

NOTICE OF MEETING
REGULAR MEETING AGENDA

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE 6:00 P.M.**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA** *(3 Minute Time Limit)*
- 4. RECONSIDERATION**
- 5. APPROVAL OF MINUTES**
 - A. Regular Meeting Minutes for October 9, 2018 **Page 3**
- 6. VISITORS/PRESENTATIONS** *(10 Minute Time Limit)*
 - A. Mayor Castner – Commission Goals for the Upcoming Year
 - B. Glen Carroll, Port & Harbor Advisory Commission – Sling Lift Project
 - C. Charlie Stewart, Homer Hockey Assoc. – Kevin Bell Arena/HHA in the Community
- 7. REPORTS** *(5 Minute Time Limit)*
 - A. Homer Marine Trades Association Report
 - i. HMTA Agenda for November 7, 2018 **Page 9**
 - ii. HMTA Meeting Minutes for October 10, 2018 **Page 13**
 - B. Chamber Director Report
 - C. Pioneer Avenue Task Force Report
 - D. Staff Report – Jennifer Carroll, Special Projects & Communications Coordinator
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
 - A. Wayfinding/Streetscape Plan Proposal: Reports from Commissioners **Page 15**
 - i. Memo from Commissioner Richardson Re: Mapping of Directional Signage for Homer **Page 17**
 - ii. Homer Wayfinding Signs Inventory **Page 19**
- 10. NEW BUSINESS**
 - A. Meeting Schedule for 2019 **Page 27**
 - i. Resolution 18-xxx Approving Meeting Schedule for 2018 **Page 29**
 - B. Election of New Chair & Vice Chair **Page 33**
- 11. INFORMATIONAL MATERIALS**
 - A. City Manager’s Report for October 22, 2018 **Page 35**
- 12. COMMENTS OF THE AUDIENCE** *(3 Minute Time Limit)*
- 13. COMMENTS OF THE CITY STAFF**
- 14. COMMENTS OF THE COUNCIL MEMBER** *(if present)*
- 15. COMMENTS OF THE CHAIR**
- 16. COMMENTS OF THE COMMISSION**
- 17. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, DECEMBER 11, 2018 at 6:00 p.m.** in the City Hall Cowles Council Chambers located at City Hall, 491 E. Pioneer Avenue, Homer, Alaska.

Session 18-06 a Regular Meeting of the Economic Development Advisory Commission was called to order by Acting Chair and Senior Commissioner Anders Gustafson at 6:00 p.m. on October 9, 2018 at the Cowles Council Chambers, City Hall located at 491 E. Pioneer Avenue, Homer, Alaska, and opened with the Pledge of Allegiance.

PRESENT: COMMISSIONERS GUSTAFSON, JOHNSON, BROWN, RICHARDSON, AREVALO, AND COUNCILMEMBER SMITH (arrived at 6:17 p.m.)

ABSENT: COMMISSIONERS EVANS (unexcused) AND MARKS (excused)

STAFF: SPECIAL PROJECTS AND COMMUNICATION COORDINATOR CARROLL
DEPUTY CITY CLERK TUSSEY

AGENDA APPROVAL

Acting Chair Gustafson requested a motion to approve the agenda.

AREVALO/BROWN MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. Regular Meeting Minutes for September 11, 2018

Acting Chair Gustafson requested a motion to approve the minutes. There was brief discussion on a typo that Commissioner Arevalo pointed out before the meeting; page four, first paragraph, "ease policy" was changed to "lease policy".

BROWN/AREVALO MOVED TO APPROVE THE AMENDED MEETING MINUTES FROM SEPTEMBER 11, 2018.

There was no further discussion.

VOTE. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

REPORTS

- A. Marine Trades Association Report
- B. Chamber Director Report
- C. Pioneer Avenue Task Force Report
- D. Staff Report – Jennifer Carroll, Special Projects & Communications Coordinator

Acting Chair Gustafson noted there was no one present from the Homer Marine Trades Association or Homer Chamber of Commerce to give a report.

Special Projects and Communications Coordinator Carroll provided her report that included the following topics:

- Homer Transportation Fair on October 3rd – Representatives from ADOT&PF, the City, and KPB to discuss transportation projects with the public;
- Retention and expansion survey comments specific to Sign Ordinances – outlined in Ms. Carroll’s memo;
- Kenai Peninsula Economic Development Districts’ (KPEDD) snapshot of Homer’s demographics and economics;
- Planning Assistance to States Program – A joint program with the Corps of Engineers and City, currently co-founding a study for the large vessel port expansion project.

Commissioner Arevalo had a brief question regarding a computer virus attack being reported by the Mat-Su Borough, noted in the City Manager’s Report. Ms. Carroll responded that the City’s IT is aware of the issue and has made precautions to ensure the City’s online safety.

PUBLIC HEARINGS

PENDING BUSINESS

- A. Wayfinding/Streetscape Plan Proposal: Utilizing Local Expertise for Plan Deliverables

Acting Chair Gustafson deferred to Special Projects and Communications Coordinator Carroll to report on her memo. Ms. Carroll provided a brief overview of the last meeting, at which the commission approved a scope of work. The second stage is to figure out how to develop the plan. She explained that normally consultants are hired on for this step, but the commission wanted to minimize costs. She posed the question “how do you envision the process for utilizing local expertise to help develop the project deliverables?”

Ms. Carroll formulated a list of what a consultant would likely ask; she gave an overview of each list/section from her memo:

- 1) Inventory and Assessment – Tasks/deliverables that could be done locally
- 2) Recommend Wayfinding Strategy/Design-type Preferences – Determining a “Homer-appropriate” wayfinding design
- 3) Define the Process for Plan Development – Defining how the commission intends to identify the “building blocks” for the proposed plan; what will EDC propose to City Council?

Councilmember Smith arrived at 6:17 p.m.

The commission extensively deliberated the information Ms. Carroll presented. The discussion covered the following:

- Asking questions on consultation work;
- Tying in the results from the BR&E Survey;
- Summarizing what has been done: Survey, setting wayfinding/streetscape scope;
- Clarifying the next step: Determining a presentable plan on how to develop the scope and how a design should be obtained;
- Comparing/contrasting the use of a task force, a consultant, local expertise, or in-house (staff/commission) for some or all of the tasks;
- Addressing the fact that all areas/ROW are owned by different entities: The purpose of the plan is establishing a wayfinding/streetscape guide for the city that can be referenced when deciding to improve on something (benches, rest stops, corridors, etc.); it is not mandating standards on private owners/businesses or the State;
- Holding worksessions with other organizations/groups such as the Chamber of Commerce or Planning Department to conduct the work internally, or to hash out a detailed plan that can be presented to a hired consultant;
- Reviewing signage designs: There isn't really an existing City plan (beyond Planning/Zoning sign ordinances) for design standards;
- Separating the two concepts of design and logistics in the commission's scope: Streetscape design focuses on the aesthetics/theme, while wayfinding is the navigational/logical side of planning;
- Defining "sign clutter" under the task list, and the EDC's wish to not have too many signs while still conveying enough information;
- Reiterating that the outlined tasks are the "pre-development" phase to help assemble the necessary building blocks of the plan, how not all tasks require a specialist to complete, and that the commission needs to come up with a plan first before they can make a presentation to Council for any kind of funding;
- Consulting with Councilmember Smith to determine if there is a budget for a consultant: There is but there needs to be a supporting plan with more buy-in from the commission before anything can get approved on the Council level.

Commissioner Arevalo brought the commission back to Ms. Carroll's memo and broke down each bullet-pointed task under the Inventory and Assessment section, one-by-one, to help each commissioner figure out where they stand on inputting their own effort. There was further deliberation on the best way to tackle the inventory and assessment tasks, and what each task entails.

