



AGENDA

City Council Meeting

Monday, June 12, 2023 at 6:00 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

Zoom Webinar ID: 205 093 973 Password: 610853

<https://cityofhomer.zoom.us>
Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE**
2. **AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual)
3. **MAYORAL PROCLAMATIONS AND RECOGNITIONS**
4. **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA** (The public may comment for three minutes on agenda items not schedule for public hearing.)
5. **RECONSIDERATION**
6. **CONSENT AGENDA** (Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Council Member.)
 - 6.A. Homer City Council Unapproved Regular Meeting Minutes of May 22, 2023. City Clerk. Recommend adoption. Supplemental Packet
 - 6.B. Appointment of James Lepley to the ADA Advisory Board. Mayor. Recommend approval. Page 5
 - 6.C. Ordinance 23-38, An Emergency Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating \$35,000 from the General Fund Capital Asset Repair and Maintenance Allowance Fund (CARMA) for Emergency Repairs to the City Telephone System. City Manager. Recommend Introduction and Final Reading June 12, 2023. Page 8
 - 6.D. Ordinance 23-39, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapters 2.40 Department of Port and Harbor, 2.64 Port and Harbor Advisory

Commission, and 10.04 General Port and Harbor Provisions Updating References to Port Director and Harbormaster, and Commissioner Absences. City Manager/Port Director. Recommend Introduction June 12, 2023, Public Hearing and Second Reading June 26, 2023. Page 12

6.E. Ordinance 23-40, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Sections 21.12, Rural Residential District; 21.14 Urban Residential District; 21.18 Central Business District; 21.24 General Commercial 1 District; 21.26 General Commercial 2 District Regarding Conditional Uses in each District. Recommend Introduction June 12, 2023, Public Hearing and Second Reading June 26, 2023.

Page 30

6.F. Resolution 23-054, A Resolution of the City Council of Homer, Alaska Awarding the Contract for 2023-2025 Public Works Gravel Supply Contract to Dibble Creek Rock, Ltd. of Anchor Point, Alaska and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director. Recommend adoption.

Page 35

6.G. Resolution 23-055, A Resolution of the City Council of Homer, Alaska Amending the Fee Schedule under Animal Shelter Fees. City Manager. Recommend adoption. Page 38

6.H. Resolution 23-056, A Resolution of the City Council of Homer, Alaska Amending the 2023 Regular Meeting Schedule for the Port and Harbor Advisory Commission. City Clerk. Recommend adoption.

Page 42

6.I. Resolution 23-057, A Resolution of the City Council of Homer, Alaska Amending the Port and Harbor Advisory Commission Bylaws under Article V- City Staff Roles, Article VI – Meetings, VIII – Committees and Regular Meeting Agenda. City Clerk. Recommend adoption.

Page 44

6.J. Resolution 23-058, A Resolution of the City Council of Homer, Alaska Expressing Support for and Adopting the Homer Harbor Expansion Charter. City Manager. Recommend adoption.

Page 51

6.K. Resolution 23-059, A Resolution of the City Council of Homer, Alaska Establishing a 2023 Mil Rate of 1 Mil for the Ocean Drive Loop Special Service District. City Manager. Recommend adoption.

Page 57

6.L. Resolution 23-060, A Resolution of the City Council of Homer, Alaska Awarding a Task Order to Kinney Engineering in the Not to Exceed Amount of \$35,000 for Delivery of a Traffic Impact Analysis and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Acting City Planner. Recommend adoption.

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7. VISITORS

- 7.A. Legislative Update – Representative Sarah Vance (10 minutes)
- 7.B. Housing Report, Ryan Foster, Acting City Planner (10 minutes) Page 64
- 7.C. Water/Waste Water Report - Todd Cook, Water/Wastewater Superintendent
(10 minutes)

8. ANNOUNCEMENTS/PRESENTATIONS/REPORTS (5 minutes each)

- 8.A. Special Meeting
- 8.B. Work Session
- 8.C. Committee of the Whole
- 8.D. Mayor's Report
- 8.E. Borough Report Page 76
- 8.F. Planning Commission
- 8.G. Port & Harbor Advisory Commission
- 8.H. ADA Advisory Board

9. PUBLIC HEARING(S)

- 9.A. Ordinance 23-36, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating a Healthy and Equitable Community Round Two Grant from the State of Alaska Department of Health and Social Services (DHSS) for Improvements to Bayview Park and to Complete a Community Health Improvement Plan. City Manager. Introduction May 22, 2023 Public Hearing and Second Reading June 12, 2023.
Page 80
- 9.B. Ordinance 23-23, An Ordinance of the City Council of Homer, Alaska Appropriating the Funds for the Fiscal Years 2024 and 2025 Capital Budget. City Manager. Introduction April 24, 2023, Public Hearing May 8 and May 22, 2023, Second Reading May 22, 2023 Postponed to June 12, 2023.
Page 84
- 9.C. Ordinance 23-37, An Ordinance of the City Council of Homer, Alaska amending the FY23 Capital Budget by Appropriating \$42,500 from the Homer Accelerated Water and Sewer

10. ORDINANCE(S)

11. CITY MANAGER'S REPORT

11.A. City Manager's Report

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12. PENDING BUSINESS

13. NEW BUSINESS

14. RESOLUTIONS

14.A. Resolution 23-061, A Resolution of the City Council of Homer, Alaska Authorizing Reimbursement to Terra Bella for Accommodation of a Non-Motorized Transportation Facility in Conjunction with the Terra Bella Subdivision. City Manager/Public Works Director. Page 182

15. COMMENTS OF THE AUDIENCE (The public may comment for three minutes on any topic.)

16. COMMENTS OF THE CITY ATTORNEY

17. COMMENTS OF THE CITY CLERK

18. COMMENTS OF THE CITY MANAGER

19. COMMENTS OF THE MAYOR

20. COMMENTS OF THE CITY COUNCIL

21. ADJOURNMENT Next Regular Meeting is Monday, June 26, 2023 at 6:00 p.m., Committee of the Whole at 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.



MEMORANDUM

Appointment of James Lepley to the ADA Advisory Board

Item Type: Action Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: 08 June 2023
From: Mayor Castner

James Lepley is appointed to the ADA Advisory Board to fill the term of Vicki Deadrick who recently resigned. Mr. Lepley's term expires August 31, 2028.

Recommendation:

Confirm the appointment of James Lepley to the ADA Advisory Board.

Attachment:

James Lepley Appointment Application



Advisory Body Application For Appointment to Committees, Commissions, Board & Task Forces

Office of the City Clerk

491 East Pioneer Avenue

Homer, Alaska 99603

Phone: (907) 235-3130

Fax: (907) 235-3143

clerk@cityofhomer-ak.gov

The Information provided on this form will provide the basic information to the Mayor and City Council on your interest in serving on the selected Advisory Body. It is considered public and will be included in the City Council meeting packet. This information will be published in the City Directory and within city web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council.

Applicant Information

Full Name: James P. (Jim) Lepley

Physical Address Where you Claim Residency: 39118 Suchaview Rd, Homer, AK 99603

Mailing Address: PO. Box 196

City: Homer State: AK Zip: 99603

Phone Number(s): 907 301-3257

Email: drlepley@gmail.com

Advisory Body You Are Requesting Appointment To

- Planning Commission** – Meetings held on the 1st and 3rd Wednesday of each month at 6:30 p.m. and Worksessions at 5:30 p.m. prior to each meeting. No first meeting in July or second meetings in November and December.
- Parks, Art, Recreation & Culture Advisory Commission** – Meetings held on the 3rd Thursday of February through June and August through November at 5:30 p.m.
- Port & Harbor Advisory Commission** – Meetings held on the 4th Wednesday of January, February, March, April, September, and October at 5:00 p.m.; the 4th Wednesday of May, June, July, and August at 6:00 p.m.; and the 2nd Wednesday of December at 5:00 p.m.
- Economic Development Advisory Commission** – Meetings held on the 2nd Tuesday of each month at 6:00 p.m.
- Library Advisory Board** – Meetings held on the 3rd Tuesday of each month, excluding June and July, at 5:30 p.m.
- ADA Advisory Board** – Meetings held on the 2nd Thursday in the months of April, May, June, July, October, November, and as needed at 5:00 p.m.
- Other** – Please Indicate _____

Please Answer the Following

Are you a City Resident? Yes No If yes, how long have you been a City resident? _____

How long have you been a resident of the South Peninsula Area? 11 YEARS

Background Information

Have you ever served on a similar advisory body? If so please list when, where, and how long:

No

Please list any current memberships or organizations you belong to related to your selection(s):

National Education Association (NEA) retired

Please list any special training, education, or background you may have which is related to your selection(s):

Anchorage Public School Teacher 31 years
Anchorage Education Association (Teacher's Union) President 2008-2012

Why are you interested in serving on the selected Advisory Body? This may include information on future goals or projects you wish to see accomplished or any additional information that may assist the Mayor in the decision making process. You may attach an additional page if needed.

Last summer I became aware of how difficult it was for me to access the public docks, especially at low tide. I made some phone calls, emails, etc to see what could be done about it. After a long and very informative discussion with Port Director Bryan Hawkins, he encouraged me to attend the monthly ADA meetings, which I did. It is because of these meetings that I am requesting to be considered as a candidate for appointment to the ADA Advisory Board.
Thank you! *Jim Seyler*

FOR PLANNING COMMISSION ONLY:

Have you ever developed real property other than a personal residence? If yes, briefly explain:

FOR PORT & HARBOR ADVISORY COMMISSION ONLY:

Do you use the Homer Port and/or Harbor on a regular basis? Yes No
If yes, what is your primary use? Commercial Recreational Other: _____



MEMORANDUM

Ordinance 23-38, An Emergency Ordinance of the City Council of Homer, Alaska Amending the FY23 Capital Budget by Appropriating \$35,000 from the General Fund Capital Asset Repair and Maintenance Allowance Fund (CARMA) for Emergency Repairs to the City Telephone System. City Manager.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: May 30, 2023
From: Bill Jirsa, Chief Technology Officer
Through: Rob Dumochel, City Manager

The IT team has identified several goals of “highest concern” in the area of IT infrastructure. Requests to assist with some of these items can be found in the FY24 capital and operating budgets. “Highest concern” is reserved for issues that present a serious risk to the continuity of business operations for the city. The severest of the risks we identified comes from the phone system that performs phone switching for all city work centers except at the Police Station. The FY24 capital budget includes \$35,000 to address this risk, but we feel the potential for serious impact warrants more immediate action.

Critical components of the City phone system run on extremely old hardware that exhibits increasing signs of imminent failure. The central switch board at City Hall (which runs on a single computer manufactured in 2002) has crashed at least 5 times since March, resulting in unplanned service outages for phones across all City departments except the Police Station. Failure of this system would leave City departments without land-line phone service until a new system could be installed.

The IT team has investigated using professional services to assist because the scope and complexity presents challenges that could potentially overwhelm our staff and drag out implementation.

We initiated discussions with a vendor with whom we have an existing relationship for two reasons. First, this vendor installed the phone system at the Police Station after the new building was constructed and thus we have an existing maintenance contract. Second, there is a benefit to integrating call management systems across city work centers.

The activities in the vendor’s quote would accomplish the following:

1. Install, configure and test a new telephone switching server at City Hall using the server infrastructure to provide high availability and reliability.
2. Integrate the City Hall call management system with the one operating at the police department.
3. Replace 68 of the oldest handsets in use across city work centers (all those older than 16 years old) to provide modern phone capabilities.
4. Manage the cutover from the existing phone system in a short period of time (3 days).

RECOMMENDATION: Amend the FY23 Capital Budget by appropriating \$35,000 from the General Fund Capital Asset Repair and Maintenance Allowance Fund (CARMA) for Emergency Repairs to the City Telephone System.

CITY OF HOMER
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>Emergency Repairs to City Telephone System</u>	DATE	<u>06/08/2023</u>
DEPARTMENT	<u>Administration</u>	SPONSOR	<u>City Manager</u>
REQUESTED AMOUNT	<u>\$ 35,000</u>		

DESCRIPTION	<p>The City of Homer's phone system has experienced increasing breakdowns due to antiquated servers and handsets and IT staff believe the decades-old equipment is likely to fail permanently at any moment, with no backup or recovery capacity currently available. Restoring service after a complete collapse could require weeks of effort and considerable cost.</p> <p>The City already possesses some of the equipment needed to upgrade to a modern and dependable system, and has an existing maintenance contract with the vendor of that equipment.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	100%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	0%	0%	0%	0%	0%

FUNDING SOURCE 1: GF CARMA	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 1,778,092</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 536,119</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 35,000</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 0</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 1,206,973</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager

4 **ORDINANCE 23-38**

5
6 AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF HOMER,
7 ALASKA AMENDING THE FY23 CAPITAL BUDGET BY
8 APPROPRIATING \$35,000 FROM THE GENERAL FUND CAPITAL
9 ASSET REPAIR AND MAINTENANCE ALLOWANCE (CARMA) FUND
10 FOR EMERGENCY REPAIRS TO THE CITY TELEPHONE SYSTEM.

11
12 WHEREAS, The City of Homer’s phone system has experienced increasing breakdowns
13 due to antiquated servers and handsets; and

14
15 WHEREAS, IT staff believe the decades-old equipment is likely to fail permanently at
16 any moment, with no backup or recovery capacity currently available; and

17
18 WHEREAS, Restoring service after a complete collapse could require weeks of effort and
19 considerable cost; and

20
21 WHEREAS, The City already possesses some of the equipment needed to upgrade to a
22 modern and dependable system, and has an existing maintenance contract with the vendor of
23 that equipment; and

24
25 WHEREAS, The vendor is willing and able to undertake a complete overhaul of the
26 phone system and has provided quotes in the amount of \$35,000 for the work.

27
28 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

29
30 Section 1. The Homer City Council hereby amends the FY23 Capital Budget by
31 appropriating \$35,000 for the purpose of carrying out emergency repairs to the City phone
32 system as follows:

33

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
156	General Fund CARMA	\$35,000

36

37 Section 2. This is an emergency ordinance and is effective for 60 days pursuant to HCC
38 1.08.040.

39
40 Section 3. This is a budget amendment only, is temporary in nature, and shall not be
41 codified.

43 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA this 12th day of June, 2023.

44

45

46

CITY OF HOMER

47

48

49

KEN CASTNER, MAYOR

50

51 ATTEST:

52

53

54 MELISSA JACOBSEN, MMC, CITY CLERK

55

56 YES:

57 NO:

58 ABSTAIN:

59 ABSENT:

60

61 First Reading:

62 Public Hearing:

63 Second Reading:

64 Effective Date:



MEMORANDUM

Ordinance 23-39, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapters 2.40 Department of Port and Harbor, 2.64 Port and Harbor Advisory Commission, and 10.04 General Port and Harbor Provisions Updating References to Port Director and Harbormaster, and Commissioner Absences. City Manager/Port Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: May 30, 2023
From: Bryan Hawkins, Port Director
Through: Rob Dumouchel, City Manager

Recently, as part of budget discussions, we talked about several things that have come together making it necessary for me to think about how we are getting through the day-to-day operations at the Port. My job title has always been Port Director/Harbormaster and for the first 13 years in this position, I was able to be a lot more operations based. Meaning I could stand a watch for an operations shift and when necessary drop what I was doing to help in the field. However, out of necessity I've had to turn my focus to executive level management work, which has effectively removed me from the crew when it comes to operations.

We developed a reorganization plan for the Port and Harbor to address the new needs, and our goals were simple:

- ✓ Promote from within to share operations level workload with existing staff to capitalizing on their skills and capabilities.
- ✓ Continue to provide excellent level day-to-day service to our port and harbor customers.
- ✓ As an organization, make room for the Port and Harbor department to be able to focus on our community's goals for harbor expansion.

Part of this approved plan included splitting the Port Director and Harbormaster into two separate positions to better address the administrative and operational workloads, and with the budget passed and the plan getting ready for implementation, we need to update City Code language that currently states "Port Director/Harbormaster" to represent each entity as separate.

Recommendation

Adopt Ordinance 23-39



MEMORANDUM

Ordinance 23-39, An Ordinance of the City Council of Homer, Alaska Amending Homer City Code Chapters 2.40 Department of Port and Harbor, 2.64 Port and Harbor Advisory Commission, and 10.04 General Port and Harbor Provisions Updating References to Port Director and Harbormaster, and Commissioner Absences. City Manager/Port Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 8, 2023
From: Melissa Jacobsen, MMC, City Clerk

Homer City Code 2.64.020(c) currently reads “Any Commissioner who shall have two successive unexcused absences shall be subject to removal by the Commission by a majority vote of the members present”. This language conflicts with the Port and Harbor Advisory Commission bylaws and Homer City Code 2.58.050(h)(5).

HCC 2.64.020(c) should be amended to read “An appointment is vacated if a member has three consecutive unexcused absences, or misses half of all meetings within an appointment year, whether excused or unexcused” to be consistent with the bylaws and 2.58.050(h)(5).

Recommendation

Adopt Ordinance 23-39

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/Port Director

4 **ORDINANCE 23-39**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
7 AMENDING HOMER CITY CODE CHAPTERS 2.40 DEPARTMENT OF
8 PORT AND HARBOR, 2.64 PORT AND HARBOR ADVISORY
9 COMMISSION, AND 10.04 GENERAL PORT AND HARBOR
10 PROVISIONS.

11
12 WHEREAS, Historically the job of Homer Port Director and Harbormaster have been
13 held by the same individual who has covered both the top administrative and top operational
14 needs of the Homer Port and Harbor facilities; and

15
16 WHEREAS, Growth within the harbor, large scope projects, and additional executive
17 level management needs have effectively made it unfeasible for the Port
18 Director/Harbormaster to help in the field or cover operations; and

19
20 WHEREAS, In the new budget starting July 1 2023, there will be an approved
21 restructuring and the addition of staff to absorb increased workloads, maintain our ability to
22 provide excellent levels of service, and allow for focus on the harbor's and community's long
23 term goals; and

24
25 WHEREAS, Part of this restructuring includes separating the Port Director and
26 Harbormaster into two separate positions which requires the editing of City Code to reflect the
27 changes; and

28
29 WHEREAS, Commission absences needs updating to be consistent with HCC 2.58.050
30 (h)(5) Required Procedures and the Commission's bylaws.

31
32 NOW, THEREFORE, The City of Homer Ordains:

33
34 Section 1. Homer City Code 2.40 Department of Port and Harbor, General Port is hereby
35 amended as follows:

36
37 Chapter 2.40 DEPARTMENT OF PORT AND HARBOR

38
39 Sections:

40 2.40.010 Department of Port and Harbor.

41
42 2.40.010 Department of Port and Harbor.

[**Bold and underlined added.** Deleted language stricken through]

43 The Department of Port and Harbor is created which shall be headed by the Port ~~and Harbor~~
44 **Director** who shall be appointed by the City Manager for an indefinite term and shall be
45 removable by the City Manager. The Director will have supervision of and be responsible for
46 the operation of all port and harbor facilities including but not limited to docks, the small boat
47 harbor, spit land, warehouse, port terminal, grids, ice plant and fueling facilities in accordance
48 to operating rules and regulations enacted by the City Council and administrative direction of
49 the City Manager. The Department may be subdivided into divisions with their own supervisors
50 as deemed necessary.

51

52 Section 2. Homer City Code 2.64 Port and Harbor Advisory Commission is hereby
53 amended as follows:

54

55

Chapter 2.64
PORT AND HARBOR ADVISORY COMMISSION

56

57 Sections:

- | | | |
|----|----------|--|
| 58 | | |
| 59 | 2.64.010 | Commission – Creation and membership. |
| 60 | 2.64.020 | Commission – Terms of members. |
| 61 | 2.64.030 | Proceedings of the Commission. |
| 62 | 2.64.040 | Duties and responsibilities of the Commission. |

63

64 Prior legislation: Ord. 73-1.

65

66 2.64.010 Commission – Creation and membership.

67

68 a. There is created the City of Homer Port and Harbor Advisory Commission, referred to in this
69 chapter as the Commission. Such Commission will be made up of seven members, who shall
70 be nominated by the Mayor and confirmed by the City Council. Not more than two member(s)
71 may be from outside the City limits.

72

73 b. A Chairman and Vice-Chairman of the Commission shall be selected annually and shall be
74 appointed from and by the appointive members.

75

76 c. The Mayor, the City Manager, the Port ~~Manager~~ **Director** and the Harbormaster shall serve as
77 consulting members of the Commission in addition to the seven appointive members, and may
78 attend all meetings as consultants, but shall have no vote.

79

80 2.64.020 Commission – Terms of members.

81

82 a. Members of the first Commission shall be appointed for the following terms:

83

84 1. Three members shall be appointed for three-year terms;

85

86 2. Two members shall be appointed for two-year terms;

87

88 3. Two members shall be appointed for one-year terms.

89

90 b. At the end of the respective terms set forth in subsection (a) of this section, members shall
91 be appointed for full three-year terms.

92

93 ~~c. Any Commissioner who shall have two successive unexcused absences shall be subject to~~
94 ~~removal by the Commission by a majority vote of the members present.~~ **An appointment is**
95 **vacated if a member has three consecutive unexcused absences, or misses half of all**
96 **meetings within an appointment year, whether excused or unexcused.**

97

98 2.64.030 Proceedings of the Commission.

99

100 The Commission shall meet regularly once a month, and at the call of the Chairman.
101 Permanent records or minutes shall be kept of Commission proceedings and such minutes
102 shall record the vote of each member upon every question. Every decision or finding shall
103 immediately be filed in the office of the City Clerk, and shall be a public record open to
104 inspection by any person. Every decision or finding shall be directed to the City Council at the
105 earliest possible date.

106

107 2.64.040 Duties and responsibilities of the Commission.

108

109 a. It shall be the duty of the Commission to act in an advisory capacity to the City Manager and
110 the City Council on the problems and development of the City port and harbor facilities.
111 Consideration may include the physical facilities, possible future development and
112 recommendations on land use within the port and harbor areas.

113

114 b. The daily operation and maintenance of the port and harbor are the direct responsibility of
115 the Port Manager **Director** and the Harbormaster, under the direction of the City Manager. Any
116 recommendation the Commission or a Commission member may have regarding the
117 operation and maintenance of the facilities is to be directed to the City Manager, not a port or
118 harbor employee. The City Manager will study the recommendation and refer it to the Council,
119 or the recommendations of the Commission concerning policy issues shall be sent directly to
120 the Council upon the request of the Commission.

121

122 c. The Commission shall consider any specific proposal, problem or project as directed by the
123 City Council and any report or recommendations thereon shall be made directly to the Council,
124 unless otherwise directed by the Council.

125
126 d. The City Council may at a future date expand or withdraw duties and responsibilities of the
127 Commission.

128
129 Section 3. Homer City Code 10.04 Port and General Port and Harbor Provisions is hereby
130 amended as follows:

131
132 Chapter 10.04
133 GENERAL PORT AND HARBOR PROVISIONS 1
134

135 Sections:

- 136
137 10.04.010 Short title.
138 10.04.020 Scope – Administrative powers.
139 10.04.030 Definitions.
140 10.04.035 Homer port and harbor tariff.
141 10.04.040 ~~Harbormaster~~ **Port Director**– Powers and duties.
142 10.04.050 Rule and regulation establishment authority.
143 10.04.055 Fees.
144 10.04.060 Revenues – Use of.
145 10.04.080 City docks – Other closure.
146 10.04.085 Use of load and launch ramp.
147 10.04.090 Underway requirement.
148 10.04.100 Vehicles and other wheeled conveyances.
149 10.04.105 Use of port and harbor dumpsters.
150 10.04.110 Violation – Penalty.
151 10.04.115 Appeal from port and harbor citation issued pursuant to HCC Titles 7 and 10.
152 10.04.120 Impounded vessel procedure.
153 10.04.130 Nuisances declared – Removal.
154 10.04.132 Nuisances – Abatement procedure.
155 10.04.134 Nuisances – Post-removal hearing.
156 10.04.135 Nuisances – Form of demand for hearing – Hearing officer.
157 10.04.138 Interference with impoundment prohibited.
158 10.04.139 Lien on impounded or nuisance vessel.
159 10.04.140 Annual review required.
160 10.04.150 Required equipment.
161
162 Prior legislation: Ords. 88-11, 89-6, 90-7, 90-8(A), 90-16, 90-17(A), 91-25, 92-23(A), 92-45, 92-46,
163 95-3, 95-4 and 95-9.
164
165 10.04.010 Short title.

[Bold and underlined added. Deleted language stricken through]

166
167 This title shall constitute the Port and Harbor Code of the City and may be cited as such.

168
169 10.04.020 Scope – Administrative powers.

170 This title and the Homer port and harbor tariff shall be deemed an exercise of the powers of
171 the City for the protection, safeguarding, and orderly moorage and control of boats, and for
172 the protection and general welfare of the public and all of its provisions shall be liberally
173 construed for the accomplishment of the purpose. The City, through its properly appointed
174 representatives, shall have the authority to board any vessel utilizing the harbor or port
175 facilities for the purpose of enforcing this title and the Homer port and harbor tariff.

176
177 10.04.030 Definitions.

178
179 Unless otherwise provided in this title or required by the context, definitions set forth in the
180 Homer port and harbor tariff shall apply to this title.

181
182 10.04.035 Homer port and harbor tariff.

183
184 The rates, charges, rules and regulations for wharfage, terminal storage, demurrage and other
185 terminal services and privileges are set forth in the Homer port and harbor tariff and as filed
186 with the Federal Maritime Commission. Subject to the requirements of HCC 10.04.055, the
187 Homer port and harbor tariff may be amended from time to time by resolution of the City
188 Council.

189
190 10.04.040 ~~Harbormaster~~ **Port Director**– Powers and duties.

191
192 A ~~Harbormaster~~ **Port Director**, who shall have police powers, shall be appointed in the same
193 manner as other City employees. The ~~Harbormaster~~ **Port Director, or their designee**, shall be
194 assigned to enforce the provisions of this title and the Homer port and harbor tariff, maintain
195 an accurate log of the registration data of all boats using Homer harbor facilities, showing the
196 date of occupancy of berthing facilities, issue citations and impound vehicles, vessels, gear or
197 equipment for violations of this title, and collect or arrange for the collection of the established
198 fees. The ~~Harbormaster~~ **Port Director, or their designee**, is granted the power and authority
199 from time to time, as circumstances require, but without any obligation to do so, and without
200 any obligation or liability on his part, or that of the City for his failure to do so, to replace
201 defective mooring lines, to pump vessels which are in a dangerous condition for lack thereof,
202 and to move any boat for the purpose of protecting such boat from fire or from other hazard
203 or for the protection of other vessels or property therefrom. Whenever the ~~Harbormaster~~ **Port**
204 **Director, or their designee**, shall perform or cause to be performed any of the actions
205 authorized in this title or other emergency actions, after having given notice of the immediate
206 need therefor, or having attempted to give such notice within the time limits prescribed by the

207 exigencies of the situation, a fee as prescribed in the Homer port and harbor tariff shall be
208 assessed the vessel owner or operator.

209
210 10.04.050 Rule and regulation establishment authority.

211
212 The City Manager is empowered and authorized to establish additional rules and regulations
213 governing the use of the Homer harbor, assignment of stalls, and the general conduct in,
214 around and on harbor facilities and parking areas. Such rules and regulations shall become
215 effective upon approval by the City Council. The Council may provide for a different effective
216 date. The City Manager shall print and make available to the public copies of regulations
217 adopted pursuant to this section.

218
219 10.04.055 Fees.

220
221 a. Fees for the approved use of Homer harbor facilities and services as set forth in the Homer
222 port and harbor tariff may be changed by City Council resolution; provided, that a public
223 hearing is held prior to approval of the resolution; and provided further, that any such change
224 is effective only after the change is filed with the Federal Maritime Commission as an
225 amendment to the Homer port and harbor tariff.

226
227 b. The ~~Harbormaster~~ **Port Director, or their designee**, may negotiate special fees and charges
228 with a vessel owner or operator where the owner or operator requires an exceptional volume
229 of, or unique or unusual, services or facilities, and it is in the best interest of the City to enter
230 into special arrangements. In such event, the ~~Harbormaster~~ **Port Director** shall inform the City
231 Manager of such special, negotiated arrangements.

232
233 10.04.060 Revenues – Use of.

234
235 All revenues from the Homer harbor shall be expended for the maintenance, operation and
236 improvement of the Homer harbor in accordance with generally accepted accounting
237 principles. Revenues from the Homer boat harbor shall be expended solely for the furtherance
238 of financial stability and self-sufficiency of the Homer harbor.

239
240 10.04.080 City docks – Other closure.

241
242 The City, through its City Manager or other duly constituted agent, may prohibit the use of any
243 wharves and docking facilities owned or controlled by the City at any time when closing the
244 facilities is required to protect and preserve the public welfare and safety.

245
246 10.04.085 Use of load and launch ramp.

247

248 a. Terms and conditions for use of the small boat harbor load and launch ramp are provided in
249 the Homer port and harbor tariff as amended from time to time.

250
251 b. No person who is obligated to pay a fee for using the small boat harbor load and launch
252 ramp may use the small boat harbor load and launch ramp without first paying the fee
253 prescribed for its use.

254
255 c. A person who is obligated to pay a fee for using the small boat harbor load and launch ramp
256 must make the ticket verifying payment available upon request, or display the seasonal permit
257 on the port side of the permit holder's vessel.

258
259 10.04.090 Underway requirement.

260
261 On at least two days in each calendar year, separated by at least 60 days, a vessel moored in
262 the Homer harbor shall depart under its own power from the Homer harbor and travel beyond
263 the one-quarter-mile turning basin of the Pioneer and Deep Water Docks before returning
264 under the vessel's own power to the Homer harbor. The moorage charge for a vessel that fails
265 to comply with this requirement shall be increased by 50 percent commencing at the time the
266 vessel fails to comply and continuing during the period of noncompliance.

267
268 10.04.100 Vehicles and other wheeled conveyances.

269
270 a. No person other than an employee of the City or other person acting on City business shall
271 drive a vehicle upon trails in the harbor area that are designated for pedestrian or bicycle use
272 except in case of emergency. Parking or leaving boats, trailers and/or other vehicles and
273 equipment related thereto by the public shall be limited to specific areas designated for such
274 use.

275
276 b. Hauling out boats on skids is prohibited unless approved in advance by the ~~Harbormaster.~~
277 **Port Director, or their designee.**

278
279 10.04.105 Use of port and harbor dumpsters.

280
281 a. Dumpsters provided at port and harbor facilities are for port and harbor related use only.
282 b. The dumping of non-port-and-harbor-related waste, such as household waste or
283 construction waste, in port and harbor dumpsters is prohibited.

284
285 10.04.110 Violation – Penalty.

286

287 Except as provided in HCC 1.16.040 and 7.04.030, any violation of the provisions contained in
288 this title or regulations adopted pursuant to this title shall be unlawful and punishable as
289 provided in HCC 1.16.010.

290
291 10.04.115 Appeal from port and harbor citation issued pursuant to HCC Titles 7 and 10.

292
293 a. A person who has been issued a citation for a violation of HCC Title 7 or 10 by the City of
294 Homer ~~Harbormaster~~ **Port Director**, or their designee, may appeal that action to the hearing
295 officer designated by the City Manager by completing an administrative hearing request form
296 and delivering the form to the Homer City Clerk's office no later than 30 days after the issuance
297 of the citation.

298
299 b. The hearing officer shall schedule an appeal hearing for the next available hearing date after
300 the date of delivery of the administrative hearing request form to the City Clerk's office.

301
302 c. The appeal hearing shall be conducted informally and may be governed by such rules and
303 procedures as the hearing officer may establish, except that:

- 304
305 1. Each party has the right to be represented by counsel.
306 2. Each party may present witnesses and evidence.
307 3. Each party and witnesses may appear in person or by telephone.
308 4. Each party may confront and question witnesses.
309 5. The individual receiving the citation may testify in their own defense.
310 6. Each party may subpoena witnesses.
311 7. The hearing shall be open to the public.
312 8. An electronic recording shall be made of the hearing.

313
314 d. The hearing officer may exercise independent judgment as to the weight of evidence
315 supporting or refuting the notice of violation or impoundment, and may exercise independent
316 judgment on legal issues raised by the parties.

317
318 e. No later than 30 days following the hearing the hearing officer shall issue a written decision
319 including findings of fact and conclusions of law. Such findings must be reasonably specific so
320 as to provide interested persons and, where appropriate, reviewing authorities, a clear and
321 precise understanding of the reasons for the decision entered. The decision, findings of fact,
322 and conclusions of law shall be forwarded to all parties to the appeal. A final appealable
323 decision must indicate that it is a final order and that a party disputing the decision has 30 days
324 to appeal.

325

326 f. A final decision issued under subsection (e) of this section may be appealed to the Superior
327 Court within 30 days after the date the decision was issued. For the purposes of this section the
328 date of issuance is the date upon which the decision was mailed or delivered to the parties.

329

330 10.04.120 Impounded vessel procedure.

331

332 a. At least 10 days prior to impounding any vessel, the City shall cause to be posted on the
333 vessel, in the Harbormaster's office, the City Clerk's office and on the bulletin board at the
334 entrance of the United States Post Office notice of such action to be taken by the City. A copy
335 of the notice shall be mailed by certified mail, return receipt requested, to the owner or
336 operator of the vessel at his last known address, which address shall be the same as that
337 furnished in accordance with the regulations of this tariff. The notice shall contain the name
338 and/or number of the vessel, the name and address, if known, of the owner or operator and
339 the location of the vessel.

340

341 b. As to any vessel proposed for impoundment, an owner or operator of the vessel has the right
342 to a pre-impoundment administrative hearing to determine whether there is probable cause
343 to impound the vessel if such person files a written demand, on forms so provided for such a
344 hearing, with the City within 10 days after such person has learned such vessel will be
345 impounded or within 10 days after the return of mail receipt of the notice required by
346 subsection (a) of this section, whichever occurs first.

347

348 c. A hearing shall be conducted before a hearing officer designated by the City Manager within
349 48 hours of receipt of written demand therefor from the person seeking the hearing unless the
350 person waives the right to a speedy hearing. Saturdays, Sundays and City holidays are to be
351 excluded from the calculation of the 48-hour period. The hearing officer shall be someone
352 other than the persons who will direct the impounding and storage of the vessel. The sole issue
353 before the hearing officer shall be whether there is probable cause to impound the vessel in
354 question. "Probable cause to impound" shall mean such a state of facts as would lead a person
355 of ordinary care and prudence to believe that there was a breach of Federal, local or municipal
356 law or regulations, or any agreement entered into pursuant thereto, rendering the vessel
357 subject to impoundment. The hearing officer shall conduct the hearing in an informal manner
358 and shall not be bound by technical rules of evidence. The person demanding the hearing shall
359 carry the burden of establishing that such person has the right to possession of the vessel. The
360 ~~Harbormaster~~ **Port Director, or their designee**, shall carry the burden of establishing that
361 there is probable cause to impound the vessel in question. At the conclusion of the hearing,
362 the hearing officer shall prepare a written decision. A copy of such decision and reasons
363 therefor shall be provided to the person demanding the hearing and the owner of the vessel if
364 such owner is not the person requesting the hearing. The hearing officer's decision in no way
365 affects any criminal proceeding connection with the impound in question and any criminal
366 charges involved in such proceeding may only be challenged in the appropriate court. The

[Bold and underlined added. Deleted language stricken through]

367 decision of the hearing officer is final and may only be appealed to the Superior Court. Failure
368 of the owner or operator to request or attend a scheduled pre-impoundment hearing shall be
369 deemed a waiver of the right of such hearing.

