction in 2022. However, that work was delayed and now construction is slated for summer 2023. The expected cost for the extended shoulder work is \$108,698.

We need to do this now because this shoulder extension is written into the Terra Bella Subdivision Development Agreement, which needs to be executed and recorded before the Developer can commence construction of the Terra Bella Subdivision improvements.

**Recommendation:**

That funding, in the amount of \$110,000, be authorized for the non-motorized transportation opportunity known as the West Fairview Ave Shoulder Extension.

**Attachments:**

Ordinance 23-35  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Public Works Director

5 **ORDINANCE 23-35**

6  
7 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
8 AMENDING THE FY23 CAPITAL BUDGET BY APPROPRIATING  
9 \$110,000 FROM THE HOMER ACCELERATED ROADS AND TRAILS  
10 (HART) ROADS FUND FOR A NON-MOTORIZED OPPORTUNITY  
11 PROJECT ON WEST FAIRVIEW AVENUE.  
12

13 WHEREAS, The City experimented with various small works programs during the 2022  
14 and 2023 fiscal years; and  
15

16 WHEREAS, Small works programs were developed to ensure funding is available for  
17 projects that are “known unknowns” and of a size to be too big for the operational budget, but  
18 too unpredictable in timing for the capital budget; and  
19

20 WHEREAS, the programs proved valuable, however, we’ve learned that there are clear  
21 benefits to reworking the programs for administrative purposes and public transparency; and  
22

23 WHEREAS, the existing programs will be closed and re-launched through new  
24 ordinances; and  
25

26 WHEREAS, future spending from these programs will require a separate ordinance for  
27 any new projects wishing to use the funds set aside for the program; and  
28

29 WHEREAS, Ordinance 22-25 appropriated \$750,000 to the Non-Motorized  
30 Transportation Opportunity Program within HART Roads; and  
31

32 WHEREAS, One of the targeted opportunities was to construct an extended shoulder on  
33 the West Fairview Avenue Extension project that would be built as part of the new Terra Bella  
34 Subdivision; and  
35

36 WHEREAS, Design work commenced on the shoulder extension project, paid for with  
37 monies authorized by Ordinance 22 -25; and  
38

39 WHEREAS, Construction is slated for summer 2023, with an expected cost of \$108,698  
40 for the extended shoulder work.  
41

42 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
43





CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>Non-Motorized Transportation Opportunity</u>	DATE	<u>05/03/2023</u>
DEPARTMENT	<u>Public Works</u>	SPONSOR	<u>PW Director/City Manager</u>
REQUESTED AMOUNT	<u>\$ 110,000</u>		

DESCRIPTION	<p>Ordinance 22-25 appropriated \$750,000 to the Non-Motorized Transportation Opportunity Program within HART-Roads.</p> <p>One of the targeted opportunities was to construct an extended shoulder on the West Fairview Avenue Extension project that would be built as part of the new Terra Bella Subdivision. Design work commenced on the shoulder extension project, paid for with monies authorized by Ordinance 22 -25. Construction is slated for summer 2023, with an expected cost of \$108,698 for the extended shoulder work.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	100%	0%	0%	0%

FUNDING SOURCE 1: HART-ROADS	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 5,967,672</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 1,184,195</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 110,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 1,120,000</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 3,553,477</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____

**CITY OF HOMER  
HOMER, ALASKA**

Mayor

**RESOLUTION 23-047**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA  
ESTABLISHING A POLICY OF FUNDING IMPROVEMENTS TO  
VARIOUS RECREATIONAL FACILITIES WITHIN THE CITY OF  
HOMER.

WHEREAS, The Homer City Council has identified recreational facilities within the City of Homer that need replacement or improvements; and

WHEREAS, The Homer City Council has shown a willingness to provide funding commitments to meet some of those needs, or hypothecate funds for future construction; and

WHEREAS, The bi-annual budget process provides the best opportunity for the City Council to fund improvements or hypothecate funds; and

WHEREAS, The Council will examine proposals of budgetary expenditures or set-asides in the 2024-2025 budget cycle for the following projects:

- Karen Hornaday Park
- Jack Gist Park
- A new indoor recreational facility

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby declares this resolution reflects the policy intent for the subsequent funding of the engineering and improvements at a level to be determined at the time of appropriation, whether through the budget or budget amendment.

PASSED AND ADOPTED by the Homer City Council this 8<sup>th</sup> day of May, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: N/A



# AGENDA ITEM REPORT

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**Resolution 23-048, A Resolution of the City Council of Homer, Alaska Amending the Water and Sewer Utility Financial and Rate Setting Policies and Utility Financial Plan.  
City Manager/Public Works Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Janette Keiser, PE, Director of Public Works/City Engineer  
**Through:** Rob Dumouchel, City Manager

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**Issue:** The purpose of proposed Resolution is to amend the City's Water and Sewer Utility Financial/Rate Setting Policies so said policies can be memorialized when the FY 24/25 water and sewer rates are established.

**Background:**

With the passage of Resolution 21-066, the City Council adopted the Water and Sewer Utility Financial and Rate Setting Policies ("Financial Policies") to guide the development of water and sewer rates, reserve funds and other utility financial matters, including:

- a. Operating Reserves
- b. Capital Reserves
- c. Bond Reserves
- d. Rate Stabilization Reserves
- e. Debt Issuance and Debt Management
- f. Balancing the Operating Budget
- g. Establishing Rates & Fees

In the course of developing the FY24/25 water/sewer rates, the City Council recognized the need to make certain amendments to the Financial Policies. These amendments address:

- How CARMA is funded and administered
- How loans for larger projects can be used to manage cash flow
- Defining the Fund Balance and describing how it can be used.

**RECOMMENDATION:**

That the City Council adopt the 2023 Amendments to the Water and Sewer Utility Financial Policies.

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager  
4 Public Works Director

5 **RESOLUTION 23-048**

6  
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 ADOPTING THE 2023 AMENDMENTS TO THE WATER AND SEWER  
9 UTILITY FINANCIAL AND RATE SETTING POLICIES AND UTILITY  
10 FINANCIAL PLAN, VERSION 2021- 01.

11  
12 WHEREAS, With the passage of Resolution 21-066, the City Council adopted the Water  
13 and Sewer Utility Financial and Rate Setting Policies (“Financial Policies”) to guide the  
14 development of water and sewer rates, reserve funds and other utility financial matters,  
15 including:

- 16 a. Operating Reserves  
17 b. Capital Reserves  
18 c. Bond Reserves  
19 d. Rate Stabilization Reserves  
20 e. Debt Issuance and Debt Management  
21 f. Balancing the Operating Budget  
22 g. Establishing Rates & Fees

23  
24 WHEREAS, In the course of developing the FY24/25 water/sewer rates, the City Council  
25 recognized the need to make certain amendments to the Financial Policies. These  
26 amendments address:

- 27 • How the Utility Capital Asset Repair and Maintenance Allowance (CARMA) Fund is  
28 funded and administered  
29 • How loans for larger projects can be used to manage cash flow  
30 • Defining the Fund Balance and describing how it can be used.

31 WHEREAS, Adopting the Policies and the Utility Financial Plan do not, by themselves,  
32 establish rates for water/sewer services as establishing rates is a function of analyzing  
33 expenses and revenues as part of the City Council’s annual rate-setting exercise.

34 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, does hereby  
35 adopt the 2023 Amendments to the Water and Sewer Utility Financial and Rate Setting Policies  
36 and Utility Financial Plan.

37  
38 PASSED AND ADOPTED by the Homer City Council this 8<sup>th</sup> day of May, 2023.  
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CITY OF HOMER

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KEN CASTNER, MAYOR

ATTEST:

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MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: N/A

City of Homer Water and Sewer Water and Sewer Utility Financial/Rate Setting Policies is still under Finance Department Review.

A final draft will be provided in the May 8, 2023 supplemental packet.

**CITY OF HOMER  
HOMER, ALASKA**

Erickson

**RESOLUTION 23-049**

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA  
STRONGLY ENCOURAGING IN PERSON ATTENDANCE BY BOARD  
AND COMMISSION MEMBERS AT THEIR SCHEDULE MEETINGS.

WHEREAS, Homer City Code (HCC) 2.58.060 addresses telephonic participation by board and commission members; and

WHEREAS, HCC 2.58.060(d) directs that the preferred procedure is that all members make all reasonable effort to be physically present at the designate time, date, and location within the City for their meeting; and

WHEREAS, HCC 2.58.060(d) further states that teleconference participation is intended for good cause which may include, but is not limited to, absences required for work-related events, family emergencies, medical-related issues, or other good cause. Teleconferencing is not to be used as a regular means of attendance at meetings except meetings held while an emergency disaster declaration is in effect and the nature of the disaster significantly impacts a member's ability to attend a meeting other than by teleconference or other technological means; and

WHEREAS, The pandemic is over and people are back at work; and

WHEREAS, Zoom meetings can create challenges due to connectivity issues, the time for doing business can take longer, and audio for those participating remotely can be difficult when mics are not on; and

WHEREAS, When a majority of the Board and Commission members participate remotely because of the "convenience" and there are public members in the room, the engagement with the public is virtually none existent and the long pauses are uncomfortable and for some irritating; and

WHEREAS, Honoring each other's time by being present so work can be done in a timely and effective manner leads to good relationships with all involved.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, strongly encourages in-person attendance by Board and Commission members at their scheduled meetings unless telephonic participation is necessary for good cause.

43 PASSED AND ADOPTED by the Homer City Council this 8<sup>th</sup> day of May, 2023.

44

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CITY OF HOMER

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\_\_\_\_\_  
KEN CASTNER, MAYOR

49 ATTEST:

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\_\_\_\_\_  
52 MELISSA JACOBSEN, MMC, CITY CLERK

53

54 Fiscal note: N/A



**2.58.060 Teleconferencing.**

- a. This section governs the teleconference participation of board and commission members at all regular meetings, special meetings, and worksessions.
- b. “Teleconference” means remote participation by telephone or web-based format by a member for a meeting of the board or commission which must enable the remote member, for the duration of the meeting, to clearly hear and to be heard by the chairperson, all other members, the staff liaison, the Clerk, and any public in attendance.
- c. “Appointment year” means the 12-month period commencing the first day of the first month after expiration of terms.
- d. The preferred procedure for all meetings is that all members should make all reasonable effort to be physically present at the designated time, date, and location within the City for the meeting. Teleconference participation is intended for good cause which may include, but is not limited to, absences required for work-related events, family emergencies, medical-related issues, or other good cause. Teleconferencing is not to be used as a regular means of attendance at meetings except during events described in subsection (g) of this section. A board or commission member allowed by this section to participate by teleconference shall, while actually on the teleconference, be deemed present at the meeting for all purposes.
- e. Members who cannot be physically present for a meeting shall notify the Clerk in advance no later than two hours prior to the scheduled meeting time of their intent to appear by teleconference.
- f. All members teleconferencing will establish a connection by telephone or web-based format and shall make every effort to participate in the entire meeting. If teleconference participation is interrupted due to poor connectivity and hinders the active participation of a member in the meeting, the chairperson will request a brief recess to allow the member to attempt to reestablish a connection. If the member cannot reestablish a connection after a recess and a quorum remains, the chairperson shall proceed with the meeting and the Clerk shall note in the minutes of the meeting the member’s inability to participate in the meeting due to technical difficulties. If quorum is lost, the chairperson shall adjourn the meeting and any remaining agenda items will carry over to the next regular or special meeting.
- g. Subsection (d) of this section does not apply to meetings held while an emergency disaster declaration is in effect and the nature of the disaster significantly impacts a member’s ability to attend a meeting other than by teleconference or other technological means. [Ord. 21-50(S)(A) § 2, 2021].



**City of Homer**

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

**Port and Harbor**

4311 Freight Dock Road  
Homer, AK 99603

[port@cityofhomer-ak.gov](mailto:port@cityofhomer-ak.gov)

(p) 907-235-3160

(f) 907-235-3152

## Memorandum

**To:** Homer City Council

**From:** Port & Harbor Advisory Commission

**Through:** Amy Woodruff, Port Administrative Supervisor

**Date:** April 26, 2023

**Subject:** Electric Charging Stations for E-Bikes and Small Electric Vehicles

---

At the Port & Harbor Advisory Commission's March 22 Meeting, the Commission received a presentation from Dale Banks of Homer Drawdown regarding the potential for E-Bike charging stations on the Homer Spit to facilitate use of e-bikes. The commission moved that the City partner with Homer Drawdown to explore the expansion of Electric Charging stations for bikes and other small vehicles on the Homer Spit in conjunction with private business.

In response to Mayor Castner's suggestion on timing it with the upcoming 2-year budget cycle, Ms. Woodruff explained how the rate increases are already factored into the budget. There was discussion on how this item is laid out in the budget process and overall agreement to review it again in October for the mid-biennium budget.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

9.C. Land Allocation Plan – Part 2  
Agenda Item Report PHC 23-016

Chair Matthews introduced the agenda item by reading the title and deferred to Economic Development Manager Engebretsen.

Ms. Engebretsen presented the final draft of the Land Allocation Plan (LAP) with all the city lands and invited the commissioners to ask questions about the document.

There was discussion on the following:

- Identifying the portion of Lot 12, Concrete Pad, that is leased out
- What parts of the map will get updated after Council approves the 2023 LAP
- Leased land is a valuable resource; appraisal amounts are low

**10. NEW BUSINESS**

10.A. E-Bike Discussion  
Agenda Item Report PHC 23-017

Chair Matthews introduced the agenda item by reading the title. She noted the information they received during the presentation earlier and opened the floor for discussion.

Mayor Castner voiced his suggestions for installing e-bike infrastructure, such as charging stations and the necessary signage, and that the City enter into public private partnerships to pay for those items.

Port Administrative Supervisor Woodruff recommended Homer Drawdown be involved as a resource/partner. They are likely to have more capacity to make it happen. Commissioner Shavelson commented on Homer Drawdown being the logical choice for a partnership, and the importance of incorporating electrification into our Transportation Plan. It could assist with alleviating a little bit of the parking out on the Spit.

SHAVELSON/FRIEND MOVED TO RECOMMEND TO CITY COUNCIL THAT THE CITY OF HOMER PARTNER WITH HOMER DRAWDOWN TO EXPLORE THE EXPANSION OF ELECTRIC CHARGING STATIONS FOR BIKES AND OTHER SMALL VEHICLES ON THE HOMER SPIT IN CONJUNCTION WITH PRIVATE BUSINESS.

There was discussion on Homer Drawdown having good suggestions for locations of these charging stations, the costs associated with them, considerations for weather and water, the need for good signage, and relocating existing bike racks to better areas.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.



Update from the Board of Directors  
Cook Inlet Regional Citizens Advisory Council

Carla Stanley, representing the city of Homer

The Cook Inlet Regional Citizens Advisory Council Annual and Board of Directors meeting was held April 14<sup>th</sup>, 2023 at the Cook Inlet Aquaculture Association building in Kenai. The Board also conducted its Annual Meeting.

CIRCAC recognized United States Coast Guard Capt. Leanne Lusk, Commander Sector Anchorage, as she will be retiring at the end of June. The Board unanimously adopted a resolution thanking Captain Lusk for her service in the USCG and as an Ex-Officio member of CIRCAC. We have been privileged to work with Captain Lusk the past three years and wish her well on her future endeavors, and equally look forward to working with the next Commander for Sector Anchorage, Capt. Chris Culpepper, who begins his deployment in July.

The Board also awarded service recognition to several volunteers with the organization. A. Bruce Magyar was recognized with the 5 Year Service Award as a public member of the Environmental Monitoring Committee. Grace Merkes was recognized with the 25 Year Service Award. Ms. Merkes currently represents the Kenai Peninsula Borough on the Council and also serves on the Prevention, Response, Operations and Safety (PROPS), Executive, and Audit Committees. Finally, James McHale was recognized as our 2022 Volunteer of the Year. Mr. McHale has served for many years as a public member and Chair of the PROPS Committee. We thank all of the public member volunteers for their continued dedication to the mission of CIRCAC and applaud them for the time, efforts and expertise they give the organization.

The Council also certified annual elections, welcoming back to the Board for a three-year term myself, representing Alaska Native Groups and Deric Marcocelle, representing Environmental Interest Groups and also serving as the Council's Secretary/Treasurer. Grace Merkes was reappointed to another three-year term by the Kenai Peninsula Borough as was Scott Arndt, who represents the Kodiak Island Borough.

Our next meeting is scheduled for September and will be held in Homer.





## Prince William Sound Regional Citizens' Advisory Council

The Council is an independent nonprofit corporation guided by its mission: Citizens promoting the environmentally safe operation of the Alyeska terminal and associated tankers – [www.pwsrcac.org](http://www.pwsrcac.org).

### **“ASSESSMENT OF RISKS AND SAFETY CULTURE AT ALYESKA’S VALDEZ MARINE TERMINAL”**

**Prepared by Ms. Billie Pirner Garde, contractor to the Prince William Sound Regional Citizens' Advisory Council (PWSRCAC or Council).**

This report was initiated in June 2022, in response to safety concerns at the Valdez Marine Terminal (VMT) brought to PWSRCAC by current and former Alyeska employees.

#### **Key finding from the report**

The purpose of the assessment documented in the report was to reach a determination, based on the information provided to PWSRCAC, on whether there is a current level of unacceptable safety risk to the VMT, its workforce, the community of Valdez, and the environment. After reviewing all information available through the assessment, it is Ms. Garde's conclusion that there **currently is an unacceptable safety risk to the VMT, and consequently no reasonable assurance that the VMT is operating safely and in compliance with its regulatory requirements.**

Inadequate resources (e.g., staffing, equipment, adequate safety and reporting systems) and budget pressures are a common theme in all the issues addressed throughout the report. There is no substantive information in this report regarding safety or process safety issues that is not already available to Alyeska. The failure of the company to act on the information it has is one of the primary weaknesses identified by the assessment.

The Exxon Valdez oil spill in 1989, and Alyeska's failure to perform effective response capability, changed the industry and Alaska forever. It should have permanently changed Alyeska's respect for the dangers inherent in its operations as well. Unfortunately, the current situation reveals that due to changes in the organization, availability of resources, quality and audit functions, maintenance and system upgrades, and operational integrity and compliance have suffered significantly under recent corporate management. At the same time, regulatory oversight at the VMT has also diminished.

#### **Report recommendations**

Over the past several years, PWSRCAC has become increasingly concerned with budget cuts and reductions in staffing levels at agencies with key oversight responsibilities at the VMT, including the Bureau of Land Management (BLM) and the Alaska Department of Environmental Conservation. **The consequences of reduced oversight have, generally, never been favorable for the Alaska public and its environment.**

The PWSRCAC Board of Directors endorses all recommendations contained in Ms. Garde's report. This includes PWSRCAC recommending that Congress initiate a Government



Accountability Office (GAO) audit to determine the adequacy of the present regulatory oversight of Alyeska's VMT operations by federal and state agencies with responsibility over the VMT, including compliance with the Federal Grant of Right-of-Way and Stipulations, and the State Lease.

In line with the recommendation for Congress, the Council is requesting that the State of Alaska initiate an assessment, or audit, of the present regulatory oversight of Alyeska's VMT operations by state agencies with responsibilities over the VMT.

Per the report recommendations, PWSRCAC is also requesting that the federal Occupational Safety and Health Administration (OSHA) conduct or commission a full independent audit of applicable VMT systems for compliance with Process Safety Management.

The importance of the operational integrity of the VMT cannot be overstated because an incident or accident could interrupt the flow of oil from the Alaska North Slope, thus endangering U.S. energy supplies and energy security. **With new oil development on the horizon, every effort must be made to ensure the integrity of systems and infrastructure within the Trans Alaska Pipeline System (TAPS).**

The main recommendations include specific requests for Alyeska and the TAPS Owners to:

- Commission an independent full assessment of the Alyeska safety management systems and determine a specific timeline for actual completion of the necessary changes to ensure safe operations;
- Commission an immediate independent audit to be conducted of all deferred maintenance at the VMT; and
- Provide mandatory training for all supervisory and management personnel on their responsibilities to manage in a manner that promotes a strong safety culture, upholds a compliance culture, and does not tolerate harassment, intimidation, retaliation, or discrimination.

These recommendations and requests include more details, which can be found in the Recommendations section of the report. The Council acknowledges that there are recommendations directed internally to PWSRCAC and we will be considering appropriate actions in an effort to address these.

### **Next steps**

The issues and recommendations covered by this assessment and report will take some time to address, possibly years. The Board and staff will now be following up with Alyeska, the Delegation, Governor, Legislature, and regulatory agencies to collect any input and thoughts on the path forward. Discussions need to take place with all parties, once they have had an opportunity to review the information contained in the report, to hopefully outline a process to ensure these matters are addressed in a timely manner.

### **Conclusions**

OPA 90 mandates for the Council include developing long-term partnerships with government and industry, while also directing it to take steps to eliminate the previous complacency of those



groups that led up to the 1989 Exxon Valdez oil spill. This is a challenging mission to achieve. It can be difficult to maintain productive relationships with those to whom you must also provide critical feedback, especially during times of serious reductions in staffing and budgets for those entities. While PWSRCAC recognizes this report could generate tension with Alyeska and some of the state and federal regulatory agencies with oversight responsibilities at the VMT, we hope to work with all parties to address these issues in a manner that will lead to a constructive and productive path forward.

Alyeska, state and federal regulators, and the Council all do their best to work with all parties in a highly professional manner, seeking results that will help prevent further oil spills or accidents. This mature, collegial, and cooperative approach has helped protect Alaska from another Exxon Valdez-type of oil spill or other devastating accident over the past three plus decades. But, as the report findings indicate, it takes constant vigilance, training, and monitoring to help ensure that Alaska will be spared another major oil spill.

We know that Alyeska and the associated regulatory agencies have dedicated staff working daily on the Trans Alaska Pipeline System, doing their best to ensure it is operated as safely as possible with the resources they are given. We also recognize that Alyeska and the associated regulatory agencies all have full plates in fulfilling their missions which benefit our nation in terms of safe transport and storage of Alaska North Slope crude oil. And, considering the events taking place in global affairs, the importance of those missions continues to grow.

PWSRCAC recognizes that while zero defects in such missions is the clear intended goal, we also acknowledge there will be times when issues, problems, and deficiencies arise that must be dealt with and resolved once identified. The view of the PWSRCAC, as authorized by Congress, is that the work of this Council should be carried out in a collegial, cooperative, and constructive manner to be of substantial assistance to the mission of Alyeska, and the associated state and federal regulatory agencies, in transport and storage of oil safely through the VMT and associated tankers.

PWSRCAC sincerely appreciates the spirit of cooperation present at its March meeting with Alyeska and hopes to continue to support their work to address the issues raised in the report in the long term. The Council's Board of Directors and staff agree with the sentiment expressed by Alyeska executives after their receipt of the draft report, that this report provides an opportunity to make Alyeska better by looking into these issues, addressing problems, and making sure employees are heard. It is the Council's hope that Alaska Congressional Delegation, Governor, Legislature, and regulatory agencies with oversight of the VMT also view the findings and recommendations in the report as an opportunity for improvements to the system.

The Council stands ready to support Alyeska, and state and federal regulatory agencies, in our role as an advisor. We believe firmly that the greatest successes result from citizens, industry, and regulators working together to maintain and improve safeguards designed to prevent and prepare for future oil spills.

The full report is available on the Council's website: [www.tinyurl.com/GardeReport](http://www.tinyurl.com/GardeReport)



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## **About PWSRCAC**

The Council is an independent nonprofit corporation whose mission is to promote the environmentally safe operation of the VMT and associated tankers. Our work is guided by the Oil Pollution Act of 1990 (OPA 90) and our contract with Alyeska Pipeline Service Company. PWSRCAC's member organizations are communities in the region affected by the 1989 Exxon Valdez oil spill, as well as commercial fishing, aquaculture, Alaska Native, recreation, tourism, and environmental groups. The Board of Directors, technical committee volunteers, and staff of the PWSRCAC strive to diligently carry out their responsibilities under the statutory authorization for the Council in the Oil Pollution Act of 1990 (33 U.S.C. 2701-2761). This work is done to help protect Alaska's residents, communities, economies, and environment.

## **Background on Ms. Garde**

In the spring of 2022, PWSRCAC retained Billie Garde, an attorney who specializes in providing training and consulting to executive leadership and management on developing and maintaining a safety culture in high consequence industries. She was hired to assist in reviewing and assessing information provided to PWSRCAC by concerned Alyeska employee(s) related to system integrity and safety culture issues at the Valdez Marine Terminal in a manner that leads to the correction of such issues; helping to protect Alaska, its oil production capability, and livelihoods, while protecting the individuals involved; and providing advice and recommendations to Alyeska with which they can remediate any identified issues.

Ms. Garde worked on numerous issues directly for Alyeska before working with the PWSRCAC. Although she is an attorney, the agreement between PWSRCAC and Ms. Garde is not for legal services, but rather consulting work. The Council believes her professionalism and thoroughness is an asset to Alyeska and the regulatory agencies with oversight responsibilities at the VMT. As you will see from her report, Ms. Garde received a considerable amount of information from both current and former Alyeska employees, and she has been very careful and judicious to protect the identities of those with whom she consulted.





# AGENDA ITEM REPORT

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**Ordinance 23-20, An Ordinance of the City Council of Homer, Alaska Appropriating Funds for the Fiscal Years 2024 and 2025 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, and Internal Services Funds. City Manager.**

**Item Type:** Ordinance  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 24 April 2023  
**From:** Rob Dumouchel, City Manager

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The Operating Budget which covers the General Fund, Water and Sewer Utility, and Port Enterprise Fund are up for introduction on April 10<sup>th</sup>. The budget package presented amounts to \$26,230,142 for fiscal year 2024 and \$26,870,726 for fiscal year 2025.

There are a few notable changes from the preview provided at the March 28<sup>th</sup> City Council Meeting:

- The health insurance increase was negotiated down to 6.8% with our broker and provider
- The COLA for FY24 was increased to 1.5% from 1%
- An additional full-time position was added to the Port Enterprise that will focus, in part, on property management

**Recommendation:**

Conduct public hearing April 24 vote on proposed amendments, in any. Second public hearing May 8, 2023 and second reading May 8, 2023

**Attachments:**

Ordinance 23-20  
Draft FY24/25 Operating Budget

**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**ORDINANCE 23-20**

AN ORDINANCE OF THE HOMER CITY COUNCIL APPROPRIATING FUNDS FOR THE FISCAL YEARS 2024 AND 2025 FOR THE GENERAL FUND, THE WATER FUND, THE SEWER FUND, THE PORT/HARBOR FUND, AND INTERNAL SERVICE FUNDS.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2024:

General Fund	\$16,122,999
Water Fund	\$ 2,370,842
Sewer Fund	\$ 1,949,879
Port/Harbor Fund	<u>\$ 5,786,422</u>
Total Expenditures	\$26,230,142
Internal Service Funds	\$2,735,926

Section 2. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2025:

General Fund	\$16,421,394
Water Fund	\$ 2,429,922
Sewer Fund	\$ 2,085,485
Port/Harbor Fund	<u>\$ 5,870,925</u>
Total Expenditures	\$26,807,726
Internal Service Funds	\$2,940,129

Section 3. The amounts appropriated by this ordinance are appropriated to the objects and purposes stated in the adopted budget.

Section 4. Grant funds.

41 (a) If grant funds that are received during the fiscal year exceed the amounts of such  
42 funds appropriated by this ordinance by not more than \$25,000, the affected  
43 appropriation is increased by the amount of the increase in receipts.

44  
45 (b) If grant funds that are received during the fiscal year exceed the amounts  
46 appropriated by this ordinance by not more than \$25,000, the appropriation from  
47 city funds for the affected program may be reduced by the excess if the reduction is  
48 consistent with applicable federal and state statutes.

49  
50 (c) If grant funds that are received during the fiscal year fall short of the amounts  
51 appropriated by this ordinance, the affected appropriation is reduced by the  
52 amount of the shortfall in receipts.

53  
54 Section 5. Donations or charitable contributions. If donations or contributions are  
55 received during the fiscal year that exceed the amounts of such funds appropriated by this  
56 ordinance by not more than \$5,000, the affected appropriation is increased by the amount of  
57 the increase in receipts.

58  
59 Section 6. A copy of the adopted budget shall be certified by the City Clerk and filed in  
60 the office of the City Clerk.

61  
62 Section 7. The supporting Line Item Budget detail as presented by the Administration  
63 and reviewed by the City Council is incorporated as part of this Budget Ordinance.

64  
65 Section 8. The property tax mill levy is set at 4.5 mills for 2024.

66  
67 Section 9. This Ordinance is limited to approval of the budget and appropriations for  
68 Fiscal Year 2024 and 2025, is a non code Ordinance and shall become effective July 1, 2023.

69  
70 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_ day of \_\_\_\_\_,  
71 2023.

72  
73 CITY OF HOMER  
74  
75 \_\_\_\_\_  
76 KEN CASTNER, MAYOR

77 ATTEST:  
78  
79 \_\_\_\_\_  
80 MELISSA JACOBSEN, MMC, CITY CLERK

81  
82 YES:

- 83 NO:
- 84 ABSTAIN:
- 85 ABSENT:
- 86
- 87 First Reading:
- 88 Public Hearing:
- 89 Second Reading:
- 90 Effective Date:



# MEMORANDUM

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**Ordinance 23-20, An Ordinance of the City Council of Homer, Alaska Appropriating Funds for the Fiscal Years 2024 and 2025 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, and Internal Services Funds. City Manager.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Melissa Jacobsen, MMC, City Clerk

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A draft budget amendment list is provided. Additional amendments are anticipated after the packet deadline and an updated amendment list will be included in the supplemental packet.

**Attachments:**

Budget Amendment Cover Sheet

### Operating Budget Amendments - FY24/25

PG	Request Name	Sponsor	FY24 Amount	FY25 Amount	Funding Source	Status
	Increased Funding - Homer Chamber	Davis	\$ 24,000			
	Homer Business Advisor (AKSBDC)	Venuti	\$ 15,000	\$ 15,000		
	Community Recreation Software	Venuti	\$ 11,000	\$ 7,000		
	Sign Repair at Library	Mayor	\$ 1,800			
	Sister City Advertising & Gifts	Mayor	\$ 4,000			
	Community Recreation FTE	Erickson	\$ 81,000	\$ 83,000	\$10,000 in each fiscal year reduction to Pratt Museum funding; remainder TBD	

### Capital Budget Amendments - FY24/25

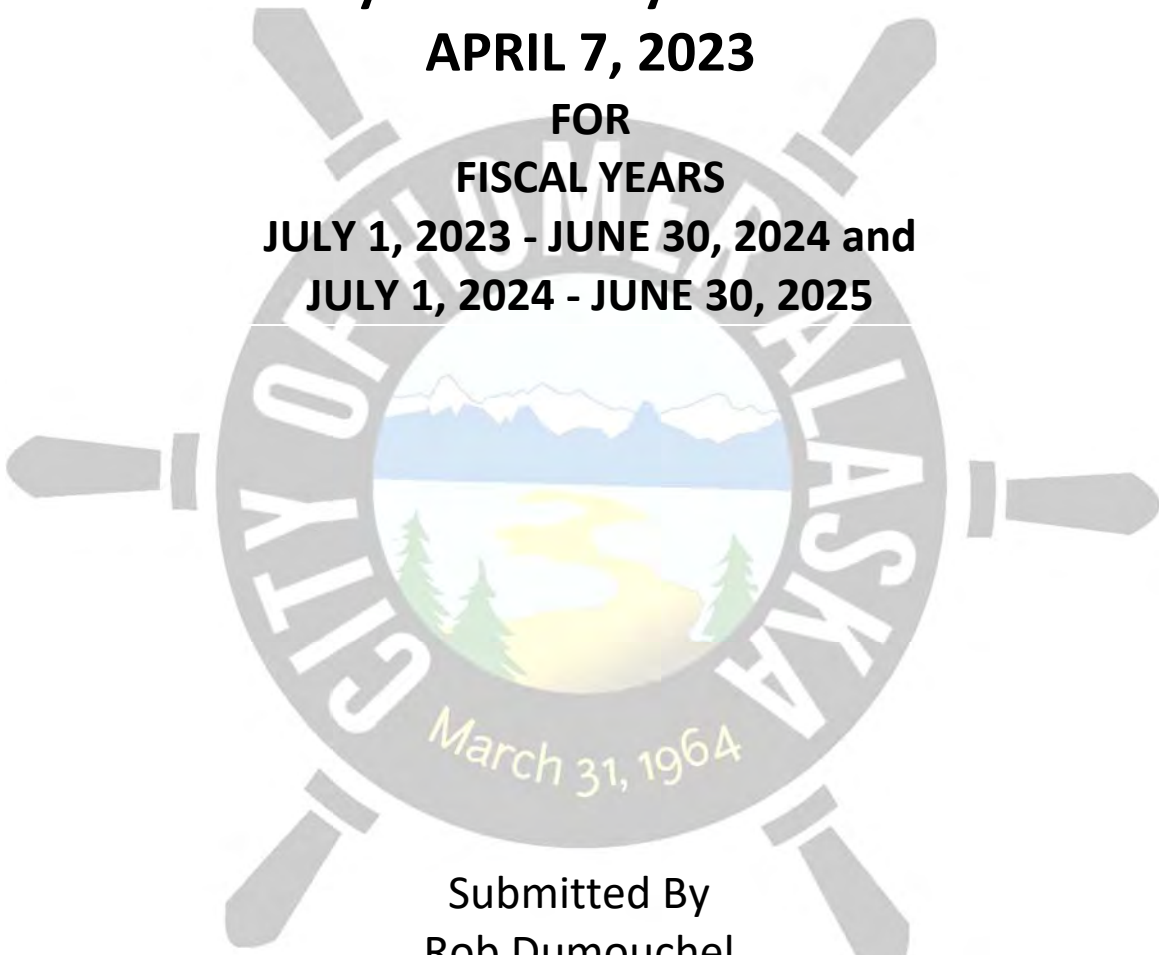
PG	Request Name	Sponsor	FY24 Amount	FY25 Amount	Funding Source	Status
	ADA Accessibility Equipment	Aderhold	\$ 9,739		General Fund CARMA	
	New Comprehensive Plan Development	Aderhold	\$ 400,000		General Fund CARMA	
	Town Center Plan Revision	Davis	\$ 250,000		General Fund CARMA	

*Additional Amendments are anticipated. A final draft will be provided in the May 8, 2023 Supplemental Packet*

**CITY OF HOMER**

**DRAFT BIENNIAL  
OPERATING BUDGET  
By Homer City Council  
APRIL 7, 2023**

**FOR  
FISCAL YEARS  
JULY 1, 2023 - JUNE 30, 2024 and  
JULY 1, 2024 - JUNE 30, 2025**



Submitted By  
Rob Dumouchel  
City Manager

**Prepared By Finance Department**

City of Homer  
FY24/25 Operating Budget

**FUND 100**

**REVENUE DETAIL BY LINE ITEM**

Sorted by Type

A/C Num.	Revenue Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>0005</b>	<b>PROPERTY TAXES:</b>							
4101	Real Prop Tax	105,553	3,496,052	3,516,902	3,777,205	3,880,104	363,202	10.3%
4102	Per Prop Tax	8,950	242,101	231,940	229,406	236,982	5,042	2.2%
4103	Motr Vehicle Tx	17,333	47,004	46,978	45,721	45,581	(1,397)	-3.0%
4104	Prior Years Taxes	(4,793)	40,807	76,629	49,662	48,363	(28,266)	-36.9%
4105	Pen/Int Prop Tx	4,767	11,069	4,942	7,091	8,642	3,700	74.9%
4107	Oil Tax	-	-	6,506	6,000	6,000	(506)	-7.8%
	<b>Total Property Taxes</b>	<b>131,810</b>	<b>3,837,033</b>	<b>3,883,898</b>	<b>4,115,085</b>	<b>4,225,672</b>	<b>341,773</b>	<b>8.8%</b>
<b>0010</b>	<b>SALES &amp; USE TAXES:</b>							
4201	Sales Tax	3,343,707	7,348,772	8,699,824	8,451,088	8,789,131	89,307	1.0%
4206	Remote Sales Tax	-	358,088	207,225	435,000	455,000	247,775	119.6%
4202	Cooperative Tax	-	23,877	24,458	24,161	23,901	(558)	-2.3%
4203	Liquor License	25,750	21,550	26,883	25,033	23,667	(3,217)	-12.0%
4205	Sales Tax Comm	950	5,000	4,000	4,000	4,333	333	8.3%
	<b>Total Sales and Use Taxes</b>	<b>3,370,407</b>	<b>7,757,288</b>	<b>8,962,391</b>	<b>8,939,282</b>	<b>9,296,032</b>	<b>333,641</b>	<b>3.7%</b>
<b>0015</b>	<b>PERMITS &amp; LICENSES:</b>							
4301	Driveway Permit	1,131	2,475	2,089	2,204	2,196	107	5.1%
4302	Sign Permits	200	150	161	150	117	(44)	-27.6%
4303	Building Permit	11,650	20,945	17,018	15,767	16,800	(217)	-1.3%
4304	Peddler Permits	1,045	2,384	2,336	3,067	2,693	357	15.3%
4308	Zoning Fees	4,605	8,050	14,075	14,558	12,442	(1,633)	-11.6%
4309	Row Permit	3,240	2,730	3,725	3,135	3,075	(650)	-17.4%
4310	Marijuana Licenses	500	1,200	1,456	1,333	1,133	(322)	-22.1%
4314	Taxi/chauffeurs/safety Inspec	1,010	2,660	3,402	3,583	3,268	(134)	-4.0%
	<b>Total Permits and Licenses</b>	<b>23,381</b>	<b>40,594</b>	<b>44,261</b>	<b>43,797</b>	<b>41,723</b>	<b>(2,538)</b>	<b>-5.7%</b>
<b>0020</b>	<b>FINES &amp; FORFEITURES:</b>							
4401	Fines/Forfeit	1,051	3,521	9,255	10,303	8,381	(874)	-9.4%
4402	Non Moving Fine	2,835	17,725	8,138	-	-	(8,138)	-100.0%
	<b>Total Fines and Forfeitures</b>	<b>3,886</b>	<b>21,246</b>	<b>17,393</b>	<b>10,303</b>	<b>8,381</b>	<b>(9,012)</b>	<b>-51.8%</b>
<b>0025</b>	<b>USE OF MONEY:</b>							
4801	Interest Income	418	(196,256)	153,499	-	-	(153,499)	-100.0%
4802	Penalty/Interest	-	-	-	-	-	-	0.0%
	<b>Total Use of Money</b>	<b>418</b>	<b>(196,256)</b>	<b>153,499</b>	<b>-</b>	<b>-</b>	<b>(153,499)</b>	<b>-100.0%</b>
<b>0030</b>	<b>REVENUES-OTHER AGENCIES:</b>							
4503	Prisoner Care	220,033	440,066	440,066	619,938	619,938	179,872	40.9%
4504	Borough 911	-	52,800	52,800	52,800	52,800	-	0.0%
4505	Police Sp Serv	18,000	45,000	36,000	39,600	39,600	3,600	10.0%
4507	Library Grt Ak	-	-	-	-	-	-	0.0%
4508	Library Grant	-	-	-	-	-	-	0.0%
4509	Assistant Fire Chief	-	-	-	-	-	-	0.0%
4510	Library E-Rate Discount	3,311	18,212	-	-	-	-	0.0%
4511	Pioneer Av Maint	-	34,000	34,000	34,000	34,000	-	0.0%
4514	Other Grants	-	-	-	-	-	-	0.0%
4527	<b>PERS Revenue ***</b>	224,297	437,745	-	-	-	-	0.0%
4909	Restitution	-	-	-	-	-	-	0.0%
	<b>Total Intergovernmental</b>	<b>465,641</b>	<b>1,027,823</b>	<b>562,866</b>	<b>746,338</b>	<b>746,338</b>	<b>183,472</b>	<b>32.6%</b>
<b>0035</b>	<b>CHARGES FOR SERVICES:</b>							
4311	Library Cards	-	-	-	-	-	-	0.0%
4315	Project Administration Fee	-	1,298	-	-	-	-	0.0%
4316	Lid Application Fee	200	100	-	-	-	-	0.0%
4317	Lid Yearly Bill	(297)	16,477	17,669	21,896	19,649	1,980	11.2%
4516	Pw Equip & Serv	(3,616)	-	1,907	-	-	(1,907)	-100.0%
4599	Pioneer Beautification	-	-	108	-	-	(108)	-100.0%
4601	Ambulance Fees	1,424	357,367	165,082	187,094	258,981	93,899	56.9%
4602	Fire Contr Kesa	-	-	-	-	-	-	0.0%



City of Homer  
FY24/25 Operating Budget

**FUND 100**

**REVENUE DETAIL BY LINE ITEM**

Sorted by Type

A/C Num.	Revenue Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
4603	Fire Contract - Kachemak City	48,796	103,028	90,100	112,513	112,513	22,413	24.9%
4604	HVF Class Fees	-	-	-	-	-	-	0.0%
4607	Other Services	3,704	12,376	20,768	24,671	17,465	(3,302)	-15.9%
	Camping	29,453	150,219	170,294	-	-	(170,294)	-100.0%
4609	Animal Care Fee	5,728	16,862	14,527	-	-	(14,527)	-100.0%
4610	Plans & Specs	-	5	-	-	-	-	0.0%
4611	City Clerk Fees	2,017	3,001	2,725	2,315	2,314	(412)	-15.1%
4612	Publication Fee	-	-	-	-	-	-	0.0%
4613	Cemetery Plots	400	15,200	4,933	6,133	9,000	4,067	82.4%
4614	Community Recreation Fees	3,772	12,895	27,191	31,942	23,686	(3,505)	-12.9%
4650	Rents & Leases	-	205	2,483	8,601	205	(2,278)	-91.7%
4655	Pavillion Rental	200	2,400	1,206	1,725	1,950	744	61.8%
4660	Advertising - Community School	-	-	-	-	-	-	0.0%
4907	Old School Fees	-	-	-	-	-	-	0.0%
	<b>Total Charges for Services</b>	<b>91,780</b>	<b>691,433</b>	<b>518,992</b>	<b>396,890</b>	<b>445,762</b>	<b>(73,230)</b>	<b>-14.1%</b>
<b>0040</b>	<b>OTHER REVENUE:</b>							
4901	Surplus Prop	43,224	3,740	-	-	-	-	0.0%
4902	Other Revenue	33,746	119,446	-	-	-	-	0.0%
4905	Donations/Gifts	-	-	-	-	-	-	0.0%
4512	REIMBURSEMENTS	-	-	-	-	-	-	0.0%
4906	Proc Law Suits	-	-	-	-	-	-	0.0%
	<b>Total Other Revenues</b>	<b>76,970</b>	<b>123,185</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>0045</b>	<b>AIRPORT TERMINAL REVENUES:</b>							
4655	Airline Leases	59,969	128,052	126,258	125,605	130,966	4,708	3.7%
4656	Concessions	-	894	11,717	14,076	6,069	(5,648)	-48.2%
4657	Car Rental	19,701	52,584	38,478	36,981	42,706	4,228	11.0%
4658	Parking Fees	6,289	34,071	18,189	21,787	22,634	4,444	24.4%
4660	Advertising	-	5,467	-	-	-	-	0.0%
	<b>Total Airport</b>	<b>85,959</b>	<b>221,068</b>	<b>194,643</b>	<b>198,448</b>	<b>202,375</b>	<b>7,732</b>	<b>4.0%</b>
	<b>Total Before Operating Transfers</b>	<b>4,250,253</b>	<b>13,523,414</b>	<b>14,337,944</b>	<b>14,450,142</b>	<b>14,966,284</b>	<b>628,340</b>	<b>4.4%</b>
<b>0099</b>	<b>OPERATING TRANSFERS:</b>							
4981	G/F Admin Water	162,101	-	-	-	-	-	0.0%
4982	G/F Admin Sewer	141,533	-	-	-	-	-	0.0%
4983	G/F Admin P & H	-	-	-	-	-	-	0.0%
4984	G/F ADMIN HART	-	-	-	-	-	-	0.0%
4985	G/F Admin Hawsp	-	-	-	-	-	-	0.0%
4987	G/F ADMIN HART -TRAILS	-	-	-	-	-	-	0.0%
4990	HART Transfer - Road/Trail Mtn	-	846,091	907,807	1,275,882	1,306,291	398,485	43.9%
4992	Other Transfer	11,550	10,000	-	10,000	10,000	10,000	0.0%
4990	Other Transfer	1,805	-	-	386,974	138,819	138,819	0.0%
	<b>Total Operating Transfers</b>	<b>316,989</b>	<b>856,091</b>	<b>907,807</b>	<b>1,672,857</b>	<b>1,455,111</b>	<b>547,304</b>	<b>60.3%</b>
	<b>Grand Total</b>	<b>4,567,242</b>	<b>14,379,505</b>	<b>15,245,750</b>	<b>16,122,999</b>	<b>16,421,394</b>	<b>1,175,644</b>	<b>7.7%</b>
	<b>Grand Total (Adj) ***</b>	<b>4,342,945</b>	<b>13,941,761</b>	<b>15,245,750</b>	<b>16,122,999</b>	<b>16,421,394</b>	<b>1,175,644</b>	<b>7.7%</b>

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
TOTAL COMBINED EXPENDITURES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	2,420,778	4,929,941	6,050,302	6,154,522	6,328,499	278,197	4.6%
5102	Fringe Benefits	1,345,337	3,064,200	3,385,903	3,451,283	3,551,035	165,132	4.9%
5103	Part-time Wages	155,080	319,196	505,228	472,260	476,753	(28,476)	-5.6%
5104	Part-time Benefits	37,992	90,106	135,062	161,695	166,784	31,723	23.5%
5105	Overtime	240,854	576,161	393,132	402,326	402,432	9,300	2.4%
5107	Part-time Overtime	2,466	13,658	15,989	18,151	18,151	2,162	13.5%
5108	Unemployment Benefits	9,924	8,377	-	-	-	-	0.0%
5112	PERS Relief	224,297	437,745	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>4,436,729</b>	<b>9,439,384</b>	<b>10,485,615</b>	<b>10,660,237</b>	<b>10,943,653</b>	<b>458,038</b>	<b>4.4%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	14,346	33,489	45,700	58,950	47,950	2,250	4.9%
5202	Operating Supplies	78,188	202,307	260,270	374,570	374,330	114,060	43.8%
5203	Fuel and Lube	122,907	271,689	264,800	252,300	252,300	(12,500)	-4.7%
5204	Chemicals	109,009	153,864	187,600	222,600	222,600	35,000	18.7%
5205	Ammunition	18,215	18,116	20,000	20,000	20,000	-	0.0%
5206	Food and Staples	10,113	40,484	33,700	57,400	49,900	16,200	48.1%
5207	Vehicle and Boat Maintenance	104,493	260,234	274,200	295,000	295,500	21,300	7.8%
5208	Equipment Maintenance	5,950	29,309	36,125	51,125	53,125	17,000	47.1%
5209	Building & Grounds Maintenance	40,494	75,949	100,357	102,757	103,757	3,400	3.4%
5210	Professional Services	444,694	624,638	784,357	973,250	972,850	188,493	24.0%
5211	Audit Services	13,873	95,479	98,051	107,856	118,642	20,591	21.0%
5213	Survey and Appraisal	1,232	(2)	5,000	13,000	13,000	8,000	160.0%
5214	Rents & Leases	62,648	129,870	158,373	195,223	196,658	38,285	24.2%
5215	Communications	78,049	235,079	183,605	197,190	201,190	17,585	9.6%
5216	Freight and Postage	15,924	21,764	24,100	14,800	14,800	(9,300)	-38.6%
5217	Electricity	152,694	256,174	294,911	281,792	309,971	15,060	5.1%
5218	Water	6,879	19,790	28,939	21,769	23,946	(4,993)	-17.3%
5219	Sewer	9,100	27,280	35,574	30,008	33,009	(2,565)	-7.2%
5220	Refuse and Disposal	4,215	7,951	10,300	10,300	10,300	-	0.0%
5221	Property Insurance	14,383	38,337	41,885	61,074	67,182	25,297	60.4%
5222	Auto Insurance	18,307	41,241	43,333	46,124	50,737	7,404	17.1%
5223	Liability Insurance	48,549	100,044	120,809	122,047	134,222	13,413	11.1%
5224	Fidelity Bond	225	450	450	450	450	-	0.0%
5227	Advertising	9,104	28,640	41,300	50,900	50,900	9,600	23.2%
5228	Books	20,981	47,923	48,650	45,750	45,750	(2,900)	-6.0%
5229	Periodicals	5,551	10,286	10,500	12,550	12,550	2,050	19.5%
5230	Audio Visual	7,691	17,885	16,500	16,500	16,500	-	0.0%
5231	Tools and Equipment	63,223	112,444	113,250	139,945	139,945	26,695	23.6%
5233	Computer Related Items	10,878	52,614	49,200	66,200	66,200	17,000	34.6%
5234	Record and Permits	72	460	1,000	1,000	1,000	-	0.0%
5235	Membership Dues	5,737	19,978	24,230	28,470	28,470	4,240	17.5%
5236	Transportation	2,918	38,002	52,800	-	-	(52,800)	-100.0%
5237	Subsistence	1,468	20,896	28,100	-	-	(28,100)	-100.0%
5238	Printing and Binding	970	3,138	14,700	13,550	13,550	(1,150)	-7.8%
5242	Janitorial	-	2	1,000	1,000	1,000	-	0.0%
5244	Snow Removal	32,710	55,725	29,700	29,700	29,700	-	0.0%
5248	Lobbying	10,500	21,000	21,000	52,000	52,000	31,000	147.6%
5251	Pioneer Beautification	2,362	1,613	1,500	1,500	1,500	-	0.0%
5252	Credit Card Expenses	489	2,140	8,750	2,350	2,350	(6,400)	-73.1%
5280	Volunteer Incentives	9,864	23,918	39,000	39,000	39,000	-	0.0%
5282	City Hall Building Maintenance	5,666	34,001	10,000	10,000	10,000	-	0.0%
5283	Library Building Maintenance	6,399	3,081	18,000	25,000	25,000	7,000	38.9%
5284	Police Building Maintenance	831	10,514	10,500	10,500	10,500	-	0.0%
5285	Fire Building Maintenance	191	4,876	5,000	5,000	5,000	-	0.0%
5286	Old School Building Maintenance	840	89	3,000	-	-	(3,000)	-100.0%
5287	Animal Control Building Maintenance	1,897	2,349	2,500	2,500	2,500	-	0.0%
5288	Old Police Building Maintenance	-	3,630	3,500	-	-	(3,500)	-100.0%
5292	City Hall Motor Pool	203	150	700	700	700	-	0.0%

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
TOTAL COMBINED EXPENDITURES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
5293	Police Motor Pool	21,135	20,701	20,000	20,000	20,000	-	0.0%
5294	Fire Motor Pool	5,379	14,171	25,000	18,000	18,000	(7,000)	-28.0%
5601	Uniform	15,735	40,422	37,400	67,900	67,900	30,500	81.6%
5602	Safety Equipment	10,767	29,619	31,200	37,950	39,950	8,750	28.0%
5603	Employee Training	34,026	98,952	157,750	320,750	320,010	162,260	102.9%
5604	Public Education	1,100	2,087	3,050	2,750	2,750	(300)	-9.8%
5611	ADA Compliance	-	39	250	250	250	-	0.0%
5614	Car Allowance	4,005	7,928	7,942	9,842	9,842	1,900	23.9%
5624	Legal Services	-	402,087	275,000	200,000	200,000	(75,000)	-27.3%
5625	Impound Costs	2,060	2,735	6,000	6,000	6,000	-	0.0%
5626	Jail Laundry Services	-	733	-	-	-	-	0.0%
5630	Haven House	-	14,000	14,000	14,000	14,000	-	0.0%
5632	Wellness Program	12,510	27,843	23,000	27,000	27,000	4,000	17.4%
5633	Phones	1,332	3,230	10,000	10,000	10,000	-	0.0%
5634	Networking	3,759	1,956	6,500	6,500	6,500	-	0.0%
5635	Software	6,660	34,892	45,890	58,500	58,500	12,610	27.5%
5636	Servers	102	-	5,000	15,000	15,000	10,000	200.0%
5801	Pratt Museum	69,000	69,000	69,000	79,000	79,000	10,000	14.5%
5815	Parks & Recreation Board	-	325	1,500	1,500	1,500	-	0.0%
5830	Homer Foundation	25,000	25,000	25,000	25,000	25,000	-	0.0%
TBD	Homer Chamber	-	-	-	51,000	51,000	51,000	0.0%
TBD	IT Security	-	-	-	80,000	80,000	80,000	0.0%
TBD	Subscription Databases - New GL	-	-	-	10,000	10,000	10,000	0.0%
	<b>Total Maintenance and Operations</b>	<b>1,787,602</b>	<b>3,994,612</b>	<b>4,370,300</b>	<b>5,124,642</b>	<b>5,182,734</b>	<b>812,434</b>	<b>18.6%</b>
	<b>Transfers</b>							
5106	Leave Cash Out	58,222	136,126	122,629	221,360	178,375	55,747	45.5%
5990	Transfers To	58,142	4,583,024	267,206	116,760	116,632	(150,574)	-56.4%
	<b>Total Transfers</b>	<b>116,364</b>	<b>4,719,150</b>	<b>389,835</b>	<b>338,120</b>	<b>295,007</b>	<b>(94,827)</b>	<b>-24.3%</b>
	<b>Total</b>	<b>6,340,695</b>	<b>18,153,147</b>	<b>15,245,750</b>	<b>16,122,999</b>	<b>16,421,394</b>	<b>1,175,644</b>	<b>7.7%</b>

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
ADMIN COMBINED EXPENDITURES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	666,980	1,420,192	1,841,796	1,852,558	1,901,584	59,788	3.2%
5102	Fringe Benefits	332,188	777,258	983,725	984,382	1,012,574	28,849	2.9%
5103	Part-time Wages	39,370	89,128	133,563	252,115	255,426	121,863	91.2%
5104	Part-time Benefits	24,400	62,654	70,082	115,674	119,844	49,762	71.0%
5105	Overtime	8,506	18,883	21,875	27,243	27,349	5,474	25.0%
5107	Part-time Overtime	50	1,501	1,700	1,200	1,200	(500)	-29.4%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	57,763	115,583	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>1,129,257</b>	<b>2,485,199</b>	<b>3,052,740</b>	<b>3,233,172</b>	<b>3,317,976</b>	<b>265,236</b>	<b>8.7%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	6,066	12,505	18,000	20,250	20,250	2,250	12.5%
5202	Operating Supplies	787	3,457	3,270	3,770	3,770	500	15.3%
5203	Fuel and Lube	15,172	23,855	18,000	18,000	18,000	-	0.0%
5206	Food and Staples	8	6,406	5,700	21,400	21,400	15,700	275.4%
5208	Equipment Maintenance	37	1,531	6,775	6,775	6,775	-	0.0%
5209	Building & Grounds Maintenance	-	-	250	250	250	-	0.0%
5210	Professional Services	66,143	109,154	144,100	157,200	155,800	11,700	8.1%
5213	Survey and Appraisal	-	-	2,000	10,000	10,000	8,000	400.0%
5214	Rents & Leases	1,475	3,645	6,000	6,000	6,000	-	0.0%
5215	Communications	35,089	106,660	80,500	89,200	89,200	8,700	10.8%
5216	Freight and Postage	791	3,025	5,200	6,850	6,850	1,650	31.7%
5217	Electricity	13,187	27,776	38,068	30,554	33,609	(4,459)	-11.7%
5218	Water	224	949	1,724	1,044	1,148	(576)	-33.4%
5219	Sewer	186	1,044	1,714	1,148	1,263	(451)	-26.3%
5221	Property Insurance	4,206	9,305	10,236	16,541	18,195	7,959	77.8%
5223	Liability Insurance	2,111	4,122	7,066	6,023	6,596	(470)	-6.7%
5227	Advertising	8,279	23,995	34,650	42,650	42,650	8,000	23.1%
5228	Books	20,981	47,223	48,150	45,750	45,750	(2,400)	-5.0%
5229	Periodicals	5,551	10,286	10,500	12,550	12,550	2,050	19.5%
5230	Audio Visual	7,691	17,885	16,500	16,500	16,500	-	0.0%
5231	Tools and Equipment	4,613	13,054	13,800	19,700	19,700	5,900	42.8%
5233	Computer Related Items	9,876	36,680	34,700	51,700	51,700	17,000	49.0%
5234	Record and Permits	72	460	1,000	1,000	1,000	-	0.0%
5235	Membership Dues	3,256	6,942	9,310	13,150	13,150	3,840	41.2%
5236	Transportation	1,305	14,767	22,750	-	-	(22,750)	-100.0%
5237	Subsistence	365	9,432	11,000	-	-	(11,000)	-100.0%
5238	Printing and Binding	59	2,119	10,150	11,800	11,800	1,650	16.3%
5240	Political Activities	-	-	-	-	-	-	0.0%
5244	Snow Removal	11,250	17,125	10,200	10,200	10,200	-	0.0%
5248	Lobbying	-	-	-	12,000	12,000	12,000	0.0%
5252	Credit Card Expenses	273	507	1,600	1,600	1,600	-	0.0%
5601	Uniform	-	-	-	1,000	1,000	1,000	0.0%
5603	Employee Training	6,552	21,028	33,750	114,000	114,000	80,250	237.8%
5604	Public Education	576	-	800	-	-	(800)	-100.0%
5611	ADA Compliance	-	39	250	250	250	-	0.0%
5614	Car Allowance	2,911	5,785	5,938	5,938	5,938	-	0.0%
5632	Wellness Program	12,510	27,843	23,000	27,000	27,000	4,000	17.4%
5633	Phones	1,332	3,230	10,000	10,000	10,000	-	0.0%
5634	Networking	3,759	1,956	6,500	6,500	6,500	-	0.0%
5635	Software	6,660	32,496	45,690	58,300	58,300	12,610	27.6%
5636	Servers	102	-	5,000	15,000	15,000	10,000	200.0%
5815	Parks & Recreation Board	-	-	-	1,500	1,500	1,500	0.0%
TBD	Subscription Databases - New GL	-	-	-	10,000	10,000	10,000	0.0%
TBD	IT Security	-	-	-	80,000	80,000	80,000	0.0%
	<b>Total Maintenance and Operations</b>	<b>253,454</b>	<b>606,287</b>	<b>703,841</b>	<b>963,093</b>	<b>967,194</b>	<b>263,353</b>	<b>37.4%</b>
	<b>Total</b>	<b>1,382,712</b>	<b>3,091,487</b>	<b>3,756,582</b>	<b>4,196,265</b>	<b>4,285,171</b>	<b>528,589</b>	<b>14.1%</b>

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0101 - CITY CLERK								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	105,470	225,224	241,719	258,254	264,134	22,415	9.3%
5102	Fringe Benefits	54,069	125,395	131,471	136,374	140,487	9,016	6.9%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	5,654	10,772	13,000	13,000	13,105	105	0.8%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	10,230	20,005	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>175,424</b>	<b>381,396</b>	<b>386,191</b>	<b>407,627</b>	<b>417,727</b>	<b>31,536</b>	<b>8.2%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	920	1,365	3,000	3,000	3,000	-	0.0%
5206	Food and Staples	8	98	50	150	150	100	200.0%
5208	Equipment Maintenance	-	699	1,500	1,500	1,500	-	0.0%
5210	Professional Services	5,770	19,647	17,000	17,000	17,000	-	0.0%
5215	Communications	601	2,204	1,600	1,600	1,600	-	0.0%
5216	Freight and Postage	-	-	-	-	-	-	0.0%
5223	Liability Insurance	277	531	927	672	739	(189)	-20.3%
5227	Advertising	3,778	9,252	12,000	12,000	12,000	-	0.0%
5231	Tools and Equipment	472	4,782	1,200	1,200	1,200	-	0.0%
5233	Computer Related Items	1,462	-	1,000	1,000	1,000	-	0.0%
5234	Record and Permits	72	460	1,000	1,000	1,000	-	0.0%
5235	Membership Dues	84	843	1,000	1,000	1,000	-	0.0%
5236	Transportation	-	2,590	4,500	-	-	(4,500)	-100.0%
5237	Subsistence	-	3,814	3,500	-	-	(3,500)	-100.0%
5238	Printing and Binding	59	-	-	-	-	-	0.0%
5240	Political Activities	-	-	-	-	-	-	0.0%
5603	Employee Training	675	3,665	5,000	15,500	15,500	10,500	210.0%
5635	Software	-	948	-	-	-	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>14,177</b>	<b>50,898</b>	<b>53,277</b>	<b>55,622</b>	<b>55,689</b>	<b>2,411</b>	<b>4.5%</b>
	<b>Total</b>	<b>189,601</b>	<b>432,294</b>	<b>439,468</b>	<b>463,249</b>	<b>473,415</b>	<b>33,947</b>	<b>7.7%</b>

FY24/25 Budget Notes:  
5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0102 - CITY ELECTIONS								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	-	-	-	-	-	-	0.0%
5102	Fringe Benefits	-	-	-	-	-	-	0.0%
5103	Part-time Wages	-	175	1,919	1,000	1,000	(919)	-47.9%
5104	Part-time Benefits	-	1	156	159	159	3	2.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	1,501	1,700	1,200	1,200	(500)	-29.4%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	-	<b>1,677</b>	<b>3,775</b>	<b>2,359</b>	<b>2,359</b>	<b>(1,416)</b>	<b>-37.5%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	-	50	300	300	300	-	0.0%
5206	Food and Staples	-	42	250	250	250	-	0.0%
5208	Equipment Maintenance	-	600	1,175	1,175	1,175	-	0.0%
5210	Professional Services	-	-	-	5,000	5,000	5,000	0.0%
5216	Freight and Postage	-	-	-	-	-	-	0.0%
5227	Advertising	-	697	750	750	750	-	0.0%
5238	Printing and Binding	-	2,119	6,700	6,700	6,700	-	0.0%
	<b>Total Maintenance and Operations</b>	-	<b>3,508</b>	<b>9,175</b>	<b>14,175</b>	<b>14,175</b>	<b>5,000</b>	<b>54.5%</b>
	<b>Total</b>	-	<b>5,185</b>	<b>12,950</b>	<b>16,534</b>	<b>16,534</b>	<b>3,584</b>	<b>27.7%</b>

FY24/25 Budget Notes:  
5103 - pay election workers in the event of a special election and all canvass board members  
5210 - reimburse KPB for Homer's portion of regular Election Board Payroll through KPB MOA

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND									
DEPT 0110 - CITY MANAGER									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	110,695	283,762	497,053	365,953	372,505	(124,548)	-25.1%	
5102	Fringe Benefits	51,433	139,263	244,170	178,600	182,804	(61,366)	-25.1%	
5103	Part-time Wages	-	279	-	91,857	92,622	92,622	0.0%	
5104	Part-time Benefits	-	22	-	23,728	24,571	24,571	0.0%	
5105	Overtime	(714)	621	375	892	892	517	137.8%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	9,263	22,600	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>170,678</b>	<b>446,547</b>	<b>741,598</b>	<b>661,030</b>	<b>673,394</b>	<b>(68,204)</b>	<b>-9.2%</b>	
<b>Maintenance and Operations</b>									
5201	Office Supplies	2,120	1,646	1,200	1,200	1,200	-	0.0%	
5202	Operating Supplies	-	-	-	-	-	-	0.0%	
5206	Food and Staples	-	6,235	5,000	10,000	10,000	5,000	100.0%	
5208	Equipment Maintenance	37	-	100	100	100	-	0.0%	
5210	Professional Services	51,000	57,207	61,000	30,000	30,000	(31,000)	-50.8%	
5215	Communications	960	2,140	2,500	8,000	8,000	5,500	220.0%	
5216	Freight and Postage	293	38	1,000	1,000	1,000	-	0.0%	
5223	Liability Insurance	339	705	1,144	1,308	1,439	295	25.7%	
5227	Advertising	1,000	8,025	12,000	12,000	12,000	-	0.0%	
5228	Books	-	70	-	-	-	-	0.0%	
5229	Periodicals	-	-	200	200	200	-	0.0%	
5231	Tools and Equipment	-	1,489	750	750	750	-	0.0%	
5233	Computer Related Items	130	2,635	1,000	1,000	1,000	-	0.0%	
5235	Membership Dues	1,000	2,032	2,925	4,000	4,000	1,075	36.8%	
5236	Transportation	-	4,658	6,000	-	-	(6,000)	-100.0%	
5237	Subsistence	365	3,513	4,000	-	-	(4,000)	-100.0%	
5238	Printing and Binding	-	-	2,500	2,500	2,500	-	0.0%	
5248	Lobbying	-	-	-	12,000	12,000	12,000	0.0%	
5603	Employee Training	1,384	3,616	8,000	34,000	34,000	26,000	325.0%	
5604	Public Education	576	-	800	-	-	(800)	-100.0%	
5614	Car Allowance	1,519	3,019	3,000	3,000	3,000	-	0.0%	
5635	Software	-	1,296	1,090	2,500	2,500	1,410	129.4%	
	<b>Total Maintenance and Operations</b>	<b>60,722</b>	<b>98,323</b>	<b>114,209</b>	<b>123,558</b>	<b>123,689</b>	<b>9,480</b>	<b>8.3%</b>	
	<b>Total</b>	<b>231,400</b>	<b>544,870</b>	<b>855,807</b>	<b>784,588</b>	<b>797,082</b>	<b>(58,724)</b>	<b>-6.9%</b>	

