

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**
- 4. RECONSIDERATION**
- 5. APPROVAL OF THE MINUTES** *(Minutes are approved during Regular Meetings only)*
 - A. Meeting Minutes for the Regular Meeting on December 2, 2014 **Page 3**
- 6. VISITORS** *(There were no visitors scheduled for this meeting)*
- 7. STAFF & COUNCIL/COMMITTEE REPORTS/ AND BOROUGH REPORTS**
 - A. Friends Report **Page 9**
 - B. Next Friends Meeting – Wednesday, February 11, 2015 at 6:00 p.m. Library Conference Room
 - C. Director’s Report & Statistics **Page 17**
 - D. Facilities Report
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
- 10. NEW BUSINESS**
 - A. Welcome New Boardmembers! **Page 19**
 - B. Boardmember Attendance at the 2015 Council Meetings **Page 31**
 - C. Changing the Membership Makeup of the Board to Allow for Additional Non-City Residents **Page 35**
 - D. Library Policy Review – Collection Development Policy **Page 41**
 1. Homer Public Library Policy Status Chart
 - E. If Money Were No Object What would You Like for the Library? **Page 65**
 - F. Next Meeting Deliverables and Discussion Topics
- 11. INFORMATIONAL MATERIAL**
 - A. Strategic Plan 2014 **Page 67**
 - B. 2015 Board Member Attendance at Council Meetings **Page 69**
 - C. 2015 Regular Meeting Schedule **Page 71**
- 12. COMMENTS OF THE AUDIENCE**
- 13. COMMENTS OF THE CITY STAFF**
- 14. COMMENTS OF THE COUNCILMEMBER** *(If one is assigned)*
- 15. COMMENTS OF THE CHAIR**
- 16. COMMENTS OF THE BOARD**
- 17. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 3, 2015** at 5:00 P.M. in the Council Chambers at City Hall located at 491 E. Pioneer Avenue, Homer, Alaska.

Session 14-11 a Regular Meeting of the Library Advisory Board was called to order by Vice Chair Patricia Utley at 5:02 p.m. on December 2, 2014 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARD MEMBERS UTLEY, STROBEL, ALDERFER AND PORTER

ABSENT: BOARDMEMBER GORDON

STAFF: LIBRARY DIRECTOR DIXON
DEPUTY CITY CLERK KRAUSE

AGENDA APPROVAL

Vice Chair Utley requested a motion to approve the agenda.

STROBEL/ALDERFER – MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

The agenda was approved as presented by a consensus of the Board members.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments on the agenda.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF MINUTES

A. Meeting Minutes for the Regular Meeting on October 7, 2014

Vice Chair Utley requested a motion to approve the minutes.

PORTER/STROBLE – MOVED TO APPROVE THE MINUTES AS PRESENTED.

There was a brief discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

There were no visitors scheduled for this meeting.

STAFF AND COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS

A. Friends Report

There was no meeting scheduled in November.

B. Next Friends Meeting

The next meeting is scheduled for Wednesday, December 10, 2014 at 6:00 p.m.

C. Directors Report and Monthly Statistics –

Library Director Dixon provided a summary of the reports for November and October 2014. Ms. Dixon distributed the statistics. She commented on the increase in the circulation and they have almost reached the same numbers in attendance over last year. Ms. Dixon noted the materials added and removed were well over last year's numbers. She stated that they have been focused on collection development this year.

Mr. Strobel inquired on any benefits to the higher numbers for funding. Ms. Dixon responded that no direct benefit but they can use those numbers to support the annual budget and the Library has been recognized again as America's Star Library, one of 7 in Alaska.

There is one computer that is dedicated to downloading and is used very frequently. This computer is able to download large files quicker.

October was really busy and just about wore the staff out and November they were lucky to have a few holidays so were able to get a break. They also were recognized by Senator Murkowski for achieving Star Library status.

Today they did flag the western lot for the trees that were less than 6 inches and should not be cut.

The Library has been having some issues with undesirable behavior from unattended children in recent weeks. The staff is definitely feeling the lack of a place for children in the Middle School age range.

Claudia Haines has been asked to represent Alaska in February at a national conference regarding planning summer reading programs and was asked to be a speaker at a conference regarding early literacy and media.

They are on tract completing the end of year processes. The new monitors on flexible arms have been installed.

The City Manager is retiring at the end of the year and this makes the employees a bit nervous on what or how things will change. The city will be hiring an interim manager until a permanent one is found.

Ms. Alderfer inquired about the Friends meetings and obtaining copies of their minutes. Vice Chair Utley stated she may be able to switch her schedule around to attend. Ms. Alderfer responded that she may be able to attend those meetings too. Ms. Dixon responded that she does get those minutes and she can forward to Ms. Krause and they can be included in the packet for the Boardmembers.

Vice Chair Utley complimented Ms. Dixon on dealing with the children in the library. Ms. Dixon confirmed that under age 12 must be accompanied by an adult. Ms. Dixon stated that there are a number of things that could be done with children that age however they do not have the staff to do programming every day. That is not what they are there for.

D. Facilities Report

The Fireplace is now hooked up to natural gas. Shelving has been ordered for the young adult area and also two occasional chairs. The shelving will be placed where there is currently a bulletin board. There was a consensus that not everyone was happy with bean bag chairs. This may assist with some behavioral issues.

Ms. Dixon will be asking the Friends to consider purchasing for the library a new screen and digital projector. They are having larger groups that the meeting room cannot accommodate. They need a larger space.

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

There were no items for Pending Business.

NEW BUSINESS

A. Welcome New Boardmembers!

The Board welcomed newest member, Amy Alderfer. Ms. Alderfer provided a brief background on herself. She is a regular weekly user of the library.

B. Board member Attendance at the 2015 Council Meetings

Vice Chair Utley volunteered to attend council meetings in February and March, Ms. Alderfer volunteered for April and Ms. Porter volunteered for May.

Ms. Dixon and Ms. Krause provided a brief outline on how and what the Library is doing. This also provides a report on how well the Library is using the funding providing.

Mr. Strobel cannot attend Council meetings in the evening at this time.

C. Strategic Plan – What is the Board Going to Address in 2015?

The Board members took a few minutes to review the 2014 Strategic Plan.

There was a brief discussion on how the city-wide social media policy will affect the Library. The committee is looking to have the policy finalized by January.

Vice Chair Utley would like to take the drainage issues under her wing and Ms. Dixon stated that she presented some of her ideas to Mr. Meyer and he seemed open to her ideas. Ms. Dixon urged her to contact Mr. Meyer and they can schedule a meeting time the three of them can meet.

Ms. Porter inquired what Ms. Dixon felt that the Board should focus on in 2015. Ms. Dixon commented on what Mr. Gordon would like to focus on but she remarked that there are some items that need to be addressed before developing the collection further. Staffing is not an item that is usually funded by grants through Rasmussen. Ms. Dixon wants the Collection Development Policy in Place before trying to

obtain staff to assist them with this problem. She has just been able to address the draft policy again and is hoping that she will be able to present the draft policy before them in February. If they cannot find a grant to fund someone for this project then they may have to request the funding through the city for 6 months. Lack of staff is a major problem as far as the necessary part of their jobs and with programing and technology is the other major problem.

One of the biggest things is a back-up generator. This is really needed because when the power goes out it causes numerous issues. It would also allow the library to act as an emergency location. More discussion ensued on possible internships and other funding options for staffing.

The Board entertained discussion on the possibility of having interns during the summer time, Council meeting talking points, focusing on achievable goals that can be obtained within the tight budget atmosphere, reasonable increases in the book budget, actual temporary position being funded by council and prioritizing the items already shown in the strategic plan.

There was additional discussion on concrete action items and that the Strategic Plan is for the Board to provide them direction on where to apply their efforts. Vice Chair Utley would like to pose the following question to the Library Staff and Ms. Dixon wanted the Board to consider the question and they can address the responses at the next meeting.

If money is no object what would you like for the Library or your job and what programs would you like to do or see at the Library? What would your ideal Library be?

There were more comments and suggestions on how to approach council, using resources that are available to reach the goals established in their strategic plan. Ms. Dixon will double check on grant funding staff for project based from Rasmussen and if that is not available then they could approach Council with a request to fund a person instead of books.

The Board determined that the goals were basically the same but needed to be re-prioritized. The following was also determined:

- Restating goals to be more specific so they can be completed
- Adding perpetual funding for updates and upgrades

Mr. Strobel requested the Strategic Plan be on the agenda also.

D. Discussion on the Reason behind Computers in the Children's Library

Vice Chair Utley read the title into the record.

Mr. Strobel stated he brought this up on a more personal basis but wanted input from the Librarians on how there is benefit to having a computer in the kids area. He views the use of computers as noisy intrusion and just provided games. He is speaking in relation to the younger children and acknowledged his feelings regarding the over use of computers today.

Ms. Dixon stated if she could have had Claudia Haines, the Children's Librarian, attend tonight she would have but in lieu of her being here Ms. Dixon provided an informational laydown that Ms. Haines provided her regarding the importance of technology and kids today.

Ms. Dixon provided information on the requirements of access to information through technology and various studies that have been completed. She also acknowledged the changes that computers bring to a space and that the space is not large enough to offer the needed separation. Ms. Dixon is open to suggestions on how to rearrange the space to separate the areas more without impeding supervision.