Commissioners then agreed to undertake the following tasks and present on them at the next meeting:

- Inventory and map existing wayfinding signs (#5) – Commissioner Richardson
- Inventory and map principal destinations/points of interest (#2) – Commissioner Brown and Gustafson
- Inventory current streetscape elements (#7) – Commissioner Arevalo
- Map lands available for benches, pocket parks, trash receptacles (#8) – Commissioner Arevalo
- Conduct background research of related local studies/plans and ongoing efforts such as Homer's Non-motorized Trail Plan, new trail development plans, etc. (#1) – Commissioner Johnson
- Identify areas where sign clutter is a concern (#6) – Commissioner Gustafson

Acting Chair Gustafson asked if Commissioner Arevalo would be interested in tracking who is doing what, and, if necessary, delegating remaining tasks. Ms. Arevalo agreed to track who has volunteered for what, but opined that these items are a grocery list of what needs to be done based on everyone's availability; the commissioners can bring what they have finished to the next meeting.

There was brief discussion on the legality of some temporary signage that popped up along the Sterling Highway Bypass near Main Street.

The commission recapped which tasks were volunteered for, and Ms. Carroll confirmed the agreed-upon details to better plan for the November 13, 2018 meeting.

There was no further discussion.

NEW BUSINESS

INFORMATIONAL ITEMS

- A. William Richardson EDC Appointment Letter
- B. City Manager's Report for September 22 & October 8, 2018
- C. Commissioner Attendance at City Council Meetings

Acting Chair Gustafson welcomed new commissioner Bill Richardson.

COMMENTS OF THE AUDIENCE

COMMENTS OF CITY STAFF

Special Projects & Communications Coordinator Carroll and Deputy City Clerk Tussey had no further comments.

COMMENTS OF THE COUNCILMEMBER

Councilmember Smith had no comments.

COMMENTS OF THE CHAIR

Acting Chair Gustafson thanked the commission.

COMMENTS OF THE COMMISSION

Commissioners Brown, Richardson, Arevalo, and Johnson had no comments.

ADJOURN

There being no further business to come before the Commission, Acting Chair Gustafson adjourned the meeting at 7:37 p.m. The next regular meeting is scheduled for Tuesday, November 13, 2018 at 6:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____

Homer Marine Trades Association Regular Meeting Agenda

November 7th 2018

1. **Call Meeting to order:** (Quorum- Y / N)

2. **Approve Agenda:**

1st _____ 2nd _____

3. **Approve of minutes 10/10/18:**

1st _____ 2nd _____

4. **Introduce the board for 2019**

- President, Mark Zeiset
- Vice President, Aaron Fleenor
- Treasurer, Jen Hakala
- Secretary, Cinda Martin
- **Directors:** Eric Engebretsen, Brad Conley, Liam Hahn, Kate Mitchell, Mike Stockburger
 - **Liam has a new born, Congratulations!!!**

5. **Visitors/Presentations:**

- **Gordon Pitzman:** FOL updates and Recruit speakers for Second semester (Volunteer's or ideas of who to invite)

6. **Treasurer's Report:** Jen

7. **Committee Reports:**

- **Advertising:** Kate
 - Fish Alaska, Space available for December 2018 edition, Sea Tow and Ulmers contacted for that space?
 - Tide books, 17 spaces sold, now have year printed at top
 - Brochures
- **Website/Social Media:** Brad
 - Nyla and Bridget at HCOC will take care of the website and FB
 - We need to remind all that we are not a political organization. We can update our members on current events and keep them informed. The members can decide for themselves on their stand with issues.
 - Jen will keep track of homermarinetrades@gmail.com email
- **Workforce Development:** Brad/Gordon
 - FOL's Gordon Pitzman advisor
 - 9-27 Marine Electronics, Mark Zeiset
 - 10-4 Ecotourism and Maritime Transportation, Mako Haggerty
 - 10-11 Custom Design, Jen Cabana
 - 10-18 Outboard Maintenance, Trey Days
 - 11-8 Homer Port and Harbor Facility, Matt Clarke
 - 11-15 Boat Construction, Brad Conley
 - KPC and other Updates...



Homer Marine Trades Association Regular Meeting Agenda

- **Scholarship:** Cinda
- **Membership:** Kate, Cinda, Aaron
 - Should we do round hauls again? Ideas?
- **Pacific Marine Expo: Mike, Bryan, Eric**
 - November 18,19,20 Set up Sat 17th
 - Final prep and who is doing what?
- **Anchorage Boat Show: Eric, Mike**
 - February 15-18
 - Volunteers needed
 - Deposit Paid (\$500.00) We have a 1400sqft area this year

8. Old Business:

- Homer Trade Show/SEAFAIR. This has been postpone to 2020 by Chamber
 - Ideas to keep this alive and moving
 - Choose/Design a logo we like (Aaron)
 - Other ways we need to be involved
 - 50th anniversary of USCG in Homer in 2019

9. New Business

- New meeting place for HMTA, Port conference room is available to us, other off spit ideas?
- Check signers needed, the current check signers are Kate, Mike, and Cinda
 - It's recommended that we have the President (Mark Zeiset), Vice President (Aaron Fleener), and Treasurer (Jen Hakala) be signers.
 - We need a motion for check signers to be the following...
 - -
 - -
 - -

1st _____ 2nd _____

Call a vote.

- We are looking for someone that is interested in shadowing and learning as much as possible with Kate on advertising. She will be slowly exiting.
- We are looking for someone interested in joining the Anchorage Boat Show committee.
- 50th anniversary of USCG in Homer in 2019

10. Comments of the audience:

11. Comments of the board:

12. **Next Meeting:** December 12th 2018 at 6PM



Homer Marine Trades Association Regular Meeting Agenda



HMTA Meeting Minutes
October 10, 2018
NOMAR

The meeting was called to order by President, Kate Mitchell at 6:10 p.m.

Guests present: none

Officers/Directors present: Kate Mitchell, Mike Stockburger, Cinda Martin, Mark Zeiset, Jen Hakala and Aaron Fleenor. Brad Conley, Eric Engebretsen and Liam Hahn were excused. A quorum was established.

Approve Agenda: **Motion by Mark Zeiset** to approve the agenda as revised, 2nd and carried.

Approve Minutes of September 5th meeting: **Motion by Mike Stockburger** to approve the minutes as written, 2nd and carried.

Treasurer's Report: Mike Stockburger presented a current Balance Sheet and A/R Aging Summary. All bills have been paid with the exception of the Hockey Rink banner renewal. Current AR is \$10,830 with quite a few membership payments outstanding.

Elect Officers of the Executive Board for 2018/2019: **Cinda Martin nominated** Mark Zeiset for the office of President, 2nd and carried. **Cinda Martin nominated** Aaron Fleenor for the office of Vice President, 2nd and carried. **Jen Hakala nominated** Cinda Martin for the office of Secretary, 2nd and carried. **Aaron Fleenor** nominated Jen Hakala for the office of Treasurer, 2nd and carried. The board of directors was duly elected.