370
371 d. The hearing officer shall only determine that as to the vessel in question either that there is
372 probable cause to impound the vessel or that there is no such probable cause. In the event that
373 the hearing officer determines that there is no probable cause, the hearing officer shall prepare
374 and date a certificate of no probable cause, copies of which shall be given to the owner or
375 operator and to the ~~Harbormaster~~ **Port Director, or their designee**. Upon receipt of such
376 certificate of probable cause, the ~~Harbormaster~~ **Port Director, or their designee**, may
377 proceed with impoundment and disposition of the vessel by removal, sale or destruction as
378 authorized by this title.

379
380 e. Any vessel impounded shall be held by the City for a period of not less than 30 days during
381 which the City shall publish in a newspaper of general circulation in the City a notice describing
382 the vessel in general terms, the name and/or number, if any, the name and address of the
383 owner, or operator, if known, or if not known shall so state the location of the vessel and the
384 intention of the City to sell the same at public auction, on a day and at a place and time certain,
385 not less than 10 days prior to the sale, for cash to the highest and best bidder. At any time prior
386 to the auction, the owner or operator may redeem the vessel by cash payment of all City
387 charges against the vessel.

388
389 f. The minimum acceptable bid shall be a sum equal to the City's charges against the vessel.
390 The proceeds of the sale shall be first applied to the cost of sale, then to accrued stall license
391 fees and charges, service fees, storage charges, attorney fees and costs, and other expenses
392 provided for in this title, and the balance, if any, shall be held in trust by the City for the owner
393 of the vessel to claim; and if not claimed within one year, the balance shall be deposited into
394 the small boat harbor facilities fund. Upon the sale being made, the City shall make and deliver
395 its bill of sale, without warranty, conveying the vessel to the buyer.

396
397 g. If at the public sale there are no bidders for the vessel, the City may destroy, sell at private
398 sale or otherwise dispose of the vessel. The disposition is to be made without liability of the
399 City, its employees or agents to the owner, master or any lien holder of the vessel.

400
401 10.04.130 Nuisances declared – Removal.

402
403 a. For the purposes of this title and in the interest of the greatest use of the facilities of the
404 Homer harbor and the municipal waters by the general public, vessels in the Homer harbor
405 and elsewhere on the municipal waters that are illegally moored, cause an obstruction to
406 navigation, or that are abandoned or derelicts or unfit or unseaworthy or which are maintained
407 in such manner as to make them liable to sinking for lack of being pumped or other

408 maintenance, or which are unsafe or which are maintained in a manner as to constitute a fire
409 hazard, and sunken vessels and vessels in imminent danger of sinking, are declared to be
410 nuisances and subject to abatement and removal from the Homer harbor or other municipal
411 waters by the City or its agents, without liability of the City for any damage done by virtue of
412 the removal or for any of its consequences.

413
414 b. Refuse of all kinds or any other obstructions or debris are declared to be public nuisances,
415 and it shall be unlawful for any person to place, or cause to be placed, any public nuisance in
416 the Homer harbor or in the municipal waters, or on the shores thereof. Nets, gear, and other
417 material left on any float or dock for more than 12 hours are hereby declared a public nuisance.
418 Any person causing or permitting the nuisances to be placed as aforesaid shall remove the
419 same and upon his failure to do so, the same may be removed or caused to be removed by the
420 ~~Harbormaster~~ **Port Director, or their designee**. When the ~~Harbormaster~~ **Port Director, or**
421 **their designee**, has authorized such nuisances to be removed or stored commercially, all costs
422 of such commercial removal or storage shall be paid by and recoverable from the person
423 creating the nuisances and shall not excuse the person responsible therefor from prosecution
424 hereunder. Any nuisance under this subsection may be impounded, disposed of by
425 destruction, private or public sale, or by any other means deemed reasonable by the
426 ~~Harbormaster~~ **Port Director**. Such disposition is to be made without liability of the City, its
427 employees or agents to the owner, master or any lien holder of the nuisance.

428
429 c. Upon the ~~Harbormaster's~~ **Port Director's** written determination that a nuisance described
430 in subsection (a) of this section exists that constitutes a clear and present danger to the public
431 health, safety or general welfare, the nuisance may be summarily abated by the ~~Harbormaster~~
432 **Port Director** according to HCC 10.04.132 without prior notice.

433
434 d. Vessels declared a nuisance under subsection (a) of this section that do not constitute a clear
435 and present danger to the public health, safety and general welfare may be moved,
436 impounded, or disposed of according to the procedure provided in HCC 10.04.120.

437
438 10.04.132 Nuisances – Abatement procedure.

439
440 a. Unless otherwise provided, the procedure set forth in this section shall apply whenever a
441 vessel has been impounded or removed or a nuisance vessel abated pursuant to
442 HCC 10.04.130(a) or otherwise, and the pre-impoundment administrative hearing procedures
443 of HCC 10.04.120 were not followed.

444
445 b. An impoundment is effective when a written order of impoundment is placed on a vessel. An
446 order of impoundment shall identify the vessel, state the reasons for impoundment, and be
447 dated and signed by the ~~Harbormaster~~ **Port Director**, or his ~~his~~ **their** authorized designee. An
448 impounded vessel may be immediately towed or otherwise removed upon the order of the

449 ~~Harbormaster~~ **Port Director**. Nothing in this subsection shall be construed to prevent the City
450 from using alternatives to impoundment, including without limitation removal or other means
451 to abate a nuisance.

452
453 c. When action is taken to impound, remove, or otherwise abate a nuisance vessel, notice of
454 such action shall be placed on the vessel if possible, and within six hours a copy of the notice
455 shall be personally delivered or placed in the U.S. mail addressed to the owner of the vessel.
456 The notice shall include the following substantive provisions:

457
458 ATTENTION: The vessel _____ has been impounded/removed/abated by the City of
459 Homer ~~harbormaster~~ **Port Director** as a public nuisance for the following reasons:

460
461 _____
462 As the owner of the vessel you have the following options (those that apply are checked):
463 ____ The vessel has been impounded and you may recover possession of the vessel by paying to
464 the person having custody of the vessel the towing, storage, and other charges that may have
465 accrued. The vessel is at the following location:

466 _____
467 ____ The vessel has been removed and you may recover possession of the vessel at the following
468 location: _____

469 ____ The vessel has been destroyed. You may direct any inquiries to the City of Homer
470 ~~harbormaster~~ **Port Director**.

471 ____ The following action has been taken, and any option you may have is described below:
472 _____

473 If you believe the vessel was improperly impounded, removed, or otherwise abated, you may:

474
475 (i) In the case of an impoundment, recover possession of the vessel by paying any towing, storage,
476 or other charges that have accrued, and you may claim a refund or reimbursement by filing a
477 demand (on a form provided by the city) for an administrative hearing before a hearing officer as to
478 whether the ~~harbormaster~~ **Port Director** had a sufficient factual and legal basis to impound the
479 vessel; or

480
481 (ii) In the case of an impoundment, you may demand return of the vessel without paying the towing,
482 storage, or other charges by filing a demand (on a form provided by the city) for an administrative
483 hearing before a hearing officer as to whether the ~~harbormaster~~ **Port Director** had a sufficient
484 factual and legal basis to impound the vessel; or

485
486 (iii) You may in any other case file a demand (on a form provided by the city) for an administrative
487 hearing before a hearing officer as to whether the ~~harbormaster~~ **Port Director** had a sufficient
488 factual and legal basis to impound, remove, or abate the vessel.

489
490 To be entitled to such a hearing, your written demand must be filed with the City Clerk (a) within 5
491 workdays after you learned that your vessel was impounded, removed, or otherwise abated or (b)
492 within 15 workdays after the City mailed notice to the vessel owner of the action taken, whichever

493 is earlier. If you fail to make a timely request for a hearing you will lose all right to challenge the
494 sufficiency of the basis for the action taken.

495
496 If timely requested, the hearing must be held within 48 hours after the filing of your written demand,
497 not including, Saturdays, Sundays, and city holidays, unless you waive your right to a speedy
498 hearing. A determination that there was an insufficient factual or legal basis for the action taken
499 will require the release of the vessel to the owner without payment of the towing, storage, or other
500 accrued charges, or it will entitle the owner to a refund or reimbursement if the charges were
501 already paid.

502
503 A hearing may be demanded by filing the appropriate form with the City Clerk at Homer City Hall
504 between 8:00 a.m. and 5:00 p.m. on any day other than Saturday, Sunday and city holidays.

505
506 10.04.134 Nuisances – Post-removal hearing.

507
508 a. If demand is timely made, the owner or person entitled to possession of the vessel is entitled
509 to an administrative hearing to determine whether there was a sufficient factual and legal
510 basis for the action to impound, remove, or otherwise abate the vessel. To be entitled to such
511 a hearing, a written demand must be filed with the City Clerk (1) within five workdays after the
512 owner or other person entitled to possession learned that the vessel was impounded,
513 removed, or otherwise abated, or (2) within 15 workdays after the City mailed the notice
514 required by HCC 10.04.132(c) to the vessel owner, whichever is earlier. If no timely request for
515 a hearing is made, the factual and legal basis for the action taken will be conclusively deemed
516 sufficient for all purposes.

517
518 b. The hearing will be held within 48 hours after the filing of a written demand, not including
519 Saturdays, Sundays and City holidays, unless the person demanding the hearing waives a
520 speedy hearing.

521
522 c. The hearing officer shall not be bound by formal rules of evidence. A copy of the
523 ~~Harbormaster's~~ **Port Director's** written determination that a public nuisance exists will
524 constitute prima facie proof of a sufficient factual and legal basis for the action. The burden
525 will be on the vessel owner to prove by a preponderance of the evidence that there was not
526 sufficient factual or legal basis for impounding, removing, or otherwise abating the vessel.

527
528 d. At the conclusion of the hearing, the hearing officer shall prepare a written decision,
529 including the reasons for the decision. A copy of such decision shall be provided to the person
530 demanding the hearing and the owner of the vessel. The hearing officer's decision in no way
531 affects any criminal charges that may be pending. The decision of the hearing officer is final
532 and may only be appealed to the Superior Court.

533

534 e. A determination by the hearing officer that there was not a sufficient factual or legal basis
535 for the action taken will require the release of the vessel to the owner or other person entitled
536 to possession without payment of the towing, storage, or the accrued charges, or will entitle
537 the person to a refund or reimbursement by the City if the charges have already been paid. If
538 the hearing officer determines there was a sufficient factual and legal basis for the action
539 taken, the ~~Harbormaster~~ **Port Director, or their designee,** may proceed to dispose of the
540 vessel by sale according to HCC 10.04.120(e) through (g), or the ~~Harbormaster~~ **Port Director,**
541 **or their designee,** may destroy or otherwise dispose of the vessel without sale if he makes a
542 good faith determination that the value of the vessel does not exceed the costs of towing,
543 storage, sale, and other harbor charges accrued against the vessel. [Ord. 95-28 § 3, 1995].

544
545 10.04.135 Nuisances – Form of demand for hearing – Hearing officer.

546
547 a. The City Clerk shall prepare and make available a form of demand for a hearing pursuant to
548 HCC 10.04.134. Upon receipt of a demand for a hearing the City Clerk shall immediately
549 forward the demand to the City Manager or his designee, who shall schedule an administrative
550 hearing and notify all parties.

551
552 b. The City Manager shall appoint a hearing officer to conduct hearings pursuant to
553 HCC 10.04.134. No person with the authority to impound, remove, or otherwise abate a
554 nuisance vessel shall be eligible to serve as a hearing officer. [Ord. 95-28 § 4, 1995].

555
556 10.04.138 Interference with impoundment prohibited.

557
558 a. Unless authorized by the ~~Harbormaster~~ **Port Director, or their designee,** it is unlawful for
559 any person to remove an impoundment order from a vessel upon which it has been posted.

560
561 b. Unless authorized by the ~~Harbormaster~~ **Port Director, or their designee,** it is unlawful for
562 any person to move a vessel after it has been posted with an impoundment order.

563
564 c. It is unlawful for any person to interfere with the ~~Harbormaster~~ **Port Director** or any other
565 person under the ~~Harbormaster's~~ **Port Director's** authority engaged in the impound, removal,
566 or abatement of a vessel or public nuisance. [Ord. 95-28 § 5, 1995].

567
568 10.04.139 Lien on impounded or nuisance vessel.

569
570 The City shall have a lien on any vessel impounded or abated as a nuisance under this title for
571 charges for towing, storage, costs of abatement, costs of sale, attorney fees, any other charges
572 incurred in connection with the impoundment or abatement, and charges for harbor services,
573 including, without limitation, moorage, dockage, stall rental, utilities, and other services
574 provided to or for the benefit of the vessel. [Ord. 95-28 § 6, 1995].

575
576 10.04.140 Annual review required.

577
578 An annual review shall be required of all port and harbor rates. Such annual review shall be
579 part of preparation of the port, and charges and harbor fiscal operating budgets.

580
581 10.04.150 Required equipment.

582
583 All watercraft or vessels shall carry the equipment required by any applicable United States
584 laws or regulations as now or hereafter amended, and shall be numbered or designated in
585 accordance with any applicable United States laws or regulations as now or hereafter
586 amended. In the absence of extenuating circumstances, failure of any boat or vessel within the
587 Homer harbor to comply with applicable United States laws or regulations shall be in violation
588 of this title. [Ord. 95-18(S), 1995].

589 _____
590 1
591 For statutory provisions authorizing municipalities to provide for and regulate harbor facilities
592 see AS 30. Ordinance 95-18(S) repealed and reenacted HCC Title 10 with the bulk of HCC
593 Title 10 being incorporated into the Homer Port and Harbor Tariff 95-1, adopted by Resolution
594 95-69.

595
596 Section 4. This ordinance is of a permanent and general character and shall be included
597 in Homer City Code.

598
599 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ____ day of _____,
600 2023.

601
602
603
604
605 CITY OF HOMER
606
607
608 _____
609 KEN CASTNER, MAYOR

610 ATTEST:
611 _____
612 MELISSA JACOBSEN, MMC, CITY CLERK

613
614 YES:
615 NO:

- 616 ABSTAIN:
- 617 ABSENT:
- 618
- 619 First Reading:
- 620 Public Hearing:
- 621 Second Reading:
- 622 Effective Date:

Bold and underlined added. ~~Deleted language stricken through~~

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 Lord/Mayor

4 **ORDINANCE 23-40**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
7 AMENDING HOMER CITY CODE SECTIONS 21.12, RURAL
8 RESIDENTIAL DISTRICT; 21.14 URBAN RESIDENTIAL DISTRICT;
9 21.18 CENTRAL BUSINESS DISTRICT; 21.24 GENERAL
10 COMMERCIAL 1 DISTRICT; 21.26 GENERAL COMMERCIAL 2
11 DISTRICT REGARDING CONDITIONAL USES IN EACH DISTRICT.
12

13 WHEREAS, Via Ordinance 22-68(A) the Homer City Council codified as an allowable use
14 the construction of up to four residential units on a single lot in certain zoning districts; and
15

16 WHEREAS, The Homer City Council has growing concerns that multiple-unit
17 construction on a single lot can create neighborhood disturbances that may need mitigation
18 measures or restrictions; and
19

20 WHEREAS, Increasing density in the City of Homer should to be done thoughtfully and
21 with significant community participation and buy-in through a thorough comprehensive
22 planning and Title 21 review; and
23

24 WHEREAS, The best procedure at this time of notice and review is through the
25 application of a Conditional Use Permit; and
26

27 WHEREAS, It is in the City's best interest to revert the zoning code back to require
28 Conditional Use Permits for increased building density on lots in certain zoning districts until
29 a more thorough vetting happens specifically surrounding building density.
30

31 NOW THEREFORE, The City of Homer Ordains:
32

33 Section 1. Homer City Code Chapter 21.12, Rural Residential District is amended as
34 follows:

35 Chapter 21.12.020 Permitted Uses and Structures

36 The following uses are permitted outright in the Rural Residential District:

37
38 s. **One detached** ~~up to four dwelling units~~, excluding mobile homes, **as an accessory building**
39 **to a principal single family dwelling** on a lot subject to the requirements of HCC 21.12.040

[**Bold and underlined added.** Deleted language stricken through]

40 ~~and located in an area depicted for Urban Residential zoning by the Future Land Use Map in~~
41 ~~the 2018 Homer Comprehensive Plan.~~

42
43 21.12.030 Conditional Uses and Structures

44
45 m. More than one building containing a permitted principal use on a lot ~~except as provided for~~
46 ~~in Hcc 21.12.020(s)~~

47
48 Section 2. Homer City Code Chapter 21.14, Urban Residential District is amended as
49 follows:

50 21.14.020 Permitted Uses and Structures.

51 The following uses are permitted outright in the Urban Residential District:

52 ~~s. Up to 4 buildings on a lot for use as dwelling units subject to HCC 21.14.040(a)(2)(a)&(b)~~
53 ~~excluding mobile homes.~~

54 21.14.030 Conditional uses and structures.

55 The following uses may be permitted in the Urban Residential District when authorized by
56 conditional use permit issued in accordance with HCC Chapter 21.71:

57 k. More than one building containing a permitted principal use on a lot, ~~except as provided~~
58 ~~for in HCC 21.14.020(s);~~

59 Section 3. Homer City Code Chapter 21.16, Residential Office District is amended as
60 follows:

61 21.16.020 Permitted Uses and Structures.

62 The following uses are permitted outright in the Residential Office District:

63 ~~v. Up to 4 buildings on a lot for use as dwelling units subject to HCC 21.14.040(a)(2)(a)&(b)~~
64 ~~excluding mobile homes.~~

65 21.16.030 Conditional uses and structures.

66 The following uses may be permitted in the Residential Office District when authorized by
67 conditional use permit issued in accordance with HCC Chapter 21.71:

68 h. More than one building containing a permitted principal use on a lot, ~~except as provided~~
69 ~~for in HCC 21.16.020(v);~~

70 Section 4. Homer City Code Chapter 21.18, Central Business District is amended as
71 follows:

72 21.18.020 Permitted Uses and Structures.

73 The following uses are permitted outright in the Central Business District, except when such
74 use requires a conditional use permit by reason of size, traffic volumes, or other reason set
75 forth in this chapter:

76 ~~mm. Up to 4 buildings on a lot excluding mobile homes, except as provided for in HCC~~
77 ~~21.18.030.~~

78 Section 5. Homer City Code Chapter 21.22, Gateway Business District is amended as
79 follows:

80 21.22.020 Permitted Uses and Structures.

81 The following uses are permitted outright in the Gateway Business District, except when such
82 use requires a conditional use permit by reason of size, traffic volumes, or other reason set
83 forth in this chapter:

84 ~~r. Up to 4 buildings on a lot for use as dwelling units subject to HCC 21.14.040(a)(2)&(b)~~
85 ~~excluding mobile homes.~~

86 21.22.030 Conditional Uses and Structures.

87 a. More than one building containing a permitted principal use on a lot, ~~except as provided~~
88 ~~for in HCC 21.22.020(r).~~

89 Section 5. Homer City Code Chapter 21.24, General Commercial1 District is amended as
90 follows:

91 21.24.020 Permitted Uses and Structures.

92 The following uses are permitted outright in the General Commercial 1 District, except when
93 such use requires a conditional use permit by reason of size, traffic volumes, or other reason
94 set forth in this chapter:

95 ~~pp. More than one building containing a permitted principal use on a lot.~~

96 21.24.030 Conditional Uses and Structures.

97 **j. More than one building containing a permitted principal use on a lot**

98 Section 6. Homer City Code Chapter 21.26, General Commercial 2 District is amended
99 as follows:

100 21.24.020 Permitted Uses and Structures.

101 The following uses are permitted outright in the General Commercial 2 District, except when
102 such use requires a conditional use permit by reason of size, traffic volumes, or other reason
103 set forth in this chapter:

104 ~~y. More than one building containing a permitted principal use on a lot.~~

105 21.26.030 Conditional Uses and Structures.

106 **l. More than one building containing a permitted principal use on a lot**

107 Section 7. This ordinance is of a permanent and general character and shall be
108 included in Homer City Code.

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110 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ___ day of _____, 2023.

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CITY OF HOMER

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KEN CASTNER, MAYOR

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120 ATTEST:
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123 _____
124 MELISSA JACOBSEN, MMC, CITY CLERK
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126 Introduction:
127 Public Hearing:
128 Second Reading:
129 Effective Date:
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131 YES:
132 NO:
133 ABSTAIN:
134 ABSENT:



MEMORANDUM

Resolution 23-054, A Resolution of the City Council of Homer, Alaska Awarding the Contract for 2023-2025 Public Works Gravel Supply Contract to Dibble Creek Rock, Ltd. of Anchor Point, Alaska and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: Rob Dumouchel, City Manager
Date: May 22, 2023
From: Mike Zelinski, Public Works Superintendent

On May 11, 2023 bids were opened for 2023-2025 Public Works Gravel Supply one-year renewable contracts. The bid results are as follows:

BIDDER NO.	BIDDER NAME & ADDRESS	Bid Date & Time Received	BID AMOUNT
1.	R/C Land Improvements PO Box 621 Anchor Point, AK 99556	5/8/23 @12:54 pm	Item R300 Sand \$19.63 per CY Item R320 Type III 1 1/2" \$20.71 per CY Item R325 Type II Gravel \$16.71 per CY
2.	East Road Services, Inc. 3385 East End Road Homer, AK 99603	5/10/23 @4:12 pm	Item R300 Sand \$24.61 per CY Item R315 Crushed D -1 \$41.35 per CY Item R320 Type III 1 1/2" \$31.35 per CY Item R325 Type II Gravel \$22.00 per CY
3.	Gregoire Construction PO Box 2372 Homer, AK 99603	5/11/23 @ 12:10 pm	Item R300 Sand \$17.00 per CY Item R320 Type III 1 1/2" \$22.00 per CY Item R325 Type II Gravel \$16.00 per CY
4.	Dibble Creek Rock Ltd. 34481 North Fork Road Anchor Point, AK 99556	5/11/23 @ 1:39 pm	Item R300 Sand \$16.00 per CY Item R315 Crushed D1 - \$30.00 per CY Item R320 Type III \$21.00 per CY Item R325 Type II Gravel \$16.00 per CY

A 15 percent "local bid" adjustment only applies to East Road Services, Inc, which is not low enough to award bid.

"Local bidder," for purposes of this section, means a person or firm who:
1. Holds a current Alaska Business License to provide such goods or services, and such other Alaska regulatory licenses as are required to provide such goods or services; and
2. Submits a bid for goods or services under the name appearing on the person's or firm's current Alaska Business License; and

3. Has maintained and staffed a place of business within the boundaries of the City of Homer for a period of at least six (6) months immediately preceding the date of the bid and intends to permanently maintain such place of business in the future; and
 4. Is registered in the Kenai Peninsula Borough to collect sales tax and locally provides the products and services sought; and
 5. Is not delinquent in the payment of any taxes, charges, or assessments owing to the City of Homer on account of that business.
- D. The City Manager may require such documentation or verification by the person or firm claiming to be a local bidder as is deemed necessary to establish the requirements of this section.
- E. Local bidder's preference does not apply to sale or other disposal of personal property in chapter 18.30 of the City Code.

Recommendation

Award the three-year renewable gravel contract to Dibble Creek Rock Ltd. for Winter Sand, Type III, and Type II material. Annual quantities will vary depending on budgets and materials required.

No award recommendation is made for D-1 gravel as we are not currently purchasing any of this material. Should that need arise in the future, standard procurement procedures will be followed.

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 23-054

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
AWARDING A CONTRACT FOR THE 2023-2025 PUBLIC WORKS
GRAVEL SUPPLY TO DIBBLE CREEK ROCK LTD, OF ANCHOR
POINT, ALASKA IN THE AMOUNT OF , AND AUTHORIZING THE CITY
MANAGER TO NEGOTIATE AND EXECUTE THE APPROPRIATE
DOCUMENTS.

WHEREAS, The Invitation to Bid was advertised in the Homer News on April 20
and 27, 2023 and posted on the City’s website as required by the City’s Procurement Manual;
and

WHEREAS, Four bids were received; and

WHEREAS, Dibble Creek Rock, Ltd was determined the lowest responsive bidder for
Winter Sand at \$16 per cubic yard, Type II Gravel at \$16 per cubic yard, and Type III Gravel at
\$21 per cubic yard; and

WHEREAS, This award is not final until written notification is received by Dibble Creek
Rock, Ltd. of Anchor Point, Alaska, from the City of Homer.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, approves
the contract for the Public Works Gravel Supply 2023-2025 to the firm of Dibble Creek Rock,
Ltd. of Anchor Point, Alaska, and authorizes the City Manager to negotiate and execute the
appropriate documents.

PASSED AND ADOPTED by the Homer City Council this 12th day of June, 2023.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: 100-0174-5202, 100-0172-5202, and 100-0172-5202



MEMORANDUM

Resolution 23-055, A Resolution of the City Council of Homer, Alaska Amending the Fee Schedule under Animal Shelter Fees. City Manager.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 8, 2023
From: Melissa Jacobsen, MMC, City Clerk

Jillian Rogers with Homer Animal Services, LLC has proposed amendments to the current fee schedule for the Animal Control section of the City Fee Schedule.

Recommendation:
Adopt Resolution 23-055

Attachment:
Memo from Jillian Rogers Re: Animal Fees and Licensing

MEMO

From the Desk of Jillian Rogers
Homer Animal Services, LLC

To: Rob Dumouchel, City Manager
CC: City Clerk, et al
From: Jillian Rogers, Homer Animal Services
Re: Animal fees and licensing

April 14, 2023

As per our discussion, I have marked up the current fee schedule with changes. The lines that are crossed out in red are either fees that we do not charge because we do not enforce the accompanying rule, or rules that we would like to do away with because they are antiquated. Dog licenses, for example, were meant to be a quick way to return to owner, however, microchips are much more effective and are now used instead. Many communities are doing away with licensing in favor of microchips, especially small entities like ours, where there is only one person in charge of enforcing. In 2022, we sold just three licenses.

Thank you for your consideration.

I look forward to taking part in the next steps.

Jillian

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 23-055

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE CITY FEE SCHEDULE UNDER ANIMAL FEES.

WHEREAS, Homer Animal Services, LLC contracts with the City of Homer to run the animal shelter; and

WHEREAS, Homer Animal Services, LLC collects and retains fees as outlined in the City of Homer Fee schedule; and

WHEREAS, Homer Animal Services, LLC recommends removing dog licensing, rabies vouchers and pick up and euthanasia from the fee schedule; and

WHEREAS, Homer Animal Services, LLC recommends increasing fees for animal turn in and adoptions fees.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby amends the City Fee Schedule under Animal Fees as follows:

Animal Control:

All impounded animals must be properly licensed and have current rabies vaccinations prior to being released. Owners of impounded animals will be charged a daily boarding fee for every full day that the animal stays in the shelter. Vaccination and license fees shall be the owner's responsibility.

The City shall charge for any additional expense incurred by the City in the actual impoundment, transportation, medical care, housing or feeding of any animal; which expenses shall be paid in full prior to the animal's release.

Dog License	
Neutered/Spayed	\$25.00 for 2 years
Non-neutered/Non-spayed	\$100.00 for 2 years
Kennel License	\$150.00 for 2 years
Replacement Fee, Lost License	\$6.00
Rabies Voucher	\$16.00
Quarantine at Home	\$50.00
Quarantine at Shelter	\$50.00 plus daily boarding fee
Boarding Fee (When Available)	\$25.00 daily

Pickup at Residence for Owner Release		\$35.00	
Turn In		\$25.00 \$35	
Turn In For Euthanasia		\$30.00	
Impound Fees			
Non-neutered/Non-spayed		Neutered/Spayed	
1 st Offense	\$50.00	1 st Offense	\$50.00
2 nd Offense	\$70.00	2 nd Offense	\$70.00
3 rd Offense	\$100.00	3 rd Offense	\$100.00
4 th Offense or Greater	\$140.00 each	4 th Offense or Greater	\$140.00 each
Live Trap ¹			
Small Trap		\$70.00 deposit; \$1.00 per day (7 day rental max)	
Large Trap		\$150.00 deposit; \$1.00 per day (7 day rental max)	
Adoption Fee ²			
Adult Cat		\$75.00 \$100	
Kitten		\$100.00 \$125	
Adult Dog		\$140.00 \$165	
Puppy		\$185.00 \$205	

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¹ Deposit is forfeited if the trap is not returned in seven days. A portion of the deposit, up to the entire amount of the deposit, will be forfeited if the trap is damaged.

² Adoption Fee includes vet check, vaccinations, spay/neuter, **and** microchipping. ~~and \$75 fee to the City of Homer~~

PASSED AND ADOPTED by the Homer City Council this 12th day of June, 2023.

CITY OF HOMER

 KEN CASTNER, MAYOR

ATTEST:

 MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: N/A



MEMORANDUM

Resolution 23-056, A Resolution of the City Council of Homer, Alaska Amending the 2023 Regular Meeting Schedule for the Port and Harbor Advisory Commission. City Clerk.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 8, 2023
From: Melissa Jacobsen, MMC, City Clerk

At their May 24, 2023 regular meeting the Port and Harbor Advisory Commission voted unanimously to amend their 2023 meeting schedule so that their remaining 2023 regular meetings begin at 5:30 p.m. as noted in the following minutes excerpt from that meeting.

10. C. 2023 Port & Harbor Advisory Commission Meeting Schedule

Chair Matthews introduced the topic and deferred to Ms. Woodruff.

Ms. Woodruff explained that the Commission amended their meeting times in their bylaws but if they want the change to take effect next month then they need to make another motion to amend the 2023 meeting schedule to reflect the new meeting time of 5:30 p.m.

Chair Matthews requested a motion and second.

PITZMAN/SHAVELSON - MOVED TO AMEND THE COMMISSION MEETING START TIME FOR THE REMAINDER OF 2023 TO 5:30 P.M.

There was no additional discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Recommendation

Adopt Resolution 23-056

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 23-056

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
AMENDING THE 2023 REGULAR MEETING SCHEDULE FOR THE
PORT AND HARBOR ADVISORY COMMISSION.

WHEREAS, Pursuant to Homer City Code Section 1.14.020, the City Council annually sets the schedule for regular meetings noting the dates, times and places; and

WHEREAS, City Council adopted the 2023 regular meeting schedules via Resolution 22-085 at their regular meeting on November 28, 2022; and

WHEREAS, The Port and Harbor Advisory Commission wishes to change their regular meeting time to 5:30 p.m. for the remainder of the year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Homer, Alaska that the 2023 meeting schedule for the Port and Harbor Advisory Commission is hereby amended as follows:

PORT AND HARBOR ADVISORY COMMISSION (PHC)

January 25	February 22	March 22	April 26	May 24	June 28
July 26	August 23	September 27	October 25	November 22	December 13

Port and Harbor Advisory Commission Regular Meetings are held on the fourth Wednesday of ~~January, February, March, April, September, and October~~ at 5:00 p.m.; the fourth Wednesday of ~~May, June, July, and August~~ **of the month January through November** at 6:00 ~~5:00~~ **5:30** p.m.; and the second Wednesday of December at 5:00 ~~5:00~~ **5:30** p.m.

PASSED AND ADOPTED by the Homer City Council this 12th day of June, 2023.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Impact: N/A



MEMORANDUM

Resolution 23-057, A Resolution of the City Council of Homer, Alaska Amending the Port and Harbor Advisory Commission Bylaws under Article V- City Staff Roles, Article VI – Meetings, VIII – Committees and Regular Meeting Agenda. City Clerk.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 8, 2023
From: Melissa Jacobsen, MMC, City Clerk

At their April 26, 2023 regular meeting the Port and Harbor Advisory Commission approved amendments to their bylaws under V-City Staff Roles, VI-Meetings, and VIII-Committees to correct references to the Commission’s staff liaison, amend their meeting time, and remove reference to one or more committee members, and scheduled a second reading for their bylaw amendments on May 24, 2023.

May 24, 2023 regular meeting the Port and Harbor Advisory Commission voted unanimously to amend the Commission Bylaws as noted above with the addition to amending their agenda to include “Comments of the Mayor”.

Excerpts of the minutes of those meetings follow.

April 24, 2023 approved minutes:

*10.D. Annual Review of PHC Policies/Bylaws
Agenda Item Report PHC 23-023*

City Clerk Jacobsen responded to a question about amending the language regarding the number of members on a Committee. She explained the current language in the bylaws regarding a one member committee could be removed and leave it as committee without defining a number, because as the make-up of the committee will be determined by Council when the committee is developed.

There was concurrence to make that change along with amending the meeting time to 5:30 year round as they’ve discussed previously.

SIEKANIEC/PITZMAN MOVED TO AMEND THE BYLAWS BY REMOVING THE REFERENCE TO THE PORT DIRECTOR AS THE ASSIGNED STAFF LIAISON, CHANGING THE OFFICIAL REGULAR MEETING TIME TO 5:30 P.M., AND ADD NOVEMBER TO THE REGULAR MEETING SCHEDULE; AND HOLD A SECOND READING AT THE MAY MEETING, AND MODIFY ARTICLE 8 ON COMMITTEES TO STRIKE OF ONE OR MORE MEMBERS.

There was no further discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

May 26, 2023 unapproved minutes:

9. B. *Annual Review of PHC Policies/Bylaws*

Chair Matthews introduced the item and noted that this will be the second meeting on the proposed amendments to the bylaws as required and requested any additional amendments of thoughts on the changes. Hearing none she requested a motion and second to adopt.

Deputy City Clerk Krause provided clarification on the process to amend bylaws.

Mayor Castner requested an amendment to the agenda format to have Comments of the Mayor added.

ZEISET/PITZMAN MOVE TO INCLUDE THE MAYOR IN THE COMMENT SECTION AT THE END OF THE MEETINGS.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

ZEISET/SIEKANIEC MOVE TO ADOPT THE PORT AND HARBOR ADVISORY COMMISSION BYLAWS WITH THE AMENDMENT JUST MADE TO THE BYLAWS FOR SECOND AND FINAL READING AND FORWARD TO CITY COUNCIL FOR APPROVAL.

There was no discussion.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Recommendation

Adopt Resolution 23-057

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 23-057

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
AMENDING PORT AND HARBOR ADVISORY COMMISSION BYLAWS
UNDER ARTICLE V- CITY STAFF ROLES, ARTICLE VI – MEETINGS,
VIII – COMMITTEES, AND REGULAR MEETING AGENDA.

WHEREAS, At their April 26, 2023 regular meeting, the Port and Harbor Advisory
Commission (PHC) introduced the following amendments to their bylaws:

- Article V – City Staff Roles is amended to remove reference to the Port
Director/Harbormaster as staff liaison and add reference to the staff liaison,
assigned by the City Manager;
- Article VI- Meetings is amended so that regular meetings begin at 5:30 p.m.
throughout the year and replace Port Director/Harbormaster with staff liaison;
- Article VIII – Committees is amended to remove reference to one or more
members and simply reference Committees generally;
- Regular Meeting Agenda is amended to include designation of Comments of
Mayor; and

WHEREAS, The PHC approved their amendments at a second reading on May 24, 2023,
in accordance with their bylaws.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska hereby
amends the Port and Harbor Advisory Commission Bylaws to update Article V- City Staff Roles,
Article VI – Meetings, VIII – Committees and Regular Meeting Agenda.

PASSED AND ADOPTED by the Homer City Council this 12th day of June, 2023.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: N/A

CITY OF HOMER PORT & HARBOR ADVISORY COMMISSION
BYLAWS (2023 Amended Draft)

ARTICLE I – NAME AND AUTHORIZATION

This organization shall be called the Port and Harbor Advisory Commission, established via Ordinance 73-1, existing by virtue of the provisions of Chapter 2.64 of the Homer Municipal Code, and exercising the powers and authority and assuming the responsibilities delegated under said Code. The following bylaws were adopted on November 8, 2021 and shall be in effect and govern the procedures of the Port and Harbor Advisory Commission.