FY24/25 Budget Notes:

5101/5102 - FY23 budget included funding for two full time special projects coordinators; FY24/25 budget has one full time coordinator and other full time position is split into two part time positions (one coordinator and one planning technician coded to Planning budget); 50% of special projects communications coordinator is coded to Port-Administration budget  
5103/5104 - move full time to part time; allow for additional part time support  
5206 - increased to account for inflation and increased use of line item for hospitality related to lobbying, public engagement, etc.  
5210 - Formerly included funding for Chamber of Commerce which will be moved to non-departmental budget; increasing the amount available for CM office  
5215/5235/5635 - increased to account for the growth of the City Manager office  
5236/5237/5603 - expanded team; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions  
5248 - increased to allow for additional travel costs related to lobbying efforts  
5604 - Public education rolled into advertising (5227)

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>									
<b>DEPT 0111 - PERSONNEL</b>									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	49,097	101,857	109,641	116,329	119,819	10,178	9.3%	
5102	Fringe Benefits	21,867	49,282	52,577	54,578	55,358	2,781	5.3%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	-	-	-	-	-	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	4,135	8,092	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>75,099</b>	<b>159,230</b>	<b>162,218</b>	<b>170,907</b>	<b>175,177</b>	<b>12,959</b>	<b>8.0%</b>	
<b>Maintenance and Operations</b>									
5201	Office Supplies	119	588	1,000	1,000	1,000	-	0.0%	
5210	Professional Services	2,837	15,340	15,700	17,800	16,400	700	4.5%	
5215	Communications	369	621	250	250	250	-	0.0%	
5216	Freight and Postage	-	-	-	-	-	-	0.0%	
5223	Liability Insurance	140	269	470	340	373	(96)	-20.5%	
5227	Advertising	2,703	3,827	5,000	5,000	5,000	-	0.0%	
5229	Periodicals	219	307	300	350	350	50	16.7%	
5231	Tools and Equipment	933	1,383	1,500	1,500	1,500	-	0.0%	
5233	Computer Related Items	-	-	-	-	-	-	0.0%	
5235	Membership Dues	-	448	500	550	550	50	10.0%	
5236	Transportation	1,305	5,263	3,000	-	-	(3,000)	-100.0%	
5237	Subsistence	-	1,669	1,000	-	-	(1,000)	-100.0%	
5238	Printing and Binding	-	-	-	-	-	-	0.0%	
5603	Employee Training	2,061	7,808	8,000	13,000	13,000	5,000	62.5%	
5611	ADA Compliance	-	39	250	250	250	-	0.0%	
5632	Wellness Program	12,510	27,843	23,000	27,000	27,000	4,000	17.4%	
	<b>Total Maintenance and Operations</b>	<b>23,197</b>	<b>65,406</b>	<b>59,970</b>	<b>67,040</b>	<b>65,673</b>	<b>5,704</b>	<b>9.5%</b>	
	<b>Total</b>	<b>98,297</b>	<b>224,636</b>	<b>222,188</b>	<b>237,947</b>	<b>240,850</b>	<b>18,663</b>	<b>8.4%</b>	

FY24/25 Budget Notes:

5210 - increases to Applicant Pro and NeoGov Fee; JJ Keller (Training/Labor Law Posters) 3-yr renewal in FY24 for \$1400  
5235 - SHRM Membership fee increase  
5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions  
5632 - Virgin Pulse (Wellness Program) Fee Increase + more employees enrolled on program



City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0112 - ECONOMIC DEVELOPMENT								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	-	-	-	176,179	179,502	179,502	0.0%
5102	Fringe Benefits	-	-	-	94,791	97,421	97,421	0.0%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	3,000	3,000	3,000	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	-	-	-	<b>273,970</b>	<b>279,923</b>	<b>279,923</b>	<b>0.0%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	-	-	-	1,500	1,500	1,500	0.0%
5206	Food and Staples	-	-	-	1,000	1,000	1,000	0.0%
5210	Professional Services	-	-	-	10,000	10,000	10,000	0.0%
5213	Survey and Appraisal	-	-	-	5,000	5,000	5,000	0.0%
5215	Communications	-	-	-	700	700	700	0.0%
5216	Freight and Postage	-	-	-	150	150	150	0.0%
5223	Liability Insurance	-	-	-	300	300	300	0.0%
5227	Advertising	-	-	-	1,000	1,000	1,000	0.0%
5228	Books	-	-	-	500	500	500	0.0%
5231	Tools and Equipment	-	-	-	1,000	1,000	1,000	0.0%
5233	Computer Related Items	-	-	-	1,000	1,000	1,000	0.0%
5235	Membership Dues	-	-	-	2,000	2,000	2,000	0.0%
5236	Transportation	-	-	-	-	-	-	0.0%
5237	Subsistence	-	-	-	-	-	-	0.0%
5238	Printing and Binding	-	-	-	1,000	1,000	1,000	0.0%
5603	Employee Training	-	-	-	10,000	10,000	10,000	0.0%
5604	Public Education	-	-	-	-	-	-	0.0%
5635	Software	-	-	-	400	400	400	0.0%
	<b>Total Maintenance and Operations</b>	-	-	-	<b>35,550</b>	<b>35,550</b>	<b>35,550</b>	<b>0.0%</b>
	<b>Total</b>	-	-	-	<b>309,520</b>	<b>315,473</b>	<b>315,473</b>	<b>0.0%</b>

FY24/25 Budget Notes:  
5101/5102 - two full time employees now coded to this budget

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>								
<b>DEPT 0113 - INFORMATION TECHNOLOGY</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	80,567	163,804	268,285	264,903	272,902	4,618	1.7%
5102	Fringe Benefits	38,826	87,485	139,471	138,379	143,131	3,660	2.6%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	1,244	3,717	4,500	5,000	5,000	500	11.1%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	6,891	13,309	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>127,528</b>	<b>268,315</b>	<b>412,256</b>	<b>408,282</b>	<b>421,033</b>	<b>8,777</b>	<b>2.1%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	68	566	1,750	2,000	2,000	250	14.3%
5210	Professional Services	-	-	15,000	40,000	40,000	25,000	166.7%
5215	Communications	25,183	70,306	40,000	40,000	40,000	-	0.0%
5216	Freight and Postage	-	99	1,000	1,000	1,000	-	0.0%
5223	Liability Insurance	250	480	838	843	928	89	10.7%
5228	Books	-	650	250	250	250	-	0.0%
5231	Tools and Equipment	358	3,276	5,500	10,000	10,000	4,500	81.8%
5233	Computer Related Items	5,919	26,676	24,000	40,000	40,000	16,000	66.7%
5236	Transportation	-	-	-	-	-	-	0.0%
5237	Subsistence	-	-	-	-	-	-	0.0%
5603	Employee Training	-	310	2,250	11,000	11,000	8,750	388.9%
5614	Car Allowance	1,139	2,264	2,438	2,438	2,438	-	0.0%
5633	Phones	1,332	3,230	10,000	10,000	10,000	-	0.0%
5634	Networking	3,759	1,956	6,500	6,500	6,500	-	0.0%
5635	Software	2,726	13,103	25,000	25,000	25,000	-	0.0%
5636	Servers	102	-	5,000	15,000	15,000	10,000	200.0%
	IT Security - New GL				80,000	80,000	80,000	0.0%
	<b>Total Maintenance and Operations</b>	<b>40,836</b>	<b>122,916</b>	<b>139,526</b>	<b>284,031</b>	<b>284,116</b>	<b>144,589</b>	<b>103.6%</b>
	<b>Total</b>	<b>168,363</b>	<b>391,231</b>	<b>551,782</b>	<b>692,314</b>	<b>705,149</b>	<b>153,367</b>	<b>27.8%</b>

FY24/25 Budget Notes:

- 5201 - Added staff will need more supplies
- 5210 - Adopting an Enterprise Content Management (ECM) system will come out of this line, as well as other third-party services that we will contract out for
- 5231 - We have been upgrading tools and buying more capacity for added IT staff
- 5233 - Replacing workstations across the city is an ongoing project and should be budgeted for continuously
- 5603 - added staff; increased training
- 5636 - More upgrades will be needed as we work through the backlog
- IT Security - Adopting a threat monitoring service

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND									
DEPT 0115- COMMUNITY RECREATION									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	42,764	85,049	90,440	96,628	99,527	9,087	10.0%	
5102	Fringe Benefits	19,885	43,477	48,874	52,483	53,263	4,389	9.0%	
5103	Part-time Wages	648	1,305	16,714	20,116	20,116	3,402	20.4%	
5104	Part-time Benefits	65	104	1,921	2,441	2,441	520	27.1%	
5105	Overtime	646	1,522	-	1,351	1,351	1,351	0.0%	
5107	Part-time Overtime	50	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	3,656	6,879	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>67,715</b>	<b>138,336</b>	<b>157,949</b>	<b>173,020</b>	<b>176,699</b>	<b>18,749</b>	<b>11.9%</b>	
<b>Maintenance and Operations</b>									
5201	Office Supplies	-	20	250	250	250	-	0.0%	
5202	Operating Supplies	424	2,188	2,000	2,500	2,500	500	25.0%	
5208	Equipment Maintenance	-	232	500	500	500	-	0.0%	
5210	Professional Services	6,456	1,870	18,000	18,000	18,000	-	0.0%	
5215	Communications	951	2,934	1,950	1,950	1,950	-	0.0%	
5216	Freight and Postage	-	58	50	50	50	-	0.0%	
5223	Liability Insurance	125	236	413	295	324	(88)	-21.4%	
5227	Advertising	145	586	900	900	900	-	0.0%	
5233	Computer Related Items	416	765	4,200	4,200	4,200	-	0.0%	
5235	Membership Dues	175	175	185	300	300	115	62.2%	
5236	Transportation	-	62	1,250	-	-	(1,250)	-100.0%	
5237	Subsistence	-	-	500	-	-	(500)	-100.0%	
5252	Credit Card Expenses	-	-	1,000	1,000	1,000	-	0.0%	
5601	Uniform	-	-	-	1,000	1,000	1,000	0.0%	
5603	Employee Training	-	1,401	1,500	4,500	4,500	3,000	200.0%	
5614	Car Allowance	253	503	500	500	500	-	0.0%	
5635	Software	-	367	-	400	400	400	0.0%	
5815	Parks & Recreation Board	-	-	-	1,500	1,500	1,500	0.0%	
	<b>Total Maintenance and Operations</b>	<b>8,945</b>	<b>11,398</b>	<b>33,198</b>	<b>37,845</b>	<b>37,874</b>	<b>4,677</b>	<b>14.1%</b>	
	<b>Total</b>	<b>76,660</b>	<b>149,735</b>	<b>191,147</b>	<b>210,865</b>	<b>214,573</b>	<b>23,426</b>	<b>12.3%</b>	

FY24/25 Budget Notes:  
5235- include membership for PARCAC Advisory Board for ARPA  
5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions  
5601 - shirts/hats for volunteers and staff  
5635 - Adobe Subscription  
5815 - moved this item from Parks budget

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>								
<b>DEPT 0130 - PLANNING &amp; ZONING</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	119,352	245,511	264,590	175,752	180,939	(83,651)	-31.6%
5102	Fringe Benefits	56,802	129,157	138,359	91,996	94,118	(44,241)	-32.0%
5103	Part-time Wages	-	-	-	30,281	31,130	31,130	0.0%
5104	Part-time Benefits	-	-	-	21,969	22,818	22,818	0.0%
5105	Overtime	1,675	1,978	3,000	3,000	3,000	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	10,193	19,663	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>188,022</b>	<b>396,308</b>	<b>405,948</b>	<b>322,998</b>	<b>332,005</b>	<b>(73,944)</b>	<b>-18.2%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	463	321	1,500	2,000	2,000	500	33.3%
5202	Operating Supplies	-	-	-	-	-	-	0.0%
5206	Food and Staples	-	32	400	10,000	10,000	9,600	2400.0%
5208	Equipment Maintenance	-	-	500	500	500	-	0.0%
5210	Professional Services	-	2,119	8,000	10,000	10,000	2,000	25.0%
5213	Survey and Appraisal	-	-	2,000	5,000	5,000	3,000	150.0%
5215	Communications	819	1,347	700	700	700	-	0.0%
5216	Freight and Postage	-	-	150	150	150	-	0.0%
5223	Liability Insurance	287	549	915	690	759	(155)	-17.0%
5227	Advertising	424	1,497	3,000	10,000	10,000	7,000	233.3%
5228	Books	95	420	900	1,000	1,000	100	11.1%
5231	Tools and Equipment	48	21	600	1,000	1,000	400	66.7%
5233	Computer Related Items	-	-	1,000	1,000	1,000	-	0.0%
5235	Membership Dues	1,834	2,934	3,200	3,800	3,800	600	18.8%
5236	Transportation	-	2,194	4,500	-	-	(4,500)	-100.0%
5237	Subsistence	-	436	1,000	-	-	(1,000)	-100.0%
5238	Printing and Binding	-	-	350	1,000	1,000	650	185.7%
5252	Credit Card Expenses	-	-	-	-	-	-	0.0%
5603	Employee Training	79	2,991	5,000	17,500	17,500	12,500	250.0%
5635	Software	-	12,107	12,100	15,500	15,500	3,400	28.1%
	<b>Total Maintenance and Operations</b>	<b>4,049</b>	<b>26,967</b>	<b>45,815</b>	<b>79,840</b>	<b>79,909</b>	<b>34,095</b>	<b>74.4%</b>
	<b>Total</b>	<b>192,071</b>	<b>423,275</b>	<b>451,763</b>	<b>402,838</b>	<b>411,914</b>	<b>(39,849)</b>	<b>-8.8%</b>

FY24/25 Budget Notes:

5101/5102 - 1 FTE moved to Economic Development budget  
5103/5104 - 1 part-time planning technician  
5206/5227 - increase for comp plan development  
5213 - increased to be able to cover a simple survey  
5228 - cover current subscriptions with \$200 for additional book(s)  
5231 - office furniture for additional personnel  
5238 - cover estimated costs for replacement printer program

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0145 - LIBRARY								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	159,034	314,985	370,068	398,560	412,255	42,187	11.4%
5102	Fringe Benefits	89,306	203,199	228,802	237,182	245,991	17,189	7.5%
5103	Part-time Wages	38,721	87,369	114,930	108,861	110,558	(4,371)	-3.8%
5104	Part-time Benefits	24,335	62,528	68,005	67,377	69,855	1,850	2.7%
5105	Overtime	-	272	1,000	1,000	1,000	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	13,395	25,036	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>324,791</b>	<b>693,390</b>	<b>782,805</b>	<b>812,979</b>	<b>839,660</b>	<b>56,855</b>	<b>7.3%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	2,377	7,950	9,000	9,000	9,000	-	0.0%
5202	Operating Supplies	363	1,268	1,270	1,270	1,270	-	0.0%
5203	Fuel and Lube	15,172	23,855	18,000	18,000	18,000	-	0.0%
5208	Equipment Maintenance	-	-	3,000	3,000	3,000	-	0.0%
5209	Building & Grounds Maintenance	-	-	250	250	250	-	0.0%
5210	Professional Services	80	12,971	9,400	9,400	9,400	-	0.0%
5214	Rents & Leases	1,475	3,645	6,000	6,000	6,000	-	0.0%
5215	Communications	6,204	27,108	33,500	36,000	36,000	2,500	7.5%
5216	Freight and Postage	498	2,831	3,000	4,500	4,500	1,500	50.0%
5217	Electricity	13,187	27,776	38,068	30,554	33,609	(4,459)	-11.7%
5218	Water	224	949	1,724	1,044	1,148	(576)	-33.4%
5219	Sewer	186	1,044	1,714	1,148	1,263	(451)	-26.3%
5221	Property Insurance	4,206	9,305	10,236	16,541	18,195	7,959	77.8%
5223	Liability Insurance	693	1,352	2,360	1,576	1,734	(626)	-26.5%
5227	Advertising	229	111	1,000	1,000	1,000	-	0.0%
5228	Books	20,886	46,083	47,000	44,000	44,000	(3,000)	-6.4%
5229	Periodicals	5,332	9,979	10,000	12,000	12,000	2,000	20.0%
5230	Audio Visual	7,691	17,885	16,500	16,500	16,500	-	0.0%
5231	Tools and Equipment	2,802	2,103	4,250	4,250	4,250	-	0.0%
5233	Computer Related Items	1,948	6,603	3,500	3,500	3,500	-	0.0%
5235	Membership Dues	163	510	1,500	1,500	1,500	-	0.0%
5236	Transportation	-	-	3,500	-	-	(3,500)	-100.0%
5237	Subsistence	-	-	1,000	-	-	(1,000)	-100.0%
5238	Printing and Binding	-	-	600	600	600	-	0.0%
5242	Janitorial	-	-	-	-	-	-	0.0%
5244	Snow Removal	11,250	17,125	10,200	10,200	10,200	-	0.0%
5252	Credit Card Expenses	273	507	600	600	600	-	0.0%
5603	Employee Training	2,354	1,237	4,000	8,500	8,500	4,500	112.5%
5634	Networking	-	-	-	-	-	-	0.0%
5635	Software	3,935	4,676	7,500	14,500	14,500	7,000	93.3%
	Subscription Databases - New GL	-	-	-	10,000	10,000	10,000	0.0%
	<b>Total Maintenance and Operations</b>	<b>101,528</b>	<b>226,872</b>	<b>248,672</b>	<b>265,433</b>	<b>270,519</b>	<b>21,847</b>	<b>8.8%</b>
	<b>Total</b>	<b>426,319</b>	<b>920,262</b>	<b>1,031,478</b>	<b>1,078,412</b>	<b>1,110,179</b>	<b>78,702</b>	<b>7.6%</b>

FY24/25 Budget Notes:

5215/5216/5230 - reflect increased costs largely due to inflation  
5228/5229 - move \$10,000 in combined budget to new budget code for subscription databases to better account for these expenses  
5635 - reflects costs of moving the library's catalog into the cloud  
5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0100 - MAYOR/COUNCIL								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	8,850	12,150	13,000	13,000	13,000	-	0.0%
5102	Fringe Benefits	702	964	1,056	1,056	1,056	-	0.0%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>9,552</b>	<b>13,114</b>	<b>14,056</b>	<b>14,056</b>	<b>14,056</b>	<b>-</b>	<b>0.0%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	(12)	43	500	11,500	500	-	0.0%
5206	Food and Staples	-	2,000	2,000	10,000	2,500	500	25.0%
5210	Professional Services	179,367	3,678	25,000	25,000	25,000	-	0.0%
5211	Audit Services	13,873	95,479	98,051	107,856	118,642	20,591	21.0%
5215	Communications	1,210	191	-	-	-	-	0.0%
5223	Liability Insurance	286	503	879	720	792	(87)	-9.9%
5227	Advertising	-	-	1,000	1,000	1,000	-	0.0%
5233	Computer Related Items	939	4,682	4,500	4,500	4,500	-	0.0%
5235	Membership Dues	-	6,729	6,770	6,770	6,770	-	0.0%
5236	Transportation	-	7,457	8,000	-	-	(8,000)	-100.0%
5237	Subsistence	-	2,846	6,200	-	-	(6,200)	-100.0%
5248	Lobbying	10,500	21,000	21,000	40,000	40,000	19,000	90.5%
5280	Volunteer Incentives	-	-	4,000	4,000	4,000	-	0.0%
5603	Employee Training	325	2,750	4,000	18,200	18,200	14,200	355.0%
5624	Legal Services	-	402,087	275,000	200,000	200,000	(75,000)	-27.3%
	<b>Total Maintenance and Operations</b>	<b>206,487</b>	<b>549,444</b>	<b>456,900</b>	<b>429,546</b>	<b>421,903</b>	<b>(34,997)</b>	<b>-7.7%</b>
<b>Transfers</b>								
5990	Transfers To	58,142	123,024	102,561	116,760	116,632	14,072	13.7%
	<b>Total Transfers</b>	<b>58,142</b>	<b>123,024</b>	<b>102,561</b>	<b>116,760</b>	<b>116,632</b>	<b>14,072</b>	<b>13.7%</b>
	<b>Total</b>	<b>274,181</b>	<b>685,582</b>	<b>573,516</b>	<b>560,362</b>	<b>552,591</b>	<b>(20,925)</b>	<b>-3.6%</b>

FY24 Budget Notes:  
5201 - Council chamber dais chairs  
5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions  
5248 - increased to allow for additional travel costs related to lobbying efforts  
5990 - (1) Seawall \$10,000, (2) Water Hydrants \$103,371, (3) Health Insurance Fund \$3,907

FY25 Budget Notes:  
5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions  
5248 - increased to allow for additional travel costs related to lobbying efforts  
5990 - (1) Seawall \$10,000, (2) Water Hydrants \$105,975, (3) Health Insurance Fund \$3,010

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0120 - FINANCE								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	224,773	445,597	540,592	498,744	511,185	(29,407)	-5.4%
5102	Fringe Benefits	118,663	265,317	299,714	257,641	262,989	(36,725)	-12.3%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	8,354	11,803	12,220	13,000	13,000	780	6.4%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	740	-	-	-	-	0.0%
5112	PERS Relief	19,635	36,346	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>371,425</b>	<b>759,803</b>	<b>852,525</b>	<b>769,386</b>	<b>787,173</b>	<b>(65,352)</b>	<b>-7.7%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	2,363	6,098	6,000	6,000	6,000	-	0.0%
5210	Professional Services	14,850	49,904	55,000	90,000	90,000	35,000	63.6%
5215	Communications	1,513	2,721	1,200	1,200	1,200	-	0.0%
5223	Liability Insurance	548	1,065	1,858	1,452	1,597	(261)	-14.0%
5235	Membership Dues	415	710	2,000	2,000	2,000	-	0.0%
5236	Transportation	-	-	10,000	-	-	(10,000)	-100.0%
5237	Subsistence	-	-	3,000	-	-	(3,000)	-100.0%
5238	Printing and Binding	172	945	1,000	1,000	1,000	-	0.0%
5603	Employee Training	1,365	1,155	15,000	28,000	28,000	13,000	86.7%
5635	Software	-	367	200	200	200	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>21,226</b>	<b>62,966</b>	<b>95,258</b>	<b>129,852</b>	<b>129,997</b>	<b>34,739</b>	<b>36.5%</b>
	<b>Total</b>	<b>392,650</b>	<b>822,769</b>	<b>947,783</b>	<b>899,238</b>	<b>917,171</b>	<b>(30,612)</b>	<b>-3.2%</b>

FY24/25 Budget Notes:  
5101/5102 - 1.5 FTE now coded to utility fund (split 50/50 between water admin and sewer admin)  
5210 - increase to allow for utilization of third party contracts on high priority projects  
5236/5237/5603 - prioritizing staff training and development in FY/25; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0140 - CITY HALL								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	-	-	-	-	-	-	0.0%
5102	Fringe Benefits	-	-	-	-	-	-	0.0%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	-	-	-	-	-	-	<b>0.0%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	1,338	5,121	5,000	5,000	5,000	-	0.0%
5202	Operating Supplies	-	961	2,000	2,000	2,000	-	0.0%
5203	Fuel and Lube	4,750	5,963	7,000	7,000	7,000	-	0.0%
5207	Vehicle and Boat Maintenance	-	-	-	-	-	-	0.0%
5208	Equipment Maintenance	-	-	500	500	500	-	0.0%
5209	Building & Grounds Maintenance	-	4,839	3,000	3,000	3,000	-	0.0%
5210	Professional Services	-	5,202	6,000	6,000	6,000	-	0.0%
5214	Rents & Leases	14,494	27,261	40,000	40,000	40,000	-	0.0%
5215	Communications	5,133	17,134	15,000	15,000	15,000	-	0.0%
5216	Freight and Postage	13,540	15,762	15,500	3,500	3,500	(12,000)	-77.4%
5217	Electricity	16,333	37,371	23,079	41,108	45,219	22,140	95.9%
5218	Water	343	662	918	729	801	(116)	-12.7%
5219	Sewer	338	661	828	727	799	(29)	-3.5%
5220	Refuse and Disposal	151	302	350	350	350	-	0.0%
5221	Property Insurance	1,964	4,667	4,900	7,156	7,871	2,971	60.6%
5222	Auto Insurance	218	435	457	466	513	56	12.2%
5223	Liability Insurance	102	193	322	203	223	(99)	-30.7%
5224	Fidelity Bond	225	450	450	450	450	-	0.0%
5244	Snow Removal	8,835	14,060	7,500	7,500	7,500	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>67,764</b>	<b>141,045</b>	<b>132,805</b>	<b>140,688</b>	<b>145,727</b>	<b>12,922</b>	<b>9.7%</b>
	<b>Total</b>	<b>67,764</b>	<b>141,045</b>	<b>132,805</b>	<b>140,688</b>	<b>145,727</b>	<b>12,922</b>	<b>9.7%</b>

FY24/25 Budget Notes:  
5216 - moved utility billing related postage expenses to utility fund (split 50/50 between water admin and sewer admin)



City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0114 - HERC BUILDING								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	-	-	-	-	-	-	0.0%
5102	Fringe Benefits	-	-	-	-	-	-	0.0%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	-	-	-	-	-	-	<b>0.0%</b>
<b>Maintenance and Operations</b>								
5203	Fuel and Lube	12,746	2,765	32,500	10,000	10,000	(22,500)	-69.2%
5208	Equipment Maintenance	-	-	-	-	-	-	0.0%
5209	Building & Grounds Maintenance	1,901	545	4,000	2,400	2,400	(1,600)	-40.0%
5210	Professional Services	930	2,739	1,500	1,500	1,500	-	0.0%
5215	Communications	195	510	2,115	1,000	1,000	(1,115)	-52.7%
5217	Electricity	8,192	16,253	17,508	17,878	19,666	2,158	12.3%
5218	Water	423	677	793	745	820	26	3.3%
5219	Sewer	307	456	512	502	552	40	7.9%
5221	Property Insurance	1,361	2,894	3,183	4,232	4,655	1,471	46.2%
5223	Liability Insurance	40	77	133	95	105	(28)	-21.4%
	<b>Total Maintenance and Operations</b>	<b>26,094</b>	<b>26,916</b>	<b>62,244</b>	<b>38,352</b>	<b>40,697</b>	<b>(21,547)</b>	<b>-34.6%</b>
	<b>Total</b>	<b>26,094</b>	<b>26,916</b>	<b>62,244</b>	<b>38,352</b>	<b>40,697</b>	<b>(21,547)</b>	<b>-34.6%</b>

FY24/25 Budget Notes:  
5203/5209/5215 - HERC 2 will be gone

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>								
<b>DEPT 0149 - AIRPORT</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	22,325	75,277	49,000	46,944	48,515	(486)	-1.0%
5102	Fringe Benefits	13,519	41,705	33,463	31,073	32,159	(1,304)	-3.9%
5103	Part-time Wages	12,541	15,474	18,301	18,576	18,576	275	1.5%
5104	Part-time Benefits	1,585	1,896	2,169	2,241	2,241	72	3.3%
5105	Overtime	631	3,112	4,235	4,235	4,235	-	0.0%
5107	Part-time Overtime	160	-	1,784	1,784	1,784	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	1,933	6,220	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>52,694</b>	<b>143,684</b>	<b>108,952</b>	<b>104,852</b>	<b>107,509</b>	<b>(1,443)</b>	<b>-1.3%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	897	1,079	4,800	4,800	4,800	-	0.0%
5203	Fuel and Lube	6,312	11,507	14,600	14,600	14,600	-	0.0%
5208	Equipment Maintenance	1,793	5,423	4,100	4,100	4,100	-	0.0%
5209	Building & Grounds Maintenance	4,585	4,505	11,500	11,500	11,500	-	0.0%
5210	Professional Services	2,400	5,282	4,800	4,800	4,800	-	0.0%
5214	Rents & Leases	29,863	29,863	32,873	32,873	32,873	-	0.0%
5215	Communications	577	1,485	1,550	1,550	1,550	-	0.0%
5217	Electricity	13,296	29,442	38,919	32,386	35,625	(3,294)	-8.5%
5218	Water	635	3,668	3,540	4,035	4,438	898	25.4%
5219	Sewer	1,218	4,235	5,743	4,659	5,125	(618)	-10.8%
5220	Refuse and Disposal	293	620	1,000	1,000	1,000	-	0.0%
5221	Property Insurance	1,707	4,063	4,469	6,337	6,971	2,502	56.0%
5223	Liability Insurance	164	325	567	364	401	(166)	-29.2%
5227	Advertising	575	-	-	-	-	-	0.0%
5231	Tools and Equipment	7,329	612	1,000	1,000	1,000	-	0.0%
5252	Credit Card Expenses	-	274	-	750	750	750	0.0%
5614	Car Allowance	109	214	104	104	104	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>71,754</b>	<b>102,597</b>	<b>129,566</b>	<b>124,859</b>	<b>129,637</b>	<b>71</b>	<b>0.1%</b>
	<b>Total</b>	<b>124,447</b>	<b>246,280</b>	<b>238,518</b>	<b>229,711</b>	<b>237,146</b>	<b>(1,372)</b>	<b>-0.6%</b>

FY24/25 Budget Notes:

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0350 - NON-DEPARTMENTAL								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	-	-	-	-	-	-	0.0%
5102	Fringe Benefits	-	-	-	-	-	-	0.0%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	-	-	-	-	-	-	<b>0.0%</b>
<b>Maintenance and Operations</b>								
5801	Pratt Museum	69,000	69,000	69,000	79,000	79,000	10,000	14.5%
5830	Homer Foundation	25,000	25,000	25,000	25,000	25,000	-	0.0%
	Homer Chamber - New GL	-	-	-	51,000	51,000	51,000	0.0%
	<b>Total Maintenance and Operations</b>	<b>94,000</b>	<b>94,000</b>	<b>94,000</b>	<b>155,000</b>	<b>155,000</b>	<b>61,000</b>	<b>64.9%</b>
<b>Capital Outlay and Transfers</b>								
5990	Transfers To	-	4,460,000	164,646	-	-	(164,646)	-100.0%
	<b>Total C/O, Transfers &amp; Reserves</b>	-	<b>4,460,000</b>	<b>164,646</b>	-	-	<b>(164,646)</b>	<b>-100.0%</b>
	<b>Total</b>	<b>94,000</b>	<b>4,554,000</b>	<b>258,646</b>	<b>155,000</b>	<b>155,000</b>	<b>(103,646)</b>	<b>-40.1%</b>

FY24/25 Budget Notes:  
Moved Homer Chamber of Commerce contribution from City Manager budget for transparent reporting

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>								
<b>DEPT 0360 - LEAVE CASH OUT</b>								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	-	-	-	-	-	-	0.0%
5102	Fringe Benefits	-	-	-	-	-	-	0.0%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<b>0.0%</b>
<b>Maintenance and Operations</b>								
5106	Leave Cash Out	58,222	136,126	122,629	221,360	178,375	55,747	45.5%
	<b>Total Maintenance and Operations</b>	<u>58,222</u>	<u>136,126</u>	<u>122,629</u>	<u>221,360</u>	<u>178,375</u>	<u>55,747</u>	<b>45.5%</b>
	<b>Total</b>	<u>58,222</u>	<u>136,126</u>	<u>122,629</u>	<u>221,360</u>	<u>178,375</u>	<u>55,747</u>	<b>45.5%</b>

FY24/25 Budget Notes:

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>									
<b>FIRE</b>	<b>COMBINED EXPENDITURES</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	281,397	563,327	669,724	781,627	806,444	136,720	20.4%	
5102	Fringe Benefits	158,164	346,780	381,065	464,145	479,258	98,193	25.8%	
5103	Part-time Wages	21,522	76,333	126,235	55,049	55,049	(71,186)	-56.4%	
5104	Part-time Benefits	2,474	9,018	17,155	6,845	6,845	(10,311)	-60.1%	
5105	Overtime	24,570	49,187	42,964	42,964	42,964	-	0.0%	
5107	Part-time Overtime	-	2,024	3,701	3,701	3,701	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	25,770	48,494	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>513,896</b>	<b>1,095,163</b>	<b>1,240,845</b>	<b>1,354,331</b>	<b>1,394,260</b>	<b>153,415</b>	<b>12.4%</b>	
<b>Maintenance and Operations</b>									
5201	Office Supplies	282	2,635	3,500	3,500	3,500	-	0.0%	
5202	Operating Supplies	10,446	30,604	30,500	43,600	43,260	12,760	41.8%	
5203	Fuel and Lube	5,957	18,817	15,000	15,000	15,000	-	0.0%	
5206	Food and Staples	2,130	5,062	5,000	5,000	5,000	-	0.0%	
5207	Vehicle and Boat Maintenance	12,168	(375)	13,000	13,500	14,000	1,000	7.7%	
5208	Equipment Maintenance	195	1,735	8,000	19,000	21,000	13,000	162.5%	
5209	Building & Grounds Maintenance	7,168	10,446	9,000	12,000	12,000	3,000	33.3%	
5210	Professional Services	9,705	35,656	58,000	113,250	114,250	56,250	97.0%	
5214	Rents & Leases	906	4,216	7,000	5,000	5,500	(1,500)	-21.4%	
5215	Communications	6,294	28,454	20,000	22,000	24,000	4,000	20.0%	
5216	Freight and Postage	317	445	800	800	800	-	0.0%	
5217	Electricity	8,645	15,183	30,648	16,701	18,371	(12,276)	-40.1%	
5218	Water	695	1,591	2,013	1,750	1,925	(88)	-4.4%	
5219	Sewer	694	1,677	1,851	1,845	2,030	178	9.6%	
5220	Refuse and Disposal	452	911	1,500	1,500	1,500	-	0.0%	
5221	Property Insurance	1,787	6,544	7,198	10,148	11,162	3,964	55.1%	
5222	Auto Insurance	6,513	14,642	16,105	15,730	17,303	1,198	7.4%	
5223	Liability Insurance	909	1,853	3,234	2,475	2,722	(512)	-15.8%	
5227	Advertising	-	1,052	500	500	500	-	0.0%	
5228	Books	-	700	500	-	-	(500)	-100.0%	
5231	Tools and Equipment	7,888	24,417	27,000	47,895	47,895	20,895	77.4%	
5233	Computer Related Items	64	3,428	5,000	5,000	5,000	-	0.0%	
5235	Membership Dues	862	1,245	3,500	3,500	3,500	-	0.0%	
5236	Transportation	249	6,020	6,000	-	-	(6,000)	-100.0%	
5237	Subsistence	146	4,337	5,500	-	-	(5,500)	-100.0%	
5244	Snow Removal	4,200	7,870	-	-	-	-	0.0%	
5280	Volunteer Incentives	9,864	23,918	35,000	35,000	35,000	-	0.0%	
5601	Uniform	3,299	7,038	6,500	34,500	34,500	28,000	430.8%	
5602	Safety Equipment	8,524	19,108	21,000	27,000	29,000	8,000	38.1%	
5603	Employee Training	5,862	28,615	33,500	69,100	72,360	38,860	116.0%	
5604	Public Education	524	2,087	2,250	2,750	2,750	500	22.2%	
5635	Software	-	734	-	-	-	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>116,747</b>	<b>310,665</b>	<b>378,599</b>	<b>528,044</b>	<b>543,829</b>	<b>165,230</b>	<b>43.6%</b>	
	<b>Total</b>	<b>630,643</b>	<b>1,405,827</b>	<b>1,619,444</b>	<b>1,882,375</b>	<b>1,938,089</b>	<b>318,645</b>	<b>19.7%</b>	

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0150 - FIRE ADMINISTRATION								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	75,907	156,408	239,187	230,830	237,658	(1,528)	-0.6%
5102	Fringe Benefits	49,357	109,427	134,977	134,084	137,880	2,903	2.2%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	12,973	22,213	14,070	14,070	14,070	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	7,486	14,173	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>145,722</b>	<b>302,222</b>	<b>388,234</b>	<b>378,984</b>	<b>389,608</b>	<b>1,374</b>	<b>0.4%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	282	2,635	3,500	3,500	3,500	-	0.0%
5202	Operating Supplies	809	7,497	4,500	5,000	5,500	1,000	22.2%
5203	Fuel and Lube	5,957	18,817	15,000	15,000	15,000	-	0.0%
5206	Food and Staples	2,130	5,062	5,000	5,000	5,000	-	0.0%
5207	Vehicle and Boat Maintenance	1,060	3,967	2,000	2,500	3,000	1,000	50.0%
5208	Equipment Maintenance	26	135	5,000	9,500	10,500	5,500	110.0%
5209	Building & Grounds Maintenance	7,168	10,446	9,000	12,000	12,000	3,000	33.3%
5210	Professional Services	9,705	27,761	31,000	103,750	103,750	72,750	234.7%
5214	Rents & Leases	906	4,216	7,000	5,000	5,500	(1,500)	-21.4%
5215	Communications	6,294	28,454	20,000	22,000	24,000	4,000	20.0%
5216	Freight and Postage	317	445	800	800	800	-	0.0%
5217	Electricity	8,645	15,183	30,648	16,701	18,371	(12,276)	-40.1%
5218	Water	695	1,591	2,013	1,750	1,925	(88)	-4.4%
5219	Sewer	694	1,677	1,851	1,845	2,030	178	9.6%
5220	Refuse and Disposal	452	911	1,500	1,500	1,500	-	0.0%
5221	Property Insurance	1,787	6,544	7,198	10,148	11,162	3,964	55.1%
5222	Auto Insurance	6,513	14,642	16,105	15,730	17,303	1,198	7.4%
5223	Liability Insurance	909	1,853	3,234	2,475	2,722	(512)	-15.8%
5227	Advertising	-	1,052	500	500	500	-	0.0%
5228	Books	-	700	500	-	-	(500)	-100.0%
5231	Tools and Equipment	2,510	8,676	10,000	10,000	10,000	-	0.0%
5233	Computer Related Items	64	3,428	5,000	5,000	5,000	-	0.0%
5235	Membership Dues	362	170	1,250	1,250	1,250	-	0.0%
5236	Transportation	249	5,891	6,000	-	-	(6,000)	-100.0%
5237	Subsistence	146	4,337	5,500	-	-	(5,500)	-100.0%
5244	Snow Removal	4,200	7,870	-	-	-	-	0.0%
5280	Volunteer Incentives	9,864	23,918	35,000	35,000	35,000	-	0.0%
5601	Uniform	1,172	5,521	4,000	34,500	34,500	30,500	762.5%
5602	Safety Equipment	661	-	-	-	-	-	0.0%
5603	Employee Training	25	1,950	3,500	21,500	23,000	19,500	557.1%
5604	Public Education	47	750	750	750	750	-	0.0%
5635	Software	-	734	-	-	-	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>73,651</b>	<b>216,832</b>	<b>237,349</b>	<b>342,699</b>	<b>353,564</b>	<b>116,215</b>	<b>49.0%</b>
	<b>Total</b>	<b>219,373</b>	<b>519,053</b>	<b>625,583</b>	<b>721,683</b>	<b>743,172</b>	<b>117,589</b>	<b>18.8%</b>

FY24/25 Budget Notes:  
5210 - firefighter physicals  
5217 - budget in line with actuals  
5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions  
5601 - bunker gear

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0151 - FIRE SERVICES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	96,281	190,739	217,429	275,399	284,393	66,963	30.8%
5102	Fringe Benefits	51,947	113,100	123,769	165,031	170,689	46,920	37.9%
5103	Part-time Wages	4,196	38,166	63,118	27,524	27,524	(35,593)	-56.4%
5104	Part-time Benefits	492	4,509	8,578	3,422	3,422	(5,155)	-60.1%
5105	Overtime	4,818	9,975	14,447	14,447	14,447	-	0.0%
5107	Part-time Overtime	-	1,012	1,850	1,850	1,850	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	8,515	15,788	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>166,249</b>	<b>373,289</b>	<b>429,191</b>	<b>487,674</b>	<b>502,326</b>	<b>73,135</b>	<b>17.0%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	3,287	5,024	5,000	5,000	5,000	-	0.0%
5207	Vehicle and Boat Maintenance	11,107	(4,342)	11,000	11,000	11,000	-	0.0%
5208	Equipment Maintenance	169	1,600	3,000	9,500	10,500	7,500	250.0%
5210	Professional Services	-	4,122	22,000	5,000	6,000	(16,000)	-72.7%
5231	Tools and Equipment	3,411	10,417	12,000	30,395	30,395	18,395	153.3%
5235	Membership Dues	500	1,075	2,000	2,000	2,000	-	0.0%
5236	Transportation	-	-	-	-	-	-	0.0%
5237	Subsistence	-	-	-	-	-	-	0.0%
5601	Uniform	1,171	1,389	2,500	-	-	(2,500)	-100.0%
5602	Safety Equipment	7,643	17,443	18,000	24,000	26,000	8,000	44.4%
5603	Employee Training	1,683	11,225	14,000	30,000	30,000	16,000	114.3%
5604	Public Education	425	1,000	1,000	1,000	1,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>29,397</b>	<b>48,953</b>	<b>90,500</b>	<b>117,895</b>	<b>121,895</b>	<b>31,395</b>	<b>34.7%</b>
	<b>Total</b>	<b>195,646</b>	<b>422,242</b>	<b>519,691</b>	<b>605,569</b>	<b>624,221</b>	<b>104,530</b>	<b>20.1%</b>

FY24/25 Budget Notes:  
5101/5102/5103/5104 - two full time positions added; reduction in part time hours  
5207 - help support an extremely aged fleet stay in service  
5208 - increased to cover equipment calibration previously not budgeted for (air compressor, fit test machine, pump test equipment)  
5206 - increase needed to replace aging fire hose  
5210 - medical director costs moved to Fire Administration budget  
5601 - uniforms moved to Fire Administration budget  
5602 - significant cost increase due to inflation and the need to replace aged gear no longer in compliance  
5603 - increased due to new employees and increased service needs

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0152 - EMS SERVICES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	109,209	216,180	213,108	275,399	284,393	71,285	33.5%
5102	Fringe Benefits	56,860	124,253	122,320	165,031	170,689	48,370	39.5%
5103	Part-time Wages	17,326	38,166	63,118	27,524	27,524	(35,593)	-56.4%
5104	Part-time Benefits	1,982	4,509	8,578	3,422	3,422	(5,155)	-60.1%
5105	Overtime	6,779	17,000	14,447	14,447	14,447	-	0.0%
5107	Part-time Overtime	-	1,012	1,850	1,850	1,850	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	9,769	18,533	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>201,924</b>	<b>419,652</b>	<b>423,420</b>	<b>487,674</b>	<b>502,326</b>	<b>78,906</b>	<b>18.6%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	6,350	18,083	21,000	33,600	32,760	11,760	56.0%
5210	Professional Services	-	3,774	5,000	4,500	4,500	(500)	-10.0%
5231	Tools and Equipment	1,967	5,325	5,000	7,500	7,500	2,500	50.0%
5235	Membership Dues	-	-	250	250	250	-	0.0%
5236	Transportation	-	129	-	-	-	-	0.0%
5237	Subsistence	-	-	-	-	-	-	0.0%
5601	Uniform	956	127	-	-	-	-	0.0%
5602	Safety Equipment	220	1,665	3,000	3,000	3,000	-	0.0%
5603	Employee Training	4,154	15,440	16,000	17,600	19,360	3,360	21.0%
5604	Public Education	52	337	500	1,000	1,000	500	100.0%
	<b>Total Maintenance and Operations</b>	<b>13,699</b>	<b>44,880</b>	<b>50,750</b>	<b>67,450</b>	<b>68,370</b>	<b>17,620</b>	<b>34.7%</b>
	<b>Total</b>	<b>215,624</b>	<b>464,532</b>	<b>474,170</b>	<b>555,124</b>	<b>570,696</b>	<b>96,526</b>	<b>20.4%</b>

FY24/25 Budget Notes:  
5101/5102/5103/5104 - two full time positions added; reduction in part time hours  
5202 - cost of medical supplies and shipping increase  
5210 - medical director costs moved to Fire Administration budget  
5231 - cost of medical equipment and shipping  
5603 - cost of instructor anticipated increase, training needs w/extra employees for mandatory classes  
5604 - increased education opportunities at HHS, Safe Kids Fair, annual open house



City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
POLICE COMBINED EXPENDITURES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 -	7/1/21 -	7/1/22 -	7/1/23 -	7/1/24 -	FY25 & FY23	
		6/30/21	6/30/22	6/30/23	6/30/24	6/30/25	Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	764,310	1,585,538	1,914,037	1,937,086	1,991,400	77,363	4.0%
5102	Fringe Benefits	459,120	1,060,276	1,043,587	1,066,596	1,095,352	51,766	5.0%
5103	Part-time Wages	19,345	21,681	65,026	65,090	66,271	1,245	1.9%
5104	Part-time Benefits	2,175	3,039	26,820	27,151	28,070	1,250	4.7%
5105	Overtime	176,041	434,697	264,844	264,844	264,844	-	0.0%
5107	Part-time Overtime	211	6,561	7,000	7,000	7,000	-	0.0%
5108	Unemployment Benefits	6,290	555	-	-	-	-	0.0%
5112	PERS Relief	79,201	160,661	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>1,506,692</b>	<b>3,273,008</b>	<b>3,321,313</b>	<b>3,367,768</b>	<b>3,452,937</b>	<b>131,624</b>	<b>4.0%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	2,614	3,036	7,750	7,750	7,750	-	0.0%
5202	Operating Supplies	7,040	13,071	20,500	20,500	20,500	-	0.0%
5203	Fuel and Lube	31,993	76,938	55,700	55,700	55,700	-	0.0%
5205	Ammunition	18,215	18,116	20,000	20,000	20,000	-	0.0%
5206	Food and Staples	7,975	27,016	21,000	21,000	21,000	-	0.0%
5207	Vehicle and Boat Maintenance	3,883	4,448	5,500	6,500	6,500	1,000	18.2%
5208	Equipment Maintenance	2,515	2,716	7,750	7,750	7,750	-	0.0%
5209	Building & Grounds Maintenance	4,194	8,049	12,000	13,000	14,000	2,000	16.7%
5210	Professional Services	108,529	226,607	240,457	346,000	346,000	105,543	43.9%
5214	Rents & Leases	6,769	17,296	15,500	16,350	17,285	1,785	11.5%
5215	Communications	23,197	64,148	43,600	46,600	48,600	5,000	11.5%
5216	Freight and Postage	1,208	2,460	1,600	2,650	2,650	1,050	65.6%
5217	Electricity	28,665	50,221	59,713	55,244	60,768	1,055	1.8%
5218	Water	831	1,693	2,625	1,862	2,048	(576)	-22.0%
5219	Sewer	762	1,589	2,415	1,748	1,922	(493)	-20.4%
5220	Refuse and Disposal	577	1,171	1,600	1,600	1,600	-	0.0%
5221	Property Insurance	1,439	5,850	6,382	8,867	9,754	3,372	52.8%
5222	Auto Insurance	5,858	12,994	14,293	14,096	15,506	1,212	8.5%
5223	Liability Insurance	42,259	80,563	91,875	105,479	116,027	24,152	26.3%
5227	Advertising	250	1,091	3,000	3,500	3,500	500	16.7%
5231	Tools and Equipment	26,507	45,110	32,500	40,000	40,000	7,500	23.1%
5233	Computer Related Items	-	225	2,000	2,000	2,000	-	0.0%
5235	Membership Dues	604	1,822	1,250	1,650	1,650	400	32.0%
5236	Transportation	1,364	9,031	5,150	-	-	(5,150)	-100.0%
5237	Subsistence	818	3,943	2,100	-	-	(2,100)	-100.0%
5242	Janitorial	-	2	1,000	1,000	1,000	-	0.0%
5244	Snow Removal	8,425	16,670	12,000	12,000	12,000	-	0.0%
5601	Uniform	8,224	24,555	19,500	21,000	21,000	1,500	7.7%
5603	Employee Training	17,225	38,758	53,000	63,750	63,750	10,750	20.3%
5625	Impound Costs	2,060	2,735	6,000	6,000	6,000	-	0.0%
5626	Jail Laundry Services	-	733	-	-	-	-	0.0%
5630	Haven House	-	14,000	14,000	14,000	14,000	-	0.0%
5635	Software	-	1,296	-	-	-	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>363,998</b>	<b>777,950</b>	<b>781,761</b>	<b>917,595</b>	<b>940,260</b>	<b>158,499</b>	<b>20.3%</b>
	<b>Total</b>	<b>1,870,691</b>	<b>4,050,958</b>	<b>4,103,074</b>	<b>4,285,363</b>	<b>4,393,197</b>	<b>290,123</b>	<b>7.1%</b>

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0160 - POLICE ADMINISTRATION								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	53,643	106,724	113,915	115,624	119,092	5,177	4.5%
5102	Fringe Benefits	14,997	33,809	33,821	40,978	41,056	7,235	21.4%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	3,216	6,580	2,256	2,256	2,256	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	4,789	9,004	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>76,645</b>	<b>156,118</b>	<b>149,991</b>	<b>158,857</b>	<b>162,404</b>	<b>12,412</b>	<b>8.3%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	1,011	1,253	1,000	1,000	1,000	-	0.0%
5202	Operating Supplies	2,070	3,492	8,000	8,000	8,000	-	0.0%
5203	Fuel and Lube	23,031	63,623	42,500	42,500	42,500	-	0.0%
5205	Ammunition	18,215	18,116	20,000	20,000	20,000	-	0.0%
5206	Food and Staples	275	471	1,000	1,000	1,000	-	0.0%
5207	Vehicle and Boat Maintenance	3,883	4,448	4,000	5,000	5,000	1,000	25.0%
5208	Equipment Maintenance	2,515	2,716	6,000	6,000	6,000	-	0.0%
5209	Building & Grounds Maintenance	4,194	5,144	4,000	5,000	6,000	2,000	50.0%
5210	Professional Services	4,550	10,758	16,000	16,000	16,000	-	0.0%
5214	Rents & Leases	5,304	12,676	8,500	9,350	10,285	1,785	21.0%
5215	Communications	23,082	59,445	43,000	46,000	48,000	5,000	11.6%
5216	Freight and Postage	78	626	350	350	350	-	0.0%
5217	Electricity	24,128	30,094	39,609	33,103	36,414	(3,196)	-8.1%
5218	Water	482	941	1,559	1,035	1,138	(421)	-27.0%
5219	Sewer	458	898	1,460	988	1,087	(374)	-25.6%
5220	Refuse and Disposal	432	863	1,000	1,000	1,000	-	0.0%
5221	Property Insurance	972	4,794	5,273	7,130	7,843	2,570	48.7%
5222	Auto Insurance	5,858	12,994	14,293	14,096	15,506	1,212	8.5%
5223	Liability Insurance	9,605	18,351	23,260	23,763	26,139	2,879	12.4%
5227	Advertising	250	1,091	3,000	3,500	3,500	500	16.7%
5231	Tools and Equipment	19,487	27,520	13,500	17,000	17,000	3,500	25.9%
5233	Computer Related Items	-	-	2,000	2,000	2,000	-	0.0%
5235	Membership Dues	604	1,822	1,000	1,400	1,400	400	40.0%
5236	Transportation	1,269	7,093	2,000	-	-	(2,000)	-100.0%
5237	Subsistence	818	3,943	1,000	-	-	(1,000)	-100.0%
5242	Janitorial	-	2	1,000	1,000	1,000	-	0.0%
5244	Snow Removal	8,425	16,670	12,000	12,000	12,000	-	0.0%
5601	Uniform	6,717	18,986	6,500	8,000	8,000	1,500	23.1%
5603	Employee Training	15,269	34,239	39,000	45,600	45,600	6,600	16.9%
5625	Impound Costs	2,060	2,735	6,000	6,000	6,000	-	0.0%
5630	Haven House	-	14,000	14,000	14,000	14,000	-	0.0%
5635	Software	-	1,296	-	-	-	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>185,042</b>	<b>381,098</b>	<b>341,805</b>	<b>351,815</b>	<b>363,761</b>	<b>21,957</b>	<b>6.4%</b>
	<b>Total</b>	<b>261,687</b>	<b>537,216</b>	<b>491,796</b>	<b>510,672</b>	<b>526,165</b>	<b>34,369</b>	<b>7.0%</b>

FY24/25 Budget Notes:  
 5227/5231/5601 - increases are due to inflation and the rising costs of goods and services  
 5236/5237/5603 - travel costs increasing; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>								
<b>DEPT 0161 - DISPATCH</b>								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	181,271	323,451	405,407	383,626	397,569	(7,838)	-1.9%
5102	Fringe Benefits	101,892	223,212	238,466	231,703	239,919	1,452	0.6%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	20,114	56,721	42,446	42,446	42,446	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	16,962	30,375	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>320,238</b>	<b>633,759</b>	<b>686,319</b>	<b>657,775</b>	<b>679,934</b>	<b>(6,386)</b>	<b>-0.9%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	1,025	1,052	5,250	5,250	5,250	-	0.0%
5202	Operating Supplies	104	369	2,500	2,500	2,500	-	0.0%
5208	Equipment Maintenance	-	-	-	-	-	-	0.0%
5210	Professional Services	40	969	750	14,000	14,000	13,250	1766.7%
5214	Rents & Leases	1,465	4,620	7,000	7,000	7,000	-	0.0%
5215	Communications	-	4,404	-	-	-	-	0.0%
5216	Freight and Postage	1,131	1,276	1,000	2,000	2,000	1,000	100.0%
5231	Tools and Equipment	1,699	4,643	4,000	7,000	7,000	3,000	75.0%
5233	Computer Related Items	-	225	-	-	-	-	0.0%
5235	Membership Dues	-	-	250	250	250	-	0.0%
5236	Transportation	-	-	750	-	-	(750)	-100.0%
5237	Subsistence	-	-	-	-	-	-	0.0%
5601	Uniform	682	3,265	3,000	3,000	3,000	-	0.0%
5603	Employee Training	1,522	4,519	11,000	11,750	11,750	750	6.8%
	<b>Total Maintenance and Operations</b>	<b>7,667</b>	<b>25,342</b>	<b>35,500</b>	<b>52,750</b>	<b>52,750</b>	<b>17,250</b>	<b>48.6%</b>
	<b>Total</b>	<b>327,905</b>	<b>659,100</b>	<b>721,819</b>	<b>710,525</b>	<b>732,684</b>	<b>10,864</b>	<b>1.5%</b>

FY24/25 Budget Notes:

5231 - purchase new chairs and a shelving unit for dispatch

5216 - increased costs in shipping and postage

5210 - CAD annual licensing and maintenance, currently estimated at \$13,341.30

5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND									
DEPT 0162 - INVESTIGATION									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	17,667	104,726	117,117	123,182	126,882	9,765	8.3%	
5102	Fringe Benefits	17,137	95,868	62,313	64,979	66,928	4,616	7.4%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	8,948	40,803	17,332	17,332	17,332	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	6,290	555	-	-	-	-	0.0%	
5112	PERS Relief	2,242	11,559	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>52,283</b>	<b>253,511</b>	<b>196,761</b>	<b>205,492</b>	<b>211,142</b>	<b>14,381</b>	<b>7.3%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	2,810	2,006	6,000	6,000	6,000	-	0.0%	
5210	Professional Services	3,771	13,353	13,000	14,000	14,000	1,000	7.7%	
5215	Communications	-	-	-	-	-	-	0.0%	
5231	Tools and Equipment	5,115	6,822	7,000	8,000	8,000	1,000	14.3%	
5236	Transportation	95	522	1,500	-	-	(1,500)	-100.0%	
5237	Subsistence	-	-	600	-	-	(600)	-100.0%	
	<b>Total Maintenance and Operations</b>	<b>11,791</b>	<b>22,703</b>	<b>28,100</b>	<b>28,000</b>	<b>28,000</b>	<b>(100)</b>	<b>-0.4%</b>	
	<b>Total</b>	<b>64,074</b>	<b>276,214</b>	<b>224,861</b>	<b>233,492</b>	<b>239,142</b>	<b>14,281</b>	<b>6.4%</b>	

FY24/25 Budget Notes:  
5210 - reflects the increases in outside evidence lab processing fees and other increasing costs for major criminal investigations  
5231 - reflects the increasing costs of goods and inflationary trends

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0163 - PATROL								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	347,901	729,335	923,306	967,146	989,565	66,259	7.2%
5102	Fringe Benefits	224,309	479,171	507,673	527,300	540,390	32,717	6.4%
5103	Part-time Wages	6,409	20,841	-	-	-	-	0.0%
5104	Part-time Benefits	706	2,932	-	-	-	-	0.0%
5105	Overtime	113,637	251,825	154,880	154,880	154,880	-	0.0%
5107	Part-time Overtime	-	6,420	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	38,873	77,919	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>731,834</b>	<b>1,568,443</b>	<b>1,585,859</b>	<b>1,649,326</b>	<b>1,684,835</b>	<b>98,976</b>	<b>6.2%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	-	-	-	-	-	-	0.0%
5210	Professional Services	-	-	-	-	-	-	0.0%
5236	Transportation	-	1,416	-	-	-	-	0.0%
5601	Uniform	269	-	7,500	7,500	7,500	-	0.0%
5603	Employee Training	350	-	-	-	-	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>619</b>	<b>1,416</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>0.0%</b>
	<b>Total</b>	<b>732,453</b>	<b>1,569,859</b>	<b>1,593,359</b>	<b>1,656,826</b>	<b>1,692,335</b>	<b>98,976</b>	<b>6.2%</b>

FY24/25 Budget Notes:  
5101/5102 - several officers achieving various certifications and longevity pay

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0164 - JAIL								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	163,828	321,302	354,292	347,509	358,292	4,000	1.1%
5102	Fringe Benefits	100,786	228,215	201,314	201,636	207,060	5,746	2.9%
5103	Part-time Wages	12,936	840	65,026	65,090	66,271	1,245	1.9%
5104	Part-time Benefits	1,469	107	26,820	27,151	28,070	1,250	4.7%
5105	Overtime	30,127	78,768	47,931	47,931	47,931	-	0.0%
5107	Part-time Overtime	211	141	7,000	7,000	7,000	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	16,336	31,805	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>325,692</b>	<b>661,177</b>	<b>702,382</b>	<b>696,317</b>	<b>714,623</b>	<b>12,241</b>	<b>1.7%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	577	731	1,500	1,500	1,500	-	0.0%
5202	Operating Supplies	2,057	7,204	3,500	3,500	3,500	-	0.0%
5203	Fuel and Lube	667	1,375	2,000	2,000	2,000	-	0.0%
5206	Food and Staples	7,699	26,544	20,000	20,000	20,000	-	0.0%
5207	Vehicle and Boat Maintenance	-	-	1,500	1,500	1,500	-	0.0%
5208	Equipment Maintenance	-	-	750	750	750	-	0.0%
5209	Building & Grounds Maintenance	-	2,905	5,000	5,000	5,000	-	0.0%
5210	Professional Services	2,250	750	2,000	2,000	2,000	-	0.0%
5215	Communications	-	-	-	-	-	-	0.0%
5216	Freight and Postage	-	558	250	300	300	50	20.0%
5217	Electricity	825	12,583	9,933	13,841	15,225	5,292	53.3%
5218	Water	121	235	278	259	285	6	2.2%
5219	Sewer	115	224	270	247	272	2	0.7%
5223	Liability Insurance	32,484	61,892	68,081	81,351	89,487	21,405	31.4%
5231	Tools and Equipment	206	6,125	8,000	8,000	8,000	-	0.0%
5236	Transportation	-	-	900	-	-	(900)	-100.0%
5237	Subsistence	-	-	500	-	-	(500)	-100.0%
5601	Uniform	555	2,303	2,500	2,500	2,500	-	0.0%
5603	Employee Training	84	-	3,000	6,400	6,400	3,400	113.3%
5626	Jail Laundry Services	-	733	-	-	-	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>47,640</b>	<b>124,163</b>	<b>129,963</b>	<b>149,148</b>	<b>158,718</b>	<b>28,756</b>	<b>22.1%</b>
	<b>Total</b>	<b>373,333</b>	<b>785,340</b>	<b>832,345</b>	<b>845,465</b>	<b>873,341</b>	<b>40,996</b>	<b>4.9%</b>

FY24/25 Budget Notes:  
 5216 - due to increasing costs for shipping and postage  
 5236/5237/5603 - increased training; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>									
<b>DEPT 0165 - ANIMAL CONTROL</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	-	-	-	-	-	-	0.0%	
5102	Fringe Benefits	-	-	-	-	-	-	0.0%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	-	-	-	-	-	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	-	-	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	-	-	500	500	500	-	0.0%	
5203	Fuel and Lube	8,294	11,940	11,200	11,200	11,200	-	0.0%	
5206	Food and Staples	-	-	-	-	-	-	0.0%	
5208	Equipment Maintenance	-	-	1,000	1,000	1,000	-	0.0%	
5209	Building & Grounds Maintenance	-	-	3,000	3,000	3,000	-	0.0%	
5210	Professional Services	97,919	200,777	208,707	300,000	300,000	91,293	43.7%	
5215	Communications	116	299	600	600	600	-	0.0%	
5217	Electricity	3,712	7,545	10,171	8,299	9,129	(1,042)	-10.2%	
5218	Water	228	517	788	569	625	(162)	-20.6%	
5219	Sewer	189	466	685	513	564	(121)	-17.7%	
5220	Refuse and Disposal	145	307	600	600	600	-	0.0%	
5221	Property Insurance	467	1,056	1,109	1,737	1,911	802	72.3%	
5223	Liability Insurance	170	321	534	365	402	(133)	-24.9%	
5244	Snow Removal	-	-	-	-	-	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>111,239</b>	<b>223,229</b>	<b>238,894</b>	<b>328,382</b>	<b>329,531</b>	<b>90,637</b>	<b>37.9%</b>	
	<b>Total</b>	<b>111,239</b>	<b>223,229</b>	<b>238,894</b>	<b>328,382</b>	<b>329,531</b>	<b>90,637</b>	<b>37.9%</b>	

FY24/25 Budget Notes:  
5210 - contract for animal shelter operations expires at the end of CY23