Mr. Strobel stated that he realizes that the room being small may be some of the reason and he was not sure if the children did not have enough access at school and that is why it was offered. Ms. Dixon offered further explanation that computer access at school is structured and based on studies that creative use of computer tools is beneficial.

Ms. Dixon also elaborated that she has read that kids should learn basic coding too. Further discussion and comments on technology and the benefits along with the developmental values for actually reading a book or playing a game ensued.

Ms. Dixon stated that it was an issue that every parent deals with this issue and it was a good discussion.

INFORMATIONAL ITEMS

- A. Strategic Plan
- B. 2014 Board Member Attendance at Council Meeting
- C. 2015 Regular Meeting Schedule

There was no discussion on the informational materials.

COMMENTS OF THE AUDIENCE

There was no audience present.

COMMENTS OF CITY STAFF

Ms. Dixon stated that there was an applicant who could not be seated since they resided outside of city limits so she would like to change that requirement.

Ms. Krause provided the steps and a brief background on making that change and the time needed until final approval.

COMMENTS OF THE COUNCILMEMBER

There was no Council member in attendance.

COMMENTS OF THE CHAIR

Vice Chair Utley stated well done, good job!

COMMENTS OF THE BOARD

There were no comments

ADJOURN

There being no further business to come before the Board the meeting adjourned at 6:36 p.m. The next regular meeting is scheduled for Tuesday, February 3, 2015 at 5:00 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, and Alaska.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK

Approved: _____

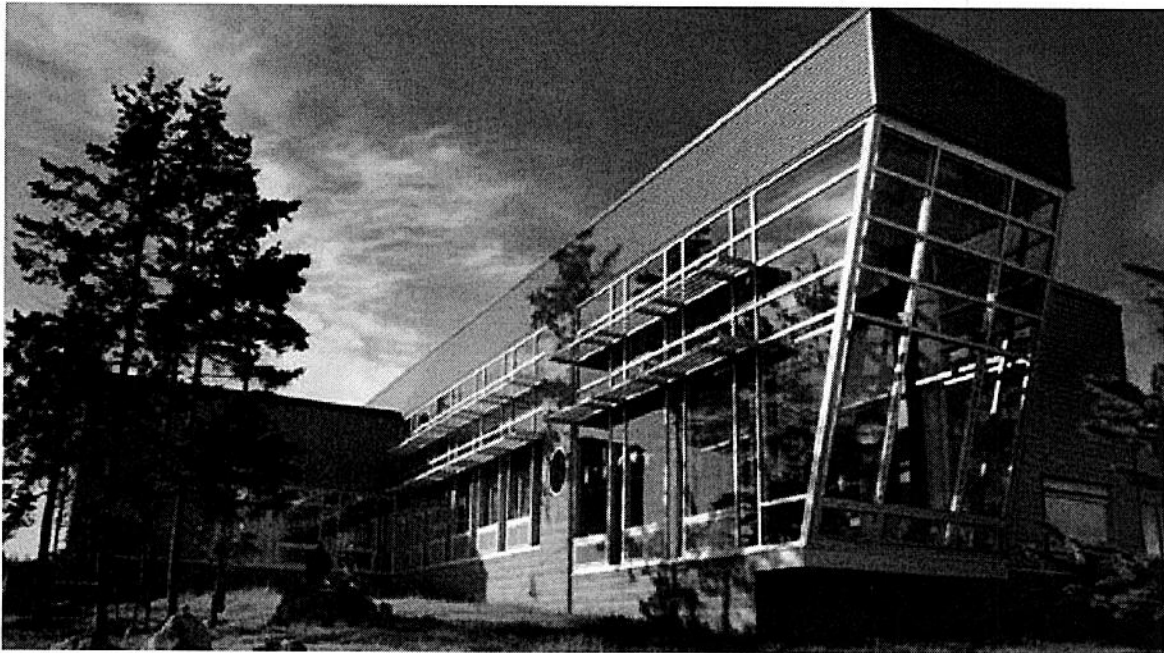
Renee Krause

From: Friends of the Homer Public Library
<info=friendshomerlibrary.org@mail62.atl91.mcsv.net> on behalf of Friends of the
Homer Public Library <info@friendshomerlibrary.org>
Sent: Friday, January 02, 2015 2:37 PM
To: Renee Krause
Subject: January Events and News from the Friends of the Homer Public Library



Events and information from
the Friends of the Homer Public Library.

Email not displaying correctly? [View it in your browser.](#)



The Homer Public Library

January 2015 Newsletter



Fahrenheit 451
by Ray Bradbury
January-March 2015



Kickoff the Big Read
with a Bonfire!
January 23 at 7pm



Donate to the Friends
through Pick Click Give.
Possibly win a 2nd PFD.

All events and classes are scheduled on the [Library Calendar](#).

Big Read 2015

When did science fiction first cross over from genre writing to the mainstream of American literature? Almost certainly it happened on October 19, 1953, when a young Californian named Ray Bradbury published a novel with the odd title of *Fahrenheit 451*. In a gripping story at once disturbing and poetic, Bradbury takes the materials of pulp fiction and transforms them into a visionary parable of a society gone awry, in which firemen burn books and the state suppresses learning. Meanwhile, the citizenry sits by in a drug-induced and media-saturated indifference. More relevant than ever a half-century later, *Fahrenheit 451* has achieved the rare distinction of being both a literary classic and a perennial bestseller.

Kick-Off Bonfire

The Friends of the Homer Public Library will launch its Big Read program in celebration of Ray Bradbury's science fiction novel *Fahrenheit 451* with a bonfire at the far end of the Homer Public Library parking lot on Friday, January 23, 2015. Members of the teen and adult "Resistance Force" will be in attendance to hand out copies of the book. There will be music, s'mores, and Homer Fire Department trucks for the little ones to see. Stop by to pick up more information about all of the events of the Big Read, make a s'more or two, and grab a copy of *Fahrenheit 451*.

Friends of the Homer Public Library coordinator, Erin Hollowell said, "*Fahrenheit 451* was one of the original dystopian novels. The world Ray Bradbury depicts is so afraid of critical thinking that they've banned books and firemen now burn them. We thought it would be fun to start off the events with a bonfire, and though many people have asked, we won't be burning books... we'll be giving them away!"

Copies of the novel *Fahrenheit 451* are immediately available at the Homer Public Library for extended loan. Other materials such as reader's guides will be available at the circulation desk on Monday, January 5.

The Big Read is a program of the National Endowment for the Arts, designed to revitalize the role of reading in American culture by exposing citizens to great works of literature and encouraging them to read for pleasure and enrichment. The Big

Read is managed by Arts Midwest. Homer is one of 77 communities nationwide participating in The Big Read from September 2014-June 2015. From January 23 to March 19 our community will celebrate *Fahrenheit 451* with a full calendar of events including a dramatic reading of the theater production of the book; a book art class; a conversation about Alaskan science fiction novels and novelists; in-person book discussions, as well as online book discussions; the screening of several dystopian movies; and a capstone presentation by Sam Weller, Ray Bradbury's official biographer.

Big Read – Dystopian Movie Night

On Wednesday, January 28 at 6pm, we'll feature recent dystopian science fiction movie *Divergent* at the Homer Public Library. We'll have popcorn at the showing and a dystopian scavenger hunt prior to it. The scavenger hunt will be available at the circulation desk at the Homer Public Library starting on Monday, January 26. You'll need the resources at the library to complete the scavenger hunt, and then we'll draw a winner from all of the correct entries at the movie night. The prize will be a discount movie pass for the Homer Movie Theatre. We'll draw for a second discount movie pass from among all of the people in attendance at the movie.

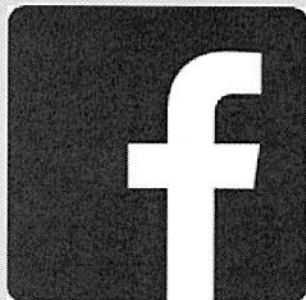
Susan Johnson – Art @ HPL

Photographer Susan Johnson is new to town, but her iconic images from her stay at the Fowler Dune Shack, one of the few remaining beach shacks on the Cape Cod National Seashore, will look familiar. Like Homer, Provincetown is an eccentric, free thinking, fishing and arts community at the end of the road. The end of Cape Cod in Massachusetts has long been associated with seafood, fishing, marine wildlife, and tourists. Like coastal Alaska, it, too, is made up of small communities whose populations swell in the summer, then shrink back down in the fall, with the locals hunkering in for the long harsh winter.

Johnson's work will be exhibited January 5 through March 30 this year. There will

be an opening and artist talk on Friday, February 6 at 5pm.

Our Shiny New Facebook Page



Friends of the Homer Public Library has a new Facebook page at <https://www.facebook.com/friendshomerlibrary>. If you are on Facebook, please consider liking our page so that you can receive invitations to events, reminders of cool things that are happening at the library, and all of the good stuff connected to the Big Read! We are just under 100 followers right now, but we know that there are lots of our members who would “like” us and just haven’t seen our page yet! Check it out!

Friends of the Library Book Club

Join the Friends of the Library Book Club on January 20 from 4:30-6:30 to discuss Michael Paterniti’s book *The Telling Room: A Tale of Love, Betrayal, Revenge, and the World’s Greatest Piece of Cheese*. With a subtitle like that, how could you lose? The book was a New York Times Bestseller and named one of the best books of 2014 by: NPR, Entertainment Weekly, Kirkus Reviews, and The Christian Science Monitor. The Friends of the Library Book Club is always free and open to the public.

