

City Council
December 5, 2016
Monday



Committee of the Whole 5:00 P.M.
Regular Meeting 6:00 P.M.

Cowles Council Chambers
City Hall
491 E. Pioneer Avenue
Homer, Alaska

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December/January

Monday 5th	CITY COUNCIL Committee of the Whole 5:00 p.m. and Regular Meeting 6:00 p.m.
Tuesday 6th	LIBRARY ADVISORY BOARD Regular Meeting 5:30 p.m.
Wednesday 7th	PORT AND HARBOR ADVISORY COMMISSION Regular Meeting 5:00 p.m.
Friday 16th	EMPLOYEE CHRISTMAS PARTY 6:00 p.m. at Elks Lodge
Monday 26th	CITY OFFICES CLOSED IN OBSERVANCE OF CHRISTMAS
Monday 2nd	CITY OFFICES CLOSED IN OBSERVANCE OF NEW YEAR'S
Monday 9th	CITY COUNCIL Worksession 4:00 p.m., Committee of the Whole 5:00 p.m., and Regular Meeting 6:00 p.m.

Regular Meeting Schedule

Library Advisory Board 1st Tuesday with the exception of January, April, August and November 5:30 p.m.

Economic Development Advisory Commission 2nd Tuesday 6:00 p.m.

Parks Art Recreation and Culture Advisory Commission 3rd Thursday with the exception of July, December and January 5:30 p.m.

Planning Commission 1st and 3rd Wednesday 6:30 p.m.

Port and Harbor Advisory Commission 4th Wednesday 5:00 p.m. (May-August 6:00 p.m.)

Cannabis Advisory Commission 4th Thursday 5:30 p.m.

MAYOR AND CITY COUNCILMEMBERS AND TERMS

BRYAN ZAK, MAYOR – 18

DAVID LEWIS, COUNCILMEMBER – 17

CATRIONA REYNOLDS, COUNCILMEMBER – 17

DONNA ADERHOLD, COUNCILMEMBER – 18

HEATH SMITH, COUNCILMEMBER – 18

TOM STROOZAS, COUNCILMEMBER - 19

SHELLY ERICKSON, COUNCILMEMBER – 19

City Manager, Katie Koester

City Attorney, Holly Wells

<http://cityofhomer-ak.gov/cityclerk> for home page access, Clerk's email address is: clerk@ci.homer.ak.us

Clerk's office phone number: direct line 235-3130

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



COMMITTEE OF THE WHOLE
5:00 P.M. MONDAY
DECEMBER 5, 2016
COWLES COUNCIL CHAMBERS

MAYOR BRYAN ZAK
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER CATRIONA REYNOLDS
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK JO JOHNSON

COMMITTEE OF THE WHOLE AGENDA

- 1. CALL TO ORDER, 5:00 P.M.**
- 2. AGENDA APPROVAL** (Only those matters on the noticed agenda may be considered, pursuant to City Council's Operating Manual, pg. 6)
- 3. CONSENT AGENDA**
- 4. REGULAR MEETING AGENDA**
- 5. COMMENTS OF THE AUDIENCE**
- 6. ADJOURNMENT NO LATER THAN 5:50 P.M.**
Next Regular Meeting is Monday, January 9, 2017 at 6:00 p.m., Committee of the Whole 5:00 p.m., and Worksession 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
AGENDA APPROVAL

HOMER CITY COUNCIL
491 E. PIONEER AVENUE
HOMER, ALASKA
www.cityofhomer-ak.gov



REGULAR MEETING
6:00 P.M. MONDAY
DECEMBER 5, 2016
COWLES COUNCIL CHAMBERS

MAYOR BRYAN ZAK
COUNCIL MEMBER DAVID LEWIS
COUNCIL MEMBER CATRIONA REYNOLDS
COUNCIL MEMBER DONNA ADERHOLD
COUNCIL MEMBER HEATH SMITH
COUNCIL MEMBER TOM STROOZAS
COUNCIL MEMBER SHELLY ERICKSON
CITY ATTORNEY HOLLY WELLS
CITY MANAGER KATIE KOESTER
CITY CLERK JO JOHNSON

REGULAR MEETING AGENDA

Committee of the Whole 5:00 p.m. in Homer City Hall Cowles Council Chambers.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Department Heads may be called upon from time to time to participate via teleconference.

2. AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

3. MAYORAL PROCLAMATIONS AND RECOGNITIONS

A. Mayor's Recognition, Sherry Bess, Service to the Homer Animal Shelter Page 17

B. Daniel Zatz, South Peninsula Athletic and Recreation Center (SPARC), 2016 Alaska Community Award of Excellence

C. Mayor's Recognition, The Homer Foundation, Celebrating 25 Years of Community Philanthropy Page 19

4. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

5. RECONSIDERATION

6. CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of November 21, 2016. City Clerk. Recommend adoption. Page 27

- B. **Memorandum 16-185** from Mayor Zak, Re: Appointment of Ingrid Harrald to the Parks Art Recreation and Culture Advisory Commission. Page 51

- C. **Memorandum 16-186** from Deputy City Clerk, Re: Liquor License Renewals for the Otter Room and Beluga Lake Lodge. Page 55

- D. **Ordinance 16-58**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 2.08.100 to Clarify That the Mayor Retains the Right to Cast a Tie-Breaking Vote Even When Attending a Council Meeting Telephonically. Lewis. Recommended dates: Introduction December 5, 2016, Public Hearing and Second Reading January 9, 2017. Page 77

- E. **Resolution 16-124**, A Resolution of the City Council of Homer, Alaska, Establishing the 2017 Regular Meeting Schedule for the City Council, Economic Development Advisory Commission, Library Advisory Board, Parks Art Recreation and Culture Advisory Commission, Advisory Planning Commission, Port and Harbor Advisory Commission, and Cannabis Advisory Commission. City Clerk. Page 83

Memorandums 16-188, 16-189, 16-190, 16-191, 16-192, and 16-193 from City Advisory Commissions as backup. Pages 87/89/
91/93/95/97

- F. **Resolution 16-125**, A Resolution of the City Council of Homer, Alaska, Noting the Insufficiency of the Petition for Ocean Drive Loop Road Reconstruction and Paving Special Assessment District. City Clerk. Page 99

- G. **Resolution 16-126**, A Resolution of the Homer City Council Requesting the Library Advisory Board to Look Into How Non-City Residents Can Contribute to Library Operations. Erickson. Page 111

Memorandum 16-194 from Library Director as backup. Page 113

- H. **Resolution 16-127**, A Resolution of the City Council of Homer, Alaska, Disbanding the Public Safety Building Review Committee. Mayor. Page 115

- I. **Resolution 16-128**, A Resolution of the City Council of Homer, Alaska, Creating a Police Station Building Task Force and Establishing the Scope of Work and Parameters Under Which the Task Force Will Conduct Its Work. Mayor. Page 117
 - J. **Resolution 16-129**, A Resolution of the City Council of Homer, Alaska, Requesting That the Parks, Art, Recreation and Culture Advisory Commission Explore a Suitable Venue to Display the Sister City Art Collection. Lewis. Page 119
 - K. **Resolution 16-130**, A Resolution of the Homer City Council Confirming the City Manager's Appointment of Jo Johnson as Acting City Manager for Calendar Year 2017. City Manager. Page 121
 - L. **Resolution 16-131**, A Resolution of the Homer City Council Approving an Economic Development and Tourism Marketing Agreement Between the City of Homer and the Homer Chamber of Commerce. City Manager. Page 123
 - M. **Resolution 16-132**, A Resolution of the City Council of Homer, Alaska, Approving a Memorandum of Understanding Between the City and The Homer Foundation Setting Forth a Construction Agreement for the Boathouse Pavilion. City Manager. Page 131
 - N. **Resolution 16-133**, A Resolution of the City Council of Homer, Alaska, Authorizing the City Manager to Negotiate and Prepare a Purchase Offer for Kenai Peninsula Borough Parcel No. 17901024, Jack Gist Subdivision Lot 3, in an Amount Not to Exceed Fair Market Value for the Purpose of Enhancing Current Jack Gist Park Facilities. Lewis. Page 135
- 7. VISITORS**
- A. Alaskan Command and Navy Representatives from Pacific Fleet, Military in Alaska and Training Exercises, 10 minutes.
 - B. Eric Pederson, Principal, Paul Banks Elementary, Pending Changes to School Bussing, 5 minutes.
 - C. Councilmember Lewis, Sister City Teshio, Japan, 10 minutes.
- 8. ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS (10 minutes)**
- A. Borough Report

B. Commissions/Board Reports:

1. Library Advisory Board
2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks Art Recreation and Culture Advisory Commission
5. Port and Harbor Advisory Commission
6. Cannabis Advisory Commission

C. Alaska Municipal League Reports

1. Mayor Zak Page 143
2. Councilmember Stroozas Page 145
3. Councilmember Erickson Page 147

D. **Memorandum 16-187**, from City Clerk, Re: Kenai Peninsula Borough Planning Commission Denial of a Vacation of a Portion of a Public Right-of-Way and a Road Easement in the City of Homer on Mission Road, in Skyline View Subdivision.

Page 149

9. **PUBLIC HEARING(S)**

A. **Ordinance 16-54**, An Ordinance of the Homer City Council Appropriating Funds for the Calendar Year 2017 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds. City Manager. Introduction October 24, 2016, Public Hearings November 21, 2016 and December 5, 2016, Second Reading December 5, 2016. Page 155

B. **Resolution 16-109**, A Resolution of the City Council Amending the City of Homer Fee Schedule Under Administrative, Camping, Library, Planning and Zoning, Fire, and Public Works Department Fees. City Clerk. (To follow Budget Ordinance 16-54 - Public Hearings November 21 and December 5, 2016.) Page 177

Memorandum 16-175 from City Clerk as backup. Page 189

- C. **Ordinance 16-57**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.95.060 and Homer City Code 21.95.070 to Require the Homer Advisory Planning Commission to Review Amendments to Title 21 or the Official Zoning Map Before Such Amendments are Adopted by City Council But Not Necessarily Before Such Amendments are Submitted to City Council for Review. City Manager. Introduction November 21, 2016, Public Hearing and Second Reading December 5, 2016. Recommend: Refer to Planning Commission. Page 191

10. ORDINANCE(S)

11. CITY MANAGER’S REPORT

- A. City Manager’s Report Page 201
- B. Bid Report Page 205

12. CITY ATTORNEY REPORT

13. COMMITTEE REPORT

- A. Employee Committee Report
- B. Public Safety Building Review Committee
- C. Americans with Disabilities Act Compliance Committee

14. PENDING BUSINESS

- A. **Resolution 16-107**, A Resolution of the Homer City Council Recognizing Our Duty to Safeguard the Vitality of Ecosystems. Lewis. (Postponed from October 24, 2016.) Page 213
Resolution 16-107(S), A Resolution of the Homer City Council Recognizing Our Duty to Safeguard the Vitality of Ecosystems. Lewis/Aderhold. Page 215

15. NEW BUSINESS

- A. **Memorandum 16-195**, from City Clerk, Re: Vacation of a 20-foot Wide Public Trail Easement Centered Along an Unconstructed Pedestrian Trail That Traverses Lots 1-A and 1-B, as Depicted on Record of Survey Guy Waddell Subdivision No. 3 Junes Addition (HM 2009-40). The Easement was Formally Granted by Recorded Document, Serial Number 2010-000729-0, Homer Recording District. Located Within the E ½ of the

N.E. ¼ of Section 16, Township 06 South, Range 13 West, Seward Meridian, in the City of Homer, Alaska and Within the Kenai Peninsula Borough; KPB File 2016-136; KPB PC Resolution 2016-32. Page 219

16. RESOLUTIONS

17. COMMENTS OF THE AUDIENCE

18. COMMENTS OF THE CITY ATTORNEY

19. COMMENTS OF THE CITY CLERK

20. COMMENTS OF THE CITY MANAGER

21. COMMENTS OF THE MAYOR

22. COMMENTS OF THE CITY COUNCIL

23. ADJOURNMENT

Next Regular Meeting is Monday, January 9, 2017 at 6:00 p.m., Committee of the Whole 5:00 p.m., and Worksession 4:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

MAYORAL PROCLAMATIONS
AND RECOGNITIONS

**CITY OF HOMER
HOMER, ALASKA**

MAYOR’S RECOGNITION

SHERRY BESS

WHEREAS, Sherry Bess will retire from her position as the operator of the Homer Animal Shelter on December 31, 2016; and

WHEREAS, Sherry was the shelter manager for 25 years, and in that role she nurtured a wide range of community resources and organized and directed volunteers to provide quality care to Homer’s animals; and

WHEREAS, Sherry has provided animal control services to Homer since 1992 often dealing with very difficult situations; and

WHEREAS, Sherry has volunteered at the Shelter since 1989; and

WHEREAS, Sherry managed the growth of the shelter from a small, unheated shed structure to a modern fully equipped animal shelter and won the “Business of the Year” award from the Homer Chamber of Commerce in 1996; and

WHEREAS, Sherry has operated the shelter with a warm and loving attitude, always placing the care of the animals first.

NOW, THEREFORE, I, Bryan Zak, Mayor of the City of Homer, do hereby recognize

**SHERRY BESS FOR HER MANY YEARS OF DEVOTION AND SERVICE
TO HOMER’S ANIMALS AND TO THE ENTIRE COMMUNITY.**

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND CAUSED the Seal of the City of Homer, Alaska, to be affixed this 5th day of December, 2016.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

**CITY OF HOMER
HOMER, ALASKA**

MAYOR'S RECOGNITION

**The Homer Foundation
Celebrating 25 Years of Community Philanthropy**

WHEREAS, The Homer Foundation is celebrating 25 years since its founding in 1991 to 2016;
and

WHEREAS, The Foundation's mission is to enhance the quality of life for the citizens of the
greater Homer area by promoting philanthropic and charitable activities; and

WHEREAS, Over the last 25 years the Homer Foundation has built the public's trust and has
distributed over \$2.5 million into our Homer community; and

WHEREAS, The Homer Foundation Board of Directors dedicates its 25th Annual Report to Mary
Epperson, a signer of the original articles of incorporation in July 1991 and held the title of Trustees
Emeritus until her passing in 2016; and

WHEREAS, The Homer Foundation is for individuals to collectively build permanent
philanthropic assets for our community and address needs and support causes that they care about
through unrestricted funds, non-profit endowment funds, fields of interest and donor advised funds
and to distribute grants, scholarships and funds including the City of Homer Grants Program to
organizations in the Homer community on an annual basis.

NOW, THEREFORE, I, Bryan Zak, Mayor of Homer, Alaska, do hereby recognize The Homer
Foundation for:

Celebrating 25 Years of Community Philanthropy

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Homer,
Alaska, to be affixed this 5th day of December, 2016.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

PUBLIC COMMENTS
UPON MATTERS
ALREADY ON THE AGENDA

RECONSIDERATION

CONSENT AGENDA

Session 16-23 a Regular Meeting of the Homer City Council was called to order on November 21, 2016 at 6:00 p.m. by Mayor Bryan Zak at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COUNCILMEMBERS: ADERHOLD, ERICKSON, LEWIS, REYNOLDS, SMITH, STROOZAS

STAFF: CITY MANAGER KOESTER
CITY CLERK JOHNSON
CITY ATTORNEY WELLS
DEPUTY CITY CLERK JACOBSEN
DEPUTY HARBORMASTER CLARKE
FINANCE DIRECTOR LI
FIRE CHIEF PAINTER
IT MANAGER POOLOS
LIBRARY DIRECTOR DIXON
PERSONNEL DIRECTOR BROWNING
POLICE CHIEF ROBL
POLICE LIEUTENANT HUTT
PUBLIC WORKS SUPERINTENDENT GARDNER
WATER/WASTEWATER TREATMENT
SUPERINTENDENT COOK

Council met for a Worksession from 4:00 p.m. to 4:50 p.m. to discuss the 2017 Budget. From 5:00 p.m. to 5:48 p.m. Council met as a Committee of the Whole to hear from Brandon Nyberg, Wells Fargo, on Employee Healthcare, continue discussion on the 2017 Budget, and review Consent and Regular Meeting Agenda items.

Department Heads may be called upon from time to time to participate via teleconference.

Mayor Zak called for a motion to move Mayor's Recognition to Todd Cook to be heard prior to Agenda Approval.

LEWIS/REYNOLDS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

AGENDA APPROVAL

(Addition of items to or removing items from the agenda will be by unanimous consent of the Council. HCC 1.24.040.)

The following changes were made: **CONSENT AGENDA - Resolutions 16-116, 16-117, 16-118, and 16-119,** Leases on the Homer Spit. Written public comments. **ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS** - Mayor's Proclamation, Light Up Homer for the Holidays. **PUBLIC HEARINGS - Ordinance 16-54,** An Ordinance of the Homer City Council Appropriating Funds for the Calendar Year 2017 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds. City Manager. Proposed budget amendments. **CITY MANAGER'S REPORT - Kenai Peninsula Borough Resolution 2016-070,** A Resolution Approving an Automatic Aid Agreement and Operational Plan Between Kachemak Emergency Service Area and the City of Homer Volunteer Fire Department for Fire Apparatus and Personnel. Mayor.

Mayor Zak called for a motion for the approval of the agenda as amended.

LEWIS/REYNOLDS - SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

Mike McCune, city resident and part owner of Fish Factory, supports Resolution 16-117. Seven Seas wishes to purchase the facility and keep everyone employed. They have the capital to operate and improve the facility and the fish tax is estimated to be four to five times more than what was paid this year.

Ken Landfield, city resident and Pier One Theatre Board of Trustees, supports Resolution 16-118. It is the theatre's 43rd season on the Homer Spit. He announced the numerous plays that were held at the theatre.

Melissa Jacobsen, city resident, opposes consolidating dispatch services. There is no compelling financial benefit, it will mean a loss of seven jobs, and the dollars spent to train

dispatch are wasted. Both past and current City administration has not recommended consolidation. She asked that Council defeat Resolutions 16-111(A) and 16-123.

RECONSIDERATION

- A. **Resolution 16-111(A)**, A Resolution of the Homer City Council Giving Direction to the City Manager to Reject the Proposal to Consolidate 911 Dispatch Services With the Kenai Peninsula Borough. Mayor. *(Reconsideration issued by Councilmember Aderhold October 25, 2016.)*

Memorandum 16-184 from Police Chief as backup.

STROOZAS/SMITH - MOTION TO RECONSIDER RESOLUTION 16-111(A).

There was no discussion.

VOTE: YES. SMITH, STROOZAS, ERICKSON

VOTE: NO. LEWIS, ADERHOLD, REYNOLDS

Mayor Zak broke the tie with a NO vote.

Motion failed.

CONSENT AGENDA

(Items listed below will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Meeting Agenda at the request of a Councilmember.)

- A. Homer City Council unapproved Regular meeting minutes of October 24, 2016. City Clerk. Recommend adoption.
- B. **Ordinance 16-56**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 2.08.100 to Clarify That the Mayor Retains the Right to Cast a Tie-Breaking Vote Even When Attending a Council Meeting Telephonically and Amending HCC 2.08.120 to Permit Council Members to Participate in More Than Three Meetings Telephonically Where Otherwise Permitted by the Homer City Code. Mayor. Recommended dates: Introduction November 21, 2016, Public Hearing and Second Reading December 5, 2016.

Moved to Ordinances, Item A. Reynolds.

- C. **Ordinance 16-57**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.95.060 and Homer City Code 21.95.070 to Require the Homer Advisory Planning Commission to Review Amendments to Title 21 or the Official Zoning Map Before Such Amendments are Adopted by City Council But Not Necessarily Before Such Amendments are Submitted to City Council for Review. City Manager. Recommended dates: Introduction November 21, 2016, Public Hearing and Second Reading December 5, 2016.

- D. **Resolution 16-114**, A Resolution of the City Council of Homer, Alaska, in Support of Full Funding for the State of Alaska Harbor Facility Grant Program in the FY 2018 State Capital Budget. City Manager/Port and Harbor Director.

- E. **Resolution 16-115**, A Resolution of the Homer City Council Approving and Accepting the Donation of a Ceramic Tile Painting Titled 'Husky Star' by Homer Middle School Art Students to be Placed at City Hall. City Clerk/Parks Art Recreation and Culture Advisory Commission.

Memorandum 16-181 from Parks Art Recreation and Culture Advisory Commission as backup.

- F. **Resolution 16-116**, A Resolution of the Homer City Council Approving an Assignment of Lease for Bob's Trophy Charters on Tract 1-B and Awarding Todd Strand, DBA Bob's Trophy Charters, a Twenty-Year Lease With Two, Five-Year Options for Tract 1-B, Fishing Hole Subdivision No. 2, With an Annual Base Rent of \$6,256.80, and Authorizing the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-177 from Lease Advisors as backup.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.

Moved to Resolutions, Item C. Aderhold.

- G. **Resolution 16-117**, A Resolution of the Homer City Council Approving an Assignment of Lease for the Fish Factory on Lot 12-A1 and Awarding Seven Seas Fish Company, DBA Alaskan Fish Factory, a New Lease With Options to Renew for Lot 12-A1, Port Industrial No. 3, and a Portion of Lot 12B, Port Industrial No. 4, With an Annual Base

Rent of \$26,119.80, and Authorizing the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-178 from Lease Advisors as backup.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.

Moved to Resolutions, Item D. Aderhold.

- H. **Resolution 16-118**, A Resolution of the Homer City Council Awarding Pier One Theatre a Five-Year Lease With No Options for Renewal, a Portion of Tract 1-A, Fishing Hole Subdivision No. 2, With an Annual Base Rent of \$1.00, and Authorizing the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-179 from Lease Advisors as backup.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.

Moved to Resolutions, Item E. Aderhold.

- I. **Resolution 16-119**, A Resolution of the Homer City Council Awarding United States Coast Guard (USCG) a New One-Year Lease With Nine, One-Year Options to Renew for Lot 2, Homer Spit Four Sub, With an Annual Base Rent of \$17,058.60, and Authorizing the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.

Memorandum 16-182 from City Manager as backup.

Moved to Resolutions, Item F. Aderhold.

- J. **Resolution 16-120**, A Resolution of the City Council of Homer, Alaska, Approving a New One-Year Contract for Employee Health and Life Insurance for 2017 With Premera Blue Cross, Assurant Health, and Prudential. City Manager/Personnel Director.

Memorandum 16-183 from Personnel Director as backup.

- K. **Resolution 16-121**, A Resolution of the City Council of Homer, Alaska, Supporting the Standing Rock Lakota Tribe and Opposing the Dakota Access Pipeline. Lewis.

Moved to Resolutions, Item G. Stroozas.

- L. **Resolution 16-122**, A Resolution of the Homer City Council Amending the City Council Operating Manual Under City Council Agenda and Meeting Conduct Guidelines to Add Mayoral Proclamations and Mayoral Recognitions Following Agenda Approval. Lewis.

Item B, Ordinance 16-56 was moved to Ordinances, Item A. Reynolds.

Items F, G, H, and I, Resolutions 16-116, 16-117, 16-118 and 16-119 were moved to Resolutions, Items C, D, E and F. Aderhold.

Item K, Resolution 16-121 was moved to Resolutions, Item G. Stroozas.

Mayor Zak called for a motion for the approval of the consent agenda as read.

LEWIS/REYNOLDS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

- A. Lia Patton, BDO, Auditor's Report

Lia Patton, BDO, reported on the audit for the period ending December 31, 2015. An unmodified opinion was issued that states the financial statements present fairly in all material respects. The unrestricted net is \$5M, available to be used to meet ongoing City obligations. The fund financial statements focus on short term inflows and outflows. The ending combined fund balance of \$21M for 2015 was an increase of \$2M from prior years. Attributing to the increase were capital projects of the gas line and HART funds, and water and sewer special funds. The general fund decreased by \$48,000. Findings included a material weakness due to financial reporting of timely journal entries, an error in the bank reconciliation process, and timely grant reporting.

The Finance Department has been working diligently and has put measures into place to correct the discrepancies. Grant reporting is corrected and account reconciliations are being

done on a more timely basis. The delay in reporting the 2015 audit was due to Gatsby 68 and obtaining PERS information from the State of Alaska.

B. Karen Zak, Executive Director, Homer Chamber of Commerce

Homer Chamber of Commerce Executive Director Karen Zak reported the Chamber organizes and markets quality of life events to include the Winter Carnival on February 11th, Clean-up Day May 4th, Fourth of July Parade, and Holiday Tree Lighting on December 2nd. About 310 chamber staff hours and 118 volunteer hours go into the quality of life events for the community. The Chamber markets the Shorebird Festival both locally and nationally. They have been active in the Pioneer Avenue Revitalization Task Force by donating to the murals and planting 2,000 peonies. The new logo, City of Peonies, will be marketed. There is a new satellite visitor info center at Baycrest Hill. There will be displays on educational materials, Kachemak Bay, trails, and events. It is estimated over 40,000 people stop there. The Chamber has a brand new website rollout before the end of the year. They have a very active visit Homer website along with a local Homer Chamber Facebook site. They are continuing their focus on Homer as a health and wellness destination. In the spring they kick off the tourist season with the get to know Homer training both in May and June. It is training for frontline staff assisting visitors.

The visitor industry outlook is good. In 2016 Alaska Travel Industry Association reported \$2M visitors, the first time in the history of Alaska. The trend is continuing. This year we saw an increase in media and writers. Travel channel came to film grand slam fishing. They continue to do the Great Alaska Sportsman show in Anchorage and participate in the boat show with the port and harbor. This year there were 1,500 participants in the Winter King Tournament, held at the same time as the hockey tournament. Hotels were at full capacity. The Jackpot Halibut Derby runs May through September. The Chamber operates a year-round visitor's center seven days a week. This year we saw more international visitors, an increase of visitors on motorcycles, and destination weddings. There were 19,000 visitors this summer, the top countries being Australia, Germany, Canada, and Switzerland; in all there were visitors from 70 countries. Walking guide hosts were at the bus stops.

ANNOUNCEMENTS/PRESENTATIONS/BOROUGH REPORT/COMMISSION REPORTS

A. Mayor's Proclamation, Small Business Saturday

Councilmember Stroozas read the proclamation.

B. Mayor's Proclamation, Light Up Homer for the Holidays

Councilmember Smith read and presented the proclamation to Jan Knutsen, Chamber of Commerce.

- C. Mayor's Presentation, Todd Cook, Water/Wastewater Treatment Superintendent, Alaska Rural Water Association, Best Tasting Water

Presented prior to Agenda Approval.

- D. Borough Report

Kenai Peninsula Borough Assembly President Kelly Cooper reported on the revenue the Borough will attain with permanent motor vehicle registrations if adopted. Currently a 2-year vehicle registration is \$100 to the State and \$30 for the Borough. A trailer is \$30 for the State and \$10 for the Borough. The permanent registration would be \$125 to the State and \$75 to the Borough and \$55 to the State and \$25 to the Borough for trailers. The estimated DMV revenue for vehicles and trailers over 8 years old is \$740,000 borough-wide with 3.553% (\$26,000) allocated to Homer. It will be less of an impact for the number of utility and boat trailers and children's trucks that don't leave the property.