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
PUBLIC WORKS COMBINED EXPENDITURES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 -	7/1/21 -	7/1/22 -	7/1/23 -	7/1/24 -	FY25 & FY23	
		6/30/21	6/30/22	6/30/23	6/30/24	6/30/25	Budget	Budget
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	452,144	827,860	1,022,153	1,024,561	1,056,372	34,219	3.3%
5102	Fringe Benefits	262,982	571,902	643,294	646,389	667,647	24,353	3.8%
5103	Part-time Wages	62,303	116,580	162,103	81,431	81,431	(80,672)	-49.8%
5104	Part-time Benefits	7,358	13,500	18,835	9,785	9,785	(9,050)	-48.0%
5105	Overtime	22,752	58,480	46,995	50,041	50,041	3,046	6.5%
5107	Part-time Overtime	2,046	3,572	1,804	4,466	4,466	2,662	147.5%
5108	Unemployment Benefits	3,634	7,082	-	-	-	-	0.0%
5112	PERS Relief	39,995	70,440	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>853,213</b>	<b>1,669,415</b>	<b>1,895,183</b>	<b>1,816,673</b>	<b>1,869,741</b>	<b>(25,442)</b>	<b>-1.3%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	1,694	4,052	4,950	4,950	4,950	-	0.0%
5202	Operating Supplies	59,017	153,135	199,200	299,900	300,000	100,800	50.6%
5203	Fuel and Lube	45,977	131,845	122,000	132,000	132,000	10,000	8.2%
5204	Chemicals	109,009	153,864	187,600	222,600	222,600	35,000	18.7%
5207	Vehicle and Boat Maintenance	88,442	256,161	255,700	275,000	275,000	19,300	7.5%
5208	Equipment Maintenance	1,409	17,903	9,000	13,000	13,000	4,000	44.4%
5209	Building & Grounds Maintenance	22,646	47,565	60,607	60,607	60,607	-	0.0%
5210	Professional Services	62,771	186,415	249,500	229,500	229,500	(20,000)	-8.0%
5213	Survey and Appraisal	1,232	(2)	3,000	3,000	3,000	-	0.0%
5214	Rents & Leases	9,142	47,589	57,000	95,000	95,000	38,000	66.7%
5215	Communications	4,841	13,776	19,640	20,640	20,640	1,000	5.1%
5216	Freight and Postage	68	72	1,000	1,000	1,000	-	0.0%
5217	Electricity	64,376	79,928	86,976	87,921	96,713	9,737	11.2%
5218	Water	3,727	10,549	17,325	11,604	12,765	(4,561)	-26.3%
5219	Sewer	5,595	17,617	22,510	19,379	21,317	(1,193)	-5.3%
5220	Refuse and Disposal	2,743	4,948	5,850	5,850	5,850	-	0.0%
5221	Property Insurance	1,920	5,014	5,515	7,795	8,574	3,059	55.5%
5222	Auto Insurance	5,718	13,171	12,477	15,832	17,415	4,938	39.6%
5223	Liability Insurance	2,130	11,342	14,875	5,236	5,759	(9,116)	-61.3%
5227	Advertising	-	2,502	2,150	3,250	3,250	1,100	51.2%
5231	Tools and Equipment	16,887	29,250	36,450	31,350	31,350	(5,100)	-14.0%
5233	Computer Related Items	-	7,598	3,000	3,000	3,000	-	0.0%
5234	Record and Permits	-	-	-	-	-	-	0.0%
5235	Membership Dues	600	2,531	1,400	1,400	1,400	-	0.0%
5236	Transportation	-	727	900	-	-	(900)	-100.0%
5237	Subsistence	139	339	300	-	-	(300)	-100.0%
5238	Printing and Binding	740	74	750	750	750	-	0.0%
5251	Pioneer Beautification	2,362	1,613	1,500	1,500	1,500	-	0.0%
5252	Credit Card Expenses	216	1,360	8,150	-	-	(8,150)	-100.0%
5282	City Hall Building Maintenance	5,666	34,001	10,000	10,000	10,000	-	0.0%
5283	Library Building Maintenance	6,399	3,081	18,000	25,000	25,000	7,000	38.9%
5284	Police Building Maintenance	831	10,514	10,500	10,500	10,500	-	0.0%
5285	Fire Building Maintenance	191	4,876	5,000	5,000	5,000	-	0.0%
5286	Old School Building Maintenance	840	89	3,000	-	-	(3,000)	-100.0%
5287	Animal Control Building Maintenance	1,897	2,349	2,500	2,500	2,500	-	0.0%
5288	Old Police Building Maintenance	-	3,630	3,500	-	-	(3,500)	-100.0%
5292	City Hall Motor Pool	203	150	700	700	700	-	0.0%
5293	Police Motor Pool	21,135	20,701	20,000	20,000	20,000	-	0.0%
5294	Fire Motor Pool	5,379	14,171	25,000	18,000	18,000	(7,000)	-28.0%
5601	Uniform	4,212	8,829	11,400	11,400	11,400	-	0.0%
5602	Safety Equipment	2,243	10,511	10,200	10,950	10,950	750	7.4%
5603	Employee Training	2,695	6,646	18,500	27,700	23,700	5,200	28.1%
5604	Public Education	-	-	-	-	-	-	0.0%
5614	Car Allowance	984	1,929	1,900	3,800	3,800	1,900	100.0%
5815	Parks & Recreation Board	-	325	1,500	-	-	(1,500)	-100.0%
	<b>Total Maintenance and Operations</b>	<b>566,078</b>	<b>1,322,741</b>	<b>1,531,026</b>	<b>1,697,613</b>	<b>1,708,490</b>	<b>177,464</b>	<b>11.6%</b>
	<b>Total</b>	<b>1,419,291</b>	<b>2,992,156</b>	<b>3,426,209</b>	<b>3,514,286</b>	<b>3,578,231</b>	<b>152,021</b>	<b>4.4%</b>



City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0170 - PUBLIC WORKS ADMINISTRATION								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	29,628	55,352	74,385	77,244	79,475	5,090	6.8%
5102	Fringe Benefits	16,590	36,650	44,046	44,972	46,499	2,453	5.6%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	40	106	1,060	1,060	1,060	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	370	4,810	-	-	-	-	0.0%
5112	PERS Relief	2,495	4,406	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>49,123</b>	<b>101,325</b>	<b>119,490</b>	<b>123,276</b>	<b>127,034</b>	<b>7,543</b>	<b>6.3%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	1,110	2,136	3,200	3,200	3,200	-	0.0%
5202	Operating Supplies	1,864	4,543	4,400	5,400	5,500	1,100	25.0%
5207	Vehicle and Boat Maintenance	3,110	100	5,700	-	-	(5,700)	-100.0%
5208	Equipment Maintenance	-	467	500	-	-	(500)	-100.0%
5210	Professional Services	7,051	11,211	10,000	21,000	21,000	11,000	110.0%
5214	Rents & Leases	1,453	5,014	7,000	7,000	7,000	-	0.0%
5215	Communications	4,799	13,776	11,080	11,080	11,080	-	0.0%
5216	Freight and Postage	68	72	1,000	1,000	1,000	-	0.0%
5221	Property Insurance	1,920	5,014	5,515	7,795	8,574	3,059	55.5%
5222	Auto Insurance	5,718	13,171	12,477	15,832	17,415	4,938	39.6%
5223	Liability Insurance	2,130	11,342	14,875	5,236	5,759	(9,116)	-61.3%
5227	Advertising	-	1,157	1,000	1,000	1,000	-	0.0%
5231	Tools and Equipment	2,326	-	1,100	-	-	(1,100)	-100.0%
5234	Record and Permits	-	-	-	-	-	-	0.0%
5235	Membership Dues	600	1,300	500	500	500	-	0.0%
5236	Transportation	-	727	900	-	-	(900)	-100.0%
5237	Subsistence	139	339	300	-	-	(300)	-100.0%
5602	Safety Equipment	562	1,651	2,200	2,200	2,200	-	0.0%
5603	Employee Training	1,209	1,141	2,000	7,200	3,200	1,200	60.0%
5614	Car Allowance	-	-	-	-	-	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>34,057</b>	<b>73,161</b>	<b>83,748</b>	<b>88,442</b>	<b>87,428</b>	<b>3,680</b>	<b>4.4%</b>
	<b>Total</b>	<b>83,181</b>	<b>174,486</b>	<b>203,238</b>	<b>211,718</b>	<b>214,462</b>	<b>11,223</b>	<b>5.5%</b>

FY24/25 Budget Notes:  
 5207/5208/5231 - consolidating expenses  
 5210 - added \$10,000/year to digitize files to comply with records retention requirements. This is a 2-year project. Also, added \$1000/year for hearing tests. and \$4000 for CPR classes, which needs to be done every 2 years  
 5236/5237/5603 - combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0171 - GENERAL MAINTENANCE								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	81,127	116,258	161,879	174,342	180,134	18,255	11.3%
5102	Fringe Benefits	46,154	87,246	104,066	108,471	112,409	8,343	8.0%
5103	Part-time Wages	3,600	5,527	5,984	6,073	6,073	90	1.5%
5104	Part-time Benefits	458	695	711	733	733	22	3.0%
5105	Overtime	2,568	5,770	7,617	7,617	7,617	-	0.0%
5107	Part-time Overtime	-	-	377	377	377	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	7,049	9,696	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>140,955</b>	<b>225,191</b>	<b>280,634</b>	<b>297,614</b>	<b>307,343</b>	<b>26,709</b>	<b>9.5%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	-	143	-	-	-	-	0.0%
5202	Operating Supplies	3,935	8,784	6,300	7,000	7,000	700	11.1%
5203	Fuel and Lube	4,643	25,835	7,000	7,000	7,000	-	0.0%
5208	Equipment Maintenance	805	9,787	5,000	5,000	5,000	-	0.0%
5209	Building & Grounds Maintenance	6,368	14,504	20,607	20,607	20,607	-	0.0%
5210	Professional Services	912	22,111	12,500	20,000	20,000	7,500	60.0%
5215	Communications	-	-	1,620	1,620	1,620	-	0.0%
5217	Electricity	17,593	38,675	42,340	42,543	46,797	4,457	10.5%
5218	Water	852	1,411	2,118	1,552	1,708	(410)	-19.4%
5219	Sewer	1,003	1,662	2,155	1,828	2,011	(144)	-6.7%
5220	Refuse and Disposal	877	200	2,350	2,350	2,350	-	0.0%
5231	Tools and Equipment	3,188	7,907	5,300	5,300	5,300	-	0.0%
5282	City Hall Building Maintenance	5,666	34,001	10,000	10,000	10,000	-	0.0%
5283	Library Building Maintenance	6,399	3,081	18,000	25,000	25,000	7,000	38.9%
5284	Police Building Maintenance	831	10,514	10,500	10,500	10,500	-	0.0%
5285	Fire Building Maintenance	191	4,876	5,000	5,000	5,000	-	0.0%
5286	Old School Building Maintenance	840	89	3,000	-	-	(3,000)	-100.0%
5287	Animal Control Building Maintenance	1,897	2,349	2,500	2,500	2,500	-	0.0%
5288	Old Police Building Maintenance	-	3,630	3,500	-	-	(3,500)	-100.0%
5602	Safety Equipment	1,289	6,449	5,000	5,000	5,000	-	0.0%
5603	Employee Training	199	446	8,000	8,000	8,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>57,488</b>	<b>196,454</b>	<b>172,789</b>	<b>180,800</b>	<b>185,392</b>	<b>12,603</b>	<b>7.3%</b>
	<b>Total</b>	<b>198,443</b>	<b>421,645</b>	<b>453,423</b>	<b>478,414</b>	<b>492,735</b>	<b>39,312</b>	<b>8.7%</b>

FY24/25 Budget Notes:  
5210 - repairs associated with overhead doors are increasing  
5283 - increasing needs for repairs  
5286 - Expenses related to the HERC building are coded to HERC budget  
5288 - PW no longer providing maintenance

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>									
<b>DEPT 0172 - GRAVEL ROADS</b>									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	38,997	73,549	90,423	85,388	87,922	(2,501)	-2.8%	
5102	Fringe Benefits	21,351	46,450	53,112	51,947	53,471	359	0.7%	
5103	Part-time Wages	-	282	5,000	2,578	2,578	(2,422)	-48.4%	
5104	Part-time Benefits	-	33	750	293	293	(457)	-60.9%	
5105	Overtime	260	541	1,170	1,170	1,170	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	3,306	5,890	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>63,915</b>	<b>126,745</b>	<b>150,455</b>	<b>141,376</b>	<b>145,434</b>	<b>(5,021)</b>	<b>-3.3%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	16,834	26,770	50,000	102,000	102,000	52,000	104.0%	
5204	Chemicals	56,795	79,080	94,200	111,700	111,700	17,500	18.6%	
5210	Professional Services	3,692	3,511	6,500	6,500	6,500	-	0.0%	
5214	Rents & Leases	-	-	-	19,000	19,000	19,000	0.0%	
5215	Communications	-	-	3,240	4,240	4,240	1,000	30.9%	
5227	Advertising	-	-	-	-	-	-	0.0%	
5231	Tools and Equipment	623	2,444	3,000	3,000	3,000	-	0.0%	
5603	Employee Training	-	-	1,500	1,500	1,500	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>77,944</b>	<b>111,805</b>	<b>158,440</b>	<b>247,940</b>	<b>247,940</b>	<b>89,500</b>	<b>56.5%</b>	
	<b>Total</b>	<b>141,858</b>	<b>238,549</b>	<b>308,895</b>	<b>389,316</b>	<b>393,374</b>	<b>84,479</b>	<b>27.3%</b>	

FY24/25 Budget Notes:  
5202 - added \$22,000 for 1000 cy/year of road surfacing gravel; \$30,000 for culverts  
5204 - added \$17,500 for 30% increase in calcium costs  
5214 - added \$19,000 for 1/2 cost to lease mini-excavator  
5215 - added \$1000 for new computer for Lead Operator

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>									
<b>DEPT 0173 - PAVED ROADS</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	46,118	87,512	108,307	102,430	105,465	(2,842)	-2.6%	
5102	Fringe Benefits	25,530	57,537	64,107	62,773	64,585	478	0.7%	
5103	Part-time Wages	-	375	-	3,437	3,437	3,437	0.0%	
5104	Part-time Benefits	-	44	-	391	391	391	0.0%	
5105	Overtime	251	5,905	1,693	3,106	3,106	1,414	83.5%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	3,905	7,429	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>75,804</b>	<b>158,802</b>	<b>174,106</b>	<b>172,138</b>	<b>176,984</b>	<b>2,878</b>	<b>1.7%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	11,123	32,331	40,000	70,000	70,000	30,000	75.0%	
5210	Professional Services	2,238	3,780	15,000	45,000	45,000	30,000	200.0%	
5214	Rents & Leases	-	-	-	19,000	19,000	19,000	0.0%	
5217	Electricity	39,700	29,094	32,227	32,003	35,203	2,977	9.2%	
5227	Advertising	-	84	750	750	750	-	0.0%	
5231	Tools and Equipment	805	1,088	3,000	3,000	3,000	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>53,865</b>	<b>66,377</b>	<b>90,977</b>	<b>169,753</b>	<b>172,953</b>	<b>81,977</b>	<b>90.1%</b>	
	<b>Total</b>	<b>129,669</b>	<b>225,179</b>	<b>265,082</b>	<b>341,891</b>	<b>349,938</b>	<b>84,855</b>	<b>32.0%</b>	

FY24/25 Budget Notes:  
5202 - increased \$30,000 for 1/2 extra culverts  
5210 - \$30,000 for additional asphalt patching/repair  
5214 - added \$19,000 for 1/2 cost to lease mini-excavator

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND									
DEPT 0174 - WINTER ROADS									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	53,238	101,474	126,190	119,472	123,007	(3,183)	-2.5%	
5102	Fringe Benefits	33,064	74,205	75,101	73,600	75,699	598	0.8%	
5103	Part-time Wages	-	469	-	4,296	4,296	4,296	0.0%	
5104	Part-time Benefits	-	55	-	489	489	489	0.0%	
5105	Overtime	11,582	32,711	23,175	23,175	23,175	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	5,459	10,681	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>103,343</b>	<b>219,595</b>	<b>224,466</b>	<b>221,032</b>	<b>226,667</b>	<b>2,200</b>	<b>1.0%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	1,797	31,580	36,000	53,000	53,000	17,000	47.2%	
5204	Chemicals	52,214	74,784	93,400	110,900	110,900	17,500	18.7%	
5210	Professional Services	-	-	-	-	-	-	0.0%	
5214	Rents & Leases	7,690	42,575	50,000	50,000	50,000	-	0.0%	
5227	Advertising	-	1,022	-	-	-	-	0.0%	
5231	Tools and Equipment	139	1,911	3,750	3,750	3,750	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>61,840</b>	<b>151,872</b>	<b>183,150</b>	<b>217,650</b>	<b>217,650</b>	<b>34,500</b>	<b>18.8%</b>	
	<b>Total</b>	<b>165,184</b>	<b>371,467</b>	<b>407,616</b>	<b>438,682</b>	<b>444,317</b>	<b>36,700</b>	<b>9.0%</b>	

FY24/25 Budget Notes:  
 5202 - added \$17,000 for an additional 1-1,500 CY of sand  
 5204 - added \$17,500 for 30% increase in calcium costs

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0175 - PARKS								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	44,126	88,142	100,283	90,666	93,293	(6,990)	-7.0%
5102	Fringe Benefits	26,370	57,099	62,441	58,652	60,616	(1,825)	-2.9%
5103	Part-time Wages	35,975	109,927	137,195	50,913	50,913	(86,281)	-62.9%
5104	Part-time Benefits	4,094	12,672	15,774	6,174	6,174	(9,600)	-60.9%
5105	Overtime	4,002	2,394	1,520	3,152	3,152	1,632	107.4%
5107	Part-time Overtime	610	3,376	349	3,011	3,011	2,662	763.5%
5108	Unemployment Benefits	2,559	2,180	-	-	-	-	0.0%
5112	PERS Relief	4,054	7,189	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>121,791</b>	<b>282,980</b>	<b>317,561</b>	<b>212,568</b>	<b>217,159</b>	<b>(100,402)</b>	<b>-31.6%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	15,362	39,581	40,000	20,000	20,000	(20,000)	-50.0%
5203	Fuel and Lube	6,913	15,397	15,000	15,000	15,000	-	0.0%
5208	Equipment Maintenance	310	5,716	500	5,000	5,000	4,500	900.0%
5209	Building & Grounds Maintenance	16,278	33,061	40,000	40,000	40,000	-	0.0%
5210	Professional Services	40,164	120,960	170,000	90,000	90,000	(80,000)	-47.1%
5214	Rents & Leases	-	-	-	-	-	-	0.0%
5215	Communications	42	-	1,000	1,000	1,000	-	0.0%
5217	Electricity	7,083	12,159	12,409	13,375	14,713	2,303	18.6%
5218	Water	2,875	9,138	15,208	10,052	11,057	(4,151)	-27.3%
5219	Sewer	4,592	15,956	20,355	17,551	19,306	(1,049)	-5.2%
5220	Refuse and Disposal	1,866	4,748	3,500	3,500	3,500	-	0.0%
5227	Advertising	-	240	400	-	-	(400)	-100.0%
5231	Tools and Equipment	2,041	4,163	4,500	4,500	4,500	-	0.0%
5235	Membership Dues	-	622	500	500	500	-	0.0%
5236	Transportation	-	-	-	-	-	-	0.0%
5237	Subsistence	-	-	-	-	-	-	0.0%
5251	Pioneer Beautification	2,362	1,613	1,500	1,500	1,500	-	0.0%
5252	Credit Card Expenses	216	1,360	8,150	-	-	(8,150)	-100.0%
5601	Uniform	448	1,691	3,000	3,000	3,000	-	0.0%
5603	Employee Training	75	752	1,500	2,000	2,000	500	33.3%
5604	Public Education	-	-	-	-	-	-	0.0%
5815	Parks & Recreation Board	-	325	1,500	-	-	(1,500)	-100.0%
	<b>Total Maintenance and Operations</b>	<b>100,627</b>	<b>267,481</b>	<b>339,023</b>	<b>226,978</b>	<b>231,076</b>	<b>(107,947)</b>	<b>-31.8%</b>
	<b>Total</b>	<b>222,418</b>	<b>550,461</b>	<b>656,583</b>	<b>439,546</b>	<b>448,235</b>	<b>(208,349)</b>	<b>-31.7%</b>

FY24/25 Budget Notes:  
5101/5102/5103/5104 - 1 FTE moved to Economic Development; added Parks Coordinator (funded by reduction in seasonal hires)  
5202 - \$20,000 shifted to Janitorial budget  
5208 - added increase to address current reality of needs  
5210 - no longer using a 3rd party vendor for custodial services  
5603 - increased \$500 - ARPA converage is in Wrangell this year

City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND								
DEPT 0176 - MOTOR POOL								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	59,715	104,183	137,045	133,008	137,397	351	0.3%
5102	Fringe Benefits	33,394	70,526	82,050	81,295	84,238	2,187	2.7%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	1,586	3,347	2,838	2,838	2,838	-	0.0%
5107	Part-time Overtime	-	195	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	5,163	8,542	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>99,858</b>	<b>186,793</b>	<b>221,934</b>	<b>217,142</b>	<b>224,472</b>	<b>2,538</b>	<b>1.1%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	538	730	2,000	2,000	2,000	-	0.0%
5203	Fuel and Lube	34,421	90,613	100,000	110,000	110,000	10,000	10.0%
5207	Vehicle and Boat Maintenance	85,332	256,061	250,000	275,000	275,000	25,000	10.0%
5208	Equipment Maintenance	-	-	-	-	-	-	0.0%
5209	Building & Grounds Maintenance	-	-	-	-	-	-	0.0%
5210	Professional Services	1,455	866	2,000	2,000	2,000	-	0.0%
5215	Communications	-	-	1,620	1,620	1,620	-	0.0%
5231	Tools and Equipment	7,341	9,482	14,000	10,000	10,000	(4,000)	-28.6%
5236	Transportation	-	-	-	-	-	-	0.0%
5237	Subsistence	-	-	-	-	-	-	0.0%
5292	City Hall Motor Pool	203	150	700	700	700	-	0.0%
5293	Police Motor Pool	21,135	20,701	20,000	20,000	20,000	-	0.0%
5294	Fire Motor Pool	5,379	14,171	25,000	18,000	18,000	(7,000)	-28.0%
5601	Uniform	3,764	7,138	8,400	8,400	8,400	-	0.0%
5602	Safety Equipment	310	1,537	1,500	1,500	1,500	-	0.0%
5603	Employee Training	739	-	3,500	7,000	7,000	3,500	100.0%
	<b>Total Maintenance and Operations</b>	<b>160,618</b>	<b>401,448</b>	<b>428,720</b>	<b>456,220</b>	<b>456,220</b>	<b>27,500</b>	<b>6.4%</b>
	<b>Total</b>	<b>260,476</b>	<b>588,241</b>	<b>650,654</b>	<b>673,362</b>	<b>680,692</b>	<b>30,038</b>	<b>4.6%</b>

FY24/25 Budget Notes:  
5203/5207 - increased costs  
5231/5294 - decreased to bring in line with historical spending  
5236/5237/5603 - increased training

City of Homer  
FY24/25 Operating Budget

<b>FUND 100 - GENERAL FUND</b>								
<b>DEPT 0177 - ENGINEERING/INSPECTION</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	42,849	92,673	109,822	114,959	118,305	8,483	7.7%
5102	Fringe Benefits	25,116	59,316	66,992	68,750	71,091	4,099	6.1%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	3,609	7,363	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>71,574</b>	<b>159,353</b>	<b>176,814</b>	<b>183,709</b>	<b>189,396</b>	<b>12,582</b>	<b>7.1%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	584	1,772	1,750	1,750	1,750	-	0.0%
5202	Operating Supplies	633	343	1,500	1,500	1,500	-	0.0%
5210	Professional Services	2,005	11,425	8,500	20,000	20,000	11,500	135.3%
5213	Survey and Appraisal	1,232	(2)	3,000	3,000	3,000	-	0.0%
5215	Communications	-	-	1,080	1,080	1,080	-	0.0%
5216	Freight and Postage	-	-	-	-	-	-	0.0%
5227	Advertising	-	-	-	1,500	1,500	1,500	0.0%
5231	Tools and Equipment	400	2,080	800	800	800	-	0.0%
5233	Computer Related Items	-	7,598	3,000	3,000	3,000	-	0.0%
5235	Membership Dues	-	608	400	400	400	-	0.0%
5236	Transportation	-	-	-	-	-	-	0.0%
5238	Printing and Binding	740	74	750	750	750	-	0.0%
5602	Safety Equipment	-	375	750	750	750	-	0.0%
5603	Employee Training	473	4,307	2,000	2,000	2,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>6,067</b>	<b>28,581</b>	<b>23,530</b>	<b>36,530</b>	<b>36,530</b>	<b>13,000</b>	<b>55.2%</b>
	<b>Total</b>	<b>77,642</b>	<b>187,934</b>	<b>200,344</b>	<b>220,239</b>	<b>225,926</b>	<b>25,582</b>	<b>12.8%</b>

FY24/25 Budget Notes:  
5210 - increase budget for prelim engineering of misc capital projects and grant support  
5227 - increase advertising budget for PSAs and ITBs



City of Homer  
FY24/25 Operating Budget

FUND 100 - GENERAL FUND									
DEPT 0178 - JANITORIAL									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	56,347	108,718	113,820	127,052	131,375	17,555	15.4%	
5102	Fringe Benefits	35,411	82,871	91,379	95,929	99,039	7,660	8.4%	
5103	Part-time Wages	22,728	-	13,924	14,133	14,133	209	1.5%	
5104	Part-time Benefits	2,806	-	1,600	1,705	1,705	105	6.5%	
5105	Overtime	2,462	7,706	7,922	7,922	7,922	-	0.0%	
5107	Part-time Overtime	1,436	-	1,079	1,079	1,079	-	0.0%	
5108	Unemployment Benefits	705	91	-	-	-	-	0.0%	
5112	PERS Relief	4,953	9,244	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>126,849</b>	<b>208,631</b>	<b>229,723</b>	<b>247,819</b>	<b>255,253</b>	<b>25,529</b>	<b>11.1%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	6,931	8,474	19,000	39,000	39,000	20,000	105.3%	
5208	Equipment Maintenance	294	1,933	3,000	3,000	3,000	-	0.0%	
5209	Building & Grounds Maintenance	-	-	-	-	-	-	0.0%	
5210	Professional Services	5,255	12,552	25,000	25,000	25,000	-	0.0%	
5231	Tools and Equipment	25	175	1,000	1,000	1,000	-	0.0%	
5236	Transportation	-	-	-	-	-	-	0.0%	
5602	Safety Equipment	83	499	750	1,500	1,500	750	100.0%	
5614	Car Allowance	984	1,929	1,900	3,800	3,800	1,900	100.0%	
	<b>Total Maintenance and Operations</b>	<b>13,572</b>	<b>25,563</b>	<b>50,650</b>	<b>73,300</b>	<b>73,300</b>	<b>22,650</b>	<b>44.7%</b>	
	<b>Total</b>	<b>140,421</b>	<b>234,194</b>	<b>280,373</b>	<b>321,119</b>	<b>328,553</b>	<b>48,179</b>	<b>17.2%</b>	

FY24/25 Budget Notes:  
5202 - shifted budget for supplies from Parks to Janitorial budget - added \$20,000  
5602/5614 - additional staff

<b>FUND 200</b>								
<b>REVENUE DETAIL BY LINE ITEM</b>								
<b>Sorted by Type</b>								
A/C Num.	Revenue Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Water Revenue</b>								
<b>Operating Revenue:</b>								
	Metered Sales	861,176	1,845,903	1,779,324	2,213,656	2,268,370	489,046	27.5%
4661	Connection Fees	10,512	19,973	16,911	17,211	17,696	785	4.6%
4662	Services & Meters	18,570	81,955	38,450	31,829	34,490	(3,960)	-10.3%
4663	In Lieu of City Sales Tax	168	424	-	-	-	-	0.0%
<b>Total Operating Revenue</b>		<b>890,257</b>	<b>1,947,830</b>	<b>1,834,685</b>	<b>2,262,697</b>	<b>2,320,556</b>	<b>485,871</b>	<b>26.5%</b>
<b>Non- Operating Revenue</b>								
4801	Interest on Investments	(836)	(24,136)	84,500	-	-	(84,500)	-100.0%
4802	Penalty & Interest (Utilities)	20	6,527	2,487	5,065	3,717	1,230	49.5%
4527	PERS Revenue	24,046	47,429	-	-	-	-	0.0%
4902	Other Revenue	-	-	-	-	-	-	0.0%
4992	Transfer from GF	45,673	91,418	91,734	103,080	105,649	13,915	15.2%
<b>Total Non-Operating Revenue</b>		<b>68,903</b>	<b>121,238</b>	<b>178,721</b>	<b>108,145</b>	<b>109,366</b>	<b>(69,355)</b>	<b>-38.8%</b>
<b>Total Water Revenue</b>		<b>959,161</b>	<b>2,069,068</b>	<b>2,013,406</b>	<b>2,370,842</b>	<b>2,429,922</b>	<b>416,516</b>	<b>20.7%</b>
<b>Total Water Revenues (W/O PERS Relief)</b>		<b>935,115</b>	<b>2,021,639</b>	<b>2,013,406</b>	<b>2,370,842</b>	<b>2,429,922</b>	<b>416,516</b>	<b>20.7%</b>
<b>Sewer Revenue</b>								
<b>Operating Revenue</b>								
	Metered Sales	797,083	1,761,570	1,731,174	1,918,789	2,060,952	329,778	19.0%
4619	Inspection Fees	-	-	-	-	-	-	0.0%
4662	Services & Meters	13,916	42,390	17,522	25,515	18,509	987	5.6%
4701	RV Dump Station	306	1,264	5,986	5,575	6,024	38	0.6%
4902	Other	-	-	-	-	-	-	0.0%
<b>Total Operating Revenue</b>		<b>811,305</b>	<b>1,805,224</b>	<b>1,754,682</b>	<b>1,949,879</b>	<b>2,085,485</b>	<b>330,804</b>	<b>18.9%</b>
<b>Non- Operating Revenue</b>								
4527	PERS Revenue	19,943	38,858	-	-	-	-	0.0%
<b>Total Non-Operating Revenue</b>		<b>19,943</b>	<b>38,858</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total Sewer Revenue</b>		<b>831,248</b>	<b>1,844,082</b>	<b>1,754,682</b>	<b>1,949,879</b>	<b>2,085,485</b>	<b>330,804</b>	<b>18.9%</b>
<b>Total Sewer Revenues (W/O PERS Relief)</b>		<b>811,305</b>	<b>1,805,224</b>	<b>1,754,682</b>	<b>1,949,879</b>	<b>2,085,485</b>	<b>330,804</b>	<b>18.9%</b>
Total Transfer from Fund Balance		-	-	-	-	-	-	0.0%
Total Operating Revenue		1,701,562	3,753,054	3,589,367	4,212,576	4,406,042	816,675	22.8%
Total Non-Operating Revenue		88,847	160,095	178,721	108,145	109,366	(69,355)	-38.8%
Total Water & Sewer Revenues		1,790,409	3,913,150	3,768,088	4,320,721	4,515,407	747,319	19.8%
<b>Total Water &amp; Sewer Revenues (W/O PERS Relief)</b>		<b>1,746,420</b>	<b>3,826,863</b>	<b>3,768,088</b>	<b>4,320,721</b>	<b>4,515,407</b>	<b>747,319</b>	<b>19.8%</b>

City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>								
<b>WATER COMBINED EXPENDITURES</b>								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	270,779	551,756	616,890	679,587	700,710	83,820	13.6%
5102	Fringe Benefits	157,719	347,235	384,043	420,384	433,854	49,811	13.0%
5103	Part-time Wages	7,404	1,118	-	4,296	4,296	4,296	0.0%
5104	Part-time Benefits	817	124	-	489	489	489	0.0%
5105	Overtime	14,004	35,815	42,662	43,573	43,573	912	2.1%
5107	Part-time Overtime	529	15	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	24,046	47,429	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>475,298</b>	<b>983,493</b>	<b>1,043,595</b>	<b>1,148,330</b>	<b>1,182,924</b>	<b>139,328</b>	<b>13.4%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	996	1,120	1,750	1,750	1,750	-	0.0%
5202	Operating Supplies	67,130	121,396	134,550	212,850	212,850	78,300	58.2%
5203	Fuel and Lube	13,169	29,508	26,600	30,600	30,600	4,000	15.0%
5204	Chemicals	67,694	136,230	150,000	150,000	150,000	-	0.0%
5207	Vehicle and Boat Maintenance	250	39	500	500	500	-	0.0%
5208	Equipment Maintenance	14,609	43,960	40,900	44,550	44,550	3,650	8.9%
5209	Building & Grounds Maintenance	3,020	6,026	7,700	7,700	7,700	-	0.0%
5210	Professional Services	13,425	64,750	77,500	65,500	65,500	(12,000)	-15.5%
5211	Audit Services	2,725	18,755	19,260	20,223	21,234	1,974	10.3%
5213	Survey and Appraisal	-	1,150	1,200	1,200	1,200	-	0.0%
5215	Communications	5,760	15,835	9,000	9,000	9,000	-	0.0%
5216	Freight and Postage	55	428	500	6,500	6,500	6,000	1200.0%
5217	Electricity	114,764	206,025	209,477	226,628	249,291	39,814	19.0%
5221	Property Insurance	7,768	8,276	9,104	12,389	13,628	4,525	49.7%
5222	Auto Insurance	5,718	11,343	12,477	14,187	15,606	3,129	25.1%
5223	Liability Insurance	1,620	3,282	5,728	2,913	3,205	(2,523)	-44.0%
5226	Testing and Analysis	10,644	17,319	17,000	17,000	17,000	-	0.0%
5227	Advertising	84	1,143	1,000	1,000	1,000	-	0.0%
5231	Tools and Equipment	2,460	3,737	9,400	9,400	9,400	-	0.0%
5233	Computer Related Items	300	235	750	750	750	-	0.0%
5234	Record and Permits	150	150	250	250	250	-	0.0%
5235	Membership Dues	380	1,601	1,000	1,000	1,000	-	0.0%
5236	Transportation	336	585	800	-	-	(800)	-100.0%
5237	Subsistence	175	846	750	-	-	(750)	-100.0%
5252	Credit Card Expenses	8,854	16,373	25,000	25,000	25,000	-	0.0%
5602	Safety Equipment	24	2,395	1,900	1,512	1,553	(347)	-18.3%
5603	Employee Training	2,368	3,455	5,200	13,150	13,150	7,950	152.9%
5606	Bad Debt Expenses	5,658	7,700	12,000	12,000	12,000	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>350,135</b>	<b>723,661</b>	<b>781,296</b>	<b>887,553</b>	<b>914,217</b>	<b>132,922</b>	<b>17.0%</b>
<b>Transfers</b>								
5106	Leave Cash Out	7,875	57,790	63,736	7,414	5,611	(58,124)	-91.2%
5241	GF Admin Fees	162,101	-	-	-	-	-	0.0%
5990	Transfers To	13,214	265,500	124,780	327,545	327,170	202,390	162.2%
	<b>Total Transfers</b>	<b>183,190</b>	<b>323,290</b>	<b>188,515</b>	<b>334,959</b>	<b>332,781</b>	<b>144,266</b>	<b>76.5%</b>
	<b>Total</b>	<b>1,008,622</b>	<b>2,030,444</b>	<b>2,013,406</b>	<b>2,370,842</b>	<b>2,429,922</b>	<b>416,516</b>	<b>20.7%</b>

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FUND 200 - UTILITY FUND								
DEPT 0400 - WATER SYSTEM ADMINISTRATION								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	28,687	79,341	67,519	116,670	120,308	52,789	78.2%
5102	Fringe Benefits	15,518	41,609	39,239	68,767	71,139	31,901	81.3%
5103	Part-time Wages	7,404	642	-	-	-	-	0.0%
5104	Part-time Benefits	817	68	-	-	-	-	0.0%
5105	Overtime	41	318	355	355	355	-	0.0%
5107	Part-time Overtime	461	15	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	2,480	7,083	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>55,407</b>	<b>129,077</b>	<b>107,113</b>	<b>185,792</b>	<b>191,802</b>	<b>84,689</b>	<b>79.1%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	996	1,120	1,750	1,750	1,750	-	0.0%
5202	Operating Supplies	102	16	750	750	750	-	0.0%
5203	Fuel and Lube	-	-	-	-	-	-	0.0%
5208	Equipment Maintenance	-	-	250	250	250	-	0.0%
5210	Professional Services	22	4,975	4,500	4,500	4,500	-	0.0%
5211	Audit Services	2,725	18,755	19,260	20,223	21,234	1,974	10.3%
5215	Communications	5,760	15,835	9,000	9,000	9,000	-	0.0%
5216	Freight and Postage	55	428	500	6,500	6,500	6,000	1200.0%
5221	Property Insurance	7,768	8,276	9,104	12,389	13,628	4,525	49.7%
5222	Auto Insurance	5,718	11,343	12,477	14,187	15,606	3,129	25.1%
5223	Liability Insurance	1,620	3,282	5,728	2,913	3,205	(2,523)	-44.0%
5227	Advertising	84	1,143	1,000	1,000	1,000	-	0.0%
5231	Tools and Equipment	-	-	900	900	900	-	0.0%
5233	Computer Related Items	300	235	750	750	750	-	0.0%
5234	Record and Permits	150	150	250	250	250	-	0.0%
5235	Membership Dues	380	1,601	1,000	1,000	1,000	-	0.0%
5236	Transportation	336	585	800	-	-	(800)	-100.0%
5237	Subsistence	175	846	750	-	-	(750)	-100.0%
5252	Credit Card Expenses	8,854	16,373	25,000	25,000	25,000	-	0.0%
5602	Safety Equipment	-	2,021	1,100	1,100	1,100	-	0.0%
5603	Employee Training	614	736	1,500	9,450	9,450	7,950	530.0%
5606	Bad Debt Expenses	5,658	7,700	12,000	12,000	12,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>41,315</b>	<b>95,420</b>	<b>108,369</b>	<b>123,913</b>	<b>127,873</b>	<b>19,505</b>	<b>18.0%</b>
<b>Transfers</b>								
	<i>Transfer to Water CARMA</i>	-	247,542	106,804	309,240	316,946	210,143	196.8%
	<i>Transfer to Reserves for Energy Project Repay</i>	12,398	12,398	12,398	12,398	4,919	(7,479)	-60.3%
	<i>Transfer to Revolving Energy Fund</i>	469	469	469	469	188	(281)	-60.0%
	<i>Transfer to GF PW Maint. (Direct)</i>	-	5,000	5,000	5,000	5,000	-	0.0%
	<i>Transfer to Health Insurance Fund</i>	347	91	109	438	117	8	7.1%
5990	<b>Total Transfers</b>	<b>13,214</b>	<b>265,500</b>	<b>124,780</b>	<b>327,545</b>	<b>327,170</b>	<b>202,390</b>	<b>162.2%</b>
<b>Other</b>								
5106	Leave Cash Out	7,875	57,790	63,736	7,414	5,611	(58,124)	-91.2%
5241	GF Admin Fees	162,101	-	-	-	-	-	0.0%
	<b>Total Other</b>	<b>169,976</b>	<b>57,790</b>	<b>63,736</b>	<b>7,414</b>	<b>5,611</b>	<b>(58,124)</b>	<b>-91.2%</b>
	<b>Total</b>	<b>279,912</b>	<b>547,787</b>	<b>403,997</b>	<b>644,664</b>	<b>652,457</b>	<b>248,460</b>	<b>61.5%</b>

FY24/25 Budget Notes:  
5101/5102 - 1.5 finance FTEs (split 50/50 between water admin and sewer admin)  
5216 - moved utility billing related postage expenses to utility fund (split 50/50 between water admin and sewer admin)  
5236/5237/5603 - CDL training; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
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<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0401 - WATER TREATMENT PLANT</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	72,973	173,703	187,086	200,774	207,046	19,959	10.7%	
5102	Fringe Benefits	46,004	105,302	115,887	120,885	124,431	8,544	7.4%	
5103	Part-time Wages	-	48	-	430	430	430	0.0%	
5104	Part-time Benefits	-	6	-	49	49	49	0.0%	
5105	Overtime	9,329	19,728	16,475	17,387	17,387	912	5.5%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	6,932	15,386	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>135,238</b>	<b>314,173</b>	<b>319,448</b>	<b>339,524</b>	<b>349,342</b>	<b>29,894</b>	<b>9.4%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	4,669	16,103	10,000	10,000	10,000	-	0.0%	
5203	Fuel and Lube	12,944	27,933	26,000	30,000	30,000	4,000	15.4%	
5204	Chemicals	67,694	136,230	150,000	150,000	150,000	-	0.0%	
5207	Vehicle and Boat Maintenance	250	39	500	500	500	-	0.0%	
5208	Equipment Maintenance	8,105	22,077	23,000	23,000	23,000	-	0.0%	
5209	Building & Grounds Maintenance	290	2,278	3,000	3,000	3,000	-	0.0%	
5210	Professional Services	6,528	30,013	30,000	30,000	30,000	-	0.0%	
5215	Communications	-	-	-	-	-	-	0.0%	
5217	Electricity	46,989	87,615	102,436	96,377	106,014	3,578	3.5%	
5226	Testing and Analysis	-	-	-	-	-	-	0.0%	
5602	Safety Equipment	-	-	-	-	-	-	0.0%	
5603	Employee Training	915	684	2,500	2,500	2,500	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>148,383</b>	<b>322,971</b>	<b>347,436</b>	<b>345,377</b>	<b>355,014</b>	<b>7,578</b>	<b>2.2%</b>	
	<b>Total</b>	<b>283,621</b>	<b>637,144</b>	<b>666,885</b>	<b>684,901</b>	<b>704,356</b>	<b>37,472</b>	<b>5.6%</b>	

FY24/25 Budget Notes:  
5203 - Increase in cost due to economy

City of Homer  
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<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0402 - WATER SYSTEM TESTING</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 -</b>	<b>7/1/21 -</b>	<b>7/1/22 -</b>	<b>7/1/23 -</b>	<b>7/1/24 -</b>	<b>FY25 &amp; FY23</b>		
		<b>6/30/21</b>	<b>6/30/22</b>	<b>6/30/23</b>	<b>6/30/24</b>	<b>6/30/25</b>	<b>Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	-	-	-	-	-	-	0.0%	
5102	Fringe Benefits	-	-	-	-	-	-	0.0%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	-	-	-	-	-	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	-	-	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	2,949	9,658	6,700	10,000	10,000	3,300	49.3%	
5208	Equipment Maintenance	1,749	5,390	4,550	5,500	5,500	950	20.9%	
5209	Building & Grounds Maintenance	-	-	-	-	-	-	0.0%	
5210	Professional Services	202	785	500	500	500	-	0.0%	
5226	Testing and Analysis	10,644	17,319	17,000	17,000	17,000	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>15,545</b>	<b>33,152</b>	<b>28,750</b>	<b>33,000</b>	<b>33,000</b>	<b>4,250</b>	<b>14.8%</b>	
	<b>Total</b>	<b>15,545</b>	<b>33,152</b>	<b>28,750</b>	<b>33,000</b>	<b>33,000</b>	<b>4,250</b>	<b>14.8%</b>	

FY24/25 Budget Notes:  
5202/5208 - Increase in cost of supplies due to economy

City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0403 - PUMP STATION</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	7,542	14,586	15,061	16,565	17,090	2,029	13.5%	
5102	Fringe Benefits	4,209	8,770	9,838	10,373	10,699	861	8.8%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	34	79	600	600	600	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	638	1,164	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>12,423</b>	<b>24,598</b>	<b>25,499</b>	<b>27,538</b>	<b>28,389</b>	<b>2,890</b>	<b>11.3%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	398	230	500	500	500	-	0.0%	
5203	Fuel and Lube	225	1,574	600	600	600	-	0.0%	
5208	Equipment Maintenance	4,243	12,401	9,300	12,000	12,000	2,700	29.0%	
5209	Building & Grounds Maintenance	713	1,970	2,000	2,000	2,000	-	0.0%	
5217	Electricity	28,771	65,999	62,621	72,599	79,859	17,237	27.5%	
5231	Tools and Equipment	248	573	500	500	500	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>34,597</b>	<b>82,747</b>	<b>75,521</b>	<b>88,199</b>	<b>95,459</b>	<b>19,937</b>	<b>26.4%</b>	
	<b>Total</b>	<b>47,020</b>	<b>107,345</b>	<b>101,020</b>	<b>115,737</b>	<b>123,847</b>	<b>22,827</b>	<b>22.6%</b>	

FY24/25 Budget Notes:  
5208 - Increase in cost due to economy

City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0404 - WATER DISTRIBUTION SYSTEM</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	69,932	121,854	153,108	143,850	148,419	(4,689)	-3.1%	
5102	Fringe Benefits	39,223	82,007	91,912	88,563	91,465	(447)	-0.5%	
5103	Part-time Wages	-	95	-	859	859	859	0.0%	
5104	Part-time Benefits	-	11	-	98	98	98	0.0%	
5105	Overtime	4,330	13,679	21,970	21,970	21,970	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	6,255	10,765	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>119,740</b>	<b>228,412</b>	<b>266,990</b>	<b>255,340</b>	<b>262,811</b>	<b>(4,179)</b>	<b>-1.6%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	34,474	69,442	30,000	30,000	30,000	-	0.0%	
5208	Equipment Maintenance	-	2,841	2,000	2,000	2,000	-	0.0%	
5209	Building & Grounds Maintenance	1,335	1,536	1,500	1,500	1,500	-	0.0%	
5210	Professional Services	6,062	25,600	20,000	20,000	20,000	-	0.0%	
5217	Electricity	39,004	52,411	44,420	57,653	63,418	18,998	42.8%	
5226	Testing and Analysis	-	-	-	-	-	-	0.0%	
5231	Tools and Equipment	1,615	3,147	6,500	6,500	6,500	-	0.0%	
5602	Safety Equipment	-	-	-	-	-	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>82,491</b>	<b>154,976</b>	<b>104,420</b>	<b>117,653</b>	<b>123,418</b>	<b>18,998</b>	<b>18.2%</b>	
	<b>Total</b>	<b>202,231</b>	<b>383,388</b>	<b>371,410</b>	<b>372,993</b>	<b>386,229</b>	<b>14,819</b>	<b>4.0%</b>	

FY24/25 Budget Notes:



City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0405 - WATER RESERVOIR</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	2,446	4,556	4,855	5,471	5,625	770	15.9%	
5102	Fringe Benefits	1,502	2,747	3,542	3,766	3,895	354	10.0%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	8	18	-	-	-	-	0.0%	
5107	Part-time Overtime	68	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	207	363	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>4,230</b>	<b>7,684</b>	<b>8,396</b>	<b>9,237</b>	<b>9,520</b>	<b>1,124</b>	<b>13.4%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	386	258	600	600	600	-	0.0%	
5208	Equipment Maintenance	513	1,251	1,800	1,800	1,800	-	0.0%	
5209	Building & Grounds Maintenance	682	242	1,200	1,200	1,200	-	0.0%	
5210	Professional Services	-	-	17,000	5,000	5,000	(12,000)	-70.6%	
5213	Survey and Appraisal	-	1,150	1,200	1,200	1,200	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>1,581</b>	<b>2,901</b>	<b>21,800</b>	<b>9,800</b>	<b>9,800</b>	<b>(12,000)</b>	<b>-55.0%</b>	
	<b>Total</b>	<b>5,811</b>	<b>10,585</b>	<b>30,196</b>	<b>19,037</b>	<b>19,320</b>	<b>(10,876)</b>	<b>-36.0%</b>	

FY24/25 Budget Notes:  
5210 - Reduced; Dam Safety inspection is performed every three years

City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0406 - WATER METERS</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 -</b>	<b>7/1/21 -</b>	<b>7/1/22 -</b>	<b>7/1/23 -</b>	<b>7/1/24 -</b>	<b>FY25 &amp; FY23</b>		
		<b>6/30/21</b>	<b>6/30/22</b>	<b>6/30/23</b>	<b>6/30/24</b>	<b>6/30/25</b>	<b>Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	29,208	56,417	61,417	75,694	77,918	16,500	26.9%	
5102	Fringe Benefits	18,174	40,989	44,355	50,458	52,210	7,855	17.7%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	10	416	1,488	1,488	1,488	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	2,461	4,506	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>49,853</b>	<b>102,327</b>	<b>107,260</b>	<b>127,641</b>	<b>131,616</b>	<b>24,356</b>	<b>22.7%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	21,879	14,736	75,000	150,000	150,000	75,000	100.0%	
5210	Professional Services	611	3,378	5,000	5,000	5,000	-	0.0%	
5231	Tools and Equipment	597	18	1,500	1,500	1,500	-	0.0%	
5602	Safety Equipment	24	375	800	412	453	(347)	-43.4%	
5603	Employee Training	839	2,035	1,200	1,200	1,200	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>23,949</b>	<b>20,541</b>	<b>83,500</b>	<b>158,112</b>	<b>158,153</b>	<b>74,653</b>	<b>89.4%</b>	
	<b>Total</b>	<b>73,802</b>	<b>122,868</b>	<b>190,760</b>	<b>285,753</b>	<b>289,769</b>	<b>99,009</b>	<b>51.9%</b>	

FY24/25 Budget Notes:

5202 - Most customer meters are 18+ years old, industry standard is 10 years life. Funds will be used to continue the meter replacement project. These funds will cover approximately 300 new meters a year.

City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0407 - WATER HYDRANTS</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>Budget</b>		
<b>Salaries and Benefits</b>									
5101	Salary and Wages	59,991	101,300	127,843	120,564	124,305	(3,538)	-2.8%	
5102	Fringe Benefits	33,089	65,811	79,271	77,571	80,015	744	0.9%	
5103	Part-time Wages	-	333	-	3,007	3,007	3,007	0.0%	
5104	Part-time Benefits	-	39	-	342	342	342	0.0%	
5105	Overtime	253	1,576	1,774	1,774	1,774	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	5,074	8,162	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>98,407</b>	<b>177,222</b>	<b>208,888</b>	<b>203,258</b>	<b>209,443</b>	<b>555</b>	<b>0.3%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	2,274	10,952	11,000	11,000	11,000	-	0.0%	
5210	Professional Services	-	-	500	500	500	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>2,274</b>	<b>10,952</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	<b>-</b>	<b>0.0%</b>	
	<b>Total</b>	<b>100,681</b>	<b>188,174</b>	<b>220,388</b>	<b>214,758</b>	<b>220,943</b>	<b>555</b>	<b>0.3%</b>	

FY24/25 Budget Notes:

FUND 200 - UTILITY FUND								
SEWER COMBINED EXPENDITURES								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	225,460	467,177	515,469	570,038	587,953	72,484	14.1%
5102	Fringe Benefits	129,276	295,421	313,807	346,763	357,785	43,978	14.0%
5103	Part-time Wages	7,404	2,367	13,741	16,095	16,095	2,354	17.1%
5104	Part-time Benefits	837	252	1,667	1,806	1,806	138	8.3%
5105	Overtime	11,329	22,044	23,434	24,020	24,020	585	2.5%
5107	Part-time Overtime	461	15	-	-	-	-	0.0%
5108	Unemployment Benefits	1,276	-	-	-	-	-	0.0%
5112	PERS Relief	19,943	38,858	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>395,986</b>	<b>826,134</b>	<b>868,119</b>	<b>958,721</b>	<b>987,658</b>	<b>119,539</b>	<b>13.8%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	500	396	1,100	1,100	1,100	-	0.0%
5202	Operating Supplies	11,254	35,721	52,040	58,800	58,800	6,760	13.0%
5203	Fuel and Lube	13,896	25,897	25,000	30,000	30,000	5,000	20.0%
5204	Chemicals	27,486	63,027	66,000	66,000	66,000	-	0.0%
5207	Vehicle and Boat Maintenance	131	207	250	250	250	-	0.0%
5208	Equipment Maintenance	14,110	44,215	39,400	40,000	40,000	600	1.5%
5209	Building & Grounds Maintenance	1,405	2,824	3,800	3,800	3,800	-	0.0%
5210	Professional Services	54,992	49,302	52,700	77,000	132,000	79,300	150.5%
5211	Audit Services	2,725	18,755	19,260	20,223	21,234	1,974	10.3%
5214	Rents & Leases	-	-	-	-	-	-	0.0%
5215	Communications	3,027	7,222	5,500	5,500	5,500	-	0.0%
5216	Freight and Postage	-	-	500	6,500	6,500	6,000	1200.0%
5217	Electricity	116,762	284,705	281,190	313,176	344,494	63,304	22.5%
5218	Water	381	669	560	736	809	249	44.5%
5219	Sewer	387	669	444	736	810	366	82.5%
5221	Property Insurance	4,776	10,822	11,904	18,636	20,500	8,596	72.2%
5222	Auto Insurance	5,718	11,343	12,477	14,187	15,606	3,129	25.1%
5223	Liability Insurance	1,256	2,530	4,415	2,324	2,556	(1,860)	-42.1%
5226	Testing and Analysis	3,156	3,305	6,500	6,500	6,500	-	0.0%
5227	Advertising	239	-	1,250	1,250	1,250	-	0.0%
5231	Tools and Equipment	1,990	1,797	4,800	4,800	4,800	-	0.0%
5233	Computer Related Items	-	-	-	-	-	-	0.0%
5234	Record and Permits	7,920	7,960	9,000	9,000	9,000	-	0.0%
5235	Membership Dues	350	-	700	700	700	-	0.0%
5236	Transportation	230	293	1,000	-	-	(1,000)	-100.0%
5237	Subsistence	360	176	1,000	-	-	(1,000)	-100.0%
5252	Credit Card Expenses	8,854	16,374	20,000	20,000	20,000	-	0.0%
5601	Uniform	100	199	350	350	350	-	0.0%
5602	Safety Equipment	1,793	2,934	2,650	2,650	2,650	-	0.0%
5603	Employee Training	3,840	5,839	8,000	16,400	16,400	8,400	105.0%
5606	Bad Debt Expenses	2,892	(8,796)	2,500	2,500	2,500	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>290,529</b>	<b>588,383</b>	<b>634,290</b>	<b>723,118</b>	<b>814,108</b>	<b>179,818</b>	<b>28.3%</b>
<b>Transfers</b>								
5106	Leave Cash Out	8,242	14,236	13,020	8,355	6,605	(6,415)	-49.3%
5241	GF Admin Fees	141,533	-	-	-	-	-	0.0%
5990	Transfers To	278	302,557	239,253	259,686	277,114	37,861	15.8%
	<b>Total Transfers</b>	<b>150,052</b>	<b>316,793</b>	<b>252,273</b>	<b>268,041</b>	<b>283,719</b>	<b>31,446</b>	<b>12.5%</b>
	<b>Total</b>	<b>836,568</b>	<b>1,731,309</b>	<b>1,754,682</b>	<b>1,949,879</b>	<b>2,085,485</b>	<b>330,804</b>	<b>18.9%</b>

City of Homer  
FY24/25 Operating Budget

FUND 200 - UTILITY FUND									
DEPT 0500 - SEWER SYSTEM ADMINISTRATION									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	28,687	79,341	67,519	116,670	120,308	52,789	78.2%	
5102	Fringe Benefits	15,524	41,619	39,239	68,767	71,139	31,901	81.3%	
5103	Part-time Wages	7,404	642	-	-	-	-	0.0%	
5104	Part-time Benefits	837	69	-	-	-	-	0.0%	
5105	Overtime	41	318	200	403	403	203	101.5%	
5107	Part-time Overtime	461	15	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	2,420	6,324	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>55,374</b>	<b>128,328</b>	<b>106,958</b>	<b>185,840</b>	<b>191,850</b>	<b>84,892</b>	<b>79.4%</b>	
<b>Maintenance and Operations</b>									
5201	Office Supplies	500	396	1,100	1,100	1,100	-	0.0%	
5202	Operating Supplies	400	46	800	800	800	-	0.0%	
5208	Equipment Maintenance	-	-	-	-	-	-	0.0%	
5210	Professional Services	22	1,406	4,500	4,500	4,500	-	0.0%	
5211	Audit Services	2,725	18,755	19,260	20,223	21,234	1,974	10.3%	
5215	Communications	3,027	7,222	5,500	5,500	5,500	-	0.0%	
5216	Freight and Postage	-	-	500	6,500	6,500	6,000	1200.0%	
5221	Property Insurance	4,776	10,822	11,904	18,636	20,500	8,596	72.2%	
5222	Auto Insurance	5,718	11,343	12,477	14,187	15,606	3,129	25.1%	
5223	Liability Insurance	1,256	2,530	4,415	2,324	2,556	(1,860)	-42.1%	
5227	Advertising	-	-	1,250	1,250	1,250	-	0.0%	
5231	Tools and Equipment	-	-	700	700	700	-	0.0%	
5234	Record and Permits	-	-	-	-	-	-	0.0%	
5235	Membership Dues	350	-	700	700	700	-	0.0%	
5236	Transportation	230	293	1,000	-	-	(1,000)	-100.0%	
5237	Subsistence	360	176	1,000	-	-	(1,000)	-100.0%	
5252	Credit Card Expenses	8,854	16,374	20,000	20,000	20,000	-	0.0%	
5601	Uniform	100	199	350	350	350	-	0.0%	
5602	Safety Equipment	912	2,711	2,300	2,300	2,300	-	0.0%	
5603	Employee Training	3,840	5,839	8,000	16,400	16,400	8,400	105.0%	
5606	Bad Debt Expenses	2,892	(8,796)	2,500	2,500	2,500	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>35,961</b>	<b>69,315</b>	<b>98,257</b>	<b>117,970</b>	<b>122,496</b>	<b>24,239</b>	<b>24.7%</b>	
<b>Transfers</b>									
	Transfer to Sewer CARMA	-	297,484	234,166	254,332	272,020	37,854	16.2%	
	Transfer to Reserves for Energy Project Repay	-	-	-	-	-	-	0.0%	
	Transfer to Revolving Energy Fund	-	-	-	-	-	-	0.0%	
	Transfer to GF PW Maint. (Direct)	-	5,000	5,000	5,000	5,000	-	0.0%	
	Transfer to Health Insurance Fund	278	73	88	354	95	7	7.9%	
5990	<b>Total Transfers</b>	<b>278</b>	<b>302,557</b>	<b>239,253</b>	<b>259,686</b>	<b>277,114</b>	<b>37,861</b>	<b>15.8%</b>	
<b>Other</b>									
5106	Leave Cash Out	8,242	14,236	13,020	8,355	6,605	(6,415)	-49.3%	
5241	GF Admin Fees	141,533	-	-	-	-	-	0.0%	
	<b>Total Other</b>	<b>149,774</b>	<b>14,236</b>	<b>13,020</b>	<b>8,355</b>	<b>6,605</b>	<b>(6,415)</b>	<b>-49.3%</b>	
	<b>Total</b>	<b>241,387</b>	<b>514,435</b>	<b>457,488</b>	<b>571,850</b>	<b>598,065</b>	<b>140,578</b>	<b>30.7%</b>	

FY24/25 Budget Notes:  
5101/5102 - 1.5 finance FTEs (split 50/50 between water admin and sewer admin)  
5216 - moved utility billing related postage expenses to utility fund (split 50/50 between water admin and sewer admin)  
5236/5237/5603 - CDL training; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

FUND 200 - UTILITY FUND									
DEPT 0501 - SEWER PLANT OPERATIONS									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	75,612	183,840	194,417	209,890	216,458	22,042	11.3%	
5102	Fringe Benefits	48,725	124,304	122,171	127,784	131,541	9,369	7.7%	
5103	Part-time Wages	-	1,535	13,741	14,377	14,377	636	4.6%	
5104	Part-time Benefits	-	160	1,667	1,610	1,610	(57)	-3.4%	
5105	Overtime	10,227	14,700	14,590	14,972	14,972	382	2.6%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	1,276	-	-	-	-	-	0.0%	
5112	PERS Relief	7,230	15,793	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>143,069</b>	<b>340,330</b>	<b>346,586</b>	<b>368,633</b>	<b>378,958</b>	<b>32,372</b>	<b>9.3%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	3,780	8,958	8,000	12,000	12,000	4,000	50.0%	
5203	Fuel and Lube	13,896	25,897	25,000	30,000	30,000	5,000	20.0%	
5204	Chemicals	27,486	63,027	66,000	66,000	66,000	-	0.0%	
5207	Vehicle and Boat Maintenance	131	207	250	250	250	-	0.0%	
5208	Equipment Maintenance	13,447	25,448	22,000	22,000	22,000	-	0.0%	
5209	Building & Grounds Maintenance	793	1,999	2,000	2,000	2,000	-	0.0%	
5210	Professional Services	14,618	15,955	15,700	30,000	30,000	14,300	91.1%	
5214	Rents & Leases	-	-	-	-	-	-	0.0%	
5215	Communications	-	-	-	-	-	-	0.0%	
5216	Freight and Postage	-	-	-	-	-	-	0.0%	
5217	Electricity	106,428	267,324	256,513	294,056	323,462	66,949	26.1%	
5218	Water	381	669	560	736	809	249	44.5%	
5219	Sewer	387	669	444	736	810	366	82.5%	
5226	Testing and Analysis	-	-	-	-	-	-	0.0%	
5231	Tools and Equipment	514	527	900	900	900	-	0.0%	
5234	Record and Permits	7,920	7,960	9,000	9,000	9,000	-	0.0%	
5602	Safety Equipment	881	224	350	350	350	-	0.0%	
5603	Employee Training	-	-	-	-	-	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>190,662</b>	<b>418,864</b>	<b>406,716</b>	<b>468,028</b>	<b>497,581</b>	<b>90,864</b>	<b>22.3%</b>	
	<b>Total</b>	<b>333,731</b>	<b>759,194</b>	<b>753,303</b>	<b>836,661</b>	<b>876,539</b>	<b>123,236</b>	<b>16.4%</b>	

FY24/25 Budget Notes:  
5202/5203 - Increase in cost of supplies due to economy  
5210 - increases in use; some years are higher than others

City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0502 - SEWER SYSTEM TESTING</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	-	-	-	-	-	-	0.0%	
5102	Fringe Benefits	-	-	-	-	-	-	0.0%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	-	-	-	-	-	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	-	-	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	2,081	7,872	6,240	9,000	9,000	2,760	44.2%	
5208	Equipment Maintenance	-	-	-	-	-	-	0.0%	
5210	Professional Services	1,552	18	2,500	2,500	2,500	-	0.0%	
5226	Testing and Analysis	3,156	3,305	6,500	6,500	6,500	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>6,789</b>	<b>11,194</b>	<b>15,240</b>	<b>18,000</b>	<b>18,000</b>	<b>2,760</b>	<b>18.1%</b>	
	<b>Total</b>	<b>6,789</b>	<b>11,194</b>	<b>15,240</b>	<b>18,000</b>	<b>18,000</b>	<b>2,760</b>	<b>18.1%</b>	

FY24/25 Budget Notes:  
5202 - Increase in cost of supplies due to economy

City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0503 - SEWER LIFT STATION</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	49,836	84,598	103,319	99,209	102,298	(1,021)	-1.0%	
5102	Fringe Benefits	26,491	52,959	61,452	60,542	62,425	973	1.6%	
5103	Part-time Wages	-	95	-	859	859	859	0.0%	
5104	Part-time Benefits	-	11	-	98	98	98	0.0%	
5105	Overtime	619	4,599	5,000	5,000	5,000	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	4,250	7,078	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>81,195</b>	<b>149,341</b>	<b>169,771</b>	<b>165,708</b>	<b>170,680</b>	<b>909</b>	<b>0.5%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	487	5,145	12,000	12,000	12,000	-	0.0%	
5208	Equipment Maintenance	471	16,846	16,000	16,000	16,000	-	0.0%	
5209	Building & Grounds Maintenance	612	825	1,800	1,800	1,800	-	0.0%	
5217	Electricity	10,213	17,382	24,060	19,120	21,032	(3,028)	-12.6%	
5231	Tools and Equipment	774	797	1,600	1,600	1,600	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>12,557</b>	<b>40,994</b>	<b>55,460</b>	<b>50,520</b>	<b>52,432</b>	<b>(3,028)</b>	<b>-5.5%</b>	
	<b>Total</b>	<b>93,752</b>	<b>190,335</b>	<b>225,231</b>	<b>216,228</b>	<b>223,112</b>	<b>(2,119)</b>	<b>-0.9%</b>	

FY24/25 Budget Notes:



City of Homer  
FY24/25 Operating Budget

<b>FUND 200 - UTILITY FUND</b>									
<b>DEPT 0504 - COLLECTION SYSTEM</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 -</b>	<b>7/1/21 -</b>	<b>7/1/22 -</b>	<b>7/1/23 -</b>	<b>7/1/24 -</b>	<b>FY25 &amp; FY23</b>		
		<b>6/30/21</b>	<b>6/30/22</b>	<b>6/30/23</b>	<b>6/30/24</b>	<b>6/30/25</b>	<b>Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	71,325	119,399	150,214	144,269	148,888	(1,326)	-0.9%	
5102	Fringe Benefits	38,536	76,540	90,945	89,669	92,680	1,735	1.9%	
5103	Part-time Wages	-	95	-	859	859	859	0.0%	
5104	Part-time Benefits	-	11	-	98	98	98	0.0%	
5105	Overtime	443	2,427	3,644	3,644	3,644	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	6,045	9,663	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>116,349</b>	<b>208,135</b>	<b>244,804</b>	<b>238,539</b>	<b>246,170</b>	<b>1,366</b>	<b>0.6%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	4,506	13,700	25,000	25,000	25,000	-	0.0%	
5208	Equipment Maintenance	192	1,921	1,400	2,000	2,000	600	42.9%	
5209	Building & Grounds Maintenance	-	-	-	-	-	-	0.0%	
5210	Professional Services	38,800	31,922	30,000	40,000	95,000	65,000	216.7%	
5214	Rents & Leases	-	-	-	-	-	-	0.0%	
5217	Electricity	121	-	617	-	-	(617)	-100.0%	
5227	Advertising	239	-	-	-	-	-	0.0%	
5231	Tools and Equipment	702	472	1,600	1,600	1,600	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>44,561</b>	<b>48,016</b>	<b>58,617</b>	<b>68,600</b>	<b>123,600</b>	<b>64,983</b>	<b>110.9%</b>	
	<b>Total</b>	<b>160,910</b>	<b>256,151</b>	<b>303,421</b>	<b>307,139</b>	<b>369,770</b>	<b>66,349</b>	<b>21.9%</b>	

FY24/25 Budget Notes:  
 5208 - Increase in cost of supplies due to economy  
 5210 - Tri-Annual Kachemak septic pumping contract