ARTICLE II – PURPOSE

Section 1. Act in an advisory capacity to the City Manager and the City Council on the problems and development of the City port and harbor facilities. Consideration may include the physical facilities, possible future development and recommendations on land use within the port and harbor areas.

Section 2. Direct recommendations regarding the operation and maintenance of the facilities to the City Manager via memorandum from the Port and Harbor Advisory Commission.

Section 3. Consider any specific proposal, problem or project as directed by the City Council and any report or recommendations thereon shall be made directly to the Council, unless otherwise directed by the Council.

ARTICLE III – MEMBERSHIP

Section 1. The Commission shall consist of seven members comprised of at least five (5) members that reside inside city limits. Members shall be nominated by the Mayor and confirmed by City Council to serve for three-year terms to expire on February 1st of designated years.

Section 2. Notice of term expirations will be delivered to members by the City Clerk's Office. Members wishing to continue services upon the completion of a three-year term must submit a reappointment application to the City Clerk's Office, which is subject to review by the Mayor and confirmed by City Council. There are no limits on the number of terms a member may serve.

Section 3. Members may not have alternates. If a position is vacated during a term, it shall be filled for the unexpired term by an appointee selected by the Mayor and confirmed by City Council.

Section 4. A member's appointment is vacated under the following conditions:

- A member fails to qualify to take office within 30 days after their appointment;
- A member resigns;
- A member is physically or mentally unable to perform the duties of the office;
- A member is convicted of a felony or of an offense involving a violation of their oath of office; or
- A member has three consecutive unexcused absences, or misses half of all meetings within an appointment year, whether excused or unexcused.

Section 5. The Mayor may appoint, subject to confirmation by the City Council, one City Council member and one Homer area high school Student Representative to serve as consulting, non-voting

members. The Mayor, City Manager, and Port Director/Harbormaster may serve as non-voting, consulting members.

ARTICLE IV – OFFICERS

Section 1. A Chairperson and Vice-Chairperson shall be elected from among the appointed commissioners at the regular February meeting of the Commission.

Section 2. Officers shall serve a term of one year from the February meeting at which they are elected, and until their successors are duly elected. Officers may be re-elected in subsequent years.

Section 3. The Chairperson shall preside at all meetings of the Commission, authorize calls for any special meetings, execute all documents authorized by the Commission, serve as ex officio/voting member of all committees, and generally perform all duties associated with that office.

Section 4. In the event of the absence, or disability of the Chairperson, the Vice-Chairperson shall assume and perform the duties of the Chair. If both the Chairperson and Vice-Chairperson are absent, and a quorum of four members are present, the senior member shall assume and perform the duties and functions of the Chair.

ARTICLE V – CITY STAFF ROLES

Section 1. ~~The Port Director/Harbormaster shall serve as a staff liaison to the commission.~~ The staff liaison, **assigned by the City Manager**, shall assist the Chairperson in setting meetings, preparing agendas, and other documentary material, and coordinating the acquisition of needed materials and training. The staff liaison shall submit reports and recommendations for those agenda items requiring decisions or recommendations by the Commission. Other staff having experience, education, and professional training in the subject matter may provide input into the reports and recommendations, or may provide supplemental information. The information submitted may be oral, written or graphic, or some combination of all.

Section 2. The City Clerk shall designate a recording clerk to take minutes for the Commission and serve as the Commission’s parliamentary advisory pursuant to AS 29.20.380(10) and HCC 2.12.010, and assist the Chairperson with the conduct of the meeting.

ARTICLE VI – MEETINGS

Section 1. Regular meetings shall be open to the public and held on the fourth Wednesday of January, ~~February, March, April, September, and October at 5:00~~ **through October at 5:30** p.m.; the fourth Wednesday of May, June, July, and August at 6:00 p.m.; and the second Wednesday of **November and December at 5:00 5:30** p.m. in the designated location and shall be posted for public information as required by Homer City Code and Alaska State Statutes.

Section 2. Special meetings and Worksessions may be called by the ~~Port Director/Harbormaster~~ **staff liaison**, Chair, or a majority of the Commission. Notice of such meetings shall be posted in the same manner as that for regular meetings.

Section 3. A quorum for the transaction of business at any meeting shall consist of four members. For purposes of determining the existence of a quorum, consulting members shall not be counted. Worksessions do not require a quorum, however, no action may be taken at a worksession; items on the agenda are for discussion only.

Section 4. Any member who is unable to attend a meeting, whether regular or special, shall contact the Clerk in advance no later than two hours prior to the scheduled meeting time for excusal.

Section 5. Meeting agenda deadline is at 5:00 p.m. the Wednesday preceding the meeting. Allowances will be made for holidays.

Section 6. The order of business for the regular meetings shall include, but not be limited to, the following items, which shall be covered in the sequence shown, as far as circumstances permit. Agenda shall be posted for public information as required by Homer City Code and Alaska State Statutes.

CITY LOGO	NOTICE OF MEETING REGULAR MEETING AGENDA NAME OF BODY DAY OF WEEK, DATE, AND TIME OF MEETING PHYSICAL LOCATION OF MEETING & MEETING ROOM	DEPT. CONTACT INFO (City Clerk’s Office)
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1. CALL TO ORDER
2. AGENDA APPROVAL
3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA (3 minute time limit)
4. RECONSIDERATION
5. APPROVAL OF MINUTES
6. VISITORS/PRESENTATIONS (Chair set time limit not to exceed 20 minutes. Public may not comment on the visitor or the visitor's topic until audience comments. No action may be taken at this time.)
7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS
8. PUBLIC HEARING (3 minute time limit)
9. PENDING BUSINESS
10. NEW BUSINESS
11. INFORMATIONAL MATERIALS (No action may be taken on these matters, for discussion only.)
12. COMMENTS OF THE AUDIENCE (3 minute time limit)
13. COMMENTS OF THE CITY STAFF
14. COMMENTS OF THE **MAYOR**/COUNCILMEMBER ~~(if one is assigned)~~
15. COMMENTS OF THE COMMISSION (includes Comments of the Chair since they are part of the commission.)
16. ADJOURNMENT Next regular meeting is scheduled for _____. (Note any other worksessions, special meetings, committee meetings etc.) All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska. (The meeting may be scheduled for the Conference Room or virtually.)

Section 7. Per Resolution of the City Council (Resolution 06-115(A)), Public Testimony shall normally be limited to three minutes per person. Exceptions may be provided for at the Chairperson’s discretion or by a majority vote of the members in attendance.

Section 8. Recorded minutes shall be made available by the City Clerk's Office to the Commission prior to the next meeting and a record of all voting will be included in the minutes of each meeting. Minutes shall be available to the public as required by Homer City Code and Alaska State Statutes.

Section 9. Teleconference participation is allowed per the rules and limitations set forth in Homer City Code 2.58.060.

ARTICLE VII – GENERAL OPERATING PROCEDURES

Section 1. The Commission shall abide by the current edition of Robert's Rules of Order insofar as it is consistent with the Commission's bylaws, other provisions of Homer City Code, or standing rules. In all other cases, bylaws, the code, or the standing rule shall prevail. This includes, but is not limited to, HCC 1.18 Conflicts of Interest, Partiality, and Code of Ethics; HCC 2.58 Boards and Commissions; HCC 2.64 Port and Harbor Advisory Commission; and the Open Meetings Act – AS 44.62.310-312.

Section 2. Each member, including the chairperson, shall vote, and shall not abstain from voting, unless such member claims a conflict of interest, or has an excused absence, in which event the member shall be excused from voting. The member shall then state for the record the basis for the abstention. Four affirmative votes are required to pass a motion. Voting will be by a roll call vote, the order to be rotated; or by unanimous consent if no objection is expressed. Voting by proxy or absentee is prohibited.

Section 3. Any rule or resolution of the Commission, whether contained in these Bylaws or otherwise, may be suspended temporarily in connection with business at hand; and such suspension to be valid; may be taken only at a meeting at which at least four of the members of the Commission shall be present, and two-thirds of those present shall so approve.

Section 4. Training sessions developed or arranged by the City Clerk and approved by the City Manager shall be mandatory unless a member's absence is excused by the Chairperson. The City Manager and/or City Clerk, in their discretion and in consultation with the City Attorney as needed, may develop model procedures to be used as a guide for the Commission.

ARTICLE VIII – COMMITTEES

Section 1. Committees ~~of one or more members~~ for such specific purposes as the business of the Commission will only become active upon approval of Council. A memorandum and resolution will go before Council outlining the reason, tasks assigned and termination date. Committees shall be considered to be discharged upon completion of the purpose for which it was appointed, and after its final report is made to and approved by the Commission.

Section 2. All committees shall make a progress report to the Commission at each of its meetings.

ARTICLE IX – BYLAW AMENDMENTS

The Bylaws may be amended at any meeting of the Commission by a majority plus one of the members, provided that notice of said proposed amendment is given to each member in writing. The proposed amendment shall be introduced at one meeting and action shall be taken at the next Commission meeting. Amendments to bylaws shall be effective upon approval of the amendments by City Council via resolution.



MEMORANDUM

Resolution 23-058, A Resolution of the City Council of Homer, Alaska Expressing Support for and Adopting the Homer Harbor Expansion Charter. City Manager.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 5, 2023
From: Amy Woodruff, Staff Liaison to the PHC
Through: Bryan Hawkins, Port Director & Melissa Jacobsen, Acting City Manager

On April 28, 2023, HDR facilitated a joint work session with the Harbor staff, Homer City Council and Port & Harbor Advisory Commission to draft a Charter Document. The Charter Document, currently in a draft form, defines a shared vision, mission, collective goals and objectives, and success factors for the City's role in the Homer Harbor Expansion. Harbor staff Bryan Hawkins and Amy Woodruff reviewed the draft document that HDR produced after the work session, and provided additional comment.

The Homer Port & Harbor Advisory Commission reviewed the draft Charter document at their May 24, 2023 Regular Meeting and commented on the Goals & Objectives and Success Factors that were refined from the joint work session. Topics of discussion included the importance of centering the Environment in the Charter document, the importance of Port as well as Harbor functions and the maritime definition of a "Harbor", and the US Coast Guard and where their interests should be included in the Charter.

Upon concluding their revisions and review of the document, The Commission unanimously passed a motion to City Council expressing their support for the charter document as amended, as seen in the following minutes excerpt:

10. D. Draft Homer Harbor Expansion Charter

Chair Matthews introduced the item and deferred to Mr. McPherson.

Ronny McPherson provided a summary of the document on page 17 of the Supplemental Packet and requested the Commission to provide amendments or additions to the document that they would like to see contained therein.

Commissioners, Staff and Consulting Members offered the following:

- *Under Goals and Objectives*
 - o *8th Bullet point, amend first secondary bullet “Performs necessary harbor **and port** functions”*
- *There is no Educational Component or the outlet for increased educational opportunities*
 - o *Review Success Factors – Bullet points 1 – 5 address educational and transparency concerns*
- *Recommended amending the title to reflect Homer **Port and** Harbor Expansion*
 - o *Currently the project is already branded as Homer Harbor Expansion Project*
 - *Lot of work to re-brand the project locally up through the Federal levels*
 - o *Harbor is an all-encompassing term*
 - *Ports are within Harbors*
 - *term is within the maritime dictionary*
- *Recommended Mission Statement should be rewritten*
 - o *It is too clunky and does not read well*
 - o *“Environmental integrity” is just tacked onto the end; it was pervasive throughout the document and did not reflect what the Commission heard from the community.*
- *Should provide equal weight for environmental issues under Success Factors and Goals and Objectives*
 - o *There is one bullet point under Goals & Objectives regarding maintaining environmental integrity and quality of life*
 - o *having an improved port and harbor will give the City the ability to be more environmentally responsible in the activities, particularly with the drydock, shipyard, grid for example – better engineered and properly constructed facilities just allows persons to be a more responsible steward.*
 - *Suggested under Goals and Objectives, bullet point number two, be amended to read “Improve Safety, Efficiency and Environmental Responsibility within the Harbor.”*
- *Suggested that the next to last bullet point under Goals and Objectives regarding flexibility could be amended to add, “with blue economy and concept” at the end of the existing line and performing an internet search on NOAA and blue economy will provide additional information.*

Mr. McPherson provided the following in response:

- *Under Success Factors there are bullet points that address environmental factors*
- *Can reduce the Mission Statement to one or two sentences but this is the result adopted by City Council from the Joint Worksession after in-depth discussion and wordsmithing on all sides*
- *The Port & Harbor Mission Statement is relevant and contains a lot of important, critical information and by incorporating the one statement would be inclusive of the content.*
- *During the Charrette a lot of the wants and desires expressed and the city just does not have the land or funds to perform*

Mayor Castner expressed his opinion on inclusion of the word “port” in the document, stating that would be why you have a charter and if you do not collect money through port services then this is not going to succeed.

Chair Matthews requested that they can change the seagull for another bird that was more favored.

Ms. Woodruff suggested the rock sandpiper due to they stay year round and that is the goal to provide year round employment and use of the harbor.

Port Director Hawkins recommended inclusion of the statement regarding Support of the Coast Guard's Mission.

Mayor Castner added that the Coast Guard has an uplands mission which supports marine design and inspection, noting that he spoke with the Admiral today regarding the Coast Guard mission as they have a profound effect on the ability to build boats in Homer and get the plans approved without going to Washington, D.C.

Chair Matthews noted that placement of Coast Guard information could be inserted as a secondary bullet point under the eighth primary bullet point regarding balanced harbor design under the Goals and Objectives section.

Port Director Hawkins and Mayor Castner supported that addition of the Coast Guard.

PITZMAN/SIEKANIEC MOVED TO SUPPORT THE CHARTER DOCUMENT AS AMENDED AND FORWARD TO CITY COUNCIL.

There was further comments regarding editing the document before being submitted to Council; that there were many changes to the content, this was the result and it was a goal to keep the document to one page; concerns expressed on providing more balance with the environmental issues throughout the document; acknowledging that would reflect environmental concerns region wide as well as reflect two councilmembers concerns; food security.

VOTE: NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Recommendation

Adopt Resolution 23-058

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/Port Director

4 **RESOLUTION 23-058**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
7 EXPRESSING SUPPORT FOR AND ADOPTING THE
8 HOMER HARBOR EXPANSION CHARTER.
9

10 WHEREAS, Improvements to Homer’s harbor infrastructure holds significant
11 opportunities for ensuring Homer’s maritime economic future and regional food security,
12 educational and scientific research opportunities, green infrastructure utilization, and general
13 navigational safety upgrades for all users; and
14

15 WHEREAS, On March 29, 2023 the City of Homer entered into an agreement with the US
16 Army Corps of Engineers to engage in a three-year general investigation study that will
17 complete and provide the economic, environmental, geophysical and engineering analysis of
18 design solutions to determine Federal interest in a Homer Harbor Expansion project; and
19

20 WHEREAS, As part of the general investigation study, the City of Homer will develop
21 alternatives and refine a plan for providing local services facilities (facilities needed to attain
22 the benefits of the project like floats and necessary onshore equipment) in step with the US
23 Army Corps of Engineers study timeline and milestones; and
24

25 WHEREAS, Careful planning and outlining community goals will benefit these actions
26 and help advance the study in a way that best serves the entire Homer community; and
27

28 WHEREAS, On April 28, 2023 the Homer City Council, Port and Harbor Advisory
29 Commission, and City staff met in a joint worksession to collectively review and reach agreement
30 on a Homer Harbor Expansion Charter to align leadership, direction, and serve as a foundation
31 for guiding decisions as the study advances; and
32

33 WHEREAS, The Charter defines a shared vision, collective goals and objectives, and
34 success factors for the City’s role in the Homer Harbor Expansion; and
35

36 WHEREAS, The final draft of the Charter was reviewed by the Port and Harbor Advisory
37 Commission at their May 24, 2023 meeting where the Commission unanimously approved a
38 motion recommending that City Council support and approve the Charter.
39

40 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska hereby
41 supports and adopts the Homer Harbor Expansion Charter.
42

43 PASSED AND ADOPTED by the Homer City Council this 12th day of June, 2023.
44

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ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal note: N/A

CITY OF HOMER

KEN CASTNER, MAYOR



Vision

Recognizing Homer's unique environmental setting and our common desire to live, work, and play here, we will enhance Homer's maritime opportunities in a fiscally, environmentally, and socially responsible manner for the benefit of all.

Mission

Work collaboratively with all segments of the community to explore opportunities to expand necessary infrastructure while ensuring Homer's maritime future, navigational safety, environmental integrity, and regional connectivity. Align the development of any opportunities with the City of Homer Port and Harbor Department Mission Statement.

Goals and Objectives

- Relieve transportation congestion
- Improve safety and efficiency within the harbor(s)
- Reduce potential for environmental impacts within the harbor(s)
- Foster a collaborative partnership with the U.S. Army Corps of Engineers
- Expand the community's economic base
- Foster the maritime trades industry and other year-round economic opportunities
- Enhance navigational safety and regional connectivity
- To the extent feasible, prioritize incorporation of:
 - » Green energy (e.g., solar, wind, tidal)
 - » Green infrastructure (e.g., adding vegetation, capturing runoff)
 - » Food security (e.g., support reliable delivery of food and supplies needed in regional communities)
 - » Polar security (e.g., provide support for federal security measures related to arctic navigation)
- Deliver a balanced harbor design that::
 - » Performs necessary port and harbor functions
 - » Has pleasing aesthetics
 - » Is within a sustainable construction, operations, and maintenance budget
 - » Maintains environmental integrity and quality of life
 - » Minimizes adverse impacts to the community
 - » Provides for flexibility that promotes smart growth and a blue economy
 - » Supports services for large vessels
 - » Supports the U.S. Coast Guard's mission at land and at sea

Success Factors

- Proactively collaborate with the community and port and harbor stakeholders to provide meaningful community and stakeholder engagement opportunities
- Provide transparency of the decision-making process and design development
- Align with national priorities for investing in future infrastructure
- Engage scientific agencies through study advancement
- Promote educational, research, and scientific opportunities
- Foster collaborative relationships with Department of Transportation and Public Facilities and other key stakeholder agencies
- Provide applicable utility providers (e.g., water, sewer, electric) with the necessary input to deliver required support infrastructure
- Promote strong, sustained support and leadership from the City Staff, City Council, and associated Commissions
- Identify risks early and manage them appropriately
- Consistently consider community-wide socioeconomic effects that may result from harbor expansion and align with the current community-wide planning policy
- Create and sustain a safe, respectful, collaborative, and enjoyable work environment for all City, consultant, and contractor staff
- Complete construction activities on time, to specification, and within target costs
- Encourage innovation with a focus on reducing costs, enhancing the environment, and fostering thoughtful community growth





MEMORANDUM

Resolution 23-059, A Resolution of the City Council of Homer, Alaska Establishing a 2023 Mil Rate of 1 Mil for the Ocean Drive Loop Special Service District. City Manager.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 8, 2023
From: Melissa Jacobsen, MMC, City Clerk

Homer City Code 9.04.040 Annual Tax Levy states that by June 15th of each year the City Council shall establish, by budget ordinance or resolution, the annual property tax levy rate and notify the Kenai Peninsula Borough Assembly of said rate.

Ordinance 23-20(A) only included reference to the property tax mil rate, so Resolution 23-059 will satisfy the requirement for the Ocean Drive Loop Special Service District.

No changes are proposed to the current Ocean Drive Loop Special Service District mil rate.

Recommendation

Adopt Resolution 23-059

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 23-059

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
ESTABLISHING A 2023 MIL RATE OF 1 MIL FOR THE OCEAN DRIVE
LOOP SPECIAL SERVICE DISTRICT.

WHEREAS, The City of Homer may by ordinance, establish, alter, and abolish differential tax zones to provide and levy property taxes for services not provided generally in the City, or a differential levy than that generally provided in the City; and

WHEREAS, The City Council adopted Ordinance 11-49(S) to create the Ocean Drive Loop Special Service District to provide special services to the properties along the seawall to include operation, maintenance, repair, reconstruction, improvement, administration and other related activities conducted in the course of making and keeping the seawall operational for its intended erosion control purpose; and

WHEREAS, The District is funded by a property tax levied on the properties in the Special Service District; and

WHEREAS, HCC 15.10.020 provides that “The City Council shall annually set the mil levy pursuant to Section 9.04.040”; and

WHEREAS, HCC 9.04.040 states that the City Council must establish a mil rate no later than June 15TH of each year; and

WHEREAS, The mil rate established herein is in addition to the general real property tax mil rate.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby establishes a 2023 mill rate of 1 mil for the Ocean Drive Loop Special Service District and authorizes the City Manager to so inform the Kenai Peninsula Borough.

PASSED AND ADOPTED by the Homer City Council this 12th day of June, 2023.

CITY OF HOMER

KEN CASTNER, MAYOR

43 ATTEST:

44

45

46 _____

47 MELISSA JACOBSEN, MMC, CITY CLERK

48

49 Fiscal Note: Acct. 808-375-4518



MEMORANDUM

Resolution 23-060, A Resolution of the City Council of Homer, Alaska Awarding a Task Order to Kinney Engineering in the Not to Exceed Amount of \$35,000 for Delivery of a Traffic Impact Analysis and Authorizing the City Manager to Negotiate and Execute the Appropriate Documents. City Manager/Acting City Planner.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: June 6, 2023
From: Ryan Foster, Special Projects Coordinator (Acting City Planner)
Through: Melissa Jacobsen, Acting City Manager

Doyon, Limited has requested a Traffic Impact Analysis for development of a hotel and conference center at 1663 Homer Spit Road. Per HCC 21.76 Traffic Impact Standards the City Planner will, in his or her discretion, require a traffic impact analysis based upon local traffic generation values. Based on the anticipated traffic impact of the project, a Traffic Impact Analysis is required. A traffic impact analysis must be prepared by an engineer licensed under AS 08.48 following guidelines approved by the City Planner and contracted by the City. Approval of this resolution would award a task order to Kinney Engineering, under the City's term contract for engineering services, to deliver a Traffic Impact Analysis per the requirements of HCC 21.76. The City of Homer does not appropriate funds for the TIA, as the project applicant, Doyon, Limited pays all costs associated with the Traffic Impact Analysis of the not to exceed amount of \$35,000 plus 10% per the City's fee schedule for administrative services based on the City being responsible for hiring and managing the study.

Recommendation

Adopt Resolution 23-060

Attachments

Planning and Zoning Traffic Impact Analysis Fee Schedule

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Acting City Planner

5 **RESOLUTION 23-060**

6
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
8 AWARDING A TASK ORDER TO KINNEY ENGINEERING IN THE NOT
9 TO EXCEED AMOUNT OF \$35,000 FOR DELIVERY OF A TRAFFIC
10 IMPACT ANALYSIS AND AUTHORIZING THE CITY MANAGER TO
11 EXECUTE THE APPROPRIATE DOCUMENTS.
12

13 WHEREAS, Doyon, Limited has requested a Traffic Impact Analysis for development of
14 a hotel and conference center at 1663 Homer Spit Road; and
15

16 WHEREAS, Per HCC 21.76 Traffic Impact Standards the City Planner will, in his or her
17 discretion, require a traffic impact analysis based upon local traffic generation values; and
18

19 WHEREAS, Based on the anticipated traffic impact of the project, a Traffic Impact
20 Analysis is required by the City Planner; and
21

22 WHEREAS, A traffic impact analysis must be prepared by an engineer licensed under AS
23 08.48 following guidelines approved by the City Planner and contracted by the City; and
24

25 WHEREAS, The City of Homer does not appropriate funds for the Traffic Impact Analysis,
26 the project applicant, Doyon, Limited pays all costs for delivery of the Traffic Impact Analysis;
27 and
28

29 WHEREAS, The City is responsible for hiring and managing the study; and
30

31 WHEREAS, Staff recommends awarding the delivery of a Traffic Impact Analysis to
32 Kinney Engineering, a local engineering firm to which the City Council previously awarded a
33 Term Contract (Resolution 22-038).
34

35 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, awards the
36 Task Order for the Traffic Impact Analysis to Kinney Engineering in the not to exceed amount
37 of \$35,000 and authorizes the City Manager to execute the appropriate documents.
38

39 PASSED AND ADOPTED by the Homer City Council on this 12th day of June, 2023.
40

41 CITY OF HOMER

42
43 _____
44 KEN CASTNER, MAYOR

45

46 ATTEST:

47

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49

50 _____
MELISSA JACOBSEN, MMC, CITY CLERK

51

52 Fiscal note: N/A



PLANNING AND ZONING

Bridge Creek Watershed Permit: Zoning permits are required for the Bridge Creek Watershed Area. Although no fees will be charged for the zoning permits outside of City Limits, the evaluation process is still in effect.

Technical Review of Communication Tower Application: When required, the applicant will be charged for the actual cost of the study, plus a 10% administrative fee. The City will be responsible for hiring and managing the study.

Traffic Impact Analysis and Community Impact Assessment: When required, applicant will be charged for the actual cost of the study, plus a 10% administrative fee. The City will be responsible for hiring and managing the study. Recording (as required) is \$50.00. [Resolutions 03-159 and 96-13; HCC 12.12.03]

Zoning Permit Fees ¹	
Single Family /Duplex	\$300.00
Multi-Family/Commercial/Industrial	\$400.00 plus \$50.00 per hour when over six hours of administrative time
Change of Use Fee	\$50.00
Deck	\$100.00
Employee Occupied Recreational Vehicle in Marine Commercial and Marine Industrial Zoning Districts	\$100.00 annually
Conditional Use Permit Processing Fee ¹	
Amendment	\$200.00
Fence	\$300.00
Single Family/Duplex	\$300.00
Multi-Family/Commercial/Industrial	
Uses Less Than 8,000 Sq. Ft.	\$500.00
Uses 8,001 Sq. Ft. to 15,000 Sq. Ft.	\$1,000.00
Uses 15,001 Sq. Ft. to 25,000 Sq. Ft.	\$2,500.00
Uses 25,001 Sq. Ft. to 40,000 Sq. Ft.	\$5,000.00
Uses 40,001 Sq. Ft. and Larger	\$8,000.00
Zoning Fees – Other	
Rezone ²	\$500.00
Flood Hazard Development Permit	\$200.00
Sign Permit	\$50.00
Variance	\$350.00
Erosion and Sediment Control Plan (BCWPD)	\$300.00

Greater Homer Housing Conversation



Agenda

- Community Organizers
- Purpose
- Background Research
- Outreach Efforts
- March 25 Event
- Report Findings
- Thematic Analysis
- Survey
- Next Steps/Resources



Community Organizers

- Mobilizing for Action Through Planning & Partnerships
- Choosing Our Roots
- Homer Chamber of Commerce and Visitor Center
- City of Homer
- Kenai Peninsula Economic Development District
- South Peninsula Hospital Foundation
- Event Volunteers
- Event Donations



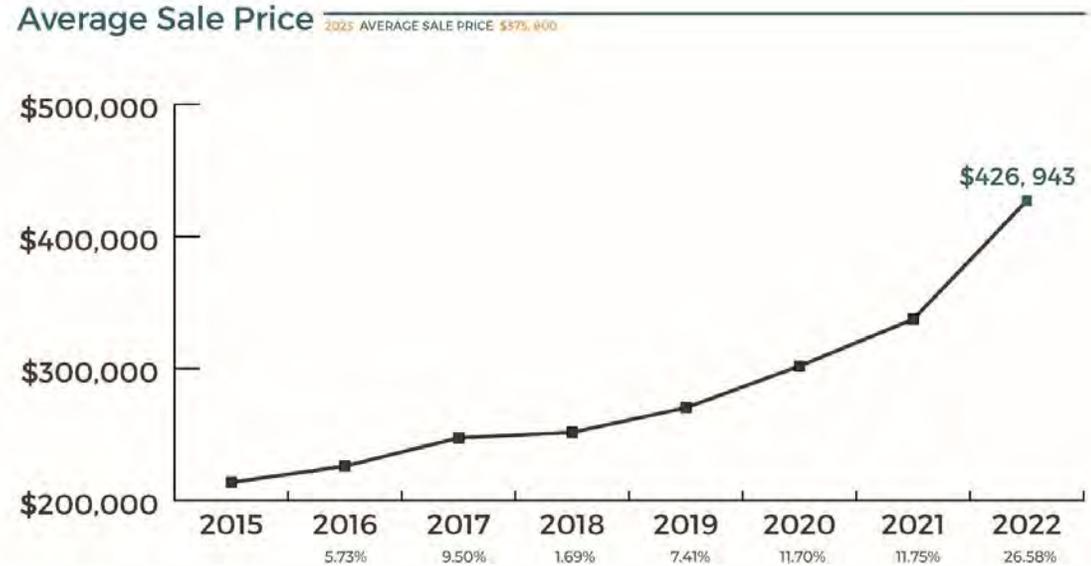
Purpose

- Start a conversation on the topic of housing in the community as a first step towards addressing the housing crisis in Homer and creating a more livable community for everyone
- Identify key issues, discuss potential solutions, and collect information
- Focus on Greater Homer Area
- Allowing everyone to be heard and be invested in any solutions
- Provide a report with findings that can be used in next steps

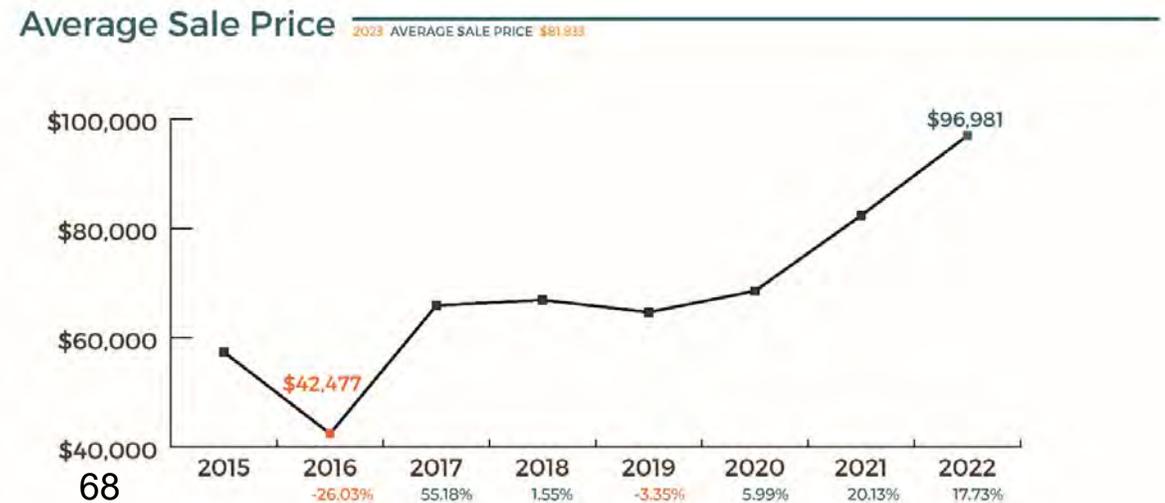
Background Research

- City of Homer Dwelling Unit Permit Information
- Real Estate Data – Residential Inventory
- Real Estate Data – Land Inventory
- Homer Area Livability Data

Residential



Land



Outreach Efforts

- Event Flyer
- Radio Interviews KBBI & Peninsula Radio Group
- Public Service Announcements
- Project Website
- Press Releases
- Newspaper Ad
- Social Media
- Invites to commissions, committees, and community organizations
- Survey
- Word of mouth



COMMUNITY CONVERSATION:
Housing Solutions in the Greater
Homer Area

SATURDAY MARCH 25, 2023
9:00AM TO 12:30PM
Christian Community Church, 3838 Bartlett Street, Homer, AK

Doors open at 9 AM - Meeting begins at 9:30 AM
9:30-12:30 PM AGENDA

- Homer Housing Survey Results
- Workshop: What are our priorities?
- Workshop: Solutions and Next Steps!