Recently the Borough Finance Director refinanced the South Peninsula Hospital bonds, equating to a savings of \$322,000.

When the amendments to the tax codes were completed there were a few unintended consequences. Those were the sales tax on tuition, education, instruction and dues for non-profits and the winter exemption to charge sales tax on non-prepared foods that was removed for all retailers that did not accept food stamps. All convenience stores in Homer do not take food stamps and will be exempt from sales tax on non-prepared foods during the winter. The Borough has an ordinance exempting flightseeing from sales tax. Federal and State regulations prevent the exemption.

She and Assembly Member Willy Dunne met with the Library Advisory Board to discuss revenue sources. They talked about service areas and the creation of same.

The Homer Annex will be open on December 6th to take testimony on the ordinance regarding allocating \$75,000 for legal fees for potential litigation on the invocation policy.

Mayor Zak congratulated Ms. Cooper on her election to the Alaska Municipal League and her support for full funding of Alaska harbors. The Kenai Peninsula now has three members on the AML Board: Linda Murphy, Tim Navarre, and Ms. Cooper.

E. Commissions/Board Reports:

1. Library Advisory Board

Library Advisory Board Chair Jackie Peterson and Vice-Chair Marcia Kuzmaul reported they added three new board members and are exploring new ways to increase funding and plan for the future to make it the best library in the state. The LAB works with the Library Director to establish operational policies for Council's approval. The LAB assists with the budget, bylaws, solicits donations, and represents the library in the community. They welcome community input.

The library provides community space, access to online resources, candidate forums, author visits, preschool story time, tech support, and books. The library encourages curiosity and early literacy. For decades they have provided support for surrounding areas. Individuals support our community through shopping and paying for sales tax. When the economy is downturn, demand for library services go up. It is a safety net for our most vulnerable community members. Libraries offer certain basic services free of charge including maintaining a collection of books, access to interlibrary loan services, provide reading or other educational programs for children, and reference information.

A handout was provided to Council listing their long and short term goals. The LAB wants to address the shrinking budget for the collection, reducing debt on the library building, and more equitable and sustainable funding for library services. The Homer Library was named to be in the top 3.5% of public libraries in the nation with only five Alaska libraries named. History of the past ten years was shown, depicting a steady growth. The collection budget for the library has declined over this period of time.

Mayor Zak suggested the LAB and Council schedule a Worksession in the future.

2. Homer Advisory Planning Commission
3. Economic Development Advisory Commission
4. Parks Art Recreation and Culture Advisory Commission

Parks Art Recreation and Culture Advisory Commission Chair Matt Steffy thanked Councilmember Lewis and City Manager Katie Koester for joining the commission at their meetings. The commission finished updates on the Beach Policy and the draft will be posted on the City website soon. They have updated their strategic plan to include ongoing long and short term items.

5. Port and Harbor Advisory Commission

6. Cannabis Advisory Commission

Councilmember Lewis reported the commission voted to go to a quarterly meeting schedule with the ability to hold meetings as licenses are applied for. So far there have been no licenses applied for.

Mayor Zak called for a recess at 7:28 p.m. and reconvened the meeting at 7:35 p.m.

PUBLIC HEARING(S)

- A. **Ordinance 16-54**, An Ordinance of the Homer City Council Appropriating Funds for the Calendar Year 2017 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds. City Manager. Introduction October 24, 2016, Public Hearings November 21, 2016 and December 5, 2016, Second Reading December 5, 2016.

Mayor Zak opened the public hearing. In the absence of public testimony, Mayor Zak closed the public hearing.

LEWIS/REYNOLDS - MOVED TO SUBTRACT \$2,500 FROM THE \$22,000 FOR THE LOBBYIST FROM THE GENERAL FUND AND GIVE THAT TO THE PRATT.

The \$2,500 would be given to the Pratt since the City will no longer provide snow removal and sanding services. They will have to set up their own contract for snow removal and sanding.

VOTE: (amendment) YES. ADERHOLD, REYNOLDS, LEWIS, STROOZAS, SMITH

VOTE: NO. ERICKSON

Motion carried.

Councilmember Reynolds withdrew her budget request for additional funding for The Homer Foundation with the rest to reserves for a roof for City Hall.

ADERHOLD/LEWIS - MOVED TO AMEND THE BUDGET BY TAKING \$25,000 FROM THE CITY HALL RESERVE FUND AND RESERVING THAT FOR AN AMERICANS WITH DISABILITIES ACT TRANSITION STUDY.

Funds would be used to hire a consultant to help complete an assessment of city facilities and other facilities the public visits, such as parks and trails, to make sure they meet ADA compliance. For facilities and buildings that do not meet compliance, deficiencies would be

identified and there would be a plan and time frame to remedy the deficiencies. That is the purpose of the ADA Compliance Committee that was established this year. The City needs to be brought into compliance with ADA. Northwest ADA Center provided a cost estimate for the assessment. They are the same group that provided training to city employees earlier this year. The estimate was \$54,000, higher than expected based on a similar project in Ketchikan. Last week when the ADA Compliance Committee met they discussed different ways to bring the cost down, including phasing the project and prioritizing the most public used city buildings. Additionally, volunteers can be brought in to help. The ADA Compliance Committee doesn't have the knowledge and skills to do the survey. If funds are not appropriated for the study, the City could potentially have an ADA lawsuit. We have a grievance procedure and know there are city resources that are potentially not in compliance. A lawsuit could cost much more than \$25,000.

VOTE: (amendment) YES. REYNOLDS, ADERHOLD, ERICKSON, SMITH, LEWIS

VOTE: NO. STROOZAS

Motion carried.

Mayor Zak called for a motion to approve his budget request for \$3,000 in additional funds from City Hall reserves for Councilmembers' transportation and subsistence to travel to Juneau.

LEWIS/REYNOLDS – SO MOVED.

Mayor Zak asked that it be defeated to allow Council to vote on Councilmember Smith's amendment for additional travel funds.

By unanimous consent, Council opposed the motion.

Motion failed.

SMITH/REYNOLDS - MOVED TO AMEND THE BUDGET TO APPROVE COUNCILMEMBER SMITH'S AMENDMENT TO ELIMINATE LOBBYING \$44,000.

The lobbyist would not be funded for \$44,000 and \$18,000 would be returned to City Hall reserves, and \$20,500 would be returned to Port and Harbor reserves. The funding for two councilmembers' travel to Juneau will be funded at \$3,000.

VOTE: (amendment) YES. ERICKSON, LEWIS, REYNOLDS, STROOZAS, ADERHOLD, SMITH

Motion carried.

B. **Resolution 16-109**, A Resolution of the City Council Amending the City of Homer Fee Schedule Under Administrative, Camping, Library, Planning and Zoning, Fire, and

Public Works Department Fees. City Clerk. (To follow Budget Ordinance 16-54 - Public Hearings November 21 and December 5, 2016.)

Memorandum 16-175 from City Clerk as backup.

Mayor Zak opened the public hearing. In the absence of public testimony, Mayor Zak closed the public hearing.

- C. **Ordinance 16-55**, An Ordinance of the City Council of Homer, Alaska, Amending the 2016 Operating Budget by Appropriating \$494,000.00 From the Homer Accelerated Roads and Trails Program (HART) Fund to Provide for Rehabilitation of the Bunnell Street Storm Drain. City Manager/Public Works Director. Introduction October 24, 2016, Public Hearing and Second Reading November 21, 2016.

Memorandum 16-174 from Public Works Superintendent as backup.

Mayor Zak opened the public hearing. In the absence of public testimony, Mayor Zak closed the public hearing.

Mayor Zak called for a motion for the adoption of Ordinance 16-55 by reading of title only for second and final reading.

LEWIS/STROOZAS - SO MOVED.

Improvements are for the storm drain, therefore, qualify for HART funds.

VOTE: YES. LEWIS, SMITH, ADERHOLD, REYNOLDS, STROOZAS, ERICKSON

Motion carried.

- D. **Resolution 16-112**, A Resolution of the City Council of Homer, Alaska, Amending the Port of Homer Terminal Tariff No. 600 to Implement a New Graduated Harbor Moorage Rate Structure. Port and Harbor Director/Port and Harbor Advisory Commission.

Mayor Zak opened the public hearing. In the absence of public testimony, Mayor Zak closed the public hearing.

Motion on the floor from October 24th: MOVED TO ACCEPT RESOLUTION 16-112.

There was no discussion.

VOTE: YES. ADERHOLD, REYNOLDS, LEWIS, STROOZAS, SMITH, ERICKSON

Motion carried.

ORDINANCE(S)

- A. **Ordinance 16-56**, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 2.08.100 to Clarify That the Mayor Retains the Right to Cast a Tie-Breaking Vote Even When Attending a Council Meeting Telephonically and Amending HCC 2.08.120 to Permit Council Members to Participate in More Than Three Meetings Telephonically Where Otherwise Permitted by the Homer City Code. Mayor. Recommended dates: Introduction November 21, 2016, Public Hearing and Second Reading December 5, 2016.

Mayor Zak called for a motion for the adoption of Ordinance 16-56 for introduction and first reading by reading of title only.

STROOZAS - SO MOVED.

Motion died for lack of a second and ordinance failed.

CITY MANAGER'S REPORT

- A. City Manager's Report

Assistance to Fire Fighters Grant for Aerial Ladder Truck

The City is in the process of applying for an Assistance to Firefighters Grant for \$900,000 for a new aerial, or ladder truck. This has been identified as a high priority by Council and has been on the top 5 legislative priority list for 3 years now. The request requires a 5% local match, which I would ask the Council for via Ordinance if the grant is awarded. In the legislative request the City commits to a 10% match. We should know sometime this spring if successful. Though aerials are a very high priority for the funder, it is an extremely competitive national grant. Although we may not be successful this time, any work we do will provide important groundwork for future applications and the need will remain.

Withdraw from LWCF Grant for Karen Hornaday Park

In September City Council passed Resolution 16-102 authorizing the City Manager to apply for a Land and Water Conservation Fund Grant for a trail at Karen Hornaday Park for \$125,000 and committing to a \$125,000 match. The trail would have been an ADA accessible separated trail along Fairview Avenue in the park. It was a part of a larger plan to provide ADA pedestrian access to Karen Hornaday Park with the moving of the road, a longtime priority for the park. However, when looking at the project as a stand-alone project the trail would have not been connected to any other trail infrastructure, compromising its utility, especially as an ADA route. After consultation with representatives from the Parks, Art, Recreation, and Culture Advisory Commission and before extensive staff resources were invested, we decided

to not apply for the grant. In the meantime, the Special Projects and Communications Coordinator is working with the Commission on a form and process to help them vet potential grant projects.

Remote Participation of City Attorney

Currently under our contract with Birch Horton Bittner and Cherot, for a flat fee of \$12,000 a month they provide 65 hours of attorney services and one trip per month to a council meeting of the City attorney. Council has asked staff to look into what it would take from a technology standpoint to have attorney participation via distance.

According to IT Manager Poolos, the best affordable option for a regular video conference connection for the City Attorney will be via Google Chrome for meetings. The Google option is a better choice than Skype or other web conferencing solution due to the availability of dedicated hardware packages that include support. There is not the same combined hardware, software, and support available for the other alternative web conferencing systems such as Skype. To set up Council Chambers for regular video conferencing with the attorney, it will require a budget of \$2,000 initially and \$500 each year after the first. Set up will take 8 to 10 hours of IT staff time as additional cables will need to be run and the audio system levels will need to be adjusted. We would also likely require increased participation of IT at council meetings to run interface with technology, which has an opportunity cost.

Initial budget of \$2,000:

- \$1,000 for Chrome Device for Meetings Package
- \$400 for a dedicated TV monitor
- \$300 for a rolling TV stand
- \$200 for audio and network cabling
- \$100 for contingency

The \$500 year after the initial acquisition will be for:

- \$250 for the yearly support and management fee
- \$250 to reserves which will allow for hardware replacement and upgrade every 4 years

Lunch with a Councilmember 2017 Schedule

Please take a moment to look over the 2017 Lunch With a Councilmember schedule offered by the Homer Friends of the Library and consider signing up for a slot. The earlier notice the Friends have, the more advertising they can do.

Port and Harbor Tour

A huge thank you to the members who showed up to tour the public works, water treatment and sewer treatment facilities. It means a lot that you took the time to become more familiar with the facilities and services you are making decisions about. The employees really appreciated it, and I am sure you all learned a lot. To that end, I would like to extend the

opportunity for a Port and Harbor tour as the next facility on our list. Please contact me if you are interested so I can get a head count and coordinate a time.

Legislative Working Group

You have all given so much of your time and attention, I hate to ask for more...but with the legislative session just around the corner and the loss of paid representation in Juneau, Council should think about how you want to approach keeping tabs on and providing input in Juneau. I would like to meet with Councilmembers who are interested in following Juneau more closely and strategize on the best way to stay connected. I foresee a possible legislative working group that is able to give me direction on drafting official City comments, testify on issues, meet regularly with staff via teleconference, and perhaps travel to Juneau. Depending on the level of interest, it could be an informal group of a few members or a more formal legislative working group established by resolution. Travel dates will likely center around the Alaska Municipal League fly in is February 21-23.

New Flood Insurance Rates in Effect

The Flood Insurance Rate Maps (FIRM) dated October 20, 2016 are now effective! The 2016 FIRMs provide more accurate elevations on everything but the Spit; as in Old Towne, Beluga Slough, and east-west along Kachemak Bay. The City Council adopted these maps with Ordinance 16-33 on June 27, 2016. The Planning Office started this project in 2013 so it's a relief to see that these flood maps are now effective.

Postponement of HVFD Expansion/Renovations Project

Public Works Director Meyer provided the attached update on the Homer Volunteer Fire Department renovations project and public safety building budget. As you can see, there is approximately \$127,000 left in the Public Safety building budget. The Homer Volunteer Fire Department renovations project (separate from the public safety building budget) is over budget and some thought needs to be put into reducing the scope or additional funding. Because of budget concerns, the only floor slab removal in bay 3 has been completed to date. The project is postponed until the spring when fire equipment can be stored outside which gives council time to work on solutions.

City Manager Koester referenced Kenai Peninsula Borough Resolution 2016-070 approving an automatic aid agreement and operation plan between Kachemak Emergency Service Area (KESA) and the City of Homer Volunteer Fire Department for fire apparatus and personnel. The City has been working with the Borough on the aid agreement and is happy to have increased participation and volunteer training with KESA. A recent day long fire training on the Homer Spit included KESA, Anchor Point, and Homer. She will submit a letter to the Borough showing Council's support.

Council discussed the prospect of remote participation by the city attorney. The current contract allows for the attorney to travel to Homer for one meeting per month. Telephonic

participation may not save much money and Council appreciates the in-person meetings. Birch Horton Bittner and Cherot is willing to match the City on equipment expenditures to make remote participation available if Council should request it.

The HVFD renovation and expansion project is over budget. The design work of the living quarters' expansion is a few \$100,000 dollars over budget. It is a \$700,000 chunk of the budget. Council should pause and take time to analyze the improvements. There is \$127,000 left over that was allocated to the public safety building. City Manager Koester would like to review the budget with the Fire Chief and the see if Council is willing to make an additional investment in the Fire Station improvements.

CITY ATTORNEY REPORT

City Attorney Wells reported they are in the process of submitting briefing in the Griswold case. She will have more to report at the next meeting, including a litigation report.

COMMITTEE REPORT

A. Employee Committee Report

Melissa Jacobsen and Matt Clarke, Co-Chairs of the Employee Committee, reported they met with insurance consultants to review health and life insurance proposals. Competing proposals added 10.4% or \$150,000 to the annual premiums specific to the medical benefit package with no changes in the plans. The increase is due to the City being a loss to Premera with open-ended claims that are a high cost risk in 2017. Premiums have increased 20% across the nation. The Employee Committee chose to select Premera and avoid a change or disruption in service.

Employees are committed to controlling costs associated with the health plan. In 2015 employees endorsed several concessions to the quality of the health care plan to offset substantial premium increases for 2016. Recognizing another year of increased premiums, employees are prepared to share in the same percentage of increased premiums. Employees continue to maintain a strong participation level in the wellness program. The current wellness program is administered through Virgin Health. It offers employees cash incentives through a progressive tier of achievements. Wellness programs are proven to reduce absenteeism, increase workplace productivity, and decrease health care costs due to proper diet and exercise. The goal is to retain a benefits package consistent with Alaska state municipality standards for quality and costs.

From 2004 to 2009 city employees received a COLA each year; 2008 was the highest at 4% and remaining years varied between 2% and 3%. From 2010 to 2014 employees did not receive a COLA; employees received a 2% COLA in 2014. Costs of goods and services, the local housing

market for rent and home purchase, and health care costs have all increased. Over the last seven years employees received one COLA in 2014 and as a comparison the Anchorage CPI has increased an accumulative of 12.5% over the same period. The City's compensation package is decreased every year we do not provide a COLA.

- B. Public Safety Building Review Committee
- C. Americans with Disabilities Act Compliance Committee

Councilmember Aderhold reported the committee met last week and received the cost estimate for the survey and transition plan. They had questions and comments and discussed ways to bring the cost down.

PENDING BUSINESS

- A. ***If reconsidered: Resolution 16-111(A)***, A Resolution of the Homer City Council Giving Direction to the City Manager to Reject the Proposal to Consolidate 911 Dispatch Services With the Kenai Peninsula Borough. Mayor.

Memorandum 16-184 from Police Chief as backup.

Resolution 16-111(A) was not reconsidered.

NEW BUSINESS

RESOLUTIONS

- A. **Resolution 16-113**, A Resolution of the Homer City Council Accepting the 2015 Comprehensive Annual Financial Report with Audit and Financial Statements and Acknowledging the Management Letter Submitted by the City's Independent Auditor, BDO, USA, LLP and Authorizing the City Manager to Execute the Financial Report. City Manager/Finance Director.

Mayor Zak called for a motion for the adoption of Resolution 16-113 by reading of title only.

LEWIS/REYNOLDS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- B. **Resolution 16-123**, A Resolution of the Homer City Council Giving Direction to the City Manager to Fully Explore the Proposal to Consolidate 911 Dispatch Services With the Kenai Peninsula Borough. Smith.

SMITH/STROOZAS - MOVED TO INTRODUCE RESOLUTION 16-123.

Council supporting the 911 dispatch consolidation noted our equipment is very dated and at some point will become obsolete. Consolidation with the Borough would require less equipment for a new police building. There would be savings realized by not constructing the space or incorporating the technology. Dispatch has been consolidated in many counties in the Lower 48. It would be a net loss of one position if we retain 2.5 positions for the Police, an assistant for the City Manager, and the increase in janitorial staff. We are already looking at funding for an assistant fire chief. Although it may cost us more in the end, we will be a fully staffed city. Support for the resolution asks the city manager to fully explore the pros and cons to make the best decision for our community and citizens.

Council opposing the 911 dispatch consolidation noted there is a very minimal chance to save money, everything else is not an advantage, and it may be a risk. If for some reason we are cut off from Soldotna we have no communications here. We haven't maintained the system and don't have anything here to maintain it. The consolidation will create consternation within the dispatch department; morale will diminish, people may leave, and we won't have good trained individuals. Costs for the new police department can be cut by eliminating the shooting range.

VOTE: YES. ERICKSON, STROOZAS, SMITH

VOTE: NO. REYNOLDS, ADERHOLD, LEWIS

Mayor Zak broke the tie with a NO vote.

Motion failed.

- D. **Resolution 16-116**, A Resolution of the Homer City Council Approving an Assignment of Lease for Bob's Trophy Charters on Tract 1-B and Awarding Todd Strand, DBA Bob's Trophy Charters, a Twenty-Year Lease With Two, Five-Year Options for Tract 1-B, Fishing Hole Subdivision No. 2, With an Annual Base Rent of \$6,256.80, and Authorizing

the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-177 from Lease Advisors as backup.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.

Mayor Zak called for a motion for the adoption of Resolution 16-116 by reading of title only.

ADERHOLD/LEWIS - SO MOVED.

Issues that Kevin Hogan brought up in a letter to Council were addressed including compliance with the Open Meetings Act (OMA) and excluding comments from the public on the leases.

City Attorney Wells advised Council the OMA deals in reality. The makeup composition of the body is the driving fact of whether the OMA applies. The lease committee is comprised of staff members who are an extension of the city manager. They are tasked with negotiating contracts and completing city projects. What they negotiate on is approved, vetted, recommended, and may be objected by the Port and Harbor Advisory Commission, Planning Commission, and then the Council. Since the committee is comprised solely of staff, it is exempt from OMA.

Comments of the public from the commission meeting were not included in the packet. The Council received an excerpt of the Port and Harbor Advisory Commission meeting pertaining to the leases. It is standard practice to only include an excerpt of the minutes from a commission meeting as backup, instead of the entire minutes.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- E. **Resolution 16-117**, A Resolution of the Homer City Council Approving an Assignment of Lease for the Fish Factory on Lot 12-A1 and Awarding Seven Seas Fish Company, DBA Alaskan Fish Factory, a New Lease With Options to Renew for Lot 12-A1, Port Industrial No. 3, and a Portion of Lot 12B, Port Industrial No. 4, With an Annual Base Rent of \$26,119.80, and Authorizing the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-178 from Lease Advisors as backup.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.

Mayor Zak called for a motion for the adoption of Resolution 16-117 by reading of title only.

LEWIS/REYNOLDS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- F. **Resolution 16-118**, A Resolution of the Homer City Council Awarding Pier One Theatre a Five-Year Lease With No Options for Renewal, a Portion of Tract 1-A, Fishing Hole Subdivision No. 2, With an Annual Base Rent of \$1.00, and Authorizing the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-179 from Lease Advisors as backup.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.

Mayor Zak called for a motion for the adoption of Resolution 16-118 by reading of title only.

LEWIS/REYNOLDS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

- G. **Resolution 16-119**, A Resolution of the Homer City Council Awarding United States Coast Guard (USCG) a New One-Year Lease With Nine, One-Year Options to Renew for Lot 2, Homer Spit Four Sub, With an Annual Base Rent of \$17,058.60, and Authorizing the City Manager to Move Forward With Lease Negotiations and Execute the Appropriate Documents. City Manager.

Memorandum 16-180 from Port and Harbor Advisory Commission as backup.
Memorandum 16-182 from City Manager as backup.

Mayor Zak called for a motion for the adoption of Resolution 16-119 by reading of title only.

LEWIS/REYNOLDS – SO MOVED.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

C. **Resolution 16-121**, A Resolution of the City Council of Homer, Alaska, Supporting the Standing Rock Lakota Tribe and Opposing the Dakota Access Pipeline. Lewis.

Mayor Zak called for a motion for the adoption of Resolution 16-121 by reading of title only.

LEWIS/REYNOLDS – SO MOVED.

Councilmember opinions differed on support for the resolution:

- It is the rich nailing the poor.
- The pipeline was fast-tracked to put it through the poorest county in South Dakota underneath their drinking water reservoir; we would not allow a pipeline under our reservoir.
- It is showing support for the people that are fighting for their way of life that has been trampled.
- Corps of Engineers permits should not be circumvented.
- It is not our jurisdiction and does not affect the health, safety and welfare of Homer.
- Cannot support a protest on either side; it has become violent and is not our fight.

VOTE: YES. LEWIS, REYNOLDS, ADERHOLD

VOTE: NO. ERICKSON, STROOZAS, SMITH

Mayor Zak broke the tie with a YES vote.

Motion carried.

COMMENTS OF THE AUDIENCE

Jennifer Norton, Homer resident, thanked Council for approving the Pier One Theatre lease. It is important to get our community out on the Spit in an artistic way.

COMMENTS OF THE CITY ATTORNEY

City Attorney Wells thanked Council for their participation in the training session earlier this month.

COMMENTS OF THE CITY CLERK

City Clerk Johnson wished all a Happy Thanksgiving.

COMMENTS OF THE CITY MANAGER

City Manager Koester had no comments.

COMMENTS OF THE MAYOR

Mayor Zak announced the Thanksgiving dinners at both the Homer Elks Lodge and the Methodist Church.

COMMENTS OF THE CITY COUNCIL

Councilmember Stroozas announced the Elks Thanksgiving dinner that is free for all retired and active duty military, those discharged honorably and their families. All other donations will go to the wounded warriors.

Councilmember Lewis wished everyone a Happy Thanksgiving and congratulated the Homer High Hockey Team that won the End of the Road Shootout this weekend.

Councilmember Reynolds thanked the city manager and city attorney for the training session. Everyone was well served with the topics that included Open Meetings Act and conflicts of interest.

Councilmember Smith wished everyone a Happy Thanksgiving. He thanked the Lions Club, Fran VanSandt, and volunteers in participating in the annual event to put together food baskets for needy families. This year they prepared 229 boxes of food to be distributed to Homer, Anchor Point, and Ninilchik families. It is impressive to see that our community looks out for each other.

Councilmember Erickson thanked Jo and Holly for the training. She appreciated attending the AML conference for the training that focused on being transparent. The perception of where our hearts and thoughts are towards our world is important and that people see we care about our town.

Councilmember Aderhold acknowledged the passing of Ken Jones. He was a prominent member of our community, a positive member of the fishing community, and quite an athletic. She offered condolences to his family and commended the professionals and volunteers that searched overnight for him. She is thankful this community will do that for their fellow members.

ADJOURNMENT

There being no further business to come before the Council, Mayor Zak adjourned the meeting at 9:03 p.m. The next Regular Meeting is Monday, December 5, 2016 at 6:00 p.m. and Committee of the Whole 5:00 p.m. All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

JO JOHNSON, MMC, CITY CLERK

Approved: _____



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

Memorandum 16-185

TO: HOMER CITY COUNCIL
FROM: BRYAN ZAK, MAYOR
DATE: November 28, 2016
SUBJECT: APPOINTMENT OF INGRID HARRALD TO THE PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION.

Ingrid Harrald is appointed to the Parks Art Recreation and Culture Advisory Commission to fill the seat vacated by Dave Brann. Her term will expire October 31, 2019.

RECOMMENDATION:

Confirm the appointment of Ingrid Harrald to the Parks Art Recreation and Culture Advisory Commission.

Fiscal Note: N/A

Published on *City of Homer Alaska Official Website* (<http://www.cityofhomer-ak.gov>)

[Home](#) > [Application for Appointment to an Advisory Body](#) > [Webform results](#) > Application for Appointment to an Advisory Body

Submission information

Form: [Application for Appointment to an Advisory Body](#)
Submitted by Visitor (not verified)
Wednesday, November 16, 2016 - 8:32pm
66.223.248.11

Applicant Information

Name

Ingrid Harrald

Physical Address

5125 Spencer

Mailing Address

Po Box 818

Email

iharrald@hotmail.com

Phone

907-299-4370

Please select the bodies you are interested in serving on

Advisory Bodies

Parks Art Recreation & Culture Advisory Commission 3rd Thursday of the month at 5:30 p.m. No meeting January, July or December

I have been a resident of the city for

12 years

I have been a resident of the area for

15 years

Special Training & Education

MSW from UAA. Experienced Advocate. Work with youth in the community as a counselor. Coach for youth hockey.

Prior Service

Comissioner on the Parks and Recreation Advisory Board 2009-2011.

Why are you interested?