Teen Minecraft Party

Join forces with other Homer teens to compete in both a Minecraft building contest and Hunger Games event against teens at the Chippewa River District Library in Mount Pleasant, Michigan on Saturday, January 31, 1:30-5:30. Library computers and Minecraft accounts will be available on a first-come, first-serve basis or you can bring your own laptop (maximum of 20 players). No registration required. Pizza will be provided during the break. This event is for teens ages 12-18 and is free.

Maker Faire for Kids!

Calling all kids ages 12 and under and their families. The Homer Public Library and Center for Alaskan Coastal Studies present the Winter Maker Faire! On Monday, January 19 from 10:30 to noon, join us for hands-on stations at which kids and their families can create winter-related crafts and try out simple experiments. This is a free and fun way to take advantage of a day off from school.

Open Tech Help

Now that the new year has started, maybe you'd like to step up your game in the digital world? Don't forget the Friends of the Homer Public Library provides free tech help by local computer guru Rick Porter on the **first Friday** and **third Saturday** of each month from noon until 2pm.

Thanks to our Members

Many many thanks to all of the people who have already renewed their membership in the

Friends of the Homer Public Library. Your donations go directly to support services and enhance the library experience for patrons.

You also get admittance to the members-only book sale preview night, and depending on the level of your donation, you can get a tote-bag or thumb drive. But the real reason to become a member is to show your support of the public library as a key part of a healthy community.

Join the 2015 Friends or renew your membership today by signing up at the library circulation desk or at the Friends of the Library website at www.friendshomerlibrary.org. Be here for the Friends of the Library, we're here for you!

Pick Click Give to Support the Friends of the Homer Public Library

It's time to apply for your PFD! Don't forget that you can make a donation from your Permanent Fund Dividend to the Friends of the Homer Public Library with Pick Click Give. It's so easy, and it means so much to us. This year when you file by March 31, you can be entered to win an **extra PFD**. Ten lucky Alaskans who share part of their PFD through Pick Click Give will be given an extra dividend. We hope that you'll want to share the love from your PFD with an organization that supports the programs and facility of the Homer Public Library, the heart and hearth of our community.

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We send special emails to members of the Friends of the Homer Library.

Our mailing address is:

Friends of the Homer Public Library

500 Hazel Avenue

Homer, AK 99603

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The MailChimp logo is displayed in a grey rectangular box. The text "MailChimp" is written in a white, cursive script font.

**Homer Public Library
Director's Report
January 28, 2015**

We've recovered from the holidays and are launching into the new year with a new Big Read. Nearly 70 copies of *Fahrenheit 451* are checked out right now! I recently finished reading it for the third time and found it just as thought-provoking as the first two times. Recommended!

January Special Events and Activities

- **Teen Minecraft Party** – Homer teens will play Minecraft across the miles with teens from Chippewa River District Library in Mount Pleasant, MI on Saturday 1/31, 1:30-5:30.
- **Big Read Kick-Off Bonfire** – About 50 people celebrated the beginning of the 2015 Big Read at a bonfire last Friday night. Marshmallows and s'mores enjoyed by many.
- **Big Read Dystopian Scavenger Hunt and Movie Night** – Test your knowledge of dystopian novels and enter to win a prize. Movie time is 6 PM Thursday 1/29.
- **Mayor's Proclamation** – In case you missed it, Mayor Wythe read a proclamation regarding the Big Read at the January 12 City Council meeting.

Meetings and Trainings

- Friends of HPL held a dinner meeting at Cleo Webb's house. Plans for the Big Read and the Celebration of Lifelong Learning were discussed. (Sitka author John Straley will be the guest speaker.) They approved funding for a part-time student intern to assist Claudia with the Summer Reading Program.
- I attended two department head meetings led by interim city manager Marvin Yoder.
- The Social Media Policy Committee is beginning work on a City-wide website policy.
- In-library we held two staff meetings.
- Claudia Haines and I met with the Language and Literacy committee of the Homer Early Childhood Coalition.
- I met with the Friends' Western Lot Committee to discuss areas of potential common interest with Chad Jones of the North Pacific Folk School. Peter Briggs, landscape architect, has offered to help us formulate plans for best use of the area.
- I had a phone meeting with the Alaska Library Association's Executive Council.
- Claudia is taking a sign language class to help her incorporate signing into story times.

Issues of Interest

Western Lot: Clearing is supposed to begin Monday Feb. 2.

New E-Magazines: Check out Flipster on our home page for free access on any e-reader to 19 magazines. Let us know what you think!

Behind the Scenes

We had the usual challenges with technology and a few unusual ones with patrons. Improvement of the wireless network has been pushed back another six months to June. Patrons continue to complain about the slow wireless, with good reason.

The maintenance guys have put together the new shelving for the teen area and cut down the giant bulletin board there to a more manageable size. After they repaint the wall behind the shelving we'll move the books there. Thanks Dale, Mike and Mike!

Claudia Haines, David Bernard and I will attend the Alaska Library Association conference Feb. 26-Mar. 1 in Juneau. David received a continuing education grant of \$1,000 from the Alaska State Library to do so. Claudia will present a workshop on using new media for early literacy programs, as well as participate in a panel. I'll lead the Public Libraries Roundtable.

Facility

The parts for the gas fireplace conversion finally arrived. Unfortunately, some of them are the wrong parts. No one, including patrons, is happy about this. Mike Riley is doing what he can to expedite the correct parts.

Upcoming

Minecraft party for teens – Sat. 1/31 from 1:30 - 5:30 PM.

Big Read: Staged Reading of *Fahrenheit 451* -- Pier One Theatre presents a Reader's Theater adaptation at 6 PM on Sat. 2/7 in the fireside lounge.

Big Read: Book Discussion of *Fahrenheit 451* – Tues. 2/10 at 6 PM in the fireside lounge.

Coding for Kids – Sat. 2/14 from 3-5 PM for ages 8-12. Registration required.

Closed Mon. 2/16 -- Washington's Birthday

Big Read: Nature & Technology Discussion – Tues. 2/17 at 6 PM

Kids Cook: Dumplings – Celebrate Chinese New Year! Ingredients and instruction provided. For ages 12 and under, Thurs. 1/19 from 4-5 PM.

Big Read: Conversation with Alaskan Science Fiction Authors – Join Alaskan authors Michael Armstrong and Don Rearden on Tues. 2/24 at 6 PM.

Big Read: Book Arts Workshop – with Anne-Margaret Wimmerstadt on Sat. 2/28 at 10 AM. Space is limited so register ahead beginning Feb. 9.

Ongoing

Story Times – Tuesdays & Wednesdays 10 AM; Small Fry Thursdays 11:30 AM

Knitting – Mondays, 3-5 PM

Book Club – Third Tuesdays, 4:30-6:30

Drop-In Tech Help – First Fridays and Third Saturdays, noon to 2

Genealogy – First Saturdays, 2-4 PM

SPARC Meetings and Ham Radio Classes – First Tuesdays 5 PM and Second Saturdays noon-2

Ongoing for 2015

Don't forget our adult reading program "15 in '15." Read 15 from a list of 150 recommended books, enter tickets for the monthly drawings, and enjoy some good books!

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Greetings

Be It Known That

Therese Smith

Has been appointed to

serve as

“Boardmember”

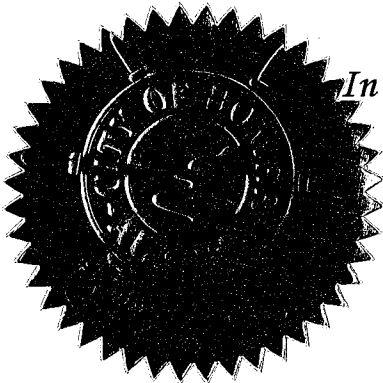
on the

“Library Advisory Board”

This appointment is made because of your dedication to the cause of good government, your contributions to your community and your willingness to serve your fellow man.

In Witness whereof I hereunto set my hand

This 13th day of January, 2015



Mary E. Wythe
Mary E. Wythe, Mayor

Attest:

Jo Johnson

Jo Johnson, MMC, City Clerk

Yours truly,

Wm. L. G. ...

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...

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City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

January 13, 2015

Therese Smith
PO Box 1193
Homer, AK 99603

Dear Therese,

Congratulations! Council confirmed/approved your appointment to the Library Advisory Board during their Regular Meeting of January 12, 2015 via Memorandum 15-002.

Included is the 2014 Public Official Conflict of Interest Disclosure Statement. Please complete this document and return it to the Clerk's office. This form will be retained in the Clerk's office. It is a public document and may be requested by any member of the public. In the event the Public Official Conflict of Interest Disclosure Statement is requested by a member of the public, you will be notified of the requestor's name.

Also included is the Code of Ethics as outlined in Homer City Code 1.18. This provides important guidelines in your role as a commissioner as to conduct and conflicts of interest.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead.

Your term will expire April 1, 2015.