For more information email:
INFO@DDAALASKA.COM

SCAN HERE FOR MORE INFO:

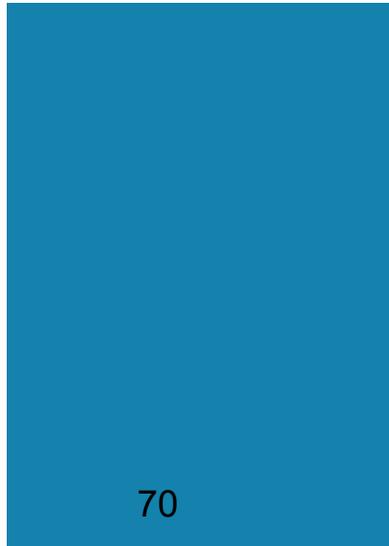
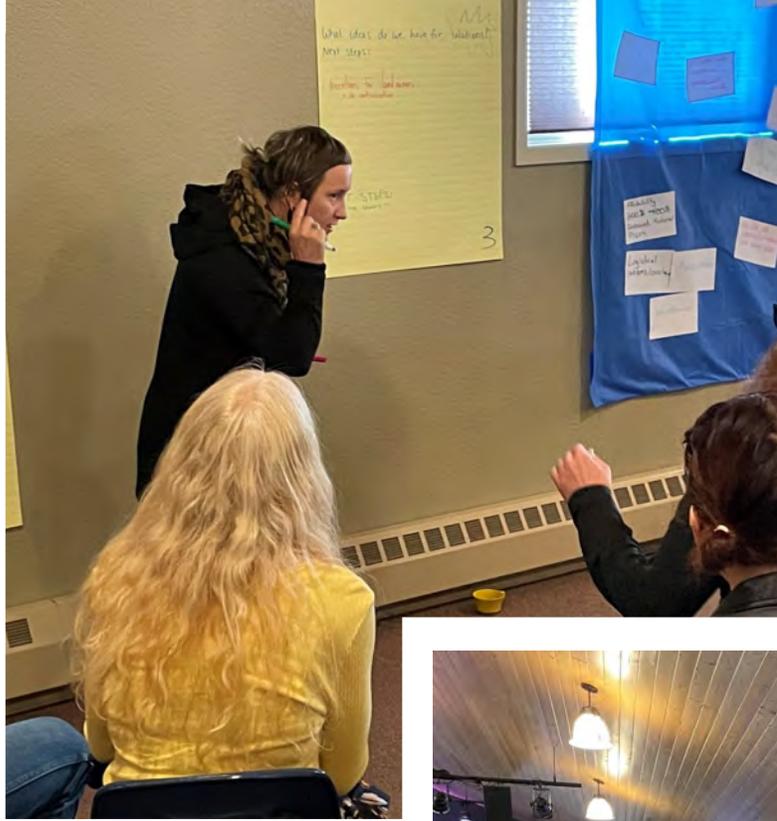


SUPPORTED BY:



March 25 Event

- Held at Christian Community Church
- Facilitated by Denali Daniels + Associates
- Attended by over 100 community members
- Consisted of breakout groups to discuss the topics of housing challenges and possible housing solutions
- All ideas were collected and presented in the report



Report Findings

- The organizers invite community members to read the report, use it as a resource and participate in the discussion about how to solve the housing crisis
- Identified challenges
- Identified solutions
- Acknowledges and encourages potential next steps
- Please find report link here:
<https://www.cityofhomer-ak.gov/economicdevelopment/housing>

COMMUNITY CONVERSATION:

HOUSING SOLUTIONS IN THE GREATER HOMER AREA

MARCH 25, 2023

CHRISTIAN COMMUNITY CHURCH
HOMER, ALASKA



Thematic Analysis

- After each theme, a total amount of ideas related to that theme are listed. The themes are in numerical order by total amount of supporting ideas
 - Incentivization Opportunities: 20
 - Borough and City, and Zoning Changes: 13
 - Building & Land Development: 10
 - Tiny Homes: 9
 - Working Together as a Community/Community Involvement in the Process: 8
 - Shared Planning and Decision Making in the form of a Task Force, and Influencing Governmental Change: 7
 - Partnering with Resources and Organizations: 7

Thematic Analysis Continued

- Tax Changes: 7
- Group Housing, Youth and Senior Housing: 6
- Emergency & Temporary Housing: 6
- Air B&B and Short-Term Rental Changes: 5
- Changing Regulations & Restrictions: 5
- Education: 5
- Affordability: Wages & Pay: 5
- Transportation as Part of the Solution: 3
- Loans & Lending Opportunities: 3
- Culture: 3
- Data: 3

Survey

- Community Survey & Employer Survey
- Provided before and after the March 25 event
- Closed April 28
- Finalizing survey results and will post on the project webpage

PRELIMINARY SURVEY RESULTS: What are barriers to housing?
Affordability (32.7%)
Lack of housing (32.1%)
Vacation/Short-Term Rentals (18.7%)
Seasonal Housing (7.8%)
Other (8.4%)

Next Steps/ Resources

Next Steps:

- Presentation to Economic Development Commission 6/13
- Presentation to Planning Commission 6/21
- Finalize and post survey results
- Opportunity for a Fall Event

Links:

- Housing: <https://www.cityofhomer-ak.gov/economicdevelopment/housing>

Contact Information:

- Ryan Foster, Special Projects Coordinator, City of Homer,
907-299-8529, rfoster@ci.homer.ak.us

Introduced by:	Cox, Elam, Hibbert
Substitute Introduced:	06/06/23
O2023-11 (Elam)	See Original for Prior History
Hearing	06/06/23
Action:	Enacted as Amended
Vote:	5 Yes, 3 No, 1 Absent

**KENAI PENINSULA BOROUGH
ORDINANCE 2023-11
(COX, ELAM, HIBBERT) SUBSTITUTE**

**AN ORDINANCE AMENDING BOROUGH CODE, KPB 2.40.015 AND KPB 2.40.030,
TO REDUCE THE NUMBER OF SEATS ON THE PLANNING COMMISSION AND
PROVIDE FOR AN ORDERLY PROCESS FOR THE SEAT REDUCTION**

WHEREAS, the Kenai Peninsula Borough (“Borough”) is a second class borough with a population of 58,799 as of April 1, 2020 U.S. Census totals; and

WHEREAS, The Alaska State Legislature amended AS 29.40.020(a) in 2022 to provide the Borough with flexibility to apportion its Planning Commission seats in a manner that the Assembly deems appropriate; and

WHEREAS, presently, there are fourteen members of the Borough Planning Commission, and there do not appear to be any other planning commissions in the State of Alaska with so many members; and

WHEREAS, presently, there are nine members on the Borough Assembly; and

WHEREAS, Borough code requires the Borough to compensate its Planning Commission members at the rate of \$175.00 per regular or special meeting attended except the chairperson, who will be compensated at the rate of \$200.00 per regular or special meeting; and

WHEREAS, Borough code requires the Borough to compensate its Planning Commission members serving on the plat committee at an additional rate of \$25.00; and

WHEREAS aligning the number of Planning Commission member seats to be consistent with the number of Assembly member seats will reduce the aggregate cost of compensation the Borough must pay to its Planning Commission members by approximately \$40,698.00; and

WHEREAS, this substitute ordinance amends code to provide for a nine member planning commission, with four city seats and five at-large seats;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That KPB 2.40.015 is amended to read as follows:

2.40.015. Membership—Apportionment.

In accordance with AS 29.40.020(a):

- A. The planning commission [SHALL CONSIST OF A MAXIMUM OF FOURTEEN MEMBERS] will consist of nine members. Commission membership [SHALL BE APPORTIONED SO THAT THE NUMBER OF MEMBERS FROM HOME RULE AND FIRST CLASS CITIES REFLECTS THE PROPORTION OF BOROUGH POPULATION RESIDING IN HOME RULE AND FIRST CLASS CITIES LOCATED IN THE BOROUGH. NO MORE THAN ONE MEMBER OF THE COMMISSION MAY BE FROM ANY SINGLE HOME RULE OR FIRST CLASS CITY IN THE BOROUGH UNLESS MORE ARE REQUIRED TO SATISFY THE STATUTORY APPORTIONMENT REQUIREMENT] will be apportioned in a manner that provides for four city seats and five at-large district seats.
- B. City Seats. A city must have a population of over 2,000 residents to have a designated city seat. Only a city resident may serve on a city seat.[and shall.] Notwithstanding, a resident of the city of Seldovia may serve on the Homer city seat if approved by the Homer City Council. An applicant for a city seat be selected by the mayor from a list of recommendations submitted by the council and subject to confirmation by the assembly. [THE LIST WILL CONSIST OF AT LEAST ONE APPLICANT FROM THE RESPECTIVE CITY WHOSE CITY SEAT IS VACANT OR EXPIRING. APPOINTMENTS SHALL BE SUBJECT TO CONFIRMATION BY THE ASSEMBLY.] The city seats are as follows:
1. Homer;
 2. Kenai;
 3. [Seldovia]Seward; and
 4. [Seward; and]Soldotna
 - [5. Soldotna.]
- C. At-Large District Seats. [SINGLE MEMBER DISTRICT.] There will be five at-large district seats on the planning commission that will be appointed by the mayor and confirmed by the assembly. The at-large districts will be representative of the following areas:
1. Nikiski district. This district will encompass the area within the borough north of the boundary line for the city of Kenai that includes the Nikiski community and the west side of the Cook Inlet.
 2. Ridgeway/Funny River/Sterling district. This district will encompass the area of the borough outside of the cities that includes the Ridgeway, Funny River and Sterling communities and ends at Mile Post 55 of Sterling Highway.
 3. Cooper Landing/Hope/Eastern Peninsula district. This district will encompass the area within the borough outside of the cities that includes the communities of Cooper Landing, Hope, Moose Pass, Primrose, Bear Creek and Lowell Point.

4. Kalifornsky/Kasilof district. This district will encompass the area within the borough outside of the cities that includes the communities of Kalifornsky and Kasilof with the Kasilof river forming the southern boundary of this district.
5. South Peninsula district. This district will encompass the area within the borough outside of the cities that includes the communities of south of the Kasilof River including the area east of the city of Homer and across the Kachemak Bay.

An applicant who applies to fill a district seat but does not reside within that district may only be appointed by the mayor and confirmed by the assembly if no residents of the district apply.

[PLANNING COMMISSIONERS RESIDING OUTSIDE OF FIRST CLASS AND HOME RULE CITIES SHALL BE APPOINTED BY THE MAYOR AND CONFIRMED BY THE ASSEMBLY AND REPRESENTATIVE OF THE FOLLOWING ASSEMBLY DISTRICTS:

1. ASSEMBLY DISTRICT 1 - KALIFORNSKY;
2. ASSEMBLY DISTRICT 2 - KENAI;
3. ASSEMBLY DISTRICT 3 - NIKISKI;
4. ASSEMBLY DISTRICT 4 - SOLDOTNA;
5. ASSEMBLY DISTRICT 5 - STERLING/FUNNY RIVER;
6. ASSEMBLY DISTRICT 6 - EAST PENINSULA;
7. ASSEMBLY DISTRICT 7 - CENTRAL;
8. ASSEMBLY DISTRICT 8 - HOMER; AND
9. ASSEMBLY DISTRICT 9 - SOUTH PENINSULA.]

PLANNING COMMISSIONERS APPOINTED TO REPRESENT A DISTRICT SHOULD RESIDE WITHIN THAT DISTRICT. IN THE EVENT THAT NO QUALIFIED RESIDENTS OF A SINGLE MEMBER DISTRICT APPLY TO FILL A VACANCY FOR THAT DISTRICT'S SEAT, THEN THAT SEAT MAY BE FILLED WITH A QUALIFIED RESIDENT OF THE BOROUGH WHO RESIDES OUTSIDE OF CITY LIMITS. ONLY RESIDENTS LIVING WITHIN THE RESPECTIVE CITY OR SINGLE MEMBER DISTRICT MAY APPLY FOR A LOCATION SPECIFIC VACANCY. ANY BOROUGH RESIDENT WHO RESIDES OUTSIDE OF CITY LIMITS MAY APPLY "AT-LARGE" AND MAY BE SELECTED IN THE EVENT NO QUALIFIED RESIDENTS OF A SINGLE MEMBER DISTRICT APPLY TO FILL A VACANCY FOR THAT DISTRICT'S SEAT.]

- D. All planning commission members [SHALL] will meet the minimum qualifications of the appointed planning commission member seat description. All planning commission members will be appointed for their expertise and knowledge of the community, borough land use, and planning issues, as well as their familiarity with regulations and land use code, and [SHALL] must represent the entire borough. Prospective planning commission members must be in compliance with KPB Titles 14, 17, 20, and 21 and must not have any pending or unresolved code enforcement actions.

- E. A vacancy or expiring term on the planning commission will be noticed for at least 30 days by the borough clerk's office. All applications to fill a vacancy or expiring term must be submitted through the borough clerk's office. Applications to fill a city seat shall be transmitted to the city clerk's office at the close of the application period.

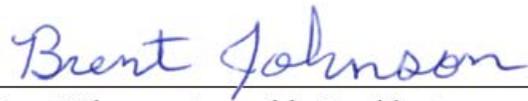
SECTION 2. That the current city seat for the city of Seldovia is vacant and does not require the removal of a member.

SECTION 3. That in the event this ordinance eliminates a seat on a planning commission and that the elimination necessitates the removal of a member or results in two planning commissioners eligible for a single at-large seat, then, notwithstanding any section of Borough Code to the contrary, the Mayor is authorized to effectuate the intent and purpose of this ordinance up to and including removing Planning Commissioners to avoid two planning commissioners occupying one at-large district seat.

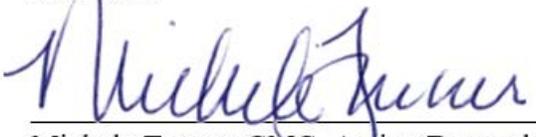
SECTION 4. That the Assembly requests that the Borough Administration provide a map, to be approved by resolution, for the at-large district boundaries that effectuates the intent of the at-large district boundaries.

SECTION 5. This ordinance shall become effective immediately upon enactment.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 6TH DAY OF JUNE, 2023.


Brent Johnson, Assembly President

ATTEST:


Michele Turner, CMC, Acting Borough Clerk



Yes: Chesley, Cox, Ecklund, Hibbert, Tupper
No: Derkevorkian, Ribbens, Johnson
Absent: Elam



MEMORANDUM

Ordinance 23-36, An Ordinance of the City Council of Homer, Alaska Accepting and Appropriating a Healthy and Equitable Community Round Two Grant from the State of Alaska Department of Health and Social Services (DHSS) for Improvements to Bayview Park and to Complete a Community Health Improvement Plan. City Manager.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: 11 May 2023
From: Jenny Carroll, Special Projects & Communications Coordinator
Through: Rob Dumouchel, City Manager

- I. Issue:** The purpose of this Memorandum is to recommend adoption of an Ordinance accepting a Healthy and Equitable Community (HEC) Round Two grant award from the DHSS.
- II. Background:** As approved by Resolution 23-031, City staff applied for HEC Round Two funds in support of two projects:
- a. Community Health Improvement Plan. This would be accomplished through a sub-grant award agreement with South Peninsula Hospital (SPH) who will host community engagement, develop and publish Homer's Community Health Improvement Plan.
 - b. Bayview Park Restoration – finalize park site plan, procure and install inclusive playground equipment and safety surfacing.

Ordinance 23-36 accepts and appropriates these grant funds and authorizes the City Manager to execute a Memorandum of Agreement (MOA) between the City of Homer and DHSS that governs the use of the funds during this second round of HEC funding for Alaskan communities.

Ordinance 23-36 additionally authorizes the City Manager negotiate and enter into a Sub-grant Agreement with SPH upon acceptance of the Healthy Equitable Communities award. As a sub-recipient, SPH will implement the activities and strategies described in the MOA's Community Health Improvement Plan scope of work. The City worked successfully with SPH in HEC Round one to administer grant funds.

RECOMMENDATION

Appropriate DHSS HEC Round Two grant funds, authorize the City Manager to negotiate and execute the Memorandum of Agreement between the City of Homer and DHSS and a Sub-grant agreement with South Peninsula Hospital.

**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 23-36

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA ACCEPTING AND APPROPRIATING A HEALTHY AND EQUITABLE COMMUNITY ROUND TWO GRANT IN THE AMOUNT OF \$99,916 FROM THE STATE OF ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES (DHSS) FOR IMPROVEMENTS TO BAYVIEW PARK AND TO COMPLETE A COMMUNITY HEALTH IMPROVEMENT PLAN.

WHEREAS, In support of efforts statewide to create and sustain healthy and equitable communities, the State of Alaska Department of Health and Social Services made Healthy and Equitable Community (HEC) Round Two grant funding available to local units of government; and

WHEREAS, The City, in partnership with South Peninsula Hospital requested grant funds in the amount of \$25,000 to complete to complete a Community Health Improvement Plan, and

WHEREAS, The City also requested \$74,916 in grant funds to improve Bayview Park accessibility and its playground elements to make the park more inviting, accessible and safe for families with preschool age children to recreate; and

WHEREAS, The City of Homer’s application for these HEC Round Two funds was approved by Homer City Council Resolution 23-031; and

WHEREAS, The City is pleased to have been awarded \$99,916 through a Memorandum of Agreement (MOA) with DHSS to support these two projects; and

WHEREAS, The City plans to enter into a sub-grant award agreement with South Peninsula Hospital to execute the grant activities related to the Community Health Improvement Plan.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby authorizes the City Manager to negotiate and execute a Memorandum of Agreement with the State of Alaska DHSS to accept the Healthy and Equitable Community Round 2 Grant funds , a copy of which is attached and incorporated herein; and

- 85 Second Reading:
- 86 Effective Date:

Capital Budget Amendments - FY24/25

Request Name	Sponsor	FY24 Amount	FY25 Amount	Funding Source	Status
ADA Accessibility Equipment	Aderhold	\$ 9,739		General Fund CARMA	Passed
New Comprehensive Plan Development	Aderhold	\$ 400,000		General Fund CARMA	Passed
Town Center Plan Revision	Davis	\$ 250,000		General Fund CARMA	Failed
Jack Gist Park - Water/Sewer Extension	Mayor	\$ 77,500		\$42,500 HAWSP - moved to FY23; \$77,500 General Fund Unassigned Fund Balance	Passed
Karen Hornaday Park - Water/Sewer Extension	Mayor	\$ 30,000	\$ 500,000	FY24 - \$10,000 HAWSP; \$20,000 GF Unassigned Fund Balance FY25 - \$150,000 HAWSP; \$350,000 General Fund Unassigned Fund Balance	Passed
Grid Repair/Replacement Design	Erickson	\$ 25,000	\$ 100,000	Port Reserves	Failed
Remove - Wayfinding and Streetscape Implementation	Erickson	\$ (50,000)		Remove capital project and return funds back to HART Trails	Failed
Remove - Pumper/Tanker Contingency	Erickson	\$ (25,000)		Remove capital project and return funds back to General Fund Fleet CARMA	Failed
Remove - Fuel Island Replacement	Erickson	\$ (190,000)		Remove capital project and return funds back to HART Roads	Passed
Remove - Trail Design Criteria Manual Update	Erickson	\$ (50,000)		Remove capital project and return funds back to HART Trails	Passed
Future Rec Center	Mayor	\$ 1,000,000	\$ 1,000,000	FY24 - \$1,000,000 Future General Fund Unassigned Fund Balance FY25 - \$1,000,000 Future General Fund Unassigned Fund Balance	Failed
Lane Dividers for West Fairview/Eric Lane	Davis	\$ 6,000		HART Roads	Passed
Remove - Personnel Regulations and Salary Schedule Overhaul	Erickson	\$ (75,000)		Remove capital project and return funds back to General Fund CARMA	
Bayview Park Renovation Project - Accesibility	Administration	\$ 52,314		\$32,000 HART Roads; \$20,314 HART Trails	

CITY OF HOMER
HOMER, ALASKA

City Manager

ORDINANCE 23-23(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
APPROPRIATING THE FUNDS FOR THE FISCAL YEARS 2024 AND
2025 CAPITAL BUDGET.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2024:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$ 165,000
General Fund CARMA (156)	\$ 627,397 1,037,136
Utility CARMA (256)	\$ 1,163,834
Port Fleet Reserves (452)	\$ 115,000
Port Reserves (456)	\$ 335,000
HART Roads (160)	\$ 3,070,667 2,880,667
HART Trails (165)	\$ 386,000
HAWSP (205)	\$ 0 10,000
General Fund Unassigned (100)	\$20,000
Total Capital Expenditures	\$ 5,862,898 6,112,637

Section 2. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2025:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$ 0
General Fund CARMA (156)	\$ 0
Utility CARMA (256)	\$ 80,000
Port Fleet Reserves (452)	\$ 0
Port Reserves (456)	\$ 0
HART Roads (160)	\$ 0
HART Trails (165)	\$ 0
HAWSP (205)	\$ 0 150,000
General Fund Unassigned (100)	\$350,000
Total Capital Expenditures	\$ 80,000 580,000

CITY OF HOMER
HOMER, ALASKA

City Manager/
Finance Director

ORDINANCE 23-23(A-2)(S)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
APPROPRIATING THE FUNDS FOR THE FISCAL YEARS 2024 AND
2025 CAPITAL BUDGET.

WHEREAS, Capital projects that have been closed through the FY24/25 capital budget planning process are outlined in Memorandum CC-23-1xx; and

WHEREAS, All future capital project funding requests will be brought forward individually to Homer City Council as an Ordinance.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2024:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$ 165,000
General Fund CARMA (156)	\$ 627,397 <u>1,037,136</u> 1,002,136
Utility CARMA (256)	\$ 1,163,834
Port Fleet Reserves (452)	\$ 115,000
Port Reserves (456)	\$ 335,000
HART Roads (160)	\$ 3,070,667 <u>2,880,667</u> 2,886,667
HART Trails (165)	\$ 386,000 <u>336,000</u>
HAWSP (205)	\$ 0 <u>10,000</u>
<u>General Fund Unassigned (100)</u>	<u>\$20,000 97,500</u>

Total Capital Expenditures \$ ~~5,862,898~~ **6,112,637** ~~6,111,137~~

Section 2. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2025:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$ 0
General Fund CARMA (156)	\$ 0
Utility CARMA (256)	\$ 80,000
Port Fleet Reserves (452)	\$ 0

43	Port Reserves (456)	\$ 0
44	HART Roads (160)	\$ 0
45	HART Trails (165)	\$ 0
46	HAWSP (205)	\$ 0 <u>150,000</u>
47	<u>General Fund Unassigned (100)</u>	<u>\$350,000</u>
48		
49	Total Capital Expenditures	\$ 80,000 <u>580,000</u>
50		

51 Section 3. The amounts appropriated by this ordinance are appropriated to the
52 purposes stated in the adopted budget.

53
54 Section 4. This Ordinance is limited to approval of the Budget and appropriations for
55 Fiscal Year 2024 and 2025, is a non-code Ordinance and shall become effective July 1, 2023.

56
57 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ___ day of _____,
58 2023.

59
60 CITY OF HOMER

61
62
63
64 _____
65 KEN CASTNER, MAYOR

66 ATTEST:

67
68 _____
69 MELISSA JACOBSEN, MMC, CITY CLERK

70
71 YES:

72 NO:

73 ABSTAIN:

74 ABSENT:

75
76 First Reading:

77 Public Hearing:

78 Second Reading:

79 Effective Date:



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

491 East Pioneer Avenue
Homer, Alaska 99603

citymanager@cityofhomer-ak.gov

(p) 907-235-8121 x2222

(f) 907-235-3148

Memorandum

TO: Mayor Castner and Homer City Council

FROM: Julie Engebretsen, Economic Development Manager and Jenny Carroll, Special Projects & Communications Coordinator

THROUGH: Rob Dumouchel, City Manager

DATE: May 30, 2023

SUBJECT: FY24-25 Capital Budget Amendment request for HART Funds to Supplement Department of Health and Social Services (DHSS) Healthy and Equitable Community (HEC) Round Two Grant Funds for the Bayview Park Renovation Project

- I. **Issue:** The purpose of this Memorandum is to recommend amending the proposed FY24-25 Capital Budget to appropriate \$52,314 from HART to supplement DHSS HEC Round Two grant funds to provide Bayview Park parking lot improvements and an accessible trail.
- II. **Background:** On April 10, 2023 Homer City Council adopted Resolution 23-031 authorizing staff to apply for DHSS Healthy and Equitable Community (HEC funds) in support of South Peninsula Hospital's completion of a Community Health Improvement Plan and for improvements to Bayview Park. The City has since been awarded \$99,916 in HEC funding, of which \$74,916 is for improvements at Bayview Park.

Homer City Council is presently considering adoption of Ordinance 23-36, which accepts and appropriates the HEC Round Two funds. If approved, these grant funds, combined with a generous \$12,000 donation of playground equipment from the Kachemak Bay Rotary, will cover \$86,916 of the \$139,230 in improvements proposed for HEC Round Two funding. Those improvements include:

- Seek public input on and finalize park design and specifications
- Procure and install
 - New playground equipment
 - Wood chip playground surfacing
 - Seating Areas

As stated in an April 4, 2023 memo that accompanied Resolution 23-031, additional funding is required to provide ADA parking space and walkway into the park, a priority in the City's Transition Plan. \$52,314 in HART funds are requested to supplement HEC Round Two grant

funds to complete substantial improvements to the park to make it more inviting, accessible and safe for families with preschool age children to recreate.

III. Recommendation: Contingent on City Council accepting and allocating HEC Round Two grant funds through Ordinance 23-36, staff recommends amending the proposed FY24-25 Capital budget by appropriating \$32,000 from HART Roads Fund to make an ADA accessible parking area at Bayview Park, and \$20,314 from HART Trails fund to provide an accessible pathway from the ADA parking area to the playground structures/park amenities.

Please note: DHSS intends to make additional HEC Round Two funds available (from a reallocation of unused HEC Round Two funds) under a competitive grant process. With that in mind, City staff submitted a HEC Round Two reallocation request of \$52,314 to support parking lot improvements and an accessible trail into the park. DHSS will be reviewing those requests at a later date. Staff does not know the likelihood of obtaining additional reallocated HEC Round Two funds. If the City's reallocation request is successful, unused HART funds will be returned to the Fund.



City of Homer

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Homer, Alaska 99603

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(f) 907-235-3148

Memorandum

TO: Mayor Castner and Homer City Council

FROM: Julie Engebretsen, Economic Development Manager

THROUGH: Rob Dumouchel, City Manager

DATE: May 30, 2023

SUBJECT: Clarifying the Bayview Park project scope proposed for the Division of Public Health and Social Services (DHSS) Healthy Equitable Communities Grant Award

- I. **Issue:** The purpose of this Memorandum is to clarify the scope of improvements to Bayview Park that are included the Round Two Healthy and Equitable Grant.
- II. **Background:** As approved by Resolution 23-031, City staff applied for HEC Round Two funds in support of two projects:
 - a. Community Health Improvement Plan. This would be accomplished through a sub-grant award agreement with South Peninsula Hospital (SPH) who will host community engagement, develop and publish Homer's Community Health Improvement Plan.
 - b. Bayview Park Restoration – finalize park site plan, procure and install inclusive playground equipment and safety surfacing.

The City's application was successful; staff brought Ordinance 23-36 to City Council to accept and appropriate the funds. When Ordinance 23-36 was introduced, Councilmember Lord asked what improvements were included in the Bayview Park project budget.

The proposed HEC Round Two budget for Bayview Park renovation does NOT include all of the items included in the conceptual master plan, attached. The budget items that would be covered if Council approves Ordinance 23-36 includes final design and construction of a park that better fits the City's budget. This project will result in a fully functional, complete park, with as many accessibility components as possible.

Prior to any construction, the Master Plan will be provided to Council via PARCAC and the ADA Advisory Board for approval. Public meetings will be advertised and there will be opportunities for public involvement.

Conceptual design items included: Items 1, 2, 4 (limited), 5 (limited), 6, 7

- ADA parking space and walkway into the park. This is City funded and a priority in the City's Transition Plan.
- Wood chip playground surfacing. (see below)
- New playground equipment
- Seating Areas

Items not included: Items 3, 4 (rubber tile surfacing)

- Fence replacement (cost prohibitive and not as critical a need as playground equipment)
- Rubber tile/ADA playground surface. Cost prohibitive. However, through the public design process, there is the opportunity to remove or change playground elements and potentially increase accessibility. Professional design will help Homer find the best way to meet all user needs.

RECOMMENDATION

Accept and appropriate DHSS HEC Round Two grant funds, authorize the City Manager to negotiate and execute the Memorandum of Agreement between the City of Homer and DHSS and a Sub-grant agreement with South Peninsula Hospital.



Memorandum CC-23-153

TO: Mayor Castner and Homer City Council
THROUGH: Rob Dumouchel, City Manager
FROM: Elizabeth Walton, Finance Director
DATE: June 8, 2023
SUBJECT: Capital Project Open Encumbrances – Updated Status Report

This memo is a follow up to Finance laydown memo dated April 24, 2023, which provided a list of open capital encumbrances at the beginning of the FY24/25 capital budget planning process and the status of each project as Administration presented the draft FY24/25 capital budget.

This memo provides a condensed list focusing on those projects that were permanently closed through the FY24/25 capital budget planning process. The FY24/25 Capital Budget before you does not include these closed projects.

Projects Permanently Closed:

General Fund Fleet CARMA (Fund 152) – Project Name (Ordinance) – Budget/Total Spent

- Vehicle Lighting Upgrade (ORD 21-36(S-2)(A)) - \$18,000 / \$15,328
- Training Trailer Repair (ORD 21-36(S-2)(A)) - \$16,000 / \$0

General Fund CARMA (Fund 156) – Project Name (Ordinance) – Budget/Total Spent

- ADA accessible Platform at Fishing Lagoon (ORD 22-16) - \$30,000 / \$18,813
- Dept Servers Replacement & Upgrade (ORD 21-65, 21-19) - \$120,000 / \$119,070
- Feasibility Study of New Multi-Use Center (ORD 21-58) - \$75,000 / \$49,964
- Wi-fi Network Replacement (ORD 21-36(S-2)(A)) - \$20,000 / \$0

Water CARMA (Fund 256-0378) – Project Name (Ordinance) – Budget/ Total Spent

- Hydrant Replacement (10/yr) (ORD 22-67) - \$100,000 / \$0
 - \$100,000 will be sent back to Utility Operations per ORD 23-25
- East Trunk FPI Mag Flow Meter (ORD 21-36(S-2)(A)) - \$9,000 / \$0
- PW Campus Mitigation Plan (ORD 21-36(S-2)(A)) - \$16,667 / \$0
- Raw Water Transmission Line Design (ORD 21-18) - \$33,185 / \$0

Sewer CARMA (Fund 256-0379) – Project Name (Ordinance) – Budget/ Total Spent

- WWTP MCC Spare Parts (ORD 22-67) - \$30,000 / \$0
 - \$30,000 will be sent back to Utility Operations per ORD 23-25
- Replace Cracked Incinerator (ORD 22-67) - \$75,000 / \$0
 - \$75,000 will be sent back to Utility Operations per ORD 23-25
- Beluga Lift Station (ORD 22-67) - \$20,000 / \$0
 - \$20,000 will be sent back to Utility Operations per ORD 23-25
- Lagoon Liner (ORD 22-67) - \$25,000 / \$0
 - \$25,000 will be sent back to Utility Operations per ORD 23-25
- Sludge Drying Beds (ORD 22-67) - \$25,000 / \$0
 - \$25,000 will be sent back to Utility Operations per ORD 23-25
- Replace Deep Shaft Air Compressor FY23 only (ORD 22-54, 20-57) - \$85,000 / \$64,170
- Aerators for the Solids Retention Pond (ORD 22-43) - \$51,000 / \$42,113
- PW Campus Mitigation Plan (ORD 21-36(S-2)(A)) - \$16,667 / \$0
- Engineering Beluga Lift Station (ORD 21-01) - \$19,573 / \$18,023

Port Reserves (Fund 456-0380) – Project Name (Ordinance) – Budget/ Total Spent

- Camera System Design Ramps 1-5 (ORD 21-36(S-2)(A)) - \$20,000 / \$5,728
- Electrical Meter Replacement Inventory (ORD 21-36(S-2)(A)) – \$5,000 / \$0
- System 5 Re-Float Engineering (ORD 21-36(S-2)(A)) - \$15,000 / \$0
- Electrical Pedestal Replacement EE Float (ORD 21-36(S-2)(A)) - \$10,000 / \$0

HART-Roads (Fund 160) – Project Name (Ordinance) – Budget/ Total Spent

- Small Works Road Repair Program / IDIQ Contract
 - to East Road Services (ORD 22-69, 22-27, 21-36, 20-33) - \$746,228 / \$497,010
- Main Street Storm Drain / Sidewalk FY23 only (ORD 22-54) - \$17,000 / \$0
- Small Works Drainage Improvement Program FY23 only (ORD 22-54) - \$77,000 / \$0
- Hornaday Improvements FY23 only (ORD 22-54) - \$20,000 / \$0
- Small Works Drainage Improvement Program (ORD 22-27, 20-34) - \$160,000 / \$110,021
- Pavement Restoration Program /
 - Grind and Pave Program (ORD 22-26, 21-36) - \$677,895 / \$250,627
- Non-motorized Transportation Opportunity Fund (ORD 22-25) - \$750,000 / \$73,928
- Small Works Pest Management Program (ORD 21-60) - \$25,000 / \$5,646
- Iris Court Storm Drainage Improvements (ORD 21-38(S)) - \$150,000 / \$12,382
- Road Base Reconstruction Program (ORD 21-36(S-2)(A)) – \$240,000 / \$0
- Snow Storage Lots (ORD 21-36(S-2)(A)) - \$20,000 / \$0
- Hornaday Park Road Realignment (ORD 21-36(S-2)(A)) - \$120,000 / \$0
- Small Works Drainage Repair Program (ORD 21-36(S-2)(A)) - \$25,000 / \$0
- PW Campus Mitigation Plan (ORD 21-36(S-2)(A)) - \$16,667 / \$0
- Design Betterment - Main Street ADA Access (ORD 21-12) - \$12,700 / \$0

HART-Trails (Fund 165) – Project Name (Ordinance) – Budget/ Total Spent

- Non-motorized Transportation Opportunity Fund (ORD 22-25(A)) - \$100,000 / \$12,360
- Hornaday Park - New Pedestrian Access Trail Construction - \$150,000 / \$0
- Fairview Ave Trail - East – Design (ORD 21-36(S-2)(A)) - \$30,000 / \$0

FY24/25 Capital Budget



FY24/25 Capital Budget

Homer, Alaska

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Capital Budget Introduction

The last few years have been intense for capital projects. The City had a backlog of deferred maintenance along with needs to expand the reach, quality, and capacity of our many public facilities. The City undertook a tremendous amount of project work despite the disruptions from the COVID-19 pandemic. Post-COVID, the proliferation of infrastructure grant programs has added the leveraging grant funds into larger projects to our focus.

This document and the annually updated Capital Improvement Plan, when used in tandem, are intended to give the best available overview of intended future capital spending. The document begins with a department by department overview of current and future capital spending. That is followed by overviews of each fund, a breakdown of all capital projects made to the City Manager, and a look at our fleet from the Public Works' asset management program. The intent was to provide capital project data in multiple ways to give Council and the public the most complete view possible. Obviously things will change in the course of a two-year budget, projects will be added and dropped along the way, but the general pathway is sketched out here for use by the Council and the public.



Figure 1 - Crews working on the Main Street Sidewalk completed in fall 2022

Capital Budget Ordinance

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA
APPROPRIATING THE FUNDS FOR THE FISCAL YEARS 2024 AND
2025 CAPITAL BUDGET.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2024:

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Port Reserves (456)	\$ 335,000
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HART Trails (165)	\$ 386,000
HAWSP (205)	\$ 0
Total Capital Expenditures	\$ 5,862,898

Section 2. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the fiscal year ending June 2025:

Capital Projects Funds:

General Fund Fleet CARMA (152)	\$ 0
General Fund CARMA (156)	\$ 0
Utility CARMA (256)	\$ 80,000
Port Fleet Reserves (452)	\$ 0
Port Reserves (456)	\$ 0
HART Roads (160)	\$ 0
HART Trails (165)	\$ 0
HAWSP (205)	\$ 0
Total Capital Expenditures	\$ 80,000

Department of Administration

The Department of Administration is managed in three subsections: Administration (City Manager, Special Projects, Human Resources, and the City Clerk's Office), Community Development (Planning, Economic Development, and Community Recreation), and Library & IT Services (Library and IT). The City of Homer's Department of Administration is predominantly located in City Hall at 491 E Pioneer Avenue and the Homer Public Library at 500 Hazel Avenue. Administration also has a satellite offices at Homer High School and the HERC Campus for the Community Recreation Manager.



Department of Administration: Administration Group

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Professional IJJA Grant Writing Services	\$125,000	In progress, working with HDR on multiple projects	22-39

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Personnel Regulations and Salary Schedule Overhaul	\$75,000	YES – General CARMA
HERC Match Funds	\$311,216	YES – To be Funded by Natural Gas Free Main Allowance Funds

Anticipated FY26/27 Projects

Description	Projected Cost
City Hall Renovations – Add new offices within existing footprint	Unknown at this time

2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
City Hall Access Barrier Removal	\$400,000
Removing Parking & Pavement Accessibility Barriers at City Facilities	\$385,600

Department of Administration: Community Development

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Pioneer Ave Banners (FY23 Only)	\$10,000	Designs under review and banners should be in place by summer 2023	22-54
Short Term Rental Tracking Services	\$20,239	Service provider is in the “set up” phase of the agreement	23-05
Comprehensive Plan and Complete Title 21 Zoning and Planning Code Rewrite	\$250,000	Scope of project being redeveloped after Mayor’s veto to reduce appropriation	23-11

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Wayfinding & Streetscape Implementation	\$50,000	YES – HART Trails
Trail Design Criteria Manual Update	\$50,000	YES – HART Trails
Community Recreation Software	\$11,000	NO
Bounce House	\$15,000	NO
Building Code Implementation	\$470,000	NO – Waiting for FEMA grant approval decision before moving forward

Anticipated FY26/27 Projects

Description	Projected Cost
Subdivision Code Update	\$50,000

2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
Pioneer Avenue Gateway Redevelopment: Multi-Use Community Center	\$15,796,000

Department of Administration: Library & Information Technology

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Public Computer Replacement	\$40,000	Project in progress, nearing completion	21-36(S-2)(A)
Videoconference System Replacement	\$7,000	Not started	21-36(S-2)(A)
Licensed Microwave WAN	\$120,000	Project in progress	21-55,18-44(A)
Email System Upgrade	\$30,000	Project in progress	21-36(S-2)(A)
Network Switches	\$32,000	Project in progress	21-36(S-2)(A)

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Upgrade City Workstations to Microsoft Office 2021	\$40,000	YES – General CARMA
Network Firewall Appliance Set Up	\$50,000	YES – General CARMA and ongoing service fee included in operating budget
Upgrade Internet link for City Hall	\$30,000	YES – General CARMA
Phone System Upgrade	\$35,000	YES – General CARMA
Replace Library Chairs	\$45,000	YES – General CARMA

Anticipated FY26/27 Projects

Description	Projected Cost
Citywide Cloud Productivity Upgrade	\$175,000
Council Chambers Tech Overhaul	\$300,000
IT Fleet Vehicle (Van?)	\$50,000

2023-2028 Capital Improvement Plan Projects

There are no Library or IT focused projects in the CIP at this time.