Jo Johnson

From: Application for Appointment to an Advisory Body via City of Homer Alaska Official Website <info@cityofhomer-ak.gov>
Sent: Wednesday, November 16, 2016 8:33 PM
To: Department Clerk
Subject: ** Application for Appointment **

Submitted on Wednesday, November 16, 2016 - 8:32pm Submitted by anonymous user:
66.223.248.11 Submitted values are:

==Applicant Information==

Name: Ingrid Harrald
Physical Address: 5125 Spencer
Mailing Address: Po Box 818
Email: iharrald@hotmail.com
Phone: 907-299-4370

==Advisory Bodies==

Advisory Bodies: Parks Art Recreation & Culture Advisory
Commission 3rd Thursday of the month at 5:30 p.m. No meeting
January, July or December

==Residency & Experience==

I have been a resident of the city for: 12 years
I have been a resident of the area for : 15 years

Special Training & Education: MSW from UAA. Experienced Advocate. Work with youth in the community as a counselor. Coach for youth hockey.

Prior Service : Commissioner on the Parks and Recreation Advisory Board 2009-2011.

Why are you interested? I believe that recreational oppoortunities are vital to creating a safe and healthy community. I would like to participate in ensuring that they are prioritized in the coming years of fiscal uncertainty.

Other memberships: Homer Hockey, Pickleball, Thursday Running Club, KBBI, CIK Additional related information: My experience working on the commission previously was very rewarding. It was valuable to work closely with Dave Brann and Rob Archibald on important projects like park maintenance and improvement. I would like to continue working on my commitment to the parks and look hope to have the opportunity to work with the new commission and the new energy and enthusiasm present there.

Finish: When you have completed this application please review all the information and hit the submit button. Thank you for applying!

The results of this submission may be viewed at:

https://linkprotect.cudasvc.com/url?a=http://www.cityofhomer-ak.gov/node/9051/submission/3171&c=E,1,1LaeK3nhq7WJJj4q4BUlwX67h7Nc2KPy3cKG2QuHfrSIXpL6AlBxvQKeJvuWdt7eon_YQ9pk-JC8ATdpKdIjv5tbolaMP8iE1C91V3YyIF2nR8bm&typo=1



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 16-186

TO: MAYOR ZAK AND HOMER CITY COUNCIL
FROM: MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 28, 2016
SUBJECT: LIQUOR LICENSE RENEWALS FOR THE OTTER ROOM AND BELUGA LAKE LODGE

We have been notified by the ABC Board of an application for liquor license renewals in the City of Homer for the following:

Type: Beverage Dispensary-Tourism
Lic #: 1402
DBA Name: Best Western Bidarka Inn/Otter Room
Service Location: 575 Sterling Hwy, Homer, Alaska
Owner: Johnson Inn Homer, LLC
Mailing Address: 575 Sterling Hwy, Homer, AK 99603

Type: Beverage Dispensary-Tourism
Lic #: 4795
DBA Name: Beluga Lake Lodge
Service Location: 204 Ocean Drive Loop, Homer, Alaska
Owner: Johnson Inn Homer, LLC
Mailing Address: 575 Sterling Hwy, Homer, AK 99603

RECOMMENDATION: Voice non objection and approval for the the liquor license renewals.

Fiscal Note: Revenues.



November 23, 2016

City of Homer

Attn: City Clerk

Via Email: clerk@cityofhomer-ak.gov

Cc: joanne@borough.kenai.ak.us

jblankenship@borough.kenai.ak.us

kring@borough.kenai.ak.us

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Beverage Dispensary-Tourism	License Number:	1402
Licensee:	Johnson Inn Homer, LLC		
Doing Business As:	Best Western Bidarka Inn/Otter Room		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Cynthia Franklin, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed.

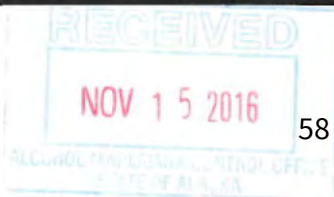
Licensee:	Johnson Inn Homer, LLC	License #:	1402
License Type:	Beverage Dispensary-Tourism AS 04.11.400(d)	Statute:	AS 04.11.400(d)
Doing Business As:	Best Western Bidarka Inn / <i>Other</i> Room		
Premises Address:	575 Sterling Hwy		
Local Governing Body:	City of Homer (Kenai Peninsula Borough)		
Community Council:	None		

Mailing Address:	575 Sterling Hwy		
City:	Homer	State:	AK
ZIP:	99603		

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	Doug Johnson		
Contact Phone:	907-235-8148	Business Phone:	907-235-8148
Contact Email:	DJ_Bidarkainn@hotmail.com		

Seasonal License? Yes No **If "Yes", write your six-month operating period: _____**





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

Section 2 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.
 If more space is needed, please attach a separate sheet with the required information.
 The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

This individual is an: applicant affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

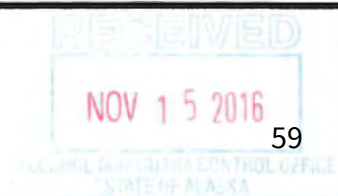
Section 3 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

Alaska DOC Entity #:	10024779
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Alaska Division of Corporations: Yes No

Is your entity in good standing with the Alaska Division of Corporations?





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

This subsection must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a **corporation**, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a **limited liability organization**, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a **partnership**, including a **limited partnership**, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

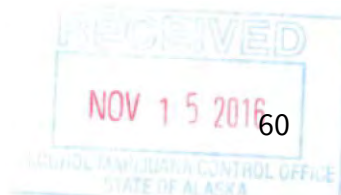
Entity Official:	Douglas L Johnson			
Title(s):	Member	Phone:	907-299-1413	% Owned: 50
Address:	575 Sterling Hwy			
City:	Homer	State:	AK	ZIP: 99603

Entity Official:	Jacky C Johnson			
Title(s):	Member	Phone:	907-299-1413	% Owned: 50
Address:	575 Sterling Hwy			
City:	Homer	State:	AK	ZIP: 99603

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

Section 4 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 5 – License Operation

Check the box that best describes your liquor license operations in calendar years 2015 and 2016:

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

The license was regularly operated during a specific season each year, for 8 or more hours each day.

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. If this box is checked, an AMCO employee will contact you after reviewing your application.

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. If this box is checked, an AMCO employee will contact you after reviewing your application.

Section 6 – Convictions

Applicant convictions in calendar years 2015 and 2016:

Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

If "Yes", list all convictions:



**Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.



I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.



I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.



I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.



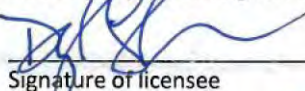
I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.



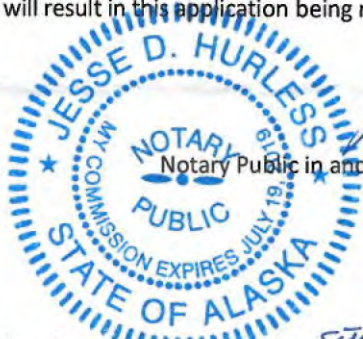
I have submitted a written statement as part of this application that meets the attached Tourism Statement Guidelines.



As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.


Signature of licensee

Douglas L Johnson
Printed name of licensee



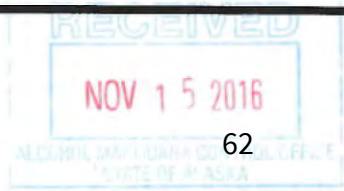

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: July 19, 2019

Subscribed and sworn to before me this 8th day of November, 20 16.

License Fee:	\$ 2500.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/03/2017:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					2700.00



To Whom It May Concern:

11/8/2016

Our business encourages tourism by giving tourists a place to stay, dine and drink all in one establishment. We have close ties with several of the local businesses that cater to the tourists. Examples are several fishing charters, eco-tourism companies, air charters that cater to sight seeing and bear viewing, the Alaska Marine Highway terminal, hunting, water taxis, local art shops and the many businesses of the Homer Spit. We offer 74 rooms for overnight and longer accommodations all year round. We are full service offering our guests a breakfast and Dinner. Lunch is also offered by special request. We have made many improvements in the last couple years to our existing kitchen, rooms, and roofs. We are always looking to make improvements to our business that will make our guests visit to Alaska more comfortable and enjoyable.

Thank you,


Doug Johnson
Johnson Inn Homer LLC
DBA Best Western Bidarka Inn/Otter room





November 23, 2016

City of Homer

Attn: City Clerk

Via Email: clerk@cityofhomer-ak.gov

Cc: joanne@borough.kenai.ak.us

jblankenship@borough.kenai.ak.us

kring@borough.kenai.ak.us

Re: Notice of 2017/2018 Liquor License Renewal Application

License Type:	Beverage Dispensary-Tourism	License Number:	4795
Licensee:	Johnson Inn Homer, LLC		
Doing Business As:	Beluga Lake Lodge		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Cynthia Franklin, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism license that will expire on December 31, 2016. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only needs to be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed.

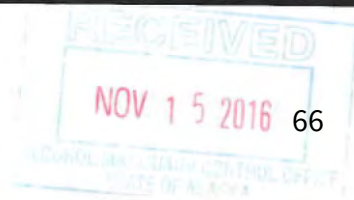
Licensee:	Johnson Inn Homer, LLC	License #:	4795
License Type:	Beverage Dispensary-Tourism AS 04.11.400(d)	Statute:	AS 04.11.400(d)
Doing Business As:	Beluga Lake Lodge		
Premises Address:	204 Ocean Dr Loop		
Local Governing Body:	City of Homer (Kenai Peninsula Borough)		
Community Council:	None		

Mailing Address:	575 Sterling Hwy		
City:	Homer	State:	AK
ZIP:	991603		

Enter information for the licensee who will be designated as the primary point of contact regarding this application and the license.

Designated Licensee:	Doug Johnson		
Contact Phone:	907-235-8148	Business Phone:	907-235-8148
Contact Email:	DJ-BidarkAinn@hotmail.com		

Seasonal License? Yes No If "Yes", write your six-month operating period: _____





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

Section 2 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 3.
 If more space is needed, please attach a separate sheet with the required information.
 The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

This individual is an: applicant affiliate

Name:				
Address:				
City:		State:		ZIP:
Email:				
Contact Phone:				

Section 3 – Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). Partnerships may skip to Page 3. Sole proprietors should skip to Section 4.

Alaska DOC Entity #:	10024779
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Alaska Division of Corporations: Yes No

Is your entity in good standing with the Alaska Division of Corporations?



Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

This subsection must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

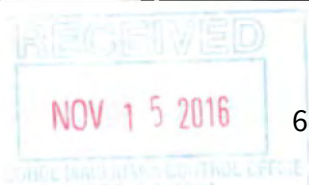
Entity Official:	Douglas L. Johnson			
Title(s):	Member	Phone:	907-299-1413	% Owned: 50
Address:	575 Sterling Hwy			
City:	Homer	State:	AK	ZIP: 99603

Entity Official:	Jacky C. Johnson			
Title(s):	Member	Phone:	907-299-1413	% Owned: 50
Address:	575 Sterling Hwy			
City:	Homer	State:	AK	ZIP: 99603

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:

Entity Official:				
Title(s):		Phone:		% Owned:
Address:				
City:		State:		ZIP:





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

Section 4 – Authorization

Communication with AMCO staff: Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

Section 5 – License Operation

Check the box that best describes your liquor license operations in calendar years 2015 and 2016:

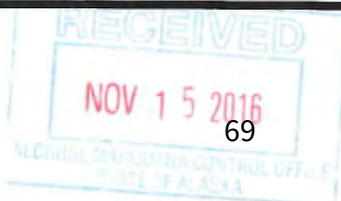
- The license was regularly operated continuously throughout each year, for 8 or more hours each day.
- The license was regularly operated during a specific season each year, for 8 or more hours each day.
- The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.
If this box is checked, an AMCO employee will contact you after reviewing your application.
- The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.
If this box is checked, an AMCO employee will contact you after reviewing your application.

Section 6 – Convictions

Applicant convictions in calendar years 2015 and 2016: Yes No

Has any person named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2015 or 2016?

If "Yes", list all convictions:





Alaska Alcoholic Beverage Control Board
Renewal License Application
Form AB-17d: Beverage Dispensary – Tourism

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and if the licensee is an organized entity, that all current entity officials and stakeholders are listed with the Alaska Division of Corporations.



I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.



I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.



I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.



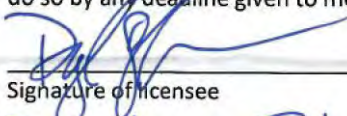
I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Alcoholic Beverage Control Board.



I have submitted a written statement as part of this application that meets the attached Tourism Statement Guidelines.

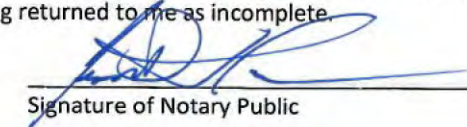


As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.


 Signature of licensee

Douglas L Johnson
 Printed name of licensee



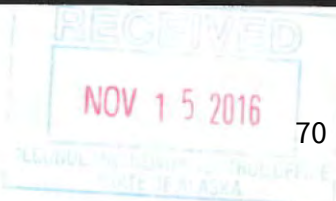

 Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: July 19, 2019

Subscribed and sworn to before me this 8TH day of November, 2016.

License Fee:	\$ 2500.00	Filing Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/03/2017:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					<u>2700.00</u>

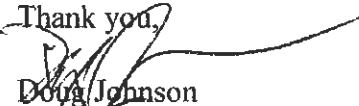


To Whom It May Concern:

11/8/2016

Our business encourages tourism by giving tourists a play to stay, dine and drink all in one establishment. We have close ties with several of the local businesses that cater to the tourists. Examples are several fishing charters, eco-tourism companies, air charters that cater to sight seeing and bear viewing, the Alaska Marine Highway terminal, hunting, water taxi's, local art shops and the many businesses of the Homer Spit. We offer 35 rooms for overnight and longer accommodations all year round. We are full service offering our guests a continental breakfast and Dinner. Lunch is also offered by special request. We have made many improvements in the last couple years to our existing kitchen, rooms, roofs and exterior of our hotel. We are always looking to make improvements to our business that will make our guests visit to Alaska more comfortable and enjoyable.

Thank you,


Doug Johnson
Johnson Inn Homer LLC
DBA Beluga Lake Lodge





City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: MARK ROBL, POLICE CHIEF
FROM: MELISSA JACOBSEN, DEPUTY CITY CLERK
DATE: NOVEMBER 28, 2016
SUBJECT: LIQUOR LICENSE RENEWALS FOR THE OTTER ROOM AND BELUGA LAKE LODGE

We have been notified by the ABC Board of an application for liquor license renewals in the City of Homer for the following:

Type: Beverage Dispensary-Tourism
Lic #: 1402
DBA Name: Best Western Bidarka Inn/Otter Room
Service Location: 575 Sterling Hwy, Homer, Alaska
Owner: Johnson Inn Homer, LLC
Mailing Address: 575 Sterling Hwy, Homer, AK 99603

Type: Beverage Dispensary-Tourism
Lic #: 4795
DBA Name: Beluga Lake Lodge
Service Location: 204 Ocean Drive Loop, Homer, Alaska
Owner: Johnson Inn Homer, LLC
Mailing Address: 575 Sterling Hwy, Homer, AK 99603

This matter is scheduled for the December 5, 2016 City Council meeting. Please respond with objections/non-objections to this liquor license renewal by **Wednesday, November 30, 2016**.

Thank you for your assistance.



CITY OF HOMER

POLICE DEPARTMENT

4060 HEATH STREET HOMER, AK 99603-7609

EMERGENCY 911
TELEPHONE (907) 235-3150
TELECOPIER (907) 235-3151

MEMORANDUM

DATE: November 28, 2016
TO: Melissa Jacobsen, Deputy City Clerk
FROM: Mark Robl, Chief of Police
SUBJECT: Liquor License Renewal

The Homer Police Department has no objection to the liquor license renewal for the following businesses:

Type: Beverage Dispensary-Tourism
Lic #: 1402
DBA Name: Best Western Bidarka Inn/Otter Room
Service Location: 575 Sterling Hwy, Homer AK
Owner: Johnson Inn Homer, LLC
Mailing Address: 575 Sterling Hwy. Homer, AK 99603

Type: Beverage Dispensary-Tourism
Lic #: 4795
DBA Name: Beluga Lake Lodge
Service Location: 204 Ocean Drive Loop, Homer AK
Owner: Johnson Inn Homer, LLC
Mailing Address: 575 Sterling Hwy. Homer, AK 99603

11/30/2016C:\Users\JJohnson\Documents\City Council 2016\12 DECEMBER\Memo 16-186 Backup Memo HPD Liquor Licenses.docx



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

PHONE: (907) 714-2160 • **FAX:** (907) 714-2388

Toll-free within the Borough: 1-800-478-4441 Ext. 2160

Email: assemblyclerk@kpb.us

**JOHNI BLANKENSHIP, MMC
BOROUGH CLERK**

November 30, 2016

Ms. Sarah Daulton Oates
Records & Licensing Supervisor
Alcohol & Marijuana Control Office
550 West 7th Ave, Suite 1600
Anchorage, AK 99501

RE: Non-Objection of License Renewal

Business Name	:	Beluga Lake Lodge
License Type	:	Beverage Dispensary - Tourism
License Location	:	City of Homer
License No.	:	4795

Dear Sarah,

This serves to advise that the Finance Department has reviewed the above referenced application and has no objection to the renewal of this license.

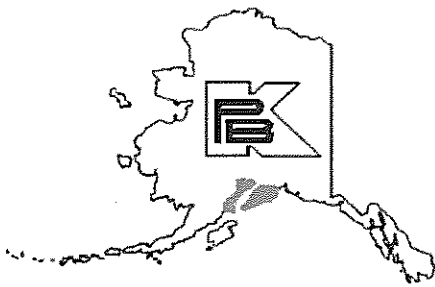
Should you have any questions, or need additional information, please do not hesitate to contact our office.

Sincerely,

Johni Blankenship, MMC
Borough Clerk

JB/klr

cc: Applicant
City of Homer
KPB Finance Department
File



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

PHONE: (907) 714-2160 • **FAX:** (907) 714-2388

Toll-free within the Borough: 1-800-478-4441 Ext. 2160

Email: assemblyclerk@kpb.us

**JOHNI BLANKENSHIP, MMC
BOROUGH CLERK**

November 30, 2016

Ms. Sarah Daulton Oates
Records & Licensing Supervisor
Alcohol & Marijuana Control Office
550 West 7th Ave, Suite 1600
Anchorage, AK 99501

RE: Non-Objection of License Renewal

Business Name	:	Best Western Bidarka Inn/Otter Room
License Type	:	Beverage Dispensary - Tourism
License Location	:	City of Homer
License No.	:	1402

Dear Sarah,

This serves to advise that the Finance Department has reviewed the above referenced application and has no objection to the renewal of this license.

Should you have any questions, or need additional information, please do not hesitate to contact our office.

Sincerely,

Johni Blankenship, MMC
Borough Clerk

JB/klr

cc: Applicant
City of Homer
KPB Finance Department
File

ORDINANCE REFERENCE SHEET
2016 ORDINANCE
ORDINANCE 16-58

An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 2.08.100 to Clarify That the Mayor Retains the Right to Cast a Tie-Breaking Vote Even When Attending a Council Meeting Telephonically.

Sponsor: Lewis

1. Council Regular Meeting December 5, 2016 Introduction

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

Lewis

3
4 **ORDINANCE 16-58**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
7 AMENDING HOMER CITY CODE 2.08.100 TO CLARIFY THAT THE
8 MAYOR RETAINS THE RIGHT TO CAST A TIE-BREAKING VOTE
9 EVEN WHEN ATTENDING A COUNCIL MEETING TELEPHONICALLY.
10

11 WHEREAS, The Mayor Pro Tem retains his or her right to vote as a Council member
12 despite taking on the Mayor's ceremonial duties in the Mayor's absence and thus it is
13 essential that the Mayor retain his or her right to cast the tie-breaking vote at all Council
14 meetings he or she attends, even if his or her attendance is telephonic.
15

16 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
17

18 Section 1. Section 2.08.100 is amended to read as follows:
19

20 a. This section through HCC 2.08.120 govern the telephonic participation of
21 the Mayor and members of the Council at all meetings of the City Council,
22 including all other bodies that are comprised of the Mayor and members of the
23 Council, such as, but not limited to, the Board of Adjustment and an Ethics
24 Board.
25

26 b. The preferred procedure for City Council meetings is that the Mayor and all
27 Council members should be physically present at the designated time and
28 location within the City for the meeting. However, physical presence may be
29 waived and the Mayor and any member(s) may participate in a Council meeting
30 by teleconference, subject to the procedures and limitations provided in this
31 section through HCC 2.08.120.
32

33 c. A person participating by teleconference shall, while actually on the
34 teleconference, be deemed to be present at the meeting for all purposes. The
35 person shall make every effort to participate in the entire meeting.
36

37 d. If the Mayor participates telephonically, **the Mayor may vote telephonically**
38 **to break a tie as permitted in Section 2.08.040(h), but** the Mayor Pro Tem, or
39 the senior Council member in the Mayor Pro Tem's absence, shall preside over
40 and perform all **other** functions of the Mayor at the meeting.
41

42 e. "Teleconferencing" means a means used for remote participation by an
43 official for a meeting of the City Council which must enable the remote official,
44 for the duration of the meeting, to clearly hear the Mayor, all Council members,
45 the City Clerk and public testimony and to be clearly heard by the Mayor, all
46 Council members, the City Clerk and the public in attendance.

47
48 Section 2. This ordinance shall take effect upon its adoption by the Homer City
49 Council.

50
51 Section 3. This ordinance is of a permanent and general character and shall be
52 included in the City Code.

53
54 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of
55 _____, 2017.

56
57 CITY OF HOMER

58
59
60
61 _____
62 BRYAN ZAK, MAYOR

63 ATTEST:

64
65 _____
66 JO JOHNSON, MMC, CITY CLERK

67
68
69
70
71
72 YES:

73 NO:

74 ABSTAIN:

75 ABSENT:

76
77
78
79 First Reading:

80 Public Hearing:

81 Second Reading:

82 Effective Date:

83

84 Reviewed and approved as to form.

85

86 _____

87 Mary K. Koester, City Manager

88

89 Date: _____

90

91

92 Fiscal Note: NA

Holly C. Wells, City Attorney

Date: _____

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 16-124

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, ESTABLISHING THE 2017 REGULAR MEETING SCHEDULE FOR THE CITY COUNCIL, ECONOMIC DEVELOPMENT ADVISORY COMMISSION, LIBRARY ADVISORY BOARD, PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION, ADVISORY PLANNING COMMISSION, PORT AND HARBOR ADVISORY COMMISSION, AND CANNABIS ADVISORY COMMISSION.

WHEREAS, Pursuant to Homer City Code Section 1.14.020, the City Council annually sets the schedule for regular and some special meetings, noting the dates, times and places of the City Council, Advisory Commissions, and the Library Advisory Board meetings; and

WHEREAS, The public is informed of such meetings through notices located at the City Clerk's Office, Clerk's Calendar on KBBI, the City Clerk's Website, and postings at the Public Library; and

WHEREAS, HCC 1.14.020 - 040 states that meetings may be advertised in a local paper of general circulation at least three days before the date of the meeting and that special meetings should be advertised in the same manner or may be broadcast by local radio at least twice a day for three consecutive days or two consecutive days before the day of the meeting plus the day of the meeting; and

WHEREAS, HCC 1.14.010 notes that the notice of meetings applies to the City Council and all commissions, boards, committees, subcommittees, task forces and any sub-unit of the foregoing public bodies of the City, whether meeting in a formal or informal meeting; that the failure to give the notice provided for under this chapter does not invalidate or otherwise affect any action or decision of a public body of the City; however, this sentence does not change the consequences of failing to give the minimum notice required under State Statute; that notice will ordinarily be given by the City Clerk; and that the presiding officer or the person or persons calling a meeting are responsible for notifying the City Clerk of meetings in sufficient time for the Clerk to publish notice in a newspaper of general circulation in the City; and

WHEREAS, This Resolution does not preclude additional meetings such as emergency meetings, special meetings, worksessions, and the like; and

42 WHEREAS, Council adopted Resolution 06-144 on October 9, 2006 establishing the
 43 Regular Meeting site for all bodies to be the City Hall Cowles Council Chambers.
 44

45 NOW, THEREFORE, BE IT RESOLVED by the Homer City Council, that the 2017 meeting
 46 schedule is established for the City Council, Economic Development Advisory Commission,
 47 Library Advisory Board, Parks Art Recreation and Culture Advisory Commission, Advisory
 48 Planning Commission, and Port and Harbor Advisory Commission of the City of Homer,
 49 Alaska, as follows:
 50

51 Holidays - City Offices closed:

January 2**, New Year's Day, Monday	February 20*, Presidents' Day, the third Monday	March 27*, Seward's Day, last Monday	May 29*, Memorial Day, last Monday	July 4*, Independence Day, Tuesday	September 4*, Labor Day, first Monday
October 18*, Alaska Day, Wednesday	November 10**, Veterans Day, Friday	November 23* Thanksgiving Day, Thursday	November 24*, Friday, the day after Thanksgiving	December 25*, Christmas, Monday	

52
 53 *Indicates holidays - City offices closed.

54 **If on a Sunday, the following Monday is observed as the legal holiday; if on a Saturday, the
 55 preceding Friday is observed as the legal holiday pursuant to the City of Homer Personnel
 56 Rules and Regulations.
 57

58 CITY COUNCIL (CC)

January 9, 23	February 13, 27	March 13, 27	April 10, 24	May 8, ***30	June 12, 26
July 10**, 24	August 14, 28	September 11, 25	October 3 Election	October 9, 23 Oath of Office October 9*	Canvass Board October 6 or 9
November 7 Runoff Election	November 13**, 27	December 11****	December 18**** if needed		

59
 60 City Council's Regular Committee of the Whole Meetings at 5:00 p.m. to no later than 5:50
 61 p.m. prior to every Regular Meeting which are held the second and fourth Monday of each
 62 month at 6:00 p.m. Council will not conduct a First Regular Meeting in July or November.
 63 AML Annual Conference Week is tentatively scheduled for November 13 – 17, 2017.

64 *Tuesday meeting due to Memorial Day/Alaska Day.

65 **There will be no First Regular Meeting in July or November.

66 ***The City Council traditionally reschedules regular meetings that fall on holidays or High
 67 School Graduation days, for the following Tuesday.

68 **** The City Council traditionally cancels the last regular meeting in December and holds the
 69 first regular meeting and one to two Special Meetings as needed. Generally the second
 70 Special Meeting the third week of December, will not be held.

71

72 ECONOMIC DEVELOPMENT ADVISORY COMMISSION (EDC)

January 10	February 14	March 14	April 11	May 9	June 13
July 11	August 8	September 12	October 10	November 14	December 12

73

74 Economic Development Advisory Commission Regular Meetings are held on the second
 75 Tuesday of each Month at 6:00 p.m.

76

77 LIBRARY ADVISORY BOARD (LAB)

February 7	March 7	April 4	May 2	August 1
		October 3	November 7	December 5

78

79 Library Advisory Board Regular Meetings are held on the first Tuesday of the months of
 80 February, March, April, May, August, October, November, and December at 5:30 p.m.