Committee Reports:

- Membership – successful Roundhaul and membership kickoff thanks to Aaron and Amber Fleenor at Northern Enterprises as well as a well-attended Annual Meeting. Discussion held regarding proof of business license for all members; By Laws require members to be in “good legal standing;” can add a line for the business license number on the applications and search all existing members.
- New Website/Facebook Administrator – Mike will take over the search for a new administrator; several suggestions were given. Jen will check the Gmail account in the meantime.
- Advertising –
 - KBA banner renewal @ \$500 – **Motion by Cinda Martin** to renew the banner at the Kevin Bell Arena @ \$500, 2nd and carried.
 - Fish Alaska – Oct/Nov edition featuring HMTA and Port & Harbor; advertisers have been contacted for special recognition as part of the story. One space is available for the December 2018 edition. Sea Tow has been contacted but no response at this point.
 - City Marketing Funds – **Motion by Mike Stockburger** to request funds for our 2019 advertising; Kate will write up request and submit to Bryan upon obtaining quotes from each media, 2nd and carried.
 - Tidebook – 17 spaces sold @ \$350; costs include PrintWorks \$263.38, Pioneer Publishing \$4,575 with net income of \$1111.62. Discussion regarding eliminating association listings to make room for additional advertisers or adding pages; would need to increase printing as well.
 - Membership brochure deadline is October 15th for PrintWorks

- Trade Shows –
 - Pacific Marine Expo – Mike reported that he is working on the banner advertisements currently with 12 committed. Mike will discuss the cost of the storage unit with Bryan to see if they could share the cost if his budget allows. Mike is also looking at some of Mark Brinster’s harbor photos to use on the new banner. The old banner could be hung at Northern Enterprises. Deadline for advertisers is October 15th.
 - Anchorage Boat Show – Mike reported that he has 5 businesses lined up for booths; Eric has secured the entire corner; HMTA will have 1400 sq ft @ \$6,075 including the banner fee. Mike is also working on securing 12 businesses for the banner.
- Workforce Development – Brad Conley to remain as chair. Mark reported that Gordon’s FOL slots have all been filled for this semester and that they are going well so far.
- Scholarship – **Motion by Aaron Fleenor** to budget \$1,000 for 2019 scholarship and \$1,000 for the Marine Technology reimbursements, 2nd and carried.

Old Business:

- Seafair – Kate reported that the Chamber’s next meeting is coming up in October however the City of Homer is in support of the trade show. Kate volunteered to be on the committee but is also looking for folks with fresh ideas to participate. The City has an application for events that must be completed and submitted by HCOC/HMTA. Sample logos were reviewed, Aaron will do some drawings as well. HMTA’s goal would be to raise funds for education support in order to benefit all class participants rather than select individuals. Kate also mentioned that Dave Seaman is building a boat to be sailed back to Naknak; would be ideal to incorporate their project into our trade show.

New Business:

- By Law Revision Suggestions –
 - Membership allows for 1 vote
 - Only 1 membership representative can be seated on the board
 - Director attendance – discussion held; no need for action at this time

Next Meeting: Scheduled meetings for the 2nd Wednesday of each month with the next meeting being November 14th at 6pm. Notices are being emailed to the membership and we will place a notice on the website.

Comments from the board:

Jen – looking forward to serving on the board

Mike – looking forward to being at the Anchorage Boat Show this year with the entire corner facing the doors

Aaron – things have slowed down a bit so he is focusing on getting a 150 ton lift in connection with public funds and shipyard funding

Mark – slowing down slightly

Adjourn: There being no further business to come before the board members, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Cinda Martin, HMTA Secretary



Memorandum

TO: ECONOMIC DEVELOPMENT ADVISORY COMMISSION
FROM: JENNY CARROLL, SPECIAL PROJECTS & COMMUNICATIONS COORDINATOR
DATE: NOVEMBER 7, 2018
SUBJECT: WAYFINDING-STREETScape TASK REPORTS

The EDC is making progress toward completing a Homer Wayfinding-Streetscape Improvement Plan proposal to present to City Council.

You have agreed upon what the plan should emphasize, the wayfinding scope and streetscape scope.

The next decision is about how to work with a consultant. Last month no decision was made about whether to (and if so, how to best) utilize local expertise to minimize consultant costs.

The discussion did lead to Commissioners volunteering to undertake some tasks and agreeing to report back at the Nov. 13th meeting. Your packet includes one of these reports.

Please reflect on how your efforts inform you about whether to and how to utilize volunteer time to develop background information for the plan.

Staff recommendation: Make a motion to clearly define the approach you want to recommend to Council for completing the plan.

i.e. You could move that the solicitation for professional consulting services require or prioritize firms that will direct the EDC or another ad hoc volunteer group on what information to gather and how to collate it so the consultant can work with it.

Or you could move that the solicitation requires the consultant to develop a program to work with

Project Scope

The EDC proposes developing a **Wayfinding-Streetscape Plan Proposal** with an emphasis on:

- 1) Pedestrian experience with continuity with vehicle signage, particularly at Homer's gateways;
- 2) Design that is cohesive, but not necessarily identical and that enhances and reflects the distinctive and creative character of Homer; and
- 3) Using all aspects of technological and physical wayfinding signage and tools.

Wayfinding Scope

- 1) Assist pedestrians navigating Pioneer Avenue and to points of interest in the Central Business District;
- 2) Orientation wayfinding at Homer's gateways;
- 3) Making connections between Homer's destination areas (i.e. Old Town, the Spit, Farmer's Market, and others as identified and agreed upon.)

Streetscape Scope

- 1) Plan should propose realistic streetscape and public space improvement options along Pioneer Avenue and to points of interest within the Central Business District
- 2) A strategic approach for implementation of any combination of the following possible elements:
 - Accessibility
 - Banners
 - Bicycle amenities
 - Trash cans
 - Landscaping (plant lists, use of gardens)
 - Pedestrian rest stops and street furniture:
bench locations for rest, for view
 - Pedestrian crossings – safety and aesthetics,
decorative hardscapes

members of the public, Commissions and City staff to build upon previous community work to refine and articulate a shared vision of streetscape and wayfinding improvements through a process that is transparent and inclusive. (This was the wording in the original draft RFP.)

If the Commission decides to continue gathering baseline information and inventories, please advise on how you want the information collated so it can best serve you in crafting your proposal to City Council.

Bill Richardson

907 299 5778

Economic Development Commission

Inre: Mapping of signage that is directional for City of Homer

Time Spent

Oct 28th - 12:30 to 3:00

Nov 5th - 4:30 to 5:00

Objective - Discover more than 90% of signage in Homer that directs new commers or
tourists, take digital pictures, label pictures with rough location.

Result - More than 50 signs were discovered. More than 45 signs were photographed. Most
signs that were not photographed were the duplicate sign on the other side of the street. There
may be 10 more signs that are duplicates [ie. hospital sign]

Pictures were loaded onto a CD disk with location of the sign in the photo label.

Impression of modern use of signs - Signs are an end point for most travelers or a marker for
driveways or walk ways. Most travelers use their I-Phone or mapping program to find the
general location.



Sterling Highway – Baycrest Overlook to Pioneer Avenue

Points of Interest
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Baycrest Overlook
Welcome sign;
north entrance to pull out



Baycrest Overlook
“Halibut Capital” sign;
South entrance to pull out



Route Decision Points	
Vehicle	Pedestrian

Sterling Hwy on Pioneer Avenue corner (at HERC)

Pioneer Ave Downtown directional sign;
private sign by Chamber permitted by State



Southbound Sterling Highway at Pioneer Avenue



Old Town (South of Sterling Hwy between Ohlson and Main Street) including Bishop's Beach

Points of Interest
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RV Day Parking wayfinding sign on side of Chamber of Commerce building



Random Arrow signs (probably missing RV Day Parking sign)

South side Sterling Hwy at Visitors Center



South side Sterling Hwy at Main Street

State permitted sign



Ohlson Lane at driveway from Chamber parking lot; Private Old Town sign

At Bunnell Avenue and Main Street



Route Decision Points	
Vehicle	Pedestrian

At entrance to Bishop's Beach parking;

Private sign by Old Town residents/Bunnell St. Arts Center



Sterling Highway (Main Street to Ocean Drive)

Points of Interest
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Southbound Sterling Highway at Islands & Oceans entrance.



Southbound Sterling Highway;
Animal shelter



Southbound Sterling Highway at Snowbird;
RV Dump Station and State directional road signs.