Department of Finance

The Department of Finance is located at Homer City Hall at 491 E Pioneer Avenue. At this time, Finance does not have any open or proposed capital projects. In the proposed FY24/25 Operating Budget, the Department is requesting an increased amount of professional services budget to allow for more projects with finance contractors to help with technical projects and policy updates.

Homer Volunteer Fire Department

The City of Homer Volunteer Fire Department is located at 604 E Pioneer Avenue and is also responsible for the former police station building which is co-located on the same parcel as the fire hall.

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Fencing Around Skyline Drive Fire Station	\$15,000	To be completed in spring 2023	22-57
Medic-1 Replacement	\$300,000	Working on ordering the ambulance	22-81

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Off-Road Firefighting Apparatus	\$45,000	YES – Fleet CARMA
Fire Hose Replacement	\$78,000	YES – General CARMA
Engine 4 Replacement	\$819,000	NO
Deputy Chief Vehicle Replacement	\$95,000	YES – Fleet CARMA
Ladder Truck (Used)*	\$230,000	YES – Fleet CARMA
Pumper/Tanker Contingency	\$25,000	YES – Fleet CARMA

*will be purchased via separate ordinance from capital budget

Anticipated FY26/27 Projects

Description	Projected Cost
Quick Attack/Brush Truck	\$185,000
Training Trailer Repair	\$20,000
Type 3 Pumper	\$650,000
Two Utility Vehicles	\$150,000
Fire Hall Expansion/Redevelopment Design	\$1,500,000

2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
Fire Hall Expansion	\$20,000,000
Fire Department Fleet Management	\$2,570,000

Homer Police Department

The City of Homer Police Department is located at 625 Grubstake Ave. The Police Department is also responsible for the Animal Shelter which is located at 3577 Heath Street and operated under a contract currently held by Homer Animal Services, LLC.

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Four Patrol Vehicles and Jail Van	\$305,000	On order	21-36(S-2)(A), 21-09
Mobile Radio for Police Vehicle	\$6,950	On Order	23-07
Computer Aided Dispatch	\$206,360	In the early stages of implementation; still getting the system dialed in	21-36(S-2)(A); 21-59

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Virtual Reality Training System	\$79,900	NO
Ballistic Shields (2)	\$23,000	YES – General CARMA (\$6,732) and seized asset account (\$16,268)
Security Fencing	\$27,000	YES – General CARMA
Night Vision Equipment	\$95,000	NO
In-Car Video Cameras	\$162,204	NO

Anticipated FY26/27 Projects

Description	Projected Cost
Two Patrol Vehicles	\$150,000
Public Safety Drone	\$30,000
Noise Abatement in Dispatch	\$100,000
Body cameras for Officers	\$90,000
Computer Replacements	\$35,000

2023-2028 Capital Improvement Plan Projects

There are no Police Department focused projects in the CIP at this time.

Port & Harbor Department

The City of Homer Port & Harbor Department is headquartered at the Harbormaster's Office located at 4311 Freight Dock Road, it has various facilities surrounding the harbor basin.

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Port Maintenance Mobile Welding Van	\$17,000	Trailer has been purchased and will be converted into a mobile welding support trailer	21-36(S-2)(A)
Parking Lot Delineation Materials	\$25,000	Project has gotten underway	23-14
Professional and Technical Assistance for PIDP Grant Application	\$63,070	HDR has been hired and staff is working to support the application process	23-12
Parking Support	\$38,775	New fee stations are ordered, software contract is signed, and new signage is purchased	23-04
New Large Vessel Harbor Project Owner Representative Contract	\$408,073	HDR worked with the Corps on Work-in-Kind contract; Communications team is ramping up; General Investigation contract is signed and will begin soon	22-79
HDL Parking Improvement Design	\$49,690	Staff is coordinating with AKDOT to solve some existing problems before HDL proceeds on the parking lot upgrade design	22-78(A)
Harbor Basin Pile Cathodic Protection	\$374,051	Project initiated	21-36(S-2)(A) 22-75
Ice Plan NH3 Line Repair	\$7,400	Complete; remaining funds to be returned to Port Reserves	22-74(A)
Rebuild Crane #7	\$69,110	In progress; ordinance coming to Council to address a cost overrun related to discovery of unexpected damage to a critical part of the crane mechanism	22-66
R&M Consultants – Grant Services – Float Replacement	\$56,450	Initial report complete; remaining funds to be returned to Port Reserves	22-19(A)
Float Repair for End Caps K thru Q	\$147,900	In progress; materials are on site, coordinating with Washington based vendor to organize installation	21-52
Fish Grinder Building Replacement Design	\$15,000	Task order for design issued by Resolution 23-025	21-36(S-2)(A)
Fish Carcass Trailer x2	\$30,000	One complete, other under construction soon	21-36(S-2)(A)

Harbor Office ADA Entry Door Improvements	\$10,000	Not started, waiting on specialty contractor	21-36(S-2)(A)
Fish Grinder Building Replacement	\$100,000	Special Projects applied for an Alaska Fish and Game grant to pay for the building; will hear decision in July 2023	21-36(S-2)(A)

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
New Patrol Truck	\$55,000	YES – Port Fleet Reserve
Port Maintenance Plow Truck	\$60,000	YES – Port Fleet Reserve
Ice Metering System	\$145,000	YES – Port Reserve
Outfall Line Pump	\$25,000	YES – Port Reserve
Harbor Bottom Survey	\$25,000	YES – Port Reserve
Tank 1 Sludge Removal	\$40,000	YES – Port Reserve
Electrical Works for Sewage Lift Station – Fish Grinder	\$40,000	YES – Port Reserve
Paid Parking Program Expansion – Planning and Permitting	\$60,000	YES – Port Reserve
Camera System Ramps 1-5	\$344,000	NO
Wood Grid Replacement Engineering	\$25,000	NO
Fish Grinder Building	\$300,000	NO
Spit Parking Lot Storm Drain Project	\$1,198,628	NO

Anticipated FY26/27 Projects

It is expected that much of FY26/27 will be driven by how successful we are at landing grant funds for various large projects.

2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
Port of Homer: New Large Vessel Harbor	\$278,000,000
Homer Harbor Critical Float System Replacements: Systems 1 & 4	\$41,000,000
Homer Spit Coastal Erosion Mitigation	\$3,960,000
Nick Dudiak Fishing Lagoon Accessible Ramp & Fishing Platform	\$770,000
Homer Spit Campground Renovations	\$95,000
Barge Mooring & Large Vessel Haul Out Repair Facility	\$5,297,626
Fish Grinding Building Replacement	\$275,000
Harbor Ramp 8 Public Restroom	\$400,000
Homer Harbor Dredging	\$980,000
Homer Harbor Security Cameras: Ramp 1-5 Access Points	\$120,000
Ice Plant Upgrades	\$40,000
Large Vessel Sling Lift, Phase 1	\$65,000
Steel Grid Repair (engineering and design)	\$25,000
Wood Grid Replacement (engineering and design)	\$25,000

Public Works Department (General Fund)

The City of Homer Public Works Department is located at 3575 Heath Street. The Public Works capital items will be separated between general fund and the utility fund.

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Replacement E-103 Bldg Maint. Van	\$50,000	On order	21-36(S-2)(A)
Replacement E-126 Bldg Maint. Vehicle	\$50,000	Attempting to order	21-36(S-2)(A)
Demolish HERC2	\$153,000	Task order for PCB testing approved by Resolution 23-027	22-45
Mariner Park Lagoon Maintenance	\$6,000	Planned for next year	21-36(S-2)(A)
Skatepark Upkeep	\$10,000	Small projects completed in 2022, more expected in 2023	21-36(S-2)(A)
Airport ADA – Restrooms, Fountain, etc.	\$14,400	Initial design complete for concept	21-36(S-2)(A)
City Hall ADA – Ramp	\$14,400	Designed and Fire Marshall approval has been granted; implementation to be handled with Community Assistant Program funds appropriated by Council in 2022	21-36(S-2)(A)
Airport Terminal Painting (Exterior)	\$21,000	On hold, discovered damaged siding that may change scope of project	21-36(S-2)(A)
On-call Kachemak Bay Conservation Society	\$25,000	Working on a Kachemack sponge related project	22-77
Master Transportation Plan Update	\$185,368	Work is underway	22-38
Green Infrastructure Research – Appraisals	\$80,000	Appraisals and other fieldwork complete; future work to be funded by grants	22-08
Green Infrastructure Research	\$60,000	Measuring glow and ground water data currently	22-08

Design Criteria Manual	\$15,000	Nearing completion, expect before the end of the fiscal year	22-07
Ben Walters Way Sidewalk Design and Survey	\$100,000	Design is 65% complete	21-36(S-2)(A)
Ground Water Research	\$75,000	Work is underway by KBNERR	21-36(S-2)(A)

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
ADA Family Restrooms at Airport	\$50,000	YES – General CARMA
Airport Terminal Sidewalk Repairs	\$76,175	YES – General CARMA
Vehicle Replacement (E-130, E-114)	\$51,667	YES – HART Roads
GIS Upgrade	\$16,490	YES – General CARMA
HERC II Abatement and Demolition	\$325,000	NO
HERC I Roof Inspection	\$15,000	YES – General CARMA
Karen Hornaday Park Master Plan	\$50,000	YES – General CARMA
Nuclear Compaction Testing Device	\$20,000	YES – HART Roads
Air Conditioning Unit for PW Server Room	\$8,000	YES – General CARMA
HERC I Hazmat Abatement/Demo Design	\$75,000	NO
Tenant Improvements at Kachemak Center	\$40,000	NO
Kachemak Sponge Green Infrastructure Project – Design	\$354,050	Supported by a grant
Heath Street – Pavement Restoration Project	\$2,328,668	NO
Grader	\$365,000	NO
Kachemak Sponge Green Infrastructure Project – Property Acquisition	\$418,100	YES – HART Roads
Kachemak Sponge Green Infrastructure Project – Construction of Stormwater Facilities	\$2,459,080	NO
Fuel Island Replacement – Construction	\$190,000	YES – HART Roads
Bishop’s Beach Restroom Replacement – Construction	\$400,000	NO
Bunnell Ave Road Restoration Project - Design	\$50,000	YES – HART Roads
Beluga Slough Green Infrastructure Project	\$125,900	YES – HART Roads
Ben Walters Sidewalk Construction	\$1,700,000	YES – HART Roads
Svedlund Herndon Sidewalk Design	\$75,000	YES – HART Roads
Iris Court Drainage	\$100,000	YES – HART Roads
Allowance for Matching Funds	\$500,000	YES – HART Roads
Drainage Management Plan	\$7,000	YES – HART Roads
Mt. Augustine Surface Water	\$193,000	YES – HART Roads
Homer Soil and Water Contract	\$20,000	YES – HART Roads
Design of PW Mechanics/Operators Shop	\$100,000	NO

Vehicle Replacement (E-129, E-120, E-107, E-101)	\$150,000	YES – HART Trails
Lee Avenue Trail	\$15,000	YES – HART Trails
Fairview Ave Trail – East - Construction	\$30,000	YES – HART Trails
Library Trails – West Lot and Storybook – ADA Upgrades	\$25,000	YES – HART Trails
Reber Trail Re-Route	\$15,000	YES – HART Trails
Trailhead Improvements	\$12,000	YES – HART Trails
Side-by-side Attachments for Trail Maintenance	\$10,000	YES – HART Trails
Powered Wheelbarrow	\$4,000	YES – HART Trails
Tajen Trail – Establishing New Tread	\$10,000	YES – HART Trails
Beauregard Court Trail – Establishing New Tread	\$10,000	YES – HART Trails
Vehicle Re-appropriation for E-129, E-120, E-107, E-101	\$150,000	YES – HART Trails

Anticipated FY26/27 Projects

Description	Projected Cost
Ohlson Lane – Construction – Road & Sidewalk	\$1,500,000
Bishops Beach Restrooms	\$500,000
Hornaday Park Restrooms	\$500,000

2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
Slope Stability & Erosion Mitigation Program	\$8,140,000
Karen Hornaday Park Public Restroom Facility	\$425,000
New Public Works Facility	\$12,027,750
Bayview Park Restoration	\$190,000
Homer Spit Trailhead Restroom	\$400,000
Jack Gist Park Improvements, Phase 2	\$60,000
Ben Walters Lane Sidewalk Facility	\$1,673,436
Heath Street Rehabilitation	\$4,100,000
Homer Airport Terminal Improvements	\$1,402,570
Homer All Ages & Abilities Pedestrian Pathway	\$3,900,000
Svedlund/Herndon Street Sidewalks	\$1,600,000
Wayfinding & Streetscape Plan Implementation	\$271,000

Public Works Department (Utility Fund)

The City of Homer Public Works Department provides water and sewer utility services. The wastewater treatment plan is located at 3575 Heath Street and the water treatment plant is located on Skyline Drive.

Open Projects from Capital Budgets and Off-Cycle Appropriations

Description	Amount Requested	Status	Ordinance
Interim Financing to Complete East Bunnell Ave/Charles Way Water/Sewer	\$482,412	Just approved, project to start soon	23-10
RWP-1 Balance Motor/Shaft	\$50,000	Utility state were able to make adjustments that will avoid this expenditure; money to return to HAWSP	22-60
Replace UV System	\$430,000	Not ready to complete this year	22-60
Bunnell/Charles Water Main Extension	\$525,637	Chose a contractor, contract executed, construction prep underway	22-18(S)
Bunnell/Charles Sewer Main Extension	\$418,221	Chose a contractor, contract executed, construction prep underway	22-18(S)
Alder Lane Water Improvement Project	\$333,670	Project complete, working on closing it out	22-06(S); 20-83
Pennock Street Water Main Gap	\$45,000	Developer has not followed through, cancelling appropriation and sending money back to HAWSP	22-03
Tasmania Court Water and Sewer Improvements	\$138,399	Project is complete	21-71
Water Main Extension on East Hill Road	\$70,485	Expected completion by June 2023	21-69
Ground Water Research	\$75,000	Work is underway by KBNERR	21-36(S-2)(A)
Fire Hydrant Replacement Program	\$100,000	Under review	22-37
PR Station Hatch Improvement	\$35,279	Nearing completion, one more hatch required	21-36(S-2)(A)
½ of Utility Financial Management	\$8,646	Original project complete; may	21-03

		conduct one more related plan under contract	
Rehab of Electrical Control Works for Lift Stations	\$271,517	Project in process	22-80
Broken Clarifier Belt at WWTP	\$966,444	Project underway	22-55; 22-34(S); 22-73(S)
Repair Pond Liner at Sewer Treatment Plant	\$25,000	Waiting for fix on effluent pipe before proceeding	22-29
½ of Utility Financial Management	\$8,646	Original project complete; may conduct one more related plan under contract	21-03

FY24/25 Proposed Projects

Description	Amount Requested	CM Approved?
Coatings for Digestors	\$300,000	NO
Coatings for Clarifiers	\$450,000	NO
Replace Water Meters	\$50,000	YES – Water CARMA
Million Gallon Water Tank Aeration System	\$60,000	YES – Water CARMA
Raw Water Line Replacement Design	\$86,000	YES – Water CARMA
PRV Replacement West Trunk Line	\$21,000	YES – Water CARMA
Final Design – Beluga Lift Station	\$100,000	YES – Sewer CARMA
Paintbrush Booster Station Pump Upgrade	\$250,000	YES – Water CARMA
WTP Membrane Filter Train FY24	\$80,000	YES – Water CARMA
WTP Membrane Filter Train FY25	\$80,000	YES – Water CARMA
WWTP Aeration Pond Effluent Box	\$73,000	NO
Kachekmak City Septic Pumping Contract	\$55,770	NO
Transfer Switch STP	\$38,500	YES – Sewer CARMA
Dredge Sludge Lagoon at WTP	\$60,000	NO
Design for Replacing 8” Cast Iron Distribution Line	\$90,000	YES – Water CARMA
Master Water & Sewer Plan	\$90,000	NO
Electrical Works for Sewage Lift Station – 30 Acres	\$67,000	NO
Spit Parking Lot Storm Drain Project	\$1,198,628	NO
Fleet Replacement	\$50,000	YES – Water CARMA
Vehicle Replacement (E-131, E-130, E-114)	\$66,667	YES – Water CARMA
Vehicle Replacement (E-131, E-130, E-114)	\$66,667	YES – Sewer CARMA

2023-2028 Capital Improvement Plan Projects

Description	Projected Total Cost
A-Frame Water Transmission Line	\$804,092

Beluga Sewage Lift Station	\$2,934,353
Water Storage/Distribution Improvements	\$10,438,214

Fund Overviews

General Fund Fleet CARMA – Fund 152

Fleet CARMA - Fund 152						
Current Information - as of 4/21/23						
Fund Name	Current Balance	Encumbrances	Available Balance			
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ 730,487			
Open Encumbrances - as of 4/21/23						
Description	Requestor	ORD #	Amount Remaining			
Mobile Radio for Police Vehicle	Police	23-07	\$ 6,950			
MEDIC1 Replacement	Fire	22-81	\$ 300,000			
Airport Sanding Truck - GF Unassigned Transfer	Public Works	22-05(A)	\$ 60,000			
New Grader - GF Unassigned Transfer	Public Works	22-04(S)(A)	\$ 18,855			
Replacement E-103 Bldg Maint Van	Public Works	21-36(S-2)(A)	\$ 50,000			
Replacement E-126 Bldg Maint Vehicle	Public Works	21-36(S-2)(A)	\$ 50,000			
Patrol Vehicle Replacement	Police	21-36(S-2)(A), 21-09	\$ 60,303			
			\$ 546,108			
Requested Projects						
Description	Requestor	Fiscal Year	Requested Amount			
Off-Road Firefighting Apparatus	Fire	FY24	\$ 45,000			
Deputy Chief Vehicle Replacement	Fire	FY24	\$ 95,000			
Pumper/Tanker Contingency	Fire	FY24	\$ 25,000			
			\$ 165,000			
Future Fund Activity						
Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount			
Operating Budget Transfer	\$ -	\$ -	\$ -			
Proposed Purchase of Ladder Truck (Used)*	\$ (230,000)					
Net Activity	\$ (230,000)	\$ -	\$ -			
Proposed Future State						
Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Projects	Available Balance	
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ (230,000)	\$ 165,000	\$ 335,487	
Fleet CARMA Ending FY25 Balance (Est.):	\$ 335,487					

*Pending Council approval - Ordinance to be introduced 4/24

General Fund CARMA – Fund 156

General CARMA - Fund 156			
Current Information - as of 5/3/23			
Account Name	Current Balance	Encumbrances	Available Balance
General	\$ 1,829,828	\$ 560,536	\$ 1,269,292
Seawall	\$ 40,919	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 152,081
Fishing Hole	\$ 91,351	\$ -	\$ 91,351
Total - General Fund CARMA	\$ 2,252,253	\$ 698,611	\$ 1,553,642

Open Encumbrances - as of 5/3/23			
Description	Requestor	ORD #	Amount Remaining
Planning and Zoning Updates	Planning	23-11	\$ 250,000
Short Term Rental Tracking Services	Planning	23-05	\$ 20,239
Fencing at Skyline Drive Fire Station	Fire	22-57	\$ 15,000
Pioneer Ave Banners - expires end of FY23	Parks	22-54, 19-51(A)	\$ 10,000
Demolish HERC 2	HERC	22-45	\$ 138,075
Professional IJJA Grant Writing Services	City Hall	22-39	\$ 53,073
Licensed Microwave WAN - expires 12/31/23	IT	21-66, 18-44(A)	\$ 86,947
Mariner Park Lagoon Maintenance	Parks	21-36(S-2)(A)	\$ 6,000
Skatepark Upkeep	Parks	21-36(S-2)(A)	\$ 8,787
Public Computer Replacement	Library	21-36(S-2)(A)	\$ 16,029
Videoconference System Replacement	Library	21-36(S-2)(A)	\$ 7,000
Email System Upgrade	IT	21-36(S-2)(A)	\$ 19,492
Network Switches	IT	21-36(S-2)(A)	\$ 25,523
Airport ADA - Restrooms, Fountain, etc.	Public Works	21-36(S-2)(A)	\$ 9,080
City Hall ADA - Ramp	Public Works	21-36(S-2)(A)	\$ 12,366
Airport Terminal Painting (Exterior)	Public Works	21-36(S-2)(A)	\$ 21,000
			\$ 698,611

Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
Fire Hose Replacement	Fire	FY24	\$ 78,000
Personnel Regulations/Salary Schedule Overhaul	Human Resources	FY24	\$ 75,000
Upgrade City Workstations to Microsoft Office 2021	IT	FY24	\$ 40,000
NextGen Firewall	IT	FY24	\$ 50,000
Upgraded Internet Link for City Hall	IT	FY24	\$ 30,000
Phone System Upgrade	IT	FY24	\$ 35,000
Replace Library Chairs	Library	FY24	\$ 45,000
Police Station Fencing	Police	FY24	\$ 27,000
Two Ballistic Shields - split funding	Police	FY24	\$ 6,732
Hornaday Park Playground Improvements	Public Works	FY24	\$ 25,000
ADA-Family Restroom at Airport	Public Works	FY24	\$ 50,000
Airport Terminal Sidewalk Repairs	Public Works	FY24	\$ 76,175
GIS Upgrade	Public Works	FY24	\$ 16,490
HERC I Roof Inspection	Public Works	FY24	\$ 15,000
Karen Hornaday Park Master Plan	Public Works	FY24	\$ 50,000
Air Conditioning for Public Works Server Room	Public Works	FY24	\$ 8,000
			\$ 627,397

Future Fund Activity			
Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Proposed Transfer to HERC CARMA*	\$ 311,216		

General Fund CARMA – Fund 156 – Continued

Account Name	Proposed Future State				
	Current Balance	Encumbrances	FY23 Net Activity	Projects	Available Balance
General	\$ 1,829,828	\$ 560,536	\$ -	\$ 627,397	\$ 641,895
Seawall	\$ 40,919	\$ -	\$ -	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 311,216	\$ -	\$ 463,297
Fishing Hole	\$ 91,351	\$ -	\$ -	\$ -	\$ 91,351
	<u>\$ 2,252,253</u>	<u>\$ 698,611</u>	<u>\$ 311,216</u>	<u>\$ 627,397</u>	<u>\$ 1,237,461</u>
General CARMA Ending FY25 Balance (Est.):	\$ 1,237,461				

*Pending Council approval - Ordinance yet to be introduced

Utility CARMA – Fund 256

Utility CARMA - Fund 256			
Current Information - as of 5/3/23			
Account Name	Current Balance	Encumbrances	Available Balance
Water	\$ 2,215,936	\$ 117,260	\$ 2,098,676
Sewer	\$ 2,120,430	\$ 1,257,852	\$ 862,578
	<u>\$ 4,336,366</u>	<u>\$ 1,375,112</u>	<u>\$ 2,961,254</u>

Open Encumbrances - as of 5/3/23			
Description	Requestor	ORD #	Budget Remaining
Fire Hydrant Replacement Program	Water	22-37	\$ 100,000
PR Station Hatch Improvement	Water	21-36(S-2)	\$ 13,385
1/2 of Utility Financial Mgmt	Water	21-03	\$ 3,875
Rehab of Electrical Control Works for Lift Stations	Sewer	22-80	\$ 263,417
Broken Clarifier Belt at Waste Water Treatment Plant	Sewer	22-73(S), 22-55, 22-34(S)	\$ 962,236
Manhole Repair for East Hill Repaving Project	Sewer	22-39	\$ 3,324
Repair Pond Liner at Sewer Treatment Plant	Sewer	21-36(S-2)	\$ 25,000
1/2 of Utility Financial Mgmt	Sewer	21-03	\$ 3,875
			<u>\$ 1,375,112</u>

Requested Projects			
Description	Requestor	Fiscal Year	Budget Amount
Fleet Replacement	Water	FY24	\$ 50,000
Replace Water Meters	Water	FY24	\$ 50,000
Million Gallon Water Tank Aeration System	Water	FY24	\$ 60,000
Raw Water Line Replacement Design	Water	FY24	\$ 86,000
PRV Replacement West Trunk Line	Water	FY24	\$ 21,000
Paint Brush Booster Station Pump Upgrade	Water	FY24	\$ 250,000
WTP Membrane Train	Water	FY24	\$ 80,000
Design for Replacing 8" Cast Iron Distribution Line	Water	FY24	\$ 90,000
Vehicle Replacement (E-131, E-130, E-114)	Water	FY24	\$ 66,667
WTP Membrane Train	Water	FY25	\$ 80,000
Replace Lift Station Access Hatch	Sewer	FY24	\$ 14,000
Fleet Replacement	Sewer	FY24	\$ 50,000
Launch Ramp Lift Station Enclosure	Sewer	FY24	\$ 13,000
WWTP Digester Blowers	Sewer	FY24	\$ 48,000
Transfer Switch, STP	Sewer	FY24	\$ 38,500
Vehicle Replacement (E-131, E-130, E-114)	Sewer	FY24	\$ 66,667
Beluga Lift Station	Sewer	FY24	\$ 100,000
			<u>\$ 1,163,834</u>

Future Fund Activity			
Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer - Water CARMA ¹	\$ 106,804	\$ 309,240	\$ 316,946
Operating Budget Transfer - Sewer CARMA ²	\$ 234,166	\$ 254,332	\$ 272,020
Utility Operations to Water CARMA Transfer	\$ -	\$ -	\$ -
Utility Operations to Sewer CARMA Transfer	\$ -	\$ -	\$ -
Water CARMA to Utility Operations Transfer ³	\$ (200,000)	\$ -	\$ -
Sewer CARMA to Utility Operations Transfer ⁴	\$ (238,315)	\$ -	\$ -
Net Activity	\$ (97,345)	\$ 563,572	\$ 588,966

Utility CARMA – Fund 256 - Continued

Utility CARMA - Fund 256				
Account Name	Proposed Future State		FY23 Net Activity	Available Balance
	Current Balance	Encumbrances		
Water	\$ 2,215,936	\$ 117,260	\$ (93,196)	\$ 2,005,480
			FY24 Projects \$	(753,667)
			FY24 Net Activity \$	309,240
			FY24 Ending Balance \$	1,561,054
			FY25 Projects \$	(80,000)
			FY25 Net Activity \$	316,946
			FY25 Ending Balance \$	1,798,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Sewer	\$ 2,120,430	\$ 1,257,852	\$ (4,149)	\$ 858,429
			FY24 Projects \$	(330,167)
			FY24 Net Activity \$	254,332
			FY24 Ending Balance \$	782,594
			FY25 Projects \$	-
			FY25 Net Activity \$	272,020
			FY25 Ending Balance \$	1,054,614
Utility CARMA Ending FY25 Balance (Est.):	\$ 2,852,614			

(1) and (2) FY23 Budget transfers are done at end of fiscal year

(3) and (4) Transfer from Utility CARMA to Utility Operations - rate funded projects were closed and funds need to be returned to original funding source; FY23 Budget Amendment Ordinance coming

Port & Harbor Fleet – Fund 452

Port & Harbor Fleet - Fund 452			
Current Information - as of 4/21/23			
Fund Name	Current Balance	Encumbrances	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 137,394

Open Encumbrances - as of 4/21/23			
Description	Requestor	ORD #	Amount Remaining
Port Maint. Mobile Welding Trailer	Port	21-36(S-2)(A)	\$ 2,120
			<u>\$ 2,120</u>

Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
Patrol Truck	Port	FY24	\$ 55,000
Port Maintenance Plow Truck	Port	FY24	\$ 60,000
			<u>\$ 115,000</u>

Future Fund Activity			
Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer*	\$ 30,000	\$ 30,000	\$ 30,000
Net Activity	\$ 30,000	\$ 30,000	\$ 30,000

Proposed Future State				
Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 30,000	\$ 167,394
			FY24 Projects	\$ (115,000)
			FY24 Net Activity	\$ 30,000
			FY24 Ending Balance	\$ 82,394
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 30,000
			FY25 Ending Balance	\$ 112,394

Port & Harbor Fleet Ending FY25 Balance (Est.): \$ 112,394

*FY23 Budget transfer will be done at end of fiscal year

Port & Harbor Reserve – Fund 456

Port & Harbor Reserve - Fund 456			
Current Information - as of 4/21/23			
Account Name	Current Balance	Encumbrances	Available Balance
Harbor General	\$ 2,180,187	\$ 807,584	\$ 1,372,603
Load and Launch	\$ 314,381	\$ -	\$ 314,381
	<u>\$ 2,494,568</u>	<u>\$ 807,584</u>	<u>\$ 1,686,984</u>

Open Encumbrances - as of 4/21/23			
Description	Requestor	ORD #	Amount Remaining
Parking Signage and Mobile Parking Delineation Barriers	Port	23-14	\$ 25,000
Professional/Technical Support for PID Grant Application	Port	23-12	\$ 63,070
Parking Kiosks and Management Software	Port	23-04	\$ 14,199
Owner's Representative	Port	22-78(A)	\$ 408,073
Design of Parking Improvements to Select Lots	Port	22-78(A)	\$ 14,928
Crane 7 Rebuild	Port	22-66	\$ 69,110
R&M Consultants - Grant Assistance	Port	22-19(A)	\$ 15,268
Float Repair for End Caps K thru Q	Port	21-52	\$ 58,100
Deep Water Dock Security Gate	Port	21-36(S-2)(A)	\$ 3,980
Fish Grinder Building Replacement Design	Port	21-36(S-2)(A)	\$ 15,000
Fish Carcass Trailer x2	Port	21-36(S-2)(A)	\$ 10,856
Harbor Office ADA Entry Door Improvements	Port	21-36(S-2)(A)	\$ 10,000
Fish Grinder Building Replacement	Port	21-36(S-2)(A)	\$ 100,000
			<u>\$ 807,584</u>

Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
Outfall Line Pump	Port	FY24	\$ 25,000
Ice Metering System	Port	FY24	\$ 145,000
Harbor Bottom Survey	Port	FY24	\$ 25,000
Tank 1 Sludge Removal	Port	FY24	\$ 40,000
Electrical Works for Sewage Lift Station - Fish Grinder	Port	FY24	\$ 40,000
Paid Parking Program Expansion - Planning & Permitting	Port	FY24	\$ 60,000
			<u>\$ 335,000</u>

Future Fund Activity			
Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer - Harbor General	\$ -	\$ 315,157	\$ 242,704
Operating Budget Transfer - Match Funding ¹	\$ 993,675	\$ 500,000	\$ 500,000
Operating Budget Transfer - Load and Launch*	\$ 29,186	\$ -	\$ -
Harbor General to Harbor Match Transfer ²	\$ (500,000)	\$ -	\$ -
Harbor Match from Harbor General Transfer ³	\$ 500,000	\$ -	\$ -
Net Activity	\$ 1,022,861	\$ 815,157	\$ 742,704

Port & Harbor Reserve – Fund 456 Continued

Account Name	Proposed Future State			
	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor General	\$ 2,180,187	\$ 807,584	\$ (500,000)	\$ 872,603
			FY24 Projects	\$ (335,000)
			FY24 Net Activity	\$ 315,157
			FY24 Ending Balance	\$ 852,760
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 242,704
			FY25 Ending Balance	\$ 1,095,464
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor Match	\$ -	\$ -	\$ 1,493,675	\$ 1,493,675
			FY24 Projects	\$ -
			FY24 Net Activity	\$ 500,000
			FY24 Ending Balance	\$ 1,993,675
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 500,000
			FY25 Ending Balance	\$ 2,493,675
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Load and Launch	\$ 314,381	\$ -	\$ 29,186	\$ 343,567
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 343,567
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 343,567
Account Name				
Harbor General	\$ 1,095,464			
Harbor Match	\$ 2,493,675			
Load and Launch	\$ 343,567			
Port & Harbor Reserve Ending FY25 Balance (Est.):	\$ 3,932,706			

*FY23 Budget transfers are done at end of fiscal year

- (1) FY23 Budget Amendment Ordinance coming to reappropriate this transfer from Harbor General to Harbor Match
- (2) and (3) Transfer \$500,000 of existing Harbor General balance to Harbor Match; FY23 Budget Amendment Ordinance coming

HART Roads

HART Roads - Fund 160				
Current Information - as of 5/3/23				
Account Name	Current Balance	Encumbrances	Available Balance	
HART Roads	\$ 5,967,672	\$ 318,095	\$ 5,649,577	

Open Encumbrances - as of 5/3/23			
Description	Requestor	ORD #	Amount Remaining
Beluga Slough Green Infrastructure Storm Water Treatment System	Public Works	23-16(S)	\$ 81,313
On-call Kachemak Bay Conservation Society	Public Works	22-77	\$ 25,000
Master Transportation Plan Update	Public Works	22-38	\$ 37,051
Green Infrastructure Research - Appraisals	Public Works	22-08	\$ 53,900
Green Infrastructure Research	Public Works	22-08	\$ 15,892
Design Criteria Manual	Public Works	22-07	\$ 4,145
Ben Walters Way Sidewalk Design & Survey	Public Works	21-36(S-2)(A)	\$ 50,808
Ground Water Research	Public Works	21-36(S-2)(A), 21-16(A)	\$ 49,986
			<u>\$ 318,095</u>

Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
Drainage Management Plan	Public Works	FY24	\$ 7,000
Mt Augustine Surface Water	Public Works	FY24	\$ 193,000
Homer Soil and Water Contract	Public Works	FY24	\$ 20,000
Fuel Island Replacement - Construction	Public Works	FY24	\$ 190,000
Bunnell Ave Road Restoration Project - Design	Public Works	FY24	\$ 50,000
Beluga Slough Green Infrastructure Project	Public Works	FY24	\$ 125,900
Ben Walters Sidewalk Construction	Public Works	FY24	\$ 1,700,000
Svedlund-Herndon Sidewalk Design	Public Works	FY24	\$ 75,000
Iris Court Drainage	Public Works	FY24	\$ 240,000
Kachemak Sponge Green Infrastructure Project Property	Public Works	FY24	\$ 418,100
Vehicle Replacement (E-130 and E-114)	Public Works	FY24	\$ 51,667
			<u>\$ 3,070,667</u>

Future Fund Activity			
Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Sales Tax (Budgeted)	\$ -	\$ 1,900,555	\$ 1,976,577
Transfer to General Fund (ORD 17-40(A)) ¹	\$ (866,100)	\$ (1,169,889)	\$ (1,187,628)
HART Roads to HART Roads Match Transfer ²	\$ (500,000)	\$ -	\$ -
HART Roads Match from HART Roads Transfer ²	\$ 500,000	\$ -	\$ -
HART Roads to Non-Motorized Transportation Program Transfer ⁴	\$ (500,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Roads Transfer ²	\$ 500,000	\$ -	\$ -
HART Roads to Small Works Roads Maintenance Program Transfer ⁶	\$ (100,000)	\$ -	\$ -
Small Works Roads Maintenance Program from HART Roads Transfer ⁷	\$ 100,000	\$ -	\$ -
HART Roads to Small Works Pest Management Program Transfer ⁸	\$ (20,000)	\$ -	\$ -
Small Works Pest Management Program from HART Roads Transfer ⁹	\$ 20,000	\$ -	\$ -
Net Activity	\$ (866,100)	\$ 730,666	\$ 788,948