Cordially,


Mary E. Wythe, Mayor

Enc: Memorandum 15-002
Certificate of Appointment
2014 Public Official Conflict of Interest Disclosure Statement
HCC 1.18 Conflicts of Interest, Partiality & Code of Ethics
Library Advisory Board Bylaws

Cc: Library Advisory Board



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

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Homer, Alaska 99603

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Memorandum 15-002

TO: HOMER CITY COUNCIL
FROM: MARY E. WYTHE, MAYOR
DATE: JANUARY 5, 2015
SUBJECT: APPOINTMENT OF THERESE SMITH TO THE LIBRARY ADVISORY BOARD, KARIN MARKS TO THE ECONOMIC DEVELOPMENT ADVISORY COMMISSION, AND REAPPOINTMENT OF DANIEL DONICH TO THE PORT AND HARBOR ADVISORY COMMISSION

Therese Smith is appointed to the Library Advisory Board to replace outgoing member Larry Slone. Her term will expire April 1, 2015.

Karin Marks is appointed to the Economic Development Advisory Commission to replace outgoing member Neil Wagner. Her term will expire April 1, 2017.

Daniel Donich is reappointed to the Port and Harbor Advisory Commission. His term will expire February 1, 2018.

RECOMMENDATION:

Confirm the appointment of Therese Smith to the Library Advisory Board, Karin Marks to the Economic Development Advisory Commission, and reappointment of Daniel Donich to the Port and Harbor Advisory Commission.

Fiscal Note: N/A



CITY OF HOMER
 COMMISSION, COMMITTEE, BOARD AND TASK FORCE
 APPLICATION FORM

*non-resident
 not appointed -*
 CITY CLERK'S OFFICE
 CITY OF HOMER
 491 E. Pioneer Avenue
 Homer, AK 99603
 PH. 907-235-3130
 FAX 907-235-3143

Received by the Clerk's Office

NOV 26 2014 10:53 Pk

The information below provides some basic background for the Mayor and Council
 This information is public and will be included in the Council Information packet

Name: Therese Smith Date: Nov 26, 2014
 Physical Address: Bluff Drive, Homer AK 99603
 Mailing Address: PO Box 1193, Homer AK 99603
 Phone Number: _____ Cell #: 907-444-6944 Work #: N/A
 Email Address: tsmithalaska@gmail.com

The above information will be published in the City Directory and within the city web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council

Please indicate the commission(s), committee(s), board or other that you are interested in serving on by marking with and X or a v

	ADVISORY PLANNING COMMISSION	1 ST & 3 RD WEDNESDAY WORKSESSION PRIOR
	ECONOMIC DEVELOPMENT ADVISORY COMMISSION	2 ND TUESDAY OF
	PARKS & RECREATION ADVISORY COMMISSION	3 RD THURSDAY OF
	PORT & HARBOR ADVISORY COMMISSION	4 TH WEDNESDAY OCT-AP MAY - SE
	PERMANENT FUND COMMITTEE	2 ND THURSDAY OF FEBRUARY, MAY
	PUBLIC ARTS COMMITTEE	2 ND THURSDAY OF FEBRUARY, MAY
X	LIBRARY ADVISORY BOARD	1 ST TUESDAY OF THE MONTH AT 5:00 P.M.
	CITY COUNCIL	2 ND AND 4 TH MONDAY OF THE MONTH SPECIAL MEETINGS & WORKSESSIONS AT 4:00 P.M. COMMITTEE OF THE WHOLE AT 5:00 P.M. REGULAR MEETING AT 6:00 P.M.
	OTHER - PLEASE DESIGNATE	

*Therese Smith
 1811 Saltwater
 Homer AK*

*Corrected address to re-submit.
 she listed house sitting address
 on application.
 DEC 08 2014 PM 12:29
 Residence is Saltwater Dr.*

I have been a resident of the city for ___ yrs 8 mos. I have been a resident of the area for ___ yrs 8 mos. 26-year
State

I am presently ~~employed at~~ Retired ~~US~~ Gov't Employee residen

Please list any special training, education, or background you may have which is related to your choice of commission, committee, board or task force:

Government employee 25 years +
PTA member 5 years +
Active library volunteer, previous library employee,
ASD (Anchorage) library volunteer, 5 years +

Have you ever served on a similar commission, board, committee or task force? If so please list when, where and how long:
see above

Why are you interested in serving on the indicated commission, committee, board or task force?

Libraries are the grocery stores for the community's
brains. I love being part of the team to support
education.

Do you currently belong to any organizations specifically related to the area of your choice(s) you wish to serve on?

Member of Islands + Oceans Friends.
"Library enthusiast" and book addict (haha)

Please answer the following if you are applying for the Advisory Planning Commission:

Have you ever developed real property, other than your personal residence, if so briefly describe? NO

Please answer the following if you are applying for the Port & Harbor Advisory Commission:

Do you use the Homer Port and/or Harbor on a regular basis? What is your primary use?

_____ Commercial _____ Recreational

Please include any additional information that may assist the Mayor in his/her decision making:

Previously LAB member briefly, interrupted by being
an employee at the library (temp for summer).

When you have completed this application please review all the information and return to the City Clerk's Office. You may also email this document to clerk@cityofhomer-ak.gov or fax to 907-235-3143. Thank you for applying!

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Greetings

Be It Known That

Susan Braund

Has been appointed to

serve as

“Boardmember”

on the

“Library Advisory Board”

This appointment is made because of your dedication to the cause of good government, your contributions to your community and your willingness to serve your fellow man.

*In Witness whereof I hereunto set my hand
This 10th day of December, 2014.*



Mary E. Wythe
Mary E. Wythe, Mayor

Attest:

Melissa Jacobsen

Melissa Jacobsen, OMC, Acting City Clerk



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

December 9, 2014

Susan Braund
PO Box 2556
Homer, AK 99603

Dear Susan,

Congratulations! Council confirmed/approved your appointment to the Library Advisory Board during their Regular Meeting of December 8, 2014 via Memorandum 14-176.

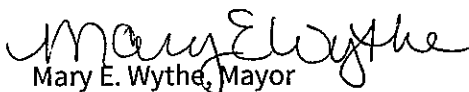
Included is the 2014 Public Official Conflict of Interest Disclosure Statement. Please complete this document and return it to the Clerk's office. This form will be retained in the Clerk's office. It is a public document and may be requested by any member of the public. In the event the Public Official Conflict of Interest Disclosure Statement is requested by a member of the public, you will be notified of the requestor's name.

Also included is the Code of Ethics as outlined in Homer City Code 1.18. This provides important guidelines in your role as a commissioner as to conduct and conflicts of interest.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead.

Your term will expire April 1, 2016.

Cordially,


Mary E. Wythe, Mayor

Enc: Memorandum 14-176
Certificate of Appointment
2014 Public Official Conflict of Interest Disclosure Statement
Library Advisory Board Bylaws

Cc: Library Advisory Board



City of Homer

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Office of the Mayor

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mayor@ci.homer.ak.us
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(f) 907-235-3143

Memorandum 14-176

TO: HOMER CITY COUNCIL
FROM: MARY E. WYTHE, MAYOR
DATE: DECEMBER 2, 2014
SUBJECT: APPOINTMENT OF SUSAN BRAUND TO THE LIBRARY ADVISORY BOARD

Susan Braund is appointed to the Library Advisory Board to fill the seat vacated by Terry Smith. Her appointment will expire April 1, 2016.

RECOMMENDATION:

Confirm the appointment of Susan Braund to the Library Advisory Board.

Fiscal Note: N/A



CITY OF HOMER
COMMISSION, COMMITTEE, BOARD & TASK FORCE
APPLICATION FORM

CITY CLERKS OFFICE
CITY OF HOMER
491 E. PIONEER AVENUE
HOMER, ALASKA 99603
PHONE 907-235-3130
FAX 907-235-3143

RECEIVED BY CLERK'S OFFICE

The information below provides some basic background for the Mayor and Council.
This information is public and will be included in the Council Information packet.

Name Susan Braund Date 11-18-2014

Physical Address 4281 Shirley Ct City Homer

Mailing Address P.O. Box 2556 Zip Code 99603

Phone 907-435-7587 Work # / Cell # same

Email Address susanbraund@hotmail.com

NOTE: The above information will be published in the City Directory and within the City web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council.

Please indicate the commission(s), committee(s), board or task force you are interested in:

Select	COMMISSION/COMMITTEE/BOARD.TASK FORCE	REGULAR MEETING SCHEDULE
<input type="checkbox"/>	ADVISORY PLANNING COMMISSION	1ST & 3RD WEDNESDAY OF THE MONTH AT 7:00 P.M. WORKSESSIONS AT 5:30 P.M.
<input type="checkbox"/>	ECONOMIC DEVELOPMENT ADVISORY COMMISSION	2ND TUESDAY OF THE MONTH AT 6:00 P.M.
<input checked="" type="checkbox"/>	LIBRARY ADVISORY BOARD	1ST TUESDAY OF THE MONTH AT 6:00 P.M.
<input type="checkbox"/>	PARKS & RECREATION ADVISORY COMMISSION	3RD THURSDAY OF THE MONTH AT 6:30 P.M.
<input type="checkbox"/>	PORT & HARBOR ADVISORY COMMISSION	4TH WEDNESDAY OF THE MONTH AT 6:00 P.M.
<input type="checkbox"/>	PUBLIC ARTS COMMITTEE	3RD THURSDAY OF THE MONTH AT 11:00 A.M. WORKSESSIONS AT 10:00 A.M.
<input type="checkbox"/>	TRANSPORTATION ADVISORY COMMITTEE	3RD TUESDAY OF THE MONTH AT 5:30 P.M.
<input type="checkbox"/>	PERMANENT FUND COMMITTEE	QUARTERLY - 2ND THURSDAY OF THE MONTH AT 6:00 P.M.
<input type="checkbox"/>	LEASE COMMITTEE	QUARTERLY - 2ND THURSDAY AT 3:00 P.M.
<input type="checkbox"/>	OTHER - PLEASE ENTER THE COMMITTEE/TASK FORCE	

I have been a resident of the City for 3 mos. yrs

I have been a resident of the area for 43 mos. yrs.
Alaska

I am presently employed as: Semi-retired, writer-editor, freelance

List any special training, education or background you have which is related to your choice of commission, committee, board, or task force:

B.A. French
A.A.S. Business
B.A. Journalism
M.S. Education

My skills are all
communications
based, I would be
an excellent library
ambassador

Have you ever served on a similar commission, committee, board or task force? No

If so, when & where:

When are you available for meetings? Weekly Monthly Bi-Monthly

I will be
available
January 2015.