81

82 PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION (PARCAC)

	February 16	March 16	April 20
May 18	June 15		August 17
September 21	October 19	November 16	

83

84 Parks Art Recreation and Culture Advisory Commission Regular Meetings are held on the third
 85 Thursday of each month at 5:30 p.m. with the exception of January, July, and December.

86

87 PLANNING COMMISSION (P/C)

January 4, 18	February 1, 15	March 1, 15	April 5, 19	May 3, 17	June 7, 21
July 19**	August 2, 16	September 6, 20	October 4, 17*	November 1**	December 6**

88

89 Advisory Planning Commission Regular Meetings are held on the first and third Wednesday of
 90 each month at 6:30 p.m. **There will be no First Regular Meeting in July or Second Regular
 91 Meetings in November and December. *Tuesday meeting due to Alaska Day Holiday.

92

93

94

95

96 PORT AND HARBOR ADVISORY COMMISSION (P/H)

January 25	February 22	March 22	April 26	May 24	June 28
July 26	August 23	September 27	October 25	November 15	December 13

97
98 Port and Harbor Advisory Commission Regular Meetings are held on the fourth Wednesday of
99 each month at 5:00 p.m., with the exception of May, June, July and August meetings that are
100 held at 6:00 p.m. The November meeting is scheduled for the third Wednesday and the
101 December meeting is scheduled for the second Wednesday of the month.

102
103 CANNABIS ADVISORY COMMISSION (CAC)

January 26	April 27				
August 24	December 14				

104
105 Cannabis Advisory Commission Regular Meetings are held on the fourth Thursday of each
106 month at 5:30 p.m. The November and December meetings are scheduled for the third
107 Thursday of the month. The meetings for 2017 are reduced to quarterly due to lack of
108 business pending. The December meeting is scheduled for the second Thursday.

109
110 PASSED AND ADOPTED by the Homer City Council this 5th day of December, 2016.

111
112 CITY OF HOMER

113
114
115 _____
116 BRYAN ZAK, MAYOR

117
118 ATTEST:

119
120
121 _____
122 JO JOHNSON, MMC, CITY CLERK

123
124 Fiscal Impact: Advertizing of meetings in regular weekly meeting ad and advertising of any
125 additional meetings.



City of Homer

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Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 16-188

TO: JO JOHNSON, MMC, CITY CLERK
FROM: ADVISORY PLANNING COMMISSION
THRU: MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 21, 2016
SUBJECT: REGULAR MEETING SCHEDULE FOR 2017

The Advisory Planning Commission reviewed their 2017 regular meeting schedule on October 19th and unanimously approved their meeting schedule as presented.

A. Memorandum from Jo Johnson, City Clerk dated October 7, 2016 regarding the 2017 Meeting Schedule

HIGHLAND/ABRAHAMSON MOVED THAT THE PLANNING COMMISSION APPROVES THEIR 2017 MEETING SCHEDULE AS OUTLINED IN THE DRAFT RESOLUTION PROVIDED BY THE CITY CLERK.

There was brief discussion that the October 17, 2017 meeting falls on a Tuesday because of the Alaska Day holiday on Wednesday the 18th.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.



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Memorandum 16-189

TO: JO JOHNSON, MMC, CITY CLERK
CC: MAYOR ZAK AND CITY COUNCIL
FROM: CANNABIS ADVISORY COMMISSION
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: OCTOBER 28, 2016
SUBJECT: MEETING SCHEDULE FOR 2017

At the regular meeting on October 27, 2016 the Cannabis Advisory Commission reviewed and discussed their regular meeting schedule for 2017. It was determined that due to the lack of applications for marijuana related businesses or entities that they will meet quarterly and reserve the right to schedule a special meeting to address any business that does arise.

The regular meetings for 2017 of the Cannabis Advisory Commission will be the fourth Thursday of the month in January, April, August and the second Thursday of the month in December.

Following is the excerpt of the minutes regarding the motion:

NEW BUSINESS

A. Review and Approval of the 2017 Meeting Schedule

Chair Clark introduced the item into the record and requested a motion.

LEWIS/YOUNG – MOVED TO APPROVE THE 2017 REGULAR MEETING SCHEDULE.

Commissioner Reynolds noted that there is a recommendation from Staff to reduce the meetings to quarterly beginning next year and that a special meeting could be schedule to take care of business if needed. The meetings would be January, April, August and December

VOTE. YES. YOUNG, LEWIS, REYNOLDS, CLARK, HARRIS.

Motion carried.



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(f) 907-235-3143

Memorandum 16-190

TO: JO JOHNSON, MMC, CITY CLERK
CC: MAYOR ZAK AND CITY COUNCIL
FROM: PARKS, ART, RECREATION, & CULTURE ADVISORY COMMISSION
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: OCTOBER 28, 2016
SUBJECT: MEETING SCHEDULE FOR 2017

At the regular meeting on October 20, 2016 the Parks Art Recreation and Culture Advisory Commission reviewed and discussed their regular meeting schedule for 2017.

Following is the excerpt of the minutes regarding the motion:

NEW BUSINESS

B. Review and Approve the 2017 Regular Meeting Schedule

Deputy City Clerk Krause explained that at this time the commission can make any changes to the regular meeting schedule as shown in the draft resolution. If there is no desire to change she requested a motion to approve.

ARCHIBALD/BRANN - MOVED TO APPROVE THE 2017 REGULAR MEETING SCHEDULE AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.



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Memorandum 16-191

TO: JO JOHNSON, MMC, CITY CLERK
FROM: LIBRARY ADVISORY BOARD
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 18, 2016
SUBJECT: REGULAR MEETING SCHEDULE FOR 2017

The Library Advisory Board at their regular meeting on November 1, 2016 reviewed and approved the 2017 Regular Meeting Schedule as presented.

Following is the excerpt of the meeting minutes reflecting those actions:

B. 2017 Regular Meeting Schedule

Chair Peterson requested guidance on procedure. Deputy City Clerk Krause explained the process. Board member Kuszmaul requested clarification on keeping the same number of meetings and Ms. Krause explained that this is the time that the Board can choose to keep the schedule the same, meet monthly or even quarterly or any variation thereof.

The Board briefly discussed the meeting dates.

KUSZMAUL/PETERSON - MOVED TO ADOPT THE 2017 REGULAR MEETING SCHEDULE.

There was a brief discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.



City of Homer

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(f) 907-235-3143

Memorandum 16-192

TO: JO JOHNSON, MMC, CITY CLERK
FROM: PORT AND HARBOR ADVISORY COMMISSION
THRU: MELISSA JACOBSEN, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 21, 2016
SUBJECT: REGULAR MEETING SCHEDULE FOR 2017

The Port and Harbor Advisory Commission reviewed their 2017 regular meeting schedule on October 26th and unanimously approved their meeting schedule as presented.

B. Memorandum from Jo Johnson, City Clerk dated October 7, 2016 regarding the 2017 Meeting Schedule

ZIMMERMAN/HARTLEY MOVED TO APPROVE THE 2017 MEETING SCHEDULE.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.



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(f) 907-235-3143

Memorandum 16-193

TO: JO JOHNSON, MMC, CITY CLERK
FROM: ECONOMIC DEVELOPMENT ADVISORY BOARD
THRU: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 18, 2016
SUBJECT: REGULAR MEETING SCHEDULE FOR 2017

The Economic Development Advisory Commission at their regular meeting on November 8, 2016 reviewed and approved the 2017 Regular Meeting Schedule as presented.

Following is the excerpt of the meeting minutes reflecting those actions:

B. Memorandum from City Clerk Re: Approval of the 2017 Economic Development Advisory Commission Regular Meeting Schedule

Chair Marks requested a motion to approve the 2017 regular meeting schedule as presented.

GUSTAFSON/RICHARDSON – SO MOVED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 16-125

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
NOTING THE INSUFFICIENCY OF THE PETITION FOR OCEAN
DRIVE LOOP ROAD RECONSTRUCTION AND PAVING SPECIAL
ASSESSMENT DISTRICT.

WHEREAS, A petition was circulated from September 6, 2016 to November 7, 2016; and

WHEREAS, Signatures from 19% of property owners in favor of the road reconstruction
and paving improvements were received; and

WHEREAS, Pursuant to HCC 17.04.040(2)(c) the sufficiency of the petition requires
receipt of signatures of the record owners of not less than 50% of the total properties
included in the special assessment district.

NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby notes the
insufficiency of the petition for Ocean Drive Loop Road Reconstruction and Paving Special
Assessment District.

BE IT FURTHER RESOLVED this does not preclude further petitioning by property
owners for road improvements for a modified area or any other type of improvements by
initiating a new petition.

PASSED AND ADOPTED by the Homer City Council this 5th day of December, 2016.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A



City of Homer

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Office of the City Clerk

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Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

September 6, 2016

Dear Property Owner:

A request for road improvements was made for your neighborhood. The request was made by Marilyn and Paul Hueper on August 25, 2016.

A Special Assessment District may be initiated with petition signatures of the record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement in the proposed district. We have compiled a list of the property owners within the boundaries of Ocean Drive Loop, Lake Street and Krueth Way road and paving improvement district, including your parcel(s).

If you support the road reconstruction and paving improvements and wish for the City to determine a cost estimate of the project you will need to sign and return the Property Owner Petition. By signing you are indicating that you may favor the road improvements and wish to hear more about the project, including costs. The Property Owner Petition must be returned to the City Clerk's office by **November 7, 2016**.

If you are not interested in starting the road reconstruction and paving improvements you do not need to sign the Property Owner Petition. Your lack of response indicates that you are not in favor of the Special Assessment District.

Pursuant to the Homer Accelerated Roads and Trails Program, property owner contribution to road improvements is 25% of the project costs for street reconstruction and paving on an equal assessment per lot basis of a residential standard street. Projects will be authorized only after a public hearing to insure public participation in the process.

We will determine the amount of interested property owners by the number of signatures that are returned. You will be notified of the results once the petition deadline has passed.

Please call with questions you may have about the Special Assessment District. We would be happy to assist you.

Sincerely,

Renee Krause
Deputy City Clerk

Enc. Property Owner Petition
Map of proposed project

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

Marilyn and Paul Hueper of **895 Ocean Drive Loop Homer, Alaska, 99603** filed a request for road reconstruction and paving improvements.
Request Date: **August 25, 2016**

District Name: **Ocean Drive Loop Special Assessment District (SAD) August 2016** Requested: Water _ Sewer _ Street Reconstruction Paving

We the undersigned owners of real property fronting, predominately, **Ocean Drive Loop, Lake Street, and Krueth Way** within the City of Homer, Alaska, request that a Homer Accelerated Roads and Trails Program Special Assessment District for road reconstruction and paving improvements be created to include the properties listed below. We represent the record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement.

Pursuant to the Homer Accelerated Roads and Trails Program, property owner contribution to road improvements is 25% of the project costs for street reconstruction and paving on an equal assessment per lot basis of a residential standard street. Projects will be authorized only after a public hearing to insure public participation in the process.

If you are in favor of these improvements please sign in the Signature and Date slot. Please date your signature. We ask that you include your phone number for future reference, although this is not mandatory. Deadline for this petition is **November 7, 2016**. For this petition to be sufficient, signatures of record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement must be secured. If sufficient, a neighborhood meeting will be held.

IN WITNESS WHEREOF, we have set our hands:

	CARR TIMOTHY C 3236 LAKE ST HOMER AK 99603-7929	17717801 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 54 17717803 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 52 17717804 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 51
	JESKA CLIFFORD L & DIANA M PO BOX 654 HOMER AK 99603-0654	17717805 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 50
	DUGGAN WILLIAM F II 1293 IRIS CT HOMER AK 99603-7744	17717806 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 49

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

Marilyn and Paul Hueper of **895 Ocean Drive Loop Homer, Alaska, 99603** filed a request for road reconstruction and paving improvements.
Request Date: **August 25, 2016**

District Name: **Ocean Drive Loop Special Assessment District (SAD) August 2016** Requested: Water _ Sewer _ Street Reconstruction Paving

We the undersigned owners of real property fronting, predominately, **Ocean Drive Loop, Lake Street, and Krueth Way** within the City of Homer, Alaska, request that a Homer Accelerated Roads and Trails Program Special Assessment District for road reconstruction and paving improvements be created to include the properties listed below. We represent the record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement.

Pursuant to the Homer Accelerated Roads and Trails Program, property owner contribution to road improvements is 25% of the project costs for street reconstruction and paving on an equal assessment per lot basis of a residential standard street. Projects will be authorized only after a public hearing to insure public participation in the process.

If you are in favor of these improvements please sign in the Signature and Date slot. Please date your signature. We ask that you include your phone number for future reference, although this is not mandatory. Deadline for this petition is **November 7, 2016**. For this petition to be sufficient, signatures of record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement must be secured. If sufficient, a neighborhood meeting will be held.

IN WITNESS WHEREOF, we have set our hands:

	MATTHEWS KELLY E & MATTHEWS RONDY 1154 KRUETH WAY HOMER AK 99603-792	17717808 T 6S R 13W SEC 20 Seward Meridian HM 0721325 OSCAR MUNSON SUB REPLAT OF LOTS 46 & 47 LOT 47A
	JUMP CHARLENE A PO BOX 2714 HOMER AK 99603-2714	17717904 T 6S R 13W SEC 20 & 29 Seward Meridian HM 0850114 OSCAR MUNSON SUB NO 18 LOT 45-A
	GOODE LARRY JACK LIVING TRUST 1065 KRUETH WAY HOMER AK 99603-7924	17717903 T 6S R 13W SEC 20 & 29 Seward Meridian HM 0850114 OSCAR MUNSON SUB NO 18 LOT 45B
	KING LAWRENCE A KING SHARON S 6296 E MOUNTAIN VIEW AVE SELMA CA 93662-9503	17923036 T 6S R 13W SEC 21 Seward Meridian HM BEGINNING AT CORNER OF SEC 20 21 28 & 29 T HENCE N 64 DEG 10 MIN E 50.00 FT TH S 64 DEG 10 MIN E 50.00 FT TH EAST 35.00 FT TH N 0 DEG 05 MIN W 450.00 FT TH WEST 125.00 FT TH S 0 DEG 05 MIN E 450.00 FT TO THE POB

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

Marilyn and Paul Hueper of **895 Ocean Drive Loop Homer, Alaska, 99603** filed a request for road reconstruction and paving improvements.
Request Date: **August 25, 2016**

District Name: **Ocean Drive Loop Special Assessment District (SAD) August 2016** Requested: Water _ Sewer _ Street Reconstruction Paving

We the undersigned owners of real property fronting, predominately, **Ocean Drive Loop, Lake Street, and Krueth Way** within the City of Homer, Alaska, request that a Homer Accelerated Roads and Trails Program Special Assessment District for road reconstruction and paving improvements be created to include the properties listed below. We represent the record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement.

Pursuant to the Homer Accelerated Roads and Trails Program, property owner contribution to road improvements is 25% of the project costs for street reconstruction and paving on an equal assessment per lot basis of a residential standard street. Projects will be authorized only after a public hearing to insure public participation in the process.

If you are in favor of these improvements please sign in the Signature and Date slot. Please date your signature. We ask that you include your phone number for future reference, although this is not mandatory. Deadline for this petition is **November 7, 2016**. For this petition to be sufficient, signatures of record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement must be secured. If sufficient, a neighborhood meeting will be held.

IN WITNESS WHEREOF, we have set our hands:

	HOMER CITY OF 491 E PIONEER AVE HOMER AK 99603-7624	17717707 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 44 17717706 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 43
	ABBOTT FINDLAY PO BOX 3000 HOMER AK 99603-3000	17717705 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 42
	PFEFFER MARK E REVOCABLE TRUST 425 G ST STE 210 ANCHORAGE AK 99501-2169	17717704 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 41
	IRWIN PATRICK L 939 OCEAN DRIVE LOOP HOMER AK 99603-7920	17717703 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 40

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

Marilyn and Paul Hueper of **895 Ocean Drive Loop Homer, Alaska, 99603** filed a request for road reconstruction and paving improvements.
Request Date: **August 25, 2016**

District Name: **Ocean Drive Loop Special Assessment District (SAD) August 2016** Requested: Water _ Sewer _ Street Reconstruction Paving

We the undersigned owners of real property fronting, predominately, **Ocean Drive Loop, Lake Street, and Krueth Way** within the City of Homer, Alaska, request that a Homer Accelerated Roads and Trails Program Special Assessment District for road reconstruction and paving improvements be created to include the properties listed below. We represent the record owners of real property that would bear not less than 50 percent of the assessed cost of the improvement.

Pursuant to the Homer Accelerated Roads and Trails Program, property owner contribution to road improvements is 25% of the project costs for street reconstruction and paving on an equal assessment per lot basis of a residential standard street. Projects will be authorized only after a public hearing to insure public participation in the process.

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IN WITNESS WHEREOF, we have set our hands:

	SCHUMACHER NORMAN 917 OCEAN DRIVE LOOP HOMER AK 99603-7920	17717612 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 87 17717702 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 39
	HUEPER PAUL & MARILYN 895 OCEAN DRIVE LOOP HOMER AK 99603-7920	17717701 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 38
	SZAJKOWSKI JOHN J & JANET L 869 OCEAN DRIVE LOOP HOMER AK 99603-7920	17718016 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 37
	RENNER MARTIN & HEATHER M 811 OCEAN DRIVE LOOP HOMER AK 99603-7920	17718013 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 34

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

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IN WITNESS WHEREOF, we have set our hands:

	NEWBY REVOCABLE TRUST PO BOX 1124 HOMER AK 99603-1124	17717419 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 82 17717417 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 84 17718019 T 6S R 13W SEC 29 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 35 & 36
.	TILLION CLEMENT V III & TRACEY A 791 OCEAN DRIVE LOOP HOMER AK 99603-7920	17718022 6S R 13W SEC 29 Seward Meridian HM 2002044 OSCAR MUNSON SUB NO 20 LOT 32 A 17717420 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 81

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

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Request Date: **August 25, 2016**

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IN WITNESS WHEREOF, we have set our hands:

	BUTLER SUSAN 786 OCEAN DRIVE LOOP HOMER AK 99603-7920	17717421 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 80
	KENNEDY GEORGE M 844 OCEAN DRIVE LOOP HOMER AK 99603-7920	17717418 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 83
	OLSON RICHARD J & JACKMAN KELLY PO BOX 3145 HOMER AK 99603-3145	17717416 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 85
	BRANT PAMELA J 908 OCEAN DRIVE LOOP HOMER AK 99603-7920	17717613 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 86 17717616 T 6S R 13W SEC 20 Seward Meridian HM 2005048 OSCAR MUNSON SUB BRANT REPLAT LO T 90-A

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

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IN WITNESS WHEREOF, we have set our hands:

	MILLER MICHELE C 946 OCEAN DRIVE LOOP HOMER AK 99603-7920	17717611 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 88
	ROUSE STEVEN PO BOX 1850 SOLDOTNA AK 99669-1850	17717610 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 89
	DIFRANCIA SUSAN 1002 OCEAN DRIVE LOOP HOMER AK 99603-7921	17717615 T 6S R 13W SEC 20 Seward Meridian HM 2003094 OSCAR MUNSON SUB NO 21 LOT 91-A
	TALBOTT JOSEPH C & LISA M 3119 LAKE ST HOMER AK 99603-7908	17717614 T 6S R 13W SEC 20 Seward Meridian HM 2003094 OSCAR MUNSON SUB NO 21 LOT 92-A
	MACK ROBERT A & DONNA B 2105 N GREENWOOD ST PUEBLO CO 81003-2558	17717606 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 93

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

CITY OF HOMER, ALASKA
PROPERTY OWNER PETITION

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IN WITNESS WHEREOF, we have set our hands:

	SCHEFFEL TIM & FRANCES 3179 LAKE ST HOMER AK 99603-7908	17717506 T 6S R 13W SEC 20 Seward Meridian HM 2004053 OSCAR MUNSON SUB SCHEFFEL REPLAT LOT 100-A
	MASTOLIER PROPERTIES LLC 1025 DEWBERRY LN HOMER AK 99603-8305	17717502 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 55
	RONNE MARSHALL & ESTHER LIVING TRUST PO BOX 723 SEWARD AK 99664-0723	17717807 T 6S R 13W SEC 20 Seward Meridian HM 0003415 OSCAR MUNSON SUB LOT 48

Total real property to benefit is 37. At least 50% or more of the real property to be benefitted in the Special Assessment District must sign.

**CITY OF HOMER
HOMER, ALASKA**

Erickson

RESOLUTION 16-126

A RESOLUTION OF THE HOMER CITY COUNCIL REQUESTING THE
LIBRARY ADVISORY BOARD TO LOOK INTO HOW NON-CITY
RESIDENTS CAN CONTRIBUTE TO LIBRARY OPERATIONS.

WHEREAS, The Homer Public Library serves residents living north to Ninilchik, east to Kachemak Selo, and south to communities across Kachemak Bay; and

WHEREAS, Approximately 50% of library card holders live outside the City of Homer; and

WHEREAS, The City of Homer provides the primary funding for Homer Public Library; and

WHEREAS, Property taxes account for approximately 30% of the City of Homer's revenue; and

WHEREAS, Residents outside Homer city limits contribute to the support of City services, including the Library, through sales tax but not through property taxes.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby requests the Library Advisory Board to look into how non-city residents can contribute to library operations.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 5th day of December, 2016.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: Unbudgeted. Need for funding not anticipated.



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum 16-194

TO: Mayor Zak and Homer City Council

THROUGH: Katie Koester, City Manager

FROM: Ann Dixon, Library Director

DATE: November 28, 2016

SUBJECT: Background Information on Homer Public Library Service Area and Funding

Library Service Area

Homer Public Library's current service area has been in existence since at least 1991. It extends north to Ninilchik, south to Kachemak Selo, and across Kachemak Bay to Halibut Cove, Seldovia, Nanwalek, and Port Graham. The service area is determined by the Library Advisory Board and approved by City Council.

Currently the Library has about 10,000 card holders, almost evenly split between in-city and out-of-city residents. By zip codes, 1,186 patrons are registered as residing in Anchor Point, 97 in Ninilchik, and 43 in Seldovia, a total of 1,326 or 13%. All the others have Homer zip codes.

Library Revenue

- The Library's operating budget, which includes loan repayment for the existing building, is funded almost entirely by the City of Homer.
- The State of Alaska provides about \$6,500 per year through the Public Library Assistance grant, which is used to purchase books. The Alaska State Library also provides small grants for staff training and occasional special projects, such as last summer's intern.
- The Kenai Peninsula Borough contributes nothing.
- The Friends of Homer Library supports most of the programs for adults and youth at the library.
- Federal e-rate funding pays for 70% of our broadband and other costs for public access to the internet. This year we qualify for \$14,554.18 in e-rate support.
- Grants are pursued when feasible to augment the book budget, technology and program expenses but cannot be relied upon for annual operations.

According to Alaska Statute Chapter 25, Article 06, "Requirements for Public Libraries," certain basic services must be provided free of charge by public libraries in Alaska:

Sec. 14.56.400. Public libraries.

A public library established under this section shall provide at least the following services free of charge to the residents of the municipality or community:

1. establish and maintain a collection of books and other materials for loaning;
2. provide access to interlibrary loan services;
3. provide reading or other educational programs for children; and
4. provide reference information.

We cannot charge people to use our internet or any equipment purchased with e-rate funds. Federal e-rate regulations stipulate that these services “will not be sold, resold or transferred in consideration for money or any other thing of value.”

The Library currently charges overdue fines and fees for after-hours facility use, replacement library cards, overdue bill notices, bills sent to collections, postage costs associated with interlibrary loans, damage to materials, and replacement and processing of lost or damaged items. We also charge for photocopying and printing. In 2015 the Library received \$29,469 in fines and fees. This money is deposited into the general fund.

RECOMMENDATION:

Adopt Resolution 16-126 to ask the Library Advisory Board to explore the options of non-city residents contributing to the Library.

**CITY OF HOMER
HOMER, ALASKA**

Mayor

RESOLUTION 16-127

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
DISBANDING THE PUBLIC SAFETY BUILDING REVIEW
COMMITTEE.

WHEREAS, The Public Safety Building Review Committee was formed on January 13, 2014 via Resolution 14-020; and

WHEREAS, The purpose of the Committee was to review and rate GC/CM proposals, review the proposed contract and provide input on the scope of work and deliverables, review work products and participate in regular briefing with the contractor, make recommendations and provide direction to staff and the contractors as the project proceeds, and make recommendations to Council on the project; and

WHEREAS, At the Regular Election on October 4, 2016 voters defeated Proposition #1 that would allow the City of Homer to incur debt and issue general obligation bonds in an amount not to exceed twelve million dollars (\$12,000,000) to finance the planning, design and construction of a police station and related capital improvements; and

WHEREAS, The Public Safety Building Review Committee completed the work it was tasked with.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, disbands the Public Safety Building Review Committee.

PASSED AND ADOPTED by the Homer City Council this 5th day of December, 2016.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A

**CITY OF HOMER
HOMER, ALASKA**

Mayor

RESOLUTION 16-128

A RESOLUTION OF THE HOMER CITY COUNCIL CREATING A POLICE STATION BUILDING TASK FORCE AND ESTABLISHING THE SCOPE OF WORK AND PARAMETERS UNDER WHICH THE TASK FORCE WILL CONDUCT ITS WORK.

WHEREAS, Council created a Public Safety Building Review Committee (PSBRC) in January 2014 to review and rate GC/CM proposals for a new public safety building, review the proposed contract and provide input on the scope of work and deliverables, and make recommendations to Council as to how to proceed with the project; and

WHEREAS, The proposed new fire department was separated from the public safety building project when it became apparent the cost was too steep to simultaneously build a new police and fire station; funds were appropriated to the Fire Department for updates and improvements to extend the life of the facility; and

WHEREAS, Council supported a bonding request to construct a reduced size public safety campus with police station only to the voters at the general election in October 2016 in an amount not to exceed twelve million dollars; and

WHEREAS, Proposition #1 that would allow the City of Homer to incur debt and issue general obligation bonds in an amount not to exceed twelve million dollars (\$12,000,000) to finance the planning, design and construction of a police station and related capital improvements was defeated by the voters at the October 4, 2016 regular election; and

WHEREAS, The Public Safety Building Review Committee was disbanded via Resolution 16-127; and

WHEREAS, It would be beneficial to establish a Police Station Building Task Force (PSBTF) to assist the City in refining the plans the PSBRC worked on and achieve the \$10M budget objective.

37 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby establishes
38 the Police Station Building Task Force (PSBTF).

39
40 BE IT FURTHER RESOLVED that the Task Force will use the work products from the
41 previous project and work with the Architect and Contractor, Stantec and Cornerstone, to
42 produce a project to fit the budgetary constraints.

43
44 BE IT FURTHER RESOLVED that the Task Force membership shall be five city residents.

45
46 BE IT FURTHER RESOLVED that primary staff support shall be provided by Public
47 Works Director Carey Meyer, Police Chief Mark Robl, and Deputy City Clerk Renee Krause and
48 secondary support shall be provided as needed and requested by the City Manager, the
49 Finance Director, and the City Planner.