HART Roads - Continued

Account Name	Proposed Future State		FY23 Net Activity	Available Balance
	Current Balance	Encumbrances		
HART Roads	\$ 5,967,672	\$ -	318,095	\$ (1,986,100)
				FY24 Projects \$ (3,070,667)
				FY24 Net Activity \$ 730,666
				FY24 Ending Balance \$ 1,323,476
				FY25 Projects \$ -
				FY25 Net Activity \$ 788,948
				FY25 Ending Balance \$ 2,112,424
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
HART Roads Match	\$ -	\$ -	\$ -	\$ 500,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 500,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				FY25 Ending Balance \$ 500,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Non-Motorized Transportation Opportunity Program	\$ -	\$ -	\$ -	\$ 500,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 500,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				FY25 Ending Balance \$ 500,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Small Works Roads Maintenance Program	\$ -	\$ -	\$ -	\$ 100,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 100,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				FY25 Ending Balance \$ 100,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Small Works Pest Management Program	\$ -	\$ -	\$ -	\$ 20,000
				FY24 Projects \$ -
				FY24 Net Activity \$ -
				FY24 Ending Balance \$ 20,000
				FY25 Projects \$ -
				FY25 Net Activity \$ -
				FY25 Ending Balance \$ 20,000
Account Name				
HART Roads	\$ 2,112,424			
HART Roads Match	\$ 500,000			
Non-Motorized Transportation Opportunity Program	\$ 500,000			
Small Works Roads Maintenance Program	\$ 100,000			
Small Works Pest Management Program	\$ 20,000			
HART Roads Ending FY25 Balance (Est.):	\$ 3,232,424			

*FY23 Budget transfers are done at end of fiscal year

(1) HART Roads transfer to General Fund to cover roads maintenance

(2) and (3) Transfer \$500,000 of existing HART Roads balance to HART Roads Match; FY23 Budget Amendment Ordinance coming

(4) and (5) Transfer \$500,000 of existing HART Roads balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming

(6) and (7) Transfer \$100,000 of existing HART Roads balance to Small Works Roads Maintenance Program; FY23 Budget Amendment Ordinance coming

(8) and (9) Transfer \$20,000 of existing HART Roads balance to Small Works Pest Management Program; FY23 Budget Amendment Ordinance coming

HART Trails

HART Trails			
Current Information - as of 4/21/23			
Account Name	Current Balance	Encumbrances	Available Balance
HART Trails	\$ 1,040,630	\$ 20,000	\$ 1,020,630
Open Encumbrances - as of 4/21/23			
Description	Requestor	Ordinance #	Amount Remaining
Small Works Trails Maintenance Program - expires end of FY23	Public Works	22-28, 21-36(S-2)(A)	\$ 20,000
			<u>\$ 20,000</u>
Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
Wayfinding and Streetscape Implementation	Economic Development	FY24	\$ 50,000
Trail Design Criteria Manual Update	Economic Development	FY24	\$ 50,000
Lee Avenue Trail	Public Works	FY24	\$ 20,000
Vehicle Replacement (E-129, E-120, E-107, E-101)	Public Works	FY24	\$ 150,000
Fairview Ave Trail - East - Construction	Public Works	FY24	\$ 30,000
Library Trails - West Lot and Storybook - ADA upgrades	Public Works	FY24	\$ 25,000
Reber Trail Re-Route	Public Works	FY24	\$ 15,000
Trail Head Improvements	Public Works	FY24	\$ 12,000
Side-by-Side Attachments for Trails Maintenance	Public Works	FY24	\$ 10,000
Powered Wheelbarrow	Public Works	FY24	\$ 4,000
Tajen Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
Beauregard Court Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
			<u>\$ 386,000</u>
Future Fund Activity			
Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Sales Tax (Budgeted)	\$ -	\$ 194,526	\$ 202,307
Transfer to General Fund (ORD 17-40(A)) ¹	\$ (41,706)	\$ (105,993)	\$ (118,663)
HART Trails to Non-Motorized Transportation Program Transfer ²	\$ (100,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Trails Transfer ³	\$ 100,000	\$ -	\$ -
HART Trails to Small Works Trails Maintenance Program Transfer ⁴	\$ (100,000)	\$ -	\$ -
Small Works Trails Maintenance Program from HART Trails Transfer ⁵	\$ 100,000	\$ -	\$ -
Net Activity	\$ (41,706)	\$ 88,532	\$ 83,644

HART Trails - Continued

Account Name	Proposed Future State		FY23 Net Activity	Available Balance
	Current Balance	Encumbrances		
HART Trails	\$ 1,053,697	\$ 20,000	\$ (241,706)	\$ 791,991
			FY24 Projects \$	(386,000)
			FY24 Net Activity \$	88,532
			FY24 Ending Balance \$	494,523
			FY25 Projects \$	-
			FY25 Net Activity \$	83,644
			FY25 Ending Balance \$	578,167
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Non-motorized Transportation Opportunity Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	100,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			FY25 Ending Balance \$	100,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Small Works Trails Maintenance Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	100,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			FY25 Ending Balance \$	100,000
Account Name				
HART Trails	\$	578,167		
Non-motorized Transportation Opportunity Program	\$	100,000		
Small Works Trails Maintenance Program	\$	100,000		
HART Trails Ending FY25 Balance (Est.):	\$	778,167		

*FY23 Budget transfers are done at end of fiscal year

(1) HART Trails transfer to General Fund to cover trails maintenance

(2) and (3) Transfer \$100,000 of existing HART-Trails balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming

(4) and (5) Transfer \$100,000 of existing HART-Trails balance to Small Works Trails Maintenance Program; FY23 Budget Amendment Ordinance coming

HAWSP

COMING SOON

Other Notable Funds

Land Reserves – Fund 150

The Land Reserves Fund is used to purchase lands with a strategic value to the City. An expected future purchase taking advantage of this fund is land for a new Public Works campus located outside of the tsunami zone. Staff has been working with the City’s realtor to located and purchase an appropriate parcel.

Land Reserves - Fund 150				
Current Information - as of 4/21/23				
Fund Name	Current Balance	Encumbrances	Available Balance	
Land Reserves	\$ 971,753	\$ 62,488	\$ 909,264	
Open Encumbrances - as of 4/21/23				
Description	Requestor	ORD #	Amount Remaining	
Purchase Lot 6 - Bridge Creek Watershed District	Administration	23-02(A)	\$ 9,321	
Two Parcels and Drainage Easements - Bridge Creek	Administration	22-01(A)	\$ 53,168	
			<u>\$ 62,488</u>	
Requested Projects				
Description	Requestor	Fiscal Year	Requested Amount	
			<u>\$ -</u>	
Future Fund Activity				
Activity Description	FY23 Amount	FY24 Amount	FY25 Amount	
Operating Budget Transfer				
Net Activity	\$ -	\$ -	\$ -	
Proposed Future State				
Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Land Reserves	\$ 971,753	\$ 62,488	\$ -	\$ 909,264
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 909,264
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 909,264
Land Reserves Ending FY25 Balance (Est.):	\$ 909,264			

Police Station Debt Service Fund – Fund 154

The Police Station Debt Service Fund exists to pay off the bond debt for the new police station which was opened in 2020. We are forecasting that the City will have sufficient funds to pay off the bond debt during FY25, possibly the very end of FY24.

Police Station Debt Service - Fund 154				
Current Information - as of 4/21/23				
Fund Name	Current Balance	Encumbrances	Available Balance	
Police Station Debt Service	\$ 1,504,099	\$ -	\$ 1,504,099	

Open Encumbrances - as of 4/21/23			
Description	Requestor	ORD #	Amount Remaining
			\$ -

Requested Projects			
Description	Requestor	Fiscal Year	Requested Amount
			\$ -

Activity Description	Future Fund Activity			
	FY23 Amount	FY24 Amount	FY25 Amount	FY26 Amount
Sales Tax (Budgeted)		\$ 893,520	\$ 929,260	\$ 929,260
Debt Payment - Principal		\$ (230,000)	\$ (245,000)	\$ (255,000)
Debt Payment - Interest		\$ (164,000)	\$ (152,500)	\$ (140,250)
Net Activity	\$ -	\$ 499,520	\$ 531,760	\$ 534,010

Fund Name	Proposed Future State			
	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Police Station Debt Service	\$ 1,504,099	\$ -	\$ -	\$ 1,504,099
			FY24 Projects \$	-
			FY24 Net Activity \$	499,520
			FY24 Ending Balance \$	2,003,619
			FY25 Projects \$	-
			FY25 Net Activity \$	531,760
			FY25 Ending Balance \$	2,535,379
Police Station Debt Service Ending FY25 Balance (Est.):	\$ 2,535,379			
			FY26 Projects \$	-
			FY26 Net Activity \$	534,010
			FY26 Ending Balance \$	3,069,390
Police Station Debt Service Ending FY26 Balance (Est.):	\$ 3,069,390			
	FY23	FY24	FY25	FY26
Debt Balance	3,280,000	3,050,000	2,805,000	2,550,000

ORD 18-26(A)(S)(A) - GOB Issuance; 0.3% of sales tax expires 12/31 of the year when City has received sufficient funds to pay off all of debt service

Capital Project Requests

The following tables include all requests made to the City Manager for the FY24/25 Capital Budget. Each item includes a brief description, estimated cost, and note as to whether it was approved for inclusion in the budget by the City Manager. Rejected items have brief commentary as to why.

Fleet CARMA – Fund 152

Requesting Dept./Div.	Title	Description	Request	CM Approved
Fire	Ladder Truck (Used)	As the City has grown and allowed for larger structures to be built, the addition of a ladder truck to the fire fleet has become a necessary expansion. Ladder trucks can run \$1.4 – \$1.6 million new and appropriately equipped. We have an opportunity to purchase a used ladder truck from Ketchikan and staff is currently doing due diligence to inspect the vehicle and determine if it would be a good purchase for the City.	\$230,000	YES Purchase will come before the budget is adopted due to the availability of this specific apparatus
Fire	Off-road Firefighting Apparatus	This side-by-side vehicle with upgrades to haul water and crew for fire suppression purposes would replace the capabilities of Brush-2 which is at the end of its useful life. This vehicle would ensure we retain the capability to respond to fires off the road and on beaches.	\$45,000	YES
Fire	Deputy Chief Vehicle Replacement	The Deputy Chief is required as a Command Officer and paramedic to respond directly to calls with a reliable and tactical ready vehicle. The current vehicle is 19 years old and poorly suited to the job. The new vehicle will have all the required command equipment to manage emergency and disaster situations, communications systems, ALS medical supply storage, and rescue equipment. A plow will also be added to assist with response during winter weather.	\$95,000	YES
Fire	Pumper/Tanker Contingency	Council approved the purchase of an Enforcer 2500 gallon tender fire truck with Ordinance 22-22 at a price not to exceed \$800,000. The City received a large discount for prepayment and \$93,394 was left unspent. Administration would like to set \$25,000 aside as a contingency and return the rest (\$68,394) to Fleet CARMA.	\$25,000	YES
Fire	Engine-4 Replacement	Engine-4 is an essential part of the firefighting fleet in the city and is vital to sustaining an ISO rating that has been enjoyed by tax payers for years. Engine-4 is 40 years old, 20 years overdue for replacement and will not be classified during the next ISO visit due to its age which will have a noticeable impact on insurance premiums (increasing) on all insured businesses and homeowners in Homer. Engine-4 did not pass its last pump test in June of 2022 and was down with mechanical issues (failed brakes) for more than 5 months. With Engine-4 unable to pass its pump test it is essentially out of service and not to be used, leaving us with only one Engine.	\$819,000	NO Expecting an opportunity to purchase a ladder truck before FY24/25 is adopted; this request should be seriously considered at the time of the mid-biennium adjustment, if not sooner
Public Works	Grader	Procure a grader for the purpose of plowing snow, grading roads, repairing water/utilities, and otherwise supporting the installation and maintenance of PW infrastructure.	\$365,000	NO

General CARMA – Fund 156

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	HERC Match Funds	Move money remaining in the natural gas free main allowance account after the audit into HERC CARMA for future use	\$311,216	YES
Community Recreation	Bounce House	In an effort to provide additional fun, active and engaging programs specifically for the younger youth demographic. A bounce house would provide indoor and outdoor opportunities. The estimate includes shipping cost	\$15,000	NO
Community Recreation	Recreation Management Software	Software would be used to improve and streamline the overall operations of the division by allowing for: online registration and payment; improved scheduling and communications; participant tracking; etc.	\$11,000	NO Community Rec only does \$30-40k per year in fees. A cheaper mobile solution or kiosk may be a better fit for the interim period between now and the HERC Replacement
Fire	Fire Hose Replacement	The existing fire hose system used to fight structural, vehicle, marine, and industrial fires is due to be replaced.	\$78,000	YES
Human Resources	Personnel Regulations and Salary Schedule Overhaul	Both personnel regulations and salary schedule-related items need to be reviewed and updated intermittently to keep up with trends in the workplace and a changing legal environment. This project would be used to hire a consultant to help staff update and modernize current HR systems	\$75,000	YES
IT	Upgrade City Workstations to Microsoft Office 2021	Most City workstations are running Office 2016. The IT Division recommends updating all of these machines to Office 2021.	\$40,000	YES
IT	NextGen Firewall	Unlike a traditional firewall, which prevents or allows network traffic based on simple criteria like source or destination, NextGen firewalls perform realtime deeper analysis of packet-level information as it enters the network to monitor for malicious content.	\$50,000	YES
IT	Upgrade Internet Link for City Hall	Industry standards generally recommend 5-15Mbps per office worker for Internet connectivity. Twenty office workers typically work from City Hall, sharing a 35Mbps link to the Internet, or about 1.75Mbps per office worker. Additionally, the City Hall link supports digital phones for all city staff, the city email server, business applications such as finance software, as well as video-conferencing from Council	\$30,000	YES

		Chambers. A fiber optic connection to the building would allow a bandwidth increase to a recommended ~300Mbps to support current needs and would enable us to consider moving more applications and services to cloud-based operations.		
IT	Phone System Upgrade	The majority of the City's phone system is antiquated and has suffered multiple challenges in recent years. This project would bring the system to a modern standard. Most of our phones are roughly 20 years old. Approximately 84 phones will be replaced across the City, those at the Police Station are still relatively new and will not be replaced.	\$35,000	YES
Library	Replace Library Chairs	When the library opened in 2006, the furnishings included 84 wooden chairs, 15 soft lounge chairs, and 49 office-style rolling chairs. The wooden chairs have held up well, but the rest are wearing out. This request would replace lounge and office chairs and includes shipping and a small contingency (\$2,500).	\$45,000	YES
Police	Police Station Fencing	This request will fund the purchase and installation of security fencing around the back of the police station. The fencing will be a six foot tall, 9 gauge chain link fence with a continuous top rail and it will include one 20 foot wide sliding gate. This fencing will close off the back perimeter of the police station grounds, running on the lot line between the station and the post office. This back area of the police station grounds is shadowed, thickly vegetated in areas and hard to monitor closely on our video surveillance system due to shadows, changing terrain elevations and vegetation. It is the area most vulnerable to approach and trespass around the station.	\$27,000	YES
Police	Two Ballistic Shields	These ballistic shields will replace two shields that over 25 years old. The new models are significantly upgraded larger shields with improved protection from higher powered rounds and viewing ports. This project will be supported by approximately \$16,000 from the seized assets account which may only be used for police related purchases.	\$23,000 - \$16,268 from seized asset account and \$6732 from CARMA	YES
Police	Virtual Reality Training System	This request is for a Virtual Reality Training system from InVeris Training Solutions for patrol and jail officer training. This system is an advanced training solution that uses virtual reality, (VR), for critical, real-world preparation of our officers for use of force situations.	\$79,900	NO Attempt to fund through Homeland Security Grant Programs first
Police	Night Vision Equipment	This request is to purchase night vision equipment for 12 police officers. We currently have four units that are 15 years	\$95,000	NO Attempt to fund through

		old and in poor condition. The new equipment will consist of 10 single tube units and 2 double tube units along with the required mounting hardware. The new units mount to the officer's helmets and are adjusted to each individual officer's physical characteristics.		Homeland Security Grant Programs
Police	In-Car Video Cameras	This project will equip 12 of our patrol vehicles with in-car video cameras. It will also provide the necessary data storage and retrieval equipment. Approximately 80% of police departments are now operating with in-car video recording equipment. The recordings offer excellent documentation of what an officer saw and did during traffic stops and the subsequent encounters. The recordings obtained will primarily be used as evidence in court room proceedings. The district attorney's office is now requiring video recordings to go to trial in some driving cases. Without the recordings we are in danger of having cases dismissed. The recordings can also be used for training, liability protection, improving officer safety and providing transparency of police conduct to the public. Statistically, a police department is more likely to be sued for use of force allegations and driving related incidents versus anything else.	\$162,204 Would also include an annual expense for service and data storage	NO Attempt to fund through Homeland Security Grant Programs first
Public Works	Seawall Maintenance	To be paid from the Seawall CARMA fund within the General CARMA Fund	\$4,000	YES
Public Works	Hornaday Park Playground Improvements	The Homer Foundation's board of trustees approved the use of left over funds from the original playground project and the boat house pavillion to be used for maintenance and improvement of the existing Hornaday Park playground. The request to Council is for \$25,000, however, \$20,363 will be reimbursed by the Homer Foundation.	\$25,000 \$20,363 to be reimbursed by Homer Foundation	YES
Public Works	ADA-Family Restroom at Airport	This Request will fund the design and purchase of construction materials to build an ADA-compliant, gender-neutral Family Restroom at the Airport. The design will cost \$25,000, based on an estimate from a local architect and engineering team, mostly to address Fire Marshall requirements. Then, we would buy the construction materials and built it with PW labor, during "shoulder" seasons.	\$50,000	YES
Public Works	Airport Terminal Sidewalk Repairs	This Capital Request will fund the replacement of a portion of the concrete sidewalk at the airport that has buckled due to frost heave. The cost is based on a quote from a reputable local concrete contractor, which I incased by 10% for escalation.	\$76,175	YES

Public Works	GIS Upgrade	One-time license upgrade for GIS system, addition of two extra "seats" for Public Works employees, and two Trimble tables for field work	\$16,490	YES
Public Works	HERC I Roof Inspection	With the challenges related to demolishing the HERC structures, age of the existing roof structure, and series of buildings that have collapsed under snow weight in Alaska recently, it seems wise to inspect the existing roof to determine its condition and how much life is left in it.	\$15,000	YES
Public Works	Karen Hornday Park Master Plan	Develop a new master plan for Karen Hornaday Park	\$50,000	YES
Public Works	Air Conditioning for Public Works Server Room	Request would fund purchase of an air conditioning unit to be installed in the server room	\$8,000	YES
Public Works	Tenant Improvements for Kachemak Center	Kachemak Center is a potential rental location for Building Maintenance and Parks to reside once they leave the HERC.	\$40,000	NO Uncertain if this will be the best location, looking for alternatives
Public Works	HERC II Abatement and Demolition	Increases the funds available for the demolition of the HERC II building.	\$325,000	NO Take separate action when Admin and Council are aligned on a solution
Public Works	HERC I – HazMat Abatement/Demo Design	Fund the develop of a hazardous materials abatement and demolition plan for HERC I	\$75,000	NO Ongoing issue

Utility CARMA – Fund 256 – Water

Requesting Dept./Div.	Title	Description	Request	CM Approved
Public Works (Water)	Paint Brush Booster Station Pump Upgrade	The Paint brush booster Station supplies potable water to customers above the gravity feed water transmission main. In 2022 the electric components failed and left customer without water. The booster station was built in 2008. Parts are no longer available for this equipment. Operators were able to find old components at the STP, but those are limited. Funds will be used to replace existing booster pumps and upgrade electrical components and telemetry as needed. We submitted a ADEC SRF Questionnaire and expect this project will be added to the ADEC's Intended Use Plan, allowing us to access SRF Loan Funds.	\$250,000	YES
Public Works (Water)	WTP Membrane Filter Train FY24	This will buy one water filter membrane train for the Water Treatment Plant to replace one of the existing membrane trains that is beyond its useful life. A questionnaire for ADEC SRF has been submitted for this project.	\$80,000	YES

Public Works (Water)	WTP Membrane Filter Train FY25	This will buy one water filter membrane train for the Water Treatment Plant to replace one of the existing membrane trains that is beyond its useful life. A questionnaire for ADEC SRF has been submitted for this project.	\$85,000	YES
Public Works (Water)	Design for Replacing 8" Cast Iron Distribution Line	Fund the design of a replacement line	\$90,000	YES
Public Works	Vehicle Contingency	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to cover overages for vehicles already approved in the prior budget.	\$15,000	YES

Utility CARMA – Fund 256 – Sewer

Requesting Dept./Div.	Title	Description	Request	CM Approved
Public Works (Sewer)	Transfer Switch, STP	Backup power to the Sewer Treatment Plant is provided by an on-site diesel generator. During a power outage a transfer switch automatically transfers the plant to the generator. The original switch from 1990 is not transferring power properly. Funds will be used to purchase a new transfer switch and install it.	\$38,500	YES
Public Works	Vehicle Contingency	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to cover overages for vehicles already approved in the prior budget.	\$15,000	YES – Converted into a repacked request which will create a new appropriation
Public Works (Sewer)	Final Design – Beluga Lift Station	Final design of project. Eligible for ADEC loans	\$100,000	YES
Public Works (Sewer)	Coatings for Digesters	Fund the renovation of the concrete coating on the WWTP digesters. Project is eligible for Clean Water SRF and we have submitted a questionnaire to ADEC which is the first step towards getting a loan	\$300,000	NO
Public Works (Sewer)	Coatings for Clarifiers	Renovate the coating on the WWTP clarifiers. Project is eligible for Clean Water SRF and we have submitted a questionnaire to ADEC which is the first step towards getting a loan	\$450,000	NO
Public Works (Sewer)	WWTP Aeration Pond Effluent Box	Rebuild the electrical works for the aeration pond effluent box at the WWTP. A questionnaire for ADEC SRF loan funds has been submitted	\$73000	NO
Public Works (Sewer)	Portable 3 Phase Back Up Generator	Portable, 3 phase power backup generator. Public works does not have one at this time. The sewer plant does have a backup generator, but it is not always available and we need a dedicated unit in case of emergency.	\$95,000	NO
Public Works (Sewer)	Dredge Sludge Lagoon at WTP	Fund the dredging and renovation of the sludge lagoon at the WTP	\$60,000	NO
Public Works (Sewer)	Electrical Works for Sewage Lift Station – 30 Acres	Project will upgrade/renovate the electrical works at the sewage lift station on the Spit known as the 30 acres lift station.	\$67,000	NO

HART Roads – Fund 160

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	Road Grant Matching Funds	Seed a general grant match account for roads, stormwater, and sidewalk improvements	\$500,000	YES
Public Works	Nuclear Compaction Testing Device	Device measures compaction of soil and asphalt	\$20,000	YES
Public Works	Fuel Island Replacement - Construction	The fuel island at Public Works serves as a fueling station for vehicles citywide. It is over 30 years old and nearing end of life.	\$190,000	YES
Public Works	Bunnell Ave Road Restoration Project - Design	This project will fund the design of the Bunnell Avenue Road Restoration Project – road, sidewalks, and storm drain. The Council funded the design of the Ohlson/Bunnell Pavement Restoration Project in FY23. During preliminary design, it became apparent the local property owners wanted more discussion about what to do on Bunnell Avenue. The projects were split so that we can proceed with Ohlson Lanes final design and construction while the land use issues related to Bunnell Ave are addressed in other planning processes.	\$50,000	YES
Public Works	Beluga Slough Green Infrastructure Project	This request will fund matching funds required by the ACWA Grant to design/construct a green infrastructure project at the end of Bunnell Street	\$125,900	YES
Public Works	Ben Walters Sidewalk Construction	Fund the construction of the Ben Walters Sidewalk	\$1,700,000	YES
Public Works	Svedlund-Herndon Sidewalk Design	This request will fund the design of a sidewalk that connects pedestrians from Pioneer Avenue, north on Svedlund, and then west on Herndon to the Senior Citizen Housing Project	\$75,000	YES
Public Works	Iris Court Drainage	This request will extend an existing appropriation and increase the funds available to correct a drainage problem on Iris Court	\$240,000	YES
Public Works	Kachemak Sponge Green Infrastructure Project Property Acquisition	This project will fund property acquisition for the Kachemak Sponge Green Infrastructure Project. We expect approximately \$883,524 to be covered by grant funds and the remaining \$418,100 by the City or other funders.	\$418,100	YES
Public Works	Vehicle Contingency	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to cover overages for vehicles already approved in the prior budget.	\$15,000	YES – Converted into a repacked request which will create a new appropriation
Public Works	Kachemak Sponge Green Infrastructure Project Construction of Storm Water Works	The costs are eligible for ADEC SRF financing and currently listed on ADEC’s intended use plan for \$1,000,000.	\$2,459,080	NO Currently seeking other funding sources first
Public Works	Kachemak Sponge Green Infrastructure Project Design and	This request will fund the design and associated professional services for the Kachemak Sponge Green Infrastructure Project. Much of the work will be funded by a grant. The project is also listed	\$354,050	NO Currently seeking other

	Other Professional Services	on the ADEC's intended use plan for State Revolving Use Funds.		funding sources first
Public Works	Allowance for HAPP Matching Funds	This request will fund matching funds required by the RAISE Grant, for which the City has submitted an application for the planning and design of multiple non-motorized transportation improvements	\$500,000	NO Put funds towards a general HART match instead since specific grant awards are unknown at this time
Public Works	Heath Street – Pavement Restoration Project	Project design was funded in FY23 and implementation programmed into the Road Financial Plan. The cost estimate is based on the 35% design, which calls for the rebuilding of Heath Street from the Sterling Highway to the High School. As the design progresses, we will be isolating which portions of the street need to be rebuilt	\$2,328,668	NO Reconsider during mid-biennium adjustment if adequate funds are available
Public Works	Public Works Mechanics/Operators Shop - Design	This request will fund design and related professional services for a new mechanics and operators shop	\$100,000	NO Still seeking property

HART Trails – Fund 165

Requesting Dept./Div.	Title	Description	Request	CM Approved
Economic Development	Wayfinding and Streetscape Implementation	Phase one of wayfinding implementation with a focus on pedestrian trailheads, wayfinding in downtown, at Spit campgrounds and major Spit facilities, and Baycrest visitor kiosk.	\$50,000	YES
Economic Development	Trail Design Criteria Manual Update	The current manual was created in 2009. Since then, new guidelines have been proposed for ADA access, which should be incorporated into City trail standards. Project intended for FY25 so the City has time to learn policy issues with the new requirements for non-motorized transportation in new subdivisions. Year round trail maintenance considerations also need to be incorporated into trail standards.	\$50,000	YES
Public Works	Lee Avenue Trail	Fund the completion of a new trail on Lee Avenue between Heath Street and Kachemak Way	\$20,000	YES
Public Works	Fairview Ave Trail – East – Construction	This project will fund the construction of upgrades to Fairview that connects with the high school	\$30,000	YES
Public Works	Library Trails – West Lot and Storybook – ADA upgrades	The City recently adopted a plan for developing improvements to the Library's West Lot. Part of those call for upgrading the existing trails to ADA standards.	\$25,000	YES
Public Works	Reber Trail Re-Route	This project will re-route and reconstruct the upper portion of the Reber trail to reduce the grade and/or build "steps" into the hillside to break up the steep slope.	\$15,000	YES
Public Works	Trailhead Improvements	This project will improve several trailheads on existing trails to make them more visible, add parking, and install signage. Trailheads include: Karen Hornaday Natural Trail at the west end of Danview, Lower Reber Trail at the west end of	\$12,000	YES

		Fairview Avenue, Poopdeck Trail at Pioneer Avenue, Library Story Trail where it intersects with Lucky Shot Road.		
Public Works	Side-by-side Attachments for Trails Maintenance	This project will purchase attachments that will turn the Parks division's side-by-side into an efficient winter trail maintenance tool by equipping it with an enclosed "cab", cab heater, winch, snow plow, and	\$10,000	YES
Public Works	Powered Wheelbarrow	This piece of equipment will enable our Trail Maintenance crew to more effectively provide maintenance by helping to convey sand bags, tools, mulch, gravel, and the variety of other supplies needed to maintain trails.	\$4,000	YES
Public Works	Tajen Trail – Establishing New Tread	This project will build out Tajen Trail into a usable pedestrian route in a new subdivision.	\$10,000	YES
Public Works	Beauregard Court Trail – Establishing New Tread	This project will build out Beauregard Court Trail into a usable pedestrian route to connect a new subdivision of Jack Gist Park	\$10,000	YES
Public Works	Vehicle Re-appropriation for E-129, E-120, E-107, E-101	We have had difficulties in ordering vehicles, and when we do, the costs have gone up significantly. The intent of this funding is to extend the original appropriations and include additional funds to ensure we can afford the vehicles at current prices.	\$150,000	YES

HAWSP – Fund 205

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	Water/Sewer Expansion Grant Match	Seed a general grant match account for water and sewer expansion projects	TBD	
Public Works	Master Water and Sewer Plan	Develop a new water/sewer master plan. This plan is eligible for ADEC Drinking Water and Clean Water loans and the high probability of being awarded Principal Forgiveness subsidies. ADEC likes communities who care enough to plan their infrastructure.	\$90,000	NO Seeking other funding opportunities first
Public Works	Bishop's Beach Restroom Replacement	This project will fund the construction of a new plumbed restroom at Bishop's Beach Park	\$400,000	NO

Port & Harbor Fleet – Fund 452

Requesting Dept./Div.	Title	Description	Request	CM Approved
Port	Patrol Truck	Harbor officers use the patrol vehicles throughout the various shifts to keep watch over the facilities. This expenditure replaces patrol truck 400 built in 2010. Once the new truck is in service, truck 400 will be moved to finish its useful life with seasonal port staff.	\$55,000	YES
Port	Port Maintenance Plow Truck	Port Maintenance has the responsibility of keeping the docks, ramps, ramp approaches, and some key parking areas cleared of snow.	\$60,000	YES

Port & Harbor Reserves – Fund 456

Requesting Dept./Div.	Title	Description	Request	CM Approved
Admin	Future Grant Match Start of FY24	Create a Harbor Grant Matching Fund and seed it with \$500,000 already in Port Reserves	\$993,675	YES
Admin	Future Grant Match FY24	Add \$500,000 at the end of FY24	\$500,000	YES
Admin	Future Grant Match FY25	Add \$500,000 at the end of FY25	\$500,000	YES
Port	Outfall Line Pump	Purchase a spare replacement pump for the City outfall line. This outfall line is connected to the fish grinder building and its purpose is to pump the ground fish materials to the disposal site between the first and second Pioneer Dock mooring dolphins at the end of the Homer Spit	\$25,000	
Port	Ice Metering System	This metering equipment upgrade will allow us to more accurately dispense the ice that we sell at the Fish Dock. The metering system currently in use for ice delivery is original equipment, not repairable, and also not accurate resulting in over-delivery of ice.	\$145,000	YES
Port	Harbor Bottom Survey	Survey the entire small boat basin and calculate the amount of materials that would need to be removed to get back to design depth. Based on the total number of cubic yards to be removed we would be able to estimate the cost to re-dredge the nonfederal portion of the harbor basin	\$25,000	YES
Port	Tank 1 Sludge Removal	Port Maintenance is tasked with collecting the used oil, antifreeze, filters, and absorbent rags from the ramp two and ramp seven collection satellite buildings. The materials are processed through our used oil building next to the Port Maintenance shop. We have three 10,000 gallon used oil tanks that we store the collected oil in. In an as needed agreement we pay a firm to pump the collected used oil into a tank truck and transport to a processing facility in Anchorage. Over time sludge (heavy contaminated oil waist) has accumulated on the bottom of the tanks resulting in less storage capacity. With this project, a team will be hired to clean the sludge out of the bottom of one of the three storage tanks.	\$40,000	YES
Public Works (Sewer)	Electrical Works for Sewage Lift Station – Fish Grinder	Project will upgrade/renovate the electrical works at the sewage lift station at the Fish Grinder.	\$40,000	YES
Port	Paid Parking Program Expansion – Planning and Permitting	The Spit’s parking inventory is frequently overlapped by state highway right-of-way which complicates its	\$60,000	YES

		usage for parking purposes. This program will plan, permit, survey, and design solutions that will allow for the safe and efficient expansion of paid parking on the Spit.		
Port	Camera System Ramps 1-5	A project designing the system was funded in the previous budget. Cameras have been very effective to deter theft, vandalism, and facility misuse. Ramps 1 thru 5 are very high use areas of the harbor and having a reliable camera system to support our mission will be a huge benefit to vessel, business, and vehicle owners in those areas.	\$344,000	NO This project can wait while larger financial needs are considered
Port	Wood Grid Replacement Engineering	Staff have determined that the Wood Grid is very near its end of life from a safe operations use standpoint. During the CIP review the Wood Grid was moved up to level 1 of importance in the Capital improvement project list by the port commission and council. Phase 1 of this project will be to complete engineering and design for the replacement of this vessel maintenance facility.	\$25,000	NO Wood grid is only expected to generate \$6,000 in usage for FY23; value of retaining this amenity needs to be evaluated
Port	Fish Grinder Building	Design and construct a new building for the Fish Grinder. This project, since it involves the disposal of waste products, qualifies for ADEC SRF loans. A questionnaire has been submitted.	\$300,000	NO Currently seeking other funding sources first
Port	Spit Parking Lot Storm Drain Project	This project will upgrade several parking lots on the Spit with paving and storm drain improvements so that the Enterprise can charge for parking. This project, since it involves storm water collection and treatment, qualifies for ADEC SRF funds. A questionnaire has been submitted.	\$1,198,628	NO Wait on outcome of loan questionnaire

Fleet Overview

The City's fleet is attempting to go through a transformation. We have many older vehicles, particularly in the Fire Department, which need to be replaced in order to continue to meet Departmental missions. We budgeted for big strides in the FY22/23 Capital Budget, however, we have faced many supply chain challenges which have included extended wait times, or even extended periods of time in which dealers will not even take orders for new vehicles.

The following list shows all current fleet vehicles, pumps, plows, and other equipment maintained by the Public Works Motor Pool. The data contained within the table, direct from our rolling stock asset management program, includes the manufacture date and expected life span of the various items. There is also a Risk Rating which scores items from one to five, with one being low risk and five being high risk. The Risk Rating is a composite of a Likelihood of Failure (LOF) rating and a Consequence of Failure (COF) rating.

