



ESTABLISH SERVICE ORDER

Last Name _____ (As it appears on your ID)	First & Middle Names _____
Effective Date _____	Service Address _____
Mailing Address _____ _____	OWNER _____ RENTER _____
Phone _____	Type: Single Family. _____ Multi Family _____ Commercial. _____
DOB/ _____	# of Units _____ Holding Tank _____ Seasonal _____
License # _____ SS # _____ (We must see your ID)	Lift Station _____ Out of Town _____ Spit _____
Email _____	Other _____

***** FEES *****

Establish Service (2101) _____

Deposit (2103) _____

Other _____

Tax (2104) _____

TOTAL FEES _____

DATE FEES PAID _____

DEPOSIT: The deposit will be according to meter size and description. The deposit will be refunded, plus interest within forty-five days after the date of disconnection, provided that the deposit and interest shall first be applied to any outstanding balance. On continuing accounts with one year of timely payments, deposit will be refunded, plus interest.

CHARGES: All charges will commence on the date the service is turned on. All monthly charges will continue to be billed to the customer who has signed the connect order until a disconnect order is requested. Monthly sewer billings will not be discontinued unless the water service is disconnected. Each reconnect will be charged at the regular fee as listed in the schedule of rates. Monthly service charges are based on the monthly water usage and billed at the end of the month.

AUTHORIZED BY: _____ **DATE:** _____
Signature (Customer responsible for the monthly billings)

Printed Name: _____

City of Homer 491 E. Pioneer Ave., Homer AK 99603 Ph.: 235-8121 Ext. 0 / Fax: 235-3140

For use of meter tech:

_____ Establish Service / Connect Water	_____ Meter Read Only
_____ Contact Customer to schedule appt.	_____ Start w/ last Read
Effective Date _____	Service Address _____
Phone Number _____	Parcel Number _____
Account # _____	Relay Number _____
Route _____	Service _____
Size of Meter _____	
Meter Reading: _____ E-Mailed: _____ / _____ Time /Date: _____ / _____	