<b>FUND 400</b>								
<b>REVENUE DETAIL BY LINE ITEM</b>								
<b>Sorted by Type</b>								
<b>A/C Num.</b>	<b>Revenue Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>0600</b>	<b>HARBOR ADMINISTRATION</b>							
4515	Ferry Lease	9,000	18,000	18,000	18,000	18,000	-	0.0%
4650	Rents & Leases	211,259	449,731	460,000	500,000	500,000	40,000	8.7%
	<b>Operating Revenue - Admin</b>	<b>220,259</b>	<b>467,731</b>	<b>478,000</b>	<b>518,000</b>	<b>518,000</b>	<b>40,000</b>	<b>8.4%</b>
4527	PERS Revenue	46,050	92,383	-	-	-	-	0.0%
4634	Port Storage Fees	50,537	119,992	92,002	96,164	96,164	4,162	4.5%
4635	Port Impound Fees	-	204	-	-	-	-	0.0%
4705	Business Licenses	10	10	34	-	-	(34)	-100.0%
4801	Interest on Investments	(3,078)	(62,000)	24,531	-	-	(24,531)	-100.0%
4901	Surplus Property	8,767	26,078	8,014	-	-	(8,014)	-100.0%
4902	Other Revenue	573	-	883	-	-	(883)	-100.0%
	<b>Non-Operating Revenue - Admin</b>	<b>102,858</b>	<b>176,666</b>	<b>125,464</b>	<b>96,164</b>	<b>96,164</b>	<b>(29,300)</b>	<b>-23.4%</b>
<b>0601</b>	<b>HARBOR</b>							
4245	Waste Oil Disposal	503	603	1,564	-	-	(1,564)	-100.0%
4249	Oil Spill Rec	-	(100)	296	-	-	(296)	-100.0%
4318	Parking Fees	80,508	180,789	117,134	225,000	225,000	107,866	92.1%
4319	Electrical Supplies	1,554	2,275	2,298	2,403	2,380	82	3.6%
4624	Berth Trans Mo	296,811	649,848	625,600	698,295	720,640	95,040	15.2%
4625	Berth Reserved	752,979	1,533,906	1,587,123	1,771,547	1,828,236	241,113	15.2%
4626	Berth Trans A	113,854	315,591	288,914	322,486	332,805	43,891	15.2%
4627	Berth Trans S/A	88,268	130,453	135,742	151,515	156,364	20,622	15.2%
4628	Berth Trans Dly	74,230	152,145	134,210	149,805	154,599	20,389	15.2%
4629	Metered Energy	79,370	186,689	91,546	92,677	89,472	(2,074)	-2.3%
4644	Pumping	-	-	339	-	-	(339)	-100.0%
4645	Wooden Grid	3,959	5,006	6,185	5,697	4,833	(1,352)	-21.9%
4646	Commercial Ramp	35,441	54,913	60,000	55,000	55,000	(5,000)	-8.3%
4647	Berth Wait List	12,012	15,211	12,055	12,394	12,623	568	4.7%
4648	Steel Grid Fees	6,512	7,900	9,121	8,000	8,000	(1,121)	-12.3%
4663	Trans Enrg 110 V	14,468	47,616	44,355	42,746	42,746	(1,609)	-3.6%
4664	Trans Engy 220 V	6,011	16,186	28,194	28,744	28,744	550	2.0%
4665	Trans Engy 208 V	105,604	205,197	153,840	159,228	159,228	5,388	3.5%
4666	Comm Ramp Wharf	15,310	38,422	44,666	40,000	40,000	(4,666)	-10.4%
	Parking Fines	-	-	-	8,000	8,000	8,000	0.0%
	Spit Camping	-	-	-	110,000	110,000	110,000	0.0%
	<b>Operating Revenue - Harbor</b>	<b>1,687,393</b>	<b>3,542,651</b>	<b>3,343,182</b>	<b>3,883,536</b>	<b>3,978,670</b>	<b>635,488</b>	<b>19.0%</b>
4802	Penalty Income	2,263	6,101	13,598	6,500	6,500	(7,098)	-52.2%
4902	Other Revenue	36,259	68,633	71,241	71,325	60,167	(11,073)	-15.5%
	<b>Non-Operating Revenue - Harbor</b>	<b>38,523</b>	<b>74,735</b>	<b>84,838</b>	<b>77,825</b>	<b>66,667</b>	<b>(18,171)</b>	<b>-21.4%</b>
<b>0602</b>	<b>PIONEER DOCK</b>							
4631	USCG Leases	18,808	35,067	36,808	36,494	30,796	(6,012)	-16.3%
4637	Seafood Wharfge	-	-	-	-	-	-	0.0%
4638	Fuel Wharfge	75,257	207,277	232,477	214,809	214,809	(17,667)	-7.6%
4639	Pioneer Dock - Wharfage	-	-	-	-	-	-	0.0%
4641	PD Water Sales	5,652	11,338	9,569	10,500	10,500	931	9.7%
4642	PD Docking	24,626	41,079	52,285	46,000	46,000	(6,285)	-12.0%
	<b>Operating Revenue - Pioneer Dock</b>	<b>124,344</b>	<b>294,761</b>	<b>331,140</b>	<b>307,804</b>	<b>302,106</b>	<b>(29,034)</b>	<b>-8.8%</b>
<b>0603</b>	<b>FISH DOCK</b>							
4620	Ice Sales	82,463	272,257	266,797	265,742	265,742	(1,054)	-0.4%
4621	Cold Storage	21,724	27,398	17,705	25,000	25,000	7,295	41.2%
4622	Crane Rental	88,510	193,965	197,594	190,306	190,306	(7,288)	-3.7%
4623	Card Access Fees	3,722	5,780	8,748	5,700	5,700	(3,048)	-34.8%
4637	Seafood Wharfge	5,013	17,200	16,795	17,324	17,324	529	3.1%
4700	Other Wharf Fd	-	6,694	9,843	9,843	9,843	-	0.0%
	<b>Operating Revenue - Fish Dock</b>	<b>201,431</b>	<b>523,294</b>	<b>517,482</b>	<b>513,915</b>	<b>513,915</b>	<b>(3,568)</b>	<b>-0.7%</b>

<b>FUND 400</b>								
<b>REVENUE DETAIL BY LINE ITEM</b>								
<b>Sorted by Type</b>								
A/C Num.	Revenue Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
4206	<b>Fish Tax</b>	<u>0</u>	<u>66,865</u>	<u>54,760</u>	<u>64,562</u>	<u>64,562</u>	<u>9,802</u>	<u>17.9%</u>
<b>0604</b>	<b>DEEP WATER DOCK</b>							
4633	Stevedoring	2,794	8,882	14,080	12,000	12,000	(2,080)	-14.8%
4637	Seafood Wharfge	-	-	558	-	-	(558)	-100.0%
4640	DWD Wharfage	18,675	-	37,314	40,426	46,651	9,337	25.0%
4643	DWD Docking	63,859	116,132	100,000	100,000	100,000	-	0.0%
4668	Water Sales	15,454	32,419	25,000	30,000	30,000	5,000	20.0%
4672	Port Security Revenues	-	-	-	-	-	-	0.0%
	<b>Operating Revenue - Deep Water Dock</b>	<u>100,782</u>	<u>157,434</u>	<u>176,953</u>	<u>182,426</u>	<u>188,651</u>	<u>11,699</u>	<u>6.6%</u>
<b>0605</b>	<b>OUTFALL LINE</b>							
4704	<b>Outfall Line</b>	<u>2,400</u>	<u>4,626</u>	<u>4,800</u>	<u>4,800</u>	<u>4,800</u>	-	<u>0.0%</u>
<b>0606</b>	<b>FISH GRINDER</b>							
4706	<b>Fish Grinder</b>	<u>1,040</u>	<u>7,018</u>	<u>7,998</u>	<u>7,390</u>	<u>7,390</u>	<u>(608)</u>	<u>-7.6%</u>
<b>0615</b>	<b>LOAD AND LAUNCH RAMP</b>							
4653	<b>Load and Launch Ramp</b>	<u>74,855</u>	<u>132,446</u>	<u>126,663</u>	<u>130,000</u>	<u>130,000</u>	<u>3,337</u>	<u>2.6%</u>
	<b>Total</b>	<u>2,553,885</u>	<u>5,448,227</u>	<u>5,251,279</u>	<u>5,786,422</u>	<u>5,870,925</u>	<u>619,645</u>	<u>11.8%</u>

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>								
<b>COMBINED EXPENDITURES</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	538,123	1,128,870	1,210,211	1,464,034	1,510,760	300,549	24.8%
5102	Fringe Benefits	242,447	634,397	737,330	917,341	944,742	207,412	28.1%
5103	Part-time Wages	43,425	107,259	146,292	165,371	165,692	19,400	13.3%
5104	Part-time Benefits	5,054	12,256	16,844	19,086	19,125	2,281	13.5%
5105	Overtime	11,473	31,929	37,766	39,439	39,439	1,672	4.4%
5107	Part-time Overtime	142	855	3,879	3,879	3,879	-	0.0%
5108	Unemployment Benefits	3,465	348	-	-	-	-	0.0%
5112	PERS Relief	46,050	92,383	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>890,179</b>	<b>2,008,297</b>	<b>2,152,322</b>	<b>2,609,148</b>	<b>2,683,636</b>	<b>531,314</b>	<b>24.7%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	1,472	5,322	4,200	4,700	4,700	500	11.9%
5202	Operating Supplies	8,783	20,623	26,000	26,000	26,000	-	0.0%
5203	Fuel and Lube	21,026	40,700	36,300	36,300	36,300	-	0.0%
5204	Chemicals	6,060	6,410	6,000	6,000	6,000	-	0.0%
5207	Vehicle and Boat Maintenance	(1,710)	21,532	25,000	25,000	25,000	-	0.0%
5208	Equipment Maintenance	20,729	68,340	63,000	64,000	64,000	1,000	1.6%
5209	Building & Grounds Maintenance	14,304	24,264	62,000	67,000	67,000	5,000	8.1%
5210	Professional Services	15,245	16,176	17,500	21,500	21,500	4,000	22.9%
5211	Audit Services	5,450	37,510	38,520	40,446	42,468	3,948	10.3%
5213	Survey and Appraisal	-	24,000	12,500	12,500	12,500	-	0.0%
5214	Rents & Leases	1,375	4,280	7,000	7,000	7,000	-	0.0%
5215	Communications	3,381	17,310	8,000	8,000	8,000	-	0.0%
5216	Freight and Postage	68	2,619	5,500	5,500	5,500	-	0.0%
5217	Electricity	309,842	664,046	650,701	730,450	803,495	152,795	23.5%
5218	Water	23,147	75,643	99,581	83,208	91,528	(8,052)	-8.1%
5219	Sewer	4,071	13,157	14,018	14,472	15,919	1,901	13.6%
5220	Refuse and Disposal	27,326	40,694	63,300	63,300	63,300	-	0.0%
5221	Property Insurance	30,344	64,722	71,194	96,919	106,611	35,416	49.7%
5222	Auto Insurance	5,105	10,007	10,275	10,714	11,786	1,511	14.7%
5223	Liability Insurance	29,030	86,649	51,610	69,016	75,917	24,308	47.1%
5226	Testing and Analysis	-	-	-	7,000	7,000	7,000	0.0%
5227	Advertising	432	6,076	7,000	7,000	7,000	-	0.0%
5228	Books	-	26	-	-	-	-	0.0%
5231	Tools and Equipment	5,595	9,471	15,700	16,700	16,700	1,000	6.4%
5233	Computer Related Items	-	-	-	-	-	-	0.0%
5234	Record and Permits	-	-	-	2,000	2,000	2,000	0.0%
5235	Membership Dues	3,710	6,088	7,000	7,000	7,000	-	0.0%
5236	Transportation	-	6,641	9,200	4,000	4,000	(5,200)	-56.5%
5237	Subsistence	285	6,837	5,837	4,000	4,000	(1,837)	-31.5%
5238	Printing and Binding	178	1,482	3,500	3,500	3,500	-	0.0%
5248	Lobbying	10,500	21,000	22,000	35,000	35,000	13,000	59.1%
5249	Oil Spill Response	-	2,833	1,000	1,000	1,000	-	0.0%
5250	Camera Area Network	214	8,748	18,000	18,000	18,000	-	0.0%
5252	Credit Card Expenses	24,727	104,946	89,000	104,000	104,000	15,000	16.9%
5256	Waste Oil Disposal	17,976	45,458	45,000	45,000	45,000	-	0.0%
5258	Float and Ramp Repairs	8,119	8,545	25,000	25,000	25,000	-	0.0%
5287	Animal Control Building Maintenance	914	2,326	2,100	2,100	2,100	-	0.0%
5601	Uniform	3,198	8,785	9,500	9,500	9,500	-	0.0%
5602	Safety Equipment	1,552	10,601	15,000	15,000	15,000	-	0.0%
5603	Employee Training	100	7,918	9,000	38,500	38,500	29,500	327.8%
5606	Bad Debt Expenses	40,151	5,230	30,000	30,000	30,000	-	0.0%
5610	Collection Expenses	-	-	-	-	-	-	0.0%
5624	Legal Services	-	-	-	100,000	100,000	100,000	0.0%
5627	Port Security	-	-	2,500	2,500	2,500	-	0.0%
5635	Software	-	938	4,000	4,000	4,000	-	0.0%
5637	Diving Services	-	4,350	8,500	8,500	8,500	-	0.0%
5638	Signage Parking Delineation	14,897	12,243	15,500	31,000	31,000	15,500	100.0%
	<b>Total Maintenance and Operations</b>	<b>657,595</b>	<b>1,524,545</b>	<b>1,616,536</b>	<b>1,912,325</b>	<b>2,014,825</b>	<b>398,290</b>	<b>24.6%</b>

City of Homer  
FY24/25 Operating Budget

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>								
<b>COMBINED EXPENDITURES</b>								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
	<b>Transfers</b>							
5106	Leave Cash Out	20,620	66,243	62,025	73,867	49,513	(12,513)	-20.2%
5241	GF Admin Fees	-	-	-	-	-	-	0.0%
5990	Transfers To	323,706	1,491,207	1,420,397	1,191,082	1,122,951	(297,446)	-20.9%
	<b>Total Transfers</b>	<b>344,326</b>	<b>1,557,450</b>	<b>1,482,422</b>	<b>1,264,948</b>	<b>1,172,463</b>	<b>(309,959)</b>	<b>-20.9%</b>
	<b>Total</b>	<b>1,892,100</b>	<b>5,090,292</b>	<b>5,251,279</b>	<b>5,786,422</b>	<b>5,870,925</b>	<b>619,645</b>	<b>11.8%</b>

FUND 400 - PORT & HARBOR ENTERPRISE FUND								
DEPT 0600 - ADMINISTRATION								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	99,009	190,438	212,698	342,493	352,563	139,865	65.8%
5102	Fringe Benefits	47,751	108,119	130,203	204,334	210,337	80,134	61.5%
5103	Part-time Wages	-	-	2,848	12,262	12,582	9,734	341.8%
5104	Part-time Benefits	-	-	328	1,383	1,423	1,095	333.9%
5105	Overtime	555	(435)	5,845	5,845	5,845	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	8,146	15,120	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>155,460</b>	<b>313,243</b>	<b>351,921</b>	<b>566,317</b>	<b>582,750</b>	<b>230,829</b>	<b>65.6%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	774	4,133	2,500	2,500	2,500	-	0.0%
5202	Operating Supplies	767	2,806	2,500	2,500	2,500	-	0.0%
5207	Vehicle and Boat Maintenance	-	197	-	-	-	-	0.0%
5209	Building & Grounds Maintenance	1,813	4,753	5,000	10,000	10,000	5,000	100.0%
5210	Professional Services	4,687	4,548	3,000	5,000	5,000	2,000	66.7%
5211	Audit Services	5,450	37,510	38,520	40,446	42,468	3,948	10.3%
5213	Survey and Appraisal	-	24,000	12,500	12,500	12,500	-	0.0%
5214	Rents & Leases	1,375	4,280	7,000	7,000	7,000	-	0.0%
5215	Communications	3,381	17,310	8,000	8,000	8,000	-	0.0%
5216	Freight and Postage	68	2,619	5,500	5,500	5,500	-	0.0%
5221	Property Insurance	30,344	64,722	71,194	96,919	106,611	35,416	49.7%
5222	Auto Insurance	5,105	10,007	10,275	10,714	11,786	1,511	14.7%
5223	Liability Insurance	29,030	86,649	51,610	69,016	75,917	24,308	47.1%
5227	Advertising	432	5,930	6,000	6,000	6,000	-	0.0%
5228	Books	-	26	-	-	-	-	0.0%
5231	Tools and Equipment	518	-	1,500	1,500	1,500	-	0.0%
5234	Record and Permits	-	-	-	2,000	2,000	2,000	0.0%
5235	Membership Dues	1,730	2,873	3,500	3,500	3,500	-	0.0%
5236	Transportation	-	2,978	4,500	4,000	4,000	(500)	-11.1%
5237	Subsistence	285	5,620	3,500	4,000	4,000	500	14.3%
5238	Printing and Binding	-	1,482	3,000	3,000	3,000	-	0.0%
5248	Lobbying	10,500	21,000	22,000	35,000	35,000	13,000	59.1%
5252	Credit Card Expenses	24,001	99,722	85,000	100,000	100,000	15,000	17.6%
5258	Float and Ramp Repairs	2,457	-	-	-	-	-	0.0%
5603	Employee Training	-	100	1,000	14,500	14,500	13,500	1350.0%
5606	Bad Debt Expenses	40,151	5,230	30,000	30,000	30,000	-	0.0%
5624	Legal Services	-	-	-	100,000	100,000	100,000	0.0%
5635	Software	-	938	4,000	4,000	4,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>162,868</b>	<b>409,434</b>	<b>381,599</b>	<b>577,595</b>	<b>597,282</b>	<b>215,683</b>	<b>56.5%</b>
<b>Transfers</b>								
	Transfer to Port Reserves	-	1,086,204	1,023,675	315,157	242,704	(780,971)	-76.3%
	Transfer to Reserves for Match Funding	-	-	-	500,000	500,000	500,000	0.0%
	Transfer to Revolving Energy Fund	1,341	1,341	-	-	-	-	0.0%
	Transfer to Bond Fund	225,000	300,000	300,000	375,000	380,000	80,000	26.7%
	Transfer to Health Insurance Fund	673	176	212	925	247	35	16.7%
5990	<b>Total Transfers</b>	<b>227,014</b>	<b>1,387,721</b>	<b>1,323,886</b>	<b>1,191,082</b>	<b>1,122,951</b>	<b>(200,936)</b>	<b>-15.2%</b>
<b>Others</b>								
5106	Leave Cash Out	20,620	66,243	62,025	73,867	49,513	(12,513)	-20.2%
5241	GF Admin Fees	-	-	-	-	-	-	0.0%
	<b>Total Others</b>	<b>20,620</b>	<b>66,243</b>	<b>62,025</b>	<b>73,867</b>	<b>49,513</b>	<b>(12,513)</b>	<b>-20.2%</b>
	<b>Total</b>	<b>565,963</b>	<b>2,176,641</b>	<b>2,119,432</b>	<b>2,408,860</b>	<b>2,352,495</b>	<b>233,064</b>	<b>11.0%</b>

FY24/25 Budget Notes:

5101/5102 - 50% of special projects communications coordinator has been moved from General Fund - City Manager budget  
5103/5104 - new seasonal admin position  
5236/5237/5603 - increased training; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions  
5248 - increased to allow for additional travel costs related to lobbying efforts  
5252 - increased costs due to taking on more pay kiosks and campgrounds

City of Homer  
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FUND 400 - PORT & HARBOR ENTERPRISE FUND								
DEPT 0601 - HARBOR								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	192,889	418,169	447,470	452,312	465,988	18,519	4.1%
5102	Fringe Benefits	87,245	233,943	269,477	277,418	284,396	14,920	5.5%
5103	Part-time Wages	22,487	64,619	89,594	123,494	123,494	33,900	37.8%
5104	Part-time Benefits	2,510	7,202	10,316	14,292	14,292	3,976	38.5%
5105	Overtime	7,002	19,346	17,772	18,123	18,123	351	2.0%
5107	Part-time Overtime	136	288	1,700	1,700	1,700	-	0.0%
5108	Unemployment Benefits	649	348	-	-	-	-	0.0%
5112	PERS Relief	16,836	34,823	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>329,754</b>	<b>778,737</b>	<b>836,328</b>	<b>887,339</b>	<b>907,993</b>	<b>71,665</b>	<b>8.6%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	288	93	600	600	600	-	0.0%
5202	Operating Supplies	3,008	7,726	7,500	7,500	7,500	-	0.0%
5203	Fuel and Lube	10,619	20,330	17,000	17,000	17,000	-	0.0%
5204	Chemicals	3,528	5,069	3,000	3,000	3,000	-	0.0%
5207	Vehicle and Boat Maintenance	219	2,449	5,000	5,000	5,000	-	0.0%
5208	Equipment Maintenance	-	228	1,000	2,000	2,000	1,000	100.0%
5209	Building & Grounds Maintenance	1,948	5,017	7,500	7,500	7,500	-	0.0%
5210	Professional Services	1,240	251	2,500	2,500	2,500	-	0.0%
5213	Survey and Appraisal	-	-	-	-	-	-	0.0%
5217	Electricity	226,932	460,956	414,579	507,052	557,757	143,179	34.5%
5218	Water	11,545	41,925	55,624	46,117	50,729	(4,895)	-8.8%
5219	Sewer	2,407	8,211	7,880	9,033	9,936	2,055	26.1%
5220	Refuse and Disposal	26,144	38,881	60,000	60,000	60,000	-	0.0%
5227	Advertising	-	146	1,000	1,000	1,000	-	0.0%
5231	Tools and Equipment	709	3,001	2,000	2,000	2,000	-	0.0%
5235	Membership Dues	-	535	500	500	500	-	0.0%
5236	Transportation	-	2,213	2,700	-	-	(2,700)	-100.0%
5237	Subsistence	-	1,000	1,337	-	-	(1,337)	-100.0%
5238	Printing and Binding	178	-	500	500	500	-	0.0%
5249	Oil Spill Response	-	2,833	1,000	1,000	1,000	-	0.0%
5287	Electrical Supplies	914	2,326	2,100	2,100	2,100	-	0.0%
5601	Uniform	1,027	3,059	3,000	3,000	3,000	-	0.0%
5602	Safety Equipment	584	2,951	5,000	5,000	5,000	-	0.0%
5603	Employee Training	-	1,991	3,000	9,500	9,500	6,500	216.7%
5638	Signage Parking Delineation	14,897	12,243	15,500	31,000	31,000	15,500	100.0%
	<b>Total Maintenance and Operations</b>	<b>306,187</b>	<b>623,432</b>	<b>619,820</b>	<b>722,902</b>	<b>779,122</b>	<b>159,302</b>	<b>25.7%</b>
<b>Transfers</b>								
	Transfer to Loan Payment to GF - Principal	59,791	65,364	65,364	-	-	(65,364)	-100.0%
	Transfer to Loan Payment to GF - Interest	10,547	3,922	1,961	-	-	(1,961)	-100.0%
5990	<b>Total Transfers</b>	<b>70,338</b>	<b>69,285</b>	<b>67,325</b>	<b>-</b>	<b>-</b>	<b>(67,325)</b>	<b>-100.0%</b>
	<b>Total</b>	<b>706,280</b>	<b>1,471,455</b>	<b>1,523,473</b>	<b>1,610,240</b>	<b>1,687,115</b>	<b>163,642</b>	<b>10.7%</b>

FY24/25 Budget Notes:  
5990 - Loan to GF to be paid off FY23

City of Homer  
FY24/25 Operating Budget

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>									
<b>DEPT 0602 - PIONEER DOCK</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 -</b>	<b>7/1/21 -</b>	<b>7/1/22 -</b>	<b>7/1/23 -</b>	<b>7/1/24 -</b>	<b>FY25 &amp; FY23</b>		
		<b>6/30/21</b>	<b>6/30/22</b>	<b>6/30/23</b>	<b>6/30/24</b>	<b>6/30/25</b>	<b>Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	20,959	45,344	30,629	30,564	31,481	852	2.8%	
5102	Fringe Benefits	9,233	24,650	18,089	18,278	18,710	621	3.4%	
5103	Part-time Wages	-	101	-	-	-	-	0.0%	
5104	Part-time Benefits	-	14	-	-	-	-	0.0%	
5105	Overtime	678	1,865	1,081	1,734	1,734	653	60.4%	
5107	Part-time Overtime	-	25	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	1,822	3,757	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>32,694</b>	<b>75,757</b>	<b>49,799</b>	<b>50,576</b>	<b>51,925</b>	<b>2,126</b>	<b>4.3%</b>	
<b>Maintenance and Operations</b>									
5201	Office Supplies	-	-	-	-	-	-	0.0%	
5202	Operating Supplies	-	-	1,500	1,500	1,500	-	0.0%	
5208	Equipment Maintenance	-	-	1,000	1,000	1,000	-	0.0%	
5209	Building & Grounds Maintenance	-	-	2,000	2,000	2,000	-	0.0%	
5210	Professional Services	-	3,626	2,000	2,000	2,000	-	0.0%	
5217	Electricity	8,609	17,414	22,914	19,156	21,072	(1,843)	-8.0%	
5218	Water	1,938	7,419	6,095	8,161	8,977	2,882	47.3%	
5231	Tools and Equipment	-	-	1,000	1,000	1,000	-	0.0%	
5602	Safety Equipment	-	666	1,000	1,000	1,000	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>10,547</b>	<b>29,126</b>	<b>37,509</b>	<b>35,817</b>	<b>38,549</b>	<b>1,040</b>	<b>2.8%</b>	
	<b>Total</b>	<b>43,240</b>	<b>104,883</b>	<b>87,309</b>	<b>86,393</b>	<b>90,474</b>	<b>3,165</b>	<b>3.6%</b>	

FY24/25 Budget Notes:



City of Homer  
FY24/25 Operating Budget

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>								
<b>DEPT 0603 - FISH DOCK</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 -</b>	<b>7/1/21 -</b>	<b>7/1/22 -</b>	<b>7/1/23 -</b>	<b>7/1/24 -</b>	<b>FY25 &amp; FY23</b>	
		<b>6/30/21</b>	<b>6/30/22</b>	<b>6/30/23</b>	<b>6/30/24</b>	<b>6/30/25</b>	<b>Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	92,516	201,463	236,125	275,102	286,037	49,912	21.1%
5102	Fringe Benefits	43,904	115,945	149,502	188,524	195,850	46,348	31.0%
5103	Part-time Wages	9,025	17,205	16,931	-	-	(16,931)	-100.0%
5104	Part-time Benefits	1,221	2,225	1,949	-	-	(1,949)	-100.0%
5105	Overtime	1,448	4,263	7,701	7,701	7,701	-	0.0%
5107	Part-time Overtime	-	507	2,179	2,179	2,179	-	0.0%
5108	Unemployment Benefits	2,816	-	-	-	-	-	0.0%
5112	PERS Relief	7,914	16,372	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>158,846</b>	<b>357,980</b>	<b>414,387</b>	<b>473,505</b>	<b>491,767</b>	<b>77,380</b>	<b>18.7%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	286	991	500	1,000	1,000	500	100.0%
5202	Operating Supplies	1,988	3,967	3,000	3,000	3,000	-	0.0%
5203	Fuel and Lube	580	4,383	3,000	3,000	3,000	-	0.0%
5204	Chemicals	2,532	1,341	3,000	3,000	3,000	-	0.0%
5207	Vehicle and Boat Maintenance	-	244	-	-	-	-	0.0%
5208	Equipment Maintenance	14,037	43,979	37,000	37,000	37,000	-	0.0%
5209	Building & Grounds Maintenance	3,456	3,247	13,000	13,000	13,000	-	0.0%
5210	Professional Services	9,044	4,036	3,000	5,000	5,000	2,000	66.7%
5217	Electricity	62,757	164,141	189,524	180,555	198,610	9,086	4.8%
5218	Water	4,944	12,216	16,926	13,438	14,782	(2,144)	-12.7%
5219	Sewer	219	469	1,347	516	567	(780)	-57.9%
5231	Tools and Equipment	982	2,680	1,500	1,500	1,500	-	0.0%
5235	Membership Dues	-	965	-	-	-	-	0.0%
5250	Camera Area Network	-	-	4,000	4,000	4,000	-	0.0%
5601	Uniform	-	1,568	3,000	3,000	3,000	-	0.0%
5602	Safety Equipment	12	761	1,000	1,000	1,000	-	0.0%
5603	Employee Training	50	762	1,000	6,000	6,000	5,000	500.0%
	<b>Total Maintenance and Operations</b>	<b>100,888</b>	<b>245,750</b>	<b>280,797</b>	<b>275,009</b>	<b>294,460</b>	<b>13,662</b>	<b>4.9%</b>
	<b>Total</b>	<b>259,734</b>	<b>603,730</b>	<b>695,185</b>	<b>748,514</b>	<b>786,227</b>	<b>91,042</b>	<b>13.1%</b>

FY24/25 Budget Notes:  
5101/5102/5103/5104 - seasonal position converted to full time position  
5603 - refrigeration training  
5210 - increased to match historical spending

City of Homer  
FY24/25 Operating Budget

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>									
<b>DEPT 0604 - DEEP WATER DOCK</b>									
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>		
		<b>1/1/21 -</b>	<b>7/1/21 -</b>	<b>7/1/22 -</b>	<b>7/1/23 -</b>	<b>7/1/24 -</b>	<b>FY25 &amp; FY23</b>		
		<b>6/30/21</b>	<b>6/30/22</b>	<b>6/30/23</b>	<b>6/30/24</b>	<b>6/30/25</b>	<b>Budget</b>		
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	20,959	45,344	35,672	42,530	43,899	8,227	23.1%	
5102	Fringe Benefits	9,233	24,650	20,757	26,558	27,259	6,502	31.3%	
5103	Part-time Wages	-	101	-	-	-	-	0.0%	
5104	Part-time Benefits	-	14	-	-	-	-	0.0%	
5105	Overtime	678	1,865	1,260	1,734	1,734	474	37.6%	
5107	Part-time Overtime	-	25	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	1,822	3,757	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	<b>32,694</b>	<b>75,757</b>	<b>57,689</b>	<b>70,823</b>	<b>72,892</b>	<b>15,203</b>	<b>26.4%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	-	-	-	-	-	-	0.0%	
5203	Fuel and Lube	-	-	1,000	1,000	1,000	-	0.0%	
5209	Building & Grounds Maintenance	230	3,600	1,000	1,000	1,000	-	0.0%	
5210	Professional Services	(1,200)	-	2,000	2,000	2,000	-	0.0%	
5217	Electricity	5,910	10,610	11,102	11,671	12,838	1,736	15.6%	
5218	Water	3,526	7,940	10,918	8,735	9,608	(1,310)	-12.0%	
5219	Sewer	384	955	898	1,050	1,156	258	28.7%	
5231	Tools and Equipment	-	-	1,000	1,000	1,000	-	0.0%	
5250	Camera Area Network	-	457	4,000	4,000	4,000	-	0.0%	
5601	Uniform	-	-	-	-	-	-	0.0%	
5602	Safety Equipment	-	-	1,000	1,000	1,000	-	0.0%	
5627	Port Security	-	-	2,500	2,500	2,500	-	0.0%	
	<b>Total Maintenance and Operations</b>	<b>8,849</b>	<b>23,562</b>	<b>35,418</b>	<b>33,956</b>	<b>36,102</b>	<b>684</b>	<b>1.9%</b>	
	<b>Total</b>	<b>41,543</b>	<b>99,319</b>	<b>93,107</b>	<b>104,779</b>	<b>108,994</b>	<b>15,887</b>	<b>17.1%</b>	

FY24/25 Budget Notes:

City of Homer  
FY24/25 Operating Budget

FUND 400 - PORT & HARBOR ENTERPRISE FUND									
DEPT 0605 - OUTFALL LINE									
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between		
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget		
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%	
<b>Salaries and Benefits</b>									
5101	Salary and Wages	-	-	-	-	-	-	0.0%	
5102	Fringe Benefits	-	-	-	-	-	-	0.0%	
5103	Part-time Wages	-	-	-	-	-	-	0.0%	
5104	Part-time Benefits	-	-	-	-	-	-	0.0%	
5105	Overtime	-	-	-	-	-	-	0.0%	
5107	Part-time Overtime	-	-	-	-	-	-	0.0%	
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%	
5112	PERS Relief	-	-	-	-	-	-	0.0%	
	<b>Total Salaries and Benefits</b>	-	-	-	-	-	-	<b>0.0%</b>	
<b>Maintenance and Operations</b>									
5202	Operating Supplies	-	-	-	-	-	-	0.0%	
5208	Equipment Maintenance	-	-	-	-	-	-	0.0%	
5209	Building & Grounds Maintenance	-	-	3,000	3,000	3,000	-	0.0%	
5210	Professional Services	-	-	-	-	-	-	0.0%	
5231	Tools and Equipment	-	55	-	-	-	-	0.0%	
5226	Testing and Analysis	-	-	-	7,000	7,000	7,000	0.0%	
5637	Diving Services	-	4,350	3,500	3,500	3,500	-	0.0%	
	<b>Total Maintenance and Operations</b>	-	<b>4,405</b>	<b>6,500</b>	<b>13,500</b>	<b>13,500</b>	<b>7,000</b>	<b>107.7%</b>	
	<b>Total</b>	-	<b>4,405</b>	<b>6,500</b>	<b>13,500</b>	<b>13,500</b>	<b>7,000</b>	<b>107.7%</b>	

FY24/25 Budget Notes:  
5226 - water line testing

City of Homer  
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<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>								
<b>DEPT 0606 - FISH GRINDER</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>Budget</b>	
						<b>\$</b>	<b>%</b>	
<b>Salaries and Benefits</b>								
5101	Salary and Wages	-	-	-	-	-	-	0.0%
5102	Fringe Benefits	-	-	-	-	-	-	0.0%
5103	Part-time Wages	-	-	-	-	-	-	0.0%
5104	Part-time Benefits	-	-	-	-	-	-	0.0%
5105	Overtime	-	-	-	-	-	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	-	-	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	333	-	4,000	4,000	4,000	-	0.0%
5208	Equipment Maintenance	3,536	15,848	14,000	14,000	14,000	-	0.0%
5209	Building & Grounds Maintenance	-	-	2,500	2,500	2,500	-	0.0%
5210	Professional Services	-	-	-	-	-	-	0.0%
5218	Water	550	4,256	7,333	4,682	5,150	(2,183)	-29.8%
5226	Testing and Analysis	-	-	-	-	-	-	0.0%
5235	Membership Dues	1,715	1,715	2,500	2,500	2,500	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>6,133</b>	<b>21,819</b>	<b>30,333</b>	<b>27,682</b>	<b>28,150</b>	<b>(2,183)</b>	<b>-7.2%</b>
	<b>Total</b>	<b>6,133</b>	<b>21,819</b>	<b>30,333</b>	<b>27,682</b>	<b>28,150</b>	<b>(2,183)</b>	<b>-7.2%</b>

FY24/25 Budget Notes:

City of Homer  
FY24/25 Operating Budget

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>								
<b>DEPT 0611 - HARBOR MAINTENANCE</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	79,242	161,140	174,303	219,939	226,596	52,293	30.0%
5102	Fringe Benefits	32,029	89,688	105,286	138,380	142,479	37,192	35.3%
5103	Part-time Wages	5,766	9,940	16,931	-	-	(16,931)	-100.0%
5104	Part-time Benefits	640	1,103	1,949	-	-	(1,949)	-100.0%
5105	Overtime	685	3,321	3,000	3,000	3,000	-	0.0%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	6,732	13,088	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>125,094</b>	<b>278,281</b>	<b>301,469</b>	<b>361,319</b>	<b>372,075</b>	<b>70,605</b>	<b>23.4%</b>
<b>Maintenance and Operations</b>								
5201	Office Supplies	124	105	600	600	600	-	0.0%
5202	Operating Supplies	2,323	5,982	6,000	6,000	6,000	-	0.0%
5203	Fuel and Lube	8,371	14,356	14,000	14,000	14,000	-	0.0%
5207	Vehicle and Boat Maintenance	(1,929)	18,641	20,000	20,000	20,000	-	0.0%
5208	Equipment Maintenance	3,156	8,286	10,000	10,000	10,000	-	0.0%
5209	Building & Grounds Maintenance	3,485	2,495	12,000	12,000	12,000	-	0.0%
5210	Professional Services	1,474	3,566	4,500	4,500	4,500	-	0.0%
5217	Electricity	3,883	7,692	8,472	8,462	9,308	836	9.9%
5218	Water	230	614	675	676	743	68	10.1%
5219	Sewer	323	1,013	748	1,115	1,226	478	63.9%
5231	Tools and Equipment	3,140	2,057	4,000	5,000	5,000	1,000	25.0%
5235	Membership Dues	265	-	500	500	500	-	0.0%
5236	Transportation	-	1,450	2,000	-	-	(2,000)	-100.0%
5237	Subsistence	-	217	1,000	-	-	(1,000)	-100.0%
5256	Waste Oil Disposal	17,976	45,458	45,000	45,000	45,000	-	0.0%
5258	Float and Ramp Repairs	5,661	8,545	25,000	25,000	25,000	-	0.0%
5601	Uniform	2,170	4,158	3,500	3,500	3,500	-	0.0%
5602	Safety Equipment	957	6,222	3,000	3,000	3,000	-	0.0%
5603	Employee Training	50	5,065	4,000	8,500	8,500	4,500	112.5%
5637	Diving Services	-	-	5,000	5,000	5,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>51,660</b>	<b>135,923</b>	<b>169,995</b>	<b>172,852</b>	<b>173,877</b>	<b>3,882</b>	<b>2.3%</b>
	<b>Total</b>	<b>176,754</b>	<b>414,204</b>	<b>471,464</b>	<b>534,171</b>	<b>545,952</b>	<b>74,487</b>	<b>15.8%</b>

FY24/25 Budget Notes:

5101/5102/5103/5104 - seasonal position converted to full time position

5236/5237/5603 - increased training; combined all travel expenses connected with employee training into one account code to be consistent with budget account descriptions

City of Homer  
FY24/25 Operating Budget

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>								
<b>DEPT 0612 - PIONEER DOCK MAINTENANCE</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	9,955	20,438	21,863	27,808	28,632	6,770	31.0%
5102	Fringe Benefits	4,014	11,299	13,195	17,334	17,832	4,637	35.1%
5103	Part-time Wages	721	1,243	2,116	-	-	(2,116)	-100.0%
5104	Part-time Benefits	80	138	244	-	-	(244)	-100.0%
5105	Overtime	85	438	239	300	300	61	25.6%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	846	1,661	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>15,701</b>	<b>35,217</b>	<b>37,657</b>	<b>45,441</b>	<b>46,764</b>	<b>9,108</b>	<b>24.2%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	-	-	500	500	500	-	0.0%
5209	Building & Grounds Maintenance	821	488	3,000	3,000	3,000	-	0.0%
5231	Tools and Equipment	83	-	1,500	1,500	1,500	-	0.0%
5602	Safety Equipment	-	-	1,000	1,000	1,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>904</b>	<b>488</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>	<b>0.0%</b>
	<b>Total</b>	<b>16,605</b>	<b>35,706</b>	<b>43,657</b>	<b>51,441</b>	<b>52,764</b>	<b>9,108</b>	<b>20.9%</b>

FY24/25 Budget Notes:  
5101/5102/5103/5104 - seasonal position converted to full time position

City of Homer  
FY24/25 Operating Budget

<b>FUND 400 - PORT &amp; HARBOR ENTERPRISE FUND</b>								
<b>DEPT 0614 - DEEP WATER DOCK MAINTENANCE</b>								
<b>A/C Num.</b>	<b>Expenditure Categories &amp; Descriptions</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>Difference Between</b>	
		<b>1/1/21 - 6/30/21</b>	<b>7/1/21 - 6/30/22</b>	<b>7/1/22 - 6/30/23</b>	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>FY25 &amp; FY23 Budget</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>\$</b>	<b>%</b>
<b>Salaries and Benefits</b>								
5101	Salary and Wages	9,955	20,438	21,863	27,808	28,632	6,770	31.0%
5102	Fringe Benefits	4,014	11,299	13,195	17,334	17,832	4,637	35.1%
5103	Part-time Wages	721	1,243	2,116	-	-	(2,116)	-100.0%
5104	Part-time Benefits	80	138	244	-	-	(244)	-100.0%
5105	Overtime	85	438	239	300	300	61	25.6%
5107	Part-time Overtime	-	-	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	846	1,661	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>15,701</b>	<b>35,217</b>	<b>37,657</b>	<b>45,441</b>	<b>46,764</b>	<b>9,108</b>	<b>24.2%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	233	-	500	500	500	-	0.0%
5203	Fuel and Lube	457	397	-	-	-	-	0.0%
5209	Building & Grounds Maintenance	2,551	4,496	8,000	8,000	8,000	-	0.0%
5210	Professional Services	-	-	-	-	-	-	0.0%
5231	Tools and Equipment	-	-	1,000	1,000	1,000	-	0.0%
5250	Camera Area Network	-	-	5,000	5,000	5,000	-	0.0%
5602	Safety Equipment	-	-	2,000	2,000	2,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>3,241</b>	<b>4,893</b>	<b>16,500</b>	<b>16,500</b>	<b>16,500</b>	<b>-</b>	<b>0.0%</b>
	<b>Total</b>	<b>18,942</b>	<b>40,111</b>	<b>54,157</b>	<b>61,941</b>	<b>63,264</b>	<b>9,108</b>	<b>16.8%</b>

FY24/25 Budget Notes:  
5101/5102/5103/5104 - seasonal position converted to full time position

City of Homer  
FY24/25 Operating Budget

FUND 400 - PORT & HARBOR ENTERPRISE FUND								
DEPT 0615 - LOAD AND LAUNCH RAMP								
A/C Num.	Expenditure Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 -	7/1/21 -	7/1/22 -	7/1/23 -	7/1/24 -	FY25 & FY23	
		6/30/21	6/30/22	6/30/23	6/30/24	6/30/25	Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Salaries and Benefits</b>								
5101	Salary and Wages	12,638	26,095	29,589	45,479	46,931	17,342	58.6%
5102	Fringe Benefits	5,022	14,803	17,626	29,181	30,047	12,421	70.5%
5103	Part-time Wages	4,705	12,808	15,756	29,615	29,615	13,860	88.0%
5104	Part-time Benefits	523	1,423	1,814	3,411	3,411	1,597	88.0%
5105	Overtime	256	828	629	701	701	72	11.4%
5107	Part-time Overtime	6	9	-	-	-	-	0.0%
5108	Unemployment Benefits	-	-	-	-	-	-	0.0%
5112	PERS Relief	1,086	2,143	-	-	-	-	0.0%
	<b>Total Salaries and Benefits</b>	<b>24,236</b>	<b>58,108</b>	<b>65,414</b>	<b>108,387</b>	<b>110,705</b>	<b>45,291</b>	<b>69.2%</b>
<b>Maintenance and Operations</b>								
5202	Operating Supplies	132	142	500	500	500	-	0.0%
5203	Fuel and Lube	998	1,234	1,300	1,300	1,300	-	0.0%
5209	Building & Grounds Maintenance	-	167	5,000	5,000	5,000	-	0.0%
5210	Professional Services	-	150	500	500	500	-	0.0%
5217	Electricity	1,751	3,232	4,109	3,555	3,910	(199)	-4.8%
5218	Water	413	1,272	2,009	1,399	1,539	(470)	-23.4%
5219	Sewer	738	2,508	3,145	2,759	3,034	(111)	-3.5%
5220	Refuse and Disposal	1,182	1,814	3,300	3,300	3,300	-	0.0%
5231	Tools and Equipment	164	1,678	2,200	2,200	2,200	-	0.0%
5250	Camera Area Network	214	8,291	5,000	5,000	5,000	-	0.0%
5252	Credit Card Expenses	725	5,224	4,000	4,000	4,000	-	0.0%
5602	Safety Equipment	-	-	1,000	1,000	1,000	-	0.0%
	<b>Total Maintenance and Operations</b>	<b>6,317</b>	<b>25,712</b>	<b>32,063</b>	<b>30,513</b>	<b>31,284</b>	<b>(780)</b>	<b>-2.4%</b>
<b>Transfers</b>								
5990	Transfers to Reserves	26,354	34,201	29,186	-	-	(29,186)	-100.0%
	<b>Total Transfers</b>	<b>26,354</b>	<b>34,201</b>	<b>29,186</b>	<b>-</b>	<b>-</b>	<b>(29,186)</b>	<b>-100.0%</b>
	<b>Total</b>	<b>56,907</b>	<b>118,021</b>	<b>126,663</b>	<b>138,900</b>	<b>141,989</b>	<b>15,326</b>	<b>12.1%</b>

FY24/25 Budget Notes:  
5990 - removed transfer to Load and Launch reserves, as operating costs are now budgeted to exceed revenue



City of Homer  
FY24/25 Operating Budget

<b>FUND 600</b>								
<b>INTERNAL SERVICE FUND</b>								
<b>HEALTH INSURANCE FUND</b>								
A/C Num.	Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Revenues</b>								
4801	Interest	-	-	-	-	-	-	0.0%
4902	Other Revenue	-	-	-	-	-	-	0.0%
4904	City Health Contributions	768,762	2,023,864	2,171,160	2,359,500	2,453,880	282,720	13.0%
4907	Employee Health Contributions	89,898	182,202	212,083	216,324.66	233,631	21,548	10.2%
4910	Employee Dental Contributions	4,945	10,765	8,203	10,885	10,885	2,682	32.7%
4911	Employee Vision Contributions	2	-	-	-	-	-	0.0%
4992	Operating Transfers	3,767	1,027	1,235	5,396	1,442	207	16.7%
	<b>Total Revenues</b>	<b>867,373</b>	<b>2,217,858</b>	<b>2,392,681</b>	<b>2,592,106</b>	<b>2,699,837</b>	<b>307,156</b>	<b>12.8%</b>
<b>Expenses</b>								
5102	Fringe Benefits	2,844	6,132	4,086	7,277	7,277	3,190	78.1%
5104	Part-time Benefits	184	337	436	787	787	351	80.4%
5210	Professional Services	12,500	518	26,737	780	780	(25,957)	-97.1%
5246	Health Insurance Claims	-	-	-	-	-	-	0.0%
5247	Health Insurance Premium	999,748	2,062,349	2,260,621	2,304,994	2,489,394	228,773	10.1%
5297	Health Insurance Incentive	58,200	113,800	100,800	201,600	201,600	100,800	100.0%
5609	Other	-	-	-	-	-	-	0.0%
5990	Transfers To	-	-	-	-	-	-	0.0%
	<b>Total Expenses</b>	<b>1,073,475</b>	<b>2,183,135</b>	<b>2,392,681</b>	<b>2,515,438</b>	<b>2,699,837</b>	<b>307,157</b>	<b>12.8%</b>
	<b>Operating Income (Loss)</b>	<b>(206,102)</b>	<b>34,723</b>	<b>0</b>	<b>76,668</b>	<b>(0)</b>	<b>(0)</b>	<b>-100.0%</b>
	<b>Ending Fund Balance</b>	<b>(111,391)</b>	<b>(76,668)</b>	<b>(76,668)</b>	<b>0</b>	<b>0</b>	<b>76,668</b>	<b>-100.0%</b>

FY24 Budget Notes:  
4904 - \$1,625/month per eligible employee  
4992 - Necessary transfer to balance fund to zero  
5247 - Reflects 2% increase from FY23 budget  
5297 - Reflects an increase from \$400/month to \$800/month

FY25 Budget Notes:  
4904 - \$1,690/month per eligible employee  
4992 - Necessary transfer to balance fund to zero  
5247 - Reflects 8% increase from FY24 budget  
5297 - Reflects an increase from \$400/month to \$800/month

City of Homer  
FY24/25 Operating Budget

<b>FUND 610</b>								
<b>INTERNAL SERVICE FUND</b>								
<b>LEAVE CASH OUT FUND</b>								
A/C Num.	Categories & Descriptions	FY21	FY22	FY23	FY24	FY25	Difference Between	
		1/1/21 - 6/30/21	7/1/21 - 6/30/22	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	FY25 & FY23 Budget	
		ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	\$	%
<b>Transferred In</b>								
4904	Contribution From General Fund	58,222	136,126	175,681	221,360	178,375	2,695	1.5%
4904	Contribution From Water Fund	7,875	57,790	27,984	7,414	5,611	(22,372)	-79.9%
4904	Contribution From Sewer Fund	8,242	14,236	14,017	8,355	6,605	(7,412)	-52.9%
4904	Contribution From Harbor Fund	20,620	66,243	108,114	73,867	49,513	(58,602)	-54.2%
	<b>Total Transferred In</b>	<b>94,958</b>	<b>274,394</b>	<b>325,795</b>	<b>310,995</b>	<b>240,104</b>	<b>(85,692)</b>	<b>-26.3%</b>
<b>Expenses</b>								
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimates</b>	<b>Estimates</b>		
5102	General Fund - Leave Cash Out	3,623	5,867	5,570	4,920	5,335	(235)	-4.2%
5104	General Fund - Leave Cash Out	51	62	-	-	-	-	0.0%
5106	General Fund - Leave Cash Out	87,620	181,861	170,111	151,685	173,040	2,930	1.7%
	<b>Total General Fund</b>	<b>91,294</b>	<b>187,790</b>	<b>175,681</b>	<b>156,605</b>	<b>178,375</b>	<b>2,695</b>	<b>1.5%</b>
5102	Water - Leave Cash Out	108	117	17	120	124	107	618.4%
5104	Water - Leave Cash Out	-	-	-	-	-	-	0.0%
5106	Water - Leave Cash Out	4,039	7,775	27,966	5,125	5,487	(22,479)	-80.4%
								0.0%
5102	Sewer - Leave Cash Out	4	239	141	83	109	(32)	-22.5%
5104	Sewer - Leave Cash Out	-	-	-	-	-	-	0.0%
5106	Sewer - Leave Cash Out	3,826	8,746	13,876	5,828	6,496	(7,381)	-53.2%
	<b>Total Water &amp; Sewer</b>	<b>7,977</b>	<b>16,877</b>	<b>42,000</b>	<b>11,156</b>	<b>12,216</b>	<b>(29,785)</b>	<b>-70.9%</b>
5102	Port - Leave Cash Out	77	1,275	293	496	635	342	116.9%
5104	Port - Leave Cash Out	-	-	-	-	-	-	0.0%
5106	Port - Leave Cash Out	60,419	62,632	107,821	51,763	48,877	(58,944)	-54.7%
	<b>Total Port &amp; Harbor</b>	<b>60,496</b>	<b>63,907</b>	<b>108,114</b>	<b>52,258</b>	<b>49,513</b>	<b>(58,602)</b>	<b>-54.2%</b>
	<b>Total Payments to Employees</b>	<b>159,767</b>	<b>268,574</b>	<b>325,795</b>	<b>220,020</b>	<b>240,104</b>	<b>(85,692)</b>	<b>-26.3%</b>
	<b>Change in Net Position</b>	<b>(64,809)</b>	<b>5,820</b>	<b>0</b>	<b>90,976</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
	<b>Fund Balance</b>	<b>(96,796)</b>	<b>(90,976)</b>	<b>(90,976)</b>	<b>0</b>	<b>0</b>	<b>90,976</b>	<b>-100.0%</b>

**Calculation Method (FY24):**

- a. Using the most current three years' average (two prior years' actual and the current year's estimate)
- b. The Current Year's Fund Balance Estimated
- a - b = The estimated budget for the following fiscal year

**Calculation Method (FY25):**

- a. Using the most current three years' average (FY22 actual, FY23 actual estimate, and the FY24 budget)
- b. The Current Year's Fund Balance Estimated
- a - b = The estimated budget for the following fiscal year

City of Homer  
FY24/25 Operating Budget

Revolving Energy Fund (Created by Ordinance 10-14)								
Fund 620								
	City Hall LED Lighting Upgrade ORD 19-03	Library LED Lighting Upgrade ORD 19-03	Airport LED Lighting Upgrade ORD 19-03	Animal Shelter LED Lighting Upgrade ORD 19-03	Public Works LED Lighting Upgrade ORD 19-03	Raw Water Pump Station Motor Upgrade	Harbormaster Office LED Lighting Upgrade ORD 19-03	
<b>Transfer from</b>	100-0140	100-0145	100-0149	100-0165	100-0170	200-0400	<b>400-0000-2306</b>	<b>Total</b>
<b>Loan Amount</b>	<b>\$ 9,545</b>	<b>\$ 18,792</b>	<b>\$ 23,287</b>	<b>\$ 2,802</b>	<b>\$ 10,727</b>	<b>\$ 6,284</b>	<b>\$ 4,022</b>	<b>\$ 362,233</b>
<b>Payback Schedule</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>13.4</b>	<b>3.0</b>	
FY 2012						468.96		34,458.47
FY 2013						468.96		34,294.47
FY 2014						468.96		34,294.47
FY 2015						468.96		34,294.47
FY 2016						468.96		34,208.30
FY 2017						468.96		34,007.24
FY 2018						468.96		34,007.24
FY 2019						468.96		34,007.24
FY 2020	3,181.67	6,264.00	7,762.33	934.00	3,575.67	468.96	1,340.67	40,481.02
FY 2021	3,181.67	6,264.00	7,762.33	934.00	3,575.67	468.96	1,340.67	23,527.29
FY 2022	3,181.67	6,264.00	7,762.33	934.00	3,575.67	468.96	1,340.67	23,527.29
FY 2023						468.96		468.96
FY 2024						468.96		468.96
FY 2025						187.58		187.58
<b>Total Payback</b>	<b>9,545</b>	<b>18,792</b>	<b>23,287</b>	<b>2,802</b>	<b>10,727</b>	<b>6,284</b>	<b>4,022</b>	<b>362,233</b>
Loan Balance	0	0	0	0	0	0	0	\$ -

Payback to Depreciation Reserve Funds:			
Transfer from	200-0400	200-0500	400-0600
<b>Years to Payback</b>	13.4	8.7	8.9
FY 2012	12,397.70	786.55	14,252.00
FY 2013	12,397.70	786.55	14,252.00
FY 2014	12,397.70	786.55	14,252.00
FY 2015	12,397.70	786.55	14,252.00
FY 2016	12,397.70	786.55	520.00
FY 2017	12,397.70	786.55	
FY 2018	12,397.70	786.55	
FY 2019	12,397.70	786.55	
FY 2020	12,397.70	550.60	
FY 2021	12,397.70		
FY 2022	12,397.70		
FY 2023	12,397.70		
FY 2024	12,397.70		
FY 2025	4,918.90		
<b>Total</b>	<b>166,089.00</b>	<b>6,843.00</b>	<b>57,528.00</b>
<b>Transfer to</b>	<b>256-0378</b>	<b>256-0379</b>	<b>456-0380</b>

April 17, 2023

APR 17 2023 PM02:55 *RL*

Mr. Dumouchel, City Manager  
City of Homer  
491 E. Pioneer Avenue  
Homer, AK 99603

Dear Mr. Dumouchel,

As you work on the next budget I am hoping the City can find more funding for the Pratt Museum. The Museum is what brings many people to Homer, the museum is known for its award winning displays and programs, but unlike most museums in the country, including Alaska, the Pratt receives only a small donation from the City. It is precious little support, considering what the museum brings to Homer. And it is that perspective that I hope you will consider as you consider funding for the Pratt. Likewise, I anticipate the Board of Directors of the Pratt Museum will apply to the City to include the need for their building roof replacement on the City's Capital funding request to the State Legislature. It is a critical need.

The Pratt's agreement with the city is, that should the Museum ever find itself, bankrupt, and unable to go on, then the city would be obligated to take it over. The Pratt is not at that point. The Director who just left, was able through grant writing to improve the financial picture for the Pratt. However, when the boiler had to be replaced, it was Patron's of the Pratt who came to the rescue, with a \$40,000 grant from the Wynn Foundation. Additional funding, such as from the City, would be a huge blessing.

And if you have not been to the Museum, Please do visit. It is truly a city treasure.

Please consider our request as you work on the next budget and the Legislative Capital Projects list.

Thank you.

Sincerely,



Milli Martin, President  
Patron's of the Pratt Society  
P.O. Box 377  
Homer, Ak 99603

cc, Homer City Mayor, Ken Kastner, and  
Council members



# MEMORANDUM

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**Ordinance 23-20, An Ordinance of the City Council of Homer, Alaska Appropriating Funds for the Fiscal Years 2024 and 2025 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, and Internal Services Funds. City Manager.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Melissa Jacobsen, MMC, City Clerk

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A draft budget amendment list is provided. Additional amendments are anticipated after the packet deadline and an updated amendment list will be included in the supplemental packet.

**Attachments:**

Budget Amendment Cover Sheet  
Written Public comments  
Memorandum from Port & Harbor Advisory Commission

**Operating Budget Amendments - FY24/25**

PG	Request Name	Sponsor	FY24 Amount	FY25 Amount	Funding Source	Status
	Increased Funding - Homer Chamber	Davis	\$ 24,000			
	Homer Business Advisor (AKSBDC)	Venuti	\$ 15,000	\$ 15,000		
	Community Recreation Software	Venuti	\$ 11,000	\$ 7,000		
	Sign Repair at Library	Mayor	\$ 1,800			
	Sister City Advertising & Gifts	Mayor	\$ 4,000			
	Community Recreation FTE	Erickson	\$ 81,000	\$ 83,000	\$10,000 in each fiscal year reduction to Pratt Museum funding; remainder TBD	

**Capital Budget Amendments - FY24/25**

PG	Request Name	Sponsor	FY24 Amount	FY25 Amount	Funding Source	Status
	ADA Accessibility Equipment	Aderhold	\$ 9,739		General Fund CARMA	
	New Comprehensive Plan Development	Aderhold	\$ 400,000		General Fund CARMA	
	Town Center Plan Revision	Davis	\$ 250,000		General Fund CARMA	

*Additional Amendments are anticipated. A final draft will be provided in the May 8, 2023 Supplemental Packet*

**From:** [Brad Conley](#)  
**To:** [Department Clerk](#)  
**Cc:** [Michael Daniel](#); [Eric Engebretsen](#)  
**Subject:** City of Homer - Funding for Marketing via Homer Chamber of Commerce  
**Date:** Monday, May 1, 2023 11:14:12 AM  
**Attachments:** [Bay-Welding-logo-black.png](#)

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To Whom it Concerns,

My name is Brad Conley; my wife and I love living in Homer while raising our three children. After growing up in Homer, the decision to reinvest in this community has been an easy and deliberate choice. Albeit part of that decision is to ensure that my family can succeed in Homer, particular my children when the time comes.... Which is why I am writing to you in regards to the budget and resources allocated to the promotion of Homer and its small businesses. It is no secret that the life-blood of Homer lies within the flourishing small businesses of homer.

My wife and I own and operate a small business "Coldwater Alaska" in the summer months. I am also the general manager at "Bay Welding" throughout the rest of the year. Marketing and promotion of both of these businesses is fundamental their success and the 60+ jobs and families they support. Deciding to do business at the end of the road in Homer Alaska is not because it's convenient; much like you, we've decided on Homer because we love the location. Being at the end of the road in Alaska is exactly why the successful marketing of Homer Alaska is so important to bring outside commerce to our businesses.

The reason I am writing to you, is to encourage you to re-invest in the effort that the Homer Chamber of Commerce markets the economy of Homer. This is not just a simple line-item on the city's budget, status quo from years past. For perspective the city's contribution is comparable to the standalone marketing budget of some local businesses. Investing in the Homer via the Homer Chamber of Commerce and small businesses of Homer is money well spent that will pay dividends for years to come.

Regards,

**Brad Conley**  
General Manager

**Bay Welding Services, Inc.**  
3301 East End Rd.  
Homer, Alaska 99603  
907-235-5103 W  
907-235-8603 F  
907-299-2323 C  
[brad@bayweldboats.com](mailto:brad@bayweldboats.com)



**From:** [marcia.kuszmaul](#)  
**To:** [Melissa.Jacobsen](#)  
**Subject:** Support for Homer Chamber of Commerce incremental budget request  
**Date:** Wednesday, May 3, 2023 5:05:40 PM

---

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Melissa — I will be out of town for the next city council meeting so am submitting these written comments with regard to the requested increase in the city contract with the Homer Chamber of Commerce.

Thanks,

Marcia

Dear Members of the Homer City Council,

I am writing in support of the Homer Chamber of Commerce's request for an increase in its contract with the City of Homer for the marketing and promotion of the city. I have been a member of the Chamber since 2014 and was elected to the board in 2020.

First as a member and now, even more, as a board member, I am impressed by the Chamber's dedication to and effectiveness in representing, boosting, and bolstering our community locally, within the state, and nationwide. I've found the Chamber to be entrepreneurial, creative, and accountable in its use of funds and strongly support increasing the funding for the city's contract.

A research colleague of mine commonly began his presentations with "In God we trust, all others must bring data." I'm a data person myself, so I want to share a few facts that stand out to me for your consideration.

— Currently, the Chamber raises 92% of its annual budget through membership dues and payments for services & advertising (32%) and through its own entrepreneurial activities (60%). The staff, board, and member volunteers work hard to raise funds through raffle tickets, tournaments, merchandise sales, sponsorships, and more. The city contract accounts for 8% of available funds. An increase in the city contract to \$63,000 would increase the city's portion to 9% and the additional \$12,000 requested would increase the city contract to 11% of available funds. The Chamber more than pays its way and does not require the city to subsidize its operations but to rather increase its support for the substantial work the Chamber does on its behalf.

— About 40% of the Chamber's expenses are direct costs for Marketing & Promotion of Homer. Under the current contract, the Chamber funds 80% of these costs with the city contract covering 20%. The increase to \$63,000 would increase the city's contribution to about 25%; the additional \$12,000 requested would increase the city's contribution to 30% plus give the Chamber incremental marketing dollars to work with.

I hope you will consider these data points into your thinking about the city contract and approve an increase for the Homer Chamber of Commerce.



Sincerely,  
Marcia Kuszmaul  
Owner, Juneberry Lodge  
Board Member and Secretary, Homer Chamber of Commerce



## Memorandum

**To:** Homer City Council

**From:** Port & Harbor Advisory Commission

**Through:** Amy Woodruff, Staff Liaison

**Date:** May 4, 2023

**Subject** Motions regarding Draft FY 24/ FY 25 Operating Budgets and Capital Budget

---

At their April 26, 2023 meeting, the Port & Harbor Advisory Commission reviewed the draft FY 24/ FY 25 Operating Budgets and Capital Budget.

Discussion topics included various capital projects, increased staffing levels, and the commission specifically focused on the Capital Budget Request for the Engineering study for the Wood Grid. Points included:

- Current condition of the Wood Grid, which has bents that are unusable and may need to be condemned in the near future
- As-yet unquantified costs of removing the existing Wood Grid, which will need to happen whether the grid is replaced or not
- 
- Perceived challenges in permitting new tidal grid projects
- The value to boaters of having access to an efficient
- Alternative options to the Wood Grid for smaller boats, including hauling out at the launch ramp or via Travelift at Northern Enterprises Boatyard
- Relative cost of those alternatives, which were estimated at \$500 compared to the \$1.50/ft/tide model that generates charges between \$40 and \$60 for most vessels using the grid.
- The possibility of increasing rates on the grid to increase Wood Grid Revenue (budgeted at approx. \$6,000 for FY 23)
- Total number of wood grid users (76 in CY 2022)



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

### Port and Harbor

4311 Freight Dock Road  
Homer, AK 99603

[port@cityofhomer-ak.gov](mailto:port@cityofhomer-ak.gov)

(p) 907-235-3160

(f) 907-235-3152

- The importance of maintaining the Steel Grid so that boats that are too large to haul out easily and too large to use the Wood Grid still have access to a tidal grid

After discussion, the commissioners passed the following motions:

MOTION TO CITY COUNCIL TO ADOPT THE DRAFT CAPITAL BUDGET FOR FY 24/25 WITH AN AMENDMENT TO RECONSIDER THE FUNDING FOR THE ENGINEERING STUDY FOR THE WOOD GRID REPLACEMENT

MOTION TO CITY COUNCIL RECOMMENDING ADOPTION OF THE DRAFT FY 24/25 PORT & HARBOR OPERATING BUDGETS



# AGENDA ITEM REPORT

---

**Ordinance 23-22, An Ordinance of the City Council of Homer, Alaska amending the FY23 Capital Budget by Appropriating \$230,000 from the General Fund Fleet Capital Asset Repair and Maintenance Allowance (CARMA) Fund for the Purpose of Purchasing, Refurbishing, and Transporting a Ladder Truck for the Homer Volunteer Fire Department. City Manager/Fire Chief.**

**Item Type:** Ordinance  
**Prepared For:** Rob Dumouchel, City Manager  
**Meeting Date:** 24 April 2023  
**From:** Mark Kirko, Fire Chief

---

To better protect the community and to improve the chances of lowering our ISO rating in the community the Homer Fire Department needs a ladder truck in its fleet. Several months ago I provide an updated fleet plan to you and council that included the addition of a ladder truck and it also indicated the price of 1.6 million to acquire that unit.