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
Public Works Vehicles						
PARKS	E101	1999 RANGER	1999	15	3	
WTP/STP	E102	1999 RANGER TRUCK	1999	15	3	
BUILDING MAINT	E103	1999 FORD E250 VAN	1999	15	5	This vehicle is slated for replacement and a replacement has been ordered.
WTP/STP	E104	2000 K2500 4X4 W/ FLATBED	2000	15	3	
PARKS	E107	2001 CHEV S-10 EXTEND CAB	2001	15	4	This vehicle is slated for replacement and a replacement has been ordered.
EQ OPS	E110	2022 F550 XL 4x4 Reg Chassis	2022	15	2	
MOTORPOOL	E111	2002 JEEP WRANGLER	2002	15	3	
WTP/STP	E112	2006 FORD F-150 4X4	2006	15	3	
ENGINEERING	E113	2006 FORD F-150 4X4	2006	15	3	
ENGINEERING	E114	1997 FORD RANGER XLT 4X4	1997	15	4	This vehicle is slated for replacement and a replacement has been ordered.
METER	E115	2006 FORD F-150 4X4	2006	15	3	
EQ OPS	E116	2022 FORD F-350 4X4	2022	15	1	
WTP/STP	E117	2007 FORD F-150 4X4	2007	15	3	
PARKS	E118	2008 FORD F-250 4X4 FLATBED	2008	15	3	
MOTORPOOL	E119	2008 FORD F-350 SD FLATBED	2008	15	2	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
PARKS	E120	1995 FORD F-150 4X4	1995	15	3	
BUILDING MAINT	E121	2016 CHEVY EXPRESS 2500 VAN	2016	15	2	
WTP/STP	E122	2014 F-150	2014	15	3	
EQ OPS	E123	2014 F-150	2014	15	3	
BUILDING MAINT	E125	2007 FORD EXPEDITION	2007	15	3	This vehicle was repurposed from the Police Dept.
PARKS	E126	1998 FORD EXPEDITION XLT - 4X4	1998	15	4	This vehicle was repurposed from the Police Dept.
ENGINEERING	E127	2012 CHEVY COLORADO EXT CAB	2012	15	3	
Superintendent	E128	2012 CHEVY COLORADO CREW CAB	2012	15	2	
EQ OPS	E130	1994 CHEV SVC TRK	1994	15	4	Vehicle needs replacement, chassis is overloaded.
WTP/STP	E131	1994 FORD 4X4 F-150 P/U	1994	15	4	This vehicle is slated for replacement and a replacement has been ordered.
PARKS	E132	1999 FORD F-550 2 TON 4X4	1999	12	3	Vehicle was repurposed from Equipment Operations.
EQ OPS	E134	2003 FORD F-550 2-TON 4X4	2003	12	5	
EQ OPS	E135	2013 FORD F-550 2-TON 4X4 Truck/Sander	2013	12	4	
EQ OPS	E136	2016 FORD F-550 2-TON 4x4 Truck/Sander	2016	12	4	
MOTORPOOL	E137	2000 DODGE DURANGO	2000	15	3	Vehicle was repurposed from the Police Dept.
WTR DIST	E138	2019 FORD F350 CHASSIS	2019	15	2	
WTR DIST	E139	2019 FORD F350 CHASSIS w/crane	2019	15	2	
WTR DIST	E140	2019 FORD F-150 4WD SUPERCAB	2019	15	1	
EQ OPS	E150	1986 140 G CAT GRADER	1986	20	5	Taken out of Service 2022, Surplused 2023
EQ OPS	E150-A	SNOW WING				Surplused 2023

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
EQ OPS	E150-B	SNOW GATE				Repurposed to E169
EQ OPS	E151	2009 ISUZU SWEEPER TRUCK	2009	20	3	
EQ OPS	E151-A	2009 ELGIN CROSSWIND FURY ST SWEEPER	2009	20	3	
EQ OPS	E152	2007 HRL-50 ROADWAY STRIPER - <i>Out of Service</i>	2007			Surplused 2023
EQ OPS	E153	2007 D37 KOMATSU DOZER	2007	20	2	
PORT MAINT.	E154	P/H MV9-WIGGINS 4X4 FORK LIFT	1982	20	3	
WTP	E155	HYSTER 50F FORK LIFT - WTP (used 5,000lb	1998	20	4	
EQ OPS	E156	2022 TOOLCAT 4W56	2022	20	1	
EQ OPS	E157	2000 FREIGHTLINER END DUMP	2000	20	4	Has Transmission issues needs replacement soon.
EQ OPS	E159	2014 PELICAN-NP SWEEPER	2014	20	2	
EQ OPS	E160	1984 FORD 4X6 2-TON VAN - STEAM TRK	1984	25	3	
EQ OPS	E161	1987 950 CAT LOADER	1987	20	5	Taken out of Service 2022, Surplused 2023
STP	E162	CASE LOADER - SKID STEER	1991	20	5	
EQ OPS	E164	1994 720A CHAMPION GRADER	1994	20	5	Replaced Transmission 2022, Became back-up 2023
EQ OPS	E164-A	SNOW WING				
EQ OPS	E164-B	SNOW GATE				
EQ OPS	E166	2020 CAT 420 XE BACKHOE LOADER	2020	15	2	
EQ OPS	E167	2021 VOLVO L110H LOADER	2021	20	2	
EQ OPS	E168	2002 163H AWD CAT GRADER	2002	20	4	Needs Replacement by 2026
EQ OPS	E168-A	RYLIND 14' SNOW WING				
EQ OPS	E168-B	WLEDKO BEALES SNOW GATE				
EQ OPS	E168-C	RYLIND 6-WAY V-PLOW				

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
EQ OPS	E169	1980 CAT 12G GRADER - Herdon Grader	1980	20	3	
EQ OPS	E170	2003 TOOLCAT 5600	2003	15	5	This vehicle was removed from service and surplused in 2023.E156 ordered as replacement in 2022
EQ OPS	E171	1989 FORD F800 BUCKET TRUCK	1989	20	4	
	E171A	ALTEC450H BOOM/BUCKET	1989	20	3	
EQ OPS	E172	2003 644H JD FRONT END LOADER	2003	20	3	
EQ OPS	E172-A	Plow Blade				
EQ OPS	E173	2006 KOMATSU PC160LC-7 EXCAVATOR	2006	20	3	
WTP / STP	E174	2006 KOMATSU WA100M-5 LOADER	2006	20	2	
EQ OPS	E175	2004 VOLVO WHEELED EW180B EXCAVATOR	2004	20	2	
EQ OPS	E176	2006 FREIGHTLINER - STEAM TRUCK	2006	20	3	
EQ OPS	E177	2015 MAC DUMP TRUCK	2015	20	2	
EQ OPS	E178	2018 SEWER VAC TRUCK	2018	20	2	
EQ OPS	E180	2021 CAT 160 AWD GRADER	2021	20	2	
EQ OPS	E180-A	HI-GATE SNOWGATE				
EQ OPS	E180-B					
	E181	2022 CAT 160 AWD GRADER	2022	20	1	Replacement for E164
MISCELLANEOUS						
EQ OPS	E201	STIHL MS362 CM 28" CHAINSAW	2020	10	1	
EQ OPS	E204	STIHL BR 800 BACKPACK LEAF BLOWER X-Z	2020	10	1	
	E205	TS-420 STIHL CUT-OFF SAW	2007	10	1	
	E207	DYNAPAC JUMPING JACK COMPACTOR	2004	15	1	
WTP	E219	McELROY PITBULL FUSION MACHINE (1"-4")				

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
EQ OPS	E222	HI-WAY TAILGATE SPREADER				
BUILDING MAINT	E223	HONDA SNOW BLOWER				
	E224	2003 ALLMAND LIGHT TOWER - USED	2003	25	3	
	E225	2007 DYNAPAC DIESEL PLATE COMPACTOR - USED	2007	25	2	
STP	E226	2007 O'BRIEN SEWER JET	2007	20	3	
WTP	E234	350 RM TAPMATE ~ LIVE TAPPING TOOL		15	3	
STP	E237	RIGID SEWER CAMERA SYSTEM				
WTP	E242	ELECTRO FUSION UNIT FOR HDPE PIPE				
MOTORPOOL	E244	MILLERMATIC 252 WELDER				
	E249	INGERSOLL RAND JACK HAMMER				
	E250	BOMAG COMPACTOR				
EQ OPS	E251	20" STIHL CHAINSAW -PW				
EQ OPS	E253	OLD SHOP AIR COMPRESSOR				
EQ OPS	E254	SULLAIR 185 MOBILE AIR COMPRESSOR				
	E255	2018 - WACKER PLATE COMPACTOR	2018	20	1	
MOTORPOOL	E256	SHOP AIR COMPRESSOR				
	E258	TS-510 STIHL CUT-OFF SAW				
EQ OPS	E259	2020 KM INTERNATIONAL ASPHALT RECYCLER	2020	20	2	
EQ OPS	E260	2002 OJK125 MELETER - CRACK SEALER	2002	20	3	
WTR DIST	E261	2020 DUSTLESS BLASTER - DB500	2020	20	1	
EQ OPS	E267	HOLMS PV 4.0 SNOW PLOW	2022	20	1	
EQ OPS	E269	2012 VAPOR STEAM GENERATOR - E176	2012	20	3	
EQ OPS	E270	TEX STEAM STEAMER - E160				
EQ OPS	E271	LAURE D50 SNOW BLOWER	2011	15	3	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
WTP	E272	HONDA TRACK SNOW BLOWER				
EQ OPS	E273	STIHL 101 PRUNING SAW				
EQ OPS	E274	2018 DIAMOND - BRUSH CUTTER FOR LOADER	2018	15	2	
EQ OPS	E274A	YANMAR POWER UNIT FOR BRUSH CUTTER ATTACH.				
EQ OPS	E274B	50" DIAMOND FLAIL MOWER HEAD				
EQ OPS	E274C	DIAMOND ROTARY HEAD				
EQ OPS	E275	FAIRE SNOW BLOWER (8')				
STP	E279	PORTABLE POWER JETTER - SEWER	2007	15		
	E285	CEMENT MIXER				
EQ OPS	E287	2017 HUSQVARNA CHAINSAW 562XP 24"	2017	10	1	
EQ OPS	E289	TS 700 14 CUTQUICK CHOP SAW				
Pumps						
WTP	E202	1997 GORMAN RUPP WATER MAIN BOOSTER PUMP	1997	20		
	E203	1996 3" DIAPHRAGM PUMP	1996	20		
	E208	4 " DIESEL PUMP	1981	20		
EQ OPS	E209	HONDA 3" TRASH PUMP WT30X	2013	10	1	
EQ OPS	E264	2" HONDA TRASH PUMP	2018	10	1	
	E265	FLYGT READY 4 ELEC. DEWATER PUMP	2006	15		
STP	E279	PORTABLE POWER JETTER - SEWER	1997	15		
PORT MAINT.	E282	2001 VIKING WAST OIL TRANSFER PUMP	2001	20		
		Generators				
EQ OPS	E206	2008 HONDA EU2000i PORTABLE GENERATOR	2008	15	1	
STP	E230	PERKINS MOBILE GENERATOR - 80KW	1998	20	3	
	E230-A	TRAILER - PERKINS MOBILE GEN SET	1998	20	3	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
STP	E231	1990 ONAN MOBILE GENERATOR - 80 KW	1990	20	3	
	E232	YANMAR 2700 WATT PORTABLE GENERATOR	1999	15	2	
	E233	YANMAR 5500 WATT PORTABLE GENERATOR	1999	15	2	
PORT MAINT.	E235	1999 HONDA PORTABLE GENERATOR-3.5kw	1999	15	2	
PORT MAINT.	E236	1999 HONDA PORTABLE GENERATOR-3.5kw	1999	15	2	
	E241	2005 MILLER WELDER - BOBCAT 250	2005	15	3	
PORT MAINT.	E246	1999 HONDA PORTABLE GEN SET	1999	15	2	
PORT MAINT.	E252	PORTABLE HONDA GENERATOR	2005	15	2	
PORT MAINT.	E281	MILLER WELDER/GENERATOR LOCATED IN PORT VAN E422	2008	15	1	
Trailers						
PORT MAINT.	E240	T1-1996 FLATBED TRAILER	1999	20		
PARKS	E243	EQUIPMENT TRAILER - LG TILT TOP	1974	20		
PARKS	E245	PARKS UTILITY TRAILER #1	2011	20	1	
EQ OPS	E247	TRENCH BOX TRAILER	1991	20		
MOTOR POOL	E248	LIGHT VEHICLE RETRIEVAL TRAILER - DOLLY	1997	15		
EQ OPS	E276	2021 TRAFFIC CONTROL TRAILER	2021	20	1	
EQ OPS	E284	2003 TRAILMAX HEAVY EQUIPMENT TRAILER	2003	15		
MOTOR POOL	E286	2016 UTILITY_CAR HAULER TRAILER	2016	15	2	
	E288	WTP Boat Trailer				
PARKS	E210	PARKS UTILITY TRAILER #2				
MOTOR POOL	E211	Message Trailer				
MOTOR POOL	E212	Message Trailer				
MOTOR POOL	E213	Message Trailer				
MOTOR POOL	E214	Message Trailer				

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
Sanders						
EQ OPS	E257	MEYER LPV SPREADER/SANDER 4' STAINLESS	2017	10	3	
PORT MAINT.	E266	8' STAINLESS STEEL SPREADER P/U SANDER	2019	10	3	
PORT MAINT.	E266-A	HONDA GAS ENGINE FOR E266 SANDER				
EQ OPS	E268	2017 SWENSON SS SANDER - 1.5 CY - E135	2017	10	4	
	E268-A	HONDA GAS ENGINE FOR E268 SANDER				
EQ OPS	E277	HENDERSON 1.5 CY - 7' SS APT SANDER	2002	12	5	
	E277-A	11 HP HONDA GAS ENGINE FOR E277 SM SANDER				
EQ OPS	E278	10 CY HENDERSON SANDER - 2002	2002	15	3	
	E278-A	18 HP HONDAY GAS ENGINE FOR E278 LG SANDER				
EQ OPS	E280	2013 - 10 CY SWENSON SS AUGER SPREADER/SANDER	2013	15	3	
EQ OPS	E283	2017 SWENSON SS SANDER - 1.5 CY - E136	2017	15	4	
	E283-A	13 HP HONDA GAS ENGINE FOR E283 SANDER				
Plows - Pick Up						
BUILDING MAINT	E290	9.5' WESTERN V-PLOW (2019)	2019	10	3	
PORT MAINT.	E291	8000HD BLIZZARD STRAIGHT BLADE PLOW (2009)	2009	10	3	
EQ OPS	E292	9' WESTERN V-PLOW (2016)	2016	10	4	
PORT MAINT.	E293	MEYERS SV3 9.5	2020	10	3	
PORT MAINT.	E294	8' BLIZZARD PLOW w/ HYD WINGS (2010)	2010	10	3	
EQ OPS	E295	9' WESTERN V-PLOW (2013)	2013	10	4	
PORT MAINT.	E296	MEYERS SV 2 - 8.5' PLOW (2012)	2012	10	3	
		City Hall Vehicles				
CITY HALL	E308	2006 FORD FREESTYLE AWD BLUE	2006	20	2	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
		Port/Harbor Vehicles				
PORT OPS	E400	2010 FORD F-150 NEW TO CREW 2014	2010	15	2	
PORT OPS	E401	2003 FORD F-250 4X4 Plow Truck Ice Plant	2003	15	3	
PORT OPS	E403	2009 CHEV COLORADO	2009	15	3	
	E404	2011 FORD ESCAPE HYBRID	2011	15	1	
PORT OPS	E405	2005 FORD F-150 2WD	2022	15	2	
PORT MAINT	E406	2022 FORD XL F-250 4X4 Plow Truck Maintenance	2022	15	1	
PORT OPS	E409	2016 F-SERIES SD F350 4X4 Sander	2016	15	3	
PORTS OPS	E410	P/H MV11-1995 GROVE MANLIFT	1995	20	3	
	E411	2011 VERSA HANDLER	2011	15	2	
PORT OPS	E412	T2-1995 FISH CARCASS DUMP TRAILER	1995	15	3	
PORT OPS	E413	T3-1997 PORTABLE FIRE PUMP TRAILER	1997	20	2	
PORT OPS	E414	20' PORT OPERATIONS SKIFF W/90 HP HONDA	1999	20	3	
PORT OPS	E415	2000 FISH CARCASS TRAILER	2000		3	
PORT OPS	E416	2004 FISH CARCASS TRAILER	2004	15	3	
PORT MAINT	E417	TRAILER FOR FIRE CARTS	2005	20	2	
PORT OPS	E418	2009 SWEEPSTER	2009	15	2	
PORT MAINT	E419	2006 KOMATSU WA100M-5 LOADER	2006	20	3	
PORT MAINT	E420	2011 MB SWEEPER	2011	15	3	
PORT MAINT	E421	2012 CHEVROLET SILVERADO 1500 1/2 TON	2012	15	2	
PORT MAINT	E422	2008 GENIE Z-45/25 ARTICULATING BOOM LIFT	2008	20	3	
PORT MAINT	E424	2001 F550 USED OIL VAC TRUCK	2001	20	3	
PORT MAINT	E426	2008 FORD F-350 4X4 Plow Truck	2008	15	3	
PORT MAINT	E427	1993 CHEV STEP-SIDE VAN	1993	20	3	
PORT MAINT	E428	2010 F-350 4X4 Plow Truck	2010	15	3	

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
PORT OPS	E429	2013 F-150 PICKUP	2013	15	2	
PORT MAINT	E430	2002, 25' Peregrine Harbor Tug W/Twin 150 HP Cummins 4B Series Engines	2002	20	3	
PORT MAINT	E431	2013 MB SWEEPER YUKON	2013	15	2	
Police Department Vehicles						
POLICE	E500	BLUE BIRD HOVER MOWER	2020	15	1	
POLICE	E501	2017 FORD EXPLORER INTERCEPTOR	2017	8	1	
POLICE	E502	2017 FORD EXPLORER INTERCEPTOR	2017	8	1	
POLICE CHIEF	E504	2018 FORD EXPLORER AWD 4DR K8AT	2018	8	1	
POLICE	E505	2015 FORD EXPLORER	2015	8	2	
POLICE	E506	2015 FORD EXPLORER (UNMARKED)	2015	8	2	
POLICE	E507	2020 FORD EXPEDITION XL	2020	8	1	
POLICE	E508	2020 FORD EXPEDITION XL	2020	8	1	
POLICE	E511	2019 CHEVY TAHOE	2019	8	1	
POLICE	E512	2019 CHEVY TAHOE	2019	8	1	
POLICE	E516	2003 FORD EXCURSION	2003	8	4	To be replaced
POLICE	E518	2007 FORD EXPEDITION	2007	8	3	To be replaced
POLICE	E519	2013 FORD EXPEDITION	2013	8	3	
POLICE	E520	MOBILE RADAR UNIT - "SMART CART"				
POLICE	E521	2015 POLARIS RZR 570	2015	12	1	Project Drive
POLICE	E521A	FOREST RIVER CARGO MATE, RZR TRAILER				Project Drive
POLICE	E523	2008 CHEV VAN (JAIL VAN)	2008	8	3	Transferred to public works, replaced by new van
POLICE	E527	2014 FORD EXPLORER	2014	8	3	
Fire Department Vehicles						
FIRE	E602	KACHEMAK CITY BUILDING AIR COMPRESSOR	2014			
FIRE	E603	INGERSOLL RAND MODEL 2340 AIR COMPRESSOR				
FIRE	E604	QUINCY AIR COMPRESSOR	1980			

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
FIRE	E605	2020 BAUER COMPRESSOR	2020			
FIRE	E612	2008 - ENGINE 2 - KME CUSTOM PUMPER	2008	15	3	15 yr front line, 5 yr reserve life.
FIRE	E613	2008 - BRUSH 2 - POLARIS RANGER 700	2008	15	2	Could be surplussed if we acquire new off-road vehicle inFY24/25
FIRE	E613A	2008 - BRUSH 2 - TRAILER POLARIS RANGER 700	2008	20	1	
FIRE	E614	1983 - ENGINE 4 - SPARTAN	1983	15	5	15 yr front line, 5 yr reserve life.
FIRE	E615	2013 - COMMAND-2 - FORD EXPEDITION	2013	15	1	ACTUALLY COMMAND 3
FIRE	E621	1997 - MEDIC 1 - FORD 4X4 F350	1997	12	4	6 yr front line, 12 yr reserve life. REPLACEMENT ON ORDER
FIRE	E622	2002 - MEDIC 2 - FORD F350	2002	12	3	6 yr front line, 12 yr reserve life.
FIRE	E623	2016 - MEDIC 3 - FORD F3HZ	2016	6	1	6 yr front line, 12 yr reserve life.
FIRE	E631	1990 - BRUSH 1 - FORD	1990	12	5	12 yr front line, 3 yr reserve life. SURPLUSED
CHIEF	E632	2020 - COMMAND 1 - CHEVEROLET TAHOE	2020	15	1	
FIRE	E633	2003 - UTILITY 1 - FORD F-350, CREW CAB	2003	15	2	
FIRE	E634	2001 - UTILITY 3 - F-550 FORD	2001	12	2	12 yr front line, 3 yr reserve life. SQUAD 3
OLD CHIEF	E635	2006 - UTILITY 2 - FORD EXPEDITION	2006	15	2	COMMAND 3 - Driven by Kahles
FIRE	E636A	2002 TRAILER POLARIS SPORTSMAN 6X6	2002	20	1	
FIRE	E637	2017 (ARGO) FRONTIER 8 X 8	2017	15	2	
FIRE	E637-A	2017 BIG TEX UTILITY TRAILER	2017	15	1	
FIRE	E641	1987 - TANKER 1 - HURI	1987	15	5	15 yr front line, 5 yr reserve life.
FIRE	E642	1989 - TANKER 2 - E-ONE	1989	15	5	15 yr front line, 5 yr reserve life.
FIRE	E651	1999 - RESCUE 1 TRUCK - FREIGHT LINER	1999	15	4	15 yr front line, 5 yr reserve life.

Department	Asset ID	Asset Description	Manufacture Date	Expected Life	Risk Rating	Notes
FIRE	E652	2009 ACHILLES INFLATABLE BOAT	2009	15	2	
Parks						
PARKS	E700	2017 - JOHN DEERE LAWN TRACTOR - NEW	2017	8	2	
PARKS	E701	2019 HUSQVARNA Z254 23HP KAW 54" FAB	2019	8	3	
PARKS	E702	1998 HONDA WATER PUMP	1998			
PARKS	E703	HONDA WEED TRIMMER	2001			
PARKS	E704	STIHL WEED TRIMMER - LARGE	2000			
PARKS	E705	STIHL LAWN/SIDEWALK EDGER	2000			
PARKS	E706	2019 HUSQVARNA Z254 26HP KOH 54" ZERO MOWER	2019	8	3	
PARKS	E707	2019 HONDA PUSH MOWER	2019	8	2	
PARKS	E708	1999 LANDA COLD WATER PRESSURE WASHER	1999			
PARKS	E709	DR. FIELD & BRUSH MOWER	1996	8		
PARKS	E710	2019 HUSQVARNA 48" RIDING MOWER	2019	8	3	
PARKS	E711	STIHL MM56C WEEDER/TRIMMER				
PARKS	E712	2006 HONDA 4-WHEELER	2006	15		
PARKS	E713	MS261C STIHL CHAINSAW	2015			
PARKS	E714	2019 HUSQVARNA HANDHELD BLOWER	2019			
PARKS	E715	HONDA TRIMMER	2019			
PARKS	E716	HONDA TRIMMER	2019			
PARKS	E717	BEN FIELD AND BRUSH MOWER	2020			
PARKS	E718	2019 NHU 580BTS BACKPACK BLOWER	2019			
PARKS	E719	2020 YAMAHA WOLVERINE X2	2020	15	1	
PARKS	E719-A	WOLVERINE X2 TRAILER				
PARKS	E720	HONDA LAWNMOWER	2020			
KS	E721	HONDA MOWER	2020	8	2	



Land Reserves - Fund 150

Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
Land Reserves	\$ 971,753	\$ 62,488	\$ 909,264

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Purchase Lot 6 - Bridge Creek Watershed District	Administration	23-02(A)	\$ 9,321
Two Parcels and Drainage Easements - Bridge Creek	Administration	22-01(A)	\$ 53,168
			\$ 62,488

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
			\$ -

Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer			
Net Activity	\$ -	\$ -	\$ -

Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Land Reserves	\$ 971,753	\$ 62,488	\$ -	\$ 909,264
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 909,264
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 909,264

Land Reserves Ending FY25 Balance (Est.): \$ **909,264**

Fleet CARMA - Fund 152

Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ 730,487

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Mobile Radio for Police Vehicle	Police	23-07	\$ 6,950
MEDIC1 Replacement	Fire	22-81	\$ 300,000
Airport Sanding Truck - GF Unassigned Transfer	Public Works	22-05(A)	\$ 60,000
New Grader - GF Unassigned Transfer	Public Works	22-04(S)(A)	\$ 18,855
Replacement E-103 Bldg Maint Van	Public Works	21-36(S-2)(A)	\$ 50,000
Replacement E-126 Bldg Maint Vehicle	Public Works	21-36(S-2)(A)	\$ 50,000
Patrol Vehicle Replacement	Police	21-36(S-2)(A), 21-09	\$ 60,303
			<u>\$ 546,108</u>

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Off-Road Firefighting Apparatus	Fire	FY24	\$ 45,000
Deputy Chief Vehicle Replacement	Fire	FY24	\$ 95,000
Pumper/Tanker Contingency	Fire	FY24	\$ 25,000
			<u>\$ 165,000</u>

Future Fund Activity

Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Operating Budget Transfer	\$ -	\$ -	\$ -
Proposed Purchase of Ladder Truck (Used)*	\$ (230,000)		
Net Activity	\$ (230,000)	\$ -	\$ -

Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Projects	Available Balance
General Fund Fleet CARMA	\$ 1,276,595	\$ 546,108	\$ (230,000)	\$ 165,000	\$ 335,487

Fleet CARMA Ending FY25 Balance (Est.): \$ 335,487

*Pending Council approval - Ordinance to be introduced 4/24

Police Station Debt Service - Fund 154

Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
Police Station Debt Service	\$ 1,556,369	\$ -	\$ 1,556,369

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
			\$ -

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
			\$ -

Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount	FY26 Amount
Sales Tax (Budgeted)		\$ 893,520	\$ 929,260	\$ 929,260
Debt Payment - Principal		\$ (230,000)	\$ (245,000)	\$ (255,000)
Debt Payment - Interest		\$ (164,000)	\$ (152,500)	\$ (140,250)
Net Activity	\$ -	\$ 499,520	\$ 531,760	\$ 534,010

Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Police Station Debt Service	\$ 1,556,369	\$ -	\$ -	\$ 1,556,369
			FY24 Projects	\$ -
			FY24 Net Activity	\$ 499,520
			FY24 Ending Balance	\$ 2,055,888
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 531,760
			FY25 Ending Balance	\$ 2,587,649
Police Station Debt Service Ending FY25 Balance (Est.):	\$ 2,587,649			
			FY26 Projects	\$ -
			FY26 Net Activity	\$ 534,010
			FY26 Ending Balance	\$ 3,121,659
Police Station Debt Service Ending FY26 Balance (Est.):	\$ 3,121,659			
	FY23	FY24	FY25	FY26
Debt Balance	3,280,000	3,050,000	2,805,000	2,550,000

ORD 18-26(A)(S)(A) - GOB Issuance; 0.3% of sales tax expires 12/31 of the year when City has received sufficient funds to pay off all of debt service

General CARMA - Fund 156

Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
General	\$ 1,829,828	\$ 560,536	\$ 1,269,292
Seawall	\$ 40,919	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 152,081
Fishing Hole	\$ 91,351	\$ -	\$ 91,351
Total - General Fund CARMA	\$ 2,252,253	\$ 698,611	\$ 1,553,642

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Planning and Zoning Updates	Planning	23-11	\$ 250,000
Short Term Rental Tracking Services	Planning	23-05	\$ 20,239
Fencing at Skyline Drive Fire Station	Fire	22-57	\$ 15,000
Pioneer Ave Banners - expires end of FY23	Parks	22-54, 19-51(A)	\$ 10,000
Demolish HERC 2	HERC	22-45	\$ 138,075
Professional IIJA Grant Writing Services	City Hall	22-39	\$ 53,073
Licensed Microwave WAN - expires 12/31/23	IT	21-66, 18-44(A)	\$ 86,947
Mariner Park Lagoon Maintenance	Parks	21-36(S-2)(A)	\$ 6,000
Skatepark Upkeep	Parks	21-36(S-2)(A)	\$ 8,787
Public Computer Replacement	Library	21-36(S-2)(A)	\$ 16,029
Videoconference System Replacement	Library	21-36(S-2)(A)	\$ 7,000
Email System Upgrade	IT	21-36(S-2)(A)	\$ 19,492
Network Switches	IT	21-36(S-2)(A)	\$ 25,523
Airport ADA - Restrooms, Fountain, etc.	Public Works	21-36(S-2)(A)	\$ 9,080
City Hall ADA - Ramp	Public Works	21-36(S-2)(A)	\$ 12,366
Airport Terminal Painting (Exterior)	Public Works	21-36(S-2)(A)	\$ 21,000
			\$ 698,611

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Fire Hose Replacement	Fire	FY24	\$ 78,000
Personnel Regulations/Salary Schedule Overhaul	Human Resources	FY24	\$ 75,000
Upgrade City Workstations to Microsoft Office 2021	IT	FY24	\$ 40,000
NextGen Firewall	IT	FY24	\$ 50,000
Upgraded Internet Link for City Hall	IT	FY24	\$ 30,000
Phone System Upgrade	IT	FY24	\$ 35,000
Replace Library Chairs	Library	FY24	\$ 45,000
Police Station Fencing	Police	FY24	\$ 27,000
Two Ballistic Shields - split funding	Police	FY24	\$ 6,732
Hornaday Park Playground Improvements	Public Works	FY24	\$ 25,000
ADA-Family Restroom at Airport	Public Works	FY24	\$ 50,000
Airport Terminal Sidewalk Repairs	Public Works	FY24	\$ 76,175
GIS Upgrade	Public Works	FY24	\$ 16,490
HERC I Roof Inspection	Public Works	FY24	\$ 15,000
Karen Hornaday Park Master Plan	Public Works	FY24	\$ 50,000
Air Conditioning for Public Works Server Room	Public Works	FY24	\$ 8,000
			\$ 627,397

Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Proposed Transfer to HERC CARMA*	\$ 311,216		

Proposed Future State

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Projects	Available Balance
General	\$ 1,829,828	\$ 560,536	\$ -	\$ 627,397	\$ 641,895
Seawall	\$ 40,919	\$ -	\$ -	\$ -	\$ 40,919
HERC	\$ 290,155	\$ 138,075	\$ 311,216	\$ -	\$ 463,297
Fishing Hole	\$ 91,351	\$ -	\$ -	\$ -	\$ 91,351
	\$ 2,252,253	\$ 698,611	\$ 311,216	\$ 627,397	\$ 1,237,461

General CARMA Ending FY25 Balance (Est.): \$ 1,237,461

*Pending Council approval - Ordinance yet to be introduced

Utility CARMA - Fund 256

Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
Water	\$ 2,215,936	\$ 117,260	\$ 2,098,676
Sewer	\$ 2,120,430	\$ 1,257,852	\$ 862,578
	<u>\$ 4,336,366</u>	<u>\$ 1,375,112</u>	<u>\$ 2,961,254</u>

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Budget Remaining
Fire Hydrant Replacement Program	Water	22-37	\$ 100,000
PR Station Hatch Improvement	Water	21-36(S-2)	\$ 13,385
1/2 of Utility Financial Mgmt	Water	21-03	\$ 3,875
Rehab of Electrical Control Works for Lift Stations	Sewer	22-80	\$ 263,417
Broken Clarifier Belt at Waste Water Treatment Plant	Sewer	22-73(S), 22-55, 22-34(S)	\$ 962,236
Manhole Repair for East Hill Repaving Project	Sewer	22-39	\$ 3,324
Repair Pond Liner at Sewer Treatment Plant	Sewer	21-36(S-2)	\$ 25,000
1/2 of Utility Financial Mgmt	Sewer	21-03	\$ 3,875
			<u>\$ 1,375,112</u>

Requested Projects

Description	Requestor	Fiscal Year	Budget Amount
Fleet Replacement	Water	FY24	\$ 50,000
Replace Water Meters	Water	FY24	\$ 50,000
Million Gallon Water Tank Aeration System	Water	FY24	\$ 60,000
Raw Water Line Replacement Design	Water	FY24	\$ 86,000
PRV Replacement West Trunk Line	Water	FY24	\$ 21,000
Paint Brush Booster Station Pump Upgrade	Water	FY24	\$ 250,000
WTP Membrane Train	Water	FY24	\$ 80,000
Design for Replacing 8" Cast Iron Distribution Line	Water	FY24	\$ 90,000
Vehicle Replacement (E-131, E-130, E-114)	Water	FY24	\$ 66,667
WTP Membrane Train	Water	FY25	\$ 80,000
Replace Lift Station Access Hatch	Sewer	FY24	\$ 14,000
Fleet Replacement	Sewer	FY24	\$ 50,000
Launch Ramp Lift Station Enclosure	Sewer	FY24	\$ 13,000
WWTP Digester Blowers	Sewer	FY24	\$ 48,000
Transfer Switch, STP	Sewer	FY24	\$ 38,500
Vehicle Replacement (E-131, E-130, E-114)	Sewer	FY24	\$ 66,667
Beluga Lift Station	Sewer	FY24	\$ 100,000
			<u>\$ 1,163,834</u>

Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer - Water CARMA ¹	\$ 106,804	\$ 309,240	\$ 316,946
Operating Budget Transfer - Sewer CARMA ²	\$ 234,166	\$ 254,332	\$ 272,020
Utility Operations to Water CARMA Transfer	\$ -	\$ -	\$ -
Utility Operations to Sewer CARMA Transfer	\$ -	\$ -	\$ -
Water CARMA to Utility Operations Transfer ³	\$ (200,000)	\$ -	\$ -
Sewer CARMA to Utility Operations Transfer ⁴	\$ (238,315)	\$ -	\$ -
Net Activity	\$ (97,345)	\$ 563,572	\$ 588,966

Utility CARMA - Fund 256

Proposed Future State

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Water	\$ 2,215,936	\$ 117,260	\$ (93,196)	\$ 2,005,480
			FY24 Projects \$ (753,667)	
			FY24 Net Activity \$ 309,240	
			FY24 Ending Balance \$ 1,561,054	
			FY25 Projects \$ (80,000)	
			FY25 Net Activity \$ 316,946	
			FY25 Ending Balance \$ 1,798,000	
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Sewer	\$ 2,120,430	\$ 1,257,852	\$ (4,149)	\$ 858,429
			FY24 Projects \$ (330,167)	
			FY24 Net Activity \$ 254,332	
			FY24 Ending Balance \$ 782,594	
			FY25 Projects \$ -	
			FY25 Net Activity \$ 272,020	
			FY25 Ending Balance \$ 1,054,614	
Utility CARMA Ending FY25 Balance (Est.):	\$ 2,852,614			

(1) and (2) FY23 Budget transfers are done at end of fiscal year

(3) and (4) Transfer from Utility CARMA to Utility Operations - rate funded projects were closed and funds need to be returned to original funding source; FY23 Budget Amendment Ordinance coming

Port & Harbor Fleet - Fund 452

Current Information - as of 5/3/23

Fund Name	Current Balance	Encumbrances	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 137,394

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Port Maint. Mobile Welding Trailer	Port	21-36(S-2)(A)	\$ 2,120
			\$ 2,120

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Patrol Truck	Port	FY24	\$ 55,000
Port Maintenance Plow Truck	Port	FY24	\$ 60,000
			\$ 115,000

Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer*	\$ 30,000	\$ 30,000	\$ 30,000
Net Activity	\$ 30,000	\$ 30,000	\$ 30,000

Proposed Future State

Fund Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor Fleet	\$ 139,514	\$ 2,120	\$ 30,000	\$ 167,394
			FY24 Projects	\$ (115,000)
			FY24 Net Activity	\$ 30,000
			FY24 Ending Balance	\$ 82,394
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 30,000
			FY25 Ending Balance	\$ 112,394

Port & Harbor Fleet Ending FY25 Balance (Est.): \$ **112,394**

*FY23 Budget transfer will be done at end of fiscal year

Port & Harbor Reserve - Fund 456

Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
Harbor General	\$ 2,162,390	\$ 801,093	\$ 1,361,297
Load and Launch	\$ 314,381	\$ -	\$ 314,381
	<u>\$ 2,476,771</u>	<u>\$ 801,093</u>	<u>\$ 1,675,678</u>