I am interested in serving on the above because:

I am impressed with activities the library
provides to the community, especially children
and young learners.

Do you currently belong to any organizations specifically related to the area of your choice(s) you wish to serve on?

Yes No

If yes, please list organizations: not currently

Questions regarding the Homer Advisory Planning Commission:

Have you ever developed real property, other than your personal residence? Yes No If yes, briefly describe the development:

Family venture 1970's developed 200 acres into
subdivision in Mat-Su Valley near Caswell Lake

Questions regarding the Port & Harbor Advisory Commission:

Do you use the Homer Port and/ or Harbor on a regular basis? No

If yes, is you use primarily: Commercial Recreational Both

Please include any additional information that may assist the Mayor in his decision making:

After living here for three years, I am beginning
to feel that I am a member of the
community, and feel that serving on the
library board is a great way to
contribute my skills to Homer.



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

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Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: JANUARY 30, 2015
SUBJECT: 2015 ATTENDANCE AT COUNCIL MEETINGS

Please review the following attendance schedule and be prepared to add your name to the list for the month's that do not show representation.

Board representation at Council meetings is a very effective tool when it comes to budget time. This shows City Council that the Library is a major influence to the community and assist the Director in obtaining the necessary funding in some cases.

Recommendation: Review your personal schedule and volunteer to attend one council meeting or more during the year.

2015 HOMER CITY COUNCIL MEETINGS
LIBRARY ADVISORY BOARD MEMBER ATTENDANCE

It is the goal of the Board to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Board is currently addressing, projects, events, etc. **A Board member is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2015 is as follows:

January 12,26 2015	_____
February 9, 23 2015	_____ UTLEY _____
March 9, 23 2015	_____ UTLEY _____
April 14, 28 2015	_____ ALDERFER _____
May 11, 26 (Tues) 2015	_____ PORTER _____
June 8, 22 2015	_____
July 27 2015	_____
August 10, 24 2015	_____
September 14, 28 2015	_____
October 12, 26 2015	_____
November 23, 2015	_____
December 7, 2015	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional Board members are appointed the proposed schedule above will reflect those added members.



City of Homer

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Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: JANUARY 30, 2015
SUBJECT: CHANGING MEMBERSHIP MAKEUP OF THE BOARD TO ALLOW FOR ADDITIONAL
NON-CITY RESIDENTS

The Library Advisory Board has had an ongoing problem obtaining interested persons to serve as boardmembers that are city residents. Membership is outlined in city code. I have included the section of Homer City Code that addresses this, 2.48.

To make recommendations to Council requires a motion and memorandum along with an Ordinance reflecting the section of code to be amended.

City Council will need to introduce the Ordinance at one meeting and hold Public Hearing on the ordinance at the following meeting.

Please discuss and make a motion on the number of non-residents that should be allowed to participate on the Library Advisory Board.

A roll call vote will also be conducted on the motion made. It cannot be approved by consensus.

Recommendation: Make a motion to Amend Homer City Code 2.48.040, Board –Creation and Membership, changing the number of members from outside city limits from two members to

_____.

Chapter 2.48 PUBLIC LIBRARY¹

Sections:

- [2.48.010](#) Library functions.
- [2.48.020](#) Library Director – Appointment.
- [2.48.030](#) Library Director – Duties.
- [2.48.040](#) Board – Creation and membership.
- [2.48.050](#) Library Advisory Board – Powers and duties.
- [2.48.060](#) Library Advisory Board – Vacancies.
- [2.48.070](#) Use of library.

2.48.010 Library functions.

The major functions of the library are the operation of the Homer Library, including control and supervision of library use, acquisition of library property and other related matters. [Ord. [85-35](#) § 5, 1985; Ord. [80-2](#) § 1, 1980. Code 1981 § 1.48.010].

2.48.020 Library Director – Appointment.

The head of the Homer Library is the Library Director, who shall be appointed by the City Manager. [Ord. [09-28\(S\)](#) § 1, 2009; Ord. [85-35](#) § 5, 1985; Ord. [80-2](#) § 2, 1980. Code 1981 § 1.48.020].

2.48.030 Library Director – Duties.

The Library Director of the City shall be responsible for and shall have supervision and control of the library and hold responsibilities as denoted in the job description for the position. [Ord. [09-28\(S\)](#) § 1, 2009; Ord. [85-35](#) § 5, 1985; Ord. [80-2](#) § 3, 1980. Code 1981 § 1.48.030].

2.48.040 Board – Creation and membership.

There is created the City of Homer Library Advisory Board, referred to in this chapter as the Board, which shall act in an advisory capacity to the Library Director and the City. The Board shall consist of seven members comprised as follows:

- a. At least six members of the Board shall reside within the corporate limits of the City.
- b. Members shall serve for three years with initial appointments to be made for staggered terms as follows: Two one-year terms; two two-year terms; and three three-year terms.
- c. Members shall serve without compensation. [Ord. [09-28\(S\)](#) § 1, 2009; Ord. [98-7](#), 1998; Ord. [95-5](#), 1995; Ord. [85-35](#) § 5, 1985; Ord. [80-2](#) § 4, 1980. Code 1981 § 1.48.040].

2.48.050 Library Advisory Board – Powers and duties.

The Library Advisory Board shall:

- a. Establish operational policies for the library program, and submit same to the City Council for approval. There shall be an annual review of policies and revisions may be recommended by the Board.
- b. Assist the Librarian in preparation and presentation of the annual budget request to the City Council.

- c. Adopt bylaws and regulations for internal operations governing the proper and orderly discharge of its responsibilities.
- d. Make recommendations through the City Manager to the Mayor and City Council concerning the library and its programs.
- e. Solicit donations of money and/or property for the benefit of the library. Any money donations shall be deposited to the City treasury in a reserve fund designated for public library use. If property, it shall be accepted by deed or other conveyance subject to approval by the City Council. Such property shall be held or disposed of for public library purposes as the Council may direct. The Board may make recommendations for disposition of money or property so received and such recommendations shall be considered and acted upon by the Council. [Ord. [85-35](#) § 5, 1985; Ord. [80-2](#) § 5, 1980. Code 1981 § 1.48.050].

2.48.060 Library Advisory Board – Vacancies.

- a. In the event of a vacancy on the Library Advisory Board, the Mayor shall appoint a person to fill such vacancy for the unexpired term, subject to confirmation by the City Council.
- b. If any Library Board member is absent for three consecutive meetings (unless a majority of the other members have previously granted a leave of absence, not to exceed six months), the seat of that member shall be declared vacant and a new member appointed by the Mayor subject to confirmation by the City Council. [Ord. [85-35](#) § 5, 1985; Ord. [80-2](#) § 6, 1980. Code 1981 § 1.48.060].

2.48.070 Use of library.

All persons shall be extended the use of library privileges subject to observing the rules and regulations established for the use thereof. The Library Director may prohibit any person from using the library who willfully or persistently violates any rule or regulation prescribed for the operation of the library. No person shall fail or refuse to leave the library when ordered to do so by the Library Director or other person in charge. [Ord. [09-28\(S\)](#) § 1, 2009; Ord. [85-35](#) § 5, 1985; Ord. [80-2](#) § 7, 1980. Code 1981 § 1.48.070].

¹For statutory provisions authorizing municipalities to provide for libraries, see AS [29.35.200](#).

**The Homer City Code is current through Ordinance 14-50,
passed October 27, 2014.**

Disclaimer: The City Clerk's Office has the official version of the Homer City Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

1 **CITY OF HOMER**
2 **HOMER, ALASKA**

3
4 City Clerk

5 **ORDINANCE 15-XX**
6
7
8

9 AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, AMENDING HOMER
10 CITY CODE SECTION 2.48, PUBLIC LIBRARY, AMENDING THE NUMBER OF
11 MEMBERS FROM OUTSIDE CITY LIMITS FROM TWO MEMBERS
12 TO _____
13
14
15

16 WHEREAS, The Library Advisory Board acts in an advisory capacity to the Library
17 Director and the City Council; and
18

19 WHEREAS, The Homer Public Library provides services to all community residents,
20 including those living outside City limits; and
21

22 WHEREAS, Limiting the number of non-resident members on the Library Advisory
23 Board increases the difficulty in attracting new members; and
24

25 WHEREAS, The number of non-resident members should be increased to reflect the
26 patronage of the Homer Public Library from non-residents.
27

28 NOW, THEREFORE, THE CITY OF HOMER ORDAINS:
29

30 Section 1. Homer City Code 2.48.040 is hereby amended to read as follows:
31

32 2.48.040 Board--Creation and membership. There is created the City of Homer Library Advisory
33 Board, referred to in this chapter as the Board, which shall act in an advisory capacity to the
34 Library Director and the City. The Board shall consist of seven members comprised as follows:
35 a. At least **five** _____ members of the Board shall reside within the corporate limits of the
36 City.
37 b. Members shall serve for three years. Initial appointments to be made for staggered terms as
38 follows: Two one-year terms; two two-year terms; and three three-year terms.
39 c. Members shall serve without compensation.