Understanding that the fire department has significant fleet needs and that if all of them were met today it would exceed a price tag of 3.1 million. We currently have an opportunity to purchase a previously owned ladder truck that is in very good condition and would need little work to make it a viable truck fore Homer for several more years.

Additionally, with the arrival of a ladder truck, the department would surplus out our Heavy Rescue as the ladder would take its place.

I am asking that the City of Homer acquire this truck from the City of Ketchikan and spend up to \$225,000.00 to place it into service for the Homer Fire Department.

**Recommendation:**

Introduce Ordinance 23-22 with public hearing and second reading May 8, 2023.

**Attachments:**

Ordinance 23-22  
Financial Supplement

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/Fire Chief

4 **ORDINANCE 23-22**

5  
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
7 AMENDING THE FY23 CAPITAL BUDGET BY APPROPRIATING  
8 \$230,000 FROM THE GENERAL FUND FLEET CAPITAL ASSET  
9 REPAIR AND MAINTENANCE ALLOWANCE (CARMA) FUND FOR THE  
10 PURPOSE OF FOR THE PURPOSE OF PURCHASING,  
11 REFURBISHING, AND TRANSPORTING A LADDER TRUCK FOR THE  
12 HOMER VOLUNTEER FIRE DEPARTMENT.  
13

14 WHEREAS, The Homer Volunteer Fire Department provides critical public safety  
15 services to the community; and  
16

17 WHEREAS, The City's fire fleet is aging and in need of many replacements, upgrades,  
18 and additions to include a ladder truck; and  
19

20 WHEREAS, Ladder trucks can run upwards of \$1.6 million brand new and take up to two  
21 years to be delivered; and  
22

23 WHEREAS, Administration has been looking for creative ways to handle the backlog of  
24 fire fleet needs; and  
25

26 WHEREAS, Chief Kirko identified a used ladder truck in Ketchikan available for sale  
27 which had high potential to be a good addition to our fire fleet; and  
28

29 WHEREAS, The Volunteer Fire Department has completed considerable due diligence  
30 to ensure that this particular vehicle would be a good purchase for the City; and  
31

32 WHEREAS, The ladder truck can be purchased, refurbished, and transported for  
33 \$230,000 which is a significant savings over a new vehicle.  
34

35 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
36

37 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by  
38 appropriating \$230,000 for the purchase, refurbishment, and transportation of a ladder truck  
39 as follows:  
40

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
152	General Fund Fleet CARMA	\$230,000

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Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this this \_\_\_ day of \_\_\_\_\_, 2023.

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER  
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>Ladder Truck</u>	DATE	<u>04/21/2023</u>
DEPARTMENT	<u>Fire</u>	SPONSOR	<u>City Manager/Fire Chief</u>
REQUESTED AMOUNT	<u>\$ 230,000</u>		

DESCRIPTION	A ladder truck belonging to the City of Ketchikan is available for purchase that could fill our needs in a very economical way and the Fire Chief has taken care to evaluate the ladder truck and worked with specialists to conduct inspections on the vehicle.
-------------	--

FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	100%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	0%	0%	0%

FUNDING SOURCE 1: GF Fleet CARMA	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 1,276,595</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 546,108</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 230,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 0</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 500,487</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



# MEMORANDUM

---

**Ordinance 23-23, An Ordinance of the City Council of Homer, Alaska Appropriating the Funds for the Fiscal Years 2024 and 2025 Capital Budget. City Manager.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Rob Dumouchel, City Manager

---

Ordinance 23-23 and they FY 24/25 Capital Budget materials attached for Council consideration.

**Attachments:**  
FY 24/25 Capital Budget  
Agenda Item Report CC-23-098





# AGENDA ITEM REPORT

---

**Ordinance 23-23, An Ordinance of the City Council of Homer, Alaska Appropriating the Funds for the Fiscal Years 2024 and 2025 Capital Budget. City Manager.**

**Item Type:** Ordinance  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 24 April 2023  
**From:** Rob Dumouchel, City Manager

---

Ordinance 23-23 and back up materials are attached for Council consideration.

**Recommendation:**

Introduce Ordinance 23-23 with public hearings on May 8 and 22, 2023 and second reading May 22, 2023.

**Attachments:**

Ordinance 23-23  
Capital Budget Documents

CITY OF HOMER  
HOMER, ALASKA

City Manager

ORDINANCE 23-23

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
APPROPRIATING THE FUNDS FOR THE FISCAL YEARS 2024 AND  
2025 CAPITAL BUDGET.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2024:

**Capital Projects Funds:**

General Fund Fleet CARMA (152)	\$ 165,000
General Fund CARMA (156)	\$ 627,397
Utility CARMA (256)	\$ 1,163,834
Port Fleet Reserves (452)	\$ 115,000
Port Reserves (456)	\$ 335,000
HART Roads (160)	\$ 3,070,667
HART Trails (165)	\$ 386,000
HAWSP (205)	\$ 0
Total Capital Expenditures	\$ 5,862,898

Section 2. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2025:

**Capital Projects Funds:**

General Fund Fleet CARMA (152)	\$ 0
General Fund CARMA (156)	\$ 0
Utility CARMA (256)	\$ 80,000
Port Fleet Reserves (452)	\$ 0
Port Reserves (456)	\$ 0
HART Roads (160)	\$ 0
HART Trails (165)	\$ 0
HAWSP (205)	\$ 0
Total Capital Expenditures	\$ 80,000



# FY24/25 Capital Budget



FY24/25 Capital Budget

Homer, Alaska

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## Capital Budget Introduction

The last few years have been intense for capital projects. The City had a backlog of deferred maintenance along with needs to expand the reach, quality, and capacity of our many public facilities. The City undertook a tremendous amount of project work despite the disruptions from the COVID-19 pandemic. Post-COVID, the proliferation of infrastructure grant programs has added the leveraging grant funds into larger projects to our focus.

This document and the annually updated Capital Improvement Plan, when used in tandem, are intended to give the best available overview of intended future capital spending. The document begins with a department by department overview of current and future capital spending. That is followed by overviews of each fund, a breakdown of all capital projects made to the City Manager, and a look at our fleet from the Public Works' asset management program. The intent was to provide capital project data in multiple ways to give Council and the public the most complete view possible. Obviously things will change in the course of a two-year budget, projects will be added and dropped along the way, but the general pathway is sketched out here for use by the Council and the public.



*Figure 1 - Crews working on the Main Street Sidewalk completed in fall 2022*



## Capital Budget Ordinance

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA  
APPROPRIATING THE FUNDS FOR THE FISCAL YEARS 2024 AND  
2025 CAPITAL BUDGET.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2024:

**Capital Projects Funds:**

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HAWSP (205)	\$ 0
Total Capital Expenditures	\$ 5,862,898

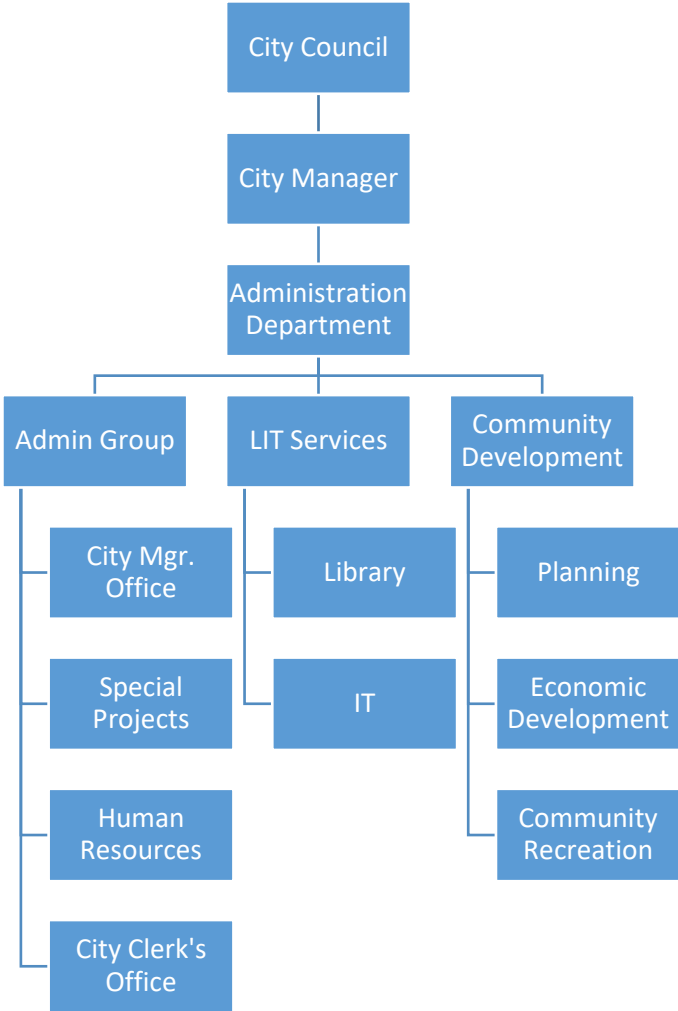
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Port Reserves (456)	\$ 0
HART Roads (160)	\$ 0
HART Trails (165)	\$ 0
HAWSP (205)	\$ 0
Total Capital Expenditures	\$ 80,000

# Department of Administration

The Department of Administration is managed in three subsections: Administration (City Manager, Special Projects, Human Resources, and the City Clerk’s Office), Community Development (Planning, Economic Development, and Community Recreation), and Library & IT Services (Library and IT). The City of Homer’s Department of Administration is predominantly located in City Hall at 491 E Pioneer Avenue and the Homer Public Library at 500 Hazel Avenue. Administration also has a satellite offices at Homer High School and the HERC Campus for the Community Recreation Manager.



Department of Administration: Administration Group

Open Projects from Capital Budgets and Off-Cycle Appropriations

<b>Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Ordinance</b>
<b>Professional IJJA Grant Writing Services</b>	\$125,000	In progress, working with HDR on multiple projects	22-39

FY24/25 Proposed Projects

<b>Description</b>	<b>Amount Requested</b>	<b>CM Approved?</b>
<b>Personnel Regulations and Salary Schedule Overhaul</b>	\$75,000	YES – General CARMA
<b>HERC Match Funds</b>	\$311,216	YES – To be Funded by Natural Gas Free Main Allowance Funds

Anticipated FY26/27 Projects

<b>Description</b>	<b>Projected Cost</b>
<b>City Hall Renovations – Add new offices within existing footprint</b>	Unknown at this time

2023-2028 Capital Improvement Plan Projects

<b>Description</b>	<b>Projected Total Cost</b>
<b>City Hall Access Barrier Removal</b>	\$400,000
<b>Removing Parking &amp; Pavement Accessibility Barriers at City Facilities</b>	\$385,600

Department of Administration: Community Development

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
<b>Pioneer Ave Banners (FY23 Only)</b>	\$10,000	Designs under review and banners should be in place by summer 2023	22-54
<b>Short Term Rental Tracking Services</b>	\$20,239	Service provider is in the “set up” phase of the agreement	23-05
<b>Comprehensive Plan and Complete Title 21 Zoning and Planning Code Rewrite</b>	\$250,000	Scope of project being redeveloped after Mayor’s veto to reduce appropriation	23-11

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
<b>Wayfinding &amp; Streetscape Implementation</b>	\$50,000	YES – HART Trails
<b>Trail Design Criteria Manual Update</b>	\$50,000	YES – HART Trails
<b>Community Recreation Software</b>	\$11,000	NO
<b>Bounce House</b>	\$15,000	NO
<b>Building Code Implementation</b>	\$470,000	NO – Waiting for FEMA grant approval decision before moving forward

Anticipated FY26/27 Projects

Description	Projected Cost
<b>Subdivision Code Update</b>	\$50,000

2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
<b>Pioneer Avenue Gateway Redevelopment: Multi-Use Community Center</b>	\$15,796,000

## Department of Administration: Library & Information Technology

### Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Public Computer Replacement	\$40,000	Project in progress, nearing completion	21-36(S-2)(A)
Videoconference System Replacement	\$7,000	Not started	21-36(S-2)(A)
Licensed Microwave WAN	\$120,000	Project in progress	21-55,18-44(A)
Email System Upgrade	\$30,000	Project in progress	21-36(S-2)(A)
Network Switches	\$32,000	Project in progress	21-36(S-2)(A)

### FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Upgrade City Workstations to Microsoft Office 2021	\$40,000	YES – General CARMA
Network Firewall Appliance Set Up	\$50,000	YES – General CARMA and ongoing service fee included in operating budget
Upgrade Internet link for City Hall	\$30,000	YES – General CARMA
Phone System Upgrade	\$35,000	YES – General CARMA
Replace Library Chairs	\$45,000	YES – General CARMA

### Anticipated FY26/27 Projects

Description	Projected Cost
Citywide Cloud Productivity Upgrade	\$175,000
Council Chambers Tech Overhaul	\$300,000
IT Fleet Vehicle (Van?)	\$50,000

### 2023-2028 Capital Improvement Plan Projects

There are no Library or IT focused projects in the CIP at this time.

## Department of Finance

The Department of Finance is located at Homer City Hall at 491 E Pioneer Avenue. At this time, Finance does not have any open or proposed capital projects. In the proposed FY24/25 Operating Budget, the Department is requesting an increased amount of professional services budget to allow for more projects with finance contractors to help with technical projects and policy updates.

## Homer Volunteer Fire Department

The City of Homer Volunteer Fire Department is located at 604 E Pioneer Avenue and is also responsible for the former police station building which is co-located on the same parcel as the fire hall.

### Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Fencing Around Skyline Drive Fire Station	\$15,000	To be completed in spring 2023	22-57
Medic-1 Replacement	\$300,000	Working on ordering the ambulance	22-81

### FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Off-Road Firefighting Apparatus	\$45,000	YES – Fleet CARMA
Fire Hose Replacement	\$78,000	YES – General CARMA
Engine 4 Replacement	\$819,000	NO
Deputy Chief Vehicle Replacement	\$95,000	YES – Fleet CARMA
Ladder Truck (Used)*	\$230,000	YES – Fleet CARMA
Pumper/Tanker Contingency	\$25,000	YES – Fleet CARMA

\*will be purchased via separate ordinance from capital budget

### Anticipated FY26/27 Projects

Description	Projected Cost
Quick Attack/Brush Truck	\$185,000
Training Trailer Repair	\$20,000
Type 3 Pumper	\$650,000
Two Utility Vehicles	\$150,000
Fire Hall Expansion/Redevelopment Design	\$1,500,000

### 2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
Fire Hall Expansion	\$20,000,000
Fire Department Fleet Management	\$2,570,000

## Homer Police Department

The City of Homer Police Department is located at 625 Grubstake Ave. The Police Department is also responsible for the Animal Shelter which is located at 3577 Heath Street and operated under a contract currently held by Homer Animal Services, LLC.

### Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Four Patrol Vehicles and Jail Van	\$305,000	On order	21-36(S-2)(A), 21-09
Mobile Radio for Police Vehicle	\$6,950	On Order	23-07
Computer Aided Dispatch	\$206,360	In the early stages of implementation; still getting the system dialed in	21-36(S-2)(A); 21-59

### FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Virtual Reality Training System	\$79,900	NO
Ballistic Shields (2)	\$23,000	YES – General CARMA (\$6,732) and seized asset account (\$16,268)
Security Fencing	\$27,000	YES – General CARMA
Night Vision Equipment	\$95,000	NO
In-Car Video Cameras	\$162,204	NO

### Anticipated FY26/27 Projects

Description	Projected Cost
Two Patrol Vehicles	\$150,000
Public Safety Drone	\$30,000
Noise Abatement in Dispatch	\$100,000
Body cameras for Officers	\$90,000
Computer Replacements	\$35,000

### 2023-2028 Capital Improvement Plan Projects

There are no Police Department focused projects in the CIP at this time.



## Port & Harbor Department

The City of Homer Port & Harbor Department is headquartered at the Harbormaster's Office located at 4311 Freight Dock Road, it has various facilities surrounding the harbor basin.

### Open Projects from Capital Budgets and Off-Cycle Appropriations

<b>Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Ordinance</b>
<b>Port Maintenance Mobile Welding Van</b>	\$17,000	Trailer has been purchased and will be converted into a mobile welding support trailer	21-36(S-2)(A)
<b>Parking Lot Delineation Materials</b>	\$25,000	Project has gotten underway	23-14
<b>Professional and Technical Assistance for PIDP Grant Application</b>	\$63,070	HDR has been hired and staff is working to support the application process	23-12
<b>Parking Support</b>	\$38,775	New fee stations are ordered, software contract is signed, and new signage is purchased	23-04
<b>New Large Vessel Harbor Project Owner Representative Contract</b>	\$408,073	HDR worked with the Corps on Work-in-Kind contract; Communications team is ramping up; General Investigation contract is signed and will begin soon	22-79
<b>HDL Parking Improvement Design</b>	\$49,690	Staff is coordinating with AKDOT to solve some existing problems before HDL proceeds on the parking lot upgrade design	22-78(A)
<b>Harbor Basin Pile Cathodic Protection</b>	\$374,051	Project initiated	21-36(S-2)(A) 22-75
<b>Ice Plan NH3 Line Repair</b>	\$7,400	Complete; remaining funds to be returned to Port Reserves	22-74(A)
<b>Rebuild Crane #7</b>	\$69,110	In progress; ordinance coming to Council to address a cost overrun related to discovery of unexpected damage to a critical part of the crane mechanism	22-66
<b>R&amp;M Consultants – Grant Services – Float Replacement</b>	\$56,450	Initial report complete; remaining funds to be returned to Port Reserves	22-19(A)
<b>Float Repair for End Caps K thru Q</b>	\$147,900	In progress; materials are on site, coordinating with Washington based vendor to organize installation	21-52
<b>Fish Grinder Building Replacement Design</b>	\$15,000	Task order for design issued by Resolution 23-025	21-36(S-2)(A)
<b>Fish Carcass Trailer x2</b>	\$30,000	One complete, other under construction soon	21-36(S-2)(A)

<b>Harbor Office ADA Entry Door Improvements</b>	\$10,000	Not started, waiting on specialty contractor	21-36(S-2)(A)
<b>Fish Grinder Building Replacement</b>	\$100,000	Special Projects applied for an Alaska Fish and Game grant to pay for the building; will hear decision in July 2023	21-36(S-2)(A)

#### FY24/25 Proposed Projects

<b>Description</b>	<b>Amount Requested</b>	<b>CM Approved?</b>
<b>New Patrol Truck</b>	\$55,000	YES – Port Fleet Reserve
<b>Port Maintenance Plow Truck</b>	\$60,000	YES – Port Fleet Reserve
<b>Ice Metering System</b>	\$145,000	YES – Port Reserve
<b>Outfall Line Pump</b>	\$25,000	YES – Port Reserve
<b>Harbor Bottom Survey</b>	\$25,000	YES – Port Reserve
<b>Tank 1 Sludge Removal</b>	\$40,000	YES – Port Reserve
<b>Electrical Works for Sewage Lift Station – Fish Grinder</b>	\$40,000	YES – Port Reserve
<b>Paid Parking Program Expansion – Planning and Permitting</b>	\$60,000	YES – Port Reserve
<b>Camera System Ramps 1-5</b>	\$344,000	NO
<b>Wood Grid Replacement Engineering</b>	\$25,000	NO
<b>Fish Grinder Building</b>	\$300,000	NO
<b>Spit Parking Lot Storm Drain Project</b>	\$1,198,628	NO

#### Anticipated FY26/27 Projects

It is expected that much of FY26/27 will be driven by how successful we are at landing grant funds for various large projects.

#### 2023-2028 Capital Improvement Plan Projects

<b>Description</b>	<b>Projected Total Cost</b>
<b>Port of Homer: New Large Vessel Harbor</b>	\$278,000,000
<b>Homer Harbor Critical Float System Replacements: Systems 1 &amp; 4</b>	\$41,000,000
<b>Homer Spit Coastal Erosion Mitigation</b>	\$3,960,000
<b>Nick Dudiak Fishing Lagoon Accessible Ramp &amp; Fishing Platform</b>	\$770,000
<b>Homer Spit Campground Renovations</b>	\$95,000
<b>Barge Mooring &amp; Large Vessel Haul Out Repair Facility</b>	\$5,297,626
<b>Fish Grinding Building Replacement</b>	\$275,000
<b>Harbor Ramp 8 Public Restroom</b>	\$400,000
<b>Homer Harbor Dredging</b>	\$980,000
<b>Homer Harbor Security Cameras: Ramp 1-5 Access Points</b>	\$120,000
<b>Ice Plant Upgrades</b>	\$40,000
<b>Large Vessel Sling Lift, Phase 1</b>	\$65,000
<b>Steel Grid Repair (engineering and design)</b>	\$25,000
<b>Wood Grid Replacement (engineering and design)</b>	\$25,000

## Public Works Department (General Fund)

The City of Homer Public Works Department is located at 3575 Heath Street. The Public Works capital items will be separated between general fund and the utility fund.

### Open Projects from Capital Budgets and Off-Cycle Appropriations

<b>Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Ordinance</b>
<b>Replacement E-103 Bldg Maint. Van</b>	\$50,000	On order	21-36(S-2)(A)
<b>Replacement E-126 Bldg Maint. Vehicle</b>	\$50,000	Attempting to order	21-36(S-2)(A)
<b>Demolish HERC2</b>	\$153,000	Task order for PCB testing approved by Resolution 23-027	22-45
<b>Mariner Park Lagoon Maintenance</b>	\$6,000	Planned for next year	21-36(S-2)(A)
<b>Skatepark Upkeep</b>	\$10,000	Small projects completed in 2022, more expected in 2023	21-36(S-2)(A)
<b>Airport ADA – Restrooms, Fountain, etc.</b>	\$14,400	Initial design complete for concept	21-36(S-2)(A)
<b>City Hall ADA – Ramp</b>	\$14,400	Designed and Fire Marshall approval has been granted; implementation to be handled with Community Assistant Program funds appropriated by Council in 2022	21-36(S-2)(A)
<b>Airport Terminal Painting (Exterior)</b>	\$21,000	On hold, discovered damaged siding that may change scope of project	21-36(S-2)(A)
<b>On-call Kachemak Bay Conservation Society</b>	\$25,000	Working on a Kachemack sponge related project	22-77
<b>Master Transportation Plan Update</b>	\$185,368	Work is underway	22-38
<b>Green Infrastructure Research – Appraisals</b>	\$80,000	Appraisals and other fieldwork complete; future work to be funded by grants	22-08
<b>Green Infrastructure Research</b>	\$60,000	Measuring glow and ground water data currently	22-08

<b>Design Criteria Manual</b>	\$15,000	Nearing completion, expect before the end of the fiscal year	22-07
<b>Ben Walters Way Sidewalk Design and Survey</b>	\$100,000	Design is 65% complete	21-36(S-2)(A)
<b>Ground Water Research</b>	\$75,000	Work is underway by KBNERR	21-36(S-2)(A)

#### FY24/25 Proposed Projects

<b>Description</b>	<b>Amount Requested</b>	<b>CM Approved?</b>
<b>ADA Family Restrooms at Airport</b>	\$50,000	YES – General CARMA
<b>Airport Terminal Sidewalk Repairs</b>	\$76,175	YES – General CARMA
<b>Vehicle Replacement (E-130, E-114)</b>	\$51,667	YES – HART Roads
<b>GIS Upgrade</b>	\$16,490	YES – General CARMA
<b>HERC II Abatement and Demolition</b>	\$325,000	NO
<b>HERC I Roof Inspection</b>	\$15,000	YES – General CARMA
<b>Karen Hornaday Park Master Plan</b>	\$50,000	YES – General CARMA
<b>Nuclear Compaction Testing Device</b>	\$20,000	YES – HART Roads
<b>Air Conditioning Unit for PW Server Room</b>	\$8,000	YES – General CARMA
<b>HERC I Hazmat Abatement/Demo Design</b>	\$75,000	NO
<b>Tenant Improvements at Kachemak Center</b>	\$40,000	NO
<b>Kachemak Sponge Green Infrastructure Project – Design</b>	\$354,050	Supported by a grant
<b>Heath Street – Pavement Restoration Project</b>	\$2,328,668	NO
<b>Grader</b>	\$365,000	NO
<b>Kachemak Sponge Green Infrastructure Project – Property Acquisition</b>	\$418,100	YES – HART Roads
<b>Kachemak Sponge Green Infrastructure Project – Construction of Stormwater Facilities</b>	\$2,459,080	NO
<b>Fuel Island Replacement – Construction</b>	\$190,000	YES – HART Roads
<b>Bishop’s Beach Restroom Replacement – Construction</b>	\$400,000	NO
<b>Bunnell Ave Road Restoration Project - Design</b>	\$50,000	YES – HART Roads
<b>Beluga Slough Green Infrastructure Project</b>	\$125,900	YES – HART Roads
<b>Ben Walters Sidewalk Construction</b>	\$1,700,000	YES – HART Roads
<b>Svedlund Herndon Sidewalk Design</b>	\$75,000	YES – HART Roads
<b>Iris Court Drainage</b>	\$100,000	YES – HART Roads
<b>Allowance for Matching Funds</b>	\$500,000	YES – HART Roads
<b>Drainage Management Plan</b>	\$7,000	YES – HART Roads
<b>Mt. Augustine Surface Water</b>	\$193,000	YES – HART Roads
<b>Homer Soil and Water Contract</b>	\$20,000	YES – HART Roads
<b>Design of PW Mechanics/Operators Shop</b>	\$100,000	NO

<b>Vehicle Replacement (E-129, E-120, E-107, E-101)</b>	\$150,000	YES – HART Trails
<b>Lee Avenue Trail</b>	\$15,000	YES – HART Trails
<b>Fairview Ave Trail – East - Construction</b>	\$30,000	YES – HART Trails
<b>Library Trails – West Lot and Storybook – ADA Upgrades</b>	\$25,000	YES – HART Trails
<b>Reber Trail Re-Route</b>	\$15,000	YES – HART Trails
<b>Trailhead Improvements</b>	\$12,000	YES – HART Trails
<b>Side-by-side Attachments for Trail Maintenance</b>	\$10,000	YES – HART Trails
<b>Powered Wheelbarrow</b>	\$4,000	YES – HART Trails
<b>Tajen Trail – Establishing New Tread</b>	\$10,000	YES – HART Trails
<b>Beauregard Court Trail – Establishing New Tread</b>	\$10,000	YES – HART Trails
<b>Vehicle Re-appropriation for E-129, E-120, E-107, E-101</b>	\$150,000	YES – HART Trails

#### Anticipated FY26/27 Projects

<b>Description</b>	<b>Projected Cost</b>
<b>Ohlson Lane – Construction – Road &amp; Sidewalk</b>	\$1,500,000
<b>Bishops Beach Restrooms</b>	\$500,000
<b>Hornaday Park Restrooms</b>	\$500,000

#### 2023-2028 Capital Improvement Plan Projects

<b>Description</b>	<b>Projected Total Cost</b>
<b>Slope Stability &amp; Erosion Mitigation Program</b>	\$8,140,000
<b>Karen Hornaday Park Public Restroom Facility</b>	\$425,000
<b>New Public Works Facility</b>	\$12,027,750
<b>Bayview Park Restoration</b>	\$190,000
<b>Homer Spit Trailhead Restroom</b>	\$400,000
<b>Jack Gist Park Improvements, Phase 2</b>	\$60,000
<b>Ben Walters Lane Sidewalk Facility</b>	\$1,673,436
<b>Heath Street Rehabilitation</b>	\$4,100,000
<b>Homer Airport Terminal Improvements</b>	\$1,402,570
<b>Homer All Ages &amp; Abilities Pedestrian Pathway</b>	\$3,900,000
<b>Svedlund/Herndon Street Sidewalks</b>	\$1,600,000
<b>Wayfinding &amp; Streetscape Plan Implementation</b>	\$271,000

## Public Works Department (Utility Fund)

The City of Homer Public Works Department provides water and sewer utility services. The wastewater treatment plan is located at 3575 Heath Street and the water treatment plant is located on Skyline Drive.

### Open Projects from Capital Budgets and Off-Cycle Appropriations

<b>Description</b>	<b>Amount Requested</b>	<b>Status</b>	<b>Ordinance</b>
<b>Interim Financing to Complete East Bunnell Ave/Charles Way Water/Sewer</b>	\$482,412	Just approved, project to start soon	23-10
<b>RWP-1 Balance Motor/Shaft</b>	\$50,000	Utility state were able to make adjustments that will avoid this expenditure; money to return to HAWSP	22-60
<b>Replace UV System</b>	\$430,000	Not ready to complete this year	22-60
<b>Bunnell/Charles Water Main Extension</b>	\$525,637	Chose a contractor, contract executed, construction prep underway	22-18(S)
<b>Bunnell/Charles Sewer Main Extension</b>	\$418,221	Chose a contractor, contract executed, construction prep underway	22-18(S)
<b>Alder Lane Water Improvement Project</b>	\$333,670	Project complete, working on closing it out	22-06(S); 20-83
<b>Pennock Street Water Main Gap</b>	\$45,000	Developer has not followed through, cancelling appropriation and sending money back to HAWSP	22-03
<b>Tasmania Court Water and Sewer Improvements</b>	\$138,399	Project is complete	21-71
<b>Water Main Extension on East Hill Road</b>	\$70,485	Expected completion by June 2023	21-69
<b>Ground Water Research</b>	\$75,000	Work is underway by KBNERR	21-36(S-2)(A)
<b>Fire Hydrant Replacement Program</b>	\$100,000	Under review	22-37
<b>PR Station Hatch Improvement</b>	\$35,279	Nearing completion, one more hatch required	21-36(S-2)(A)
<b>½ of Utility Financial Management</b>	\$8,646	Original project complete; may	21-03

		conduct one more related plan under contract	
<b>Rehab of Electrical Control Works for Lift Stations</b>	\$271,517	Project in process	22-80
<b>Broken Clarifier Belt at WWTP</b>	\$966,444	Project underway	22-55; 22-34(S); 22-73(S)
<b>Repair Pond Liner at Sewer Treatment Plant</b>	\$25,000	Waiting for fix on effluent pipe before proceeding	22-29
<b>½ of Utility Financial Management</b>	\$8,646	Original project complete; may conduct one more related plan under contract	21-03

#### FY24/25 Proposed Projects

<b>Description</b>	<b>Amount Requested</b>	<b>CM Approved?</b>
<b>Coatings for Digestors</b>	\$300,000	NO
<b>Coatings for Clarifiers</b>	\$450,000	NO
<b>Replace Water Meters</b>	\$50,000	YES – Water CARMA
<b>Million Gallon Water Tank Aeration System</b>	\$60,000	YES – Water CARMA
<b>Raw Water Line Replacement Design</b>	\$86,000	YES – Water CARMA
<b>PRV Replacement West Trunk Line</b>	\$21,000	YES – Water CARMA
<b>Final Design – Beluga Lift Station</b>	\$100,000	YES – Sewer CARMA
<b>Paintbrush Booster Station Pump Upgrade</b>	\$250,000	YES – Water CARMA
<b>WTP Membrane Filter Train FY24</b>	\$80,000	YES – Water CARMA
<b>WTP Membrane Filter Train FY25</b>	\$80,000	YES – Water CARMA
<b>WWTP Aeration Pond Effluent Box</b>	\$73,000	NO
<b>Kachekmak City Septic Pumping Contract</b>	\$55,770	NO
<b>Transfer Switch STP</b>	\$38,500	YES – Sewer CARMA
<b>Dredge Sludge Lagoon at WTP</b>	\$60,000	NO
<b>Design for Replacing 8” Cast Iron Distribution Line</b>	\$90,000	YES – Water CARMA
<b>Master Water &amp; Sewer Plan</b>	\$90,000	NO
<b>Electrical Works for Sewage Lift Station – 30 Acres</b>	\$67,000	NO
<b>Spit Parking Lot Storm Drain Project</b>	\$1,198,628	NO
<b>Fleet Replacement</b>	\$50,000	YES – Water CARMA
<b>Vehicle Replacement (E-131, E-130, E-114)</b>	\$66,667	YES – Water CARMA
<b>Vehicle Replacement (E-131, E-130, E-114)</b>	\$66,667	YES – Sewer CARMA

#### 2023-2028 Capital Improvement Plan Projects

<b>Description</b>	<b>Projected Total Cost</b>
<b>A-Frame Water Transmission Line</b>	\$804,092

<b>Beluga Sewage Lift Station</b>	\$2,934,353
<b>Water Storage/Distribution Improvements</b>	\$10,438,214



## Fund Overviews

### General Fund Fleet CARMA – Fund 152

<b>Fleet CARMA - Fund 152</b>						
<b>Current Information - as of 4/21/23</b>						
<b>Fund Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>			
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ 730,487			
<b>Open Encumbrances - as of 4/21/23</b>						
<b>Description</b>	<b>Requestor</b>	<b>ORD #</b>	<b>Amount Remaining</b>			
Mobile Radio for Police Vehicle	Police	23-07	\$ 6,950			
MEDIC1 Replacement	Fire	22-81	\$ 300,000			
Airport Sanding Truck - GF Unassigned Transfer	Public Works	22-05(A)	\$ 60,000			
New Grader - GF Unassigned Transfer	Public Works	22-04(S)(A)	\$ 18,855			
Replacement E-103 Bldg Maint Van	Public Works	21-36(S-2)(A)	\$ 50,000			
Replacement E-126 Bldg Maint Vehicle	Public Works	21-36(S-2)(A)	\$ 50,000			
Patrol Vehicle Replacement	Police	21-36(S-2)(A), 21-09	\$ 60,303			
			<u>\$ 546,108</u>			
<b>Requested Projects</b>						
<b>Description</b>	<b>Requestor</b>	<b>Fiscal Year</b>	<b>Requested Amount</b>			
Off-Road Firefighting Apparatus	Fire	FY24	\$ 45,000			
Deputy Chief Vehicle Replacement	Fire	FY24	\$ 95,000			
Pumper/Tanker Contingency	Fire	FY24	\$ 25,000			
			<u>\$ 165,000</u>			
<b>Future Fund Activity</b>						
<b>Activity Description</b>	<b>FY23 Amount*</b>	<b>FY24 Amount</b>	<b>FY25 Amount</b>			
Operating Budget Transfer	\$ -	\$ -	\$ -			
Proposed Purchase of Ladder Truck (Used)*	\$ (230,000)					
Net Activity	\$ (230,000)	\$ -	\$ -			
<b>Proposed Future State</b>						
<b>Fund Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Projects</b>	<b>Available Balance</b>	
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ (230,000)	\$ 165,000	\$ 335,487	
<b>Fleet CARMA Ending FY25 Balance (Est.):</b>	<b>\$ 335,487</b>					

\*Pending Council approval - Ordinance to be introduced 4/24

General Fund CARMA – Fund 156

<b>General CARMA - Fund 156</b>			
<b>Current Information - as of 5/3/23</b>			
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>
General	\$ 1,829,828	\$ 560,536	\$ 1,269,292
Seawall	\$ 40,919	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 152,081
Fishing Hole	\$ 91,351	\$ -	\$ 91,351
<b>Total - General Fund CARMA</b>	<b>\$ 2,252,253</b>	<b>\$ 698,611</b>	<b>\$ 1,553,642</b>

<b>Open Encumbrances - as of 5/3/23</b>			
<b>Description</b>	<b>Requestor</b>	<b>ORD #</b>	<b>Amount Remaining</b>
Planning and Zoning Updates	Planning	23-11	\$ 250,000
Short Term Rental Tracking Services	Planning	23-05	\$ 20,239
Fencing at Skyline Drive Fire Station	Fire	22-57	\$ 15,000
Pioneer Ave Banners - expires end of FY23	Parks	22-54, 19-51(A)	\$ 10,000
Demolish HERC 2	HERC	22-45	\$ 138,075
Professional IJJA Grant Writing Services	City Hall	22-39	\$ 53,073
Licensed Microwave WAN - expires 12/31/23	IT	21-66, 18-44(A)	\$ 86,947
Mariner Park Lagoon Maintenance	Parks	21-36(S-2)(A)	\$ 6,000
Skatepark Upkeep	Parks	21-36(S-2)(A)	\$ 8,787
Public Computer Replacement	Library	21-36(S-2)(A)	\$ 16,029
Videoconference System Replacement	Library	21-36(S-2)(A)	\$ 7,000
Email System Upgrade	IT	21-36(S-2)(A)	\$ 19,492
Network Switches	IT	21-36(S-2)(A)	\$ 25,523
Airport ADA - Restrooms, Fountain, etc.	Public Works	21-36(S-2)(A)	\$ 9,080
City Hall ADA - Ramp	Public Works	21-36(S-2)(A)	\$ 12,366
Airport Terminal Painting (Exterior)	Public Works	21-36(S-2)(A)	\$ 21,000
			<b>\$ 698,611</b>

<b>Requested Projects</b>			
<b>Description</b>	<b>Requestor</b>	<b>Fiscal Year</b>	<b>Requested Amount</b>
Fire Hose Replacement	Fire	FY24	\$ 78,000
Personnel Regulations/Salary Schedule Overhaul	Human Resources	FY24	\$ 75,000
Upgrade City Workstations to Microsoft Office 2021	IT	FY24	\$ 40,000
NextGen Firewall	IT	FY24	\$ 50,000
Upgraded Internet Link for City Hall	IT	FY24	\$ 30,000
Phone System Upgrade	IT	FY24	\$ 35,000
Replace Library Chairs	Library	FY24	\$ 45,000
Police Station Fencing	Police	FY24	\$ 27,000
Two Ballistic Shields - split funding	Police	FY24	\$ 6,732
Hornaday Park Playground Improvements	Public Works	FY24	\$ 25,000
ADA-Family Restroom at Airport	Public Works	FY24	\$ 50,000
Airport Terminal Sidewalk Repairs	Public Works	FY24	\$ 76,175
GIS Upgrade	Public Works	FY24	\$ 16,490
HERC I Roof Inspection	Public Works	FY24	\$ 15,000
Karen Hornaday Park Master Plan	Public Works	FY24	\$ 50,000
Air Conditioning for Public Works Server Room	Public Works	FY24	\$ 8,000
			<b>\$ 627,397</b>

<b>Future Fund Activity</b>			
<b>Activity Description</b>	<b>FY23 Amount</b>	<b>FY24 Amount</b>	<b>FY25 Amount</b>
Proposed Transfer to HERC CARMA*	\$ 311,216		

General Fund CARMA – Fund 156 – Continued

Account Name	Proposed Future State				
	Current Balance	Encumbrances	FY23 Net Activity	Projects	Available Balance
General	\$ 1,829,828	\$ 560,536	\$ -	\$ 627,397	\$ 641,895
Seawall	\$ 40,919	\$ -	\$ -	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 311,216	\$ -	\$ 463,297
Fishing Hole	\$ 91,351	\$ -	\$ -	\$ -	\$ 91,351
	<u>\$ 2,252,253</u>	<u>\$ 698,611</u>	<u>\$ 311,216</u>	<u>\$ 627,397</u>	<u>\$ 1,237,461</u>

**General CARMA Ending FY25 Balance (Est.):** \$ **1,237,461**

\*Pending Council approval - Ordinance yet to be introduced



Utility CARMA – Fund 256

Utility CARMA - Fund 256			
Current Information - as of 5/3/23			
Account Name	Current Balance	Encumbrances	Available Balance
Water	\$ 2,215,936	\$ 117,260	\$ 2,098,676
Sewer	\$ 2,120,430	\$ 1,257,852	\$ 862,578
	<u>\$ 4,336,366</u>	<u>\$ 1,375,112</u>	<u>\$ 2,961,254</u>

Open Encumbrances - as of 5/3/23			
Description	Requestor	ORD #	Budget Remaining
Fire Hydrant Replacement Program	Water	22-37	\$ 100,000
PR Station Hatch Improvement	Water	21-36(S-2)	\$ 13,385
1/2 of Utility Financial Mgmt	Water	21-03	\$ 3,875
Rehab of Electrical Control Works for Lift Stations	Sewer	22-80	\$ 263,417
Broken Clarifier Belt at Waste Water Treatment Plant	Sewer	22-73(S), 22-55, 22-34(S)	\$ 962,236
Manhole Repair for East Hill Repaving Project	Sewer	22-39	\$ 3,324
Repair Pond Liner at Sewer Treatment Plant	Sewer	21-36(S-2)	\$ 25,000
1/2 of Utility Financial Mgmt	Sewer	21-03	\$ 3,875
			<u>\$ 1,375,112</u>

Requested Projects			
Description	Requestor	Fiscal Year	Budget Amount
Fleet Replacement	Water	FY24	\$ 50,000
Replace Water Meters	Water	FY24	\$ 50,000
Million Gallon Water Tank Aeration System	Water	FY24	\$ 60,000
Raw Water Line Replacement Design	Water	FY24	\$ 86,000
PRV Replacement West Trunk Line	Water	FY24	\$ 21,000
Paint Brush Booster Station Pump Upgrade	Water	FY24	\$ 250,000
WTP Membrane Train	Water	FY24	\$ 80,000
Design for Replacing 8" Cast Iron Distribution Line	Water	FY24	\$ 90,000
Vehicle Replacement (E-131, E-130, E-114)	Water	FY24	\$ 66,667
WTP Membrane Train	Water	FY25	\$ 80,000
Replace Lift Station Access Hatch	Sewer	FY24	\$ 14,000
Fleet Replacement	Sewer	FY24	\$ 50,000
Launch Ramp Lift Station Enclosure	Sewer	FY24	\$ 13,000
WWTP Digester Blowers	Sewer	FY24	\$ 48,000
Transfer Switch, STP	Sewer	FY24	\$ 38,500
Vehicle Replacement (E-131, E-130, E-114)	Sewer	FY24	\$ 66,667
Beluga Lift Station	Sewer	FY24	\$ 100,000
			<u>\$ 1,163,834</u>

Future Fund Activity			
Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer - Water CARMA <sup>1</sup>	\$ 106,804	\$ 309,240	\$ 316,946
Operating Budget Transfer - Sewer CARMA <sup>2</sup>	\$ 234,166	\$ 254,332	\$ 272,020
Utility Operations to Water CARMA Transfer	\$ -	\$ -	\$ -
Utility Operations to Sewer CARMA Transfer	\$ -	\$ -	\$ -
Water CARMA to Utility Operations Transfer <sup>3</sup>	\$ (200,000)	\$ -	\$ -
Sewer CARMA to Utility Operations Transfer <sup>4</sup>	\$ (238,315)	\$ -	\$ -
Net Activity	\$ (97,345)	\$ 563,572	\$ 588,966

Utility CARMA – Fund 256 - Continued

<b>Utility CARMA - Fund 256</b>				
<b>Account Name</b>	<b>Proposed Future State</b>		<b>FY23 Net Activity</b>	<b>Available Balance</b>
	<b>Current Balance</b>	<b>Encumbrances</b>		
Water	\$ 2,215,936	\$ 117,260	\$ (93,196)	\$ 2,005,480
			FY24 Projects \$	(753,667)
			FY24 Net Activity \$	309,240
			FY24 Ending Balance \$	1,561,054
			FY25 Projects \$	(80,000)
			FY25 Net Activity \$	316,946
			<b>FY25 Ending Balance \$</b>	<b>1,798,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Sewer	\$ 2,120,430	\$ 1,257,852	\$ (4,149)	\$ 858,429
			FY24 Projects \$	(330,167)
			FY24 Net Activity \$	254,332
			FY24 Ending Balance \$	782,594
			FY25 Projects \$	-
			FY25 Net Activity \$	272,020
			<b>FY25 Ending Balance \$</b>	<b>1,054,614</b>
<b>Utility CARMA Ending FY25 Balance (Est.):</b>	<b>\$ 2,852,614</b>			

(1) and (2) FY23 Budget transfers are done at end of fiscal year

(3) and (4) Transfer from Utility CARMA to Utility Operations - rate funded projects were closed and funds need to be returned to original funding source; FY23 Budget Amendment Ordinance coming

Port & Harbor Fleet – Fund 452

Port & Harbor Fleet - Fund 452			
Current Information - as of 4/21/23			
Fund Name	Current Balance	Encumbrances	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 137,394

Open Encumbrances - as of 4/21/23			
Description	Requestor	ORD #	Amount Remaining
Port Maint. Mobile Welding Trailer	Port	21-36(S-2)(A)	\$ 2,120
			<u>\$ 2,120</u>

Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
Patrol Truck	Port	FY24	\$ 55,000
Port Maintenance Plow Truck	Port	FY24	\$ 60,000
			<u>\$ 115,000</u>

Future Fund Activity			
Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer*	\$ 30,000	\$ 30,000	\$ 30,000
Net Activity	\$ 30,000	\$ 30,000	\$ 30,000

Proposed Future State				
Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 30,000	\$ 167,394
			FY24 Projects	\$ (115,000)
			FY24 Net Activity	\$ 30,000
			FY24 Ending Balance	\$ 82,394
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 30,000
			FY25 Ending Balance	\$ 112,394

**Port & Harbor Fleet Ending FY25 Balance (Est.):** \$ 112,394

\*FY23 Budget transfer will be done at end of fiscal year



Port & Harbor Reserve – Fund 456

<b>Port &amp; Harbor Reserve - Fund 456</b>			
<b>Current Information - as of 4/21/23</b>			
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>
Harbor General	\$ 2,180,187	\$ 807,584	\$ 1,372,603
Load and Launch	\$ 314,381	\$ -	\$ 314,381
	<u>\$ 2,494,568</u>	<u>\$ 807,584</u>	<u>\$ 1,686,984</u>

<b>Open Encumbrances - as of 4/21/23</b>			
<b>Description</b>	<b>Requestor</b>	<b>ORD #</b>	<b>Amount Remaining</b>
Parking Signage and Mobile Parking Delineation Barriers	Port	23-14	\$ 25,000
Professional/Technical Support for PID Grant Application	Port	23-12	\$ 63,070
Parking Kiosks and Management Software	Port	23-04	\$ 14,199
Owner's Representative	Port	22-78(A)	\$ 408,073
Design of Parking Improvements to Select Lots	Port	22-78(A)	\$ 14,928
Crane 7 Rebuild	Port	22-66	\$ 69,110
R&M Consultants - Grant Assistance	Port	22-19(A)	\$ 15,268
Float Repair for End Caps K thru Q	Port	21-52	\$ 58,100
Deep Water Dock Security Gate	Port	21-36(S-2)(A)	\$ 3,980
Fish Grinder Building Replacement Design	Port	21-36(S-2)(A)	\$ 15,000
Fish Carcass Trailer x2	Port	21-36(S-2)(A)	\$ 10,856
Harbor Office ADA Entry Door Improvements	Port	21-36(S-2)(A)	\$ 10,000
Fish Grinder Building Replacement	Port	21-36(S-2)(A)	\$ 100,000
			<u>\$ 807,584</u>

<b>Requested Projects</b>			
<b>Description</b>	<b>Requestor</b>	<b>Fiscal Year</b>	<b>Requested Amount</b>
Outfall Line Pump	Port	FY24	\$ 25,000
Ice Metering System	Port	FY24	\$ 145,000
Harbor Bottom Survey	Port	FY24	\$ 25,000
Tank 1 Sludge Removal	Port	FY24	\$ 40,000
Electrical Works for Sewage Lift Station - Fish Grinder	Port	FY24	\$ 40,000
Paid Parking Program Expansion - Planning & Permitting	Port	FY24	\$ 60,000
			<u>\$ 335,000</u>

<b>Future Fund Activity</b>			
<b>Activity Description</b>	<b>FY23 Amount</b>	<b>FY24 Amount</b>	<b>FY25 Amount</b>
Operating Budget Transfer - Harbor General	\$ -	\$ 315,157	\$ 242,704
Operating Budget Transfer - Match Funding <sup>1</sup>	\$ 993,675	\$ 500,000	\$ 500,000
Operating Budget Transfer - Load and Launch*	\$ 29,186	\$ -	\$ -
Harbor General to Harbor Match Transfer <sup>2</sup>	\$ (500,000)	\$ -	\$ -
Harbor Match from Harbor General Transfer <sup>3</sup>	\$ 500,000	\$ -	\$ -
Net Activity	\$ 1,022,861	\$ 815,157	\$ 742,704

Port & Harbor Reserve – Fund 456 Continued

Account Name	Proposed Future State			
	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor General	\$ 2,180,187	\$ 807,584	\$ (500,000)	\$ 872,603
			FY24 Projects	\$ (335,000)
			FY24 Net Activity	\$ 315,157
			FY24 Ending Balance	\$ 852,760
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 242,704
			<b>FY25 Ending Balance</b>	<b>\$ 1,095,464</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Harbor Match	\$ -	\$ -	\$ 1,493,675	\$ 1,493,675
			FY24 Projects	\$ -
			FY24 Net Activity	\$ 500,000
			FY24 Ending Balance	\$ 1,993,675
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 500,000
			<b>FY25 Ending Balance</b>	<b>\$ 2,493,675</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Load and Launch	\$ 314,381	\$ -	\$ 29,186	\$ 343,567
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 343,567
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			<b>FY25 Ending Balance</b>	<b>\$ 343,567</b>
<b>Account Name</b>				
Harbor General	\$ 1,095,464			
Harbor Match	\$ 2,493,675			
Load and Launch	\$ 343,567			
<b>Port &amp; Harbor Reserve Ending FY25 Balance (Est.):</b>	<b>\$ 3,932,706</b>			

\*FY23 Budget transfers are done at end of fiscal year

- (1) FY23 Budget Amendment Ordinance coming to reappropriate this transfer from Harbor General to Harbor Match
- (2) and (3) Transfer \$500,000 of existing Harbor General balance to Harbor Match; FY23 Budget Amendment Ordinance coming



## HART Roads

<b>HART Roads - Fund 160</b>				
<b>Current Information - as of 5/3/23</b>				
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>	
HART Roads	\$ 5,967,672	\$ 318,095	\$ 5,649,577	

<b>Open Encumbrances - as of 5/3/23</b>			
<b>Description</b>	<b>Requestor</b>	<b>ORD #</b>	<b>Amount Remaining</b>
Beluga Slough Green Infrastructure Storm Water Treatment System	Public Works	23-16(S)	\$ 81,313
On-call Kachemak Bay Conservation Society	Public Works	22-77	\$ 25,000
Master Transportation Plan Update	Public Works	22-38	\$ 37,051
Green Infrastructure Research - Appraisals	Public Works	22-08	\$ 53,900
Green Infrastructure Research	Public Works	22-08	\$ 15,892
Design Criteria Manual	Public Works	22-07	\$ 4,145
Ben Walters Way Sidewalk Design & Survey	Public Works	21-36(S-2)(A)	\$ 50,808
Ground Water Research	Public Works	21-36(S-2)(A), 21-16(A)	\$ 49,986
			<u>\$ 318,095</u>

<b>Requested Projects</b>			
<b>Description</b>	<b>Requestor</b>	<b>Fiscal Year</b>	<b>Requested Amount</b>
Drainage Management Plan	Public Works	FY24	\$ 7,000
Mt Augustine Surface Water	Public Works	FY24	\$ 193,000
Homer Soil and Water Contract	Public Works	FY24	\$ 20,000
Fuel Island Replacement - Construction	Public Works	FY24	\$ 190,000
Bunnell Ave Road Restoration Project - Design	Public Works	FY24	\$ 50,000
Beluga Slough Green Infrastructure Project	Public Works	FY24	\$ 125,900
Ben Walters Sidewalk Construction	Public Works	FY24	\$ 1,700,000
Svedlund-Herndon Sidewalk Design	Public Works	FY24	\$ 75,000
Iris Court Drainage	Public Works	FY24	\$ 240,000
Kachemak Sponge Green Infrastructure Project Property	Public Works	FY24	\$ 418,100
Vehicle Replacement (E-130 and E-114)	Public Works	FY24	\$ 51,667
			<u>\$ 3,070,667</u>

<b>Future Fund Activity</b>			
<b>Activity Description</b>	<b>FY23 Amount*</b>	<b>FY24 Amount</b>	<b>FY25 Amount</b>
Sales Tax (Budgeted)	\$ -	\$ 1,900,555	\$ 1,976,577
Transfer to General Fund (ORD 17-40(A)) <sup>1</sup>	\$ (866,100)	\$ (1,169,889)	\$ (1,187,628)
HART Roads to HART Roads Match Transfer <sup>2</sup>	\$ (500,000)	\$ -	\$ -
HART Roads Match from HART Roads Transfer <sup>2</sup>	\$ 500,000	\$ -	\$ -
HART Roads to Non-Motorized Transportation Program Transfer <sup>4</sup>	\$ (500,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Roads Transfer <sup>2</sup>	\$ 500,000	\$ -	\$ -
HART Roads to Small Works Roads Maintenance Program Transfer <sup>6</sup>	\$ (100,000)	\$ -	\$ -
Small Works Roads Maintenance Program from HART Roads Transfer <sup>7</sup>	\$ 100,000	\$ -	\$ -
HART Roads to Small Works Pest Management Program Transfer <sup>8</sup>	\$ (20,000)	\$ -	\$ -
Small Works Pest Management Program from HART Roads Transfer <sup>9</sup>	\$ 20,000	\$ -	\$ -
<b>Net Activity</b>	<b>\$ (866,100)</b>	<b>\$ 730,666</b>	<b>\$ 788,948</b>

## HART Roads - Continued

Account Name	Proposed Future State		FY23 Net Activity	Available Balance
	Current Balance	Encumbrances		
HART Roads	\$ 5,967,672	\$ -	318,095	\$ (1,986,100)
				FY24 Projects \$ (3,070,667)
				FY24 Net Activity \$ 730,666
				FY24 Ending Balance \$ 1,323,476
				FY25 Projects \$ -
				FY25 Net Activity \$ 788,948
				<b>FY25 Ending Balance \$ 2,112,424</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
HART Roads Match	\$ -	\$ -	\$ -	\$ 500,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 500,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				<b>FY25 Ending Balance \$ 500,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Non-Motorized Transportation Opportunity Program	\$ -	\$ -	\$ -	\$ 500,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 500,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				<b>FY25 Ending Balance \$ 500,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Small Works Roads Maintenance Program	\$ -	\$ -	\$ -	\$ 100,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 100,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				<b>FY25 Ending Balance \$ 100,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Small Works Pest Management Program	\$ -	\$ -	\$ -	\$ 20,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 20,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				<b>FY25 Ending Balance \$ 20,000</b>
<b>Account Name</b>				
HART Roads	\$ 2,112,424			
HART Roads Match	\$ 500,000			
Non-Motorized Transportation Opportunity Program	\$ 500,000			
Small Works Roads Maintenance Program	\$ 100,000			
Small Works Pest Management Program	\$ 20,000			
<b>HART Roads Ending FY25 Balance (Est.):</b>	<b>\$ 3,232,424</b>			

\*FY23 Budget transfers are done at end of fiscal year

(1) HART Roads transfer to General Fund to cover roads maintenance

(2) and (3) Transfer \$500,000 of existing HART Roads balance to HART Roads Match; FY23 Budget Amendment Ordinance coming

(4) and (5) Transfer \$500,000 of existing HART Roads balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming

(6) and (7) Transfer \$100,000 of existing HART Roads balance to Small Works Roads Maintenance Program; FY23 Budget Amendment Ordinance coming

(8) and (9) Transfer \$20,000 of existing HART Roads balance to Small Works Pest Management Program; FY23 Budget Amendment Ordinance coming

## HART Trails

<b>HART Trails</b>			
<b>Current Information - as of 4/21/23</b>			
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>
HART Trails	\$ 1,040,630	\$ 20,000	\$ 1,020,630

<b>Open Encumbrances - as of 4/21/23</b>			
<b>Description</b>	<b>Requestor</b>	<b>Ordinance #</b>	<b>Amount Remaining</b>
Small Works Trails Maintenance Program - expires end of FY23	Public Works	22-28, 21-36(S-2)(A)	\$ 20,000
			<u>\$ 20,000</u>

<b>Requested Projects</b>			
<b>Description</b>	<b>Requestor</b>	<b>Fiscal Year</b>	<b>Requested Amount</b>
Wayfinding and Streetscape Implementation	Economic Development	FY24	\$ 50,000
Trail Design Criteria Manual Update	Economic Development	FY24	\$ 50,000
Lee Avenue Trail	Public Works	FY24	\$ 20,000
Vehicle Replacement (E-129, E-120, E-107, E-101)	Public Works	FY24	\$ 150,000
Fairview Ave Trail - East - Construction	Public Works	FY24	\$ 30,000
Library Trails - West Lot and Storybook - ADA upgrades	Public Works	FY24	\$ 25,000
Reber Trail Re-Route	Public Works	FY24	\$ 15,000
Trail Head Improvements	Public Works	FY24	\$ 12,000
Side-by-Side Attachments for Trails Maintenance	Public Works	FY24	\$ 10,000
Powered Wheelbarrow	Public Works	FY24	\$ 4,000
Tajen Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
Beauregard Court Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
			<u>\$ 386,000</u>

<b>Future Fund Activity</b>			
<b>Activity Description</b>	<b>FY23 Amount*</b>	<b>FY24 Amount</b>	<b>FY25 Amount</b>
Sales Tax (Budgeted)	\$ -	\$ 194,526	\$ 202,307
Transfer to General Fund (ORD 17-40(A)) <sup>1</sup>	\$ (41,706)	\$ (105,993)	\$ (118,663)
HART Trails to Non-Motorized Transportation Program Transfer <sup>2</sup>	\$ (100,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Trails Transfer <sup>3</sup>	\$ 100,000	\$ -	\$ -
HART Trails to Small Works Trails Maintenance Program Transfer <sup>4</sup>	\$ (100,000)	\$ -	\$ -
Small Works Trails Maintenance Program from HART Trails Transfer <sup>5</sup>	\$ 100,000	\$ -	\$ -
Net Activity	\$ (41,706)	\$ 88,532	\$ 83,644

HART Trails - Continued

Account Name	Proposed Future State		FY23 Net Activity	Available Balance
	Current Balance	Encumbrances		
HART Trails	\$ 1,053,697	\$ 20,000	\$ (241,706)	\$ 791,991
			FY24 Projects \$	(386,000)
			FY24 Net Activity \$	88,532
			FY24 Ending Balance \$	494,523
			FY25 Projects \$	-
			FY25 Net Activity \$	83,644
			<b>FY25 Ending Balance \$</b>	<b>578,167</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Non-motorized Transportation Opportunity Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	100,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			<b>FY25 Ending Balance \$</b>	<b>100,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Small Works Trails Maintenance Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	100,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			<b>FY25 Ending Balance \$</b>	<b>100,000</b>
<b>Account Name</b>				
HART Trails	\$	578,167		
Non-motorized Transportation Opportunity Program	\$	100,000		
Small Works Trails Maintenance Program	\$	100,000		
<b>HART Trails Ending FY25 Balance (Est.):</b>	<b>\$</b>	<b>778,167</b>		

\*FY23 Budget transfers are done at end of fiscal year  
 (1) HART Trails transfer to General Fund to cover trails maintenance  
 (2) and (3) Transfer \$100,000 of existing HART-Trails balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming  
 (4) and (5) Transfer \$100,000 of existing HART-Trails balance to Small Works Trails Maintenance Program; FY23 Budget Amendment Ordinance coming

HAWSP

COMING SOON



## Other Notable Funds

### Land Reserves – Fund 150

The Land Reserves Fund is used to purchase lands with a strategic value to the City. An expected future purchase taking advantage of this fund is land for a new Public Works campus located outside of the tsunami zone. Staff has been working with the City’s realtor to located and purchase an appropriate parcel.

<b>Land Reserves - Fund 150</b>				
<b>Current Information - as of 4/21/23</b>				
<b>Fund Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>Available Balance</b>	
Land Reserves	\$ 971,753	\$ 62,488	\$ 909,264	
<b>Open Encumbrances - as of 4/21/23</b>				
<b>Description</b>	<b>Requestor</b>	<b>ORD #</b>	<b>Amount Remaining</b>	
Purchase Lot 6 - Bridge Creek Watershed District	Administration	23-02(A)	\$ 9,321	
Two Parcels and Drainage Easements - Bridge Creek	Administration	22-01(A)	\$ 53,168	
			<u>\$ 62,488</u>	
<b>Requested Projects</b>				
<b>Description</b>	<b>Requestor</b>	<b>Fiscal Year</b>	<b>Requested Amount</b>	
			<u>\$ -</u>	
<b>Future Fund Activity</b>				
<b>Activity Description</b>	<b>FY23 Amount</b>	<b>FY24 Amount</b>	<b>FY25 Amount</b>	
Operating Budget Transfer				
Net Activity	\$ -	\$ -	\$ -	
<b>Proposed Future State</b>				
<b>Fund Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Land Reserves	\$ 971,753	\$ 62,488	\$ -	\$ 909,264
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 909,264
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 909,264
<b>Land Reserves Ending FY25 Balance (Est.):</b>	<b>\$ 909,264</b>			

Police Station Debt Service Fund – Fund 154

The Police Station Debt Service Fund exists to pay off the bond debt for the new police station which was opened in 2020. We are forecasting that the City will have sufficient funds to pay off the bond debt during FY25, possibly the very end of FY24.

Police Station Debt Service - Fund 154				
Current Information - as of 4/21/23				
Fund Name	Current Balance	Encumbrances	Available Balance	
Police Station Debt Service	\$ 1,504,099	\$ -	\$ 1,504,099	

Open Encumbrances - as of 4/21/23			
Description	Requestor	ORD #	Amount Remaining
			\$ -

Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
			\$ -

Activity Description	Future Fund Activity			
	FY23 Amount	FY24 Amount	FY25 Amount	FY26 Amount
Sales Tax (Budgeted)		\$ 893,520	\$ 929,260	\$ 929,260
Debt Payment - Principal		\$ (230,000)	\$ (245,000)	\$ (255,000)
Debt Payment - Interest		\$ (164,000)	\$ (152,500)	\$ (140,250)
Net Activity	\$ -	\$ 499,520	\$ 531,760	\$ 534,010

Fund Name	Proposed Future State			
	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Police Station Debt Service	\$ 1,504,099	\$ -	\$ -	\$ 1,504,099
			FY24 Projects \$	-
			FY24 Net Activity \$	499,520
			FY24 Ending Balance \$	2,003,619
			FY25 Projects \$	-
			FY25 Net Activity \$	531,760
			FY25 Ending Balance \$	2,535,379
<b>Police Station Debt Service Ending FY25 Balance (Est.):</b>	<b>\$ 2,535,379</b>			
			FY26 Projects \$	-
			FY26 Net Activity \$	534,010
			FY26 Ending Balance \$	3,069,390
<b>Police Station Debt Service Ending FY26 Balance (Est.):</b>	<b>\$ 3,069,390</b>			
	FY23	FY24	FY25	FY26
Debt Balance	3,280,000	3,050,000	2,805,000	2,550,000

ORD 18-26(A)(S)(A) - GOB Issuance; 0.3% of sales tax expires 12/31 of the year when City has received sufficient funds to pay off all of debt service

## Capital Project Requests

The following tables include all requests made to the City Manager for the FY24/25 Capital Budget. Each item includes a brief description, estimated cost, and note as to whether it was approved for inclusion in the budget by the City Manager. Rejected items have brief commentary as to why.