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Parking Signage and Mobile Parking Delineation Barriers	Port	23-14	\$ 25,000
Professional/Technical Support for PID Grant Application	Port	23-12	\$ 63,070
Parking Kiosks and Management Software	Port	23-04	\$ 13,638
Owner's Representative	Port	22-79	\$ 408,073
Design of Parking Improvements to Select Lots	Port	22-78(A)	\$ 14,928
Crane 7 Rebuild	Port	22-66	\$ 69,110
R&M Consultants - Grant Assistance	Port	22-19(A)	\$ 13,318
Float Repair for End Caps K thru Q	Port	21-52	\$ 58,100
Fish Grinder Building Replacement Design	Port	21-36(S-2)(A)	\$ 15,000
Fish Carcass Trailer x2	Port	21-36(S-2)(A)	\$ 10,856
Harbor Office ADA Entry Door Improvements	Port	21-36(S-2)(A)	\$ 10,000
Fish Grinder Building Replacement	Port	21-36(S-2)(A)	\$ 100,000
			<u>\$ 801,093</u>

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Outfall Line Pump	Port	FY24	\$ 25,000
Ice Metering System	Port	FY24	\$ 145,000
Harbor Bottom Survey	Port	FY24	\$ 25,000
Tank 1 Sludge Removal	Port	FY24	\$ 40,000
Electrical Works for Sewage Lift Station - Fish Grinder	Port	FY24	\$ 40,000
Paid Parking Program Expansion - Planning & Permitting	Port	FY24	\$ 60,000
			<u>\$ 335,000</u>

Future Fund Activity

Activity Description	FY23 Amount	FY24 Amount	FY25 Amount
Operating Budget Transfer - Harbor General	\$ -	\$ 315,157	\$ 242,704
Operating Budget Transfer - Match Funding ¹	\$ 993,675	\$ 500,000	\$ 500,000
Operating Budget Transfer - Load and Launch*	\$ 29,186	\$ -	\$ -
Harbor General to Harbor Match Transfer ²	\$ (500,000)	\$ -	\$ -
Harbor Match from Harbor General Transfer ³	\$ 500,000	\$ -	\$ -
Net Activity	\$ 1,022,861	\$ 815,157	\$ 742,704

Proposed Future State				
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor General	\$ 2,162,390	\$ 801,093	\$ (500,000)	\$ 861,297
			FY24 Projects	\$ (335,000)
			FY24 Net Activity	\$ 315,157
			FY24 Ending Balance	\$ 841,454
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 242,704
			FY25 Ending Balance	\$ 1,084,158

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Harbor Match	\$ -	\$ -	\$ 1,493,675	\$ 1,493,675
			FY24 Projects	\$ -
			FY24 Net Activity	\$ 500,000
			FY24 Ending Balance	\$ 1,993,675
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 500,000
			FY25 Ending Balance	\$ 2,493,675

Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Load and Launch	\$ 314,381	\$ -	\$ 29,186	\$ 343,567
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 343,567
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 343,567

Account Name	
Harbor General	\$ 1,084,158
Harbor Match	\$ 2,493,675
Load and Launch	\$ 343,567
Port & Harbor Reserve Ending FY25 Balance (Est.):	\$ 3,921,400

*FY23 Budget transfers are done at end of fiscal year

(1) FY23 Budget Amendment Ordinance coming to reappropriate this transfer from Harbor General to Harbor Match

(2) and (3) Transfer \$500,000 of existing Harbor General balance to Harbor Match; FY23 Budget Amendment Ordinance coming

HART Roads - Fund 160

Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
HART Roads	\$ 5,967,672	\$ 318,095	\$ 5,649,577

Open Encumbrances - as of 5/3/23

Description	Requestor	ORD #	Amount Remaining
Beluga Slough Green Infrastructure Storm Water Treatment System	Public Works	23-16(S)	\$ 81,313
On-call Kachemak Bay Conservation Society	Public Works	22-77	\$ 25,000
Master Transportation Plan Update	Public Works	22-38	\$ 37,051
Green Infrastructure Research - Appraisals	Public Works	22-08	\$ 53,900
Green Infrastructure Research	Public Works	22-08	\$ 15,892
Design Criteria Manual	Public Works	22-07	\$ 4,145
Ben Walters Way Sidewalk Design & Survey	Public Works	21-36(S-2)(A)	\$ 50,808
Ground Water Research	Public Works	21-36(S-2)(A), 21-16(A)	\$ 49,986
			<u>\$ 318,095</u>

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Drainage Management Plan	Public Works	FY24	\$ 7,000
Mt Augustine Surface Water	Public Works	FY24	\$ 193,000
Homer Soil and Water Contract	Public Works	FY24	\$ 20,000
Fuel Island Replacement - Construction	Public Works	FY24	\$ 190,000
Bunnell Ave Road Restoration Project - Design	Public Works	FY24	\$ 50,000
Beluga Slough Green Infrastructure Project	Public Works	FY24	\$ 125,900
Ben Walters Sidewalk Construction	Public Works	FY24	\$ 1,700,000
Svedlund-Herndon Sidewalk Design	Public Works	FY24	\$ 75,000
Iris Court Drainage	Public Works	FY24	\$ 240,000
Kachemak Sponge Green Infrastructure Project Property	Public Works	FY24	\$ 418,100
Vehicle Replacement (E-130 and E-114)	Public Works	FY24	\$ 51,667
			<u>\$ 3,070,667</u>

Future Fund Activity

Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Sales Tax (Budgeted)	\$ -	\$ 1,900,555	\$ 1,976,577
Transfer to General Fund (ORD 17-40(A)) ¹	\$ (866,100)	\$ (1,169,889)	\$ (1,187,628)
HART Roads to HART Roads Match Transfer ²	\$ (500,000)	\$ -	\$ -
HART Roads Match from HART Roads Transfer ³	\$ 500,000	\$ -	\$ -
HART Roads to Non-Motorized Transportation Program Transfer ⁴	\$ (500,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Roads Transfer ⁵	\$ 500,000	\$ -	\$ -
HART Roads to Small Works Roads Maintenance Program Transfer ⁶	\$ (100,000)	\$ -	\$ -
Small Works Roads Maintenance Program from HART Roads Transfer ⁷	\$ 100,000	\$ -	\$ -
HART Roads to Small Works Pest Management Program Transfer ⁸	\$ (20,000)	\$ -	\$ -
Small Works Pest Management Program from HART Roads Transfer ⁹	\$ 20,000	\$ -	\$ -
Net Activity	\$ (866,100)	\$ 730,666	\$ 788,948

Account Name	Proposed Future State		FY23 Net Activity	Available Balance
	Current Balance	Encumbrances		
HART Roads	\$ 5,967,672	\$ 318,095	\$ (1,986,100)	\$ 3,663,477
			FY24 Projects \$	(3,070,667)
			FY24 Net Activity \$	730,666
			FY24 Ending Balance \$	1,323,476
			FY25 Projects \$	-
			FY25 Net Activity \$	788,948
			FY25 Ending Balance \$	2,112,424
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
HART Roads Match	\$ -	\$ -	\$ 500,000	\$ 500,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	500,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			FY25 Ending Balance \$	500,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Non-Motorized Transportation Opportunity Program	\$ -	\$ -	\$ 500,000	\$ 500,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	500,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			FY25 Ending Balance \$	500,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Small Works Roads Maintenance Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	100,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			FY25 Ending Balance \$	100,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Small Works Pest Management Program	\$ -	\$ -	\$ 20,000	\$ 20,000
			FY24 Projects \$	-
			FY24 Net Activity \$	-
			FY24 Ending Balance \$	20,000
			FY25 Projects \$	-
			FY25 Net Activity \$	-
			FY25 Ending Balance \$	20,000
Account Name				
HART Roads	\$ 2,112,424			
HART Roads Match	\$ 500,000			
Non-Motorized Transportation Opportunity Program	\$ 500,000			
Small Works Roads Maintenance Program	\$ 100,000			
Small Works Pest Management Program	\$ 20,000			
HART Roads Ending FY25 Balance (Est.):	\$ 3,232,424			

*FY23 Budget transfers are done at end of fiscal year

(1) HART Roads transfer to General Fund to cover roads maintenance

(2) and (3) Transfer \$500,000 of existing HART-Roads balance to HART-Roads Match; FY23 Budget Amendment Ordinance coming

(4) and (5) Transfer \$500,000 of existing HART-Roads balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming

(6) and (7) Transfer \$100,000 of existing HART-Roads balance to Small Works Roads Maintenance Program; FY23 Budget Amendment Ordinance coming

(8) and (9) Transfer \$20,000 of existing HART-Roads balance to Small Works Pest Management Program; FY23 Budget Amendment Ordinance coming

HART Trails - Fund 165

Current Information - as of 5/3/23

Account Name	Current Balance	Encumbrances	Available Balance
HART Trails	\$ 1,053,697	\$ 20,000	\$ 1,033,697

Open Encumbrances - as of 5/3/23

Description	Requestor	Ordinance #	Amount Remaining
Small Works Trails Maintenance Program - expires end of FY23	Public Works	22-28, 21-36(S-2)(A)	\$ 20,000
			\$ 20,000

Requested Projects

Description	Requestor	Fiscal Year	Requested Amount
Wayfinding and Streetscape Implementation	Economic Development	FY24	\$ 50,000
Trail Design Criteria Manual Update	Economic Development	FY24	\$ 50,000
Lee Avenue Trail	Public Works	FY24	\$ 20,000
Vehicle Replacement (E-129, E-120, E-107, E-101)	Public Works	FY24	\$ 150,000
Fairview Ave Trail - East - Construction	Public Works	FY24	\$ 30,000
Library Trails - West Lot and Storybook - ADA upgrades	Public Works	FY24	\$ 25,000
Reber Trail Re-Route	Public Works	FY24	\$ 15,000
Trail Head Improvements	Public Works	FY24	\$ 12,000
Side-by-Side Attachments for Trails Maintenance	Public Works	FY24	\$ 10,000
Powered Wheelbarrow	Public Works	FY24	\$ 4,000
Tajen Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
Beauregard Court Trail - Establishing New Tread	Public Works	FY24	\$ 10,000
			\$ 386,000

Future Fund Activity

Activity Description	FY23 Amount*	FY24 Amount	FY25 Amount
Sales Tax (Budgeted)	\$ -	\$ 194,526	\$ 202,307
Transfer to General Fund (ORD 17-40(A)) ¹	\$ (41,706)	\$ (105,993)	\$ (118,663)
HART Trails to Non-Motorized Transportation Program Transfer ²	\$ (100,000)	\$ -	\$ -
Non-Motorized Transportation Program from HART Trails Transfer ³	\$ 100,000	\$ -	\$ -
HART Trails to Small Works Trails Maintenance Program Transfer ⁴	\$ (100,000)	\$ -	\$ -
Small Works Trails Maintenance Program from HART Trails Transfer ⁵	\$ 100,000	\$ -	\$ -
Net Activity	\$ (41,706)	\$ 88,532	\$ 83,644

Proposed Future State				
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
HART Trails	\$ 1,053,697	\$ 20,000	\$ (241,706)	\$ 791,991
			FY24 Projects	\$ (386,000)
			FY24 Net Activity	\$ 88,532
			FY24 Ending Balance	\$ 494,523
			FY25 Projects	\$ -
			FY25 Net Activity	\$ 83,644
			FY25 Ending Balance	\$ 578,167
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Non-motorized Transportation Opportunity Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 100,000
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 100,000
Account Name	Current Balance	Encumbrances	FY23 Net Activity	Available Balance
Small Works Trails Maintenance Program	\$ -	\$ -	\$ 100,000	\$ 100,000
			FY24 Projects	\$ -
			FY24 Net Activity	\$ -
			FY24 Ending Balance	\$ 100,000
			FY25 Projects	\$ -
			FY25 Net Activity	\$ -
			FY25 Ending Balance	\$ 100,000
Account Name				
HART Trails	\$ 578,167			
Non-motorized Transportation Opportunity Program	\$ 100,000			
Small Works Trails Maintenance Program	\$ 100,000			
HART Trails Ending FY25 Balance (Est.):	\$ 778,167			

*FY23 Budget transfers are done at end of fiscal year

(1) HART Trails transfer to General Fund to cover trails maintenance

(2) and (3) Transfer \$100,000 of existing HART-Trails balance to Non-Motorized Transportation Opportunity Program; FY23 Budget Amendment Ordinance coming

(4) and (5) Transfer \$100,000 of existing HART-Trails balance to Small Works Trails Maintenance Program; FY23 Budget Amendment Ordinance coming

**CITY OF HOMER
HOMER, ALASKA**

Mayor

ORDINANCE 23-37

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING THE FY23 CAPITAL BUDGET BY APPROPRIATING \$42,500 FROM THE HOMER ACCELERATED WATER AND SEWER FUND (HAWSP) FOR THE PURPOSE OF ENGINEERING AND INSTALLATION OF WATER AND SEWER FOR JACK GIST PARK.

WHEREAS, Resolution 23-047(S) has established improvements to Jack Gist Park to be included as a funding priority in the FY23/24 budget; and

WHEREAS, The Homer City Council, in passing several amendments to the budget, but prior to its passage, have included an allocation of \$42,500 to be drawn from the HAWSP fund for the purposes of the design and construction of the water and sewer improvements ; and

WHEREAS, The Public Works Director has determined the most cost effective method of providing water and sewer service to Jack Gist Park is to couple them with the work that will be performed by a qualified private civil contractor in an adjoining subdivision; and

WHEREAS, While the work in the adjoining subdivision was scheduled to take place in the fall, the schedule has been accelerated to begin this spring; and

WHEREAS, These circumstances now require an appropriation from the current fiscal year.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. The Homer City Council hereby amends the FY23 Capital Budget by appropriating \$42,500 for the purpose of engineering and installation of water and sewer to Jack Gist Park as follows:

Transfer from:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
205	HAWSP	\$42,500

Transfer to:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
215-xxxx	Jack Gist Park Water/Sewer Engineering and Installation	\$42,500

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Section 2. This is a budget amendment ordinance only, is not permanent in nature, and shall not be codified.

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this ____ day of _____, 2023.

CITY OF HOMER

KEN CASTNER, MAYOR

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

YES:

NO:

ABSTAIN:

ABSENT:

First Reading:

Public Hearing:

Second Reading:

Effective Date:

CITY OF HOMER
FINANCIAL SUPPLEMENT

PROJECT NAME	<u>Jack Gist Park - Engineering and Installation of Water and Sewer</u>	DATE	<u>05/22/2023</u>
DEPARTMENT	<u>Council</u>	SPONSOR	<u>Mayor</u>
REQUESTED AMOUNT	<u>\$ 42,500</u>		

DESCRIPTION	<p>Resolution 23-047(S) has established improvements to Jack Gist Park to be included as a funding priority in the FY23/24 budget. The Homer City Council, in passing several amendments to the budget, but prior to its passage, have included an allocation of \$42,500 to be drawn from the HAWSP fund for the purposes of the design and construction of the water and sewer improvements.</p> <p>The Public Works Director has determined the most cost effective method of providing water and sewer service to Jack Gist Park is to couple them with the work that will be performed by a qualified private civil contractor in an adjoining subdivision. While the work in the adjoining subdivision was scheduled to take place in the fall, the schedule has been accelerated to begin this spring. These circumstances now require an appropriation from the current fiscal year.</p>
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FUNDING SOURCE(S)	OPERATING	GF CARMA	GF FLEET CARMA	PORT RESERVES	WATER CARMA
	0%	0%	0%	0%	0%
	HAWSP	HART-ROADS	HART-TRAILS	PORT FLEET RESERVES	SEWER CARMA
	100%	0%	0%	0%	0%

FUNDING SOURCE 1: HAWSP	FUNDING SOURCE 2:	FUNDING SOURCE 3:
Current Balance <u>\$ 4,098,069</u>	Current Balance _____	Current Balance _____
Encumbered <u>\$ 2,191,504</u>	Encumbered _____	Encumbered _____
Requested Amount <u>\$ 42,500</u>	Requested Amount _____	Requested Amount _____
Other Items on Current Agenda <u>\$ 0</u>	Other Items on Current Agenda _____	Other Items on Current Agenda _____
Remaining Balance <u>\$ 1,864,065</u>	Remaining Balance _____	Remaining Balance _____
FUNDING SOURCE 4:	FUNDING SOURCE 5:	FUNDING SOURCE 6:
Current Balance _____	Current Balance _____	Current Balance _____
Encumbered _____	Encumbered _____	Encumbered _____
Requested Amount _____	Requested Amount _____	Requested Amount _____
Remaining Balance _____	Remaining Balance _____	Remaining Balance _____



City of Homer

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Memorandum

TO: Mayor Castner and Homer City Council
FROM: Melissa Jacobsen, Acting City Manager
DATE: June 8, 2023
SUBJECT: City Manager's Report for June 12, 2023 Council Meeting

Kenai Peninsula Regional Assistants Visit Homer

On Tuesday, June 7 Jill Shaefer, the Director of Governor Mike Dunleavy's Kenai Peninsula Regional Office, Elaina Spraker, the Kenai Peninsula/Kodiak Regional Director for U.S. Senator Dan Sullivan, and Tanya Lautaret, the Regional Special Assistant for Senator Lisa Murkowski paid a visit to Homer. Mayor Castner, Acting City Manager Jacobsen and Special Projects Coordinator Carroll welcomed them at City Hall and answered questions related to the USACE Homer Harbor Expansion study and the recent Design Charrette. The rest of their itinerary took them to locations in Homer where they learned about some of the City's Federal and State priority capital projects, including:

1. The Homer Spit to discuss Spit Road Erosion Mitigation;
2. Homer Port and Harbor for a meeting with Port Director Hawkins, Port & Harbor Advisory Commission Chair Matthews, and to see conditions and talk to large vessel owners and Port & Harbor Commissioners Pitzman and Velsko on System 5 in the Harbor;
3. Homer Airport, where the State will be initiating a project to improve safety of the runways, aprons and lighting systems;
4. Beluga Wetlands Overlook to meet with Kachemak Bay National Estuarine Research Reserve staff Syverine Bentz, Ben Peters and Lauren Sutton to discuss groundwater research supporting Bridge Creek Reservoir watershed, conservation land acquisition through the Bipartisan Infrastructure Law and providing support information on Homer Harbor water quality and science to inform the Homer Harbor Expansion study; and
5. Kachemak Drive road condition and the need for a pedestrian pathway



East Bunnell Ave/Charles Way Water and Sewer Infrastructure Improvements Underway

Southcentral Construction began construction on a sewer and water infrastructure improvement project on East Bunnell Avenue, Charles Way, and Allen Way on May 23. The primary purpose of this project is to connect properties in Old Town to water and sewer system services and extend services to Bishop's Beach Park. These improvements are part of a Special Assessment District initiated by property owners in partnership with the City. Construction is expected to be completed by mid-July and during the construction phase, Southcentral Construction will implement a traffic control plan. Drivers are urged to comply with the posted signs and directions provided by the flaggers to ensure a smooth and safe flow of traffic throughout the project area.



East Bunnell Ave/Charles Way improvement area

Homer Serve the City Day

On May 21st, 2023, our community embarked on one of the largest coordinated volunteer efforts in Homer in recent time, Serve the City Day. Five area churches, and a large number of additional volunteers took on over 30 projects with 300+ volunteers providing 1,300 volunteer hours, trucks, equipment, tools, and wise cracks. An enormous amount of work was accomplished at Karen Hornaday Park, Jack Gist Park, the Library, Woodside Park, Fishing lagoon ramp, Fishing Hole Campground, and Spit clean-up, as well as many private residences and Little Fireweed. Parks Planner Matt Steffy worked closely with Serve the City organizers to outline City projects, acquire materials, assign leads, and oversee projects.

Projects at Karen Hornaday Park included: Park-wide trash pick-up, painting the playground, removing playground hazards, pulling weeds, rebuilding and painting bleachers, extensive brush removal in the Upper Park, redistribution of picnic tables and fire rings, and the construction of a temporary 9-hole Disc Golf Course.

These kinds of volunteer efforts bring our community together and instill a strong stewardship for all ages when in caring for our shared public spaces. *(Photo Credit Matt Steffy)*



Tuyanitun Tuggeht Dedication June 21st

In September 2020 Council adopted Resolution 20-079 accepting a donation from Bunnell Street Art Center of a sculpture entitled Tuyanitum by artist Argent Kvasnikoff to be placed at Bishop's Beach Park. The sculpture is composed of graduated naturalistic shapes to mimic the ch'wala (boreal spruce) and the tinitun qatnigi (stone trail markers) used to mark trails between settlements, campsites, and important spiritual places, along with their respective place names. Argent Kvasnikoff is a local artist, a member of the Lower Peninsula's Ninilchik Tribe and has ancestry that includes indigenous Dena'ina lineage of the peninsula and Kachemak Bay. The sculpture dedication is on June 21st starting at 5:30 at the Bishop's Beach Park and Pavilion.



Words I Never Thought I'd Hear at Work

“OH MY GOSH! THERE'S A BABY POSSUM AT MY WINDOW!” On a quiet Friday morning, those words rang out as the little fellow in the photo was walking along the window sill downstairs outside the Clerk's office. Clerk's office staff was directed to contact Alaska Department of Fish and Game (ADF&G) who quickly responded and captured the possum in a live trap. Reports from ADF&G are that three young possums, called joeys, have been caught and indications are that at least one, and maybe more are still at large. Anyone who sees a possum should contact ADF&G immediately at 907-235-8191 during business hours, outside of business hours contact Homer Police at 907-235-3150.

(Photo Credit Renee Krause)

Attachments:

- June Employee Anniversaries
- Homer Harbor Expansion Study Monthly Written Update
- City Council Work Session Schedule
- Tuyanitun : Tuggeht Sculpture Dedication Invitation



City of Homer

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Memorandum

TO: MAYOR CASTNER AND CITY COUNCIL
FROM: Andrea Browning
DATE: June 12, 2023
SUBJECT: June Employee Anniversaries

I would like to take the time to thank the following employees for the dedication, commitment and service they have provided the City and taxpayers of Homer over the years.

Melissa Jacobsen	Clerks	19	Years
Mike Illg	Admin	17	Years
Rachel Tussey	Clerks	12	Years
Mike Szocinski	Public Works	11	Years
Jessica Poling	Police	6	Years
Bethany Christman	Public Works	4	Years
Russell Anderson	Public Works	4	Years
James Tingley	Public Works	3	Years
Winifred Shigley	Police	3	Years



Memorandum

TO: Mayor and City Council
FROM: Jenny Carroll, Special Projects and Communications Coordinator
THROUGH: Rob Dumouchel, City Manager and Bryan Hawkins, Port & Harbor Director
DATE: June 6, 2023
SUBJECT: Homer Harbor Expansion Study Monthly Written Update

Purpose: This memorandum provides the second Homer Harbor Expansion Study written update to Homer City Council per Resolution 23-037.

Study Activities Update

Currently the USACE is in the first phase of the General Investigation study: Scoping. Two objectives for this phase have been completed: conducting the design charrette (described below) and developing an initial array of conceptual design alternatives based on public input from the charrette for consideration.



The next USACE steps include screening the designs to narrow the array for further consideration and modeling. The goal is to get an initial array of potential designs presented by June 30, 2023 and complete the evaluation of those selected alternative design solutions to arrive at a tentatively selected plan (TSP) by the end of the first year of the study.

Alternatives Screening: The USACE Project Development Team will meet on 6/7/2023 to screen the alternatives from the Design Charrette (listed below with the number of votes the design attracted from charrette participants in parentheses) plus any other designs the USACE may have created.

- 0 – No Action (2)
- 1 – L-shaped w/ breakwater (6)
- 2 – L-shaped w/ extended uplands and sheetpile dock face (15)
- 3 – T-shaped basin (15)
- 4 – Large clamshell basin (8)
- 5 – Combined breakwater and floating breakwater (7)
- 6 – Modify ramp 8 with piers (2)
- 7 – Remove material inside spit, inside harbor modification (2)
- 8 – Diamond Creek (1)
- 9 – Alternative harbor location, east (3)
- 10 – Seldovia (0)
- 11– Entrance relocation (4)
- 12– Detached breakwater (10)
- 13- Tranquil environment (Breakwater) (8)

During screening, the USACE will go through the process of looking at each alternative and qualitatively rank them based on six categories (see below) to evaluate which alternatives drop off and do not warrant additional consideration.

Ronald McPherson and Bryan Hawkins will be present for the screening. Staff has requested that City Council and/or the Port & Harbor get an opportunity to weigh in on any alternative that are dropped during the screening process in the event either body feels there needs to be additional USACE consideration.

The criteria USACE uses to screen alternatives is the following:

Criteria	Definition	Metric
Completeness	Will the plan work? Is it implementable, does it depend on outside action?	H/M/L
Effectiveness	Does the alternative measurably meet the planning objectives? An effective plan contributes significantly to planning objectives, and it will solve problems and achieve opportunities. A plan that fails to address the more important planning objectives is not effective. An effective plan does not violate any immutable constraints.	H/M/L
Efficiency	How cost-effective is the alternative at solving the problem and achieving the objectives? An efficient plan meets a given level of objectives in the least costly fashion	H/M/L

	or that maximizes contributions to objectives for a given level of resources expended is an efficient plan.	
Acceptability	The extent to which the alternative is feasible from a technical, financial, and legal perspectives. An acceptable plan is one that can be implemented legally, regardless of its popularity.	Y/N
Implementability	How feasible is it from a technical, financial, and legal perspective	Y/N
Satisfaction	The extent to which the plan is welcome from a political or preferential perspective.	H/M/L

Modeling: On 6/7/2023, the USACE Project Development Team will also meet with representatives from HDR to coordinate the modeling component, which will be done by HDR as part of the work-in-kind agreement. Coastal models developed will be used as tools to formulate potential alternatives to address the problems, take advantage of the opportunities, evaluate potential effects of alternatives, and support decision-making. Modeling will be done on some, but not all alternatives presented above.

Charrette Synopsis

The U.S. Army Corps of Engineers (USACE) recently concluded the first scoping milestone, a three-day, in-person design charrette May 17 through May 19, 2023. The charrette included a site visit to the harbor and brought the USACE’s 13-member project delivery team together with the public, stakeholders and City of Homer representatives to:

- Identify problems to be solved by a harbor design, confirm data and obtain new data
- Reach consensus on the study’s problems, opportunities, objectives and constraints
- Create an array of conceptual design alternatives to meet objectives
- Discuss proposed alternatives and the criteria and metrics by which alternative design plans are evaluated, compared, and selected for further development by the USACE.

Day 1: The opening day of the charrette focused on establishing a shared understanding of the purpose, stages and milestones of the USACE’s three-year General Investigation study process.

The USACE provided an overview of the Cost-Sharing requirements for construction of the breakwater, basin and navigation channel. The Non-Federal Sponsor provides 10% of construction costs of the portion of the project with channel depths up to 20 feet and 25% for portions where channel depth is in excess of 20 feet.

The USACE also gave an overview of previous Homer Harbor expansion feasibility studies, noting that while the current GI study will benefit from those studies and from the wealth of knowledge about Kachemak Bay, the USACE had no preconceived notions about solutions. They began the charrette with a blank slate

and engaged stakeholders so that the designs respond to community needs and input as well as necessary technical, environmental, and regulatory standards.

After lunch, the USACE engaged the public in a comprehensive discussion about existing harbor conditions and compiled lists of problems and opportunities to be addressed by a design, as well as the constraints on and objectives for the designs.

The first day ended with the USACE meeting with environmental stakeholders at Cook Inletkeeper.



Day 2: Brainstorming and Collaboration

On the second day, the USACE made a harbor site visit and met with large vessel owner stakeholders to further understand harbor concerns from a user perspective and solicit ideal solutions. In the afternoon, they held a second charrette public work session where the public reviewed and discussed important features and objectives to be considered in the harbor design and then set to work developing conceptual design alternatives to meet identified project objectives, one of which was a no-build option.

Day 3: Refining the Design Alternatives and Next Steps

On the final day, charrette participants reconvened to review 13 design alternatives collected from public input. Each design was presented to the group in a collaborative, creative-thinking environment for feedback on the design's constraints and benefits and additional measures to be considered. Participants then had the opportunity to individually rate the designs by preference.

The USACE discussed the Corps' next steps during the wrap up on the third and final day, which was described earlier in this memo. A robust environmental review process is mandated by the National Environmental Policy Act of 1969 (NEPA). A NEPA document will be developed concurrently during the study to provide the analysis of each considered alternatives' impacts to the current environmental baseline during the study.



This synopsis, and the USACE May 17-19, 2023 Design Charrette PowerPoint Presentation is posted on the City's website <https://www.cityofhomer-ak.gov/port/homer-harbor-expansion>. Staff is working to provide the recorded audio of the presentations as well. A story about the Design Charrette also ran in the Homer News <https://www.homernews.com/news/army-corps-hosts-workshops-on-harbor-expansion/>.

Project Delivery Team Meetings

City staff attended four USACE project meetings in the past month. While the meetings typically occur once per week, one more was added for final coordination of logistics for the Design Charrette.

The May 11 and May 12th meetings covered logistics and technical needs for the Design Charrette, including supply lists, testing the online participation link, confirming lunch orders, etc.

The May 24 meeting shared the list of alternative designs developed to date and the USACE evaluation criteria matrix.

The May 31 meeting confirmed the date USACE would conduct the alternatives screening and work with HDR on developing modeling.

Interactive Project Website

The Homer Harbor Expansion website www.homerharborexansion.com is live, but still under construction by HDR's communications team. At a 6/2/2023 meeting with HDR, City staff reviewed the expanded website draft and provided feedback. We hope the full website will be launched within a week or two. Even though the full features have not been launched, the HHE website's *Contact Us* feature (info@homerharborexansion.com) is the formalized mechanism for City Council and Commissioners to provide significant questions to the project development team. In the meantime, utilize www.cityofhomer-ak.gov/port/homer-harbor-expansion to access study information.

WORK SESSION

AGENDA CALENDAR 2023

Council Meeting Dates	4:00 p.m. Worksession Topic
<i>Monday, May 8</i>	
<i>Tuesday, May 22</i>	<i>Coast Guard ws 2 5 COW @ 4</i>
<i>Monday, June 12</i>	<i>2023 City of Homer Salary and Benefits Survey</i>
<i>Monday, June 26</i>	
<i>Monday, July 24</i>	
<i>Monday, August 14</i>	<i>HERC – Economic Development Manager & Recreation Manager</i>
<i>Monday, August 28</i>	<i>2024-2029 Capital Improvement Plan & FY25 Legislative Priorities - Special Projects & Communications Coordinator</i>
<i>Monday, September 11</i>	<i>HERC Construction Budget – Economic Development Manager & Recreation Manager</i>
<i>Monday, September 25</i>	
<i>Monday, October 9</i>	
<i>Monday, October 23</i>	
<i>Monday, November 27</i>	<i>Recreation</i>
<i>Monday, December 11</i>	
<i>Monday, December 18 If needed</i>	

Tuyanitun : Tuggeht Sculpture Dedication and Reception at Bishop's Beach Park

The City of Homer, in collaboration with the Bunnell Street Arts Center and the Ninilchik Traditional Council, is pleased to announce the addition of a new sculpture to the City of Homer Municipal Public Art Collection. The dedication ceremony will take place on Wednesday, June 21 at 5:30 p.m. at the Bishop's Beach Park and Pavilion.

The sculpture, titled "*Tuyanitun : Tuggeht*" (pronounced too-yan-eee-toon : to-get), was installed in October of 2022 and is a significant addition to the public art landscape. Designed by Argent Kvasnikoff, a member of the Ninilchik Village Tribe and a talented artist, the sculpture aims to honor the Indigenous stewardship of the lands, both in the past and for the future.

The name "*Tuyanitun*" references an ancient Dena'ina wayfinding system, while "*Tuggeht*" represents the Dena'ina name for the location, also known as Bishop's Beach, a place beloved by all, and evokes boreal spruce, rock cairns, and beach glass.

This noteworthy public art project has garnered support from various organizations and individuals. Funding contributions have been provided by the Alaska Community Foundation Social Justice Fund, Alaska State Council on the Arts, Cook Inlet Tribal Council, National Endowment for the Arts, National Performance Network, Rasmuson Foundation, the Ninilchik Village Tribe, as well as individual donors.

For more information please visit the [Bunnell Street Gallery website](https://www.bunnellarts.org) or contact info@bunnellarts.org.



Wednesday, June 21
Refreshments at 5:30 p.m.
Dedication at 6 p.m.



Bishop's Beach Park
and Pavilion



MEMORANDUM

Resolution 23-061, A Resolution of the City Council of Homer, Alaska Authorizing Reimbursement to Terra Bella for Accommodation of a Non-Motorized Transportation Facility in Conjunction with the Terra Bella Subdivision. City Manager/Public Works Director.

Item Type: Backup Memorandum
Prepared For: Mayor Castner and Homer City Council
Date: May 23, 2023
From: Janette Keiser, PE, Director of Public Works/City Engineer
Through: Rob Dumouchel, City Manager

Issue: The purpose of proposed Resolution is to authorize reimbursement of no more than \$110,000 to Terra Bella Properties, LLC for a non-motorized transportation facility in conjunction with development of the Terra Bella Subdivision.

Background:

With the passage of Ordinance 22-25, the City Council created a Non-Motorized Transportation Opportunity Program within the HART Road Fund. The purpose of this program was to provide a tool to build non-motorized transportation facilities in subdivisions that pre-dated Ordinance 22-42(S-3), which requires developers to build such facilities in cases that met specified criteria. One of the targeted opportunities was to provide for an extended shoulder as part of the West Fairview Avenue extension project that would be built as part of the Terra Bella Subdivision.¹ A Task Order in the amount of \$12,960, paid from this Program, was issued to Bishop Engineering to design the extended shoulder, as authorized in Resolution 22-053. Bishop was the Engineer of Record for the Terra Bella Subdivision improvements. In July 2022, we reported that the design was almost complete. Construction is slated for summer 2023 and the expected cost of the extended shoulder work is \$108,698.

At its regular May 22, 2023 meeting, Council adopted Ordinance 23-35 appropriating up to \$110,000 from the Homer Accelerated Roads and Trails (HART) Fund to reimburse the developer, Terra Properties LLC, for the cost of the shoulder extension.

Recommendation: That the Homer City Council authorize reimbursement of no more than \$110,000 to the developer of the Terra Bella Subdivision, Terra Bella Properties, LLC.

¹¹ The Terra Bella Subdivision plans were Approved for Construction in April 2022. Ordinance 22-42(S-3) was adopted in October 2022.

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager/
4 Public Works Director

5 **RESOLUTION 23-061**

6
7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
8 APPROVING REIMBURSEMENT OF NO MORE THAN \$110,000 TO
9 TERRA BELLA PROPERTIES, LLC, FOR ACCOMMODATION OF A
10 NON-MOTORIZED TRANSPORTATION FACILITY IN CONJUNCTION
11 WITH THE TERRA BELLA SUBDIVISION.
12

13 WHEREAS, Ordinance 23-35 amended the FY23 Capital Budget by appropriating
14 \$110,000 from the Homer Accelerated Roads and Trails (HART) Roads Fund for a Non-
15 motorized Opportunity facility on West Fairview Avenue in conjunction with the construction
16 of the Terra Bella Subdivision improvements.
17

18 NOW THEREFORE BE IT RESOLVED that the Homer City Council hereby authorizes
19 reimbursement of no more than \$110,000 to the developer of the Terra Bella Subdivision, Terra
20 Bella Properties, LLC.
21

22 PASSED AND ADOPTED by the Homer City Council this 12th day of June, 2023.
23

24 CITY OF HOMER

25
26 _____
27 KEN CASTNER, MAYOR
28

29 ATTEST:

30
31 _____
32 MELISSA JACOBSEN, MMC, CITY CLERK
33

34 Fiscal note: Ordinance 23-35