Route Decision Points	
Vehicle	Pedestrian

Ocean Drive and Spit Road

1. Farmer's Market
2. Airport
3. Beluga Wetlands Overlook
4. Spit Trail Parking Lot
5. Mariner Park / Camping
6. Louie's Lagoon
7. Fishing Lagoon
8. Boat Launch
9. Harbor Boardwalk Trails & Boathouse Pavilion
10. Harbormaster Office

<p>Northbound Ocean Drive at B Street;</p> <p>State airport sign and Beluga wetlands overlook</p>	
<p>Airport terminal sign on FAA Road at Ocean Drive</p>	
<p>Southbound Spit Road;</p> <p>State permitted sign</p>	
<p>On Spit Road at intersection with Freight Dock Road</p>	
<p>On Freight Dock Road</p>	

Homer Spit Road, continued

Route Decision Points	
Vehicle	Pedestrian

RV Dump Station sign on Spit Road



Southbound Spit Road across from Pier One Theater

Random arrow



At Homer Chamber of Commerce Spit Office

Private sign



At AK Ferry Terminal on Spit Road




Small Boat Harbor Launch Ramp sign on Freight Dock Road and Deep Water Dock sign.



Pioneer Avenue

Points of Interest	
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<p>Northbound Pioneer Ave at Bartlett</p> <p>Hospital State road sign</p>	
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<p>South & North side Pioneer Ave at Bartlett Street</p> <p>Pratt Museum & Karen Hornaday camp ground State road signs</p>	
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<p>Northbound Pioneer Avenue at Heath Street</p> <p>Hospital State road sign</p>	
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Route Decision Points	
Vehicle	Pedestrian

<p>Historic? Pioneer Avenue street sign at Kachemak Way</p>	
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<p>Northbound Pioneer Ave at Heath Street</p> <p>Homer Police Station State road sign</p>	
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Pioneer Avenue side roads

Points of Interest
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<p>Fairview and Campground Rd. Karen Hornaday Park & Campground entrance road.</p>	
<p>Mulliken St & Fairview Av Bike Route sign</p>	
<p>Heath Street; Public Library Sign</p>	

Route Decision Points	
Vehicle	Pedestrian

Outlying Areas

Points of Interest
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<p>Sterling Highway at Roger's Loop</p>	
<p>Bear Creek Drive</p>	
<p>Top of West Hill State directional road signs</p>	
<p>Scenic overlook on Skyline Drive</p>	
<p>Skyline Drive</p>	



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

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Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: ADVISORY BODIES
FROM: MELISSA JACOBSEN, CITY CLERK
DATE: OCTOBER 17, 2018
SUBJECT: MEETING SCHEDULE FOR 2019

Please review the draft resolution that establishes your meetings for 2019. If you have any changes please submit them by December 4th.

Council will be setting the 2019 meeting schedule for Council and Advisory Bodies with the adoption of the resolution no later than their December 10, 2018 meeting.

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

City Clerk

3
4 **RESOLUTION 18-XXX**

5
6 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
7 ESTABLISHING THE 2019 REGULAR MEETING SCHEDULE FOR THE
8 CITY COUNCIL, ECONOMIC DEVELOPMENT ADVISORY
9 COMMISSION, LIBRARY ADVISORY BOARD, PARKS ART
10 RECREATION AND CULTURE ADVISORY COMMISSION, ADVISORY
11 PLANNING COMMISSION, AND PORT AND HARBOR ADVISORY
12 COMMISSION.
13

14 WHEREAS, Pursuant to Homer City Code (HCC) Section 1.14.020, the City Council
15 annually sets the schedule for regular and some special meetings, noting the dates, times and
16 places of the City Council, Advisory Commissions, and the Library Advisory Board meetings;
17 and
18

19 WHEREAS, The public is informed of such meetings through notices located at the City
20 Clerk's Office, Clerk's Calendar on KBBI, the City Clerk's Website, and postings at the Public
21 Library; and
22

23 WHEREAS, HCC 1.14.020 - 040 states that meetings may be advertised in a local paper
24 of general circulation at least three days before the date of the meeting and that special
25 meetings should be advertised in the same manner or may be broadcast by local radio at least
26 twice a day for three consecutive days or two consecutive days before the day of the meeting
27 plus the day of the meeting; and
28

29 WHEREAS, HCC 1.14.010 notes that the notice of meetings applies to the City Council
30 and all commissions, boards, committees, subcommittees, task forces and any sub-unit of the
31 foregoing public bodies of the City, whether meeting in a formal or informal meeting; that the
32 failure to give the notice provided for under this chapter does not invalidate or otherwise affect
33 any action or decision of a public body of the City; however, this sentence does not change the
34 consequences of failing to give the minimum notice required under State Statute; that notice
35 will ordinarily be given by the City Clerk; and that the presiding officer or the person or persons
36 calling a meeting are responsible for notifying the City Clerk of meetings in sufficient time for
37 the Clerk to publish notice in a newspaper of general circulation in the City; and
38

39 WHEREAS, This Resolution does not preclude additional meetings such as emergency
40 meetings, special meetings, worksessions, and the like; and
41

42 WHEREAS, Council adopted Resolution 06-144 on October 9, 2006 establishing the
 43 Regular Meeting site for all bodies to be the City Hall Cowles Council Chambers.
 44

45 NOW, THEREFORE, BE IT RESOLVED by the Homer City Council, that the 2019 meeting
 46 schedule is established for the City Council, Economic Development Advisory Commission,
 47 Library Advisory Board, Parks Art Recreation and Culture Advisory Commission, Advisory
 48 Planning Commission, and Port and Harbor Advisory Commission of the City of Homer, Alaska,
 49 as follows:
 50

51 Holidays - City Offices closed:

January 1, New Year's Day, Monday	February 18, Presidents' Day, the third Monday	March 25, Seward's Day, last Monday	May 27, Memorial Day, last Monday	July 4, Independence Day, Thursday	September 2, Labor Day, first Monday
October 18*, Alaska Day, Friday	November 11**, Veterans Day, Monday	November 28 Thanksgiving Day, Thursday	November 29, Friday, the day after Thanksgiving	December 25, Christmas, Wednesday	

52
 53 **If on a Sunday, the following Monday is observed as the legal holiday; if on a Saturday, the
 54 preceding Friday is observed as the legal holiday pursuant to the City of Homer Personnel Rules
 55 and Regulations.
 56

57 CITY COUNCIL (CC)

January 14, 28	February 11, 25	March 11, 26*	April 8, 22	May 13, 28*	June 10, 24
July 22**	August 12, 26	September 9, 23	October 1 Election	October 14, 28 Oath of Office October 14	Canvass Board October 4 or 7
November 5 Runoff Election	November 25**	December 9****	December 16**** if needed		

58
 59 City Council's Regular Committee of the Whole Meetings at 5:00 p.m. to no later than 5:50 p.m.
 60 prior to every Regular Meeting which are held the second and fourth Monday of each month at
 61 6:00 p.m. Council will not conduct a First Regular Meeting in July or November.
 62 AML Annual Conference Week is tentatively scheduled for November 11 – 15, 2019.

63 *Tuesday meeting due to Memorial Day/Seward's Day.
 64 **There will be no First Regular Meeting in July or November.

65 ***The City Council traditionally reschedules regular meetings that fall on holidays or High
 66 School Graduation days, for the following Tuesday.
 67 **** The City Council traditionally cancels the last regular meeting in December and holds the
 68 first regular meeting and one to two Special Meetings as needed. Generally the second Special
 69 Meeting the third week of December, will not be held.