### Fleet CARMA – Fund 152

Requesting Dept./Div.	Title	Description	Request	CM Approved
Fire	Ladder Truck (Used)	As the City has grown and allowed for larger structures to be built, the addition of a ladder truck to the fire fleet has become a necessary expansion. Ladder trucks can run \$1.4 – \$1.6 million new and appropriately equipped. We have an opportunity to purchase a used ladder truck from Ketchikan and staff is currently doing due diligence to inspect the vehicle and determine if it would be a good purchase for the City.	\$230,000	YES Purchase will come before the budget is adopted due to the availability of this specific apparatus
Fire	Off-road Firefighting Apparatus	This side-by-side vehicle with upgrades to haul water and crew for fire suppression purposes would replace the capabilities of Brush-2 which is at the end of its useful life. This vehicle would ensure we retain the capability to respond to fires off the road and on beaches.	\$45,000	YES
Fire	Deputy Chief Vehicle Replacement	The Deputy Chief is required as a Command Officer and paramedic to respond directly to calls with a reliable and tactical ready vehicle. The current vehicle is 19 years old and poorly suited to the job. The new vehicle will have all the required command equipment to manage emergency and disaster situations, communications systems, ALS medical supply storage, and rescue equipment. A plow will also be added to assist with response during winter weather.	\$95,000	YES
Fire	Pumper/Tanker Contingency	Council approved the purchase of an Enforcer 2500 gallon tender fire truck with Ordinance 22-22 at a price not to exceed \$800,000. The City received a large discount for prepayment and \$93,394 was left unspent. Administration would like to set \$25,000 aside as a contingency and return the rest (\$68,394) to Fleet CARMA.	\$25,000	YES
Fire	Engine-4 Replacement	Engine-4 is an essential part of the firefighting fleet in the city and is vital to sustaining an ISO rating that has been enjoyed by tax payers for years. Engine-4 is 40 years old, 20 years overdue for replacement and will not be classified during the next ISO visit due to its age which will have a noticeable impact on insurance premiums (increasing) on all insured businesses and homeowners in Homer. Engine-4 did not pass its last pump test in June of 2022 and was down with mechanical issues (failed brakes) for more than 5 months. With Engine-4 unable to pass its pump test it is essentially out of service and not to be used, leaving us with only one Engine.	\$819,000	NO Expecting an opportunity to purchase a ladder truck before FY24/25 is adopted; this request should be seriously considered at the time of the mid-biennium adjustment, if not sooner
Public Works	Grader	Procure a grader for the purpose of plowing snow, grading roads, repairing water/utilities, and otherwise supporting the installation and maintenance of PW infrastructure.	\$365,000	NO



General CARMA – Fund 156

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	HERC Match Funds	Move money remaining in the natural gas free main allowance account after the audit into HERC CARMA for future use	\$311,216	YES
Community Recreation	Bounce House	In an effort to provide additional fun, active and engaging programs specifically for the younger youth demographic. A bounce house would provide indoor and outdoor opportunities. The estimate includes shipping cost	\$15,000	NO
Community Recreation	Recreation Management Software	Software would be used to improve and streamline the overall operations of the division by allowing for: online registration and payment; improved scheduling and communications; participant tracking; etc.	\$11,000	NO Community Rec only does \$30-40k per year in fees. A cheaper mobile solution or kiosk may be a better fit for the interim period between now and the HERC Replacement
Fire	Fire Hose Replacement	The existing fire hose system used to fight structural, vehicle, marine, and industrial fires is due to be replaced.	\$78,000	YES
Human Resources	Personnel Regulations and Salary Schedule Overhaul	Both personnel regulations and salary schedule-related items need to be reviewed and updated intermittently to keep up with trends in the workplace and a changing legal environment. This project would be used to hire a consultant to help staff update and modernize current HR systems	\$75,000	YES
IT	Upgrade City Workstations to Microsoft Office 2021	Most City workstations are running Office 2016. The IT Division recommends updating all of these machines to Office 2021.	\$40,000	YES
IT	NextGen Firewall	Unlike a traditional firewall, which prevents or allows network traffic based on simple criteria like source or destination, NextGen firewalls perform realtime deeper analysis of packet-level information as it enters the network to monitor for malicious content.	\$50,000	YES
IT	Upgrade Internet Link for City Hall	Industry standards generally recommend 5-15Mbps per office worker for Internet connectivity. Twenty office workers typically work from City Hall, sharing a 35Mbps link to the Internet, or about 1.75Mbps per office worker. Additionally, the City Hall link supports digital phones for all city staff, the city email server, business applications such as finance software, as well as video-conferencing from Council	\$30,000	YES

		Chambers. A fiber optic connection to the building would allow a bandwidth increase to a recommended ~300Mbps to support current needs and would enable us to consider moving more applications and services to cloud-based operations.		
IT	Phone System Upgrade	The majority of the City's phone system is antiquated and has suffered multiple challenges in recent years. This project would bring the system to a modern standard. Most of our phones are roughly 20 years old. Approximately 84 phones will be replaced across the City, those at the Police Station are still relatively new and will not be replaced.	\$35,000	YES
Library	Replace Library Chairs	When the library opened in 2006, the furnishings included 84 wooden chairs, 15 soft lounge chairs, and 49 office-style rolling chairs. The wooden chairs have held up well, but the rest are wearing out. This request would replace lounge and office chairs and includes shipping and a small contingency (\$2,500).	\$45,000	YES
Police	Police Station Fencing	This request will fund the purchase and installation of security fencing around the back of the police station. The fencing will be a six foot tall, 9 gauge chain link fence with a continuous top rail and it will include one 20 foot wide sliding gate. This fencing will close off the back perimeter of the police station grounds, running on the lot line between the station and the post office. This back area of the police station grounds is shadowed, thickly vegetated in areas and hard to monitor closely on our video surveillance system due to shadows, changing terrain elevations and vegetation. It is the area most vulnerable to approach and trespass around the station.	\$27,000	YES
Police	Two Ballistic Shields	These ballistic shields will replace two shields that over 25 years old. The new models are significantly upgraded larger shields with improved protection from higher powered rounds and viewing ports. This project will be supported by approximately \$16,000 from the seized assets account which may only be used for police related purchases.	\$23,000 - \$16,268 from seized asset account and \$6732 from CARMA	YES
Police	Virtual Reality Training System	This request is for a Virtual Reality Training system from InVeris Training Solutions for patrol and jail officer training. This system is an advanced training solution that uses virtual reality, (VR), for critical, real-world preparation of our officers for use of force situations.	\$79,900	NO Attempt to fund through Homeland Security Grant Programs first
Police	Night Vision Equipment	This request is to purchase night vision equipment for 12 police officers. We currently have four units that are 15 years	\$95,000	NO Attempt to fund through

		old and in poor condition. The new equipment will consist of 10 single tube units and 2 double tube units along with the required mounting hardware. The new units mount to the officer's helmets and are adjusted to each individual officer's physical characteristics.		Homeland Security Grant Programs
Police	In-Car Video Cameras	This project will equip 12 of our patrol vehicles with in-car video cameras. It will also provide the necessary data storage and retrieval equipment. Approximately 80% of police departments are now operating with in-car video recording equipment. The recordings offer excellent documentation of what an officer saw and did during traffic stops and the subsequent encounters. The recordings obtained will primarily be used as evidence in court room proceedings. The district attorney's office is now requiring video recordings to go to trial in some driving cases. Without the recordings we are in danger of having cases dismissed. The recordings can also be used for training, liability protection, improving officer safety and providing transparency of police conduct to the public. Statistically, a police department is more likely to be sued for use of force allegations and driving related incidents versus anything else.	\$162,204 Would also include an annual expense for service and data storage	NO Attempt to fund through Homeland Security Grant Programs first
Public Works	Seawall Maintenance	To be paid from the Seawall CARMA fund within the General CARMA Fund	\$4,000	YES
Public Works	Hornaday Park Playground Improvements	The Homer Foundation's board of trustees approved the use of left over funds from the original playground project and the boat house pavillion to be used for maintenance and improvement of the existing Hornaday Park playground. The request to Council is for \$25,000, however, \$20,363 will be reimbursed by the Homer Foundation.	\$25,000  \$20,363 to be reimbursed by Homer Foundation	YES
Public Works	ADA-Family Restroom at Airport	This Request will fund the design and purchase of construction materials to build an ADA-compliant, gender-neutral Family Restroom at the Airport. The design will cost \$25,000, based on an estimate from a local architect and engineering team, mostly to address Fire Marshall requirements. Then, we would buy the construction materials and built it with PW labor, during "shoulder" seasons.	\$50,000	YES
Public Works	Airport Terminal Sidewalk Repairs	This Capital Request will fund the replacement of a portion of the concrete sidewalk at the airport that has buckled due to frost heave. The cost is based on a quote from a reputable local concrete contractor, which I incased by 10% for escalation.	\$76,175	YES

Public Works	GIS Upgrade	One-time license upgrade for GIS system, addition of two extra "seats" for Public Works employees, and two Trimble tables for field work	\$16,490	YES
Public Works	HERC I Roof Inspection	With the challenges related to demolishing the HERC structures, age of the existing roof structure, and series of buildings that have collapsed under snow weight in Alaska recently, it seems wise to inspect the existing roof to determine its condition and how much life is left in it.	\$15,000	YES
Public Works	Karen Hornday Park Master Plan	Develop a new master plan for Karen Hornaday Park	\$50,000	YES
Public Works	Air Conditioning for Public Works Server Room	Request would fund purchase of an air conditioning unit to be installed in the server room	\$8,000	YES
Public Works	Tenant Improvements for Kachemak Center	Kachemak Center is a potential rental location for Building Maintenance and Parks to reside once they leave the HERC.	\$40,000	NO Uncertain if this will be the best location, looking for alternatives
Public Works	HERC II Abatement and Demolition	Increases the funds available for the demolition of the HERC II building.	\$325,000	NO Take separate action when Admin and Council are aligned on a solution
Public Works	HERC I – HazMat Abatement/Demo Design	Fund the develop of a hazardous materials abatement and demolition plan for HERC I	\$75,000	NO Ongoing issue

### Utility CARMA – Fund 256 – Water

Requesting Dept./Div.	Title	Description	Request	CM Approved
Public Works (Water)	Paint Brush Booster Station Pump Upgrade	The Paint brush booster Station supplies potable water to customers above the gravity feed water transmission main. In 2022 the electric components failed and left customer without water. The booster station was built in 2008. Parts are no longer available for this equipment. Operators were able to find old components at the STP, but those are limited. Funds will be used to replace existing booster pumps and upgrade electrical components and telemetry as needed. We submitted a ADEC SRF Questionnaire and expect this project will be added to the ADEC's Intended Use Plan, allowing us to access SRF Loan Funds.	\$250,000	YES
Public Works (Water)	WTP Membrane Filter Train FY24	This will buy one water filter membrane train for the Water Treatment Plant to replace one of the existing membrane trains that is beyond its useful life. A questionnaire for ADEC SRF has been submitted for this project.	\$80,000	YES

Public Works (Water)	WTP Membrane Filter Train FY25	This will buy one water filter membrane train for the Water Treatment Plant to replace one of the existing membrane trains that is beyond its useful life. A questionnaire for ADEC SRF has been submitted for this project.	\$85,000	YES
Public Works (Water)	Design for Replacing 8" Cast Iron Distribution Line	Fund the design of a replacement line	\$90,000	YES
Public Works	Vehicle Contingency	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to cover overages for vehicles already approved in the prior budget.	\$15,000	YES

### Utility CARMA – Fund 256 – Sewer

Requesting Dept./Div.	Title	Description	Request	CM Approved
Public Works (Sewer)	Transfer Switch, STP	Backup power to the Sewer Treatment Plant is provided by an on-site diesel generator. During a power outage a transfer switch automatically transfers the plant to the generator. The original switch from 1990 is not transferring power properly. Funds will be used to purchase a new transfer switch and install it.	\$38,500	YES
Public Works	Vehicle Contingency	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to cover overages for vehicles already approved in the prior budget.	\$15,000	YES – Converted into a repacked request which will create a new appropriation
Public Works (Sewer)	Final Design – Beluga Lift Station	Final design of project. Eligible for ADEC loans	\$100,000	YES
Public Works (Sewer)	Coatings for Digesters	Fund the renovation of the concrete coating on the WWTP digesters. Project is eligible for Clean Water SRF and we have submitted a questionnaire to ADEC which is the first step towards getting a loan	\$300,000	NO
Public Works (Sewer)	Coatings for Clarifiers	Renovate the coating on the WWTP clarifiers. Project is eligible for Clean Water SRF and we have submitted a questionnaire to ADEC which is the first step towards getting a loan	\$450,000	NO
Public Works (Sewer)	WWTP Aeration Pond Effluent Box	Rebuild the electrical works for the aeration pond effluent box at the WWTP. A questionnaire for ADEC SRF loan funds has been submitted	\$73000	NO
Public Works (Sewer)	Portable 3 Phase Back Up Generator	Portable, 3 phase power backup generator. Public works does not have one at this time. The sewer plant does have a backup generator, but it is not always available and we need a dedicated unit in case of emergency.	\$95,000	NO
Public Works (Sewer)	Dredge Sludge Lagoon at WTP	Fund the dredging and renovation of the sludge lagoon at the WTP	\$60,000	NO
Public Works (Sewer)	Electrical Works for Sewage Lift Station – 30 Acres	Project will upgrade/renovate the electrical works at the sewage lift station on the Spit known as the 30 acres lift station.	\$67,000	NO

## HART Roads – Fund 160

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	Road Grant Matching Funds	Seed a general grant match account for roads, stormwater, and sidewalk improvements	\$500,000	YES
Public Works	Nuclear Compaction Testing Device	Device measures compaction of soil and asphalt	\$20,000	YES
Public Works	Fuel Island Replacement - Construction	The fuel island at Public Works serves as a fueling station for vehicles citywide. It is over 30 years old and nearing end of life.	\$190,000	YES
Public Works	Bunnell Ave Road Restoration Project - Design	This project will fund the design of the Bunnell Avenue Road Restoration Project – road, sidewalks, and storm drain. The Council funded the design of the Ohlson/Bunnell Pavement Restoration Project in FY23. During preliminary design, it became apparent the local property owners wanted more discussion about what to do on Bunnell Avenue. The projects were split so that we can proceed with Ohlson Lanes final design and construction while the land use issues related to Bunnell Ave are addressed in other planning processes.	\$50,000	YES
Public Works	Beluga Slough Green Infrastructure Project	This request will fund matching funds required by the ACWA Grant to design/construct a green infrastructure project at the end of Bunnell Street	\$125,900	YES
Public Works	Ben Walters Sidewalk Construction	Fund the construction of the Ben Walters Sidewalk	\$1,700,000	YES
Public Works	Svedlund-Herndon Sidewalk Design	This request will fund the design of a sidewalk that connects pedestrians from Pioneer Avenue, north on Svedlund, and then west on Herndon to the Senior Citizen Housing Project	\$75,000	YES
Public Works	Iris Court Drainage	This request will extend an existing appropriation and increase the funds available to correct a drainage problem on Iris Court	\$240,000	YES
Public Works	Kachemak Sponge Green Infrastructure Project Property Acquisition	This project will fund property acquisition for the Kachemak Sponge Green Infrastructure Project. We expect approximately \$883,524 to be covered by grant funds and the remaining \$418,100 by the City or other funders.	\$418,100	YES
Public Works	Vehicle Contingency	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to cover overages for vehicles already approved in the prior budget.	\$15,000	YES – Converted into a repacked request which will create a new appropriation
Public Works	Kachemak Sponge Green Infrastructure Project Construction of Storm Water Works	The costs are eligible for ADEC SRF financing and currently listed on ADEC’s intended use plan for \$1,000,000.	\$2,459,080	NO Currently seeking other funding sources first
Public Works	Kachemak Sponge Green Infrastructure Project Design and	This request will fund the design and associated professional services for the Kachemak Sponge Green Infrastructure Project. Much of the work will be funded by a grant. The project is also listed	\$354,050	NO Currently seeking other

	Other Professional Services	on the ADEC's intended use plan for State Revolving Use Funds.		funding sources first
Public Works	Allowance for HAPP Matching Funds	This request will fund matching funds required by the RAISE Grant, for which the City has submitted an application for the planning and design of multiple non-motorized transportation improvements	\$500,000	NO Put funds towards a general HART match instead since specific grant awards are unknown at this time
Public Works	Heath Street – Pavement Restoration Project	Project design was funded in FY23 and implementation programmed into the Road Financial Plan. The cost estimate is based on the 35% design, which calls for the rebuilding of Heath Street from the Sterling Highway to the High School. As the design progresses, we will be isolating which portions of the street need to be rebuilt	\$2,328,668	NO Reconsider during mid-biennium adjustment if adequate funds are available
Public Works	Public Works Mechanics/Operators Shop - Design	This request will fund design and related professional services for a new mechanics and operators shop	\$100,000	NO Still seeking property

### HART Trails – Fund 165

Requesting Dept./Div.	Title	Description	Request	CM Approved
Economic Development	Wayfinding and Streetscape Implementation	Phase one of wayfinding implementation with a focus on pedestrian trailheads, wayfinding in downtown, at Spit campgrounds and major Spit facilities, and Baycrest visitor kiosk.	\$50,000	YES
Economic Development	Trail Design Criteria Manual Update	The current manual was created in 2009. Since then, new guidelines have been proposed for ADA access, which should be incorporated into City trail standards. Project intended for FY25 so the City has time to learn policy issues with the new requirements for non-motorized transportation in new subdivisions. Year round trail maintenance considerations also need to be incorporated into trail standards.	\$50,000	YES
Public Works	Lee Avenue Trail	Fund the completion of a new trail on Lee Avenue between Heath Street and Kachemak Way	\$20,000	YES
Public Works	Fairview Ave Trail – East – Construction	This project will fund the construction of upgrades to Fairview that connects with the high school	\$30,000	YES
Public Works	Library Trails – West Lot and Storybook – ADA upgrades	The City recently adopted a plan for developing improvements to the Library's West Lot. Part of those call for upgrading the existing trails to ADA standards.	\$25,000	YES
Public Works	Reber Trail Re-Route	This project will re-route and reconstruct the upper portion of the Reber trail to reduce the grade and/or build "steps" into the hillside to break up the steep slope.	\$15,000	YES
Public Works	Trailhead Improvements	This project will improve several trailheads on existing trails to make them more visible, add parking, and install signage. Trailheads include: Karen Hornaday Natural Trail at the west end of Danview, Lower Reber Trail at the west end of	\$12,000	YES

		Fairview Avenue, Poopdeck Trail at Pioneer Avenue, Library Story Trail where it intersects with Lucky Shot Road.		
Public Works	Side-by-side Attachments for Trails Maintenance	This project will purchase attachments that will turn the Parks division's side-by-side into an efficient winter trail maintenance tool by equipping it with an enclosed "cab", cab heater, winch, snow plow, and	\$10,000	YES
Public Works	Powered Wheelbarrow	This piece of equipment will enable our Trail Maintenance crew to more effectively provide maintenance by helping to convey sand bags, tools, mulch, gravel, and the variety of other supplies needed to maintain trails.	\$4,000	YES
Public Works	Tajen Trail – Establishing New Tread	This project will build out Tajen Trail into a usable pedestrian route in a new subdivision.	\$10,000	YES
Public Works	Beauregard Court Trail – Establishing New Tread	This project will build out Beauregard Court Trail into a usable pedestrian route to connect a new subdivision of Jack Gist Park	\$10,000	YES
Public Works	Vehicle Re-appropriation for E-129, E-120, E-107, E-101	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to extend the original appropriations and include additional funds to ensure we can afford the vehicles at current prices.	\$150,000	YES

#### HAWSP – Fund 205

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	Water/Sewer Expansion Grant Match	Seed a general grant match account for water and sewer expansion projects	TBD	
Public Works	Master Water and Sewer Plan	Develop a new water/sewer master plan. This plan is eligible for ADEC Drinking Water and Clean Water loans and the high probability of being awarded Principal Forgiveness subsidies. ADEC likes communities who care enough to plan their infrastructure.	\$90,000	NO Seeking other funding opportunities first
Public Works	Bishop's Beach Restroom Replacement	This project will fund the construction of a new plumbed restroom at Bishop's Beach Park	\$400,000	NO

#### Port & Harbor Fleet – Fund 452

Requesting Dept./Div.	Title	Description	Request	CM Approved
Port	Patrol Truck	Harbor officers use the patrol vehicles throughout the various shifts to keep watch over the facilities. This expenditure replaces patrol truck 400 built in 2010. Once the new truck is in service, truck 400 will be moved to finish its useful life with seasonal port staff.	\$55,000	YES
Port	Port Maintenance Plow Truck	Port Maintenance has the responsibility of keeping the docks, ramps, ramp approaches, and some key parking areas cleared of snow.	\$60,000	YES



## Port & Harbor Reserves – Fund 456

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	Future Grant Match Start of FY24	Create a Harbor Grant Matching Fund and seed it with \$500,000 already in Port Reserves	\$993,675	YES
Admin	Future Grant Match FY24	Add \$500,000 at the end of FY24	\$500,000	YES
Admin	Future Grant Match FY25	Add \$500,000 at the end of FY25	\$500,000	YES
Port	Outfall Line Pump	Purchase a spare replacement pump for the City outfall line. This outfall line is connected to the fish grinder building and its purpose is to pump the ground fish materials to the disposal site between the first and second Pioneer Dock mooring dolphins at the end of the Homer Spit	\$25,000	
Port	Ice Metering System	This metering equipment upgrade will allow us to more accurately dispense the ice that we sell at the Fish Dock. The metering system currently in use for ice delivery is original equipment, not repairable, and also not accurate resulting in over-delivery of ice.	\$145,000	YES
Port	Harbor Bottom Survey	Survey the entire small boat basin and calculate the amount of materials that would need to be removed to get back to design depth. Based on the total number of cubic yards to be removed we would be able to estimate the cost to re-dredge the nonfederal portion of the harbor basin	\$25,000	YES
Port	Tank 1 Sludge Removal	Port Maintenance is tasked with collecting the used oil, antifreeze, filters, and absorbent rags from the ramp two and ramp seven collection satellite buildings. The materials are processed through our used oil building next to the Port Maintenance shop. We have three 10,000 gallon used oil tanks that we store the collected oil in. In an as needed agreement we pay a firm to pump the collected used oil into a tank truck and transport to a processing facility in Anchorage. Over time sludge (heavy contaminated oil waist) has accumulated on the bottom of the tanks resulting in less storage capacity. With this project, a team will be hired to clean the sludge out of the bottom of one of the three storage tanks.	\$40,000	YES
Public Works (Sewer)	Electrical Works for Sewage Lift Station – Fish Grinder	Project will upgrade/renovate the electrical works at the sewage lift station at the Fish Grinder.	\$40,000	YES
Port	Paid Parking Program Expansion – Planning and Permitting	The Spit's parking inventory is frequently overlapped by state highway right-of-way which complicates its	\$60,000	YES

		usage for parking purposes. This program will plan, permit, survey, and design solutions that will allow for the safe and efficient expansion of paid parking on the Spit.		
Port	Camera System Ramps 1-5	A project designing the system was funded in the previous budget. Cameras have been very effective to deter theft, vandalism, and facility misuse. Ramps 1 thru 5 are very high use areas of the harbor and having a reliable camera system to support our mission will be a huge benefit to vessel, business, and vehicle owners in those areas.	\$344,000	NO This project can wait while larger financial needs are considered
Port	Wood Grid Replacement Engineering	Staff have determined that the Wood Grid is very near its end of life from a safe operations use standpoint. During the CIP review the Wood Grid was moved up to level 1 of importance in the Capital improvement project list by the port commission and council. Phase 1 of this project will be to complete engineering and design for the replacement of this vessel maintenance facility.	\$25,000	NO Wood grid is only expected to generate \$6,000 in usage for FY23; value of retaining this amenity needs to be evaluated
Port	Fish Grinder Building	Design and construct a new building for the Fish Grinder. This project, since it involves the disposal of waste products, qualifies for ADEC SRF loans. A questionnaire has been submitted.	\$300,000	NO Currently seeking other funding sources first
Port	Spit Parking Lot Storm Drain Project	This project will upgrade several parking lots on the Spit with paving and storm drain improvements so that the Enterprise can charge for parking. This project, since it involves storm water collection and treatment, qualifies for ADEC SRF funds. A questionnaire has been submitted.	\$1,198,628	NO Wait on outcome of loan questionnaire

## Fleet Overview

The City's fleet is attempting to go through a transformation. We have many older vehicles, particularly in the Fire Department, which need to be replaced in order to continue to meet Departmental missions. We budgeted for big strides in the FY22/23 Capital Budget, however, we have faced many supply chain challenges which have included extended wait times, or even extended periods of time in which dealers will not even take orders for new vehicles.

The following list shows all current fleet vehicles, pumps, plows, and other equipment maintained by the Public Works Motor Pool. The data contained within the table, direct from our rolling stock asset management program, includes the manufacture date and expected life span of the various items. There is also a Risk Rating which scores items from one to five, with one being low risk and five being high risk. The Risk Rating is a composite of a Likelihood of Failure (LOF) rating and a Consequence of Failure (COF) rating.

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
Public Works Vehicles						
PARKS	E101	1999 RANGER	1999	15	3	
WTP/STP	E102	1999 RANGER TRUCK	1999	15	3	
BUILDING MAINT	E103	1999 FORD E250 VAN	1999	15	5	This vehicle is slated for replacement and a replacement has been ordered.
WTP/STP	E104	2000 K2500 4X4 W/ FLATBED	2000	15	3	
PARKS	E107	2001 CHEV S-10 EXTEND CAB	2001	15	4	This vehicle is slated for replacement and a replacement has been ordered.
EQ OPS	E110	2022 F550 XL 4x4 Reg Chassis	2022	15	2	
MOTORPOOL	E111	2002 JEEP WRANGLER	2002	15	3	
WTP/STP	E112	2006 FORD F-150 4X4	2006	15	3	
ENGINEERING	E113	2006 FORD F-150 4X4	2006	15	3	
ENGINEERING	E114	1997 FORD RANGER XLT 4X4	1997	15	4	This vehicle is slated for replacement and a replacement has been ordered.
METER	E115	2006 FORD F-150 4X4	2006	15	3	
EQ OPS	E116	2022 FORD F-350 4X4	2022	15	1	
WTP/STP	E117	2007 FORD F-150 4X4	2007	15	3	
PARKS	E118	2008 FORD F-250 4X4 FLATBED	2008	15	3	
MOTORPOOL	E119	2008 FORD F-350 SD FLATBED	2008	15	2	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
PARKS	E120	1995 FORD F-150 4X4	1995	15	3	
BUILDING MAINT	E121	2016 CHEVY EXPRESS 2500 VAN	2016	15	2	
WTP/STP	E122	2014 F-150	2014	15	3	
EQ OPS	E123	2014 F-150	2014	15	3	
BUILDING MAINT	E125	2007 FORD EXPEDITION	2007	15	3	This vehicle was repurposed from the Police Dept.
PARKS	E126	1998 FORD EXPEDITION XLT - 4X4	1998	15	4	This vehicle was repurposed from the Police Dept.
ENGINEERING	E127	2012 CHEVY COLORADO EXT CAB	2012	15	3	
Superintendent	E128	2012 CHEVY COLORADO CREW CAB	2012	15	2	
EQ OPS	E130	1994 CHEV SVC TRK	1994	15	4	Vehicle needs replacement, chassis is overloaded.
WTP/STP	E131	1994 FORD 4X4 F-150 P/U	1994	15	4	This vehicle is slated for replacement and a replacement has been ordered.
PARKS	E132	1999 FORD F-550 2 TON 4X4	1999	12	3	Vehicle was repurposed from Equipment Operations.
EQ OPS	E134	2003 FORD F-550 2-TON 4X4	2003	12	5	
EQ OPS	E135	2013 FORD F-550 2-TON 4X4 Truck/Sander	2013	12	4	
EQ OPS	E136	2016 FORD F-550 2-TON 4x4 Truck/Sander	2016	12	4	
MOTORPOOL	E137	2000 DODGE DURANGO	2000	15	3	Vehicle was repurposed from the Police Dept.
WTR DIST	E138	2019 FORD F350 CHASSIS	2019	15	2	
WTR DIST	E139	2019 FORD F350 CHASSIS w/crane	2019	15	2	
WTR DIST	E140	2019 FORD F-150 4WD SUPERCAB	2019	15	1	
EQ OPS	E150	1986 140 G CAT GRADER	1986	20	5	Taken out of Service 2022, Surplused 2023
EQ OPS	E150-A	SNOW WING				Surplused 2023

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
EQ OPS	E150-B	SNOW GATE				Repurposed to E169
EQ OPS	E151	2009 ISUZU SWEEPER TRUCK	2009	20	3	
EQ OPS	E151-A	2009 ELGIN CROSSWIND FURY ST SWEEPER	2009	20	3	
EQ OPS	E152	2007 HRL-50 ROADWAY STRIPER - <i>Out of Service</i>	2007			Surplused 2023
EQ OPS	E153	2007 D37 KOMATSU DOZER	2007	20	2	
PORT MAINT.	E154	P/H MV9-WIGGINS 4X4 FORK LIFT	1982	20	3	
WTP	E155	HYSTER 50F FORK LIFT - WTP (used 5,000lb	1998	20	4	
EQ OPS	E156	2022 TOOLCAT 4W56	2022	20	1	
EQ OPS	E157	2000 FREIGHTLINER END DUMP	2000	20	4	Has Transmission issues needs replacement soon.
EQ OPS	E159	2014 PELICAN-NP SWEEPER	2014	20	2	
EQ OPS	E160	1984 FORD 4X6 2-TON VAN - STEAM TRK	1984	25	3	
EQ OPS	E161	1987 950 CAT LOADER	1987	20	5	Taken out of Service 2022, Surplused 2023
STP	E162	CASE LOADER - SKID STEER	1991	20	5	
EQ OPS	E164	1994 720A CHAMPION GRADER	1994	20	5	Replaced Transmission 2022, Became back-up 2023
EQ OPS	E164-A	SNOW WING				
EQ OPS	E164-B	SNOW GATE				
EQ OPS	E166	2020 CAT 420 XE BACKHOE LOADER	2020	15	2	
EQ OPS	E167	2021 VOLVO L110H LOADER	2021	20	2	
EQ OPS	E168	2002 163H AWD CAT GRADER	2002	20	4	Needs Replacement by 2026
EQ OPS	E168-A	RYLIND 14' SNOW WING				
EQ OPS	E168-B	WLEDCO BEALES SNOW GATE				
EQ OPS	E168-C	RYLIND 6-WAY V-PLOW				

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
EQ OPS	E169	1980 CAT 12G GRADER - Herdon Grader	1980	20	3	
EQ OPS	E170	2003 TOOLCAT 5600	2003	15	5	This vehicle was removed from service and surplused in 2023.E156 ordered as replacement in 2022
EQ OPS	E171	1989 FORD F800 BUCKET TRUCK	1989	20	4	
	E171A	ALTEC450H BOOM/BUCKET	1989	20	3	
EQ OPS	E172	2003 644H JD FRONT END LOADER	2003	20	3	
EQ OPS	E172-A	Plow Blade				
EQ OPS	E173	2006 KOMATSU PC160LC-7 EXCAVATOR	2006	20	3	
WTP / STP	E174	2006 KOMATSU WA100M-5 LOADER	2006	20	2	
EQ OPS	E175	2004 VOLVO WHEELED EW180B EXCAVATOR	2004	20	2	
EQ OPS	E176	2006 FREIGHTLINER - STEAM TRUCK	2006	20	3	
EQ OPS	E177	2015 MAC DUMP TRUCK	2015	20	2	
EQ OPS	E178	2018 SEWER VAC TRUCK	2018	20	2	
EQ OPS	E180	2021 CAT 160 AWD GRADER	2021	20	2	
EQ OPS	E180-A	HI-GATE SNOWGATE				
EQ OPS	E180-B					
	E181	2022 CAT 160 AWD GRADER	2022	20	1	Replacement for E164
<b>MISCELLANEOUS</b>						
EQ OPS	E201	STIHL MS362 CM 28" CHAINSAW	2020	10	1	
EQ OPS	E204	STIHL BR 800 BACKPACK LEAF BLOWER X-Z	2020	10	1	
	E205	TS-420 STIHL CUT-OFF SAW	2007	10	1	
	E207	DYNAPAC JUMPING JACK COMPACTOR	2004	15	1	
WTP	E219	McELROY PITBULL FUSION MACHINE (1"-4")				

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
EQ OPS	E222	HI-WAY TAILGATE SPREADER				
BUILDING MAINT	E223	HONDA SNOW BLOWER				
	E224	2003 ALLMAND LIGHT TOWER - USED	2003	25	3	
	E225	2007 DYNAPAC DIESEL PLATE COMPACTOR - USED	2007	25	2	
STP	E226	2007 O'BRIEN SEWER JET	2007	20	3	
WTP	E234	350 RM TAPMATE ~ LIVE TAPPING TOOL		15	3	
STP	E237	RIGID SEWER CAMERA SYSTEM				
WTP	E242	ELECTRO FUSION UNIT FOR HDPE PIPE				
MOTORPOOL	E244	MILLERMATIC 252 WELDER				
	E249	INGERSOLL RAND JACK HAMMER				
	E250	BOMAG COMPACTOR				
EQ OPS	E251	20" STIHL CHAINSAW -PW				
EQ OPS	E253	OLD SHOP AIR COMPRESSOR				
EQ OPS	E254	SULLAIR 185 MOBILE AIR COMPRESSOR				
	E255	2018 - WACKER PLATE COMPACTOR	2018	20	1	
MOTORPOOL	E256	SHOP AIR COMPRESSOR				
	E258	TS-510 STIHL CUT-OFF SAW				
EQ OPS	E259	2020 KM INTERNATIONAL ASPHALT RECYCLER	2020	20	2	
EQ OPS	E260	2002 OJK125 MELETER - CRACK SEALER	2002	20	3	
WTR DIST	E261	2020 DUSTLESS BLASTER - DB500	2020	20	1	
EQ OPS	E267	HOLMS PV 4.0 SNOW PLOW	2022	20	1	
EQ OPS	E269	2012 VAPOR STEAM GENERATOR - E176	2012	20	3	
EQ OPS	E270	TEX STEAM STEAMER - E160				
EQ OPS	E271	LAURE D50 SNOW BLOWER	2011	15	3	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
WTP	E272	HONDA TRACK SNOW BLOWER				
EQ OPS	E273	STIHL 101 PRUNING SAW				
EQ OPS	E274	2018 DIAMOND - BRUSH CUTTER FOR LOADER	2018	15	2	
EQ OPS	E274A	YANMAR POWER UNIT FOR BRUSH CUTTER ATTACH.				
EQ OPS	E274B	50" DIAMOND FLAIL MOWER HEAD				
EQ OPS	E274C	DIAMOND ROTARY HEAD				
EQ OPS	E275	FAIRE SNOW BLOWER (8')				
STP	E279	PORTABLE POWER JETTER - SEWER	2007	15		
	E285	CEMENT MIXER				
EQ OPS	E287	2017 HUSQVARNA CHAINSAW 562XP 24"	2017	10	1	
EQ OPS	E289	TS 700 14 CUTQUICK CHOP SAW				
<b>Pumps</b>						
WTP	E202	1997 GORMAN RUPP WATER MAIN BOOSTER PUMP	1997	20		
	E203	1996 3" DIAPHRAGM PUMP	1996	20		
	E208	4 " DIESEL PUMP	1981	20		
EQ OPS	E209	HONDA 3" TRASH PUMP WT30X	2013	10	1	
EQ OPS	E264	2" HONDA TRASH PUMP	2018	10	1	
	E265	FLYGT READY 4 ELEC. DEWATER PUMP	2006	15		
STP	E279	PORTABLE POWER JETTER - SEWER	1997	15		
PORT MAINT.	E282	2001 VIKING WAST OIL TRANSFER PUMP	2001	20		
		<b>Generators</b>				
EQ OPS	E206	2008 HONDA EU2000i PORTABLE GENERATOR	2008	15	1	
STP	E230	PERKINS MOBILE GENERATOR - 80KW	1998	20	3	
	E230-A	TRAILER - PERKINS MOBILE GEN SET	1998	20	3	



Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
STP	E231	1990 ONAN MOBILE GENERATOR - 80 KW	1990	20	3	
	E232	YANMAR 2700 WATT PORTABLE GENERATOR	1999	15	2	
	E233	YANMAR 5500 WATT PORTABLE GENERATOR	1999	15	2	
PORT MAINT.	E235	1999 HONDA PORTABLE GENERATOR-3.5kw	1999	15	2	
PORT MAINT.	E236	1999 HONDA PORTABLE GENERATOR-3.5kw	1999	15	2	
	E241	2005 MILLER WELDER - BOBCAT 250	2005	15	3	
PORT MAINT.	E246	1999 HONDA PORTABLE GEN SET	1999	15	2	
PORT MAINT.	E252	PORTABLE HONDA GENERATOR	2005	15	2	
PORT MAINT.	E281	MILLER WELDER/GENERATOR LOCATED IN PORT VAN E422	2008	15	1	
Trailers						
PORT MAINT.	E240	T1-1996 FLATBED TRAILER	1999	20		
PARKS	E243	EQUIPMENT TRAILER - LG TILT TOP	1974	20		
PARKS	E245	PARKS UTILITY TRAILER #1	2011	20	1	
EQ OPS	E247	TRENCH BOX TRAILER	1991	20		
MOTOR POOL	E248	LIGHT VEHICLE RETRIEVAL TRAILER - DOLLY	1997	15		
EQ OPS	E276	2021 TRAFFIC CONTROL TRAILER	2021	20	1	
EQ OPS	E284	2003 TRAILMAX HEAVY EQUIPMENT TRAILER	2003	15		
MOTOR POOL	E286	2016 UTILITY_CAR HAULER TRAILER	2016	15	2	
	E288	WTP Boat Trailer				
PARKS	E210	PARKS UTILITY TRAILER #2				
MOTOR POOL	E211	Message Trailer				
MOTOR POOL	E212	Message Trailer				
MOTOR POOL	E213	Message Trailer				
MOTOR POOL	E214	Message Trailer				

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
Sanders						
EQ OPS	E257	MEYER LPV SPREADER/SANDER 4' STAINLESS	2017	10	3	
PORT MAINT.	E266	8' STAINLESS STEEL SPREADER P/U SANDER	2019	10	3	
PORT MAINT.	E266-A	HONDA GAS ENGINE FOR E266 SANDER				
EQ OPS	E268	2017 SWENSON SS SANDER - 1.5 CY - E135	2017	10	4	
	E268-A	HONDA GAS ENGINE FOR E268 SANDER				
EQ OPS	E277	HENDERSON 1.5 CY - 7' SS APT SANDER	2002	12	5	
	E277-A	11 HP HONDA GAS ENGINE FOR E277 SM SANDER				
EQ OPS	E278	10 CY HENDERSON SANDER - 2002	2002	15	3	
	E278-A	18 HP HONDAY GAS ENGINE FOR E278 LG SANDER				
EQ OPS	E280	2013 - 10 CY SWENSON SS AUGER SPREADER/SANDER	2013	15	3	
EQ OPS	E283	2017 SWENSON SS SANDER - 1.5 CY - E136	2017	15	4	
	E283-A	13 HP HONDA GAS ENGINE FOR E283 SANDER				
Plows - Pick Up						
BUILDING MAINT	E290	9.5' WESTERN V-PLOW (2019)	2019	10	3	
PORT MAINT.	E291	8000HD BLIZZARD STRAIGHT BLADE PLOW (2009)	2009	10	3	
EQ OPS	E292	9' WESTERN V-PLOW (2016)	2016	10	4	
PORT MAINT.	E293	MEYERS SV3 9.5	2020	10	3	
PORT MAINT.	E294	8' BLIZZARD PLOW w/ HYD WINGS (2010)	2010	10	3	
EQ OPS	E295	9' WESTERN V-PLOW (2013)	2013	10	4	
PORT MAINT.	E296	MEYERS SV 2 - 8.5' PLOW (2012)	2012	10	3	
		<b>City Hall Vehicles</b>				
CITY HALL	E308	2006 FORD FREESTYLE AWD BLUE	2006	20	2	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
		<b>Port/Harbor Vehicles</b>				
PORT OPS	E400	2010 FORD F-150 NEW TO CREW 2014	2010	15	2	
PORT OPS	E401	2003 FORD F-250 4X4 Plow Truck Ice Plant	2003	15	3	
PORT OPS	E403	2009 CHEV COLORADO	2009	15	3	
	E404	2011 FORD ESCAPE HYBRID	2011	15	1	
PORT OPS	E405	2005 FORD F-150 2WD	2022	15	2	
PORT MAINT	E406	2022 FORD XL F-250 4X4 Plow Truck Maintenance	2022	15	1	
PORT OPS	E409	2016 F-SERIES SD F350 4X4 Sander	2016	15	3	
PORTS OPS	E410	P/H MV11-1995 GROVE MANLIFT	1995	20	3	
	E411	2011 VERSA HANDLER	2011	15	2	
PORT OPS	E412	T2-1995 FISH CARCASS DUMP TRAILER	1995	15	3	
PORT OPS	E413	T3-1997 PORTABLE FIRE PUMP TRAILER	1997	20	2	
PORT OPS	E414	20' PORT OPERATIONS SKIFF W/90 HP HONDA	1999	20	3	
PORT OPS	E415	2000 FISH CARCASS TRAILER	2000		3	
PORT OPS	E416	2004 FISH CARCASS TRAILER	2004	15	3	
PORT MAINT	E417	TRAILER FOR FIRE CARTS	2005	20	2	
PORT OPS	E418	2009 SWEEPSTER	2009	15	2	
PORT MAINT	E419	2006 KOMATSU WA100M-5 LOADER	2006	20	3	
PORT MAINT	E420	2011 MB SWEEPER	2011	15	3	
PORT MAINT	E421	2012 CHEVROLET SILVERADO 1500 1/2 TON	2012	15	2	
PORT MAINT	E422	2008 GENIE Z-45/25 ARTICULATING BOOM LIFT	2008	20	3	
PORT MAINT	E424	2001 F550 USED OIL VAC TRUCK	2001	20	3	
PORT MAINT	E426	2008 FORD F-350 4X4 Plow Truck	2008	15	3	
PORT MAINT	E427	1993 CHEV STEP-SIDE VAN	1993	20	3	
PORT MAINT	E428	2010 F-350 4X4 Plow Truck	2010	15	3	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
PORT OPS	E429	2013 F-150 PICKUP	2013	15	2	
PORT MAINT	E430	2002, 25' Peregrine Harbor Tug W/Twin 150 HP Cummins 4B Series Engines	2002	20	3	
PORT MAINT	E431	2013 MB SWEEPER YUKON	2013	15	2	
Police Department Vehicles						
POLICE	E500	BLUE BIRD HOVER MOWER	2020	15	1	
POLICE	E501	2017 FORD EXPLORER INTERCEPTOR	2017	8	1	
POLICE	E502	2017 FORD EXPLORER INTERCEPTOR	2017	8	1	
POLICE CHIEF	E504	2018 FORD EXPLORER AWD 4DR K8AT	2018	8	1	
POLICE	E505	2015 FORD EXPLORER	2015	8	2	
POLICE	E506	2015 FORD EXPLORER (UNMARKED)	2015	8	2	
POLICE	E507	2020 FORD EXPEDITION XL	2020	8	1	
POLICE	E508	2020 FORD EXPEDITION XL	2020	8	1	
POLICE	E511	2019 CHEVY TAHOE	2019	8	1	
POLICE	E512	2019 CHEVY TAHOE	2019	8	1	
POLICE	E516	2003 FORD EXCURSION	2003	8	4	To be replaced
POLICE	E518	2007 FORD EXPEDITION	2007	8	3	To be replaced
POLICE	E519	2013 FORD EXPEDITION	2013	8	3	
POLICE	E520	MOBILE RADAR UNIT - "SMART CART"				
POLICE	E521	2015 POLARIS RZR 570	2015	12	1	Project Drive
POLICE	E521A	FOREST RIVER CARGO MATE, RZR TRAILER				Project Drive
POLICE	E523	2008 CHEV VAN (JAIL VAN)	2008	8	3	Transferred to public works, replaced by new van
POLICE	E527	2014 FORD EXPLORER	2014	8	3	
Fire Department Vehicles						
FIRE	E602	KACHEMAK CITY BUILDING AIR COMPRESSOR	2014			
FIRE	E603	INGERSOLL RAND MODEL 2340 AIR COMPRESSOR				
FIRE	E604	QUINCY AIR COMPRESSOR	1980			

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
FIRE	E605	2020 BAUER COMPRESSOR	2020			
FIRE	E612	2008 - ENGINE 2 - KME CUSTOM PUMPER	2008	15	3	15 yr front line, 5 yr reserve life.
FIRE	E613	2008 - BRUSH 2 - POLARIS RANGER 700	2008	15	2	Could be surplussed if we acquire new off-road vehicle inFY24/25
FIRE	E613A	2008 - BRUSH 2 - TRAILER POLARIS RANGER 700	2008	20	1	
FIRE	E614	1983 - ENGINE 4 - SPARTAN	1983	15	5	15 yr front line, 5 yr reserve life.
FIRE	E615	2013 - COMMAND-2 - FORD EXPEDITION	2013	15	1	ACTUALLY COMMAND 3
FIRE	E621	1997 - MEDIC 1 - FORD 4X4 F350	1997	12	4	6 yr front line, 12 yr reserve life. REPLACEMENT ON ORDER
FIRE	E622	2002 - MEDIC 2 - FORD F350	2002	12	3	6 yr front line, 12 yr reserve life.
FIRE	E623	2016 - MEDIC 3 - FORD F3HZ	2016	6	1	6 yr front line, 12 yr reserve life.
FIRE	E631	1990 - BRUSH 1 - FORD	1990	12	5	12 yr front line, 3 yr reserve life. SURPLUSED
CHIEF	E632	2020 - COMMAND 1 - CHEVEROLET TAHOE	2020	15	1	
FIRE	E633	2003 - UTILITY 1 - FORD F-350, CREW CAB	2003	15	2	
FIRE	E634	2001 - UTILITY 3 - F-550 FORD	2001	12	2	12 yr front line, 3 yr reserve life. SQUAD 3
OLD CHIEF	E635	2006 - UTILITY 2 - FORD EXPEDITION	2006	15	2	COMMAND 3 - Driven by Kahles
FIRE	E636A	2002 TRAILER POLARIS SPORTSMAN 6X6	2002	20	1	
FIRE	E637	2017 (ARGO) FRONTIER 8 X 8	2017	15	2	
FIRE	E637-A	2017 BIG TEX UTILITY TRAILER	2017	15	1	
FIRE	E641	1987 - TANKER 1 - HURI	1987	15	5	15 yr front line, 5 yr reserve life.
FIRE	E642	1989 - TANKER 2 - E-ONE	1989	15	5	15 yr front line, 5 yr reserve life.
FIRE	E651	1999 - RESCUE 1 TRUCK - FREIGHT LINER	1999	15	4	15 yr front line, 5 yr reserve life.

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
FIRE	E652	2009 ACHILLES INFLATABLE BOAT	2009	15	2	
Parks						
PARKS	E700	2017 - JOHN DEERE LAWN TRACTOR - NEW	2017	8	2	
PARKS	E701	2019 HUSQVARNA Z254 23HP KAW 54" FAB	2019	8	3	
PARKS	E702	1998 HONDA WATER PUMP	1998			
PARKS	E703	HONDA WEED TRIMMER	2001			
PARKS	E704	STIHL WEED TRIMMER - LARGE	2000			
PARKS	E705	STIHL LAWN/SIDEWALK EDGER	2000			
PARKS	E706	2019 HUSQVARNA Z254 26HP KOH 54" ZERO MOWER	2019	8	3	
PARKS	E707	2019 HONDA PUSH MOWER	2019	8	2	
PARKS	E708	1999 LANDA COLD WATER PRESSURE WASHER	1999			
PARKS	E709	DR. FIELD & BRUSH MOWER	1996	8		
PARKS	E710	2019 HUSQVARNA 48" RIDING MOWER	2019	8	3	
PARKS	E711	STIHL MM56C WEEDER/TRIMMER				
PARKS	E712	2006 HONDA 4-WHEELER	2006	15		
PARKS	E713	MS261C STIHL CHAINSAW	2015			
PARKS	E714	2019 HUSQVARNA HANDHELD BLOWER	2019			
PARKS	E715	HONDA TRIMMER	2019			
PARKS	E716	HONDA TRIMMER	2019			
PARKS	E717	BEN FIELD AND BRUSH MOWER	2020			
PARKS	E718	2019 NHU 580BTS BACKPACK BLOWER	2019			
PARKS	E719	2020 YAMAHA WOLVERINE X2	2020	15	1	
PARKS	E719-A	WOLVERINE X2 TRAILER				
PARKS	E720	HONDA LAWNMOWER	2020			
KS	E721	HONDA MOWER	2020	8	2	



## Land Reserves - Fund 150

### Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
Land Reserves	\$ 971,753	\$ 62,488	\$ 909,264

### Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Purchase Lot 6 - Bridge Creek Watershed District	Administration	23-02(A)	\$ 9,321
Two Parcels and Drainage Easements - Bridge Creek	Administration	22-01(A)	\$ 53,168
			\$ 62,488

### Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
			\$ -

### Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer			
Net Activity	\$ -	\$ -	\$ -

### Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Land Reserves	\$ 971,753	\$ 62,488	\$ -	\$ 909,264
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 909,264
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 909,264

**Land Reserves Ending FY25 Balance (Est.):**                    \$            **909,264**



## Fleet CARMA - Fund 152

### Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ 730,487

### Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Mobile Radio for Police Vehicle	Police	23-07	\$ 6,950
MEDIC1 Replacement	Fire	22-81	\$ 300,000
Airport Sanding Truck - GF Unassigned Transfer	Public Works	22-05(A)	\$ 60,000
New Grader - GF Unassigned Transfer	Public Works	22-04(S)(A)	\$ 18,855
Replacement E-103 Bldg Maint Van	Public Works	21-36(S-2)(A)	\$ 50,000
Replacement E-126 Bldg Maint Vehicle	Public Works	21-36(S-2)(A)	\$ 50,000
Patrol Vehicle Replacement	Police	21-36(S-2)(A), 21-09	\$ 60,303
			<u>\$ 546,108</u>

### Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Off-Road Firefighting Apparatus	Fire	FY24	\$ 45,000
Deputy Chief Vehicle Replacement	Fire	FY24	\$ 95,000
Pumper/Tanker Contingency	Fire	FY24	\$ 25,000
			<u>\$ 165,000</u>

### Future Fund Activity

Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Operating Budget Transfer	\$ -	\$ -	\$ -
Proposed Purchase of Ladder Truck (Used)*	\$ (230,000)		
Net Activity	\$ (230,000)	\$ -	\$ -

### Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Projects	Available Balance
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ (230,000)	\$ 165,000	\$ 335,487

**Fleet CARMA Ending FY25 Balance (Est.):**      \$      335,487

\*Pending Council approval - Ordinance to be introduced 4/24

### Police Station Debt Service - Fund 154

#### Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
Police Station Debt Service	\$ 1,556,369	\$ -	\$ 1,556,369

#### Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
			\$ -

#### Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
			\$ -

#### Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount	FY26 Amount
Sales Tax (Budgeted)		\$ 893,520	\$ 929,260	\$ 929,260
Debt Payment - Principal		\$ (230,000)	\$ (245,000)	\$ (255,000)
Debt Payment - Interest		\$ (164,000)	\$ (152,500)	\$ (140,250)
Net Activity	\$ -	\$ 499,520	\$ 531,760	\$ 534,010

#### Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Police Station Debt Service	\$ 1,556,369	\$ -	\$ -	\$ 1,556,369
			FY24 Projects \$	-
			FY24 Net Activity \$	499,520
			FY24 Ending Balance \$	2,055,888
			FY25 Projects \$	-
			FY25 Net Activity \$	531,760
			FY25 Ending Balance \$	2,587,649
<b>Police Station Debt Service Ending FY25 Balance (Est.):</b>	<b>\$ 2,587,649</b>			
			FY26 Projects \$	-
			FY26 Net Activity \$	534,010
			FY26 Ending Balance \$	3,121,659
<b>Police Station Debt Service Ending FY26 Balance (Est.):</b>	<b>\$ 3,121,659</b>			
	FY23	FY24	FY25	FY26
Debt Balance	3,280,000	3,050,000	2,805,000	2,550,000

ORD 18-26(A)(S)(A) - GOB Issuance; 0.3% of sales tax expires 12/31 of the year when City has received sufficient funds to pay off all of debt service

**General CARMA - Fund 156**

**Current Information - as of 5/3/23**

Account Name	Current Balance	Encumbrances	Available Balance
General	\$ 1,829,828	\$ 560,536	\$ 1,269,292
Seawall	\$ 40,919	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 152,081
Fishing Hole	\$ 91,351	\$ -	\$ 91,351
<b>Total - General Fund CARMA</b>	<b>\$ 2,252,253</b>	<b>\$ 698,611</b>	<b>\$ 1,553,642</b>

**Open Encumbrances - as of 5/3/23**

Description	Requestor	ORD #	Amount Remaining
Planning and Zoning Updates	Planning	23-11	\$ 250,000
Short Term Rental Tracking Services	Planning	23-05	\$ 20,239
Fencing at Skyline Drive Fire Station	Fire	22-57	\$ 15,000
Pioneer Ave Banners - expires end of FY23	Parks	22-54, 19-51(A)	\$ 10,000
Demolish HERC 2	HERC	22-45	\$ 138,075
Professional IJJA Grant Writing Services	City Hall	22-39	\$ 53,073
Licensed Microwave WAN - expires 12/31/23	IT	21-66, 18-44(A)	\$ 86,947
Mariner Park Lagoon Maintenance	Parks	21-36(S-2)(A)	\$ 6,000
Skatepark Upkeep	Parks	21-36(S-2)(A)	\$ 8,787
Public Computer Replacement	Library	21-36(S-2)(A)	\$ 16,029
Videoconference System Replacement	Library	21-36(S-2)(A)	\$ 7,000
Email System Upgrade	IT	21-36(S-2)(A)	\$ 19,492
Network Switches	IT	21-36(S-2)(A)	\$ 25,523
Airport ADA - Restrooms, Fountain, etc.	Public Works	21-36(S-2)(A)	\$ 9,080
City Hall ADA - Ramp	Public Works	21-36(S-2)(A)	\$ 12,366
Airport Terminal Painting (Exterior)	Public Works	21-36(S-2)(A)	\$ 21,000
			<b>\$ 698,611</b>

**Requested Projects**

Description	Requestor	Fiscal Year	Requested Amount
Fire Hose Replacement	Fire	FY24	\$ 78,000
Personnel Regulations/Salary Schedule Overhaul	Human Resources	FY24	\$ 75,000
Upgrade City Workstations to Microsoft Office 2021	IT	FY24	\$ 40,000
NextGen Firewall	IT	FY24	\$ 50,000
Upgraded Internet Link for City Hall	IT	FY24	\$ 30,000
Phone System Upgrade	IT	FY24	\$ 35,000
Replace Library Chairs	Library	FY24	\$ 45,000
Police Station Fencing	Police	FY24	\$ 27,000
Two Ballistic Shields - split funding	Police	FY24	\$ 6,732
Hornaday Park Playground Improvements	Public Works	FY24	\$ 25,000
ADA-Family Restroom at Airport	Public Works	FY24	\$ 50,000
Airport Terminal Sidewalk Repairs	Public Works	FY24	\$ 76,175
GIS Upgrade	Public Works	FY24	\$ 16,490
HERC I Roof Inspection	Public Works	FY24	\$ 15,000
Karen Hornaday Park Master Plan	Public Works	FY24	\$ 50,000
Air Conditioning for Public Works Server Room	Public Works	FY24	\$ 8,000
			<b>\$ 627,397</b>

**Future Fund Activity**

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Proposed Transfer to HERC CARMA*	\$ 311,216		

**Proposed Future State**

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Projects	Available Balance
General	\$ 1,829,828	\$ 560,536	\$ -	\$ 627,397	\$ 641,895
Seawall	\$ 40,919	\$ -	\$ -	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 311,216	\$ -	\$ 463,297
Fishing Hole	\$ 91,351	\$ -	\$ -	\$ -	\$ 91,351
	<b>\$ 2,252,253</b>	<b>\$ 698,611</b>	<b>\$ 311,216</b>	<b>\$ 627,397</b>	<b>\$ 1,237,461</b>

**General CARMA Ending FY25 Balance (Est.):** \$ 1,237,461

\*Pending Council approval - Ordinance yet to be introduced

## Utility CARMA - Fund 256

### Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
Water	\$ 2,215,936	\$ 117,260	\$ 2,098,676
Sewer	\$ 2,120,430	\$ 1,257,852	\$ 862,578
	<u>\$ 4,336,366</u>	<u>\$ 1,375,112</u>	<u>\$ 2,961,254</u>

### Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Budget Remaining
Fire Hydrant Replacement Program	Water	22-37	\$ 100,000
PR Station Hatch Improvement	Water	21-36(S-2)	\$ 13,385
1/2 of Utility Financial Mgmt	Water	21-03	\$ 3,875
Rehab of Electrical Control Works for Lift Stations	Sewer	22-80	\$ 263,417
Broken Clarifier Belt at Waste Water Treatment Plant	Sewer	22-73(S), 22-55, 22-34(S)	\$ 962,236
Manhole Repair for East Hill Repaving Project	Sewer	22-39	\$ 3,324
Repair Pond Liner at Sewer Treatment Plant	Sewer	21-36(S-2)	\$ 25,000
1/2 of Utility Financial Mgmt	Sewer	21-03	\$ 3,875
			<u>\$ 1,375,112</u>

### Requested Projects

Description	Requestor	Fiscal Year	Budget Amount
Fleet Replacement	Water	FY24	\$ 50,000
Replace Water Meters	Water	FY24	\$ 50,000
Million Gallon Water Tank Aeration System	Water	FY24	\$ 60,000
Raw Water Line Replacement Design	Water	FY24	\$ 86,000
PRV Replacement West Trunk Line	Water	FY24	\$ 21,000
Paint Brush Booster Station Pump Upgrade	Water	FY24	\$ 250,000
WTP Membrane Train	Water	FY24	\$ 80,000
Design for Replacing 8" Cast Iron Distribution Line	Water	FY24	\$ 90,000
Vehicle Replacement (E-131, E-130, E-114)	Water	FY24	\$ 66,667
WTP Membrane Train	Water	FY25	\$ 80,000
Replace Lift Station Access Hatch	Sewer	FY24	\$ 14,000
Fleet Replacement	Sewer	FY24	\$ 50,000
Launch Ramp Lift Station Enclosure	Sewer	FY24	\$ 13,000
WWTP Digester Blowers	Sewer	FY24	\$ 48,000
Transfer Switch, STP	Sewer	FY24	\$ 38,500
Vehicle Replacement (E-131, E-130, E-114)	Sewer	FY24	\$ 66,667
Beluga Lift Station	Sewer	FY24	\$ 100,000
			<u>\$ 1,163,834</u>

### Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer - Water CARMA <sup>1</sup>	\$ 106,804	\$ 309,240	\$ 316,946
Operating Budget Transfer - Sewer CARMA <sup>2</sup>	\$ 234,166	\$ 254,332	\$ 272,020
Utility Operations to Water CARMA Transfer	\$ -	\$ -	\$ -
Utility Operations to Sewer CARMA Transfer	\$ -	\$ -	\$ -
Water CARMA to Utility Operations Transfer <sup>3</sup>	\$ (200,000)	\$ -	\$ -
Sewer CARMA to Utility Operations Transfer <sup>4</sup>	\$ (238,315)	\$ -	\$ -
Net Activity	\$ (97,345)	\$ 563,572	\$ 588,966

## Utility CARMA - Fund 256

### Proposed Future State

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Water	\$ 2,215,936	\$ 117,260	\$ (93,196)	\$ 2,005,480
			FY24 Projects \$ (753,667)	
			FY24 Net Activity \$ 309,240	
			FY24 Ending Balance \$ 1,561,054	
			FY25 Projects \$ (80,000)	
			FY25 Net Activity \$ 316,946	
			<b>FY25 Ending Balance \$ 1,798,000</b>	
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Sewer	\$ 2,120,430	\$ 1,257,852	\$ (4,149)	\$ 858,429
			FY24 Projects \$ (330,167)	
			FY24 Net Activity \$ 254,332	
			FY24 Ending Balance \$ 782,594	
			FY25 Projects \$ -	
			FY25 Net Activity \$ 272,020	
			<b>FY25 Ending Balance \$ 1,054,614</b>	
<b>Utility CARMA Ending FY25 Balance (Est.):</b>	<b>\$ 2,852,614</b>			

(1) and (2) FY23 Budget transfers are done at end of fiscal year

(3) and (4) Transfer from Utility CARMA to Utility Operations - rate funded projects were closed and funds need to be returned to original funding source; FY23 Budget Amendment Ordinance coming

## Port & Harbor Fleet - Fund 452

### Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 137,394

### Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Port Maint. Mobile Welding Trailer	Port	21-36(S-2)(A)	\$ 2,120
			\$ 2,120

### Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Patrol Truck	Port	FY24	\$ 55,000
Port Maintenance Plow Truck	Port	FY24	\$ 60,000
			\$ 115,000

### Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer*	\$ 30,000	\$ 30,000	\$ 30,000
Net Activity	\$ 30,000	\$ 30,000	\$ 30,000

### Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 30,000	\$ 167,394
			FY24 Projects \$	(115,000)
			FY24 Net Activity \$	30,000
			FY24 Ending Balance \$	82,394
			FY25 Projects \$	-
			FY25 Net Activity \$	30,000
			FY25 Ending Balance \$	112,394

**Port & Harbor Fleet Ending FY25 Balance (Est.):**                    \$            **112,394**

\*FY23 Budget transfer will be done at end of fiscal year

## Port & Harbor Reserve - Fund 456

### Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
Harbor General	\$ 2,162,390	\$ 801,093	\$ 1,361,297
Load and Launch	\$ 314,381	\$ -	\$ 314,381
	<u>\$ 2,476,771</u>	<u>\$ 801,093</u>	<u>\$ 1,675,678</u>

### Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Parking Signage and Mobile Parking Delineation Barriers	Port	23-14	\$ 25,000
Professional/Technical Support for PID Grant Application	Port	23-12	\$ 63,070
Parking Kiosks and Management Software	Port	23-04	\$ 13,638
Owner's Representative	Port	22-79	\$ 408,073
Design of Parking Improvements to Select Lots	Port	22-78(A)	\$ 14,928
Crane 7 Rebuild	Port	22-66	\$ 69,110
R&M Consultants - Grant Assistance	Port	22-19(A)	\$ 13,318
Float Repair for End Caps K thru Q	Port	21-52	\$ 58,100
Fish Grinder Building Replacement Design	Port	21-36(S-2)(A)	\$ 15,000
Fish Carcass Trailer x2	Port	21-36(S-2)(A)	\$ 10,856
Harbor Office ADA Entry Door Improvements	Port	21-36(S-2)(A)	\$ 10,000
Fish Grinder Building Replacement	Port	21-36(S-2)(A)	\$ 100,000
			<u>\$ 801,093</u>

### Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Outfall Line Pump	Port	FY24	\$ 25,000
Ice Metering System	Port	FY24	\$ 145,000
Harbor Bottom Survey	Port	FY24	\$ 25,000
Tank 1 Sludge Removal	Port	FY24	\$ 40,000
Electrical Works for Sewage Lift Station - Fish Grinder	Port	FY24	\$ 40,000
Paid Parking Program Expansion - Planning & Permitting	Port	FY24	\$ 60,000
			<u>\$ 335,000</u>

### Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer - Harbor General	\$ -	\$ 315,157	\$ 242,704
Operating Budget Transfer - Match Funding <sup>1</sup>	\$ 993,675	\$ 500,000	\$ 500,000
Operating Budget Transfer - Load and Launch*	\$ 29,186	\$ -	\$ -
Harbor General to Harbor Match Transfer <sup>2</sup>	\$ (500,000)	\$ -	\$ -
Harbor Match from Harbor General Transfer <sup>3</sup>	\$ 500,000	\$ -	\$ -
Net Activity	\$ 1,022,861	\$ 815,157	\$ 742,704

Proposed Future State				
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor General	\$ 2,162,390	\$ 801,093	\$ (500,000)	\$ 861,297
			FY24 Projects	\$ (335,000)
			FY24 Net Activity	\$ 315,157
			FY24 Ending Balance	\$ 841,454
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 242,704
			<b>FY25 Ending Balance</b>	<b>\$ 1,084,158</b>

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor Match	\$ -	\$ -	\$ 1,493,675	\$ 1,493,675
			FY24 Projects	\$ -
			FY24 Net Activity	\$ 500,000
			FY24 Ending Balance	\$ 1,993,675
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 500,000
			<b>FY25 Ending Balance</b>	<b>\$ 2,493,675</b>

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Load and Launch	\$ 314,381	\$ -	\$ 29,186	\$ 343,567
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 343,567
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			<b>FY25 Ending Balance</b>	<b>\$ 343,567</b>

Account Name	
Harbor General	\$ 1,084,158
Harbor Match	\$ 2,493,675
Load and Launch	\$ 343,567
<b>Port &amp; Harbor Reserve Ending FY25 Balance (Est.):</b>	<b>\$ 3,921,400</b>

\*FY23 Budget transfers are done at end of fiscal year

(1) FY23 Budget Amendment Ordinance coming to reappropriate this transfer from Harbor General to Harbor Match

(2) and (3) Transfer \$500,000 of existing Harbor General balance to Harbor Match; FY23 Budget Amendment Ordinance coming



### HART Roads - Fund 160

#### Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
HART Roads	\$ 5,967,672	\$ 318,095	\$ 5,649,577

#### Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Beluga Slough Green Infrastructure Storm Water Treatment System	Public Works	23-16(S)	\$ 81,313
On-call Kachemak Bay Conservation Society	Public Works	22-77	\$ 25,000
Master Transportation Plan Update	Public Works	22-38	\$ 37,051
Green Infrastructure Research - Appraisals	Public Works	22-08	\$ 53,900
Green Infrastructure Research	Public Works	22-08	\$ 15,892
Design Criteria Manual	Public Works	22-07	\$ 4,145
Ben Walters Way Sidewalk Design & Survey	Public Works	21-36(S-2)(A)	\$ 50,808
Ground Water Research	Public Works	21-36(S-2)(A), 21-16(A)	\$ 49,986
			<u>\$ 318,095</u>

#### Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Drainage Management Plan	Public Works	FY24	\$ 7,000
Mt Augustine Surface Water	Public Works	FY24	\$ 193,000
Homer Soil and Water Contract	Public Works	FY24	\$ 20,000
Fuel Island Replacement - Construction	Public Works	FY24	\$ 190,000
Bunnell Ave Road Restoration Project - Design	Public Works	FY24	\$ 50,000
Beluga Slough Green Infrastructure Project	Public Works	FY24	\$ 125,900
Ben Walters Sidewalk Construction	Public Works	FY24	\$ 1,700,000
Svedlund-Herndon Sidewalk Design	Public Works	FY24	\$ 75,000
Iris Court Drainage	Public Works	FY24	\$ 240,000
Kachemak Sponge Green Infrastructure Project Property	Public Works	FY24	\$ 418,100
Vehicle Replacement (E-130 and E-114)	Public Works	FY24	\$ 51,667
			<u>\$ 3,070,667</u>

#### Future Fund Activity

Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Sales Tax (Budgeted)	\$ -	\$ 1,900,555	\$ 1,976,577
Transfer to General Fund (ORD 17-40(A)) <sup>1</sup>	\$ (866,100)	\$ (1,169,889)	\$ (1,187,628)
HART Roads to HART Roads Match Transfer <sup>2</sup>	\$ (500,000)	\$ -	\$ -
HART Roads Match from HART Roads Transfer <sup>3</sup>	\$ 500,000	\$ -	\$ -
HART Roads to Non-Motorized Transportation Program Transfer <sup>4</sup>	\$ (500,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Roads Transfer <sup>5</sup>	\$ 500,000	\$ -	\$ -
HART Roads to Small Works Roads Maintenance Program Transfer <sup>6</sup>	\$ (100,000)	\$ -	\$ -
Small Works Roads Maintenance Program from HART Roads Transfer <sup>7</sup>	\$ 100,000	\$ -	\$ -
HART Roads to Small Works Pest Management Program Transfer <sup>8</sup>	\$ (20,000)	\$ -	\$ -
Small Works Pest Management Program from HART Roads Transfer <sup>9</sup>	\$ 20,000	\$ -	\$ -
Net Activity	\$ (866,100)	\$ 730,666	\$ 788,948

Account Name	Proposed Future State		FY23 Net Activity	Available Balance
	Current Balance	Encumbrances		
HART Roads	\$ 5,967,672	\$ 318,095	\$ (1,986,100)	\$ 3,663,477
			FY24 Projects \$	(3,070,667)
			FY24 Net Activity \$	730,666
			FY24 Ending Balance \$	1,323,476
			FY25 Projects \$	-
			FY25 Net Activity \$	788,948
			<b>FY25 Ending Balance \$</b>	<b>2,112,424</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
HART Roads Match	\$ -	\$ -	\$ 500,000	\$ 500,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	500,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			<b>FY25 Ending Balance \$</b>	<b>500,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Non-Motorized Transportation Opportunity Program	\$ -	\$ -	\$ 500,000	\$ 500,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	500,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			<b>FY25 Ending Balance \$</b>	<b>500,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Small Works Roads Maintenance Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	100,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			<b>FY25 Ending Balance \$</b>	<b>100,000</b>
<b>Account Name</b>	<b>Current Balance</b>	<b>Encumbrances</b>	<b>FY23 Net Activity</b>	<b>Available Balance</b>
Small Works Pest Management Program	\$ -	\$ -	\$ 20,000	\$ 20,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	20,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			<b>FY25 Ending Balance \$</b>	<b>20,000</b>
<b>Account Name</b>				
HART Roads	\$ 2,112,424			
HART Roads Match	\$ 500,000			
Non-Motorized Transportation Opportunity Program	\$ 500,000			
Small Works Roads Maintenance Program	\$ 100,000			
Small Works Pest Management Program	\$ 20,000			
<b>HART Roads Ending FY25 Balance (Est.):</b>	<b>\$ 3,232,424</b>			

\*FY23 Budget transfers are done at end of fiscal year

(1) HART Roads transfer to General Fund to cover roads maintenance

(2) and (3) Transfer \$500,000 of existing HART-Roads balance to HART-Roads Match; FY23 Budget Amendment Ordinance coming

(4) and (5) Transfer \$500,000 of existing HART-Roads balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming

(6) and (7) Transfer \$100,000 of existing HART-Roads balance to Small Works Roads Maintenance Program; FY23 Budget Amendment Ordinance coming

(8) and (9) Transfer \$20,000 of existing HART-Roads balance to Small Works Pest Management Program; FY23 Budget Amendment Ordinance coming

### HART Trails - Fund 165

#### Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
HART Trails	\$ 1,053,697	\$ 20,000	\$ 1,033,697

#### Open Encumbrances - as of 5/3/23

Description	Requestor	Ordinance #	Amount Remaining
Small Works Trails Maintenance Program - expires end of FY23	Public Works	22-28, 21-36(S-2)(A)	\$ 20,000
			\$ 20,000

#### Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Wayfinding and Streetscape Implementation	Economic Development	FY24	\$ 50,000
Trail Design Criteria Manual Update	Economic Development	FY24	\$ 50,000
Lee Avenue Trail	Public Works	FY24	\$ 20,000
Vehicle Replacement (E-129, E-120, E-107, E-101)	Public Works	FY24	\$ 150,000
Fairview Ave Trail - East - Construction	Public Works	FY24	\$ 30,000
Library Trails - West Lot and Storybook - ADA upgrades	Public Works	FY24	\$ 25,000
Reber Trail Re-Route	Public Works	FY24	\$ 15,000
Trail Head Improvements	Public Works	FY24	\$ 12,000
Side-by-Side Attachments for Trails Maintenance	Public Works	FY24	\$ 10,000
Powered Wheelbarrow	Public Works	FY24	\$ 4,000
Tajen Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
Beauregard Court Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
			\$ 386,000

#### Future Fund Activity

Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Sales Tax (Budgeted)	\$ -	\$ 194,526	\$ 202,307
Transfer to General Fund (ORD 17-40(A)) <sup>1</sup>	\$ (41,706)	\$ (105,993)	\$ (118,663)
HART Trails to Non-Motorized Transportation Program Transfer <sup>2</sup>	\$ (100,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Trails Transfer <sup>3</sup>	\$ 100,000	\$ -	\$ -
HART Trails to Small Works Trails Maintenance Program Transfer <sup>4</sup>	\$ (100,000)	\$ -	\$ -
Small Works Trails Maintenance Program from HART Trails Transfer <sup>5</sup>	\$ 100,000	\$ -	\$ -
Net Activity	\$ (41,706)	\$ 88,532	\$ 83,644

Proposed Future State				
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
HART Trails	\$ 1,053,697	\$ 20,000	\$ (241,706)	\$ 791,991
			FY24 Projects	\$ (386,000)
			FY24 Net Activity	\$ 88,532
			FY24 Ending Balance	\$ 494,523
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 83,644
			<b>FY25 Ending Balance</b>	<b>\$ 578,167</b>
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Non-motorized Transportation Opportunity Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 100,000
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			<b>FY25 Ending Balance</b>	<b>\$ 100,000</b>
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Small Works Trails Maintenance Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 100,000
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			<b>FY25 Ending Balance</b>	<b>\$ 100,000</b>
Account Name				
HART Trails	\$ 578,167			
Non-motorized Transportation Opportunity Program	\$ 100,000			
Small Works Trails Maintenance Program	\$ 100,000			
<b>HART Trails Ending FY25 Balance (Est.):</b>	<b>\$ 778,167</b>			

\*FY23 Budget transfers are done at end of fiscal year

(1) HART Trails transfer to General Fund to cover trails maintenance

(2) and (3) Transfer \$100,000 of existing HART-Trails balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming

(4) and (5) Transfer \$100,000 of existing HART-Trails balance to Small Works Trails Maintenance Program; FY23 Budget Amendment Ordinance coming



# AGENDA ITEM REPORT

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**Ordinance 23-24, An Ordinance of the City Council of Homer, Alaska Amending the City of Homer Water and Sewer Rates and Updating the Fee Schedule Accordingly. City Manager/Finance Director.**

**Item Type:** Ordinance  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 24 April 2023  
**From:** Melissa Jacobsen, MMC, City Clerk

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Ordinance 23-24 and back up materials are attached for Council consideration.

