

Session 14-06 a Regular Meeting of the Library Advisory Board was called to order by Chair Phil Gordon at 5:00 p.m. on June 3, 2014 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARD MEMBERS GORDON, SMITH, STROBEL, AND PORTER

ABSENT: BOARD MEMBER SLONE, UTLEY (EXCUSED)

STAFF: LIBRARY DIRECTOR DIXON  
DEPUTY CITY CLERK KRAUSE

### **AGENDA APPROVAL**

The agenda was approved as presented by consensus of the Board.

### **PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**

There were no public comments on the agenda.

### **RECONSIDERATION**

There were no items for reconsideration.

### **APPROVAL OF MINUTES**

A. Meeting Minutes for the Regular Meeting on May 6, 2014

Chair Gordon requested a motion to approve the minutes of May 6, 2014.

STROBEL/PORTER – MOVED TO APPROVE THE MINUTES AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **VISITORS**

There were no visitors scheduled.

### **STAFF AND COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS**

A. Friends Report

There was no report.

B. Next Friends Meeting

The next meeting is scheduled for Wednesday, June 11, 2014. No Board members volunteered to attend.

Ms. Dixon will attend that meeting.

C. Directors Report and Monthly Statistics – May 2014

Library Director Dixon provided a summary of her report. She provided statistics through May to the Board members and staff. She commented on the record breaking month and things are humming along. She noted that they are advertising for a Temporary Library Aide due to the increased need. It is believed that there is enough in the part-time budget for this position.

Ms. Dixon shared a picture on the “Little Library” built by the students at the Flex School and now installed at Fritz Creek General Store.

One complaint has been received regarding cell phone usage at the library.

Ms. Smith recommended looking into cell phone disrupters such as the hospital uses. Ms. Dixon will check with IT but in the meantime she shared the new “sign” that will be displayed.

Ms. Dixon further shared that they have received numerous compliments regarding the improved collection and an inquiry regarding Security Camera footage is Public Information with some constraints.

There was one comment regarding using the history to justify budget requests for additional staff.

D. Facilities Report

There was no report.

**PUBLIC HEARING**

Chair Gordon read the Public Hearing into the record. Chair Gordon opened the Public Hearing for comments.

There were seven who testified in favor of renaming and dedicating the garden to the memory of Peter Larson.

Chair Gordon closed the public hearing and thanked those participants for attending.

**PENDING BUSINESS**

A. Amending the Bylaws to Reduce the Number of Annual Meetings and Modify the Creation of Committees to Council Approval Only

Ms. Krause informed the Board that this was the second and final notice for the amendments to the Bylaws. It was realized that these changes were not properly noticed on the agenda.

There was a brief discussion. Chair Gordon requested a motion to approve the changes.

STROBEL/PORTER – MOVED TO APPROVE THE RECOMMENDED CHANGES TO THE LIBRARY ADVISORY BOARD BYLAWS ARTICLE FOUR, MEETINGS, REDUCING MEETINGS TO FEBRUARY, MARCH, MAY, JUNE, JULY, SEPTEMBER, OCTOBER AND DECEMBER AND ARTICLE FIVE, COMMITTEES, WILL ONLY BE APPOINTED AND BECOME ACTIVE UPON APPROVAL OF COUNCIL.

There was no further discussion.

VOTE. YES. STROBEL, GORDON, PORTER, SMITH

Motion carried.

B. Amendments to the Circulation Policy for General Updates to Language and Circulation Details on Items

Chair Gordon read the title into the record.

Ms. Dixon explained that last month they saw the amendments to the fees adding music. These changes address the updates and general housekeeping to the language plus increasing the loan limit.

There was a brief discussion regarding the difference in Book and Book 3 categories; increasing to a standard three week period for everything; and removing the actual fines or fees from the policy level since realistically policies are only updated periodically where fines and fees are updated or changed on an annual basis.

Chair Gordon requested a motion to approve the circulation policy amendments.

PORTER/SMITH – SO MOVED.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

## **NEW BUSINESS**

A. Welcome New Member!

Chair Gordon welcomed Ms. Smith to the Board. Ms. Smith provided a brief personal statement to the board.

There was a statement of welcome from the Board.

B. Recommendation on a Request to Dedicate a Garden

Ms. Dixon provided some personal experience with Mr. Larson and the gardens.

Ms. Porter commented in favor of the request to rename the garden.

Chair Gordon inquired if she was ready to make a motion.

Mr. Strobel was not opposed to the request but asked what the Rotary was and why they were involved with City property. Ms. Krause provided a brief explanation on some things the Rotary does and is involved in. He also inquired if Mrs. Larson was a Rotarian and involved with the garden. Ms. Krause was not positive if she was a Rotarian but knew that she did work in the gardens too.

STROBEL/PORTER -MOVED TO APPROVE THE REQUEST TO RENAME AND DEDICATE THE ROTARY GARDEN AT THE HOMER PUBLIC LIBRARY TO THE PETER LARSON MEMORIAL ROTARY GARDEN.

There was a brief discussion.

VOTE. YES. STROBEL. PORTER, GORDON, SMITH

Motion carried.

#### C. Review and Recommendation on Installation of a Story Walk on Library Property

Chair Gordon read the title into the record. Ms. Dixon provided background information to the Board.

There was a brief discussion regarding funding and the copyright on "Story Walk". It was suggested that they could refer to this as a Story Trail since it was next to one.

This has been before the Public Works Department and the Planning Department with no one opposed. Ms. Dixon confirmed that grant money from the People's Garden could be used on the Story Trail.

STROBEL/PORTER – MOVED TO RECOMMEND APPROVAL ON INSTALLING A PERMANENT STORY TRAIL IF FUNDING CAN BE FOUND.

There was a brief discussion on support only if the responsibility for maintenance does not fall on the library staff and funding can be found.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

#### **INFORMATIONAL ITEMS**

##### A. Strategic Plan

Chair Gordon stated that there were additional priorities agreed at the March regular meeting and according to his notes they were requesting as top priority 1. A temporary summer Library aide, 2. Further increase in collection development funds and development of a comprehensive plan over the next five years.

Ms. Krause will add these items.

He was concerned that with the reduction in meetings to eight per year that they should consider having longer meetings of at least 90 minutes in order to assure the Board completes its work.

Discussion followed regarding the Collection Development Policy and Selection Policy for the benefit of the newest Board members.

Chair Gordon clarified comments made by Mr. Hornaday regarding funding to build the Library; working on a funding request for a contract person to work on the Collection Development Policy and also a Rasmussen grant request.

Ms. Dixon is working on the Selection Policy.

#### B. 2014 Board Member Attendance at Council Meeting

Chair Gordon thanked Ms. Porter for having her name twice on the list.

There were no further commitments from board members.

#### **COMMENTS OF THE AUDIENCE**

There were no comments from the audience present.

#### **COMMENTS OF CITY STAFF**

There were no comments from the staff.

#### **COMMENTS OF THE COUNCILMEMBER**

There was no Council member in attendance.

#### **COMMENTS OF THE CHAIR**

Chair Gordon commented that he hopes they are an effective board, keep meetings as brief as possible and please be mindful to read your packet before the meetings and spoke about the value on documents recommended from Ms. Dixon.

#### **COMMENTS OF THE BOARD**

There were no comments from the Board.

#### **ADJOURN**

There being no further business to come before the Board the meeting adjourned at 6:20 p.m. The next regular meeting is scheduled for Tuesday, July 1, 2014 at 5:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, and Alaska.

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RENEE KRAUSE, CMC, DEPUTY CITY CLERK

Approved: \_\_\_\_\_