50
51 BE IT FURTHER RESOLVED that every attempt will be made to schedule meetings in
52 the Council Chambers.

53
54 BE IT FURTHER RESOLVED that the Task Force shall establish its own work schedule,
55 presenting the Council a project by May 30, 2017.

56
57 BE IT FURTHER RESOLVED that the City Clerk is authorized to advertise for members of
58 the community to serve on the task force.

59
60 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 5th day of December,
61 2016.

62
63 CITY OF HOMER
64
65 _____
66 BRYAN ZAK, MAYOR
67

68 ATTEST:
69
70 _____
71 JO JOHNSON, MMC, CITY CLERK
72

73 Fiscal Note: Staff time and advertising costs.

**CITY OF HOMER
HOMER, ALASKA**

Lewis

RESOLUTION 16-129

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
REQUESTING THAT THE PARKS, ART, RECREATION AND
CULTURE ADVISORY COMMISSION EXPLORE A SUITABLE VENUE
TO DISPLAY THE SISTER CITY ART COLLECTION.

WHEREAS, The City of Homer and the City of Teshio, Hokkaido, Japan have been sister cities since taking an Oath to Establish the Sistership on April 17, 1984; and

WHEREAS, Teshio and Homer have enjoyed a profound camaraderie, sharing of families, student exchanges, ideals and memorabilia for more than thirty years; and

WHEREAS, Teshio has established a section within their local museum that is dedicated to the display of the memorabilia and gifts sent to them from Homer; and

WHEREAS, The Sister City Art Collection is currently displayed in the Upstairs Conference Room at City Hall, and not readily viewable by the general public; and

WHEREAS, The Sister City Art Collection should be in a venue that is accessible by the general public.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby requests that the Parks, Art, Recreation and Culture Advisory Commission explore a suitable venue to display the Sister City Art Collection.

PASSED AND ADOPTED by the Homer City Council this 5th day of December, 2016.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Impact: To be determined.

**CITY OF HOMER
HOMER, ALASKA**

City Manager

RESOLUTION 16-130

A RESOLUTION OF THE HOMER CITY COUNCIL CONFIRMING THE
CITY MANAGER'S APPOINTMENT OF JO JOHNSON AS THE
ACTING CITY MANAGER FOR CALENDAR YEAR 2017.

WHEREAS, Homer City Code 1.20.010(b) states that the City Manager shall annually appoint an Acting City Manager, subject to the City Council confirmation which is revocable at any time, by the Council; and

WHEREAS, Pursuant to Homer City Code Section 1.20.010(b) the Acting City Manager shall assume the duties and powers of the City Manager in his absence.

NOW, THEREFORE, BE IT RESOLVED by the Homer City Council that Jo Johnson is hereby appointed by City Manager Katie Koester and confirmed by the Homer City Council as Acting City Manager for the Calendar Year 2017.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 5th day of December, 2016.

CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager

4 **RESOLUTION 16-131**

5
6 A RESOLUTION OF THE HOMER CITY COUNCIL APPROVING AN
7 ECONOMIC DEVELOPMENT AND TOURISM MARKETING
8 AGREEMENT BETWEEN THE CITY OF HOMER AND THE HOMER
9 CHAMBER OF COMMERCE.

10
11 WHEREAS, The adopted FY 2017 Operating Budget contains an appropriation and
12 transfer of \$51,000 to the Homer Chamber of Commerce; and

13
14 WHEREAS, The appropriated funds are located within the Economic Development
15 Budget because the City views the Chamber as a contractor that is providing marketing and
16 other economic development services; and

17
18 WHEREAS, In previous years, the Council has discussed whether it should ask the
19 Chamber if it was willing and able to expand its marketing and economic development efforts
20 to other sectors of the Homer economy; and

21
22 WHEREAS, It is common and appropriate for there to be a contract or formal
23 agreement between the City and a business or organization providing contracted services;
24 and

25
26 WHEREAS, The City and the Chamber of Commerce have collaborated on an Economic
27 Development and Tourism Marketing Agreement which formalizes the relationship between
28 the parties and expands the Chamber's marketing and economic development efforts to
29 other sectors of the economy; and

30
31 WHEREAS, The Agreement makes it clear that marketing is what the Chamber is
32 staffed for and does best and that the bulk of its expanded economic development effort will
33 be marketing additional sectors of the economy and Homer generally as a great place to live
34 and establish your business; and

35
36 WHEREAS, The Homer City Council reviewed the Economic Development and Tourism
37 Marketing Agreement at its regular meeting on December 5, 2016.

38 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves the
39 Economic Development and Tourism Marketing Agreement between the City of Homer and
40 the Homer Chamber of Commerce; a copy of which is attached and incorporated herein.

41

42 PASSED AND ADOPTED by the Homer City Council this 5th day of December, 2016.

43

44

CITY OF HOMER

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47

BRYAN ZAK, MAYOR

48

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50 ATTEST:

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JO JOHNSON, MMC, CITY CLERK

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56

Fiscal Note: N/A



Our Mission: To support our membership through cooperative economic development and community service.

Homer Chamber & Visitor Center Economic Development & Tourism Marketing Agreement

This Agreement is made effective January 1, 2017 by the Homer Chamber of Commerce, whose address is 201 Sterling Highway, Homer, AK 99603, herein referred to as the 'Chamber,' a nonprofit 501 (c)(6) corporation, and the City of Homer, whose address is 491 E. Pioneer Avenue, Homer, AK 99603, herein referred to as the "City."

WHEREAS, the City has designated the Chamber as the lead marketing entity of the Homer community and the recipient of public funds which are to be utilized and expended for the promotion of the City of Homer economic development and tourism marketing, and

WHEREAS, the Chamber can best accomplish this mission most efficiently by focusing its energies on marketing the city and managing the marketing activities, and

WHEREAS; The City has determined that it is most efficient and cost effective to contract with the Chamber for marketing services instead of attempting to perform that function itself; and

WHEREAS, the Chamber is an organization whose mission is to promote and support a diversified economy for a positive business and living environment for its members and the greater Homer area. The Chamber accomplishes that mission by marketing the City of Homer as a destination for conferences, economic development, tourism in general as an economic development strategy for the community at large and its supporting members, specifically, and

WHEREAS, the Chamber has acquired the resources, facilities, and personnel with the specialized skills to conduct tourism and economic development marketing programs to attract and serve new businesses and visitors of all types.

NOW, THEREFORE, the parties, each in consideration of the promise herein agree as follows;

1. The City hereby engages the Chamber to market business and industry development and tourism for the City of Homer. The term of this Agreement shall initially be three (3) years, unless notice of termination of the Agreement is given pursuant to paragraph 7 hereof.
2. The Chamber accepts the engagement and shall diligently promote such businesses by producing marketing, sales promotion, and publicity programs including:
 - A. Sales calls to potential convention, tradeshow, and conference prospects;

- B. Participation in regional advisory committees engaged in business and industry development issues;
 - C. Exhibits at various conference shows and special events as deemed necessary by the Chamber to promote economic development and the visitor industry;
 - D. Conducting Homer familiarization tours and product development tours and activities;
 - E. Oversight of certain special community-wide events currently being held in the City of Homer as noted in annual addendum;
 - F. Hosting prospective meeting planners and other clients in the city to promote business and industry development and the tourism industry;
 - G. Development, production, and distribution of promotional sales materials;
 - H. Providing community and visitor information and assistance;
3. The Chamber shall conduct economic development and tourism industry promotion to aid the City in achieving their mission to increase customers coming to Homer, and attracting new business and industry to Homer by conducting programs including:
 - a) Work closely with the City EDC to develop a Relocation campaign targeted at Internet entrepreneurs, or individuals who can work from home for larger companies;
 - b) Tourism marketing, sales, and promotion campaigns;
 - c) Generic advertising of the community's assets and tourism attractions;
 - d) Market cooperatively with the Chamber's members to the mutual benefit of its members and the City;
 - e) Produce by itself, or by contract, brochures, visitors guides, maps, and other publications useful to economic development and tourism visitors;
 - f) Promote economic development and tourism via electronic media;
 - g) Operate a Visitor Information Center to serve visitors;
 - h) Work with other community groups and non-profits (such as the Arts) to market the broad quality of life aspects of living in Homer;
 - i) Work with other business sectors not necessarily Chamber members (such as Marine Trades) to promote the unique services that exist in Homer.
 4. For the promotion and marketing services rendered by the Chamber to the City for the community-at-large, the City shall pay to the Chamber, subject to appropriation, the amounts as detailed in an annual addendum as referenced in paragraph 5 hereof.
 5. The Chamber will annually, by October 1 of each year, provide a marketing workplan and budget ("Marketing Plan and Budget") outlining anticipated expenditures to conduct the aforementioned services on behalf of the City and the community. The Marketing Plan and Budget is a part of this Agreement and will compare the prior year's plan with actual results.
 6. The Chamber shall utilize and dedicate all such funds received from the City for the promotion of economic development and tourism in the Marketing Plan.
 7. This Agreement may be terminated by either party serving upon the other six months prior written notice of termination of the Agreement. This Agreement is binding upon both parties and shall inure to the benefit of their successors in interest. If the City terminates this agreement, the City agrees to pay for expenses already incurred at the time of notification of termination.

8. The Chamber is an independent contractor in the performance of any work under this Agreement, and neither the Chamber nor its employees, members or volunteers shall be an employee or agent of the City.
9. The Chamber shall defend, indemnify and hold harmless the City, its officials, employees, agents and contractors from any and all liability (including attorney fees) or claims for damages, including personal injuries, environmental damage, death and property damage arising out of or resulting from the Chamber's use of the City's funds or the Chamber's actions taken pursuant to this Agreement, including the Chamber's employees, assignees, contractors, agents or the public.
10. Prior to disbursement of any funds by the City, the Chamber shall procure and maintain, at the Chamber's sole cost and expense, comprehensive commercial general liability insurance with limits of liability of not less than TWO MILLION DOLLARS (\$2,000,000) for all injuries and/or deaths resulting to any one person and ONE MILLION DOLLARS (\$1,000,000) limit from any one occurrence. The Chamber will add the City to its generally liability insurance as an Additional Insured.
11. In addition to the insurance described in paragraph 11, the Chamber shall maintain, at the Chamber's sole cost and expense, workers' compensation insurance as required under Alaska law and owned and non-owned automobile liability insurance with limits of liability of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per occurrence combined single limit for bodily injury and property damage, and FIVE HUNDRED THOUSAND (\$500,000) total aggregate.
12. All insurance policies shall provide for thirty (30) days' notice of cancellation and/or material change to be sent to the City. All such policies shall be written by insurance companies legally authorized or licensed to do business in Alaska and acceptable to the City (Best's Rating B+ or better). The City shall be listed as an additional insured. Upon execution of the contract, the Chamber shall furnish certificates evidencing that it has procured the insurance required herein. The minimum insurance requirements under this Agreement shall not act to limit the Chamber's liability for any occurrence and shall not limit the Chamber's duty to defend and indemnify the City for claims related to this Agreement.

IN WITNESS THEREFORE, the parties hereto executed the Agreement by duly authorized offices respectively.

By: _____
 Karen Zak / Homer Chamber, Executive Director

By: _____
 Katie Koester / City of Homer, City Manager

ATTEST:

 Jo Johnson, City Clerk

 Date



Our Mission: To support our membership through cooperative economic development and community service.

2017 MARKETING PLAN WITH ANTICIPATED BUDGET PERCENTAGES:

Information below describes the Homer Chamber of Commerce's planned use of the \$50,000 from the City for advertising, marketing, and economic development.

Specific core programs using these funds (for promotion of the following events to increase community participation & generate economic impact):

1. Winter King Salmon Tournament
2. Kachemak Bay Shorebird Festival
3. Jackpot Halibut Derby

New Initiatives using these funds are:

1. New website for visitors, locals, and chamber members
2. City of Peonies marketing
3. Pioneer Ave Revitalization marketing
4. Homer as a Health & Wellness destination
5. Homer as a Wedding destination

See attachment for prior years expenditures on marketing



Our Mission: To support our membership through cooperative economic development and community service.

2017 Special Community-wide Events:

1. Winter Carnival
2. Cleanup Day
3. Get to Know Homer
4. Garden Club Plant Sale (Hosted)
5. Fourth of July Parade
6. Holiday Tree Lighting
7. Community Forums (legislative, candidate, information)
8. Chamber luncheons & Business After Hours



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Homer Office PO Box 430 Homer, AK 99603 Malone And Company	907-435-0699		CONTACT NAME: Malone And Company PHONE (A/C, No, Ext): 907-435-0699 FAX (A/C, No): 907-435-0669 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE INSURER A : Alaska National Insurance Comp INSURER B : First Comp INSURER C : INSURER D : INSURER E : INSURER F :			NAIC #
INSURED Homer Chamber of Commerce, Inc 201 Sterling Highway Homer, AK 99603				

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		16APS08840	01/01/2016	01/01/2017	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 100,000	
	MED EXP (Any one person)						\$ 10,000	
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	MWC0053116-03	08/07/2016	08/07/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Homer is an Additional Insured under the general liability coverage

CERTIFICATE HOLDER City Of Homer 491 E Pioneer Ave Homer, AK 99603	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager

4 **RESOLUTION 16-132**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
7 APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN
8 THE CITY AND THE HOMER FOUNDATION SETTING FORTH A
9 CONSTRUCTION AGREEMENT FOR THE BOATHOUSE PAVILION.

10
11 WHEREAS, The City of Homer and The Homer Foundation entered into an agreement
12 to allow The Homer Foundation to raise funds to build a boathouse pavilion at the site of the
13 old Homer Harbormaster's office on Lot 28 of the Homer Spit; and

14
15 WHEREAS, The Boathouse Pavilion will provide a broad range of aesthetic, recreation
16 and economic benefits, serving as a public shelter from the weather, a gathering spot for
17 ocean-related activities and a place of respite; and

18
19 WHEREAS, The City of Homer has agreed to own, operate and maintain the Boathouse
20 Pavilion upon approval of all aspects of the project from design and planning to permitting,
21 site development and construction; and

22
23 WHEREAS, The Boat House Project has publicly engaged community members, Homer
24 City Council, the Homer Port and Harbor Advisory Commission, the Homer Planning
25 Commission and numerous civic groups in the area to finalize a design option utilizing pro
26 bono architectural services; and

27
28 WHEREAS, The Boathouse Project volunteers have raised over \$200,000 in cash,
29 pledges, and donated materials and the project is now ready to begin construction; and

30
31 WHEREAS, The Homer Foundation shall administer the funds and act as the project
32 manager providing construction oversight; and

33
34 WHEREAS, The Memorandum of Understanding between the City of Homer and The
35 Homer Foundation sets forth the purpose and methods for construction of the Boathouse
36 Pavilion.

37
38 NOW, THEREFORE, BE IT RESOLVED that the Homer City Council hereby approves the
39 Memorandum of Understanding between the City of Homer and The Homer Foundation to

38 allow The Homer Foundation to begin construction of the Boathouse Pavilion on Lot 28 of the
39 Homer Spit.

40 PASSED AND ADOPTED by the Homer City Council this 5th day of December, 2016.

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CITY OF HOMER

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BRYAN ZAK, MAYOR

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47 ATTEST:

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JO JOHNSON, MMC, CITY CLERK

51

52 Fiscal Note: N/A

Memorandum of Understanding

Between the City of Homer and The Homer Foundation

The Homer Boathouse Project

Project Purpose: The Homer boathouse project is designed to provide temporary shelter and a gathering spot for visitors and residents engaged in water transportation to and from the Homer Spit. Users would include clients of charter fishing, adventurers to the State Park traveling by water taxi, transportation to and from the lodges, restaurants and other visitor attractions in and around Kachemak Bay. The structure will be located adjacent to the top of Ramp B at the Homer Boat Harbor, a location that has long been a convenient meeting spot.

Recitals:

- 1) This memorandum of understanding (MOU) is between the City of Homer and The Homer Foundation.
- 2) The Homer Boathouse Project is a community construction project located on public property. Funding for the project has been obtained from private and business donations; no public funds have been dedicated to the construction of the facility.
- 3) The Homer Foundation, a public charity as determined by a letter of opinion from the Internal Revenue Service, is acting as the fiscal agent for the project.
- 4) The City of Homer, by and through its Port and Harbor enterprise, is the owner of the real property as such any improvements to the pro.
- 5) The project is a “turnkey” project, meaning that upon completion of the construction the City of Homer will become the owner of the building.
- 6) Construction of the facility is only made possible through the generosity of funding, voluntary labor, and supplied or discounted materials, by the local citizenry.
- 7) ECI, an architectural firm located in Anchorage, have provided design and preconstruction services at no cost.
- 8) The project manager is providing management services, including estimating, job cost accounting and scheduling, at no cost.
- 9) As much of the construction as practicable, will be done by volunteers.

- 10) Specific craft construction (i.e. the electrical and structural components) will be by contract on the labor only basis. No contract will exceed \$25,000.
- 11) The boathouse organizing committee has raised over \$200,000 in cash, pledges, and donated materials and the project is now ready to begin.
- 12) The construction period will be between December 6, 2016 and May 31, 2017.

Obligations:

The Homer Foundation will:

- 1) Provide liability insurance, with the City of Homer named as an additional insured;
- 2) Follow all applicable state and federal laws;
- 3) Obtain liability waivers from all volunteers;
- 4) Write, and enter into, contracts for craft labor that:
 - a) Describe the scope of work;
 - b) Include the specifications for protection and inspection of the work;
 - c) Specifically agree on the value of the work; and
 - d) Include a Certificate of Liability insurance naming the City of Homer and the Homer Foundation as additional insured;
- 5) Schedule and sequence the construction activities to assure the project is completed within the construction period.

The City of Homer will:

- 1) Provide all necessary permits for the project; and
- 2) Take possession of the premises at the conclusion of construction.

Agreement:

This MOU is the construction agreement in its entirety. The parties agree to the purpose and method construction of the facility.

Dated this _____ day of December, 2016.

for The Homer Foundation

for the City of Homer

**CITY OF HOMER
HOMER, ALASKA**

Lewis

RESOLUTION 16-133

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND PREPARE A PURCHASE OFFER FOR KENAI PENINSULA BOROUGH PARCEL NO. 17901024, JACK GIST SUBDIVISION LOT 3, IN AN AMOUNT NOT TO EXCEED FAIR MARKET VALUE FOR THE PURPOSE OF ENHANCING CURRENT JACK GIST PARK FACILITIES.

WHEREAS, Park and recreational opportunities are important for the quality of life for Homer citizens; and

WHEREAS, A 2.33 acre parcel of land (Kenai Peninsula Borough Parcel No. 17901024, Jack Gist Subdivision Lot 3) adjacent to Jack Gist Park is currently listed for sale for \$69,500; and

WHEREAS, City of Homer acquisition of this parcel would allow the opportunity to enhance current park facilities and expand facilities in accordance with the Jack Gist Park Improvement Project Phase II as outlined in the City's Capital Improvement Plan; and

WHEREAS, The parcel's uphill location will specifically help accomplish drainage improvements for the upper ballfield; and

WHEREAS, The parcel's road access is ideal for developing additional parking space needed for hosting tournaments at the park, which brings economic activity to Homer; and

WHEREAS, Funds from the Land Reserve Account No. 150-0392-4901 with a balance of \$151,584.74 can be made available for the purchase of the property.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby authorizes the City Manager to ascertain a fair market price, negotiate and prepare a purchase offer in an amount not to exceed fair market value for the above described property with the condition that the City Council must approve the purchase price by Ordinance.

PASSED AND ADOPTED by the Homer City Council, this 5th day of December, 2016.

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CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

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[Previous](#) | 29 of 48 | [Next](#)



\$69,500

AK MLS# 15-6420

L3 Jack Gist Lane
Homer, AK 99603

Vacant Land

Closest Town: Homer

A large view lot where privacy abounds and yet just minutes from the center of town? Can it be? Adjacent to the Jack Gist Park, you will be able feel away from it all and yet be close to everything. Enjoy the sounds of softball a few weeks a year and then relish in the privacy of this unique property as you listen to the breeze in the trees.

Directions: East End Road approximately one mile. Right on Adams Lane at the Jack Gist Park sign. Follow for 1/4 mile to property on the left. Look for sign.



Additional Info



Share this Listing



Property Listed By:

 **Kachemak Group Real Estate**

Lot Sq. Ft. 101495	Land Type Residential	Elementary Paul Banks/Homer
Acreage 2.33	Access Gravel, Maintained	Jr. High Homer
Topography Level	Road Maintenance Unknown - BTV	High School Homer
	Waterfront No Waterfront	Zoning RR

Land Features In City Limits, Parkside, Southern Exposure, Trees - Heavy, View

All square footages are approximations. School boundaries are subject to change. Information is not guaranteed and should be independently verified for accuracy.

Listing content updated 11/30/2016 1:50 PM



VISITORS

ANNOUNCEMENTS
PRESENTATIONS
BOROUGH REPORT
COMMISSION REPORTS



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

AML Report from Mayor Zak, November 14 – 18, 2016

At the Mayors Conference the Mayors received:

1. An update from Calelus Energy of a new discovery on the North Slope – Smith Field.
2. Walt Monegan provided an update on SB 91 and I have sent an email to the council with the handouts that he provided. Our community needs to begin preparing for the community impact.
3. Legislative Report

Kathy Wasserman and Ray Gillespie –

Kathy through AML provides a report each Friday on what has happened that week in Juneau, during the legislative session.

AML also conducts weekly meetings with lobbyists

Election:

Senate: Senator Kelly is the President, Republican 15 Majority members, 15 and Senator Hoffman experienced, sponsor of the current revenue sharing program.

Minority in the Senate if five Democrats. Senator Olson on finance committee representing the minority. Senator Hoffman has a lot of small villages in his district.

Senator Coghill and Giselle both incumbents won but had strong challengers. Same senate leadership passed the permanent fund. The Senate adopted the governor's plan.

Democratically lead coalition in the House, 3 republicans and two incumbents.

Paul Seaton and Neil Foster from Nome are co-chairs

Last year the PFD and the lynch pin was oil and tax credits without this would not reduce at lager heads. Bigger chance of a compromise this year.

Four Billion dollar deficient you get 1.9 from PFD, but have 2 Billion dollars to make up. CBR Negative on future earnings and future earnings and dividend. The alternative if you only do permanent fund or all of the taxes you'll still be millions of dollars short.

Downward pressure on PERs and TERs to municipalities.

SB210 Basic grant of 300K and rewrote revenue sharing for community assistance we had been use to a 560 M payout in revenue sharing. SB 210 goes into effect in July 2017 max payout will be 30. So, Senator Hoffman found 13 M from the PCD Endowment to make community assistance revenue fund a full 90 M 20198.

SB 169 Excess Revenue above the needs of the PCE program will go to revenue sharing.

SB 168 asked an analysis of how much excess revenue could be kicked back and might be 9 million; we need to find 22M to keep at the 30 M dollar level.

Other information:

How safe is the PCE endowment – it is not constitutionally protected. As a practical matter it should be pretty safe. It supports 43M each year.

PERs / TERs Right now it is 22% We have already shouldered a significant amount beyond what was originally done in 2008.

Other highlights from the conference were:

AML recognized SPARC in Homer and Ian Reed accepted the award on behalf of SPARC.

A panel discussion of Lands into Trusts took place as many tribes consider placing land into Federal Trusts.

Basics of legislative research – information attached to an email that I previously sent.

AML passed resolutions and policies for the coming year and are posted at <http://www.akml.org/>

Stroozas & Associates, LLC

P. O. Box 1481, Homer, Alaska 99603 (907) 235-3677

Date: November 23, 2016
To: City of Homer Clerk – Jo Johnson
From: Tom Stroozas – City Council Member
Subject: Alaska Municipal League NEO Training, Nov. 14 & 15, 2016

As an attendee of the recent AML Newly Elected Official training in Anchorage, I offer this brief executive summary regarding the program topics and knowledge gained by participating in this two-day training workshop.

Monday, November 14

- **Roles and Responsibilities of Municipal Officials** – this session provided a good overview of Alaska Municipal Government, Title 29, types of municipalities and governing of various boroughs and cities throughout Alaska. The workshop also had discussions regarding the powers and duties of elected officials, administration, finance and relationships with state and federal governments and reviewed the steps of the legislative process.
- **Budgets & Governmental Accounting** – this session reviewed budgeting basics, fund accounting and dividing funding up into various “buckets” and accountability for spending public tax dollars.
- **State Legislature & Lobbying** – this session was an overview of the state legislature, steps involved with house bill passage and lobbying.
- **Local Tax Policy in Alaska** – this session reviewed the mechanics of the taxing process as a means for local government to pay for public services. We also discussed “mill rates” and how they are determined.
- **Open Meetings Act** – more in depth detail to the workshop that Holly Wells presented to us in a recent special work session. The session was a comprehensive overview of OMA and defined the requirements for open meetings, executive sessions and meeting exceptions. Numerous court cases regarding OMA interpretations were reviewed.

Tuesday, November 15

- **Quasi-Judicial Role & Ex Parte Communication** – This session was an overview of the administration of powers differentiating between legislative (policy setting) and administrative (policy application). Due Process and opportunity to be heard was an important take away. The various aspects of Quasi-Judicial capacity were explained in detail along with the act of Ex-Parte Communications, as outlined by local city codes. The Rule of Necessity was also discussed as a means to provide an exception to the disqualification of a quasi-judicial board member who was involved in such communication.

- **Ethics & Conflict of Interest** – A discussion of “right vs. wrong” activities and the importance of what people think is a very important matter as a government cannot function properly if the public believes its officials are corrupt. The session explained how to identify financial/substantial interests, basic elements of fairness, participating in fair hearings and potential ethical “hot spots”.
- **Parliamentary Procedure & Conducting Effective Meetings** – this session reviewed the merits of Robert’s Rule, or other rules a governing body has adopted, as a means to effectively and efficiently conduct meetings. Various types of motions and the process for reconsideration was also discussed.

- end of report -



City of Homer

www.cityofhomer-ak.gov

Homer City Council

491 East Pioneer Avenue
Homer, Alaska 99603

(p) 907-235-3130

(f) 907-235-3143

Councilmember Erickson

AML Report – Newly Elected Officials – November 14 & 15, 2016

I had the pleasure of going to the AML conference. It was very informative and it was great to hear of other places struggles with the Open Meeting Act. I came away with the feeling that Homer has been doing a good job of transparency in our council and commission meetings. We have good clerks who are great resources.

The two key words I took away from the meeting was: Transparency and Perception. Both are key in how we need to be working for our city.

I really enjoyed the session on “Financial Buckets”, which really helped to clarify the money streams and the outflow of funds from there. I wished we could have gone deeper into the subject as again, the government world and the business world have different processes to succeed. To work at a zero profit and still be able to replace aging equipment etc., is foreign to the business world where there is creating income to pay for the expenses and hopefully have money left over to deal with other expenses that are in the future.