**Recommendation:**

Introduce Ordinance 23-24 with public hearing and second reading May 8, 2023

**Attachments:**

Ordinance 23-24  
Memorandum from Finance Director  
Utility Rate Information

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/Finance Director

4 **ORDINANCE 23-24**

5  
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,  
7 AMENDING THE CITY OF HOMER WATER AND SEWER RATES AND  
8 UPDATING THE CITY FEE SCHEDULE ACCORDINGLY.  
9

10 WHEREAS, Water and sewer utility services shall be reviewed annually and shall take  
11 effect the first full billing period in July 2023; and  
12

13 WHEREAS, Based on a the water sewer rate model prepared by the Water Sewer Rate  
14 Task Force and adopted by the Homer City Council in Resolution 13-048(S-2)(A-3) adjustments  
15 to the rates are recommended and warranted to reflect the true cost of water and sewer  
16 services.  
17

18 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:  
19

20 Section 1. The City Council of Homer, Alaska hereby amends the City Fee Schedule  
21 under water and sewer fees as follows:  
22

23 **WATER**

24  
25 A 4.85% of total charges charged to every customer outside of city limits in lieu of city sales tax will be  
26 applied to those water accounts outside city limits.  
27

28 **Customer Classification Definitions for Determining Water Connection and Extension**  
29 **Permit Fees**

30 Single Family Residential: A unit providing housing for one household; with less than 25% of the  
31 building area used for business or commercial purposes.

32 Multi-Family Residential: A building or lot occupied by more than one household: contained within one  
33 building or several building within one complex. Examples of multi-family units includes duplexes, four-  
34 plexes and up, apartments, condominiums, co-housing projects, and multiple structures on one lot  
35 (where units are normally rented or occupied for longer than one month at a time). Examples of units  
36 not considered as multi-family include hotels, motels, B&B's seasonal rooms/cabins (where units are  
37 routinely rented or occupied for less than one month at a time.)

38 Commercial: Any user not defined as Residential.

Water Connection Fee	
Single Family	\$300.00*

Multi-Family/Commercial	\$375.00*
*All other fees for delayed or deferred services, in lieu of assessments and necessary right-of-way permits, shall be in addition to the permit fee. A property owner installing a water connection which qualifies for a deferred assessment payment or makes a payment in lieu of assessment shall pay the assessment prior to issuance of the connection permit.	

39

40 **Customer Classification Definitions for Determining Water Rates**

41 Bulk Water Customers: The bulk water customers are the resellers of water or water users who  
 42 purchase water from the water plant directly and are not in the metered water distribution system.

43 Non-Bulk Customers: All customers who receive water from the metered water distribution system.

44 Multi-Units: An additional \$5 monthly charge shall apply to each of the units of a building or lot  
 45 occupied by more than one household or commercial entity contained within one building or several  
 46 buildings within one complex. Examples of multi-family units include duplexes, four-plexes and up,  
 47 apartments, condominiums, co-housing projects, and multiple structures on one lot (where units are  
 48 normally rented or occupied for longer than one month at a time). Examples of units not considered as  
 49 multi-family include hotels, motels, and B&B's seasonal rooms/cabins (where units are routinely rented  
 50 or occupied for less than one month at a time.)

51 This fee applies to all multi-unit structures defined in the sewer section of this for apartments, rental  
 52 units or multi-unit buildings where each unit would have one or more restrooms and are intended to  
 53 be rented on a monthly basis where there is only one meter installed, excluding a rental building  
 54 restroom used for shared or public use.

55

56 **Water Rate Schedule**

57 All water utility services shall be billed according to the following schedule. This schedule is for monthly  
 58 water service and is in addition to any charges for connecting or disconnecting the service, installation  
 59 of the service or any assessment of the improvements.

**Water Rates**

**Table III**

Customer Classification	Monthly Service	Usage Charge/Gallon
Non-Lift-Station Customer	<del>\$0.00</del> <b>\$0.00</b>	<del>\$0.0141</del> <b>\$0.0161</b>
Lift-Station Customer	<del>\$0.00</del> <b>\$0.00</b>	<del>\$0.0141</del> <b>\$0.0161</b>
Multi-units (additional per unit)	\$5.00	
Bulk Water	<del>\$0.00</del> <b>\$0.00</b>	<del>\$0.0181</del> <b>\$0.0201</b>

60

61 **Meter Size Deposits**

62 \$750 meter deposit shall apply to metered fire hydrant connections. The deposit will be returned when  
 63 the meter is returned undamaged. This deposit may be waived upon the recommendation of the Public  
 64 Works Superintendent.

65 If a bulk water customer purchases a meter from the City for measuring the quantity of water  
 66 purchased, it shall be exempt from the monthly meter service charge. It is the responsibility of the bulk

67 water customer to maintain that meter so the City can accurately determine the amount of water being  
 68 purchased. In the event the meter fails, it is the bulk water customer's responsibility, at its expense, to  
 69 repair it or purchase a replacement meter from the City. The City may at any time test the meter for  
 70 accuracy.

Size (inches)	Residential Users	Non-residential Users
5/8	\$75.00	\$220.00
3/4	\$80.00	\$230.00
1	\$90.00	\$250.00
1-1/2	\$115.00	\$310.00
2	\$150.00	\$370.00
3	\$220.00	\$525.00
4	\$310.00	\$730.00
6	\$520.00	\$1,225.00

71

72 **SEWER**

73

74 **Customer Classification Definitions for Determining Sewer Connection and Extension**  
 75 **Permit Fees**

76 Single Family Residential: A unit providing housing for one household; with less than 25% of the  
 77 building area used for business or commercial purposes.

78 Multi-Family Residential: A building or lot occupied by more than one household: contained within one  
 79 building or several buildings within one complex. Examples of multi-family units includes duplexes,  
 80 four-plexes and up, apartments, condominiums, co-housing projects, and multiple structures on one  
 81 lot (where units are normally rented or occupied for longer than one month at a time). Examples of  
 82 units not considered as multi-family include hotels, motels, B&B's seasonal rooms/cabins (where units  
 83 are routinely rented or occupied for less than one month at a time.)

84 Commercial: Any user not defined as Residential.

<b>Sewer Connection Permit Fee</b>	
Single Family	\$255.00*
Multi-Family/Commercial	\$330.00*
*All other fees for delayed or deferred services, in lieu of assessments and necessary right-of-way permits, shall be in addition to the permit fee. A property owner installing a sewer connection which qualifies for a deferred assessment payment or makes a payment in lieu of assessment shall pay the assessment prior to issuance of the connection permit.	

85

86

87

88



89 **Customer Classification Definitions for Determining Sewer Rates**

90 Lift Station Zone Customer: There are eleven sewage lift/pump stations that are used for pumping  
 91 wastewater or sewage from areas with lower elevation than the treatment plant. Customers who are  
 92 located in these areas shall be charged additional fees for the cost added to the services (see Table I  
 93 and II).

94 Non-Lift Station Zone Customer: Customers who are located in the zone that do not need lift/pump  
 95 station services.

96 Sewer System Dischargers (Sewer ONLY customers): Customers who use sewer service only shall be  
 97 charged a monthly fee of \$5 plus sewer usage fee based on assessed volume of 3,000 gallons per month  
 98 multiplied by the applicable sewage rate (see Table II). Kachemak City Local Improvement District (LID)  
 99 members have contributed to the initial cost of the sewer treatment plant and the collection system.  
 100 For Kachemak City LID dischargers connected within the LID, the City of Homer shall bill Kachemak City  
 101 in one single bill at the Lift-Station Zone Rate of ~~\$85.20~~ **\$88.50** (~~\$79.20~~ **\$82.50** + \$6.00) per month per  
 102 customer. Kachemak City shall be billed a \$5 monthly service charge to cover all Kachemak City sewer  
 103 customers and shall be responsible for payment to the City of Homer.  
 104

105 **Sewer Rate Schedule**

106 All sewer utility services shall be billed according to the following schedule (Table I, II). This schedule  
 107 is for monthly sewer services and is in addition to any charges for connecting or disconnecting the  
 108 service, installation of the service, or any assessment of the improvements.

**Sewer Rates**

**Table I**

Customer Classification	Monthly Service	Usage Charge/Gallon
Non-Lift-Station Customer		<del>\$0.0151</del> <b>\$0.0167</b>
Lift-Station Customer		<del>\$0.0264</del> <b>\$0.0275</b>
Multi-units (additional per unit)	\$5.00	N/A

**Sewer ONLY Customers Rates**

**Table II**

	Fees/Rate/Usage	Per Customer Per Month
Non-Lift-Station Customer	<del>\$0.0151/Gal</del> <b>\$0.0167/Gal</b>	<del>\$45.30</del> <b>\$50.10</b>
Lift-Station Customer	<del>\$0.0264/Gal</del> <b>\$0.0275/Gal</b>	<del>\$79.20</del> <b>\$82.50</b>
Monthly Service	\$5.00/customer/mo.	\$5.00 (Kachemak City customers will be exempt from \$5 monthly service fee. Kachemak City will be billed a \$5 monthly service fee to cover all Kachemak City sewer customers.)
Pumping Fee (If Applicable)		\$6.00
Assumption: Avg. Sewer Usage	3,000 Gal/Mo.	

109 Domestic sewer service customers who use large quantities of City water in addition to their domestic  
110 use shall be allowed, with the Public Works Director's approval, to install an additional water meter on  
111 the domestic water use line for the purpose of metering and charging for domestic sewer system use.  
112 Sewer system use will be billed monthly.

113 The City will allow, upon approval by Public Works and a permit from the Public Works Department, a  
114 second water usage meter – called a seasonal sewer meter – for each customer that desires to measure  
115 the flow of City water that is not discharged to the sewer system during the summer growing season,  
116 June 15 through September 15. Rates noted above do not apply.

117 Seasonal Sewer Meter Fee is \$251.75.

118 This second meter will be read monthly during the summer and sewer charges will be credited  
119 monthly. The meter may not be subject to read during the fall and winter months. Any charges  
120 accrued during that period will be reflected the first billing cycle the meter is read.

121

122 Section 2. This ordinance is a budget ordinance only, it is not permanent in nature and  
123 shall not be codified.

124

125 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_ day of \_\_\_\_\_,  
126 2023.

127

CITY OF HOMER

128

129

\_\_\_\_\_  
KEN CASTNER, MAYOR

130

131

132

133 ATTEST:

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135

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

136

137

138 YES:

139 NO:

140 ABSENT:

141 ABSTAIN:

142

143 First Reading:

144 Public Hearing:

145 Second Reading:

146 Effective Date:



# MEMORANDUM

---

**Ordinance 23-24, An Ordinance of the City Council of Homer, Alaska Amending the City of Homer Water and Sewer Rates and Updating the Fee Schedule Accordingly.  
City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Elizabeth Walton, Finance Director  
**Through:** Rob Dumouchel, City Manager

---

The purpose of this memo is to provide an overview of the model used to generate the water and sewer rates.

**Introduction:**

The basic principles and assumptions of this model were developed by the most recent Water and Sewer Task Force. The purpose of this model is to generate a utility rate that is a product of budget assumptions and the backing out of fixed fee components. The intent was to provide the City with a mechanism that connected the water and sewer rates to the actual costs to maintain the infrastructure.

The format of the rate model has changed from the one the Water and Sewer Task Force generated, but the basic principles and assumptions remain the same. These changes were made to more accurately reflect the City's budget structure.

Finance spent substantial time this year to complete the connection of this rate model to the operating budget. Going forward, the rate model will be presented prior to the beginning of the fiscal year and will be directly connected to the budgeted revenue requirements for that year.

Budget page number references are provided for each of the rate model inputs. These references are linked to the FY24/25 Operating Budget stamped "Draft 04.24.23" in the bottom right corner.



# MEMORANDUM

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**Ordinance 23-24, An Ordinance of the City Council of Homer, Alaska Amending the City of Homer Water and Sewer Rates and Updating the Fee Schedule Accordingly.  
City Manager/Finance Director.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Janette Keiser, PE, Director of Public Works/City Engineer  
**Through:** Rob Dumouchel, City Manager

---

**Issue:** I will be out of town for the May 8, 2023 City Council meeting, when the public hearing and second reading of Ordinance 23-24 adopting Homer's FY 24/25 Water and Sewer Rates takes place. This Memorandum addresses questions raised at the April 24 Council meeting.

**Question/Comment:** We need to amend the Financial Policies when we address the budget.

**Response:** We have submitted for your consideration at the May 8 meeting, a Resolution amending the Water and Sewer Utility Financial and Rate Setting Policies to conform to the recommendations we've incorporated into the FY 24/25 Rates and Operating Budget.

**Question/Comment:** How does the Bulk Water Rate work and what is it based on?

**Response:** The Bulk Water Rate is paid by bulk water customers in addition to the regular water rate. The Bulk Water Rate was derived by the 2013 Task Force. It was a way for the 2013 Task Force to build equity into the Rate Model, which was an important goal. For example, many regular customers pay an assessment that covers their share of costs for distribution lines serving their neighborhood. Bulk water users haven't been assessed any costs for their share of distribution lines/facilities from which their bulk water flows. The Bulk Water Rate is one way to equitably charge such users for costs of distribution infrastructure.

**Question/Comment:** What is the quantity of water generated vs the quantity of water sold?

**Response:** We generate 4.5% more water than we sell. This 4.5% represents water that is used in the operation and maintenance of the system, hydrant flushing for example. The EPA reports that, on the

national average, 14% of water treated by water systems is lost to leaks alone. We monitor our system for evidence of leaks so we can repair them as fast as possible.

**Question/Comment:** Is it time to re-visit the Rate Model?

**Response:** The Utility Financial Policies state the City will review the Rate Model every five years, so we are past due. However, we recommend that for this year, we focus on stabilizing the Rate Model by re-establishing the 15% capital fee and adjusting the way the Fund Balance is treated. Next year, we can review the Rate Model and fine tune some of the nuances, such as the way multi-family units are charged, the bulk rate, etc.



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Finance Department

491 East Pioneer Avenue  
Homer, Alaska 99603

[finance@cityofhomer-ak.gov](mailto:finance@cityofhomer-ak.gov)

(p) 907-235-8121

(f) 907-235-3140

## Memorandum

TO: Mayor Castner and Homer City Council  
THROUGH: Rob Dumouchel, City Manager  
FROM: Elizabeth Walton, Finance Director  
DATE: April 19, 2023  
SUBJECT: Water and Sewer Rate Model

---

The purpose of this memo is to provide an overview of the model used to generate the water and sewer rates.

### **Introduction:**

The basic principles and assumptions of this model were developed by the most recent Water and Sewer Task Force. The purpose of this model is to generate a utility rate that is a product of budget assumptions and the backing out of fixed fee components. The intent was to provide the City with a mechanism that connected the water and sewer rates to the actual costs to maintain the infrastructure.

The format of the rate model has changed from the one the Water and Sewer Task Force generated, but the basic principles and assumptions remain the same. These changes were made to more accurately reflect the City's budget structure.

Finance spent substantial time this year to complete the connection of this rate model to the operating budget. Going forward, the rate model will be presented prior to the beginning of the fiscal year and will be directly connected to the budgeted revenue requirements for that year.

### **Water Rate Model:**

This model generates a rate based on water revenues and consumption.

### **Revenues**

The revenue inputs are defined as follows:

- FY24 Operating Revenue Required – pulled directly from the operating budget
  - Formula: Total Water Revenue - Budgeted Transfer to Water CARMA
    - $\$2,370,841 - \$309,240 = \$2,061,602$

- CARMA Transfer Requirement – pulled directly from the operating budget
  - Formula: Total Water Operating Expenditures \* 15%
    - $\$2,061,602 * 0.15 = \$309,240$
- Deduct Operating Fund Balance – amount of Utility Operating Fund Balance to be used for rate buyback. Not used in FY24 calculation.
- Deduct Portion Collected through Other Revenues – pulled directly from the operating budget
  - Formula: Connection Fees + Services & Meters + Penalty & Interest
    - $\$17,211 + \$31,829 + \$5,065 = \$54,105$
- Deduct Portion Collected through Service Fee – This input has been removed this fiscal year, as the Admin Fee is proposed to be waived for FY24.
- Hydrant Rents – This is related to the costs associated with maintaining the water hydrants.
  - Formula: Budgeted at 10% of operating revenue required and the costs are shared 50/50 between the General Fund and the Water/Sewer Fund.
    - $(\$2,061,602 / 2) * 10\% = \$103,080$
- Surplus Water Sales (Bulk) Surcharge Only – This amount is determined by applying the bulk surcharge (0.004/gallon) to the prior fiscal year total gallons consumed by bulk users. This is backed out because these expenses are captured by the separate rate for bulk users.
  - $18,859,000 \text{ gallons} * 0.004 = \$75,436$
- Revenue Required for Commodity Rate Calculation – Summation of revenue required less deductions. This represents the amount of revenue necessary to generate to meet operating budget needs for upcoming fiscal year.

## Consumption

The water consumption line is determined by prior calendar years gross meters water sales (in gallons). The water usage at the Sewer Treatment Plant has been backed out of this figure, as it has been determined to be an operational cost. The model rounds up to the nearest million for ease of reporting.

## Rates

The water rates are broken into three categories:

1. The commodity rate (per gallon) is generated by dividing the total revenue required by the estimated water sales. This ensures that the whole population of water users are contributing to an equal share of costs.
2. The bulk rate (per gallon) is applying a surcharge of 0.004 per gallon to the set commodity rate.
3. The monthly fees is determined by dividing the budgeted administrative costs by the current number of water meters. This fee has been removed this fiscal year, as the admin fee is proposed to be waived for FY24.

## **Sewer Rate Model:**

This model generates a rate based on sewer revenues and usage.

### **Revenues**

The revenue inputs are defined as follows:

- FY24 Operating Revenue Required – pulled directly from the operating budget
  - Formula: Total Water Revenue - Budgeted Transfer to Water CARMA
    - $\$1,949,879 - \$254,332 = \$1,695,547$
- CARMA Transfer Requirement – pulled directly from the operating budget
  - Formula: Total Sewer Operating Expenditures \* 15%
    - $\$1,695,547 * 0.15 = \$254,332$
- Deduct Operating Fund Balance – amount of Utility Operating Fund Balance to be used for rate buyback. Not used in FY24 calculation.
- Deduct Portion Collected through Other Revenues – pulled directly from the operating budget
- Fixed Fee Components
  - Lift Stations Costs - These costs are pulled straight from the current operating budget. These costs are backed out because the users on the lift station bear the complete costs associated with maintaining this infrastructure.
  - Pumping Fee - The City RFP's the pumping contract every three years and the costs of the contract is divided up amongst the number of Kachemak City users.
  - Dumping Station Fee - These costs come directly from the current operating budget. This fee has been determined to be an operational cost and, as such the fee is not forwarded along to customers.
  - Multi-Units and Kachemak City meters - This is an additional fee charged to help offset added costs associated with maintaining such infrastructure. It might be worth revisiting this fee now that the monthly fees for all users have again been waived this year.
- Revenue Required for Commodity Rate Calculation – Summation of revenue required less deductions. This represents the amount of revenue necessary to generate to meet operating and capital budget needs for upcoming fiscal year.

### **Usage**

The sewer usage is determined by the by the number of gallons actually billed for in the prior fiscal year. The model rounds up to the nearest million for ease of reporting.

### **Rates**

The sewer rate is broken into two categories:

1. Non-lift rate is generated by dividing the total revenue required by the projected billable volume for non-lift.
2. Lift station rate is generated by dividing the total revenue required by the projected billable volume for only the lift zone.



**Rate Analysis:**

**Current Rates**

Water Rates:

Commodity (per gal): \$0.0141

Bulk (per gal): \$0.0181

Monthly Fees: \$0

Sewer Rates:

Non-Lift Station: \$0.0151

Lift Station: \$0.0264

**Proposed Rates**

Water Rates:

Commodity (per gal): \$0.0161

Bulk (per gal): \$0.0201

Monthly Fees: \$0

Sewer Rates:

Non-Lift Station: \$0.0167

Lift Station: \$0.0275

**Rate Comparison**

	Average Volume City Hall		High Volume Library		Lift-Station (Year-Round) Port & Harbor - Maintenance	
	Existing	Scenario 1	Existing	Scenario 1	Existing	Scenario 1
Consumption	3800	3800	6600	6600	1800	1800
Water Rate	0.0141	0.0161	0.0141	0.0161	0.0141	0.0161
Sewer Rate	0.0151	0.0167	0.0151	0.0167	0.0264	0.0275
<b>Charges:</b>						
Water	53.58	61.18	93.06	106.26	25.38	28.98
Sewer	57.38	63.46	99.66	110.22	47.52	49.5
Service	0	0	0	0	0	0
<b>Total Bill</b>	<b>\$ 110.96</b>	<b>\$ 124.64</b>	<b>\$ 192.72</b>	<b>\$ 216.48</b>	<b>\$ 72.90</b>	<b>\$ 78.48</b>
<b>Impact</b>		<b>\$ 13.68</b>		<b>\$ 23.76</b>		<b>\$ 5.58</b>

**Recommendation:**

Review the model and approve the rates as proposed.

# Rate Calculations

WATER Rate Model	
Revenues	
FY24 Operating Revenue Required - Water	\$ 2,061,602
CARMA Transfer Requirement	309,240
Deduct Operating Fund Balance - Rate Buydown	0
Deduct Portion Collected through Other Revenues	(54,105)
Deduct Portion Collected through Service Fee	0
Hydrant Rents (10% of Total)	(103,080)
Surplus Water Sales (Bulk) surcharge only	(75,436)
Revenue Required for Commodity Rate Calculation	\$ 2,138,220
Water Consumption (Gallons)	
Gross Meters Water Sales	133,014,300
Total Estimated Water Sales	133,000,000
Water Rates:	
Commodity Rate (per gal)	\$ 0.0161
Bulk Rate (per gal)	\$ 0.0201
Monthly Fees	\$ -
Consumption Additional Information:	
CY22 Gross Meters Water Sales (Gallons)	133,014,300
SEWER Rate Model	
Revenues	
FY24 Operating Revenue Required - Sewer	\$ 1,695,547
CARMA Transfer Requirement	254,332
Deduct Operating Fund Balance - Rate Buydown	0
Deduct Portion Collected through Other Revenues	(25,515)
Lift Stations Costs	(216,228)
Pumping Fee	(10,224)
Dumping Station Fees	(5,575)
Multi-Units and K-city (\$5/unit/mo.)	(76,020)
Revenue Required for Commodity Rate Calculation	\$ 1,616,317
Sewer Usage (Gallons)	
Projected Billable Volume	77,000,000
Projected Billable Volume - Lift Zone Only	20,000,000
Total Projected Billable Volume	97,000,000
Sewer Rate	
Non-Lift Station Rate	\$ 0.0167
Lift Station Rate	\$ 0.0275
Lift Station Additional Information:	
FY 22 Actually Billed Gallons (Lift-Station Zone Only)	19,581,500
254	



# City of Homer

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Office of the City Manager

491 East Pioneer Avenue  
Homer, Alaska 99603

[citymanager@cityofhomer-ak.gov](mailto:citymanager@cityofhomer-ak.gov)

(p) 907-235-8121 x2222

(f) 907-235-3148

## Memorandum

TO: Mayor Castner and Homer City Council  
FROM: Rob Dumouchel, City Manager  
DATE: May 4, 2023  
SUBJECT: City Manager's Report for May 8, 2023 Council Meeting

---

### Homer to be Awarded Large Wastewater System of the Year!

The Alaska Water Waste Management Association (AWWMA) selected the City of Homer to be their large Wastewater System of the Year. The AWWMA, founded in 1960, advances the technology of Alaska's water and wastewater industry through outreach, training and grassroots activism supporting Alaska's water resources and public health. The award for large Wastewater system of the Year recognizes the performance of a waste water system serving 2,500 or more individuals. Members of the Public Works team will receive the award at the upcoming AWWMA conference held in Anchorage on May 10th.

### Pioneer Avenue Banners

Local artist Lucas Elliot has been working with Corvus Design and the Economic Development Commission to design new Pioneer Avenue street banners. The final design is complete, and staff expects banners to be up by July 1st.





### **AML Meeting in August**

The City of Homer is hosting this year’s Alaska Municipal League summer conference. AML staff have already made one scouting trip to Homer, and will be making a second one in May to work with City staff on planning and logistics.

### **AMMA and AMLJIA Updates**

In May I will be taking over as the president of the Alaska Municipal Management Association (AMMA).

On April 27<sup>th</sup>, I attended a meeting of the AMLJIA Board of Trustees. Market conditions are not favorable right now, but we’ll see some protection from our existing three-year agreement. I am expecting that Homer will see a rate increase capped at approximately 10% over last year (which is what we budgeted for in my draft FY24/25 operating budget proposal).

### **Invasive Species Mitigation**

Update from Public Works Director Keiser:

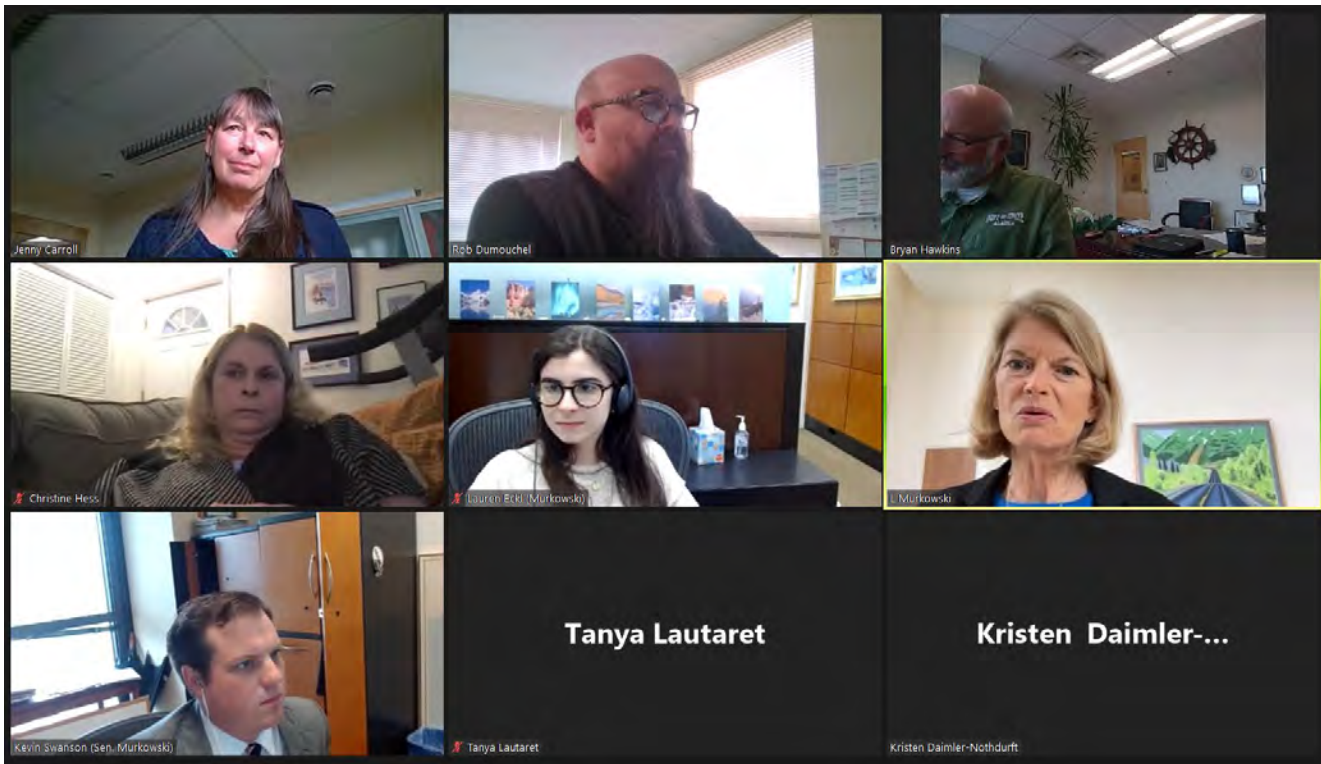
*The City is again partnering with the Homer Soil & Water Conservation District (HSWCD) to work with local gravel/sand vendors to get their pits recertified as “weed-free”. This program is part of the City’s Invasive Species Management Program. Trained HSWCD staff visit the pits, inspect them for the presence of invasive weeds, assist with mitigation, and help the pit owners understand how to keep their pits weed-free. To further promote best practices, City specifications require that gravel/sand used on public works projects be from certified weed-free sources. Three local pit owners are participating in the program.*

*On other fun and exciting news related to the City’s partnership with the HSWCD – there will be a “chicken tractor” coming to town soon! The HSWCD received a grant to research whether a portable coop of hens is a viable means of controlling infestations of invasive weeds. The HSWCD will build and maintain the “chicken tractor” and Public Works will provide the control sites as well as some retired laying hens. We might even find out why the chicken crossed the road!*



### Check-In with Senator Murkowski's Office

Special Projects Coordinator Jenny Carroll, Port Director Hawkins, and I met with Senator Murkowski's office to discuss various Homer topics with a federal nexus. We covered a lot of ground with staff, and Senator Murkowski was able to join us later on in the meeting for a quick harbor expansion study update.



### Harbor Matching Grant Program is Funded in Senate Budget Draft

The City of Homer does not have a project queued up this year for the State of Alaska's Harbor Matching Grant Program, however, we have been strong supporters of the program for many years. Mayor, Council, and staff have all lobbied for the program to be fully funded in this year's State budget at different points throughout the year. At this time, the program has found proposed funding from the Senate which is a great step forward. It still needs to make it to, and through, the Governor, but at least it's in a draft. There is a good chance Homer will be looking to use the program in the next cycle to support upcoming port projects.

### Homer Represented at Alaska Trails Conference

In April, Parks & Trails Planner Matt Steffy traveled to the annual Alaska Trails Conference in Anchorage. He delivered a presentation on "Trails as Transportation: How to get things done together," and outlined the work being done in the City of Homer. This included showcasing the highly successful relationship with the Homer Drawdown organization, as well an overview of some internal discussions for future developments. The session was very well attended with admiration expressed from other communities who have been trying to accomplish similar goals. The primary focus was community collaboration and cohesiveness. There was also a presentation by Cameale Johnson from the Homer Trails Alliance, as well as a discussion on mapping from Seldovia's Bretwood Higman (Hig) who regularly participates in Homer area trails projects.

### Economic Development, Parks, and Port Transitions

A number of transitions were put in motion for this summer season with various tasks moving between departments and divisions to attempt to build more sustainable and successful public-facing programs for parks, campgrounds, and public restrooms. To that end, Parks, Economic Development, and Public Works

staff have been meeting to coordinate summer projects such as Hornaday Park repairs, NOMAR wall repainting, and other projects at various stages of completion. The Port is beginning to welcome its first campers, and long-time seasonal all-star Chad Felice has recently stepped in as the temporary Parks Maintenance Coordinator. If the position is approved in the budget, we will be recruiting for the full-time version of that position later this summer. Collaboration will continue as we figure out new ways to work together and with the community to take care of Homer's parks.

**Harbor Monthly Check-In**

In response to Resolution 23-37, staff has been working on developing the first report in response to that item. I am expecting it to show up in the supplemental packet on Monday.

Enclosures:

1. May Employee Anniversaries
2. Grant Updates
3. HERC Updates
4. Update from SBDC



# City of Homer

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Office of the City Manager

491 East Pioneer Avenue  
Homer, Alaska 99603

[citymanager@cityofhomer-ak.gov](mailto:citymanager@cityofhomer-ak.gov)

(p) 907-235-8121 x2222

(f) 907-235-3148

## Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL  
FROM: Andrea Browning  
DATE: May 22, 2023  
SUBJECT: May Employee Anniversaries

---

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

<b>Mark Whaley</b>	<b>Port</b>	<b>18</b>	<b>Years</b>
<b>Pike Ainsworth</b>	<b>Port</b>	<b>15</b>	<b>Years</b>
<b>Mike Gilbert</b>	<b>Public Works</b>	<b>9</b>	<b>Years</b>
<b>Jackie McDonough</b>	<b>Library</b>	<b>9</b>	<b>Years</b>
<b>Sean McGroty</b>	<b>Port</b>	<b>7</b>	<b>Years</b>
<b>Ralph Skorski</b>	<b>Public Works</b>	<b>5</b>	<b>Years</b>
<b>Taylor Crowder</b>	<b>Police</b>	<b>2</b>	<b>Years</b>
<b>Susan Jeffres</b>	<b>Library</b>	<b>2</b>	<b>Years</b>
<b>Sean Love</b>	<b>Public Works</b>	<b>2</b>	<b>Years</b>
<b>Tim Roberts</b>	<b>Public Works</b>	<b>1</b>	<b>Year</b>
<b>Devan Wilson</b>	<b>Police</b>	<b>1</b>	<b>Year</b>



# City of Homer

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## Administration

491 East Pioneer Avenue  
Homer, Alaska 99603

(p) 907-235-8121 x2222

(f) 907-235-3148

## Memorandum

TO: Mayor and City Council  
FROM: Jenny Carroll, Special Projects and Communications Coordinator  
THROUGH: Rob Dumouchel, City Manager  
DATE: May 4, 2023  
SUBJECT: Update on Federal and State grant applications

This is an informational memo to provide an update on Federal and State grant applications submitted or in process in support of City of Homer projects. New actions/information since the April 4, 2023 are highlighted in yellow on the attached chart.

Highlights include:

- Staff submitted four FY24 Congressionally Designated Spending (CDS) requests to Senator Murkowski and Representative Peltola. We learned that they have all been recommended to the Energy and Water Development Appropriations Subcommittee, clearing the first hurdle in the selection process.

Senator Murkowski forwarded our top three requests:

1. Drinking Water Resiliency Project, a combination of the Raw Water Transmission Main (RWTM) project, the A-Frame Water Transmission Line and the 250,000 gallon A-Frame water tank.
2. Kachemak Drive Peatland Water Quality Improvement Project & Erosion Mitigation (part of the Slope Stability & Erosion Mitigation Program)
3. Beluga Slough Lift Station

Representative Peltola forwarded our fourth priority request:

4. Homer Spit Coastal Erosion Mitigation

Two other hurdles to clear include approval by the subcommittee and Congress' Federal Budget deliberations.

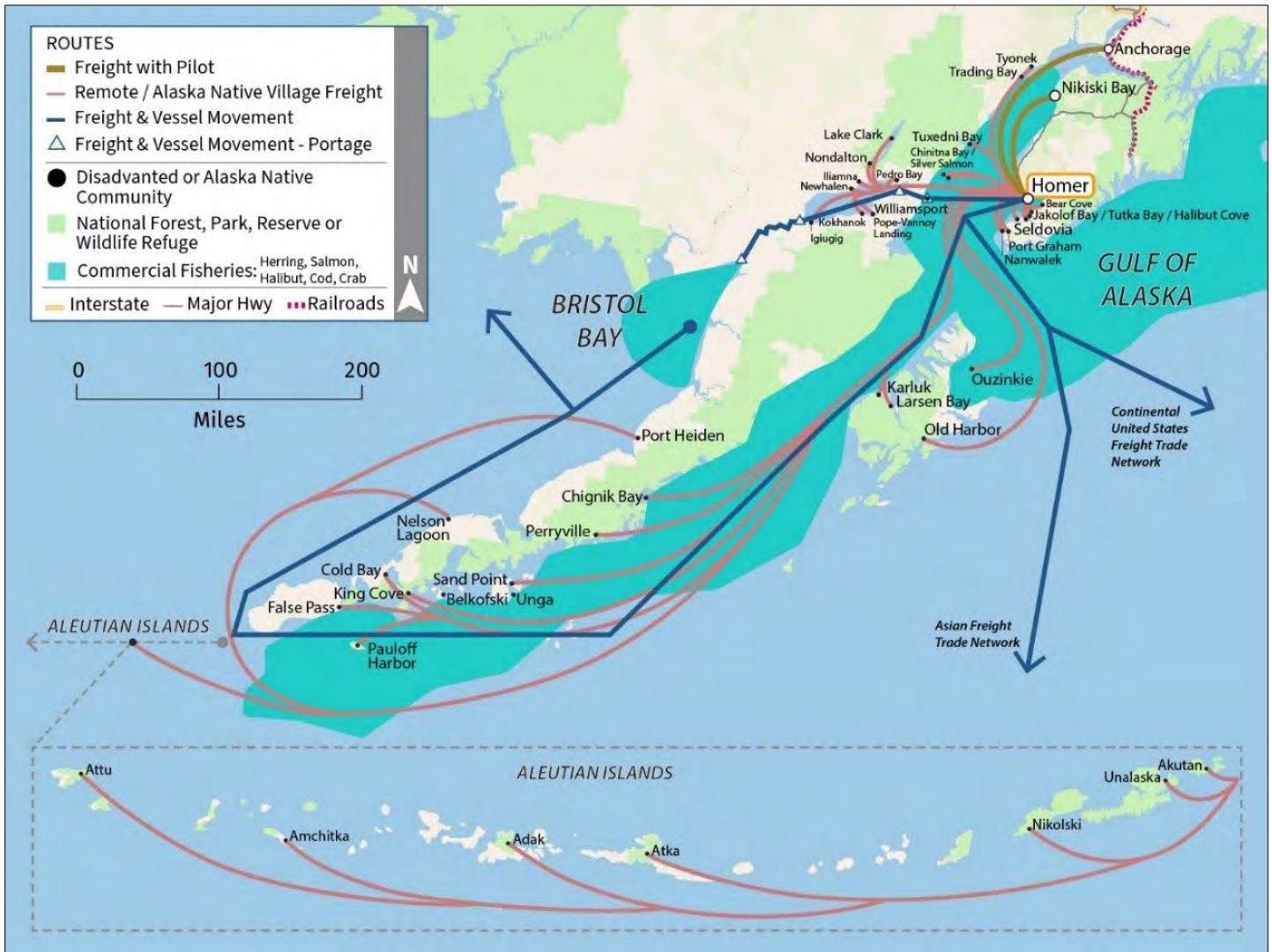
The RWTM portion of the CDS Drinking Water Resiliency project is looking likely to be covered 100% by a FEMA Disaster Mitigation grant. My understanding is that the award request has been approved by FEMA and is now before the AK Congressional Delegation for approval. The RWTM project was included in the CDS Drinking Water Resiliency Project to show some potential funding momentum (\$2.18M) from another source.

- City staff collaborated very successfully with HDR to submit a solid grant application to the FY2023 Port Infrastructure Development Program (PIDP) at the end of April. Funds were requested to replace Float Systems 4 & 1 in the Homer Port & Harbor. We understand that the PIDP, which emphasizes supporting freight movement, attracts a large and competitive applicant pool.



Through our work on the application with HDR, we were able to quantify the Harbor’s many marine transportation and freight connections, which looks different than port facilities handling containers but is quite compelling.

At least 47 non-road connected communities, unincorporated areas and remote work sites located across Kachemak Bay, in Cook Inlet and Western Alaska receive freight or transit through the Homer Port and Harbor, making Homer a marine transportation hub for a geographic area of roughly 130,000 square miles.

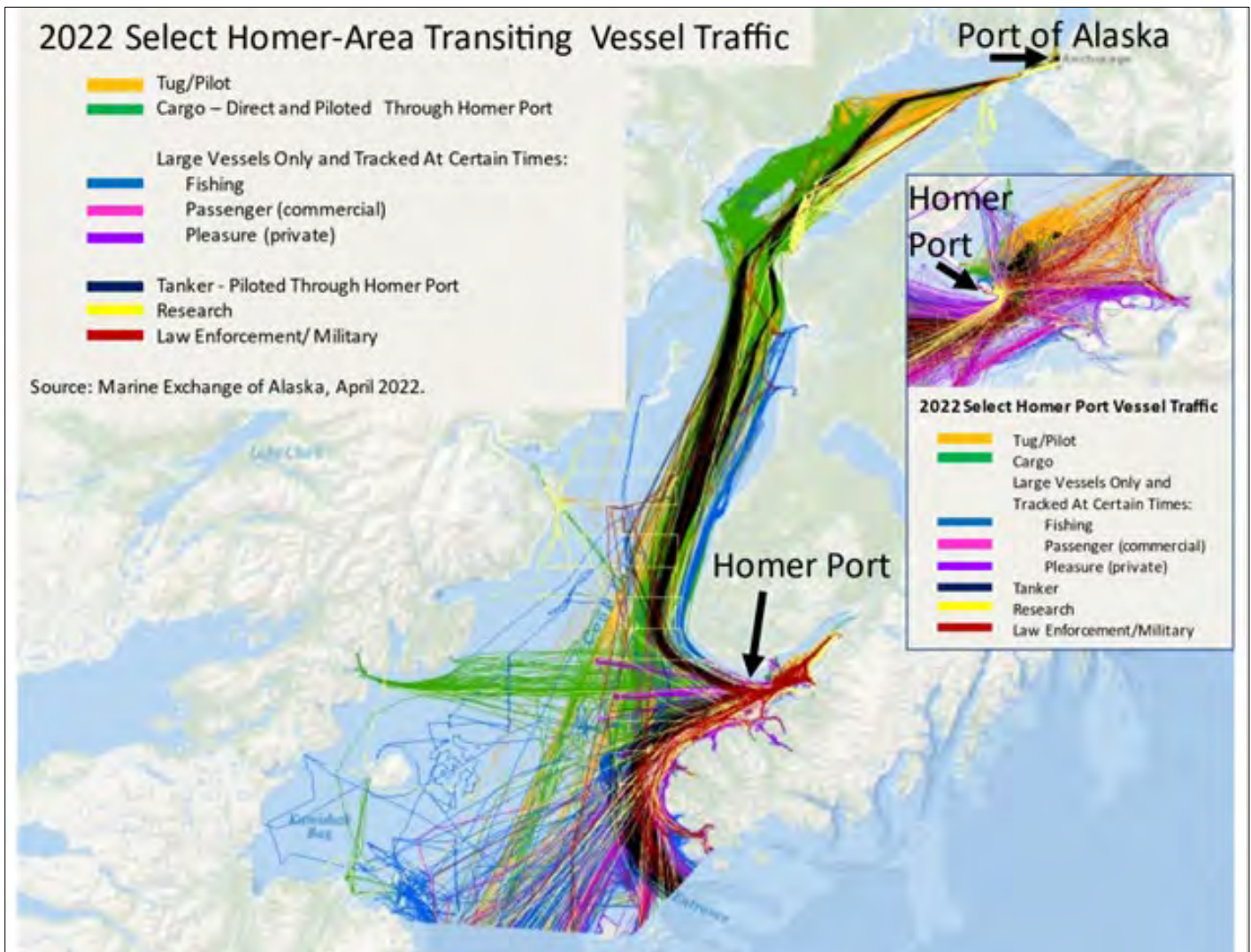


Ninety-two vessels in Homer’s Port & Harbor provide freight shipping; the cargo consists primarily of essential goods and building materials – the supplies needed for homes and businesses to operate.

Two vessels provide 480 piloted cargo and tanker trips annually. This is a critical service for all cargo and tanker vessels traveling into the Port of Alaska, through which 90% of Alaska’s cargo is handled.

Deliveries from the Homer Port also support commercial fisheries. As an example, in 2022, 4M tons of cargo, 300,000 gallons of fuel, and 350 fishing vessels originated in Homer’s Port for delivery to Bristol Bay via Williamsport and Iliamna Portage Road.

The Marine Exchange of Alaska tracks data on select vessel movements. The diagram below shows vessel movements through and supported by the Homer Port and illustrates the Homer Port & Harbor high use and statewide connections.



- At the last City Council meeting, Coowe Walker, the Reserve Manager for the Kachemak Bay National Estuarine Research Reserve (KBNERR), announced that NOAA awarded a \$1.28 million Habitat Protection and Restoration grant in support of the City's innovative Kachemak Sponge Green Infrastructure Stormwater Management Project. I wanted to share the link to a press release NOAA published about the Alaska projects that received funding: at [www.noaa.gov/news-release/noaa-bil-investments2023-alaska](http://www.noaa.gov/news-release/noaa-bil-investments2023-alaska).



Federal/State Grant Application Update  
5/4/23

\*Highlight designates updates from 4/3/2023 Report

FY23

Project Supported	TPC	Grant Fund	Grant Funds Req	Match/Local Cost	Status	Notes
Slope Stability-Erosion Mitigation Program						
Kachemak Drive Peatland Water Quality Improvement (Kachemak Sponge)	\$4,388,791	NOAA Habitat Conservation KBNERSS led/City partner	\$ 1,188,275.00 (land acquisition)	\$ 418,000.00 (land acquisition)	Submitted Awarded 4/1/2023	Awaiting entering into sub-grant agreement with UAA. Grant is for Kachemak Drive peatlands acquisition
		Congressionally Designated Spending Request #1 of 4	\$ 1,890,000.00 (water works)	\$ 892,516.00 (water works)	Submitted 3/17/2023 4/20 Forwarded to Approp Subcommittee by Murkowski	To Sen Murkowski & Representative Peltola City costs eligible for funds from ADEC Clean Water Revolving Loan Fund & HART funds
		State of AK CAPSIS	\$ 2,744,994.00		Submitted 2/14/2023	State capital funding very unlikely in the State's FY24 budget
Beluga Slough Stormwater Treatment System	\$ 690,000.00	Alaska Clean Water Actions	\$ 153,307.00	\$ 107,182.00	Submitted 11/9/2022 Awarded 3/1/2023	Grant agreement Ord before City Council City costs in-kind + eligible for funds from ADEC Clean Water Revolving Loan Fund
		State of AK CAPSIS	\$ 502,604.00		Submitted 2/14/2023	State capital funding very unlikely in the State's FY24 budget
Transportation Transportation Planning	\$ 960,000.00	Safe Streets For All KPB Applic/City partner	\$ 960,000.00	\$ 23,000.00 (in-kind)	Award announced	Application approved Reso 22-063
Non-Motorized Trans Network (REACH Project)	\$ 1,500,000.00	Fed RAISE Planning Grant	\$ 1,500,000.00	\$ -	Submitted 2/28/2023 Awaiting decision	HDR application support Reso 22-087 approved Project support Reso 23-012 approved Start date July '23/End date June '25 RAISE Constr Grant possible Feb '25
Homer All-Ages & Abilities Pedestrian Pathway	\$ 3,900,000.00	State of AK Transportation Alternatives (TAP)	\$ 3,432,000.00	\$ 468,000.00	Submitted 2/15/2023 Awaiting DOT cost estimate	HAPP sections in PW's 5-year road plan Project support Reso 23-011 approved Public Eval Board Review mid-May Award announce May '23; Perf period end date June '25
Main Street Rehab/Sidewalk South	\$ 4,200,000.00	State of AK Community Transportation Program (CTP)	\$ 3,696,000.00	\$ 504,000.00	Submitted 2/15/2023 Awaiting DOT cost estimate	Main St in 7-10 year horizon in PW Road Plan Project support Reso 23-011 approved Public Eval Board Review mid-May Award announce May '23; Perf period end date June '25 (\$500,000 set aside in HART for grant matching)
Homer Float Systems						
Float Systems 4 & 1 Replace	\$ 59,289,547.00	Fed Port Infrastructure Development Projects (PIDP)	\$47,135,190	\$ 12,154,357.00 (20.5% match)	Submitted 4/28/2023	HDR application support Ord 23-12 approved Project support Reso to Council 4/24/2023 Could apply for PIDP '24 if '23 unsuccessful Revenue bond or TIFIA loan for match
		Municipal Harbor Grant	\$ 5,000,000.00	\$ 5,000,000.00	Grant for construction only due in August 2023	If funded, leverages State match to lower City match
		Denali Commission Grant			Application not begun Due date 4/14/24	Can be used as non-Federal Match May not be competitive - \$1M max award Could apply in '24 for Design/Engineering
Building Code Development	\$ 587,500.00	State BRIC Sub-Grant (Building Resilient Infrastructure & Communities)	\$ 470,000.00	\$ 117,500.00 (covered by State of Alaska)	Submitted 12/21/2022 Awaiting decision	Council Approved application Reso 22-086 As a sub-applic State covers local match
Parks & Recreation Multi-Use Community Center	\$ 350,000.00	State of AK CAPSIS	\$ 350,000.00 (planning)	-	Submitted 2/14/2023 Awaiting decision	State capital funding very unlikely in the State's FY24 budget
Bayview Park Renovations	\$ 139,230.00	State of AK Healthy & Equitable Community Round 2	\$ 74,919.00	\$ 52,314.00 Addl redistribution funds requested	Submitted 4/24/2023 Awaiting decision	Council Approved Resolution 23-031 \$12,000 donation from Kach Bay Rotary Possible Approp req from HART if no addn HEC funds
Utilities - Infrastructure Resilience						
Drinking Water Resiliency (A-Frame Water Transmission & 250,000 gallon water tank)	\$ 2,852,253.00	Congressionally Designated Spending Request #2 of 4	\$ 1,931,090.00	\$ 921,163.00	Submitted 3/17/2023 4/20 Forwarded to Approp Subcommittee by Murkowski	To Sen Murkowski & Representative Peltola City costs eligible for funds from ADEC Clean Water Revolving Loan Fund & HAWSP
A-Frame Water Transmission	\$ 804,029.00	State of AK CAPSIS	\$ 643,274.00	\$ 160,818.00	Submitted 3/14/2023	State capital funding very unlikely in the State's FY24 budget
Beluga Lift Station	\$ 2,937,353.00	Congressionally Designated Spending Request #3 of 4	\$ 2,000,000.00	\$ 937,353.00	Submitted 3/17/2023 4/20 Forwarded to Approp Subcommittee by Murkowski	To Sen Murkowski & Representative Peltola City costs eligible for funds from ADEC Clean Water Revolving Loan Fund & HAWSP
Spit Road Erosion Mitigation (USACE General Investigation)	\$ 3,000,000.00	Congressionally Designated Spending Request #4 of 4	\$ 1,500,000.00	-	Submitted 3/17/2023 4/20 Forwarded to Approp Subcommittee by Peltola	To Sen Murkowski & Representative Peltola Match funds potential from State PROTECT grant (unknown)
Raw Water Transmission Main		FEMA Disaster Mitigation	\$ 1,988,650.00	-	Submitted 1/32/2020	4/11/23: Responded to latest FEMA request for information 5/2/23: Award submitted to Congressional Deleg. for approval



# HERC

## May 2023 Updates

### Comprehensive Plan

#### Chapter 6: Public Services & Facilities

Goal 1: Provide and improve city-operated facilities and services to meet the current needs of the community, anticipate growth, conserve energy, and keep pace with future demands.

#### Goal 1: Demolition of HERC 2

##### Progress

Test samples were taken May 1 and 2.

##### Next Steps

Test results are expected by mid-June. Staff will provide information to Council in the June/July time frame based on the results.



#### Goal 2: Business Plan

##### Progress

Working with existing user groups to quantify demand and which programs are expected to grow.

##### Next Steps

Continue collecting information to inform business plan creation over the next year.



#### Goal 3: Right Size a Replacement Building

##### Progress

Staff held a conversation with representatives from the largest Community Recreation programs. Participants spoke about space needs for their activity (basketball, pickle ball, volley ball, karate, etc.) and talked about the user trends. Are programs growing? Overall, the consensus was yes, more people would participate if space was available.

##### Next Steps

Staff and Council will have a work session in August. Council has set an upper limit on the building cost and asked for a range of less expensive alternatives. Additionally, staff has been asked to plan ahead for a building that only meets today's needs, but the needs 20 years in the future. Staff and Council can begin to determine if a straight replacement of the HERC gym and multipurpose room is enough, or if a double gym and a multipurpose room are the goal.

Information from the FY 24/25 budgets will be informative as to how much money the general fund can provide to pay increased costs for supporting a new/larger facility. It may be that a new bond measure needs to be structured like the police station, where a portion of the ballot measure includes a permanent sales tax to support the new facility. Or perhaps pursuing a new tax.



#### Goal 4: Budget - Construction and Operations and Maintenance

##### Progress

None.

##### Next Steps

The August work session will have an update on the estimated bond payoff for the police station, and rough numbers on building operations and maintenance costs. This will provide context as to when a new bond measure vote might be appropriate and necessary new revenue for operations.





April 27, 2023

City of Homer  
491 E. Pioneer Ave  
Homer, AK 99603

Dear Mayor Castner, City Council, and City Staff,

This letter serves as our quarterly report for the period January 1 to March 31, 2023. The Homer Business Advisor, Robert Green, had a strong start to the year, logging the most hours of advising in a quarter ever in Homer. In the decade prior to Robert Green's hire in June 2020, the Alaska SBDC logged an average of 84.7 hours per quarter with clients in Homer. Robert has averaged 154.3 hours per quarter since joining the SBDC, with a steady increase each year, indicating local demand has been growing. Despite the busiest quarter the SBDC has recorded in Homer, Robert maintained a 100% satisfaction rating on client surveys, a testament to the quality of advising he provides entrepreneurs in the Homer community. Here is a summary of deliverables to the Homer community during the quarter:

Client Hours: 238.5	Jobs Supported: 189
Total Clients: 55	Capital Infusion: \$25,000
New Businesses Started or Bought: 2	Client Surveys: 100% positive

This year, quarterly reports will feature lists of the top advising topics and top industries obtaining technical assistance from the Alaska SBDC in Homer. Assistance to start-ups and entrepreneurs seeking loans to grow their business were the top topics this quarter, while tour operators, gearing up for tourist season, and food services, from full-service restaurants to food trucks, were the top industries.

#### Topics

1. Start-up Assistance: 76.7 hrs (32%)
2. Financing/Capital: 44.6 hrs (19%)
3. Financial Planning: 37.5 hrs (16%)
4. Business Planning: 13.0 hrs (5%)
5. General Management: 11.4 hrs (5%)

#### Industries

1. Tour Operators: 55.3 hrs (23%)
2. Food Services: 31.6 hrs (13%)
3. Rentals: 23.2 hrs (10%)
4. Retailers: 20.7 hrs (9%)
5. Educational Services: 18.5 hrs (8%)

We would like to thank the City of Homer for their support of the Homer Business Advisor position. We greatly appreciate the knowledge, experience, and consistency Robert Green brings to our team. Please do not hesitate to contact us if you have any questions.

Sincerely,

DocuSigned by:

*Jon Bittner*  
F3E1FE8A6ADF4BD...

Jon Bittner  
Executive Director  
Alaska SBDC



## AGENDA ITEM REPORT

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**Resolution 23-046, A Resolution of the City Council of Homer, Alaska Authorizing a Task Order in the amount of \$379,661 to HDR Engineering, Inc. for the Homer Harbor Expansion Study's In-Kind Engineering Support Services and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Port Director.**

**Item Type:** Resolution  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 24 April 2023  
**From:** Bryan Hawkins, Port Director  
**Through:** Rob Dumouchel, City Manager

---

The City entered into a Homer Harbor Expansion General Investigation (GI) study on March 29 2023 with the Army Corps of Engineers (USACE) to explore the feasibility of Homer's proposed project to construct a new large vessel harbor on the north side of Homer's existing Small Boat Harbor. The GI will provide all the economic, environmental, geophysical and engineering analysis necessary to develop a final cost to benefit ratio on a preferred design and launches the Preconstruction Design and Engineering phase. The proposed task order is in regards to the engineering analysis portion of the GI study.

When developing the GI Study agreement, since signed on March 29 2023, the USACE reached out to the City to ask about planned Work In Kind that the City might provide so they could include it in the GI study's signing package documents. To help answer their question, City staff and HDR's engineering met with the AK USACE's engineering/ hydrology department and discussed areas where their staff could be best utilized by the USACE to assist with the project. Developed from that meeting is HDR's draft amendment 1 to existing task order 22-02 in the amount of \$379,661 (see attached). City staff are proposing to instead issue a new separate task order for the new engineering services listed (tasks #10 thru #13), as opposed to the amendment to the existing owner representative services task order that HDR is suggesting, to facilitate better City project tracking and accounting/reimbursement. HDR is one of the City's firms currently under contract allowing for work to be issued via task order through our policies.

The cost of the Harbor Expansion General Investigation study is capped a 3 million dollars by the Army Corps and is a 50/50 federal/local match. Total local share is 1.5 million, half of which is in the form of a reimbursable grant from AK accepted by Council via (Ord 22-64) and half of which is represented by the City's portion, allocated per Ord 20-06 in the amount of \$750,000 (renewed via Ord 23-01). To

best utilize this funding, whenever possible, we will first submit any initial City expenditures (not to exceed the \$750,000 allocated in Ord 23-01) for reimbursement to fully utilize the AK legislative grant\*. After the grant is expended, we will continue on to use the (now reimbursed) City share of funds to finish out the local match for the final total of \$1.5 million. We have confirmed with USACE that the engineering work included in the proposed amendment 1 to the HDR task order, at a cost of \$379,661, will be accepted as Work In Kind for the Local Match's portion of the study. Therefore, hiring HDR to assist with the engineering via task order is not an additional cost outside of the 1.5 million dollar local match already allocated by the City. Additionally, it adds support and resources to the study to help shoulder workloads and manage timelines in partnership with the USACE Engineering team, and gives the City a representative hand in the project/product results.