70
 71 ECONOMIC DEVELOPMENT ADVISORY COMMISSION (EDC)

January 8	February 12	March 12	April 9	May 14	June 11
July 9	August 13	September 10	October 8	November 12	December 10

72
 73 Economic Development Advisory Commission Regular Meetings are held on the second
 74 Tuesday of each Month at 6:00 p.m.

75
 76 LIBRARY ADVISORY BOARD (LAB)

February 5	March 5	April 2	May 7	August 6
	September 3	October 1	November 5	December 3

77
 78 Library Advisory Board Regular Meetings are held on the first Tuesday of the months of
 79 February, March, April, May, August, September, October, November, and December at 5:30
 80 p.m.

81
 82 PARKS ART RECREATION AND CULTURE ADVISORY COMMISSION (PARCAC)

	February 21	March 21	April 18
May 16	June 20		August 15
September 19	October 17	November 21	

83
 84 Parks Art Recreation and Culture Advisory Commission Regular Meetings are held on the third
 85 Thursday of each month at 5:30 p.m. with the exception of January, July, and December.

86
 87 PLANNING COMMISSION (P/C)

January 2, 16	February 6, 20	March 6, 20	April 3, 17	May 1, 15	June 5, 19
July 17**	August 7, 21	September 4, 18	October 2, 16	November 6**	December 4**

88
 89 Advisory Planning Commission Regular Meetings are held on the first and third Wednesday of
 90 each month at 6:30 p.m. **There will be no First Regular Meeting in July or Second Regular
 91 Meetings in November and December.

92
 93
 94

95 PORT AND HARBOR ADVISORY COMMISSION (P/H)

January 23	February 27	March 27	April 24	May 22	June 26
July 24	August 28	September 25	October 23	November 20	December 11

96
97 Port and Harbor Advisory Commission Regular Meetings are held on the fourth Wednesday of
98 each month at 5:00 p.m., with the exception of May, June, July and August meetings that are
99 held at 6:00 p.m. The November meeting is scheduled for the third Wednesday and the
100 December meeting is scheduled for the second Wednesday of the month.

101
102
103 PASSED AND ADOPTED by the Homer City Council this _____ day of December, 2018.

104
105 CITY OF HOMER

106
107
108
109 _____
110 KEN CASTNER, MAYOR

111 ATTEST:

112
113
114 _____
115 MELISSA JACOBSEN, MMC, CITY CLERK

116
117 Fiscal Impact: Advertng of meetings in regular weekly meeting ad and advertising of any
118 additional meetings.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue
Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

MEMORANDUM

TO: ECONOMIC DEVELOPMENT ADVISORY COMMISSION
FROM: RACHEL TUSSEY, DEPUTY CITY CLERK
DATE: NOVEMBER 7, 2018
SUBJECT: ELECTION OF NEW CHAIR AND VICE CHAIR

Per the commission's bylaws: "A Chairman and Vice-Chairman shall be selected annually (November meeting) by the appointive members."

Recommendation

Make a motion to select a new Chair; commissioners can then provide nominations; Chair will call for a vote.

Make a motion to select a new Vice-Chair; commissioners can then provide nominations; Chair will call for a vote.



City of Homer

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Office of the City Manager

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(p) 907-235-8121 x2222

(f) 907-235-3148

Memorandum

TO: Mayor Castner and Homer City Council
FROM: Katie Koester, City Manager
DATE: October 17, 2018
SUBJECT: October 22nd City Manager Report

Neighborhood Watch Grants

The Department of Commerce Community and Economic Development has introduced a small grant program (\$75,000 state wide) aimed at helping communities develop neighborhood watch groups and community patrols to help be an extra set of eyes and ears for law enforcement. These citizen groups can take the form of businesses coming together to keep an eye on each other, or neighborhoods who focus on observation and awareness as a means to prevent crime. Neighborhood watches are grass roots organizations that are volunteer driven that work with local law enforcement. These small grants would provide seed money to an organization for things like signs and materials, but does not provide operational support.

Organized, intelligent watching is helpful to the police. People often see small things that they might think about calling about but then they talk themselves out of it. If a neighborhood is interested in organizing an active neighborhood watch group, the City can help them apply for this grant, get organized, started and registered. Interested parties need to contact the City as soon as possible if intending to utilize grant funds for startup. The grant deadline is December 1.

HPD Partnering with Local Schools to See Kids

The police department is supporting project Alaska Brite. The goal of the project is to make kids more visible in the dark months of Alaska. The project is being coordinated by Bob Shavelson. Reflective dots will be purchased and provided free. The goal is to get a highly reflective dot placed on every kid's bike, backpack, piece of outdoor clothing, etc. The motto for the project is "The Safest Kid is One You can See!"

Cross Walk Analysis

The City of Homer requested Alaska Department of Transportation (ADOT) install a cross walk at the intersection of Grubstake and Lake Street. ADOT did pedestrian analysis of the cross walk and determined that it did not meet Alaska Traffic Manual standards for a cost-effective and well-utilized investment of a cross walk. The four page memo attached details their findings.

Rolling Stock Inventory

Councilmember Erickson requested an inventory of City of Homer rolling stock, and replacement schedule to provide important context for Council as they consider both the 2019 budget and anticipated expenses in future budgets. You can see from the attached spreadsheets, the City has 31 light duty vehicles that are 15

years are older, of those 14 are 20 years are older. For heavy equipment, Public Works added a replacement column since the need to replace a vehicle is highly dependent on use. Because the City uses equipment for maintenance, versus construction, we can get a longer life span out of it. The need for replacement also depend on the condition the equipment and how easily maintained it is. For example, parts get hard to acquire for the older heavy equipment. A third variable that has to be considered is do we replace the equipment or has the need evolved. For example, we are holding onto the old vac truck because it has value as a backup.

Enc:

Neighborhood Watch Grant Program Information

Grubstake Avenue Crosswalk Analysis

Third Quarter Financial Reports

2017 Budget to Actual for General Fund

Community and Neighborhood Watch Grants

The Alaska Department of Commerce, Community, and Economic Development is pleased to announce the availability of Community and Neighborhood Watch Grants. A total of \$75,000 is available, as appropriated in the capital budget for state fiscal year 2019 (FY19).

The purpose of this grant program is to support and expand community and neighborhood watch activities in the state of Alaska.

Eligible entities, including community and neighborhood watch groups and municipalities, are encouraged to submit applications for grants which will support these activities.

Application documents are available online at:

[Solicitation-Community and Neighborhood Watch Grants 9.18.18.pdf](#)

[FY19 Community and Neighborhood Watch Grant Application.pdf](#)

[CAA/Community and Neighborhood Watch Grants Application Instructions.pdf](#)

If you would like an application packet mailed to you, contact Robert Pearson, Manager of Community Aid and Accountability, at 907-465-5541 or CAA@alaska.gov. The application period for these grants is through December 1, 2018. To be considered for funding, applications must be postmarked or received by December 1, 2018 and submitted to the Juneau office of the Division of Community and Regional Affairs at:

Attn: CAA Manager State of Alaska

Dept. of Commerce, Community and Economic Development Division of Community and Regional Affairs

PO Box 110809

Juneau AK 99811-0809

Or

A .pdf file of the application received by email by 4:30 pm, December 1, 2018 at: CAA@alaska.gov Please use "CNWG Application" as the subject line.

Applicants that receive funds from the State of Alaska will be required to submit financial and/or progress reports with backup documentation for all expenditures of grant funds.

Program Information

Background: The State of Alaska capital budget for State Fiscal Year 2019 (FY19), SB 142, appropriated \$75,000 for "Community and Neighborhood Watch Grants for Named Recipients (AS 37.05.16) or Municipalities (AS 37.05.15) (House Districts 1-40)." The grant program is being administered by the Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs (DCRA).