I must say that we had two trainings locally. Jo Johnson did a training about process to do the work on the council and then the attorney came and spent 3 hours on Open Meeting Act and other points to be aware of. These were very beneficial and because of those, I would have liked to have more variety of topics to aide in understanding governing at the council level as both of our local meetings covered a lot of what the AML covered.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 16-187

TO: MAYOR ZAK AND CITY COUNCIL

FROM: JO JOHNSON, MMC, CITY CLERK

DATE: NOVEMBER 29, 2016

SUBJECT: KENAI PENINSULA BOROUGH PLANNING COMMISSION DENIAL OF A VACATION OF A PORTION OF A PUBLIC RIGHT-OF-WAY AND A ROAD EASEMENT IN THE CITY OF HOMER ON MISSION ROAD, IN SKYLINE VIEW SUBDIVISION.

At their November 14, 2016 meeting the Kenai Peninsula Borough Planning Commission denied the approval of the proposed right-of-way and easement vacations. Denial of a vacation petition is a final act for which no further consideration shall be given by the Kenai Peninsula Borough. No reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.

RECOMMENDATION:

Informational only.

Fiscal Note: N/A

PUBLIC HEARING(S)

**CITY OF HOMER
PUBLIC HEARING NOTICE
CITY COUNCIL MEETING**

**Ordinances 16-54 and 16-57
Resolution 16-109**

A **public hearing** is scheduled for **Monday, December 5, 2016** during a Regular City Council Meeting. The meeting begins at 6:00 p.m. in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Ordinances 16-54 and 16-57 internet address: <http://www.cityofhomer-ak.gov/ordinances>

Resolution 16-109 internet address: <http://www.cityofhomer-ak.gov/resolutions>

Ordinance 16-54, An Ordinance of the Homer City Council Appropriating Funds for the Calendar Year 2017 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds. City Manager.

Resolution 16-109, A Resolution of the City Council Amending the City of Homer Fee Schedule Under Administrative, Camping, Library, Planning and Zoning, Fire, and Public Works Department Fees. City Clerk.

Ordinance 16-57, An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.95.060 and Homer City Code 21.95.070 to Require the Homer Advisory Planning Commission to Review Amendments to Title 21 or the Official Zoning Map Before Such Amendments are Adopted by City Council But Not Necessarily Before Such Amendments are Submitted to City Council for Review. City Manager.



All interested persons are welcome to attend and give testimony. Written testimony received by the Clerk's Office prior to the meeting will be provided to Council.

** Copies of proposed Ordinances, in entirety, are available for review at Homer City Clerk's Office. Copies of the proposed Ordinances are available for review at City Hall, the Homer Public Library, and the City's homepage - <http://clerk.ci.homer.ak.us>. Contact the Clerk's Office at City Hall if you have any questions. 235-3130, Email: clerk@ci.homer.ak.us or fax 235-3143.

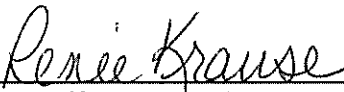
Jo Johnson, MMC, City Clerk

Publish: Homer News December 1, 2016

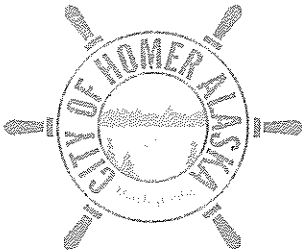
CLERK'S AFFIDAVIT OF POSTING

I, Renee Krause, Deputy City Clerk for the City of Homer, Alaska, do hereby certify that a copy of the Public Hearing Notice for **Ordinance 16-54**, Appropriating Funds for the Calendar Year 2017 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital projects, and Internal Service Funds; **Resolution 16-109**, Amending the City of Homer Fee Schedule under Administrative, Camping, Library, Planning and Zoning, Fire, and Public Works Department Fees; and **Ordinance 16-57**, Amending Homer City Code 21.95.070 to Require the Homer Advisory Planning Commission to Review Amendments to Title 21 or the Official Zoning Map Before Such Amendments are Adopted by City Council but Not Necessarily Before Such Amendments are Submitted to City Council or Review was distributed to the City of Homer kiosks located at City Clerk's Office, and the Homer Public Library on Wednesday November 23, 2016 and posted the same on City of Homer Website on Tuesday, November 22, 2016.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal of said City of Homer this 23rd day of November, 2016.



Renee Krause, CMC, Deputy City Clerk



ORDINANCE REFERENCE SHEET
2016 ORDINANCE
ORDINANCE 16-54

An Ordinance of the Homer City Council Appropriating Funds for the Calendar Year 2017 for the General Fund, the Water Fund, the Sewer Fund, the Port/Harbor Fund, Capital Projects, and Internal Service Funds.

Sponsor: City Manager

1. Council Regular Meeting October 24, 2016 Introduction
2. Council Regular Meeting November 21, 2016 Public Hearing
3. Council Regular Meeting December 5, 2016 Public Hearing and Second Reading

**CITY OF HOMER
HOMER, ALASKA**

City Manager

ORDINANCE 16-54

AN ORDINANCE OF THE HOMER CITY COUNCIL APPROPRIATING FUNDS FOR THE CALENDAR YEAR 2017 FOR THE GENERAL FUND, THE WATER FUND, THE SEWER FUND, THE PORT/HARBOR FUND, CAPITAL PROJECTS, AND INTERNAL SERVICE FUNDS.

THE CITY OF HOMER ORDAINS:

Section 1. Pursuant to the authority of Alaska Statutes Title 29, the following appropriations are made for the calendar year ending December 2017:

General Fund	\$12,219,119
Water Fund	\$ 2,070,627
Sewer Fund	\$ 1,741,897
Port/Harbor Fund	\$ 4,782,246
Capital Projects	<u>\$ 871,790</u>
Total Expenditures	\$21,685,679
Internal Service Funds	\$1,960,394

Section 2. The amounts appropriated by this ordinance are appropriated to the objects and purposes stated in the adopted budget.

Section 3. Grant funds. (a) If grant funds that are received during the fiscal year exceed the amounts of such funds appropriated by this ordinance by not more than \$25,000, the affected appropriation is increased by the amount of the increase in receipts.

(b) If grant funds that are received during the fiscal year exceed the amounts appropriated by this ordinance by not more than \$25,000, the appropriation from city funds for the affected program may be reduced by the excess if the reduction is consistent with applicable federal and state statutes.

(c) If grant funds that are received during the fiscal year fall short of the amounts appropriated by this ordinance, the affected appropriation is reduced by the amount of the shortfall in receipts.

Section 4. Donations or charitable contributions. If donations or contributions are received during the fiscal year that exceed the amounts of such funds appropriated by this

42 ordinance by not more than \$5,000, the affected appropriation is increased by the amount of
43 the increase in receipts.

44
45 Section 5. A copy of the adopted budget shall be certified by the City Clerk and filed in
46 the office of the City Clerk.

47
48 Section 6. The supporting Line Item Budget detail as presented by the Administration
49 and reviewed by the City Council is incorporated as part of this Budget Ordinance.

50
51 Section 7. The property tax mill levy is set at 4.5 mills for 2017.

52
53 Section 8. This Ordinance is limited to approval of the Budget and appropriations for
54 Calendar Year 2017, is a non code Ordinance and shall become effective January 1, 2017.

55
56 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this 12th day of December, 2016.

57
58 CITY OF HOMER

59
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61
62
63 BRYAN ZAK, MAYOR

64
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66
67 ATTEST:
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83

JO JOHNSON, MMC, CITY CLERK

AYES:
NOES:
ABSTAIN:
ABSENT:

First Reading:
Public Hearing:
Second Reading:
Effective Date:

84 Reviewed and approved as to form:
85
86 _____
87 Mary K. Koester, City Manager
88
89 Date: _____
90

Holly C. Wells, City Attorney

Date: _____

Operating Budget Amendments

Page	Amendment	Sponsor	Status
	\$2,500 to Pratt to cover snow plowing from lobbying line item	Lewis	Adopted 11-21-16
	\$6,000 to Homer Foundation for City of Homer grant program and \$18,000 transfer to City Hall reserves from Lobbying line item	Reynolds	Withdrawn 11-21-16
	\$3,000 to cover additional travel for 2 councilmembers to Juneau from Lobbying line item	Zak	Defeated 11-21-06
	\$3000 to cover additional travel for 2 councilmembers to Juneau and \$18,500 to City Hall Reserves from GF Lobbying line item, and \$20,500 to Port and Harbor reserves from PH Lobbying line item	Smith	Adopted 11-21-16
	\$8,000 from GF Lobbying line item for replacing Council iPads	Zak	Not introduced
163	15% unallocated decrease in GF overtime (\$52,318) to go to the Homer Foundation (\$6,000) and City Hall Reserves (\$46,318)	Reynolds	
164	\$3,910 to purchase new iPads for up to 3 Councilmembers from transfer to City Hall reserves	Zak	
165	\$65,443 (10%) cut to Library personnel. Savings to General Fund fund balance	Stroozas	
166	Increase employee health insurance contribution from \$18,333 to \$75,000 of the increase in health insurance costs. \$56,667 to Health Insurance Fund	Stroozas	
167	Eliminate 1.5% COLA in draft budget. \$130,636 savings to GF fund balance, water/sewer reserves and P&H reserves	Stroozas	
168	25% (\$87,197) unallocated reduction in General Fund overtime. Savings to General Fund fund balance	Stroozas	
169	Wage and hiring freeze. Eliminate: COLA, merit increases, admin. Assistant to full time, and temporary part time building maintenance. Predictable savings to GF fund balance, water/sewer reserves and P&H reserves \$270,567. Hiring freeze savings unknown.	Smith	

Capital Budget Amendments

Page	Amendment	Sponsor	Status
	\$25,000 for ADA transition study from transfer to City Hall reserves	Aderhold	Adopted 11-21-16
170	Amend PW light duty pickup request from 1 new truck at \$30,000 to 2 used trucks at \$40,000. \$10,000 increased draw on PW fleet reserves	Erickson	
173	Remove \$10,000 PARC capital project for \$10,000 in regulatory signage at parks/beaches.	Erickson	

City of Homer
2017 Operating Budget

2017 Proposed Budget Amendment Form

Fund Name: General Fund

Department Number: 100 - General Fund

Account #	Account name	Page #	Increase	Decrease	Balance
5101	GF Overtime	35		\$52,318	\$296,470
5830	Homer Foundation	36	\$6,000		\$25,000
156-0354-5903	Transfer to City Hall Reserves	133	\$46,318		\$117,243

Rationale:

This reflects a 15% unallocated reduction in the overtime budget across the General Fund. The City Manager is directed to find cuts to overtime budgets as are most appropriate by department. Departments should carefully manage their overtime budgets, using comp time instead of incurring overtime whenever practical.

The increase to Homer Foundation is because of flat funding for many years and to assist Homer's non-profits who are also being negatively affected by reductions in State budget. Non-profits provide and support much of the community infrastructure that makes Homer a place we love to live; collectively they are a significant employer and financial driver in our economy.

Requested By: _____
Councilmember Reynolds

Prepared By: _____
City Manager

**City of Homer
2017 Operating Budget**

2017 Proposed Budget Amendment Form

Fund Name: General Fund

Department Number: 100 - Mayor/Council

Account #	Account name	Page #	Increase	Decrease	Balance
100-5223	Mayor/Council Computer Items	37	\$3,410		\$3,910
156-.384	Transfer to City Hall Reserves	37		\$3,410	\$67,515

Rationale:

Mayor/Council iPads are 4 years old. Technology replacement schedule is traditionally 3-5 years. This amendment would replace up to 3 iPads, putting this essential piece of technology on a 3-year replacement schedule. Older iPads could be replaced (12.9 inches) iPad Pro with accompanying keyboard and pencil that will make reading and taking notes much easier.

- 12.9 inch iPad Pro 32GB wi-fi only (1.57 pounds) \$ 799.00
- Zagg slim book keyboard - \$139.99
- Apple Care - \$99.00
- Pencil for iPad Pro - \$99
- Max \$1,136 each

Requested By: _____
Mayor Zak

Prepared By: _____
City Manager

**City of Homer
2017 Operating Budget**

2017 Proposed Budget Amendment Form

Fund Name: General Fund

Department Number: 0145- Library

Account #	Account name	Page #	Increase	Decrease	Balance
5101-5112	Library salaries and benefits	47		\$65,443	\$588,991
	General Fund Fund Balance		\$65,443		

Rationale:
 This amendment proposes a 10% reduction in salaries and benefits in the Library Personnel line item. According to City of Homer Personnel Regulations, part time positions are cut before full time positions. This amendment will effectively cut up to 2 part time positions and reduce hours at the Library.

Requested By:
 Councilmember Stroozas

Prepared By:
 City Manager

City of Homer
2017 Operating Budget

2017 Proposed Budget Amendment Form

Fund Name: Health insurance Fund

Department Number: City wide

Account #	Account name	Page #	Increase	Decrease	Balance
600	Health Insurance Fund	174	\$56,667		\$418,956
Increase employee contribution rates for health insurance until they total \$75,000 in premium increases for 2017					

Rationale:

This Amendment splits the 10.4% increase in health insurance costs for 2017 (\$151,680) between employees and the City. This represents an increase in employee contributions that totals \$75,000 (up from \$12,333 in the draft budget).

(note: new balance on the health insurance fund includes the \$160,000 in savings from health insurance increases going up only 10.4% instead of the budgeted 20%).

Requested By:
Councilmember Strozdas

Prepared By:
City Manager

**City of Homer
2015 Operating Budget**

2017 Budget Amendment Form

Fund Name: General Fund, Port and Harbor Enterprise Fund, Water and Sewer Fund

Department: City wide

Amendment	Account name	Page #	Increase	Decrease
Eliminate 1.5% COLA	GF, P&H Enterprise, Water and Sewer	35, 112, 92, 101		\$130,636
Total savings	General Fund Fund Balance, Water Sewer reserves and Port and Harbor reserves		\$130,636	

Rationale:

Requested By:
Councilmember Stroozas

Prepared By:
City Manager

City of Homer
2017 Operating Budget

2017 Proposed Budget Amendment Form

Fund Name: General Fund

Department Number: 100 - General Fund

Account #	Account name	Page #	Increase	Decrease	Balance
5101	GF Overtime	36		\$87,197	\$261,591
	General Fund Fund Balance		\$87,197		

Rationale:

This reflects a 25% unallocated reduction in the overtime budget across the General Fund. The City Manager is directed to find cuts to overtime budgets as are most appropriate by department. Departments should carefully manage their overtime budgets, using comp time instead of incurring overtime whenever practical.

Requested By:
Councilmember Stroozas

Prepared By:
City Manager

**City of Homer
2017 Operating Budget**

2017 Budget Amendment Form

Fund Name: General Fund, Port and Harbor Enterprise Fund, Water and Sewer Fund

Department: City wide

Amendment	Account name	Page #	Increase	Decrease
Eliminate 1.5% COLA	GF, P &H Enterprise, Water and Sewer	35, 112, 92, 101		\$130,636
Eliminate budget for annual merit increases	GF, P &H Enterprise, Water and Sewer	35, 112, 92, 101		\$102,931
Temporary part time building maintenance	Public Works- General Maintenance	77		\$16,000
Executive administrative assistant to fulltime 112	Administration- City Manager, Planning, Airport.	40, 52, 46,		\$21,000
Total savings	P&H Enterprise General Fund Fund Balance, water sewer reserves and Port and Harbor reserves		\$270,567	
Implement a wage freeze for all departments and all employees. Implement a hiring freeze for all departments excluding Police and Fire. Wage and hiring freeze are in effect until the HART budget dilemma has been resolved. Lifting the wage and hiring freeze must be done by Council action.				

Rationale:

The City of Homer is facing a steep task in righting our financial ship. Many families have been hit in the fishing industry and the forecast is bleak for next season. The City of Homer is not in a position to ask for more when these families don't have more. Many have less. Many people have been laid off from the slope or took 20% pay cuts to just keep their job. Very few businesses in Homer have been able to give their employees cost of living adjustments (COLA). Everyone has been hit by health care increases as well as any other things included in the CPI. The City of Homer cannot justify a COLA or send the message that we live outside the vast majority of our populous.

The full impact of yet to be determined state corrective measures have not even begun to emerge. The City must start to carefully prepare for the worst, yet be hopeful for the best. Without any budget solutions on the table, and no vote in sight to enact such solutions, we are to a point where we need to pause, take a hard look, and really take in reality. We do not want to be in lay-off mode because we couldn't check ourselves and find that we are outside what our voters will be able to support. Other communities, such as Seward, have implemented wage and hiring freezes.

The City of Homer will remain competitive in the job market. We can only afford what we can afford. Homer offers much more than any other community our size and that cannot be made up for in dollars. A wage and hiring freeze is the responsible and right thing to do at this time.

Requested By: _____
Councilmember Smith

Prepared By: _____
City Manager

City of Homer
2017 Capital Budget

2017 Capital Budget Amendment Form

Fund Name: General Fund

Department: Public Works

Capital Project	Account name	Page #	Increase	Decrease
Amdned Light duty pickup Capital request for \$30,000 to 2 used light duty pickups for \$40,000	152-0383 PW Fleet reserve	151	\$10,000	

Rationale:
With 16 vehicles 18 years or older, the fleet needs replacing. However, replacement vehicles should be purchased used when possible.

Requested By:
Councilmember Erickson

Prepared By:
City Manager

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2016**

Requesting Department Parks/Public Works Date 8/20/2016

Level of Need: Urgent Essential Necessary Desirable

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time Hours Per Year _____

Part-time Hours Per Year _____

Request Other Than Personnel:

Description Light Duty Pickup

Fund Name: PW-Vehicle Depreciation

(FINANCE DEPT WILL COMPLETE)

5101 Permanent Employees _____

5102 Fringe Benefits _____

5103 P/T Employees _____

5104 Fringe Benefits P/T _____

5105 Overtime _____

Total Personnel Cost

Account Name: C-O Rolling Stock

Account #: 152-0383-5802

Estimated Cost: \$30,000

There are a number of very old light duty vehicles at Public Works that have, or are about to exceed their useful life. It is getting more difficult to obtain some of the parts necessary to keep them on the road. Attached is a listing of the PW light duty vehicles and their age to provide an overview for anticipating vehicle replacements in the near future.

This particular request is for a new Ford F150 truck which would ultimately be replacing a 1991 Chevy 510 pickup that is regularly being repaired. If this vehicle is not replaced, PW will need to plan on some extensive work to it over this winter. It would be throwing good money at a very old vehicle.

Requestor's Name: Dan Gardner

Department Head Approval: *Cary Meyer*

City Manager Recommendation: *Kurt Kroski* Date 10.4.16

Approved

Denied

Comments _____

Public Works Light Vehicles**AGE IN 2017**

E124	1987 Chevy Red Flat Bed	XXW888	EQ OPS	30 YEARS
E125	1989 GMC 3/4 TON	XXR240	SHOP	28 YEARS
E106	1991 CHEV S-10	XXR670	PARKS	26 YEARS
E108	1992 FORD RANGER	XXS604	WTP/STP	25 YEARS
E109	1993 CHEVY S-10	XXR699	PW ADMIN	24 YEARS
E130	1994 CHEV SVC TRK	XXT556	EQ OPS	23 YEARS
E131	1994 FORD 4X4 F-150 P/U	XXS610	W/S OPS	23 YEARS
E129	1994 FORD PU	XXS609	PARKS	23 YEARS
E121	1995 CHEV 4X4 ASTRO VAN	XXW851	BLDGS	22 YEARS
E120	1995 FORD F-150 4X4	XXW881	PARKS	22 YEARS
E133	1997 FORD F-350 4x4 UTILITY TRUCK	XXS625	W/S OPS	20 YEARS
E114	1997 FORD RANGER XLT 4X4	XXS621	INSPECTOR	20 YEARS
E103	1999 FORD E250 VAN	XXS641	RILEY	18 YEARS
E132	1999 FORD F-550 2 TON 4X4	XXW889	EQ OPS	18 YEARS
E101	1999 RANGER	XXS632	PW SUPT	18 YEARS
E102	1999 RANGER TRUCK	XXS631	WTP/STP	18 YEARS
E104	2000 K2500 4X4 W/SERVICE BODY	XXS643	WTP/STP	17 YEARS
E105	2000 K2500 4X4 W/SERVICE BODY	XXS644	WATER	17 YEARS
E107	2001 CHEV S-10 EXTEND CAB	XXY892	PARKS	16 YEARS
E111	2002 JEEP WRANGLER	XXS649	MOTOR POOL	15 YEARS
E134	2003 FORD F-550 2-TON 4X4	XXW880	EQ OPS	14 YEARS
E112	2006 FORD F-150 4X4	XXW867	WTP/STP	11 YEARS
E113	2006 FORD F-150 4X4	XXW868	DIRECTOR	11 YEARS
E115	2006 FORD F-150 4X4	XXW869	METER OPS	11 YEARS
E116	2006 FORD F-350 4X4	XYC168	BLDGS	11 YEARS
E117	2007 FORD F-150 4X4	XXW871	STP/WTP	10 YEARS
E118	2008 FORD F-250 4X4 FLATBED	XXW898	PARKS	9 YEARS
E119	2008 FORD F-350 SD FLATBED	XXW875	MOTOR POOL	9 YEARS
E135	2013 FORD F-550 2-TON 4X4	XXW894	EQ OPS	4 YEARS
E122	2014 F-150	XCA434	WTP/STP	3 YEARS
E123	2014 F-150	XZA433	PROJECT MGR	3 YEARS
E136	2018 FORD F550 PICK UP / SANDER	XYF438	EQ OPS	1 YEAR

City of Homer
2015 Operating Budget

2017 Capital Budget Amendment Form

Fund Name: General Fund

Department: PARC

Capital Project	Account name	Page #	Increase	Decrease
Regulatory Signage	156-385 Parks Reserves	163		\$10,000
	General Fund Fund Balance		\$10,000	

Rationale:

This amendment removes \$10,000 in the draft budget from Parks Reserve for regulatory signage at City parks and beaches.

Requested By:
Councilmember Erickson

Prepared By:
City Manager

**CITY OF HOMER
DEPARTMENT BUDGET REQUEST
YEAR 2017**

Requesting Department PARC Advisory Commission Date 9/19/2016

Level of Need: Urgent Essential Necessary Desirable

Request for Additional Personnel:

Position Title _____

Salary Range & Step _____

Full-time _____

Part-time Hours Per Year _____

Request Other Than Personnel:

Description Regulatory Signage

Fund Name: _____

(FINANCE DEPT WILL COMPLETE)	
5101 Permanent Employees	_____
5102 Fringe Benefits	_____
5103 P/T Employees	_____
5104 Fringe Benefits P/T	_____
5105 Overtime	_____
Total Personnel Cost	_____

Account Name: Park Reserves

Account # 156-385

Estimated Cost: ~~520,000~~ 10,000

Justification:

The City Council has implemented a number of new regulations for city parks and beaches and appropriate signage should be installed to inform visitors and residents of the new regulations and requirements especially the city beaches/accesses and city parks i.e. Jack Gist Park

Requestor's Name: PARC Advisory Commission

Department Head Approval: _____

City Manager Recommendation: _____ Date 10-10-16

Approved *AM* Katei Kuester

Denied _____

Comments Potential partners to help w/ cost. Maybe sign in phases w

2017 PARCAC Budget Request Signage.xlsx more work is being done on Park Policy. 10/5/2016 3:01 PM



Our Mission: To support our membership through cooperative economic development and community service.

Wednesday, November 30, 2016

Katie Koester
City Manager
City of Homer
491 East Pioneer Avenue
Homer, AK 99603

Dear Katie,

The Homer Chamber of Commerce & Visitor Center would like to request continued funding in the amount of \$51,000 in the 2017 City budget. This funding goes directly towards our continued marketing efforts of Homer, as well as organizing community events, managing the relocation assistance program, and managing a year round Visitors Center. I also appreciate that the City of Homer afforded us a the three-year Marketing Agreement that took us through 2016. Another three year agreement would be desirable so that we can plan and budget accordingly.

We respectfully request the City of Homer continue to support the Chamber's efforts to market our fair city with an appropriation for 2017. We will present our Annual Report to the Council, on Monday, November 21st and look forward to sharing our 2016 successes.

I am grateful for your continued confidence in the Chamber to market Homer effectively and enthusiastically.

Karen Zak

Karen Zak
Executive Director
Homer Chamber of Commerce & Visitor Center
201 Sterling Highway
Homer, AK 99603

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

City Clerk

3
4 **RESOLUTION 16-109**

5
6 A RESOLUTION OF THE CITY COUNCIL AMENDING THE CITY OF
7 HOMER FEE SCHEDULE UNDER ADMINISTRATIVE, CAMPING,
8 LIBRARY, PLANNING AND ZONING, FIRE, AND PUBLIC WORKS
9 DEPARTMENT FEES.

10
11 WHEREAS, Administrative fees are amended to update Special Assessment Districts
12 (SAD) Homer Accelerated Roads and Trails Program assessments to change the allocation of
13 costs for street reconstruction and new street construction to property owner contribution
14 through SAD process of 25% of project cost for street reconstruction or new street
15 construction on an equal assessment per lot basis for cost of a residential standard street;
16 and

17
18 WHEREAS, Camping fees for RV and tent camping are increased to be comparable to
19 other communities on the Peninsula; and

20
21 WHEREAS, Library fees are increased for temporary library cards; and

22
23 WHEREAS, Planning and Zoning fee section is amended to move right-of-way permit
24 and driveway permit fees from Planning and Zoning to Public Works section since Public
25 Works permits both; and

26
27 WHEREAS, Fire Department fees for ambulance services are amended to include rate
28 differentials for residents and non-residents for basic and advanced life support and a fee
29 increase for rescue and extradition services; and

30
31 WHEREAS, Public Works Department fees are revised to include the right-of-way
32 permit and driveway permit fees section.

33
34 NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the City of
35 Homer Fee Schedule, Administrative, Camping, Library, Planning and Zoning, Fire, and Public
36 Works Department fees as follows:

37
38 **ADMINISTRATIVE FEES FOR THE CITY OF HOMER**

39
40 (The following fees have been set by legislative enactments, Ordinances 05-43(A),04-53(S)(A),
41 03-36(A), 01-13(S)(A); Resolutions 15-097(S)(A), 14-114, 11-074(A), 11-036(A)(S),10-90(A), 06-

[Bold and underlined added. Deleted language stricken through.]

42 24(S), 05-125(S), 05-49, 05-22, 04-98(S)(A), 04-96, 04-95, 04-94(S)(A), 03-159, 00-14, 99-116, 99-
 43 50, 95-1 and 92-10(A), Regulations Concerning Public Record Inspections dated March 2003.)

44 These fees are administrative fees for all departments of the City of Homer unless otherwise
 45 specified under that department. All fees are inclusive of sales tax. Unless otherwise
 46 specified: Any item mailed may have an additional fee added for actual postage. Handling
 47 fees may be added up to the actual staff time spent preparing the item for shipping.