40 Section 2. This Ordinance is of a permanent and general character and shall be included in
41 the City Code.
42
43
44

45
46
47
48
49

ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this _____
day of _____, 2015.

MARY E. WYTHE, MAYOR

ATTEST:

JO JOHNSON, MMC, CITY CLERK

YES:
NO:
ABSTAIN:
ABSENT:

First Reading:
Public Hearing:
Second Reading:
Effective Date:

Reviewed and approved as to form.

Marvin Yoder, City Manager

Date: _____

Thomas Klinkner, City Attorney

Date: _____

Fiscal Note: NA

Status of Homer Public Library Policies

Policy	Need to create	In process	Approved by LAB	Approved by Council	On website	Comments
Collection			2010	2010		draft
Complaints			December 2011	January 2012	Yes	Completed
Display			December 2011	January 2012	Yes	Completed
Fines & Fees			May 2013	July 2013	Yes	Completed
Gift Acceptance			December 2011	January 2012	Yes	Completed
Privacy & Confidentiality			2002	2002	Yes	Reviewing – one small change for sure; may need more
Circulation		Yes	No	No	Yes	Connected to collection issues, fines and fees; need to finish before approval
Library Card Registration			January 2012	January 2012		Completed
Interlibrary Loan	No	No	2002	2002	Yes	Should review
Computer and Internet Use			February 2012	March 2012	Yes	Completed
Unattended Children			December 2011	January 2012	Yes	Completed
User Conduct			December 2011	January 2012	Yes	Completed
Copyright	yes	No	No	No	No	
Social Media	yes	No	No	No	No	
Graphic Novels	?	No	No	No	No	Need to look at or perhaps incorporate into Collection policy

1 **HOMER PUBLIC LIBRARY**
2 **COLLECTION DEVELOPMENT POLICY**

3
4 **A. PURPOSE OF POLICY**

5 This collection development policy has been prepared by the director and staff of the
6 Homer Public Library, approved by the Library Advisory Board, and adopted by the
7 Homer City Council. Its purpose is to guide the library staff in the selection of materials,
8 and to inform the public about the principles upon which the library’s collection is
9 developed and maintained.

10
11 The Homer Public Library endeavors to keep up with changes in the community and
12 library technology. This policy will be reviewed every three years by the library director,
13 and updated and approved by the Library Advisory Board as needed.

14
15 **B. STATEMENT OF MISSION AND GOALS**

16 The mission statement of the Library guides this Collection Development Policy:

17
18 The mission of the Homer Public Library is to support the information
19 needs of the community by providing access to quality resources in a
20 welcoming atmosphere by a knowledgeable and caring staff. We take
21 seriously our responsibility to serve as a place for children to discover the
22 joy of reading and the value of libraries. We pledge to promote literacy,
23 lifelong learning, and enrichment for people of all ages, thereby
24 enhancing the economic, social, and cultural vitality of our community.

25
26 **C. COMMUNITY DESCRIPTION**

27 Homer is a small community located 233 road miles south of Anchorage, Alaska. The
28 Library’s service population area contains the City of Homer and the surrounding
29 borough communities, including Kachemak City, Seldovia, Anchor Point, Diamond Ridge,
30 Fritz Creek, Kachemak Bay, Port Graham, Ninilchik, Nanwalek, Nikolaevsk, Voznesenka,
31 Razdolna, and Kachemak Selo.

32
33 According to estimates by the State of Alaska in 2013, the population of the City of
34 Homer is 5,136. The population of the surrounding communities within the library
35 service area is 8,400, for a total of 13,536 total residents in the Library’s service area.
36 Approximately 87% of the population is Caucasian, with American Indians and Alaska
37 Natives comprising the largest minority population at 6.7%, according to 2010 United
38 States census data. English is the predominant language in the Homer area, with the
39 exception of four predominantly Russian-speaking villages.

40
41 In addition to the Homer Public Library, three other municipal public libraries are
42 located in the Kenai Peninsula Borough: the Joyce K. Carver Soldotna Public Library, the
43 Kenai Community Library, and the Seward Community Library, located 80, 90, and 185
44 miles from Homer, respectively. The communities of Anchor Point and Ninilchik

45 maintain small public libraries. The Pratt Museum in Homer operates a non-lending
46 library and two small academic libraries are located at the Kenai Peninsula College in
47 Soldotna and the Kachemak Bay Campus in Homer, both affiliated with the University of
48 Alaska. Eight public schools are located in the Homer Library service area.

49

50 Homer’s local economy relies heavily on commercial fishing and tourism. Borough-wide,
51 oil and gas is the fastest growing sector of the economy, followed by health care and
52 construction. South Peninsula Hospital, Homer Electric Association, and the Kenai
53 Peninsula School District are among Homer’s largest employers. Homer has also
54 attracted a number of resident artists, writers and entrepreneurs.

55

56 Census data document a trend toward increasing numbers of residents aged 60 and
57 older. The “digital divide” (the gap between computer literate and non-literate, and
58 between those who can afford home access to the internet and those who cannot),
59 together with the proliferation of digital devices for accessing information and reading
60 material, create a need for sophisticated reference service that includes knowledge of
61 digital resources and the numerous devices used to access the internet. A strong print
62 collection emphasizing recreational reading, practical skills, information for daily living,
63 local Alaskana, and materials for youth remains in high demand, as well.

64

65 **D. INTELLECTUAL FREEDOM**

66 The library does not promote particular beliefs or views, nor does the selection of any
67 item imply endorsement of its views. One of the essential purposes of the public library
68 is to be a resource where individuals can examine many points of view and come to
69 their own conclusions. The library attempts to provide materials representing different
70 sides of controversial issues.

71

72 The Homer Public Library endorses the American Library Association’s **Library Bill of**
73 **Rights, Code of Ethics**, and their **Freedom to Read, Freedom to View**, and **Libraries: an**
74 **American Value** statements. These documents, considered guiding principles for this
75 policy, are appended.

76

77 Access to library materials are not be restricted beyond what is required to protect
78 materials from theft or damage. Items are not labeled to indicate point of view or bias.
79 The Library assures free access to its holdings for all patrons, who are free to select or
80 reject for themselves any item in the collection. Individual or group prejudice about a
81 particular item or type of material in the collection may not preclude its use by others.

82

83 Responsibility for the reading choices and information access by children rests with their
84 parents and legal guardians, not the Library. Parents who wish to limit or restrict the
85 reading of their own child should personally oversee that child’s choice of library
86 resources. Selection of library materials will not be inhibited by the possibility that items
87 may be seen by children. The Library encourages parents to be involved with their
88 children’s reading and library use and will work with parents to find materials they deem

89 appropriate for their children. The Library endorses the American Library Association
90 documents **Access to Library Resources and Services for Minors** and **Access for**
91 **Children and Young Adults to Nonprint Materials**, which are appended.

92

93 **E. COOPERATION**

94 Cooperation is a basic tenet of library philosophy in Alaska and the United States. The
95 Homer Public Library recognizes its responsibility to cooperate with other libraries in
96 Homer, the Kenai Peninsula, Alaska, and nationwide.

97

98 The library on the Kachemak Bay Campus (KBC) of Kenai Peninsula College supports its
99 institution's educational objectives with a collection emphasizing the humanities,
100 applied science, art, office technology, marine sciences, and business management.
101 While open to the public, the KBC library provides in-house use only to non-students.

102

103 Libraries in the public schools focus on educational and curriculum support.
104 Responsibility for the provision of curriculum-related materials belongs properly to the
105 schools, but the public library provides materials that complement local school library
106 collections and enrich the needs of student borrowers of all ages.

107

108 Homer Public Library cooperates with the Pratt Museum in collecting material relating
109 to Homer's history and culture. The Pratt Museum has a non-lending library which
110 consists of museological, cultural history and natural history periodicals, books, and a
111 vertical file of scholarly papers and pertinent subject information. The museum also
112 houses an archive of various periodicals and local documents, a photo archive
113 documenting local history, and a media collection of films, audiocassettes and
114 videotapes. Many of the Pratt's collections are available upon specific request to the
115 Collections Manager.

116

117 As a member of Online Computer Library Center (OCLC), a worldwide bibliographic
118 database cooperative, the Library is able to provide interlibrary loan service for patrons
119 with needs outside the scope of the Homer Public Library's collection. The OCLC
120 database gives us access to other libraries' resources throughout the state, the nation
121 and the world. The Homer Public Library uses interlibrary loan both to supplement our
122 resources and to lend our materials to other libraries.

123

124 **F. SELECTION RESPONSIBILITY**

125 Selection of library materials, whether purchased or donated, is based upon the
126 informational, educational, and recreational needs of the community. It is limited by
127 factors such as materials budgets, space, and the content of existing collections.