In general, the definition of "community and neighborhood watch" is a group that partners citizens with law enforcement agencies in an effort to reduce crime. To be eligible for these grant funds, a private citizen community and neighborhood watch group must be an entity:

- With non-profit registration with the Internal Revenue Service (an Employee Identification number (EIN)) OR an Alaska business license.
- That certifies it possesses legal authority to accept grant funds from the State of Alaska and to execute the project described by the grant application.
- With officers and a governance structure, and by-laws that specify the purpose of the organization is community/neighborhood watch activities.
- With a bank account in the organization's name.
- In cooperation with a law enforcement agency, a local governing body (municipality, village council, tribal council, etc.) or community organization (community council, etc.) with jurisdiction in the operations area of the applicant.

To be eligible for these grant funds, a municipality, village council, tribal council, etc. must have:

- A designated group that meets the above criteria for grant eligibility

Entities applying on behalf of a community/neighborhood watch group will be required to pass through 100% of grant funds to the designated group.

Requested amounts of between \$2,000 and \$10,000 (inclusive) will be accepted. Grants will not be issued until after the application period has closed. Requests may be partially funded.

The period for grant applications extends through December 1, 2018. All applications will be reviewed between January 1 and 15, 2019 and awards announced January 31, 2019. If all of the grant funds have not been awarded after the application period has closed, an additional application period will be noticed.

The distribution of these grant funds may extend beyond FY19. Grant funds must be expended within one year of award.

Attachments, History, Details

Attachments

- [Community and Neighborhood Watch Grants Application Instructions.pdf](#)
- [FY19 Community and Neighborhood Watch Grant Application.pdf](#)
- [Solicitation-Community and Neighborhood Watch Grants 9.18.18.pdf](#)

Revision History

Created 9/19/2018 9:20:10 AM by ljmattson

Details

Department:	Commerce, Community and Economic Development
Category:	Grants
Sub-Category:	
Location(s):	Statewide
Project/Regulation #:	
Publish Date:	9/19/2018
Archive Date:	12/2/2018
Events/Deadlines:	

General Fund
Expenditure Report
For Year Ended December 30, 2017

	Amended FY17 Budget	FY17 Actual	Budget Remaining	% Budget Used
Revenues				
Property Taxes	\$ 3,507,453	\$ 3,501,159	\$ (6,294)	99.82%
Sales and Use Taxes	6,481,188	6,669,426	188,239	102.90%
Permits and Licenses	30,421	47,555	17,134	156.32%
Fines and Forfeitures	15,508	28,277	12,769	182.34%
Use of Money	20,980	22,338	1,357	106.47%
Intergovernmental	675,419	580,305	(95,114)	85.92%
Charges for Services	446,017	569,876	123,859	127.77%
Other Revenues	13,000	15,863	2,863	100%
Airport	130,305	157,626	27,321	120.97%
Operating Transfers	2,391,869	2,387,836	(4,033)	99.83%
Total Revenues	\$ 13,712,160	\$ 13,980,260	\$ 268,100	101.96%
Expenditures & Transfers				
Administration	\$ 1,002,786	\$ 972,908	\$ 29,878	97.02%
Clerks	829,028	784,491	44,537	94.63%
Planning	352,866	341,464	11,401	96.77%
Library	847,772	821,282	26,489	96.88%
Finance	653,580	550,117	103,463	84.17%
Fire	1,055,926	946,920	109,006	89.68%
Police	3,273,539	3,118,980	154,559	95.28%
Public Works	2,501,197	2,484,942	16,255	99.35%
Airport	219,722	179,710	40,012	81.79%
City Hall, HERC	168,576	170,786	(2,210)	101.31%
Non-Departmental	94,000	94,000	-	100.00%
Total Operating Expenditures	\$ 10,998,993	\$ 10,465,602	\$ 533,391	95.15%
Transfer to Other Funds				
Leave Cash Out	\$ 233,451	\$ 233,451	\$ -	100%
Debt Repayment	1,221,415	1,226,903	(5,488)	-
Energy	10,703	10,703	-	100%
Adjusting Entries	-	544,557	(544,557)	-
Total Transfer to Other Funds	\$ 1,465,569	\$ 2,015,614	\$ (550,045)	138%
Total Transfer to Reserves	\$ 1,247,598	\$ 1,247,598	\$ -	100%
Total Expenditures & Transfers	\$ 13,712,160	\$ 13,728,813	\$ (16,654)	100.12%
Net Revenues Over (Under) Expenditures	\$ 0	\$ 251,446		

Quarterly General Fund
Expenditure Report
For Quarter Ended September 30, 2018

	Adopted FY18 Budget	Actual As of 9/30/18	Budget Remaining	% Budget Used
<u>Revenues</u>				
Property Taxes	\$ 3,264,974	\$ 1,850,619	\$ (1,414,355)	56.68%
Sales and Use Taxes	6,474,133	4,525,275	(1,948,858)	69.90%
Permits and Licenses	28,588	39,664	11,076	138.74%
Fines and Forfeitures	22,154	12,356	(9,798)	55.77%
Use of Money	36,851	(12,594)	(49,445)	-34.18%
Intergovernmental	697,355	415,426	(281,929)	59.57%
Charges for Services	594,808	474,902	(119,906)	79.84%
Other Revenues	-	20,459	20,459	100%
Airport	146,869	151,532	4,663	103.18%
Operating Transfers	1,189,764	1,188,264	(1,500)	99.87%
Total Revenues	\$ 12,455,495	\$ 8,665,903	\$ (3,789,592)	69.57%
<u>Expenditures & Transfers</u>				
Administration	\$ 1,040,613	\$ 711,771	\$ 328,842	68.40%
Clerks	709,341	428,410	280,931	60.40%
Planning	364,987	255,343	109,644	69.96%
Library	887,710	604,674	283,036	68.12%
Finance	668,649	456,504	212,145	68.27%
Fire	1,061,339	675,478	385,860	63.64%
Police	3,267,428	2,334,512	932,916	71.45%
Public Works	2,558,787	1,750,031	808,755	68.39%
Airport	211,494	140,093	71,401	66.24%
City Hall, HERC	179,019	115,082	63,936	64.29%
Non-Departmental	94,000	94,000	-	100.00%
Total Operating Expenditures	\$ 11,043,364	\$ 7,565,897	\$ 3,477,467	68.51%
Transfer to Other Funds				
Leave Cash Out	\$ 161,373	\$ 161,373	\$ (0)	100%
Debt Repayment	-	-	-	-
Energy	10,703	10,703	-	100%
Adjusting Entries	-	-	-	0%
Total Transfer to Other Funds	\$ 172,076	\$ 172,076	\$ (0)	100%
Total Transfer to Reserves	\$ 1,240,055	\$ 1,240,055	\$ -	100%
Total Expenditures & Transfers	\$ 12,455,495	\$ 8,978,028	\$ 3,477,467	72.08%
Net Revenues Over (Under) Expenditures	\$ 0	\$ (312,126)		

Quarterly Water and Sewer Fund
Expenditure Report
For Quarter Ended September 30, 2018