48 An application for indigency may be filed with the City Manager for waiving or partially
 49 waiving the costs of fees. The City Manager may allow an applicant, who qualifies as an
 50 indigent, a reduced fee, a payment plan or a waiver of the fee where the Manager is able to
 51 make a written finding, based on information provided by the applicant, that payment of the
 52 fee would be a financial hardship. Based upon the information provided, the fee may be
 53 reduced or waived in accordance with the following scale:

Annual Income as a Percent of current Health and Human Services (HHS) Poverty Guidelines for Alaska	Percent of fee reduced
1-100%	100% Waiver
101-149%	75% Waiver
150-174%	50% Waiver
175-199%	25% Waiver
200% plus	No Waiver

54
 55 Airport Pickup/delivery \$25
 56 Annual Safety Inspection commercial vehicles \$100
 57 Annual Taxi Permit \$75
 58 Appeal Fees
 59 Water and Sewer Appeals, under HCC 14.04 and 14.08 – shall be set by Resolution; in
 60 the event the appellant is the prevailing party the fee shall be refundable.
 61 Zoning Appeals – fee \$250.00 subject to refund if the appellant is successful on any
 62 aspect of appeal.
 63 Credit Cards are accepted for other than real property lease payments with a minimum of
 64 \$10.
 65 CD Reproductions: \$20.00
 66 Document copying fees: \$ 0.25/page
 67 Certification Fee: \$10/report
 68 Driver License Records \$10

[Bold and underlined added. Deleted language stricken through.]

- 69 Fax: w/in Alaska \$1/page, Continental US \$2/1st page, Subsequent pages \$1/page. Other
- 70 destination \$5/1st page. Subsequent pages \$2/page.
- 71 Electronic Transmission: \$0.25/page (Scanned PDF document)
- 72
- 73 Lease application fee \$30
- 74 Lease fee \$300
- 75 Lease Assignment Fee \$250
- 76 Local Bidder's Preference
- 77

Non-local bid is	Local bid is not more than
\$0 - \$500,000.00	5 percent higher than non-local bid
\$0 - \$1,000,000.00	5 percent higher than non-local bid on first \$500,000.00 and 2.5 percent higher than non-local bid on amount in excess of \$500,000.00 to \$1,000,000.00

- 78 No additional adjustment for bids above \$1,000,000.00
- 79
- 80 Photograph Copying: \$10/order (includes shipping and; handling)
- 81 If done commercially – Actual Costs plus 5%
- 82
- 83 Production Fees -
- 84 Per requestor in a calendar month exceeds five-person hours the fee is the City employee's
- 85 actual salary plus benefit costs. An estimate will be prepared and the requestor must deposit the
- 86 estimated production and copying fees in advance. If the actual costs are greater than the estimate
- 87 the records will not be released until the difference is paid and if the actual costs are less the
- 88 requestor will receive a refund of the difference.
- 89 No fee for simple inspection, except when the production of records by one requestor exceeds
- 90 five person hours in a calendar month.
- 91
- 92 Special Assessment Districts (SAD's):
- 93
- 94 **HARP HART**(Homer Accelerated Roads **and Trails** Program) SAD's
- 95 Assessments are: ~~\$30 per front foot for Road Reconstruction~~
- 96 ~~\$17 per front foot for Paving~~
- 97 **Road Improvements - 25% of the total project cost allocated in**
- 98 **equal shares to each participating parcel**
- 99 HAWSP (Homer Accelerated Water and Sewer Program) SAD's
- 100 Assessments are: 75% of the total project cost allocated in equal shares to each
- 101 participating parcel
- 102 OTHER SAD's if approved by the Council are at 100% property owner participation.
- 103
- 104 Application Fee \$100
- 105 Bill Fee \$12.00 per bill
- 106 Administrative Fee
- 107 0-500,000 5%

[Bold and underlined added. Deleted language stricken through.]

108 over 500,000 \$25,000 plus 2.5%
109
110 Notary \$5.00
111
112 Smoking prohibited in City Facilities, Vehicles and Watercraft - \$25 fine
113 CD (Police Department) \$25
114 Subsequent, \$15/CD Includes 1st class postage
115 DVD (Police Department) \$30/tape
116 Vehicle Impound/Storage Fees (actual costs + towing) Storage, \$45.00/per day
117

118 **CAMPING FEES**

119
120 (The following fees have been set by legislative enactments, Resolutions 15-097(S)(A), 05-05, 04-
121 98(S)(A), 99-94, 93-35, 91-34 and; 91-20(S)).
122

123 “Campground” means an area owned, controlled, developed and/or maintained by the City, which
124 contains one or more improved campsites or contains adequate area for one or more unimproved
125 campsites.
126

127 “Camping” means:

- 128 1. The erection of, or occupancy of any tent.
- 129 2. The placing or leaving of any items normally found at a campsite within campsite
130 such as cook stoves, lanterns, sleeping bags or bedding.
- 131 3. Parking of any camper unit in any area owned or controlled by the City that has
132 been designated a camping area by official signs, in excess of twenty-four hours.

133 “Camping Season” means that period of time from April 1 through October 30.
134

135 RV \$ ~~15~~ 20/day
136 ~~14 calendar days~~ ————— \$189
137

138 All other camping \$ ~~10~~ 13/day
139 ~~14 calendar days~~ ————— \$125
140

141 All fees inclusive of sales tax.
142

143 **LIBRARY FEES**

144
145 235-3180
146

147 (Amended: Resolution 14-114, 13-076; Ordinance 05-08; Resolution 15-097(S)(A), 12-006, 04-98(S)(A);
148 03-87; 99-19(A); 98-86; 97-87)
149

150 Closed - Sundays. Open - Mon, Wed, Fri and Sat from 10 a.m. to 6 p.m. Tues and Thurs from 10 a.m. - 8
151 p.m.
152

153 Facility Use Fees for after-hours private use (including building supervision):

[Bold and underlined added. Deleted language stricken through.]

154		Conference Room \$50/hour
155		Reading Lounge \$50/hour
156		Children's Room \$50/hour
157		Entire facility, excluding staff work space -- \$300 Facility Use Fee
158		plus \$50/hour staff supervisor. \$300 damage/cleaning deposit.
159		
160	Library Cards	Replacement cards \$5/issue
161		Limited (temporary) card \$10 non-refundable
162		Full (temporary) card \$50, \$25 refundable. Refunds are issued the second
163		check run of each month via check from the City of Homer. Apply for refund
164		through Library staff and provide forwarding address. If the refund is not
165		claimed within six months the refund becomes a donation to the Library.
166		<u>Temporary Card \$25</u>
167		
168	Overdue Items - 14 day circulation	(except digital devices) \$0.15/day
169		
170		7 day and 1 day circulation - \$1.00/day
171		Digital Devices \$5.00/day
172		Interlibrary Loans- \$1.00/day
173		2nd overdue notice - \$1.00/notice
174		
175		Bill notice - \$2.00/notice
176		Admin. Fee for Bills Sent to Collection Agency \$25.00
177		Maximum overdue charge per item (except digital devices) charge \$10.00
178		
179	Photo copy	\$.15/ea (letter size) and (legal size) per side
180		\$.25/ea (11"x17") per side
181		\$0.50/ea color copies (letter size) and (legal size) per side
182		\$2.00/ea color copies (11"x17") per side
183		
184	Interlibrary loan fee	\$3 standard size books
185		\$.15 per page for photo copy
186		\$4.00 for microfilm/videos/CDS/Audios
187		Additional charges may be assessed.
188		
189	Replacement/Repair of items	
190		Lost or damaged items: Replacement cost plus \$7.00 processing fee
191		per item
192		Lost or damaged cases, hang-up bags, etc.: Replacement cost or
193		\$2.00, whichever is greater
194		
195	Lost map or inserts -	\$10/item
196	Lost out-of print items -	\$50/Alaskana
197		\$40/nonfiction
198		\$35/fiction
199		

Added Deleted language stricken through.]

200 Please Note: To receive a refund on a lost item, patrons must return the item within sixty days of
201 lost status. Refunds of payment for items deemed valuable to the collection and
202 returned after the 60- day period may be made at the discretion of the Director. No
203 refunds will be given for digital devices.
204

205 Damaged Item - \$2.00/page
206 \$3.00/book jacket or cover damaged beyond repair - Full bindery cost
207 or full replacement cost plus \$7.00 processing charge.
208 Improper Return of Digital Devices- \$25 fee if not returned to Front Desk staff
209

210 **PLANNING AND ZONING DEPARTMENT**

211
212 235-3106 or 235-8121 (Coordinates with Public Works)

213
214 (The following fees, for Zoning Permits have been set by legislative enactments, Resolution 00-17 as
215 authorized by HCC 21.42.060, Resolution 03-12(A), Resolution 03-159, Resolution 04-35, and
216 Resolution 04-98(S)(A), Resolution 05-27(S) and Resolution 05-35, Resolution 07-14 and Resolution 07-
217 45, Resolution 08-124.)
218

219 Zoning Permit Fees:

220
221 Single Family /Duplex \$200
222 Multi-Family/Commercial/Industrial \$300, plus \$50 per hour when over six hours of administrative
223 time.
224 Change of Use fee \$50
225 Deck \$50
226

227 Fees for commencing activities, without a permit, shall be assessed at the regular rate multiplied by
228 one and one half (1.5) for Residential and two (2) for Commercial.

229 (The following fees have been set by legislative enactments to HCC 14.08.035.)
230

231 ROW Permit — minor — \$90 ~~(less than 150 LF of right of way affected)~~
232 ————— major — \$90 ~~\$225 (more than 150 LF of right of way affected)~~
233 -

234 (The following fees have been set by legislative enactments to HCC 11.08.040).

235 Driveway Permit Residential — \$45
236 Commercial ————— \$60
237 Long **Driveway (addn)** ————— \$105
238

239 Publication Fees

240 Comp Plan large \$20
241 Comp Plan small \$10
242 Zoning Map sm \$ 5 lg \$25
243 Road Maint. Map \$ 5
244

245 Zoning Ordinance - HCC 21 \$ 15

[Bold and underlined added. Deleted language stricken through.]

246 Sign Permit - \$ 50
247 Variance - \$250
248 Erosion and Sediment Control Plan (BCWPD): \$300
249
250 Storm Water Protection Plan Fee: \$200
251
252 Conditional Use Permit Processing Fee
253 Amendment \$200
254 Fence \$300
255 Single Family/Duplex \$200
256 Multi-Family/Commercial/Industrial
257 \$500 for uses less than 8,000 sq. ft.
258 \$1,000 for uses 8,001 sq. ft. to 15,000 sq. ft.
259 \$2,500 for uses 15,001 sq. ft. to 25,000 sq. ft.
260 \$5,000 for uses 25,001 sq. ft. to 40,000 sq. ft.
261 \$8,000 for uses 40,001 sq. ft. and larger
262
263 Recording (as Required) \$50
264 Fees for commencing activities, without a permit, shall be assessed at the regular rate multiplied by
265 one and one half (1.5) for Residential and two (2) for Commercial.
266
267 Traffic Impact Analysis and Community Impact Assessment – when required, applicant will be charged
268 for the actual cost of the study, plus a 10% administrative fee. The City will be responsible for hiring
269 and managing the study.
270
271 (Resolution 03-159 and 96-13 HCC 12.12.03)
272
273 Rezone - \$500
274 (HCC 21.63 repealed via Ordinance 03-21.)
275
276 Flood Hazard Development Permit \$200
277
278 Preliminary Plat Processing Fee \$300, or \$100 per lot, whichever is greater. (Resolution 07-14,
279 03-159 and 96-13)
280
281 Elimination of a common interior lot line. \$200.00
282 Right of Way and Section Line \$300
283 Easement Vacation Application
284 Fee: (In addition to applicable preliminary
285 plat fees).
286 Utility easement vacation: no fee
287
288 Bridge Creek Watershed Permit - zoning permits are required for the Bridge Creek Watershed Area.
289 Although no fees will be charged for the zoning permits outside of City Limits, the evaluation process
290 is still in effect.
291

[Bold and underlined added. Deleted language stricken through.]

292 Street Renaming Fees

293 (A) For name changes or naming of public dedicated streets other than those named during the
294 subdivision process:

295 (1) Street Naming Petition and hearing advertising fee \$150

296
297 (2) Installation of each new City sign, post, etc. Per sign: \$150

298
299 (3) Replacement of existing City sign due to change
300 where no post is needed. Per sign: \$ 80

301
302 The minimum fee shall be either a combination of 1 and 2 OR
303 1 and 3, above; however, all signs that need to be changed
304 and/or maintained by the City must be paid for prior to installation.

305
306 (B) For Private Road Naming:

307
308 (1) Street Naming Petition and hearing advertising fee \$150

309
310 (2) Installation of each new City sign, post, etc. Per sign: \$150

311
312 (3) If no public hearing or public notice is necessary, i.e.,
313 100% petition and no partial dedicated street involved No fee

314
315 (4) If no signs are required No fee

316
317 **FIRE DEPARTMENT FEES**

318
319 Emergency 911 Administrative Office - 235-3155

320
321 (The following fees have been set by legislative enactments Resolutions 91-97, 92-06, 92-43(S), 03-145,
322 04-98(S)(A) and 06-64(S)A, 15-097(S)(A))

323
324 AMBULANCE:

325 Basic Life Support (BLS), **Resident** ~~\$500~~ **\$750 plus \$15/ load mile**

326 **Basic Life Support, Non-Resident** **\$1,000 plus \$15/load mile**

327 Advanced Life Support (ALS) **1, Resident** ~~\$800~~ **\$950 plus \$15/load mile**

328 **Advanced Life Support 1, Non-Resident** **\$1,500 plus \$15/load mile**

329 **Advanced Life Support 2, Resident** **\$1,250 plus \$15/load mile**

330 **Advanced Life Support 2, Non-Resident** **\$1,750 plus \$15/load mile**

331 Non-Emergency Transport ~~\$500~~ **Billed as Basic Life Support Resident and**
332 **Non-Resident Mileage - \$15 per mile, one-way from**
333 **pick up location to destination**

334 Standby, **billed per** each half hour \$ 25 **\$60/hour or \$510/8 hour day, crew of 2**

335 Mileage , one-way load miles ~~\$12.00~~ **\$15.00** mile

336 Medevac Determined by level of call, see BLS, ALS rate

337

[**Bold and underlined added.** Deleted language stricken through.]

338	FIRE:		
339	Type 1 Engines (>1,000 gals or 1,500 GPM)	\$240/hr.	\$2,040 day
340	Type 1 Tenders (<3,000 gals or 1,000 GPM)	\$144/hr.	\$1,224/day
341	Ladder Truck	\$360/hr.	\$3,060/day
342	Medic Unit/Ambulance	\$60/hr.	\$510/day
343	Brush Patrol	\$100/hr.	
344	Command Vehicle	\$ 50/hr.	
345	Rescue/Extrication Truck	\$144/hr. (1 hour minimum)	\$1,224/day
346	Command/Utility Vehicle	\$ 60/hr.	\$510/day
347	6 x 6 ATV	\$25/hr.	\$200/day
348	VOLUNTEER PERSONNEL:		
349	Fire Department IC (1)	\$36/hr.	
350	(IC - Incident Command)		
351	Safety Officer/Officer	\$36/hr.	
352	Driver/Engineer (1 per vehicle)	\$24/hr.	
353	Firefighters (Minimum 1 per tender, 2 per Engine)	\$18/hr.	
354	EMT (Minimum 2 per Rescue Medical Unit)	\$18/hr.	
355			

356 **PUBLIC WORKS DEPARTMENT**

357
358 Administrative - 235-3170
359 (The following fees have been set by legislative enactment Resolution 15-097(S)(A), 04-98(S)(A) and
360 95-1).

361		
362	R.V. Station dumping	\$5 per dumping
363	Bluelines, copies minimum	\$10 + \$2/pg.
364	Standard Construction Specs	\$50
365	Job Specific Specifications and plans	vary in price.

366
367 **SUBDIVISION AGREEMENT FEE SCHEDULE:**

368 Agreement Application, Plan Review, Inspection, and Warranty Period Deposits

369 A developer shall pay the City's actual cost associated with the reviewing, approving, coordinating
370 and inspecting improvements required to be completed under a subdivision agreement. The City's
371 cost shall include, but is not limited to, administering the agreement, plan checking, surveillance, and
372 administrative overhead. Prior to initiating each phase of the subdivision approval process, a deposit
373 shall be paid. Deposits shall not bear interest. The deposits shall be held in a separate account and
374 disbursed only as authorized by this fee schedule. The deposits are described below:

- 375
- 376 1) Subdivision Agreement Application: Upon submitting an application agreement, the
- 377 Developer will provide a \$300 deposit.
- 378 2) Subdivision Improvement Plan Review: Upon submission of plans for review and
- 379 approval, the Developer will provide a plan review deposit of .5% of the estimated cost of
- 380 improvements or \$300, whichever is greater.
- 381 3) Construction Inspection: Prior to the issuance of a notice to proceed with construction to
- 382 the Developer, the Developer shall pay a deposit toward the City's costs based upon the

[Bold and underlined added. Deleted language stricken through.]

383 estimated cost of the improvements to be constructed under the subdivision agreement
384 as follows:

385	<u>Estimated Construction Cost</u>	<u>Deposit</u>
386	\$10,000 or less	\$300
387	Over \$10,000 up to \$50,000	4% of the estimated costs
388	Over \$50,000 up to \$150,000	3% of the estimated costs
389	Over \$150,000 up to \$500,000	2.5% of the estimated costs
390	Over \$500,000	\$13,000

391
392 After the City finds the subdivision improvements meet City specifications, it shall determine
393 its costs to date. If costs (plus any deposit required under subsection 4 below) exceed the
394 total deposits received, the Developer shall pay the balance to the City prior to final
395 acceptance of the improvements. If the total deposits exceed the costs, the City shall refund
396 the balance (less any deposit required under subsection 4 below) to the Developer.

397 4) Initiation of Warranty Period: Prior to acceptance of completion by the City of the
398 undertaking by the developer, the Developer shall also pay a deposit toward the City's cost
399 incurred during the warranty period under the subdivision agreement in the amount
400 determined by the Public Works Director, but not to exceed \$2,000.

401
402 If at any time the City finds its costs exceed the total deposit received, the City may periodically bill
403 and receive payment from the Developer for those actual incurred costs in excess of the amount of
404 deposit.

405
406 **ROW Permit - minor \$90 (less than 150 LF of right-of-way affected)**
407 **major \$90 \$225 (more than 150 LF of right-of-way affected)**

408 -
409 **(The following fees have been set by legislative enactments to HCC 11.08.040).**

410 **Driveway Permit Residential \$45**
411 **Commercial \$60**
412 **Long Driveway (addn) \$105**

413
414 (Contact Planning Department - at City Hall, 235-3106. Planning issues the permits.)
415

416 PASSED AND ADOPTED by the City Council of Homer, Alaska, this ____ day of
417 December, 2016.

418 CITY OF HOMER

419
420
421
422 _____
423 BRYAN ZAK, MAYOR

424 ATTEST:
425
426 _____
427 JO JOHNSON, MMC, CITY CLERK

[Bold and underlined added. Deleted language stricken through.]

428 Fiscal Note: Revenue amounts not defined in CY2017 budget.

Bold and underlined added. Deleted language stricken through.]



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 16-175

TO: MAYOR ZAK AND HOMER CITY COUNCIL
FROM: JO JOHNSON, CITY CLERK
DATE: OCTOBER 19, 2016
SUBJECT: AMENDMENTS TO FEE SCHEDULE

There are amendments to the City of Homer Fee Schedule under Administrative, Camping, Library, Planning and Zoning, Fire, and Public Works. Explanations for these amendments in each department follow.

Administrative – It is necessary to update the language pertaining to Special Assessment Districts due to this year’s revision in the allocation method of street reconstruction and new street construction. The language is consistent with Resolution 16-041(S-2)(A) adopted by Council in May to change the allocation of costs for street improvements to make them consistent with water and sewer assessments.

Camping – Despite a minimal fee increase in FY 2016, camping on the world famous Homer Spit is still amongst the cheapest tent camping of all the municipalities on the Peninsula. Fees for City-owned RV sites are possibly the cheapest of any surrounding community; and may even be less than State Park fees. The proposed 20% increase in camping fees could generate an additional \$30,000 a year. This revenue could pay for increased labor and materials to address deferred campground and park maintenance, or fund reserve accounts.

Library – Currently there are two kinds of temporary library cards for people who do not live in the service area, and for people who will only be here for a short period of time. The fees and number of items allowed for check-out are different for the temporary cards; one of the temporary cards offers a refunded fee. This causes an unwelcome burden on staff and the Finance Department with refunding the fees. The amendment will provide for one fee for a temporary card with no refund.

Planning and Zoning – The fee section pertaining to right-of-way permit and driveway permit fees is removed and transferred to Public Works who handles both of these permits.

Fire – Amendments to ambulance fees were recommended by Amerik, the company we have contracted with for ambulance billing. The fee structure for both residents and non-residents helps capture additional revenue from users that do not contribute to the service through property tax or annual contract. The load mileage rate is increased from \$12 to \$15 per mile. This is the one way rate charged between the location where the patient is picked up, to their destination.

Increases to the Basic Life Support (BLS) (non-emergency transport call) and the Advanced Life Support (ALS) calls were made. A new ALS 2 rate was added to recapture some of the added expenses when this level of care is provided the patient.

Fees for the rescue truck for extrication to aid access or removal of a patient were maintained at \$144/hour with a 1-hour minimum charge requirement. This is something that doesn't happen often, but it does increase the complexity of the call. Most private auto insurers cover this expense for their policy holders when the call is related to a motor vehicle crash.

Currently we charge \$25/half-hour for ambulance standby, which is very low. This charge should be raised to include potential payment of a crew in addition to a normal response as it is getting more difficult to encourage volunteer coverage of special events, pushing paid staff to cover when required. This would be outside the "typical" usage under DOF contracted rates. Though we don't currently charge for high school special event standby's, based on volunteer participation this football season, we may have to monetarily encourage participation for these types of events, when high school policies mandate ambulance coverage as they do for football. Currently we provide athletic event standby's free of charge, when a volunteer crew is available. We will have to convince the high school that we can no longer provide EMS coverage to football games without adequate compensation (more than the offered hot dog and drink courtesy of the concession stand). The current rate we are able to charge the Division of Forestry under our Cooperative Agreement is \$60/hour or \$510/day, with crew of 2.

Public Works – The fee section pertaining to right-of-way permit and driveway permit fees is included in Public Works instead of Planning and Zoning. It is Public Works who issues both permits.

RECOMMENDATION:

Adopt Resolution 16-109 to amend the fees under Administrative, Camping, Library, Planning and Zoning, Fire, and Public Works Departments.

ORDINANCE REFERENCE SHEET
2016 ORDINANCE
ORDINANCE 16-57

An Ordinance of the City Council of Homer, Alaska, Amending Homer City Code 21.95.060 and Homer City Code 21.95.070 to Require the Homer Advisory Planning Commission to Review Amendments to Title 21 or the Official Zoning Map Before Such Amendments are Adopted by City Council But Not Necessarily Before Such Amendments are Submitted to City Council for Review.

Sponsor: City Manager

1. Council Regular Meeting November 21, 2016 Introduction
2. Council Regular Meeting December 5, 2016 Public Hearing and Second Reading

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3 City Manager

4 **ORDINANCE 16-57**

5
6 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA,
7 AMENDING HOMER CITY CODE 21.95.060 AND HOMER CITY CODE
8 21.95.070 TO REQUIRE THE HOMER ADVISORY PLANNING
9 COMMISSION TO REVIEW AMENDMENTS TO TITLE 21 OR THE
10 OFFICIAL ZONING MAP BEFORE SUCH AMENDMENTS ARE
11 ADOPTED BY CITY COUNCIL BUT NOT NECESSARILY BEFORE
12 SUCH AMENDMENTS ARE SUBMITTED TO CITY COUNCIL FOR
13 REVIEW.
14

15 WHEREAS, Homer City Council highly values recommendations made by the Homer
16 Advisory Planning Commission (“Commission”) on all ordinances proposing changes to Title
17 21 entitled “Zoning and Planning”; and
18

19 WHEREAS, The Council is dedicated to preserving the Commission’s role in reviewing
20 all ordinances changing Title 21 while also permitting Council greater flexibility regarding
21 when and to what extent Council discusses proposed changes to Title 21; and
22

23 WHEREAS, It is in the City’s best interest to clarify within Title 21 that while the
24 Commission must review any change to Title 21 before it is adopted, Council has authority to
25 consider and review proposed changes to Title 21 concurrently with and even prior to
26 submittal of such changes to the Commission.
27

28 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
29

30 Section 1. Section 21.95.060 is amended to read as follows:

- 31 a. The Planning Commission shall review each proposal to amend this title or
32 to amend the official zoning map before it is **adopted by**~~submitted to~~ the City
33 Council.
34 b. Within 30 days after determining that an amendment proposal is complete
35 and complies with the requirements of this chapter, the Planning Department
36 shall present the amendment to the Planning Commission with the Planning
37 Department’s comments and recommendations, accompanied by proposed
38 findings consistent with those comments and recommendations.
39 c. The Planning Department shall schedule one or more public hearings before
40 the Planning Commission on an amendment proposal, and provide public
41 notice of each hearing in accordance with Chapter 21.94 HCC.

42 d. After receiving public testimony on an amendment proposal and completing
43 its review, the Planning Commission shall submit to the City Council its written
44 recommendations regarding the amendment proposal along with the Planning
45 Department's report on the proposal, all written comments on the proposal,
46 and an excerpt from its minutes showing its consideration of the proposal and
47 all public testimony on the proposal.
48

49 Section 2. Section 21.95.070 is amended to read as follows:

50 ~~After receiving the recommendations of the Planning Commission regarding an~~
51 ~~amendment proposal, the City Council shall consider an the amendment~~
52 ~~proposal~~ **to this title** in accordance with the ordinance enactment procedures
53 in the Homer City Code **but shall not adopt an amendment proposal under**
54 **this title without considering the recommendations of the Planning**
55 **Commission regarding an amendment proposal. When City Council is**
56 **considering an amendment proposed by the Planning Commission, t**~~he~~
57 The City Council may adopt the proposed amendment as submitted or with
58 amendments, or reject the proposed amendment.
59

60 Section 3. This ordinance shall take effect upon its adoption by the Homer City
61 Council.
62

63 Section 4. This ordinance is of a permanent and general character and shall be
64 included in the City Code.
65

66 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____ day of
67 _____, 2016.
68

69 CITY OF HOMER
70

71
72 _____
73 BRYAN ZAK, MAYOR
74

75 ATTEST:
76

77 _____
78 JO JOHNSON, MMC, CITY CLERK
79
80
81
82
83

84 YES:

85 NO:

86 ABSTAIN:

87 ABSENT:

88

89

90

91 First Reading:

92 Public Hearing:

93 Second Reading:

94 Effective Date:

95

96 Reviewed and approved as to form.

97

98 _____

99 Mary K. Koester, City Manager

Holly C. Wells, City Attorney

100

101 Date: _____

Date: _____

102

103

104 Fiscal Note: NA

ORDINANCE(S)

CITY MANAGER'S REPORT



City of Homer

www.cityofhomer-ak.gov

Office of the City Manager

491 East Pioneer Avenue
Homer, Alaska 99603

citymanager@cityofhomer-ak.gov

(p) 907-235-8121 x2222

(f) 907-235-3148

Memorandum

TO: Mayor Wythe and Homer City Council
FROM: Katie Koester, City Manager
DATE: November 30, 2016
SUBJECT: City Manager's Report – December 5, 2016

Alaska Division of Homeland Security and Emergency Management Tsunami Workshop

The Alaska Division of Homeland Security and Emergency Management is interested in Homer hosting the 2017 State Tsunami Workshop in April. They are looking at the weeks of April 10th or April 17th and are in contact with Islands and Ocean about using their Seminar Room. This conference will likely bring 20-30 emergency managers from across the state to attend. In addition to providing a boost to our local economy, it will be an excellent opportunity for locals to learn more about tsunami preparedness.

