

Session 14-05 a Regular Meeting of the Library Advisory Board was called to order by Vice Chair Strobel at 5:05 p.m. on May 6, 2014 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARD MEMBERS GORDON, UTLEY, STROBEL, AND PORTER

ABSENT: BOARD MEMBER SLONE (EXCUSED)

STAFF: LIBRARY DIRECTOR DIXON
DEPUTY CITY CLERK KRAUSE

AGENDA APPROVAL

The agenda was approved as presented by consensus of the Board.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments on the agenda.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF MINUTES

A. Meeting Minutes for the Regular Meeting on March 4, 2014

Vice Chair Strobel requested a motion to approve the minutes of March 4, 2014.

It was noted by Ms. Dixon that it was incorrectly stated during the meeting that children under 10 must be accompanied by an adult. The age is 12 and under must be accompanied by an adult.

PORTER/UTLEY – MOVED TO APPROVE THE MINUTES AS AMENDED.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

There were no visitors scheduled.

STAFF AND COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

A. Friends Report

There was no report.

B. Next Friends Meeting

There is no meeting for May.

C. Directors Report and Monthly Statistics – March and April 2014

Library Director Dixon provided a summary of her report. She provided March statistics only to the Board.

Mr. Gordon requested a link to the information regarding the reading scores of 4th graders.

This week the 1,000,000th customer will walk through the Library doors. They are anticipating this to happen Friday, May 9, 2014. A small celebration is planned.

D. Art in the Library

Ms. Dixon reported only positive remarks have been heard on the current display.

E. Facilities Report

Ms. Dixon has requested Dan Nelsen with Public Works to arrange a contractor to come in to test the data ports in the conference room. Ensuring that these are operational will increase the ability for patrons to access the internet for classes or Skype.

Mr. Gordon commented on the technology not working as often as it is working and questioned whether more could be done to correct this issue.

There was no status update from Mr. Slone on the items he was looking into with Public Works.

PUBLIC HEARING

There was no public hearing scheduled.

PENDING BUSINESS

A. Status on Library Value Impact Analysis (VIA) Project

Mr. Gordon reported that Mr. Haines is currently pursuing research on qualitative study of a library from various countries around the world.

B. Elections

Vice Chair Strobel opened the floor for nominations.

There was a brief discussion on Mr. Strobel accepting the nomination of Chair and on sharing the duties between two members.

Ms. Utley nominated Mr. Gordon as Chair. Ms. Porter seconded the motion.

There were no additional nominations. Vice Chair Strobel closed the nominations and called for the vote. The Board voted unanimously for Mr. Gordon. Vice Chair Strobel turned the meeting over to Chair Gordon.

Chair Gordon called for nominations for Vice Chair. Ms. Utley was nominated by Mr. Gordon and seconded by Ms. Porter. Chair Gordon closed the nominations and called for the vote.

The Board voted unanimously for Ms. Utley as Vice Chair.

NEW BUSINESS

A. Recommendation to Change the Circulation Policy Adding Music CD's and Defining Overdue Fees

Ms. Dixon provided the reasoning behind the change request in the Circulation Policy for music CD's from 7 day to 14 day checkout period.

There was a brief discussion on changing the DVD's to a longer circulation period.

UTLEY/STROBEL - MOVE TO RECOMMEND CHANGING THE CIRCULATION POLICY FOR MUSIC CD'S FROM 7 DAY TO 14 DAY AND THE OVERDUE FINES FROM \$1.00 PER DAY TO \$0.15 PER DAY.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Amend Bylaws to Address Changes to Meeting Schedule and Establishing Committees

Chair Gordon read the title into the record and opened discussion.

Ms. Porter inquired if everyone still agreed with the months shown. All boardmembers present agreed they were good with not meeting in January, April, August and November.

Ms. Utley opposed having to ask permission from City Council to create a committee. She opined that this may cause problems for the Board to accomplish a task in the future. Ms. Utley was concerned that this would allow censorship by the Council over the Board.

Ms. Krause provided a through explanation of the reasoning behind City Councils request to limit creation of any committee by Council approval only.

Mr. Strobel inquired about members of the Board discussing an item with each other outside of a meeting. He fully supported the change since the request to form the committee and their tasks would come from the Board.

Chair Gordon asked for a motion to approve the change.

PORTER/UTLEY – MOVED TO APPROVE THE RECOMMENDED CHANGES TO THE LIBRARY ADVISORY BOARD BYLAWS ARTICLE FOUR, MEETINGS, REDUCING MEETINGS TO FEBRUARY, MARCH, MAY, JUNE,

JULY, SEPTEMBER, OCTOBER AND DECEMBER AND ARTICLE FIVE, COMMITTEES, WILL ONLY BE APPOINTED AND BECOME ACTIVE UPON APPROVAL OF COUNCIL.

There was no further discussion.

VOTE. YES. STROBEL, GORDON, PORTER, UTLEY

Motion carried.

INFORMATIONAL ITEMS

A. Reappointment of Matt Strobel and Phil Gordon

COMMENTS OF THE AUDIENCE

There was no audience present.

COMMENTS OF CITY STAFF

There were no comments from the staff.

COMMENTS OF THE COUNCILMEMBER

There was no Council member in attendance.

COMMENTS OF THE CHAIR

Chair Gordon commented "it was so cool to be in charge of all you people." He then requested explanation from Library Director Dixon on why an application for a Rasmussen Grant was not done since this Board has agreed in the past that requesting more funding for additional staff and materials was of the utmost importance. So he also requested explanation on why they need additional staff.

Ms. Dixon responded that she spends time scheduling staff to cover shifts and it gets worse in the summer. She is having difficulty finding someone to cover the outreach to the seniors. As far as applying for grants, they just don't have the time. The staff has more work than they can get done.

Ms. Dixon next explain the process regarding the materials which includes cataloging, evaluation of every item in the library which is ongoing, removing materials that are not checked out. MS. Dixon showed the Board pages upon pages of items that she is personally responsible for evaluating. The majority of the time is spent keeping the Library operating. They limp along and making any process is very difficult.

Chair Gordon then stated that they should advocate to Council for one more additional full time staff dedicated to collection development. Mr. Gordon then commented on the past budget requests.

Ms. Krause called for a point of order since this was comment time and they were getting into a discussion.

Chair Gordon requested a discussion of Budget, Additional Staffing, Grant Writer on the next agenda.

COMMENTS OF THE BOARD

Ms. Utley commented that she would not be at the June meeting.

Mr. Slone may not be at the next two meetings due to work schedule.

Ms. Porter and Mr. Strobel had no comments.

ADJOURN

There being no further business to come before the Board the meeting adjourned at 6:15 p.m. The next regular meeting is scheduled for Tuesday, June 3, 2014 at 5:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, and Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK

Approved: _____