	Adopted FY18 Budget	Acutal As of 9/30/18	Budget Remaining	% Budget Used
Revenues				
Water Fund	\$ 2,037,962	\$ 1,539,856	\$ (498,106)	75.56%
Sewer Fund	1,797,681	1,393,409	(404,272)	77.51%
Total Revenues	\$ 3,835,643	\$ 2,933,265	\$ (902,378)	76.47%
Expenditures & Transfers				
<u>Water</u>				
Administration	\$ 181,131	\$ 139,703	\$ 41,428	77.13%
Treatment Plant	533,568	416,627	116,941	78.08%
System Testing	55,803	35,671	20,132	63.92%
Pump Stations	112,329	76,752	35,577	68.33%
Distribution System	286,169	194,145	92,024	67.84%
Reservoir	45,944	34,809	11,135	75.76%
Meters	184,333	92,116	92,218	49.97%
Hydrants	184,290	132,892	51,398	72.11%
<u>Sewer</u>				
Administration	\$ 161,679	\$ 113,403	\$ 48,277	70.14%
Plant Operations	572,039	421,185	150,854	73.63%
System Testing	66,006	50,275	15,732	76.17%
Lift Stations	186,021	124,490	61,531	66.92%
Collection System	238,471	188,709	49,762	79.13%
Total Operating Expenditures	\$ 2,807,784	\$ 2,020,775	\$ 608,508	71.97%
Transfer to Other Funds				
Leave Cash Out	\$ 19,960	\$ 19,960	\$ -	100%
GF Admin Fees	484,119	484,119	-	100%
Debt Repayment	-	1,691	(1,691)	100%
Other	43,398	43,398	-	100.00%
Total Transfer to Other Funds	\$ 547,476	\$ 549,168	\$ (1,691)	100.31%
Transfers to Reserves				
Water	\$ 153,715	\$ 153,715	\$ -	100%
Sewer	326,667	326,667	-	100%
Total Transfer to Reserves	\$ 480,382	\$ 480,382	\$ -	100%
Total Expenditures & Transfers	\$ 3,835,642	\$ 3,050,326	\$ 606,817	79.53%
Net Revenues Over(Under) Expenditures	\$ 0	\$ (117,061)		

Quarterly Port and Harbor Fund
Expenditure Report
For Quarter Ended September 30, 2018

	Adopted FY18 Budget	Actual As of 9/30/18	Budget Remaining	% Budget Used
Revenues				
Administration	\$ 527,240	\$ 367,616	\$ (159,624)	69.72%
Harbor	2,730,986	2,322,279	(408,707)	85.03%
Pioneer Dock	364,326	260,243	(104,084)	71.43%
Fish Dock	549,740	489,637	(60,103)	89.07%
Deep Water Dock	280,500	222,369	(58,131)	79.28%
Outfall Line	4,800	4,800	-	100.00%
Fish Grinder	12,000	6,570	(5,430)	54.75%
Load and Launch Ramp	135,000	126,141	(8,859)	93.44%
Total Revenues	\$ 4,604,592	\$ 3,799,654	\$ (804,938)	82.52%
Expenditures & Transfers				
Administration	\$ 640,498	\$ 543,056	\$ 97,441	84.79%
Harbor	1,254,684	928,667	326,016	74.02%
Pioneer Dock	63,635	39,027	24,607	61.33%
Fish Dock	568,602	439,615	128,987	77.32%
Deep Water Dock	95,841	81,994	13,847	85.55%
Outfall Line	6,500	2,475	4,025	38.08%
Fish Grinder	22,000	27,914	(5,914)	126.88%
Harbor Maintenance	406,102	277,012	129,090	68.21%
Main Dock Maintenance	39,589	25,310	14,279	63.93%
Deep Water Dock Maintenance	50,089	35,462	14,627	70.80%
Load and Launch Ramp	85,482	51,976	33,506	60.80%
Total Operating Expenditures	\$ 3,229,520	\$ 2,452,508	\$ 780,512	75.94%
Transfer to Other Funds				
Leave Cash Out	\$ 57,636	\$ 57,636	\$ 0	100%
Debt Service	-	-	-	0%
GF Admin Fees	556,836	556,836	-	100%
Other	402,628	402,628	-	100%
Total Transfer to Other Funds	\$ 1,017,100	\$ 1,017,100	\$ 0	100.00%
Transfers to Reserves				
Administration	\$ -	\$ -	\$ -	-
Harbor	-	-	-	-
Pioneer Dock	300,692	300,692	-	100%
Fish Dock	6,262	6,262	-	100%
Deep Water Dock	-	-	-	-
Outfall Line	-	-	-	-
Fish Grinder	-	-	-	-
Load and Launch Ramp	49,517	49,517	-	100%
Total Transfer to Reserves	\$ 356,471	\$ 356,471	\$ -	100%
Total Expenditures & Transfers	\$ 4,604,592	\$ 3,826,079	\$ 780,513	83.09%
Net Revenues Over(Under) Expenditures	\$ 0	\$ (26,425)		

City Hall Light Vehicles				AGE IN 2018
E308	2006	2006 FORD FREESTYLE AWD	CITY HALL	12

Fire Department Light Vehicles				AGE IN 2018
E631	1990	BRUSH 1 - 1990 FORD	XXR856	28
E621	1997	MEDIC 1 (1997 FORD 4X4 F350)	XXS624	21
E634	2001	UTILITY 3 - 2001 F-550 FORD	XXS647	17
E622	2002	MEDIC 2 (2002 FORD F350)	XXW852	16
E636	2002	2002 POLARIS 6-WHEELER		16
E633	2003	UTILITY 1 - 2003 FORD F-350, CREW CAB	XXW858	15
E635	2006	2006 FORD EXPEDITION - COMMAND VEHICLE	XYC168	12
E615	2013	UTILITY 2 2013 FORD EXPEDITION	XXW895	5
E623	2016	MEDIC 3 (2016 FORD F3HZ)	XZD419	2

Oct-18 Heavy Duty & Equipment Attachments

EQUIP. NO.	DESCRIPTION	CURRENT AGE	EXPECTED LIFE	TOTAL YEARS REMAINING	REPLACEMENT COST	COMMENTS
MISC	Grader Wing x3	20 + Years	25	5	\$ 60,000	Total is for three units
MISC	Grader Snow Gate x3	20 + Years	25	5	\$ 30,000	Total is for three units
E250	Bomag Gravel Compactor	21 Years	30	9	\$ 15,000	
E255	Stone Plate Compactor	20 Years	30	10	\$ 3,000	
E259	1995 Patchman Asphalt Mixer	23 Years	30	7	\$ 40,000	
E260	OJK 125 Meleter - Asphalt Crack Sealer	16 Years	30	14	\$ 35,000	
E269	2012 Steamer Unit for Truck E176	6 Years	30	24	\$ 30,000	
E270	2004 Tex Steamer Unit for Truck E160	14 Years	30	16	\$ 30,000	
E271	2011 Larue Snow Blower for Loader	7 Years	25	18	\$ 150,000	
E275	1987 Faire Snow Blower for Loader - backup	31 Years	40	9	\$ 80,000	Used for Backup to Larue
E274	2018 Diamond Brush Cutter for Loader	0 Years	15	15	\$ 82,000	
E284	2003 Trailmax Heavy Equipment Trailer	15 Years	30	15	\$ 25,000	
E286	2016 Light Duty Car Hauler Trailer	2 Years	25	23	\$ 8,000	

Total Replacement: \$ 588,000

HPD Light Vehicles				AGE IN 2018	
E516	2003	2003 FORD EXCURSION	XXW-862	15	
E517	2007	2007 FORD EXPEDITION	XXW872	11	
E518	2007	2007 FORD EXPEDITION	XXW873	11	
E523	2008	2008 CHEV VAN (JAIL VAN)	XXW879	10	
E524	2009	2009 CHEV IMPALA	XXW883	9	
E525	2009	2009 CHEV IMPALA	XXW882	9	
E526	2009	2009 CHEV IMPALA	XXW881	9	
E519	2013	2013 FORD EXPEDITION	XXW896	BROWNING	5
E527	2014	2014 FORD EXPLORER			4
E505	2015	2015 FORD EXPLORER	XYF440		3
E506	2015	2015 FORD EXPLORER	XYF441		3
E501	2017	2017 FORD EXPLORER INTERCEPTOR	XYF446		1
E502	2017	2017 FORD EXPLORER INTERCEPTOR	XYF447		1
E504	2018	2018 FORD EXPLORER AWD 4DR K8AT	XZD702	Chief	0