*\* Per "Article 29 Subcontract for Engineering Services", of our signed grant agreement the proposed In Kind Work is eligible for AK Legislative Grant Reimbursement for this project/ grant.*

### **Recommendation**

Adopt Resolution 23-046

Attachment:

Resolution 23-046

Homer Ordinances 20-06, 22-64, 23-01

HDR Draft Task Order- Amendment 1

1 **CITY OF HOMER**  
2 **HOMER, ALASKA**

3 City Manager/  
4 Port Director

5 **RESOLUTION 23-046**

6  
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,  
8 AUTHORIZING A TASK ORDER, IN THE AMOUNT OF \$379,661, TO  
9 HDR ENGINEERING INC. FOR THE HOMER HARBOR EXPANSION  
10 STUDY'S IN KIND ENGINEERING SUPPORT SERVICES

11  
12 WHEREAS, On March 29 2023 the City signed an agreement to engage in a Homer harbor  
13 expansion general investigation (GI) study with the Army Corps of Engineers (USACE) ; and

14  
15 WHEREAS, Planning for the City's anticipated Work In Kind services was part of the  
16 USACE process when drafting agreement documents for the study; and

17  
18 WHEREAS, City staff and HDR Engineering met with the Army Corps engineering dept.  
19 for the Homer harbor expansion general investigation study to assess their needs; and

20  
21 WHEREAS, Upon conclusion of the meeting HDR developed and provided a quote for  
22 the discussed services in the amount of \$379,661; and

23  
24 WHEREAS, The cost for the study is capped by the USACE at 3 million dollars at a 50%  
25 federal/ 50% local match (\$ 1.5 million each)

26  
27 WHEREAS, Half of the \$1.5 million local match is provided by the State in the form of a  
28 reimbursable legislative grant for \$750,000 (Ord 22-64), and half is represented by the City's  
29 contribution of \$750,000 from the general fund (Original Ord 20-06, renewed Ord 23-01); and

30  
31 WHEREAS, The USACE confirmed that these support services shall be treated as Work  
32 In Kind that counts toward the local portion of the study match. No additional funds are  
33 needed above what has already been allocated by the City in Ord 23-01 and Ord 22-64; and

34  
35 WHEREAS, Adding HDR Engineering Inc. to assist the USACE team provides additional  
36 resources for workloads and timelines, gives the City an active representative role in the  
37 process and product of the study, and is in the City's best interest.

38  
39 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, awards the  
40 task order in the amount of \$379,661 for the Homer Expansion Study's In Kind engineering  
41 support services to HDR Engineering Inc. and authorizes the City Manager to execute the  
42 appropriate documents.



45 PASSED AND ADOPTED by the Homer City Council this 28<sup>th</sup> day of April, 2023.

46

47

CITY OF HOMER

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49

\_\_\_\_\_  
KEN CASTNER, MAYOR

50

51 ATTEST:

52

53

\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

54

55

56 Fiscal note: Ordinance 23-01



March 16, 2023

Bryan Hawkins  
Port Director and Harbormaster  
City of Homer  
4311 Freight Dock Road  
Homer, AK 99603

Subject: Proposal for Homer Large Vessel Harbor Expansion Project Owner’s Representative – Amendment No. 1

Shortly following execution of the Task Order #22-02 Homer Large Vessel Harbor Expansion Project Owner’s Representative between the City of Homer (City) and HDR, the City was notified by the U.S. Army Corps of Engineers (USACE) that the General Investigation (also referred to as the Feasibility Study) for the harbor expansion project had been funded through a Congressional Directed Spending Request. This action gave the authority to the USACE to enter into a project agreement with the City and begin the Integrated Feasibility Report and Environmental Assessment (IFR/EA).

As such, scope of work items in Task Order #22-02 that were intended to elevate the project need at a national level to raise awareness for project funding are not required at this current time and will be put on hold until further direction from the City.

Additionally, as part of the cost share agreement with USACE, the City will be providing engineering services through HDR as Work In Kind (WIK) for executing the IFR/EA. Amendment No. 1 of Task Order #22-02 includes additional scope to provide engineering and other professional services that will be included as WIK for the USACE-led IFR/EA.

A detailed Scope of Work and Fee Estimate for Task Order #22-02 Amendment No. 1 are provided as an attachment.

A summary of the modifications to Task Order #22-02 are provided in Table 1.

**Table 1. Summary of Task Order #22-02 Fee Amounts**

<b>Task Order #22-02</b>	<b>Amount</b>
Original Contract	\$408,073
Amendment No. 1	\$379,660
<b>Total:</b>	<b>\$787,733</b>
<hr/>	
<i>On-Hold Scope Amount (Requires Written NTP Authorization)</i>	\$176,607
<i>USACE Work in Kind Scope Amount</i>	\$379,660



March 16, 2023

**Schedule**

It is assumed the Phase 1 Work-In-Kind tasks (Task 10, 11, 12, and 13) will occur over an approximate **3-year time period** to coincide with the USACE Feasibility Study process. Upon authorization of Amendment No. 1 and receipt of USACE Feasibility Study schedule, HDR will develop a detailed schedule of Phase 1 tasks desired to be initiated by the City and WIK tasks that align with the USACE Feasibility Study schedule.

**Fee**

The additional estimated fee for the tasks above is \$379,660 on a time and expense basis for a total amount of \$787,733. Of that amount, \$379,660 is WIK scope for the USACE Feasibility Study. The breakdown of costs and estimated labor hours are shown on the attached Cost Estimate spreadsheet. Invoices for the work performed will be submitted monthly. Thank you again for this opportunity to work with the City of Homer.

Sincerely,



Ronny L McPherson  
Vice President  
HDR Coastal and Maritime Program Lead



Matthew Stone  
Vice President  
Alaska Area Operations Manager

**Attachments:**

Detailed Scope of Work for Task Order #22-02, Amendment No. 1 date March 16, 2023  
Detailed Fee Spreadsheet for Task Order #22-02, Amendment No. 1 dated March 16, 2023.



## Detailed Scope of Work for Task Order #22-02 Amendment No. 1

### **Task 4 – Regional Hub Influence Study**

**ADD** the following language to the beginning of the paragraph:

*Work on Task 4 – Regional Hub Influence Study will be performed upon written NTP authorization for this task from the City.*

### **Task 5 – Assistant Secretary of the Army Letters of Support**

**ADD** the following language to the beginning of the paragraph:

*Work on Task 5 – Assistant Secretary of the Army Letter of Support will be performed upon written NTP authorization for this task from the City.*

### **Task 6 – USACE HQ In-Person Visit Support**

**ADD** the following language to the beginning of the paragraph:

*Work on Task 6 – USACE HQ In-Person Visit Support will be performed upon written NTP authorization for this task from the City.*

### **Task 6 – USACE HQ In-Person Visit Support**

**ADD** the following language to the beginning of the paragraph:

*Work on Task 8 – USACE Coordination will be performed upon written NTP authorization for this task from the City.*

**ADD** the following assumption and limitation:

- *USACE coordination pertinent to HDR's role in the Feasibility Study advancement will be conducted under Task 10.*

### **Task 10 through Task 13**

**ADD** the following tasks after Task 9

**Task 10 – USACE PDT Meeting and Coordination (WIK)**: HDR will participate in USACE Project Development Team (PDT) weekly meetings. HDR will prepare supplemental meeting material as needed pertaining to the engineering work performed to communicate and document the progress made by the City.

#### **Task 10 Assumptions and Limitations:**

- *Meetings are assumed to be held virtually*

- *Meetings are assumed to be approximately 1 hour in duration and held weekly for a duration of 3 years.*
- *USACE will led meetings and develop official meeting summaries*

**Task 11 – USACE Scoping Phase (WIK)**: HDR will provide the following engineering-related work to support the Scoping Phase of the USACE Feasibility Study per the Planning Guidance Notebook (Engineer Regulation 1105-2-100).

**Task 11.1 – Planning Charette**: HDR will participated in the USACE-led Planning Charrette that occurs during the Scoping Phase of the USACE Feasibility Study. HDR will provide staff with expertise in coastal hydrodynamics, harbor design, and port planning.

**Task 11.2 – Baseline Metocean Conditions**: HDR will develop baseline meteorological and oceanic (metocean) conditions for the area of the proposed harbor expansion. Baseline metocean conditions will include:

- 1) Water level conditions. Baseline water level assessment will include future relative sea-level rise predictions based on USACE-published information and extreme water levels to include the 1% annual exceedance probability (AEP) and 10% AEP water levels based on National Oceanic and Atmospheric Administration (NOAA) published historical data.
- 2) Regional spectral wave modeling. Model domain will include Kachekmak Bay and an applicable portion of Cook Inlet to allow full wave development. Model scenarios will include multiple wind-wave directions applying an assigned 1%, 2%, and 5% annual exceedance percentage (AEP) per direction at varying water levels include Mean Lower Low Water (MLLW), Mean Sea Level (MSL), Mean Higher High Water (MHHW), 10% AEP, 1% AEP, and 1% AEP including 50 years of relative sea level rise (RSLR). The AEP values will be based on an extreme value analysis of regional wind speeds.
- 3) Local Boussinesq wave modeling. Model domain will include the Homer Spit terminus and existing harbor. Model scenarios will include the 1%, 2%, and 5% AEP wave conditions using a unit-wave modeling approach for multiple wind-wave directions at varying water levels include MLLW, MSL, MHHW, 10% AEP, 1% AEP, and 1% AEP with 50 years of RSLR.
- 4) Tidal circulation modeling. Tidal circulation model domain will incorporate Kachekmak Bay and detail the Homer Spit including the existing harbor. Model scenarios will include a typical Spring tide, typical Neap tide, and a 1% AEP storm surge using a representative storm surge hydrograph.
- 5) Sedimentation conditions of Homer Spit. Sedimentation conditions will be assessed based on a literature review of previous site-specific studies, review of USACE dredging quantities within the existing harbor entrance, and analysis of historical aeriels.



Task 11.3 – Formulate Alternative Plans and Initial Evaluation: HDR will support the USACE PDT formulating conceptual-level alternatives and supporting initial evaluations.

<b>Task 11 Deliverables</b>	<b>Schedule</b>
Task 11 work will be documented in the Draft IFR/EA Engineering Appendix submitted under Task 12	N/A

Task 11 Assumptions and Limitations:

- *Planning charrette is assumed to be held in Homer, AK for a duration of three (3) days.*
- *Extreme water level assessment will utilize the National Oceanic and Atmospheric Administration (NOAA) station Seldovia 945550.*
- *MIKE21 SW software will be used for baseline regional wave numerical modeling*
- *MIKE21 HD/ST software will be used for baseline circulation numerical modeling and sedimentation assessments.*
- *MIKE21 BW software will be used for baseline local wave numerical modeling*
- *The regional wave and tidal circulation models will be calibrated and validated using existing Acoustic Doppler Current Profiler (ADCP) data collected previously the City.*

**Task 12 – USACE Alternatives Evaluations & Analysis Phase (WIK):**

Task 12.1 – Future with Project Metocean Conditions and Assessment: HDR will revise the baseline regional spectral wave model for each alternative developed to assess changes in the nearshore wave environment due to the presence of each alternative. A single representative design condition will be used for the model scenario to compare wave energy entering the various harbor alternatives.

Task 12.2 – Analyze, Evaluate, and Compare Alternatives: HDR will support the USACE in analyzing, evaluating, and comparing up to ten (10) alternatives providing conceptual level input. Support will include conceptual-level design and rough order magnitude construction costs of Local Services Facilities (LSF) components of each alternative to support selection of a Tentatively Selected Plan (TSP).

Task 12.3 – Draft Engineering Report (IFR/EA appendix): HDR will document the following items in an Engineering Appendix for the Draft IFR/EA:

- 1) Baseline metocean conditions (Task 11)
- 2) Baseline coastal modeling setup (regional wave, local Boussinesq wave, and tidal circulation models), validation and calibration, and model results.
- 3) Revised spectral wave model setups and results per alternative
- 4) Conceptual descriptions, costs, and comparisons of LSF alternatives.

Task 12.4 – Public/Stakeholder Engagement Participation: HDR will participate in one (1) USACE-led public/stakeholder engagement meeting. HDR will provide text and graphics related to the coastal numerical modeling and/or LSF as needed for the USACE presentation.

<b>Task 12 Deliverables</b>	<b>Schedule</b>
Draft IFR/EA Engineering Appendix	Schedule will be determined by USACE Feasibility Study PM.

Task 12 Assumptions and Limitations:

- *Conceptual-level design of LSF includes general arrangements (approximate overall dimensions and geometry) of docks, conceptual layouts of mooring floats and vessel arrangements, conceptual layout of boat launches, conceptual layout of roadways and parking areas, and conceptual layouts of upland facilities and utilities. The conceptual-level design of LSF components is intended to meet the minimum requirements for to satisfy the purpose and need of the project and does not include owner-preferred components.*
- *Rough order magnitude costs of conceptual-level LSF components will be based on construction bid tabs of similar projects.*
- *Draft IFR/EA will be led and developed by the USACE. HDR will provide supplemental text for the body of the report and an engineering appendix.*
- *Selection of the TSP will be determined by the USACE.*
- *HDR's involvement with the public/stakeholder engagement meeting will be for information only.*

**Task 13 – USACE Feasibility Level Analysis Phase (WIK):**

Task 13.1 – Recommended Plan Revised Modeling: HDR will revise the coastal numerical modeling to assess the TSP that is carried forward as the Recommend Plan. Revised modeling will include:

- 1) **Regional Wave Modeling:** The regional wave model will be revised based on any adjustments made to the TSP harbor configuration during the Feasibility Level Analysis Phase. Model scenarios performed in Task 12 will be updated with the updated layout.
- 2) **Local Boussinesq Wave Modeling:** The local Boussinesq wave model will be revised based on any adjustment made to the TSP harbor configuration during the Feasibility Level Analysis. Additional Boussinesq wave modeling will be performed using a tsunami boundary condition to assess the response of the TSP harbor configuration to a tsunami.
- 3) **Tidal Circulation Modeling:** The tidal circulation model will be revised based on adjustments made to the TSP harbor configuration during the Feasibility Level Analysis Phase. Model scenarios performed in Task 12 will be updated with the updated layout.
- 4) **Sediment Conditions:** The tidal circulation model utilizing regional wave model output will be revised based on adjustments made to the TSP harbor configuration during the Feasibility Level Analysis Phase. Sediment transport results will be updated using the same model scenarios used in Task 12.

Task 13.2 – Advance Recommended Plan Detail: HDR will advance TSP by providing additional detail on the LSF components. HDR will develop LSF details to an approximate 5% level design for use in guiding the Preliminary Engineering and Design (PED) phase.



Task 13.3 – Final Engineering Report (IFR/EA Appendix): HDR will update the Draft IFR/EA Engineering Appendix to a 100% final level to document any updates to the TSP during the Feasibility Level Analysis Phase and address one-round of USACE comments from the draft IFR/EA submittal. HDR will provide updates and additional text and graphics to the USACE to document the updates to the TSP during the Feasibility Level Analysis Phase.

Task 13.4 – Public/Stakeholder Engagement Participation: HDR will participate in one (1) USACE-led public/stakeholder engagement meeting. HDR will provide text and graphics related to the coastal numerical modeling and/or LSF of the TSP as needed for the USACE presentation.

<b>Task 13 Deliverables</b>	<b>Schedule</b>
Final IFR/EA Engineering Appendix	Schedule will be determined by USACE Feasibility Study PM.

Task 13 Assumptions and Limitations:

- *Final IFR/EA will be led and developed by the USACE. HDR will provide supplemental text for the body of the report and an engineering appendix.*
- *HDR's involvement with the public/stakeholder engagement meeting will be for information only*
- *Coastal modeling of TSP to assess tsunami performance and potential neighboring impacts is not included in this scope of work.*





**Conformed Detailed Scope of Work for Task Order #22-02  
Amendment No. 1**

The following provides a detailed breakdown of the **conformed** scope of work to execute **Phase 1: Approach Opportunities** as Owner's Representative. Additional language added modified through Amendment No. 1 is shown in **blue**.

**Task 1 – Define Project Charter and Detailed Project Needs:** HDR will facilitate a meeting with Homer Port and Harbor leadership and City leadership to establish an official charter that will be used as the basis for decisions moving forward with the Expansion Project. Since federal funding is anticipated for a significant portion of the Expansion Project, it is recommended USACE staff attend to provide input to the charter that helps align the goals of the project to meet the USACE mission. HDR will provide examples of other large project and program charters to provide guidance in the structure and definition required for a robust and thoughtful charter. Following development of the charter, HDR will work with Homer Port and Harbor leadership to define detailed project needs used to shape alternatives for accomplishing the goals of the project.

<b>Task 1 Deliverables</b>	<b>Schedule</b>
Charter, Purpose and Need Document	Within 2 weeks of Project Charter Meeting

**Task 1 Assumptions and Limitations:**

- *Project Charter meeting will be held in Homer, AK. HDR staff based in Alaska will travel to Homer. HDR staff based outside of Alaska will attend the meeting virtually.*
- *City will support HDR in identifying key City staff to attend the Project Charter meeting.*
- *City will facilitate the meeting space for the Project Charter meeting*

**Task 2 – Preliminary Stakeholder & Community Engagement Plan:** HDR will work with Homer Port and Harbor staff to develop a robust Stakeholder & Community Engagement Action Plan. Our staff will work with the City to outline the goal of the Action Plan, determine criteria for success, identify key stakeholders and known community issues, and detail documentation needs for stakeholder and community activities. This plan is intended to be a living document that is modified as the project advances to subsequent phases. Through this plan, HDR will help to manage stakeholder expectations, communication, and provide meaningful insight for the future steps in the process.

The bulk of the plan will focus on soliciting feedback from key project stakeholders, manage expectations, and outline an action plan to respond to input. Key feedback opportunities might include identifying major themes of project goals, communication of the City's project expectations and non-negotiables, anticipated impacts to the communities' residences and businesses, various scenario considerations and possible outcome(s), major concerns, potential challenges, impacts of the project to the overall community, and potential solutions for improving the CBR of the project.



<b>Task 2 Deliverables</b>	<b>Schedule</b>
Stakeholder and Community Engagement Action Plan (Living Document)	Within 8 weeks of Task 2 NTP

Task 2 Assumptions and Limitations:

- Stakeholder and community outreach will be conducted virtually.
- City will support HDR staff in identifying key community members and stakeholders.
- Stakeholder and Community Engagement Plan will be an initial version and will continually be modified as the Expansion Project advances
- Task 2 NTP requires completion of Task 1

**Task 3 – Desktop Feasibility Study:** A desktop feasibility study (separate document from the USACE General Investigation or USACE Feasibility Study) will be developed to document various aspects of the developing project. Specific components of the Desktop Feasibility Study include:

- a. Gathering Existing Background Information
- b. Review Existing Conceptual Engineering Studies/Designs
- c. Initial Risk and Fatal Flaws Assessment
- d. Conceptual Design and Conceptual-Level Opinion of Probable Construction Cost (Cost Estimates).

The purpose of the Desktop Feasibility Study is to provide a single document that gathers and summarizes previous work, assess risks and potential fatal flaws, and provides a visual understanding of the Expansion Project including costs. HDR will incorporate work already completed to reduce duplication. From this effort, a Risk Register will be developed that will act as a living document through the duration of the Expansion Project.

<b>Task 3 Deliverables</b>	<b>Schedule</b>
Risk Register (living document)	Within 12 weeks of Task 3 NTP
Desktop Feasibility Study	Within 12 weeks of Task 3 NTP
Concept Design Layout (attachment to study)	Within 12 weeks of Task 3 NTP
Conceptual-Level OPCC (attachment to study)	Within 12 weeks of Task 3 NTP

Task 3 Assumptions and Limitations:

- Risk Register will be an initial effort to identify and consider risk mitigation strategies. The document will continue to evolve with the project – adding, modifying, and retiring risks.
- Opinion of probable construction cost will be conceptual-level and developed using parametric approach (e.g., reviewing relevant recent bid items for similar work).
- Task 3 NTP requires completion of Task 1 and recommend to occur after completion or concurrently with Task 2.



**Task 4 – Regional Hub Influence Study:** Work on Task 4 – Regional Hub Influence Study will be performed upon written NTP authorization for this task from the City. An important aspect for the Expansion Project to stand out amongst other nationwide projects is the influence the port and harbor has on regional rural communities and Alaska Native Tribes and how an expansion of the port and harbor will positively influence these communities. Through review of vessel tracking information (automatic identification system [AIS] database), HDR will determine primary sailing destinations to and from Homer to identify the extent of Homer as a regional hub to rural, subsistence, and/or native communities and harbors. Based on this dataset, HDR will investigate primary commerce (e.g., bulk goods and materials, fishing, recreation, passenger transport, safety). Statistics on these movements will be assessed with the intent to be used as talking points for promoting the Expansion Project. Findings from the study will be documented in a Regional Hub Influence brief technical memorandum (less than 10 pages). A summary of the findings and talking points will be developed into a public facing placemat utilizing various infographics.

<b>Task 4 Deliverables</b>	<b>Schedule</b>
Regional Hub Influence Study Memo	Within 6 weeks of Task 4 NTP
Regional Hub Influence Placemat	Within 2 weeks of accepted Regional Hub Influence Study memo by City

Task 4 Assumptions and Limitations:

- AIS data will be provided by the City through Marine Exchange.

**Task 5 – Assistant Secretary of the Army Letters of Support:** Work on Task 5 – Assistant Secretary of the Army Letter of Support will be performed upon written NTP authorization for this task from the City.

Task 5.1 – Community Outreach with Regional Hub Community Leaders:

HDR will coordinate with Regional Hub communities and tribal leaders and perform workshops that begin by explaining the project purpose/value, then brainstorm ideas that focus on the potential positive impacts from the proposed Expansion Project, and ultimately conclude by requesting a signed letter of support. Ideas and community feedback from the workshops will be utilized to draft custom letters of support for each community (Task 5.2).

Task 5.2 – Draft Custom Regional Hub Support Letters:

HDR will draft letters of support from Regional Hub communities. Letters will be consistent in their messaging for promoting the Expansion Project and will be customized to that community based on information received during the interviews with the community leaders. HDR will provide the draft customized letters to the City of Homer for distribution to the community leaders with the intent the community leaders will then adopt the letters and send to the Assistant Secretary of the Army.

Task 5.2 – Draft Joint Alaska Congressional Delegation Letter:

HDR will draft a joint letter of support from the Alaska Congressional Delegation (CODEL). The letter will be consistent in its messaging from those developed for the community leaders within the Regional Hub (Task 5.2). HDR will provide the draft joint letter to the City of Homer for distribution to the CODEL with the intent the CODEL will then adopt the letter and send to the Assistance Secretary of the Army.

<b>Task 5 Deliverables</b>	<b>Schedule</b>
Draft Regional Hub Support Letters	Within 8 weeks of NTP
Draft CODEL Support Letters	Within 8 weeks of NTP

Task 5 Assumptions and Limitations:

- *Travel to regional hub communities will be limited to five (5) communities.*
- *HDR does not guarantee Regional Hub support for the project nor their desire to submit letters to the Assistant Secretary of the Army.*
- *HDR does not guarantee CODEL support for the project nor their desire to submit letters to the Assistant Secretary of the Army.*
- *Task 5 NTP requires completion of Task 1, Task 2, Task 3, and Task 4.*

**Task 6 – USACE HQ In-Person Visit Support:** Work on Task 6 – USACE HQ In-Person Visit Support will be performed upon written NTP authorization for this task from the City.

On an as-needed basis, HDR staff that frequent USACE Headquarters and/or Congressional Offices will be available for conference/discuss with City of Homer staff that plan to travel to Washington, DC to promote the Expansion Project.

On an as-needed basis, up to two HDR staff, both Alaska-based and those that frequent USACE Headquarters and/or Congressional Offices will travel and accompany City of Homer staff to Washington DC and attend meetings to provide support and take notes.

Task 6 Assumptions and Limitations:

- *As-needed conferencing level of effort assuming three staff for up to 40 hours each.*
- *In-person visit to USACE Headquarters and/or Congressional Offices is limited to two trips and are assumed to be approximately one work in duration including travel.*
- *Task 6 NTP is recommended to occur shortly after Task 5 completion.*

**Task 7 – Interactive Project Website:** HDR will develop an interactive project website (similar to an online story map) to improve upon existing online project update page: <https://www.cityofhomer-ak.gov/port/large-vessel-harbor-expansion-project>. In addition to providing general updates on the project as is currently provided, the interactive webpage will walk through the history of the project, clearly outline key benefits of the project and focus on communities that will be positively impacted by the project, provide statistics determined through the Regional Hub Influence Study, and documentation such as letters of support, as well as provide clarity on local, state, and federal funding opportunities and status.



<b>Task 7 Deliverables</b>	<b>Schedule</b>
Interactive Project Website	Within 8 weeks of NTP

Task 7 Assumptions and Limitations:

- HDR will host the interactive webpage and provide the domain for the URL.
- City will include the provided URL on their webpage for public viewing
- HDR will maintain the webpage for 12 months. Additional maintenance will be included in Phase 2 scoping.
- Section 508 compliance is limited to documents created by HDR and the City after NTP of Phase 1.
- Task 7 NTP requires completion of Task 1 and Task 3.

**Task 8 – USACE Coordination:** Work on Task 8 – USACE Coordination will be performed upon written NTP authorization for this task from the City. HDR will attend the General Investigation kick-off meeting with the City of Homer, anticipated to be initiated and facilitated by USACE. Following the kick-off meeting, HDR will participate in status meetings between the USACE and the City of Homer. HDR will prepare Expansion Project materials to communicate and document the progress made by the City.

<b>Task 8 Deliverables</b>	<b>Schedule</b>
Monthly Meeting Summaries	Within 1 week of meeting occurrence

Task 8 Assumptions and Limitations:

- General Investigation Kick-Off meeting will be facilitated by the USACE.
- USACE coordination meetings are assumed to be monthly with a duration of approximately 1 hour.
- USACE coordination is assumed to be 12 months in duration. Additional coordination will be included in Phase 2 scoping.
- USACE coordination pertinent to HDR's role in the Feasibility Study advancement will be conducted under Task 10.

**Task 9 – Phase 2: Scope, Schedule, and Budget:** Upon a "Go" decision at the Phase 1 stage gate, HDR will develop a scope, schedule, and budget for Phase 2: Select Alternatives.

<b>Task 9 Deliverables</b>	<b>Schedule</b>
Phase 2 Detailed Fee Proposal	Within 1 week of Task 9 NTP

Task 9 Assumptions and Limitations:

- Task 9 NTP requires a "Go" decision from the City of Homer governance to initiate Phase 2 of the project approach.

**Task 10 – USACE PDT Meeting and Coordination (WIK)**: HDR will participate in USACE Project Development Team (PDT) weekly meetings. HDR will prepare supplemental meeting material as needed pertaining to the engineering work performed to communicate and document the progress made by the City.

**Task 10 Assumptions and Limitations:**

- *Meetings are assumed to be held virtually*
- *Meetings are assumed to be approximately 1 hour in duration and held weekly for a duration of 3 years.*
- *USACE will led meetings and develop official meeting summaries*

**Task 11 – USACE Scoping Phase (WIK)**: HDR will provide the following engineering-related work to support the Scoping Phase of the USACE Feasibility Study per the Planning Guidance Notebook (Engineer Regulation 1105-2-100).

**Task 11.1 – Planning Charette**: HDR will participated in the USACE-led Planning Charrette that occurs during the Scoping Phase of the USACE Feasibility Study. HDR will provide staff with expertise in coastal hydrodynamics, harbor design, and port planning.

**Task 11.2 – Baseline Metocean Conditions**: HDR will develop baseline meteorological and oceanic (metocean) conditions for the area of the proposed harbor expansion. Baseline metocean conditions will include:

- 6) Water level conditions. Baseline water level assessment will include future relative sea-level rise predictions based on USACE-published information and extreme water levels to include the 1% annual exceedance probability (AEP) and 10% AEP water levels based on National Oceanic and Atmospheric Administration (NOAA) published historical data.
- 7) Regional spectral wave modeling. Model domain will include Kachekmak Bay and an applicable portion of Cook Inlet to allow full wave development. Model scenarios will include multiple wind-wave directions applying an assigned 1%, 2%, and 5% annual exceedance percentage (AEP) per direction at varying water levels include Mean Lower Low Water (MLLW), Mean Sea Level (MSL), Mean Higher High Water (MHHW), 10% AEP, 1% AEP, and 1% AEP including 50 years of relative sea level rise (RSLR). The AEP values will be based on an extreme value analysis of regional wind speeds.
- 8) Local Boussinesq wave modeling. Model domain will include the Homer Spit terminus and existing harbor. Model scenarios will include the 1%, 2%, and 5% AEP wave conditions using a unit-wave modeling approach for multiple wind-wave directions at varying water levels include MLLW, MSL, MHHW, 10% AEP, 1% AEP, and 1% AEP with 50 years of RSLR.
- 9) Tidal circulation modeling. Tidal circulation model domain will incorporate Kachekmak Bay and detail the Homer Spit including the existing harbor. Model scenarios will include a typical Spring tide, typical Neap tide, and a 1% AEP storm surge using a representative storm surge hydrograph.



- 10) Sedimentation conditions of Homer Spit. Sedimentation conditions will be assessed based on a literature review of previous site-specific studies, review of USACE dredging quantities within the existing harbor entrance, and analysis of historical aerials.

**Task 11.3 – Formulate Alternative Plans and Initial Evaluation:** HDR will support the USACE PDT formulating conceptual-level alternatives and supporting initial evaluations.

<b>Task 11 Deliverables</b>	<b>Schedule</b>
Task 11 work will be documented in the Draft IFR/EA Engineering Appendix submitted under Task 12	N/A

Task 11 Assumptions and Limitations:

- *Planning charrette is assumed to be held in Homer, AK for a duration of three (3) days.*
- *Extreme water level assessment will utilize the National Oceanic and Atmospheric Administration (NOAA) station Seldovia 945550.*
- *MIKE21 SW software will be used for baseline regional wave numerical modeling*
- *MIKE21 HD/ST software will be used for baseline circulation numerical modeling and sedimentation assessments.*
- *MIKE21 BW software will be used for baseline local wave numerical modeling*
- *The regional wave and tidal circulation models will be calibrated and validated using existing Acoustic Doppler Current Profiler (ADCP) data collected previously the City.*

**Task 12 – USACE Alternatives Evaluations & Analysis Phase (WIK):**

Task 12.1 – Future with Project Metocean Conditions and Assessment: HDR will revise the baseline regional spectral wave model for each alternative developed to assess changes in the nearshore wave environment due to the presence of each alternative. A single representative design condition will be used for the model scenario to compare wave energy entering the various harbor alternatives.

Task 12.2 – Analyze, Evaluate, and Compare Alternatives: HDR will support the USACE in analyzing, evaluating, and comparing up to ten (10) alternatives providing conceptual level input. Support will include conceptual-level design and rough order magnitude construction costs of Local Services Facilities (LSF) components of each alternative to support selection of a Tentatively Selected Plan (TSP).

Task 12.3 – Draft Engineering Report (IFR/EA appendix): HDR will document the following items in an Engineering Appendix for the Draft IFR/EA:

- 5) Baseline metocean conditions (Task 11)
- 6) Baseline coastal modeling setup (regional wave, local Boussinesq wave, and tidal circulation models), validation and calibration, and model results.
- 7) Revised spectral wave model setups and results per alternative
- 8) Conceptual descriptions, costs, and comparisons of LSF alternatives.



Task 12.4 – Public/Stakeholder Engagement Participation: HDR will participate in one (1) USACE-led public/stakeholder engagement meeting. HDR will provide text and graphics related to the coastal numerical modeling and/or LSF as needed for the USACE presentation.

<b>Task 12 Deliverables</b>	<b>Schedule</b>
Draft IFR/EA Engineering Appendix	Schedule will be determined by USACE Feasibility Study PM.

Task 12 Assumptions and Limitations:

- *Conceptual-level design of LSF includes general arrangements (approximate overall dimensions and geometry) of docks, conceptual layouts of mooring floats and vessel arrangements, conceptual layout of boat launches, conceptual layout of roadways and parking areas, and conceptual layouts of upland facilities and utilities. The conceptual-level design of LSF components is intended to meet the minimum requirements for to satisfy the purpose and need of the project and does not include owner-preferred components.*
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- *Selection of the TSP will be determined by the USACE.*
- *HDR's involvement with the public/stakeholder engagement meeting will be for information only.*

**Task 13 – USACE Feasibility Level Analysis Phase (WIK):**

Task 13.1 – Recommended Plan Revised Modeling: HDR will revise the coastal numerical modeling to assess the TSP that is carried forward as the Recommend Plan. Revised modeling will include:

- 5) **Regional Wave Modeling:** The regional wave model will be revised based on any adjustments made to the TSP harbor configuration during the Feasibility Level Analysis Phase. Model scenarios performed in Task 12 will be updated with the updated layout.
- 6) **Local Boussinesq Wave Modeling:** The local Boussinesq wave model will be revised based on any adjustment made to the TSP harbor configuration during the Feasibility Level Analysis. Additional Boussinesq wave modeling will be performed using a tsunami boundary condition to assess the response of the TSP harbor configuration to a tsunami.
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Task 13.2 – Advance Recommended Plan Detail: HDR will advance TSP by providing additional detail on the LSF components. HDR will develop LSF details to an approximate 5% level design for use in guiding the Preliminary Engineering and Design (PED) phase.

Task 13.3 – Final Engineering Report (IFR/EA Appendix): HDR will update the Draft IFR/EA Engineering Appendix to a 100% final level to document any updates to the TSP during the Feasibility Level Analysis Phase and address one-round of USACE comments from the draft IFR/EA submittal. HDR will provide updates and additional text and graphics to the USACE to document the updates to the TSP during the Feasibility Level Analysis Phase.

Task 13.4 – Public/Stakeholder Engagement Participation: HDR will participate in one (1) USACE-led public/stakeholder engagement meeting. HDR will provide text and graphics related to the coastal numerical modeling and/or LSF of the TSP as needed for the USACE presentation.

<b>Task 13 Deliverables</b>	<b>Schedule</b>
Final IFR/EA Engineering Appendix	Schedule will be determined by USACE Feasibility Study PM.

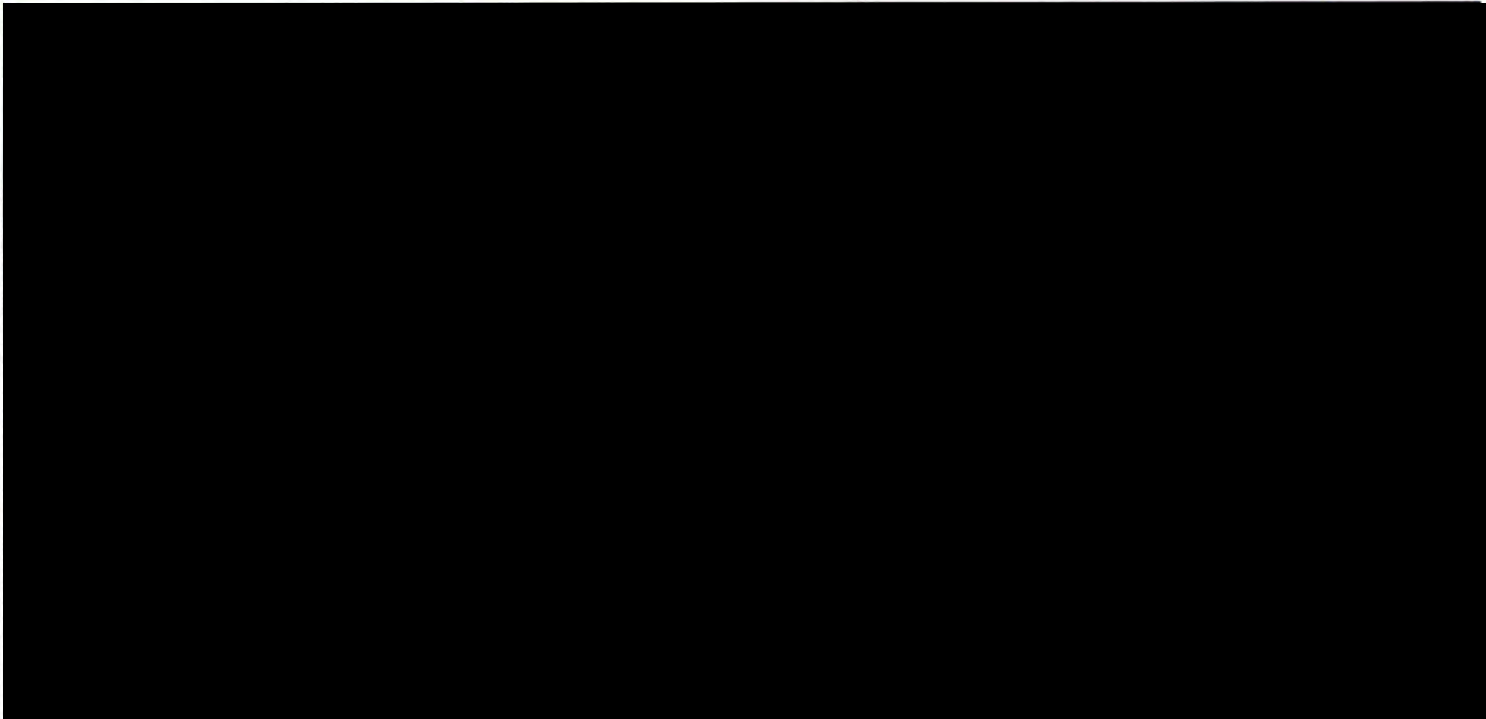
Task 13 Assumptions and Limitations:

- *Final IFR/EA will be led and developed by the USACE. HDR will provide supplemental text for the body of the report and an engineering appendix.*
- *HDR's involvement with the public/stakeholder engagement meeting will be for information only*
- *Coastal modeling of TSP to assess tsunami performance and potential neighboring impacts is not included in this scope of work.*

**HDR Engineering, Inc.  
Harbor Expansion Owner's Rep**

**Time and Materials**

Harbor Expansion Owner's Rep		HDR Labor	Subs Total	OTHER DIRECT COSTS	TOTAL COSTS
Task					
10	USACE PDT Meetings and Coord (WIK)	\$54,163	\$0	\$0	\$54,163.20
11	USACE Scoping Phase (WIK)	\$136,552	\$0	\$6,820	\$143,371.81
12.4	Public/Stakeholder Engagement Participation	\$110,171	\$0	\$990	\$111,161.26
13	USACE Alternatives Evaluations & Analysis P	\$69,975	\$0	\$990	\$70,964.66
<b>Basic Services - Labor Hour Total</b>					
<b>BASIC SERVICES - TOTAL COSTS</b>		<b>\$370,861</b>	<b>\$0</b>	<b>\$8,800</b>	<b>\$379,660.93</b>





**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**ORDINANCE 22-64**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA ACCEPTING AND APPROPRIATING AN FY2023 DESIGNATED LEGISLATIVE GRANT FROM THE STATE OF ALASKA FOR THE PURPOSE OF NEW LARGE VESSEL HARBOR MATCHING FUNDS FOR AN ARMY CORPS OF ENGINEERS GENERAL INVESTIGATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE APPROPRIATE DOCUMENTS.

WHEREAS, Homer's Port and Harbor facility is a regional transportation hub and significant economic driver; and

WHEREAS, Expanding the facility to include a purpose-built basin for large vessels has long been the top Legislative priority project in the City's Capital Improvement Plan as it fills the unmet moorage needs of the local and regional large vessel fleet, increases the resilience of Alaska's transportation system, supports the US Coast Guard and national security interests, promotes economic vitality across Alaskan industries and creates local living-wage jobs; and

WHEREAS; Planning for and developing the large vessel harbor involves cooperative efforts among the US Army Corps of Engineers, the State of Alaska and the City, and requires a Federal feasibility study (General Investigation) and project authorization; and

WHEREAS, The three-year General Investigation completes project planning including, but not limited to: design alternatives, economic impacts, public and stakeholder input, environmental review, permitting, construction methods and costs. The end result of the study is a Benefit Cost Ratio that may justify Federal authorization of and funding for construction; and

WHEREAS, The \$3,000,000 cost of the General Investigation is shared between the USACE (50%), the State of Alaska (25%) and the City of Homer (25%); and

WHEREAS, The City committed its share of matching funds in 2020 via City of Homer Ordinance 20-06 and Federal matching funds are anticipated through a FY23 Congressionally Designated Spending Request by Senator Lisa Murkowski which was approved by the Subcommittee on Energy and Water Development, and Related Agencies; and

WHEREAS, The City is pleased to have been awarded \$750,000 in State of Alaska matching funds through an FY2023 Designated Legislative Grant 23-DC-041.

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NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby accepts and appropriates an FY23 Designated Legislative Grant from the State of Alaska in the amount of \$750,000 as follows:

Revenue:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
415	Alaska Designated Legislative Grant 23-DC-041	\$750,000

Expenditure:


<u>Fund</u>	<u>Description</u>	<u>Amount</u>
415	Large Vessel Harbor Expansion General Investigation	\$750,000

Section 2. The City Manager is authorized to execute the appropriate documents.

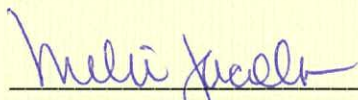
Section 3. This is a budget amendment ordinance, is temporary in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 24<sup>th</sup> day of October, 2022.

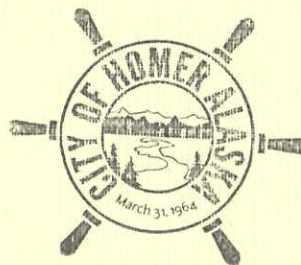
CITY OF HOMER

  
\_\_\_\_\_  
KEN CASTNER, MAYOR

ATTEST:

  
\_\_\_\_\_  
MELISSA JACOBSEN, MMC, CITY CLERK

YES: 5  
NO: 0  
ABSTAIN: 0  
ABSENT: 1



Introduction: 9.20.22  
Public Hearing: 10.24.22  
Second Reading: 10.24.22  
Effective Date: 10.25.22



**CITY OF HOMER  
HOMER, ALASKA**

City Manager

**ORDINANCE 23-01**

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, RENEWING THE APPROPRIATION OF FUNDS IN THE AMOUNT OF \$750,000 FROM THE GENERAL FUND FUND BALANCE FOR THE PURPOSE OF REINITIATING AND CONDUCTING A U.S. ARMY CORPS OF ENGINEERS GENERAL INVESTIGATION STUDY FOR THE HOMER LARGE VESSEL PORT EXPANSION.

WHEREAS, The City Council has identified the Homer Large Vessel Port Expansion as its top priority Capital Improvement Project (CIP) for many years; and

WHEREAS, The project will require a total of \$3 million through a 50/50 state/local and federal match to proceed; and

WHEREAS, In 2020 the City Council approved Ordinance 20-06 which appropriated funds totaling \$750,000 towards a general investigation of the Large Vessel Port Expansion; and

WHEREAS, In 2022 the City successfully lobbied the State of Alaska to also appropriate \$750,000 via a designated legislative grant towards a general investigation of the Large Vessel Port Expansion which was accepted and appropriated by Ordinance 22-64; and

WHEREAS, Senator Murkowski has included first year funding for the General Investigation as a Congressional Designated Spending request which currently resides in the draft federal budget; and

WHEREAS, The City's appropriation is expiring and needs to be renewed to ensure the funds remain available as we expect the General Investigation to begin in calendar year 2023.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The FY23 capital budget is hereby amended to renew the appropriation of \$750,000 from the general fund fund balance for the purpose of reinitiating and conducting an Army Corps of Engineers General Investigation Study for the Homer Large Vessel Port Expansion as follows:

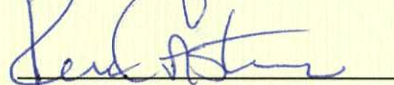
<u>Fund</u>	<u>Description</u>	<u>Amount</u>
	U.S. ACE General	\$750,000

Investigation Study-  
Large Vessel Port Expansion

Section 2. This is a budget amendment ordinance and shall not be codified.

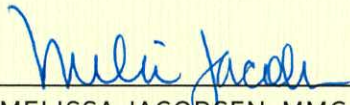
ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA THIS 23<sup>rd</sup> day of January, 2023.

CITY OF HOMER



KEN CASTNER, MAYOR

ATTEST:



MELISSA JACOBSEN, MMC, CITY CLERK

YES: 5

NO: 0

ABSENT: 0

ABSTAIN: 1

First Reading: 1-24-23

Public Hearing: 1-23-23

Second Reading: 1-23-23

Effective Date: 1-24-23







43 result of the study will provide an end Benefit Cost Ratio that will justify federal funding for  
44 final construction; and

45  
46 WHEREAS, The purpose of this ordinance is to budget for the City's commitment for the  
47 cost of completing a General Investigation Study for the Homer CIP-listed Large Vessel Port  
48 Expansion, and thereby take the next step in building a port expansion that will address both  
49 the navigational safety concerns that come from current overcrowding as well as support  
50 emerging regional and national economic opportunities; and

51  
52 WHEREAS, It is appropriate that the City participate in funding the General Investigation  
53 study as the new Large Vessel Port will magnify our current Port and Harbor's vital  
54 contribution to the City of Homer's overall economic growth, health and welfare.

55  
56 NOW THEREFORE, THE CITY OF HOMER ORDAINS:

57  
58 Section 1: The FY 2020 Capital budget is hereby amended by appropriating funds in the  
59 amount of \$750,000.00 from the General Fund Fund Balance for the purpose of conducting a  
60 General Investigation Study in partnership with the U.S. Army Corps of Engineers and the  
61 Alaska Dept. of Transportation for the Homer Large Vessel Port Expansion, as follows:

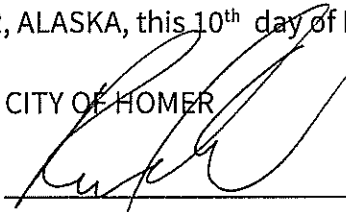
62

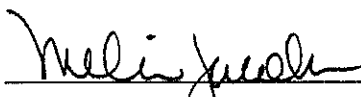
63 Account No.	64 Description:	65 Amount:
66	67 U.S. ACE General 68 Investigation Study- 69 Large Vessel Port 70 Expansion	71 \$750,000.00

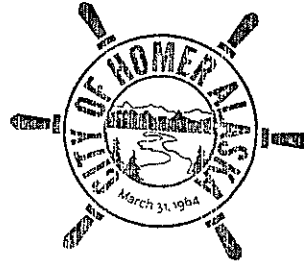
72 Section 2: The Finance Department is directed to establish a project account for the  
73 Large Vessel Harbor to track all project related expenses.

74 Section 3: This is a budget amendment ordinance and shall not be codified.

75 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 10<sup>th</sup> day of February, 2020.

76  
77 CITY OF HOMER  
78   
79 RACHEL LORD, MAYOR PRO TEMPORE

80  
81 ATTEST:  
82   
83 \_\_\_\_\_  
84 MELISSA JACOBSEN, MMC, CITY CLERK



85 YES: 5  
86 NO: 0  
87 ABSTAIN: 0  
88 ABSENT: 1  
89  
90 First Reading: 1-27-2020  
91 Public Hearing: 2-10-2020  
92 Second Reading: 2-10-2020  
93 Effective Date: 2-11-2020

94  
95 Reviewed and approved as to form.

96 Katie Koester  
97  
98 Katie Koester, City Manager

99  
100 Date: 2-28-20

\_\_\_\_\_  
Michael Gatti, City Attorney

Date: \_\_\_\_\_





# Homer Harbor Expansion

Work-in-Kind Amendment



04/24/2023

# Overview

- HDR is an extension of the City with the City's interests and voice
  - Public engagement a major component
  - Liaison with the U.S. Army Corps of Engineers (USACE)
- Homer Harbor Expansion
  - Federal Infrastructure Component (Breakwaters, Navigation Channel, Basin)
  - Non-Federal Infrastructure Component (Floats, Docks, Utilities, Uplands)
- USACE Feasibility Study officially began last week is only one part of the Homer Harbor Expansion



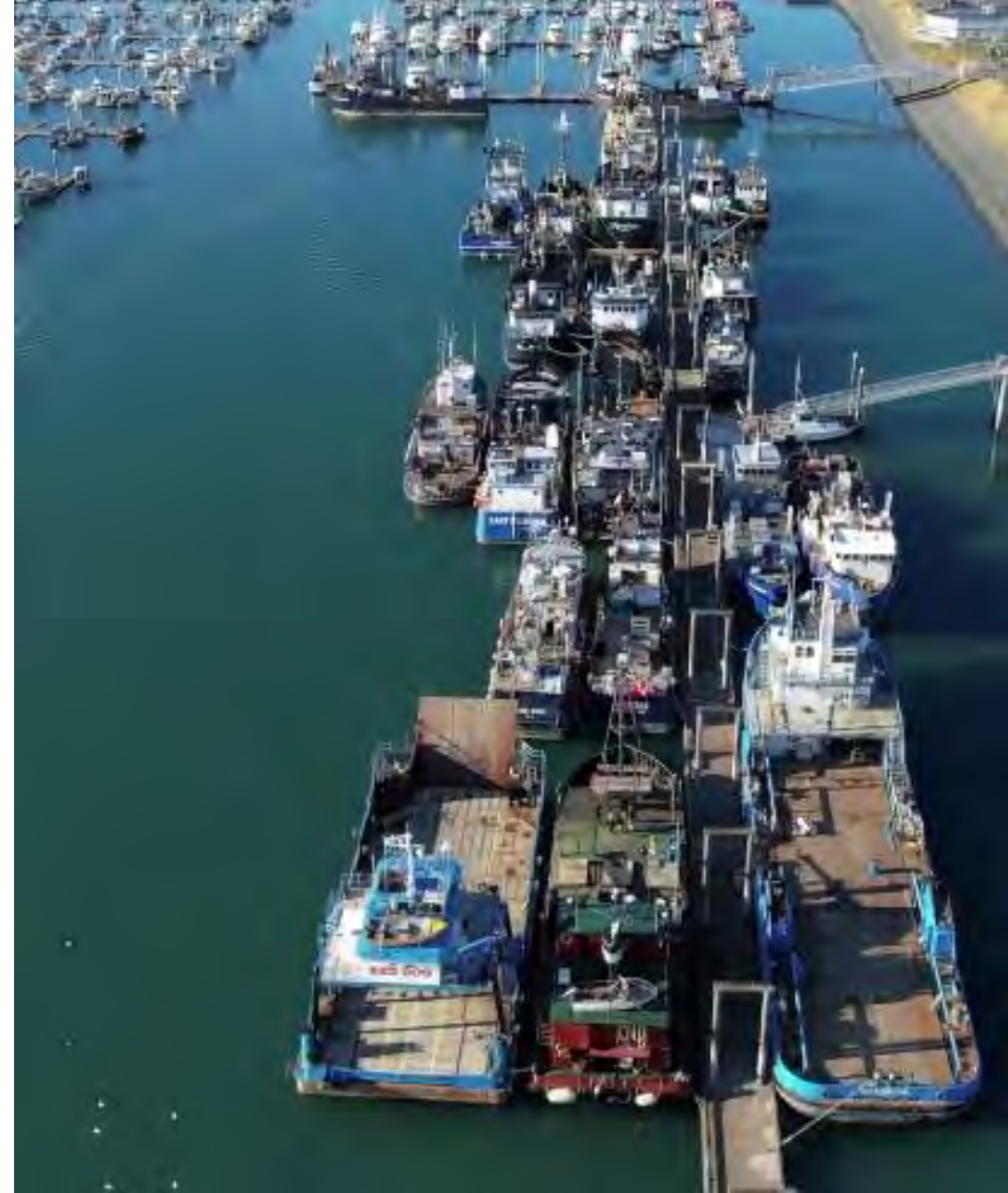
# What does the Feasibility Study include?

- Design charette to develop a world of harbor expansion alternatives
  - includes both federal and non-federal infrastructure components
- Assess design alternatives
- Develop a preferred harbor expansion design alternative based on:
  - Environment
  - Economics
  - Real Estate
  - Functionality
  - Cultural Resources and more...
- Will result in an Environmental Assessment (EA) or Environmental Impact Study (EIS)
- HDR's will help ensure public input reflected throughout study



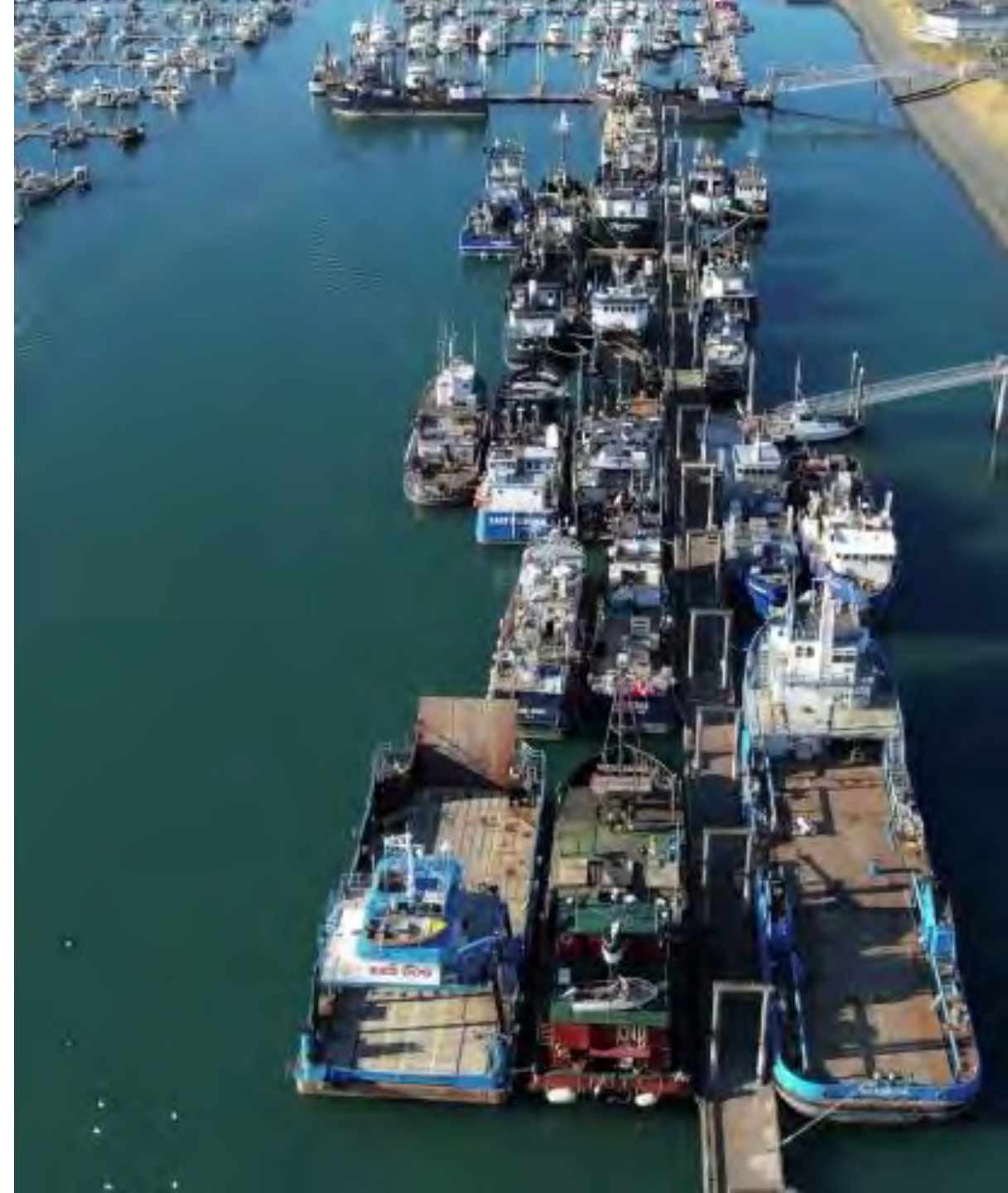
# Amendment Overview

- Original Task Order
  - Initiate the Homer Harbor Expansion process as Owner's Representative
    - Charter Session
    - Public communication and stakeholder outreach, Website
    - Desktop Feasibility Study (covers items outside the USACE interest)
    - Support Homer with initiating a new start USACE Feasibility Study (not used)



# Amendment Overview Cont.

- Proposed Contract Amendment
  - Directly supports the USACE Feasibility Study on behalf of Homer
  - Work is reimbursed as Work-in-Kind by the USACE
  - Proposal written to follow USACE Feasibility Study structure for easier Work-in-Kind reimbursement requests





# Work-in-Kind

- What is it?
  - Work that would normally be performed by the USACE to complete the Feasibility Study but is instead performed by the non-federal sponsor (Homer)
- How does Homer get reimbursed?
  - After work is completed, Homer submits work-in-kind reimbursement requests to the USACE
  - USACE either funds Homer directly OR Homer pays less on future cost shares (ex: Fiscal Year 2024 or Fiscal Year 2025)
- What work is being done by HDR?
  - Participation in the USACE design charrette
  - Developing design conditions (design waves and currents)
  - Preliminary engineering work developing harbor alternatives (coastal numerical modeling)
    - Informed by public input



# Summary

- Current contract allows HDR to work as Owner Representative for the overall Homer Harbor Expansion
- USACE Feasibility Study officially began last week is only one part of the Homer Harbor Expansion
- Amendment allows HDR to provide work-in-kind services on the Feasibility Study as an extension of the City
- Work-in-kind services is for preliminary engineering of harbor design alternatives





# MEMORANDUM

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**Resolution 23-050, A Resolution of the City Council of Homer Alaska Directing the Homer Mayor and/or City Manager to Meet with the Kenai Peninsula Borough Mayor to be part of a Work Group to Develop Recommendations Regarding Potentially Merging Kachemak Emergency Services Area, Western Emergency Service Area, and Homer Volunteer Fire Department into a Single Service Area of the Kenai Peninsula Borough. Erickson/Hansen.**

**Item Type:** Backup Memorandum  
**Prepared For:** Mayor Castner and Homer City Council  
**Meeting Date:** 08 May 2023  
**From:** Shelly Erickson, Council Member

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We were given a lay down a couple months ago about Fire Departments, service areas, mill rates, and exploring combining the two service areas into one. This memo was between the COH, and KPB including the respective Fire Chiefs.

While I have always liked our independence in managing our own Fire Department, I believe that it is prudent and in all of our best interest that we look at all our options to ensure cost effective service, the best use of personal, the replacement and additional equipment cost, and what that would do to the mill rate.

I think that the conversation needs to happen, even if we would choose to stay as we are. We need to look at all our options, as our world continues to change.

**Attachments:**

KPB Draft Resolution

**CITY OF HOMER  
HOMER, ALASKA**

Erickson/Hansen

**RESOLUTION 23-050**

RESOLUTION OF THE HOMER CITY COUNCIL, DIRECTING THE HOMER CITY MAYOR AND/OR HOMER CITY MANAGER TO MEET WITH THE KENAI PENINSULA BOROUGH MAYOR, TO BE PART OF A WORK GROUP TO DEVELOP RECOMMENDATIONS REGARDING POTENTIALLY MERGING KACHEMAK EMERGENCY SERVICE AREA (KESA), WESTERN EMERGENCY SERVICE AREA (WESA) AND HOMER VOLUNTEER FIRE DEPARTMENT (HVFD) INTO A SINGLE SERVICE ARE OF THE KENAI PENINSULA BOROUGH.

WHEREAS, The City of Homer has its own Volunteer Fire Department; and

WHEREAS, The requirements for training are strenuous, lengthy, costly and mandated;  
and

WHEREAS, The volunteer pool is shrinking because of the training; and

WHEREAS, The paid personal that appears to be needed is growing due to these issues,  
and

WHEREAS, The types of equipment that are needed or mandated by Federal/State laws are expensive, and needing replacing; and

WHEREAS, The Fire calls out fluctuate from year to year; and

WHEREAS, The cost to keep maintain and build what is needed for HVFD, could be shared and more strategic in placement of apparatus and shared use.

NOW, THEREFORE, BE IT RESOLVED that Homer City Council hereby directs the City Mayor and Homer City Manager to be part of a Work Group in recommendations regarding potentially merging KESA, WESA and HVFD into a single service area of the KP.B.

PASSED AND ADOPTED by the Homer City Council this 8<sup>th</sup> day of May, 2023

CITY OF HOMER

\_\_\_\_\_  
KEN CASTNER, MAYOR

43 ATTEST:

44

45 \_\_\_\_\_

46 MELISSA JACOBSEN, MMC, CITY CLERK

47

48 Fiscal note: N/A

Introduced by:  
Date:  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
RESOLUTION 2023-**

**A RESOLUTION ESTABLISHING A WORK GROUP TO DEVELOP  
RECOMMENDATIONS REGARDING POTENTIALLY MERGING KACHEMAK  
EMERGENCY SERVICE AREA (KESA), WESTERN EMERGENCY SERVICE AREA  
(WESA) AND HOMER VOLUNTEER FIRE DEPARTMENT (HVFD) INTO A SINGLE  
SERVICE AREA OF THE KENAI PENINSULA BOROUGH**

- WHEREAS,** community members of the south peninsula area have expressed interest in a single emergency service area; and
- WHEREAS,** KESA, WESA and HVFD currently have automatic mutual aid agreements and frequently work together; and
- WHEREAS,** efficiencies and other life and safety benefits may be gained by such a formal merger; and
- WHEREAS,** a work group composed of community members from all three areas would allow for representation and a more focused review of the situation; and
- WHEREAS,** a work group would provide more opportunities for public involvement to help determine the needs of each community and the costs associated with meeting those needs; and
- WHEREAS,** establishing a temporary work group to advise and make recommendations to the mayor and assembly regarding the proposed merged service area may help to improve awareness and understanding....; and
- WHEREAS,** the Kachemak Emergency Service Area Board at its meeting on \_\_\_\_\_ recommended that the Assembly establish a work group to explore the potential benefits of a merger; and
- WHEREAS,** the Western Emergency Service Area Board at its meeting on \_\_\_\_\_ recommended that the Assembly establish a work group to explore the potential benefits of a merger; and



**WHEREAS**, the City Council for the City of Homer at its meeting on \_\_\_\_\_ recommended that the Assembly establish a work group to explore the potential benefits of a merger; and

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** A South Peninsula Emergency Services Area Work Group is established as follows:

- A. There is established the South Peninsula Emergency Services Area Work Group which shall consist of seven members of the public and three alternate members of the public who shall be appointed by the mayor and confirmed by the assembly, and an ex-officio assembly member who shall be appointed by the assembly. Additionally, each chief (or the chief's designee) of KESA, WESA and HVFD shall be ex-officio members of the group.
- B. That two work group members shall be residents of the KESA , two members shall be residents of the WESA, and three members shall be residents of the City of Homer. Each of the three areas shall also have one alternate member.
- C. Meetings.
  - 1. The work group shall meet regularly at a scheduled time and place designated by the work group.
  - 2. Notice of all meetings shall comply with the Open Meetings Act. The notice shall set forth the time and place of each meeting.
  - 3. All meetings shall be open to the public as provided in AS 29.20.020 and AS 44.62.310, and in accordance with the policies set forth in AS 44.62.312.
  - 4. Three members shall constitute a quorum and any action shall require the affirmative vote of three or more members.
  - 5. Meetings shall be conducted in accordance with the 11th Edition of Roberts Rules of Order or such rules of procedure as the work group may adopt by motion or resolution.
  - 6. The work group shall provide reasonable time to hear public testimony at each meeting.
- D. Election of chair and vice-chair. At the first regular meeting following appointment and confirmation of the work group members, the work group shall elect by majority vote of the work group members a chair and vice chair who shall hold office until successors are elected.



- E. The work group shall have no authority to act on behalf of the assembly or the administration or communicate on the borough's behalf other than to make recommendations to the administration and assembly.
- F. The work group shall provide a final report to the assembly by ??? 2023 and then discontinue unless extended by the assembly.
- G. Filling vacancies. Vacancies on the work group shall be filled by appointment by the mayor and confirmation by the assembly.
- H. Compensation prohibited. All work group members shall serve without compensation.

**SECTION 2.** That this resolution shall become effective immediately upon adoption.

**ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \_\_\_\_ DAY OF \_\_\_\_\_ 2020.**

\_\_\_\_\_  
Brent Johnson Assembly President

ATTEST:

\_\_\_\_\_  
Michele Turner, Acting Borough Clerk