128

129 The library director has the final responsibility for the maintenance and development of
130 the collection of the Homer Public Library, operating within the framework of policies
131 approved by the Library Advisory Board and adopted by the Homer City Council.
132 Because the library director must be able to answer to the Advisory Board and the

133 general public for actual selections made, the authority to reject or select any item rests
134 with that position. Staff members assist the library director in the selection of materials.

135

136 The Library encourages suggestions for purchase from patrons and staff. Interlibrary
137 loan requests and questions from the public are considered for possible purchase
138 suggestions. All purchase requests are reviewed to determine whether they fall within
139 selection criteria.

140

141 **G. SELECTION CRITERIA**

142 Selection of materials is based on the professional judgment of the library staff, which is
143 guided by the needs of the community and the balance and comprehensiveness of the
144 collection. Selection is aided by reviews and other professional tools such as standard
145 catalogs and bibliographies. Selection tools include, but are not limited to:

- 146 • Reviews in professional library journals or periodicals such as *Booklist*, *Library*
147 *Journal*, *Publisher's Weekly*, *Wilson's Public Library Catalog*, *The Horn Book*,
148 *Kirkus Reviews* and other professional publications.
- 149 • Internet resources for evaluation and selection such as the ALA website,
150 Amazon.com, Common Sense Media, and professional media review sites.
- 151 • Individual subject expertise of staff or community members.
- 152 • Publisher catalogs.
- 153 • Standard bibliographies.

154

155 There is no single standard that can be applied in all acquisition decisions. Some
156 materials must be judged primarily on their artistic merits, some on their scholarship,
157 and some on their value as human documents. Still others are intended to satisfy
158 recreational and entertainment needs. Each will be considered in terms of the audience
159 for whom it is intended. Materials are judged on the basis of the work as a whole, not
160 on a part taken out of context.

161

162 Selection Criteria considered in the evaluation and the re-evaluation of materials are:

- 163 • Cultural, recreational, informational and/or educational value.
- 164 • Local interest and potential use by library patrons.
- 165 • Usefulness in relation to other materials in the collection.
- 166 • Appearance of the item in standard bibliographies and review journals.
- 167 • Permanent significance.
- 168 • Accuracy, effectiveness, and timeliness of presentation.
- 169 • Artistic excellence.
- 170 • Qualifications and/or significance of the author.
- 171 • Suitability of physical form for library use.
- 172 • Availability of material in other library collections.
- 173 • Price.
- 174 • Library space.

175

176 Two categories excluded from the collection as clearly not within the selection criteria
177 are 1) forms of expression that are unprotected by the First Amendment; and 2) explicit
178 and direct instructions for the manufacture of contraband materials.

179

180 **H. MATERIAL FORMAT**

181 The Library offers materials in a variety of formats to meet its goals and objectives.
182 Materials may include books, audiocassettes, CDs, electronic resources, microforms,
183 newspapers and magazines, pamphlets, videos, and others. The Library will not adopt
184 new formats before they have demonstrated reliability and usefulness.

185

186 **I. COLLECTION OVERVIEW**

187 The library collection consists of 53,000 items, including books, audiobooks, magazines,
188 newspapers, maps, and videos. It also maintains access to a variety of electronic
189 resources.

190

191 In general, collection priority is given to:

192

- 193 • Currency. Collection emphasis is on up-to-date information.
- 194 • General treatments over those that are specialized, scholarly, or primarily for
195 professional use.
- 196 • Works of broad popular appeal that meet the needs of the independent learner
197 over textbooks or other materials that meet curriculum requirements of the
198 formal student. Textbooks are generally not added to the collection unless there
199 is little or no other material covering the topic in any other format. The Library
200 does not buy textbooks used by the local schools. It is the responsibility of the
201 school libraries to provide copies of course materials for their students.
- 202 • Unabridged editions over abridgments. Abridged editions will be considered only
203 if they retain the flavor and quality of the original.

204

205 **1. Access to the Internet:**

206 The Library's internet policy is contained in a separate document.

207

208 **2. Adult fiction:**

209 In addition to well-known classics, the adult fiction collection provides a wide variety of
210 popular reading materials of current and high interest to the public. We actively
211 consider patron recommendations.

212

213 **3. Adult nonfiction:**

214 The non-fiction collection includes materials that are of current interest and demand
215 within the community. It represents a diverse collection in order to make the broadest
216 array of topics and opinions available to our users but is heavily oriented toward the
217 interests and needs of the Homer community. Special emphasis goes to selecting titles
218 dealing with health, boats and marine technology, construction, the arts, sustainability,
219 self-sufficiency and travel.

220

221 The Library collects basic books of faith as well as authoritative books on comparative
222 religions but will not collect or accept doctrinal or instructional material in any field of
223 religion. The Library purchases materials of general historical importance rather than
224 denominational content.

225

226 **4. Alaska and local history materials:**

227 The Alaskana collection includes materials about Alaska and neighboring regions. The
228 collection priorities of the Alaskana collection include:

- 229
- 230 • As complete coverage as possible of the immediate Homer area.
 - 231 • Broad coverage of southcentral Alaska.
 - 232 • Selected coverage of the rest of Alaska based on expected demand and popular appeal.

233 Some reference or rare materials will not be available for loan. The university libraries
234 and the Alaska State Library maintain comprehensive Alaskana collections; many of
235 these items are available to Homer Public Library patrons through interlibrary loan.

236

237 **5. Audio:**

238 Recorded books in physical formats such as CDs are available in the adult, young adult,
239 and juvenile sections of the Library. The collections include popular fiction, classic titles,
240 and nonfiction in unabridged and abridged editions. Music CDs are available in the
241 music collection and in the children's library. Audiobooks and music are also available in
242 downloadable electronic formats through the Library's subscription to ListenAlaska.

243

244 **6. Children's books, including easy readers, children's and young adult materials:**

245 In selecting books for children, the Library's goals are to develop a collection that
246 satisfies children's informational, recreational, and cultural reading needs; to promote
247 literacy; and to encourage a lifelong love of reading. The children's collections include:

- 248
- 249 • Picture books, beginning readers, and graphic novels.
 - 250 • Juvenile nonfiction which informs children about their world. Authoritative, up-to-date and attractive materials in a variety of reading levels are sought.
 - 251 • Juvenile fiction for elementary and middle school students.
 - 252 • Young Adult fiction and nonfiction that appeal to teenagers and may deal with more adult issues than children's fiction. Books are selected to meet the informational, recreational and emotional concerns of this age group, help them grow in understanding themselves and others, broaden their viewpoints, expand their reading ability and enjoyment, or simply for their reading pleasure.

257

258 **7. Duplicate titles:**

259 Duplicate titles are purchased if long-term heavy demand is anticipated, but in general,
260 multiple copies are not purchased due to fiscal limitations. Where the public interest is
261 in the subject more than in a particular title, the Library will purchase more copies of

262 different titles instead of buying numerous copies of one title. This approach offers
263 library users a collection with greater variety and depth.

264

265 **8. Electronic books, audiobooks, music and magazines:**

266 Downloadable audiobooks, ebooks, and music for children, teens, and adults are
267 available through ListenAlaska, a collection of digital content the Library subscribes to
268 through the Alaska Library Network consortium. Additionally, the Library circulates
269 equipment to access these formats, such as MP3 players and ebook readers. Digital
270 magazines will be made available as the collection budget allows.

271

272 **9. Electronic databases:**

273 The internet, Databases for Alaskans, and individual databases subscribed to by the
274 Library provide access to a vast range of valuable information. The Library may
275 subscribe to specific databases of interest and usefulness to the community, such as
276 online encyclopedias; genealogy, financial, and medical information; and materials for
277 children. Both the Library's website and public catalog may be used to provide access to
278 these electronic materials.

279

280 **10. Large Print and materials for the visually handicapped and the hearing-impaired:**

281 Large print materials purchased by the Library are available for checkout and located in
282 the Large Print section of the Library. In addition, the Alaska State Library Talking Book
283 Center loans rotating collections of audiobooks to the Homer Public Library free of
284 charge. The Alaska State Library also offers services directly to individuals unable to read
285 standard print material. Inquire at the front desk for information about applying for this
286 service.

287

288 **11. Periodicals and Newspapers:**

289 Periodical selection is based on the needs and tastes of the eclectic population in the
290 Homer area. The Library subscribes to the local Homer newspapers and houses most
291 back issues in two formats: paper and microfilm. Subscriptions to the Kenai borough and
292 Anchorage newspapers are maintained, as well as subscriptions to national periodicals
293 of note.

294

295 **12. Rare and Expensive Books:**

296 The Library does not currently have, nor will it become a priority to have, a rare book
297 collection. The cost of preservation and security make housing a rare book collection
298 impractical. Rare books that have been donated to the Library may be sold and the
299 money used to purchase materials for reference and circulation. The Library does
300 maintain a small number of rare books that focus on Alaska and local history.

301

302 **13. Reference materials:**

303 One of the Library's primary collection development objectives is to provide accurate
304 and useful information. To accomplish this objective, the Library provides access to
305 current and authoritative materials in a variety of formats. Resources include a selection

306 of encyclopedias, atlases, almanacs, bibliographies, and dictionaries in paper and/or
307 electronic formats, as well as electronic databases. Local and regional directories and
308 information are maintained. Authority, organization, and currency of information are
309 among the selection criteria, as well as whether the information is better obtained in
310 another format, on the internet, or in databases available through SLED (Statewide
311 Library Electronic Doorway).