Port/Harbor Light Vehicles					AGE IN 2018
E427	1993	1993 CHEV STEP-SIDE VAN	XXW877	PORT MAINT	25
E408	1994	HV-1 - 1994 FORD F-150 PU	XXS 607	PORT OPS	24
E406	1995	MV1 - 1995 CHEV S-10 4X4 PU	XXS627	PORT OPS	23
E424	2001	2001 F550 USED OIL VAC TRUCK	XXS645	PORT MAINT	17
E401	2003	2003 FORD F-250 4X4 PU - HARBOR PATROL	XXW860	PORT OPS	15
E402	2003	2003 FORD F-250 4X4 PU - HARBOR PATROL	XXW859	PORT OPS	15
E405	2005	2005 FORD F-150 2WD		PORT OPS	13
E426	2008	2008 FORD F-350 4X4	XXW874	PORT MAINT	10
E403	2009	2009 CHEV COLORADO	XYE723	PORT OPS	9
E400	2010	2010 FORD F-150 NEW TO CREW 2014		PORT OPS	8
E428	2010	2010 F-350 4X4	XXW886	PORT MAINT	8
E404	2011	2011 FORD ESCAPE HYBRID			7
E421	2012	2012 CHEVROLET SILVERADO 1500 1/2 TON	XZD775	PORT MAINT	6
E429	2013	2013 F-150 PICKUP		PORT OPS	5
E409	2016	2016 F-SERIES SD F350 4X4 S/C CC - FLATBED	XZD556	PORT OPS	2

Oct-18 Public Works Heavy Duty Equipment

EQUIP. NO.	DESCRIPTION	CURRENT AGE	TOTAL EXPECTED LIFE	YEARS REMAINING	REPLACEMENT COST	COMMENTS
E169	1980 12G Cat Grader	38 Years	35	-3	\$ 250,000	
E160	1984 Ford Steam Truck 4x6	34 Years	35	1	\$ 80,000	
E150 #2	1986 140G Cat Grader	32 Years	35	3	\$ 200,000	Plus \$57K Attachments
E161 #3	1987 950 Cat Loader	31 Years	35	4	\$ 210,000	
E171	1989 Ford F800 Bucket Truck	29 Years	35	6	\$ 50,000	
E163	1992 International Vacuum Truck	26 Years	25	-1	\$ 445,000	Backs Up E178 New Vac
E164 #5	1994 720A Champion Grader	24 Years	35	11	\$ 240,000	Plus \$57K Attachments
E165 #1	1995 410D John Deere Backhoe	23 Years	25	2	\$ 120,000	
E157	2000 Freightliner End Dump Truck	18 Years	25	7	\$ 187,000	
E168	2002 163H Cat Grader	16 Years	30	14	\$ 225,000	Plus \$57K Attachments
E172	2003 644H JD Loader	15 Years	35	20	\$ 200,000	
E170 #4	2003 Toolcat 5600	15 Years	20	5	\$ 60,000	
E175	2004 EW 180B Volvo Wheeled Excavator	14 Years	25	11	\$ 250,000	
E116 #1A	2006 FORD F-350 4x4 Truck/Sander - Airport	12 Years	12	0	\$ 60,000	Airport Use Only
E173	2006 PC160LC-7 Track Excavator	12 Years	30	18	\$ 175,000	
E176	2006 Freightliner Steam Truck 2x4	12 Years	30	18	\$ 80,000	
E153	2007 D37 Komatsu Dozer	11 Years	25	14	\$ 100,000	
E151	2009 Isuzu Sweeper Truck Vacuum	9 Years	25	16	\$ 200,000	
E135	2013 FORD F-550 2-TON 4X4 Truck/Sander	5 Years	10	5	\$ 62,000	Includes plow/sander
E159	2014 Pelican Sweeper	4 Years	25	21	\$ 237,000	
E177	2015 Mac End Dump Truck	3 Years	25	22	\$ 187,000	
E136	2016 FORD F-550 2-TON 4X4 Truck/Sander	2 Years	10	8	\$ 62,000	Includes plow/sander
E178	2018 Sewer Vac Truck	0 Years	25	25	\$ 500,000	
Total Replacement:					\$ 4,180,000	

Expected Life is based on the type of use at Public Works vs. full-time construction use.

Some (few) pieces can be purchased used, but most should not due to the City's ability to capitalize on government discounts. Parts on many older pieces become very hard and expensive to come by. In 2017 we ordered a replacement mulboard for our 31 year old grader that is no longer made by the manufacturer. It had to be acquired after market. In 2017 we had to find a used radiator for the older steamer truck because it is no longer made.

Public Works Light Vehicles					AGE IN 2018
E124	1987	1987 CHEVY FLAT BED - PAINT TRUCK	XXW888	EQ OPS	31
E125	1989	1989 GMC 3/4 TON	XXR240	SHOP	29
E108	1992	1992 FORD RANGER	XXS604	WTP/STP	26
E129	1994	1994 FORD PU	XXS609	PARKS	24
E130	1994	1994 CHEV SVC TRK	XXT558	EQ OPS	24
E131	1994	1994 FORD 4X4 F-150 P/U	XXS610	KLOPP	24
E120	1995	1995 FORD F-150 4X4	XXW891	PARKS	23
E114	1997	1997 FORD RANGER XLT 4X4	XXS621	HRACHIAR	21
E133	1997	1997 FORD F-350 4x4 UTILITY TRUCK	XXS625	WATER	21
E126	1998	1998 FORD EXPEDITION XLT - 4X4	XZD700	BUILDING MAINT	20
E101	1999	1999 RANGER	XXS632	PARKS	19
E102	1999	1999 RANGER TRUCK	XXS631	WTP/STP	19
E103	1999	1999 FORD E250 VAN	XXS641	RILEY	19
E132	1999	1999 FORD F-550 2 TON 4X4	XXW889	EQ OPS	19
E104	2000	2000 K2500 4X4 W/SERVICE BODY	XXS643	WTP/STP	18
E105	2000	2000 K2500 4X4 W/SERVICE BODY	XXS644	WATER	18
E137	2000	2000 DODGE DURANGO	DXC423	MOTORPOOL	18
E107	2001	2001 CHEV S-10 EXTEND CAB	XXY892	PARKS	17
E111	2002	2002 JEEP WRANGLER	XXS649	STRADLING	16
E134	2003	2003 FORD F-550 2-TON 4X4	XXW880	EQ OPS	15
E112	2006	2006 FORD F-150 4X4	XXW867		12
E113	2006	2006 FORD F-150 4X4	XXW868	MEYER	12
E115	2006	2006 FORD F-150 4X4	XXW869	GIBSON	12
E116	2006	2006 FORD F-350 4X4	XYC169	BLDGS	12
E117	2007	2007 FORD F-150 4X4	XXW871	COOK	11
E118	2008	2008 FORD F-250 4X4 FLATBED	XXW898	PARKS	10
E119	2008	2008 FORD F-350 SD FLATBED	XXW875	SHOP	10
E127	2012	2012 CHEVY COLORADO EXT CAB	XYF443	HUGHES	6
E128	2012	2012 CHEVY COLORADO CREW CAB	XYF444	GARDNER	6
E135	2013	2013 FORD F-550 2-TON 4X4 Truck/Sander	XXW894	EQ OPS	5
E122	2014	2014 F-150	XZA434	WTP/STP	4
E123	2014	2014 F-150	XZA433	PROJECT MGR	4
E121	2016	2016 CHEVY EXPRESS 2500 VAN	XZA168	MCBRIDE	2
E136	2016	2016 FORD F-550 2-TON 4x4 Truck/Sander	XYF438	EQ OPS	2