Emergency Management Roles and Responsibilities for Mayor and Council

Do you know what your role is as a Councilmember in the event of a major disaster? Do you know the difference between a liaison officer and a public information officer and how they each interact with you? Councils and mayors have a lot of decision making authority in the event of a major disaster, and sometimes you are required to make rapid and costly decisions with incomplete information. Mayor Zak has requested a worksession on emergency management roles and responsibilities for Mayor and Council, scheduled for February. Chief Painter is working on getting the State of Alaska Director of Emergency Management to facilitate the worksession.

Graduated Linear Rate Structure Implementation One Year Out

In October the City Council passed Resolution 16-112 implementing a new graduated linear rate model for the Port and Harbor. The billing software that the Port and Harbor uses cannot accommodate the new rate structure. The 2016 budget appropriated \$30,000 for the Port and Harbor to work on new software. The Port and Harbor has hired a consultant to assist with drafting a request for proposal for new custom software that will not only exactly meet the City of Homer billing needs and provide ongoing support, but serve as a model for other ports and harbors in Alaska and possibly become a commodity we can sell to other communities (as more communities transfer to a linear rate model, the need for more complicated and custom software will increase). Port and Harbor will ask Council for authorization to move forward on an RFP for billing software, and a budget appropriation to cover the increased cost, at the next council meeting (January 9). The Port and Harbor will not be able to implement the new rate structure until the software is complete, potentially delaying implementation for one year. A time frame for implementation and cost estimate will be

included in the ordinance requesting moving forward on software upgrades at the next Council meeting.

Alaska Municipal League Travel Report

I attended the Alaska Municipal League winter conference the second week in November. It is a great opportunity to network with other community leaders and learn about statewide issues. During the Alaska Municipal Management conference, I was impressed with the number of City Managers who are in the process of port and harbor expansion projects or have just completed them. To gain more knowledge of HOW these communities were able to be successful with their projects, I have signed up for the Port and Harbor Committee. I attended worksessions on topics such as homelessness and opioid abuse and am looking forward to sharing with our community what other communities are doing to address these epidemics. Alaska Municipal League is always an interesting, relevant and rewarding trip. More than any other professional development, it is an opportunity to interact with other Alaskans about Alaskan issues. See 2017 AML priorities attached. These and 2017 resolutions can be found online at www.akml.org

Enc:

Alaska Municipal League State and Federal Priorities



ALASKA MUNICIPAL LEAGUE

FY 2017 STATEWIDE PRIORITIES

- **LEGISLATIVE ADOPTION OF A SUSTAINABLE BUDGET PLAN**

The Alaska Municipal League supports a Legislative adoption of a sustainable budget plan that does not rely primarily on cuts, but on new sources of revenues. We feel that the leaders of our State must immediately adopt changes that stop the bleeding that we are currently experiencing. Despite the cuts experienced this last year by local governments, municipalities must continue to provide basic and essential services. The Alaska Municipal League stands behind their updated FY 2017 Sustainability Plan and encourages the Legislature to quickly take action. As more responsibilities are passed down to the "political subdivisions" of the state, municipalities must be given the tools to provide for themselves.

- **REVENUE SHARING (COMMUNITY ASSISTANCE)**

The Alaska Municipal League realizes that the State is in a fiscal crisis. We have attempted to work with the Legislature through the decrease of Revenue Sharing by half. We cannot agree to the ending of Revenue Sharing, however. As our Revenue Sharing goes down and as the State continues to cost shift to municipalities, many local governments will find themselves in the position of closing their doors. The current \$30 million is a small part of the yearly state budget. With the recent loss of Timber Receipts and the potential loss of PILT, a sustainable and predictable allocation is necessary for municipal budget purposes. This money allows for the provision of basic local services and as a means to keep taxes down.

- **PERS/TRS**

The Alaska Municipal League recently fought back a proposal by the Alaska State Legislature that would have seen municipalities acquire a larger percentage of the PERS/TRS unfunded liability. The PERS/TRS system is the legal and moral responsibility of the State, as it is THEIR program. Municipalities simply pay an amount set by the State in order to be participants in the plan. We do not provide retirement benefits; we do not have a say in any of the fiduciary decisions. AML and its member municipalities will hold fast to the previously agreed upon 22% of salary towards the pay down of the unfunded liability.



ALASKA MUNICIPAL LEAGUE

FY 2017 FEDERAL PRIORITIES

- **SUPPORT PILT AND SRS**

The Alaska Municipal League supports restoring full mandatory funding for the Payment in Lieu of Taxes (PILT) program, which compensates municipalities for tax-exempt federal land within their boundaries. The Alaska Municipal League also supports extending the Secure Rural Schools (SRS) program as a transitional funding mechanism until the federal government fully implements a sustainable long-term forest management program with adequate revenue sharing for forest counties and school.

- **PROTECT MUNICIPAL BONDS**

The Alaska Municipal League supports preserving the federal deductibility of local property and income taxes and the tax-exempt status of municipal bonds that provide critical funding for public facilities, infrastructure and development. Provisions like the tax exemption for municipal bond interest have been part of the federal tax code for over 100 years, helping finance trillions of dollars in public works projects.

- **PRESERVE MUNICIPAL INTERESTS IN “WATERS OF THE U.S.” REGULATIONS**

The Alaska Municipal League believes that local streets, gutters and human-made ditches should be excluded from the definition of “Waters of the U.S.,” under the federal Clean Water Act. The Alaska Municipal League calls on Congress to require the U.S. Environmental Protection Agency and U.S. Army Corps of Engineers to withdraw the new rule and rewrite it in consultation and collaboration with state and local governments.

- **PROMOTE LOCAL GOVERNMENT PRIORITIES IN SURFACE TRANSPORTATION IMPLEMENTATION**

The Alaska Municipal League will work to ensure that the new surface transportation law is implemented to reflect municipal priorities, including allocating more funding for locally owned infrastructure, increasing local decision making authority, prioritizing investments that increase safety, as well as continuing to urge Congress to resolve the long-term solvency of the Highway Trust Fund.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: MAYOR ZAK AND CITY COUNCIL
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 30, 2016
SUBJECT: BID REPORT

Sealed bids for **the East Bunnell Avenue Storm Drain Rehabilitation Project 2016** will be received at the Office of the City Clerk, 491 East Pioneer Avenue, Homer, Alaska, **until 2:00 p.m. Thursday, December 22nd, 2016**, at which time they will be publicly opened and read. The time of receipt will be determined by the City Clerk's time stamp. Bids received after the time fixed for the receipt of the bids shall not be considered. All bidders must submit a City of Homer Plan Holders Registration form to be on the Plan Holders List and to be considered responsive. Plan holder registration forms and Plans and Specifications are available online at <http://www.cityofhomer-ak.gov/rfps>

CITY ATTORNEY REPORT

COMMITTEE REPORTS

PENDING BUSINESS

**CITY OF HOMER
HOMER, ALASKA**

Lewis

RESOLUTION 16-107

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
RECOGNIZING OUR DUTY TO SAFEGUARD THE VITALITY OF
ECOSYSTEMS.

WHEREAS, We recognize our duty to safeguard the vitality of ecosystems; and

WHEREAS, Considering that nature is dynamic and evolution ongoing in ways that exceed full human understanding, we recognize that any management interventions need to apply the Precautionary Principle; and

WHEREAS, We support the right of humans and wildlife to a healthy, non-toxic environment; and

WHEREAS, We understand that any species deemed a problem may have yet unrecognized vital roles in ecosystems and may create opportunities for community economies; and

WHEREAS, We declare the right for communities to hunt sustainable game and to gather safe plants, and endorse the highest standards of animal welfare for all species; and

WHEREAS, We assert the democratic right of communities to participate in making policies that affect their environment; and

WHEREAS, We recognize the weight of citizens' observations and local knowledge; and

WHEREAS, We require ecosystem studies to meet international standards for experimental design.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Homer, Alaska, that we recognize our duty to safeguard the vitality of ecosystems.

PASSED AND ADOPTED by the City Council of Homer, Alaska, this 24th day of October, 2016.

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CITY OF HOMER

BRYAN ZAK, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

Fiscal Note: N/A

1 CITY OF HOMER
2 HOMER, ALASKA

Lewis/Aderhold

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4 RESOLUTION 16-107(S)
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6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
7 RECOGNIZING OUR DUTY TO SAFEGUARD THE VITALITY OF
8 ECOSYSTEMS.
9

10 WHEREAS, We recognize our duty to safeguard the vitality of ecosystems; and
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12 WHEREAS, Considering that nature is dynamic and evolution ongoing in ways that
13 exceed full human understanding, we recognize that any management interventions need to
14 apply the Precautionary Principle; and
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16 WHEREAS, We support the right of humans and wildlife to a healthy, non-toxic
17 environment; and
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19 ~~WHEREAS, We understand that any species deemed a problem may have yet~~
20 ~~unrecognized vital roles in ecosystems and may create opportunities for community~~
21 ~~economies; and~~
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23 **WHEREAS, We understand that native species are vital to ecosystem function and**
24 **may create as yet unrecognized opportunities for community economies; and**
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26 WHEREAS, We declare the right for communities to hunt sustainable game and to
27 gather safe plants, and endorse the highest standards of animal welfare for all species; and
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29 WHEREAS, We assert the democratic right of communities to participate in making
30 policies that affect their environment; and
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32 WHEREAS, We recognize the weight of citizens' observations and local knowledge; and
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34 ~~WHEREAS, We require ecosystem studies to meet international standards for~~
35 ~~experimental design.~~
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37 **WHEREAS, We require ecosystem studies based on experimental designs that**
38 **meet standards established in peer-reviewed scientific literature.**
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40 NOW, THEREFORE, BE IT RESOLVED by the City Council of Homer, Alaska, that we
41 recognize our duty to safeguard the vitality of ecosystems.
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43 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 5th day of December,
44 2016.

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CITY OF HOMER

BRYAN ZAK, MAYOR

52 ATTEST:

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JO JOHNSON, MMC, CITY CLERK

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Fiscal Note: N/A

NEW BUSINESS



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum 16-195

TO: MAYOR ZAK AND CITY COUNCIL

FROM: JO JOHNSON, MMC, CITY CLERK

DATE: NOVEMBER 30, 2016

SUBJECT: VACATION OF A 20-FOOT WIDE PUBLIC TRAIL EASEMENT CENTERED ALONG AN UNCONSTRUCTED PEDESTRIAN TRAIL THAT TRAVERSES LOTS 1-A AND 1-B, AS DEPICTED ON RECORD OF SURVEY GUY WADDELL SUBDIVISION NO. 3 JUNES ADDITION (HM 2009-40). THE EASEMENT WAS FORMALLY GRANTED BY RECORDED DOCUMENT, SERIAL NUMBER 2010-000729-0, HOMER RECORDING DISTRICT. LOCATED WITHIN THE E ½ OF THE N.E. ¼ OF SECTION 16, TOWNSHIP 06 SOUTH, RANGE 13 WEST, SEWARD MERIDIAN, IN THE CITY OF HOMER, ALASKA AND WITHIN THE KENAI PENINSULA BOROUGH; KPB FILE 2016-136; KPB PC RESOLUTION 2016-32.

At their November 28, 2016 meeting the Kenai Peninsula Borough Planning Commission approved to vacate a 20-foot wide public trail easement centered along an unconstructed pedestrian trail that traverses Lots 1-A and 1-B, as depicted on Record of Survey Guy Waddell Subdivision No. 3 Junes Addition (HM 2009-40). The easement was formally granted by recorded document, Serial Number 2010-000729-0, Homer Recording District. Located within the E ½ of the N.E. ¼ of Section 16, Township 06 South, Range 13 West, Seward Meridian, in the City of Homer, Alaska and within the Kenai Peninsula Borough; KPB File 2016-136; KPB PC Resolution 2016-32.

Notice of vacation was received on November 30, 2016 by email. Per AS 29.40.140 no vacation of a City right-of-way and/or easement may be made without the consent of the City Council.

The City Council has thirty days from November 28, 2016 in which to veto the decision of the Kenai Peninsula Borough Planning Commission.

The Homer Advisory Planning Commission has no objection to granting this vacation as is reflected in the minutes of November 28, 2016 Staff Report given by Paul Voeller, Vacation of a 20 ft. wide public trail easement centered along an unconstructed pedestrian trail that traverses Lots 1-A and 1-B, as depicted on record of survey Guy Waddell Subdivision No. 3 Junes Addition (HM 2009-40).

RECOMMENDATION:

Voice non objection and consent to the vacation of a 20-foot Wide Public Trail Easement Centered Along an Unconstructed Pedestrian Trail That Traverses Lots 1-A and 1-B, as Depicted on Record of Survey Guy Waddell Subdivision No. 3 Junes Addition (HM 2009-40). The Easement was Formally Granted by Recorded Document, Serial Number 2010-000729-0, Homer Recording District. Located Within the E ½ of the N.E. ¼ of Section 16, Township 06 South, Range 13 West, Seward Meridian, in the City of Homer, Alaska and Within the Kenai Peninsula Borough; KPB File 2016-136; KPB PC Resolution 2016-32.

Fiscal Note: N/A



KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

144 North Binkley Street • Soldotna, Alaska 99669-7520

PHONE: (907) 714-2200 • **FAX:** (907) 714-2378

Toll-free within the Borough: 1-800-478-4441, Ext. 2215

www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

November 30, 2016

KENAI PENINSULA BOROUGH PLANNING COMMISSION NOTICE OF DECISION

MEETING OF NOVEMBER 28, 2016

RE: Vacate a 20-foot wide public trail easement centered along an unconstructed pedestrian trail that traverses Lots 1-A and 1-B, as depicted on Record of Survey Guy Waddell Subdivision No. 3 Junes Addition (HM 2009-40). The easement was formally granted by recorded document, Serial Number 2010-000729-0, Homer Recording District. Located within the E ½ of the N.E. ¼ of Section 16, Township 06 South, Range 13 West, Seward Meridian, in the City of Homer, Alaska and within the Kenai Peninsula Borough; KPB File 2016-136; KPB PC Resolution 2016-32.

During their regularly scheduled meeting of November 28, 2016, the Kenai Peninsula Borough Planning Commission granted approval of the proposed right-of-way and easement vacation based on the following findings of fact.

Findings

1. The trail easement proposed to be vacated is within the City of Homer.
2. The trail easement proposed to be vacated was shown and labeled on Guy Waddell Subdivision No. 3 June's Addition Record of Survey (HM 2009-40), which was recorded on November 16, 2009.
3. The trail easement proposed to be vacated was described and granted to the public by document HM 2010-000729-0, which was recorded on March 4, 2010.
4. The trail easement proposed to be vacated was not accepted in writing by the City of Homer or the Kenai Peninsula Borough.
5. Per the City of Homer staff report, the trail easement proposed to be vacated is not constructed.
6. Per the Homer City staff report, the trail is not shown in the Homer Non-Motorized Transportation and Trail Plan, an adopted part of Homer's Comprehensive Plan.
7. Homer Public Works Department does not object to the proposed vacation.
8. Homer Planning staff did not find any compelling reason to retain this trail easement.
9. Homer Advisory Planning Commission approved the proposed vacation by unanimous consent on October 19, 2016.
10. Adjacent lots front right-of-way and/or section line easements.
11. Per the submittal, the trail easement proposed to be vacated serves no connecting trails.
12. Per the submittal, the right-of-way proposed for vacation is not in use for access.

Conditions

1. Consent by the Homer City Council within 30 days of Planning Commission approval.
2. A sketch accurately depicting the vacated easement be recorded with Planning Commission Resolution 2016-32.
3. Recordation of Planning Commission Resolution 2016-32 within 90 days of adoption.
4. The petitioners will provide the recording fee for the resolution and its sketch to the Planning Department.
5. The Planning Department is responsible for recording Planning Commission Resolution 2016-32.

In accordance with AS 29.40.140, no vacation of a city right-of-way and/or easement may be made without the consent of the city council. The proposed vacation has been forwarded to the Homer City Council. The City Council has 30 days from November 28, 2016 in which to veto the decision of the Planning Commission. If no veto is received from the Council within the 30-day period, the decision of the Commission will stand.

Please contact the Homer City Office to verify the date the subject vacation will be reviewed by the Council.

This notice and unapproved minutes of the subject portion of the meeting were sent November 30, 2016 to:

Paul & Holly Brennan
1968 Uminski Cir
Homer, AK 99603-7346

Kasey Aderhold
1205 Cook Way
Homer, AK 99603

Uminski Properties, LLC
Tobben Spurkland
PO Box 46
Seldovia, AK 99663

Kenneth & Frances Moore
PO Box 4192
Homer, AK 99603

Homer City Council
491 East Pioneer Avenue
Homer, AK 99603

Homer Advisory Planning Commission
491 East Pioneer Avenue
Homer, AK 99603

AGENDA ITEM F. PUBLIC HEARINGS

1. Vacate a 20-foot wide public trail easement centered along an unconstructed pedestrian trail that traverses Lots 1-A and 1-B, as depicted on Record of Survey Guy Waddell Subdivision No. 3 Junes Addition (HM 2009-40). The easement was formally granted by recorded document, Serial Number 2010-000729-0, Homer Recording District. Located within the E ½ of the N.E. ¼ of Section 16, Township 06 South, Range 13 West, Seward Meridian, in the City of Homer, Alaska and within the Kenai Peninsula Borough; KPB File 2016-136; KPB PC Resolution 2016-32.

Staff Report given by Paul Voeller

PC Meeting: 11/28/16

Purpose as stated in petition:

- 1) That a recent discovery of the trail easement document has negatively impacted their lives, due to the potential of people and animals traveling through their property, lack of privacy around their home, and a reduction in the area that could be developed, thereby reducing the property value;
- 2) That records suggest this easement has never been developed or used historically, nor would it benefit the public in the future;
- 3) That the current subdivision plat does not indicate a trail easement. The easement was not shown until a Record of Survey was recorded later, and not officially recorded until several months after the Record of Survey was recorded; and
- 4) That the easement has no connection to any other easement or right-of way. The easement ends at Rosebud Street, a remnant of a right-of-way that has no connection to any potential or developed road or trail system.

Petitioners: Holly and Paul Brennan of Homer, AK; Toben Spurkland of Seldovia, AK

Notification:

The public hearing notice was published in the November 17, 2016 issue of the Homer News as a separate ad. The public hearing notice was published on November 23 in the Seward Journal and on November 24 in the Homer News and Peninsula Clarion as part of the Planning Commission's tentative agenda

Thirty-seven certified mailings were sent to owners of property within 300 feet of the parcels. Two receipts have been returned.

Notices of public hearing were sent by regular mail to 29 owners within 600 feet of the proposed vacation.

Nineteen regular mailings were emailed to agencies and interested parties. Eleven notices were emailed to KPB Departments.

Notices were mailed to the Homer Post Office and Homer Community Library with a request to be posted in public locations. The notice and maps were posted on the Borough bulletin board and Planning Department public hearing notice web site.

Comments Received:

Homer Advisory Planning Commission: Motion to approve the vacation of the trail passed by unanimous consent on October 19, 2016.

Homer Planning Department: No public comments have been received. The trail is unconstructed, and the terrain is fairly steep were the trail to extend to Mission Road or beyond. (Homer City) staff does not find any compelling reason to retain this trail easement.

Homer Public Works Department: No objections.

Staff Discussion: Lot 1A and Lot 1-B were created by HM 2009-33, which was recorded on October 27, 2009.

The plat did not show or grant the trail easement.

Based on information available to staff, the easement first appeared on Guy Waddell Subdivision No. 3 June's Addition Record of Survey (HM 2009-40), which was recorded on November 16, 2009. A document describing the easement was recorded on March 4, 2010 per HM 2010-000729-0. Document HM 2010-000729-0 granted the trail easement to the public, but no governmental entity accepted the easement. A Record of Survey cannot create an easement.

If the vacation is approved by the Planning Commission and consent given by the Homer City Council, it will be vacated by recording Planning Commission Resolution 2016-32.

Findings:

1. The trail easement proposed to be vacated is within the City of Homer.
2. The trail easement proposed to be vacated was shown and labeled on Guy Waddell Subdivision No. 3 June's Addition Record of Survey (HM 2009-40), which was recorded on November 16, 2009.
3. The trail easement proposed to be vacated was described and granted to the public by document HM 2010-000729-0, which was recorded on March 4, 2010.
4. The trail easement proposed to be vacated was not accepted in writing by the City of Homer or the Kenai Peninsula Borough.
5. Per the City of Homer staff report, the trail easement proposed to be vacated is not constructed.
6. Per the Homer City staff report, the trail is not shown in the Homer Non-Motorized Transportation and Trail Plan, an adopted part of Homer's Comprehensive Plan.
7. Homer Public Works Department does not object to the proposed vacation.
8. Homer Planning staff did not find any compelling reason to retain this trail easement.
9. Homer Advisory Planning Commission approved the proposed vacation by unanimous consent on October 19, 2016.
10. Adjacent lots front right-of-way and/or section line easements.
11. Per the submittal, the trail easement proposed to be vacated serves no connecting trails.
12. Per the submittal, the right-of-way proposed for vacation is not in use for access.

STAFF RECOMMENDATION: Based on the above findings, staff recommends approval of the vacation of the 20-foot wide trail easement as petitioned, subject to:

1. Consent by the Homer City Council within 30 days of Planning Commission approval.
2. A sketch accurately depicting the vacated easement be recorded with Planning Commission Resolution 2016-32.
3. Recordation of Planning Commission Resolution 2016-32 within 90 days of adoption.
4. The petitioners will provide the recording fee for the resolution and its sketch to the Planning Department.
5. The Planning Department is responsible for recording Planning Commission Resolution 2016-32.

KPB 20.70.110:

A vacation of a city street, public right-of-way, public area, or public easement located within an incorporated city may not be approved without the consent of the city council.

The Homer City Council shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received by the planning director within the specified period, the city or borough shall be considered to have given consent to the vacation.

KPB 20.70.120:

- A. **Denial of a vacation petition is a final act for which no further consideration shall be given by the Kenai Peninsula Borough.**
- B. **Upon denial by the planning commission, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.**

END OF STAFF REPORT

Chairman Martin opened the meeting for public comment. Seeing and hearing no one wishing to speak Chairman Martin closed the public comment period and opened discussion among the Commission.

MOTION: Commissioner Carluccio moved, seconded by Commissioner Ruffner to approve KPB Planning Commission Resolution 2016-32 thereby granting the approval of the vacation of the 20-foot wide trail easement as petitioned.

Findings:

1. The trail easement proposed to be vacated is within the City of Homer.
2. The trail easement proposed to be vacated was shown and labeled on Guy Waddell Subdivision No. 3 June's Addition Record of Survey (HM 2009-40), which was recorded on November 16, 2009.
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8. Homer Planning staff did not find any compelling reason to retain this trail easement.
9. Homer Advisory Planning Commission approved the proposed vacation by unanimous consent on October 19, 2016.
10. Adjacent lots front right-of-way and/or section line easements.
11. Per the submittal, the trail easement proposed to be vacated serves no connecting trails.
12. Per the submittal, the right-of-way proposed for vacation is not in use for access.

Commissioner Ruffner asked about a government entity actually accepting the responsibility of the easement. He asked how they formally do that on a regular basis. Mr. Voeller replied that an easement formally needs to be offered and accepted to be valid. On some easements, the plat is signed and they take responsibility for the acceptance. Some are accepted by the city, county, borough or state. Commissioner Ruffner asked if signing the plat was the borough's mechanism for formally accepting an easement. Mr. Voeller believed there was an owner's statement on the plat that offers all rights-of-way and easements for public use as shown. He stated that the Borough's statement of accepting the plat covers everything within the borough.

VOTE: The motion passed by unanimous consent.

CARLUCCIO YES	ECKLUND ABSENT	ERNST YES	FOSTER YES	GLENDENING YES	ISHAM YES	LOCKWOOD YES
MARTIN YES	MORGAN YES	RUFFNER YES	VENUTI YES	WHITNEY ABSENT		10 YES 2 ABSENT

~~AGENDA ITEM F. PUBLIC HEARINGS~~

- ~~2. Vacate that portion of the 60-foot wide North Brentwood Street lying between Sohi Lane and West Marydale Avenue as dedicated on Mooring Estates Subdivision Part Thirteen (Plat KN 84-291); the 10-foot utility easements adjacent to the vacated portion of North Brentwood Drive, (as shown on plats KN 84-136, KN 84-291, KN 88-14, and KN 2005-15); and a 30-foot wide screening easement located off Sohi Lane (exact location is undetermined and shown in different locations on plats KN 84-136, KN 85-158, and KN 2005-15). The proposed vacations are located within the SE ¼ NE ¼ of Section 30, Township 5 North, Range 10 West, Seward Meridian, Alaska, City of Soldotna and within the Kenai Peninsula Borough; KPB File 2016-101.~~

Staff Report given by Paul Voeller

PC Meeting: 10/10/16 and 11/28/16



KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

144 North Binkley Street • Soldotna, Alaska 99669-7520

PHONE: (907) 714-2215 • **FAX:** (907) 714-2378

Toll-free within the Borough: 1-800-478-4441, Ext. 2215

www.kpb.us

MIKE NAVARRE
BOROUGH MAYOR

November 30, 2016

Homer City Council
491 East Pioneer Avenue
Homer, AK 99603-7645

RE: Vacate a 20-foot wide public trail easement centered along an unconstructed pedestrian trail that traverses Lots 1-A and 1-B, as depicted on Record of Survey Guy Waddell Subdivision No. 3 Junes Addition (HM 2009-40). The easement was formally granted by recorded document, Serial Number 2010-000729-0, Homer Recording District. Located within the E ½ of the N.E. ¼ of Section 16, Township 06 South, Range 13 West, Seward Meridian, in the City of Homer, Alaska and within the Kenai Peninsula Borough; KPB File 2016-136; KPB PC Resolution 2016-32.

Dear Homer City Council Members:

In accordance with AS 29.40.140, no vacation of a city right-of-way and/or easement may be made without the consent of the city council. The KPB Planning Commission approved the referenced vacation during their regularly scheduled meeting of November 28, 2016. This petition is being sent to you for your consideration and action.

The City Council has 30 days from November 28, 2016 in which to veto the decision of the Planning Commission. If no veto is received from the Council within the 30-day period, the decision of the Planning Commission will stand.

Attached are draft, unapproved minutes of the pertinent portion of the meeting and other related material.

Sincerely,

Max J. Best
Planning Director

MJB:pdh

Attachments

RESOLUTIONS

COMMENTS OF THE AUDIENCE
COMMENTS OF THE CITY ATTORNEY
COMMENTS OF THE CITY CLERK
COMMENTS OF THE CITY MANAGER
COMMENTS OF THE MAYOR
COMMENTS OF THE CITY COUNCIL
ADJOURNMENT