312

313 **14. Russian language materials:**

314 The Library maintains a small collection of Russian language materials including books,
315 audiobooks, and videos. Subjects collected include Old Believer history and culture,
316 Russian literature classics, folktales, craft books, materials for children, and Russian
317 translations of English novels.

318

319 **15. Self-Published materials:**

320 In most cases, the Library does not purchase self-published materials that are not
321 reviewed in established review journals. Exceptions may be made for materials of local
322 interest that meet the general selection criteria. Additional considerations include
323 quality of editing and binding suitable for public use.

324

325 **16. Vertical File:**

326 The Library maintains files of historic materials about Homer and Alaska. Newspaper
327 articles, newsletters, pamphlets, patterns and instructions, materials hard to locate in
328 books such as charts, graphs and statistics, Cooperative Extension Service publications,
329 and maps of Alaska are located in the Vertical File. All items in the Vertical File are
330 cataloged.

331

332 **17. Video:**

333 The Library collects videos that appeals to a wide range of patrons. Videos are selected
334 from reviews, prior viewing, or the reputation of the makers and distributors. Videos of
335 high quality, those based on literary works, children's titles, do-it-yourself, self-help,
336 travel and biography, plays, operas and ballet, other musical events, and outstanding
337 series that tend not to be found in private home collections receive selection priority.
338 Series that have appeared on the Public Broadcasting Service and/or have received
339 critical acclaim are also collected, as are popular titles which serve primarily to
340 entertain.

341

342 **J. COLLECTION EVALUATION AND COLLECTION GOALS**

343 The Homer Public Library strives to maintain a diverse collection to fulfill the many
344 needs and interests of the Homer community. Reports are periodically run from the
345 Library's circulation and cataloging software, which provide information about the
346 percentage of holdings in a particular subject area compared to the percentage of
347 circulation from that area. These reports, analyzed by the collection development
348 librarians, assist in determining how best to divide the acquisitions budget among the
349 subject areas of the collection. A balance is sought between adding new materials to the

350 most popular sections and strengthening sections containing old and outdated
351 materials.

352

353 A top priority of the Homer Public Library is to systematically upgrade the average age
354 of the collection, particularly nonfiction.

355

356 In addition, the Homer Public Library collection will be assessed according to the
357 following criteria:

358

- Comparison to standard lists.
- Proportion of subject area in circulation at any given time.
- Age of publication.
- Representation of diverse viewpoints.
- Completeness of sets or series.
- Number of interlibrary loan requests.
- Number of reserves placed.
- Patron requests.

359

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367 **K. ACQUISITIONS**

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375

376

The library staff receives numerous catalogs, advertisements, and announcements from publishers, professional reviewing journals, and library vendors. Staff uses these materials, as well as patron requests and staff suggestions, as the beginning of the selection process. Reviews of each item are evaluated before deciding upon purchase. Staff members who are responsible for materials selection collaborate both informally and in periodic collection development meetings to discuss the merits of adding specific titles to the collections, as well as the strengths and weaknesses of the collection in general.

377

378

379

380

381

New materials are ordered through the local independent bookstore in Homer, book and media vendors, and publishers. The Library purchases out-of-print materials from companies who specialize in locating hard-to-find books. The majority of the Library's periodicals are managed by a periodical subscription service.

382 **L. COLLECTION MAINTENANCE**

383

384

385

386

Select books of long-term value to the collection are sent to a professional bindery when their bindings become worn-out or damaged and are not easily mended. These titles are usually popular, of local interest, and not available in hardcover bindings.

387

388

389

390

391

Books are mended if, as a whole, they are in good shape and the mending will result in prolonged life of the books for additional circulations. Cumulative damage such as a large number of dirty or torn pages may result in withdrawal or replacement instead of mending.

392 The purpose of a withdrawal policy is to insure that the collection remains up-to-date
393 and useful. The criteria used for selecting materials are also be used in the removal of
394 items from the collection. Materials that are no longer useful in light of stated objectives
395 are systematically withdrawn from the collection. Prime candidates for deselection are:
396 • Items which contain outdated or inaccurate information, unless of historical
397 value.
398 • Superseded editions.
399 • Worn out or damaged items.
400 • Seldom-used materials.

401
402 Withdrawn materials are added to the Friends of the Homer Public Library’s book sale.
403 Proceeds from the sale will be used to purchase needed items for the Library.
404 Occasionally, discarded items are offered to other libraries, schools, or nonprofit groups.
405 Items not distributed or sold are discarded.

406 407 **M. GIFTS AND DONATIONS**

408 The Library accepts donations of materials with the understanding that gifts to be added
409 to the collection must meet established selection criteria and are deemed to enrich the
410 collection. Gifts not retained for the collection will be added to the Friends of the Homer
411 Public Library’s book sale or discarded.

412
413 No condition or restriction of gifts can be honored. It is the policy of the Library not to
414 accept special collections of books and like material to be kept together as a separate
415 entity. Gift collections may be accepted at the discretion of the library director with the
416 understanding that they be integrated into the general collection with the only form of
417 special identification being a bookplate.

418
419 The Library encourages cash gifts for the purchase of memorials, tributes, or other
420 reasons. Selection of materials must be based on the same criteria used to select items
421 for the collection. The general nature of the book or its subject area can be based upon
422 the interests of the deceased or the wishes of the donor and the needs of the Library.

423
424 Gifts of money, real property, personal property, or stock are accepted if conditions
425 attached to them are acceptable to the Library Advisory Board and/or the City of Homer
426 administration. The Library shall not accept for deposit materials that are not outright
427 gifts. Donations are added to the Homer Public Library’s Gift and Building Fund.
428 Investment of funds is managed by the Finance Department of the City of Homer.

429
430 The Library cannot legally appraise gifts for tax purposes. Donors are offered a signed
431 and dated gift statement as a receipt.

432 433 **N. COPYRIGHT**

434 The Homer Public Library makes every attempt to abide by the copyright law of the
435 United States (Title 17, U.S. Code). Patrons who use library materials are responsible for
436 complying with current laws.

437

438 **O. RECONSIDERATION**

439 The Library recognizes that within the Homer area there are groups and individuals with
440 widely separate and diverse interests, backgrounds, cultural heritage, social values, and
441 needs, and that any given item may offend some patrons. Selection of materials is not
442 made on the basis of anticipated approval or disapproval of their contents and no library
443 material is sequestered except to protect it from injury or theft. The suitability of
444 particular materials may be questioned by a borrower and reconsideration formally
445 requested in accordance with the following procedure. Either staff or citizens may
446 initiate reconsideration.

447

448 Should patrons have a complaint about library materials the following sequential
449 process will be followed. Questioned materials will not be removed or restricted at any
450 point in this process unless an official determination has been made to do so.

451

452 1) Informal discussion with the Library Director. The selection policy will be
453 explained and a copy of the collection development policy provided.

454

455 2) If patrons are not satisfied with the informal discussion, they may fill out a
456 "Request for Reconsideration of Library Materials" form.

457

458 3) Upon receiving the completed form, the Library Director shall:

459

a) Read the material in its entirety.

460

b) Check the general acceptance of material by reading reviews and
consulting recommended lists.

461

c) Judge the material for the strengths and values as a whole and not in
part, and apply all appropriate selection criteria to the work.

462

d) Provide a written response to the patron, which will include a full
explanation of the decision, and information concerning the process to
appeal.

463

e) Present a written recommendation to the Library Advisory Board at their
next meeting.

464

465

466

467

468

469

470 4) If the patron remains dissatisfied, an appeal can be heard before the Library
471 Advisory Board. The Board will read the material in its entirety, hear the appeal,
472 review the recommendation by the librarian, and make a final judgment. The
473 Board shall notify the complainant of its decision in writing. No further appeals
474 will be heard. No other reconsideration of this material will be addressed for one
475 full year from the date of final judgment unless the grounds for complaint are
476 substantially different from the previous reconsideration.

477

478 **Documents Appended**

479

480 **Library Bill of Rights**

481

482 The American Library Association affirms that all libraries are forums for information
483 and ideas, and that the following basic policies should guide their services.

484

485 I. Books and other library resources should be provided for the interest, information, and
486 enlightenment of all people of the community the library serves. Materials should not be
487 excluded because of the origin, background, or views of those contributing to their
488 creation.

489

490 II. Libraries should provide materials and information presenting all points of view on
491 current and historical issues. Materials should not be proscribed or removed because of
492 partisan or doctrinal disapproval.

493

494 III. Libraries should challenge censorship in the fulfillment of their responsibility to
495 provide information and enlightenment.

496

497 IV. Libraries should cooperate with all persons and groups concerned with resisting
498 abridgment of free expression and free access to ideas.

499

500 V. A person's right to use a library should not be denied or abridged because of origin,
501 age, background, or views.

502

503 VI. Libraries which make exhibit spaces and meeting rooms available to the public they
504 serve should make such facilities available on an equitable basis, regardless of the beliefs
505 or affiliations of individuals or groups requesting their use.

506

507 Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948;
508 February 2, 1961; June 27, 1967; January 23, 1980; inclusion of "age" reaffirmed January
509 23, 1996.

510

511 Retrieved 1/26/2015 from <http://www.ala.org/advocacy/intfreedom/librarybill>.

512

513 **Code of Ethics of the American Library Association**

514

515 As members of the American Library Association, we recognize the importance of
516 codifying and making known to the profession and to the general public the ethical
517 principles that guide the work of librarians, other professionals providing information
518 services, library trustees and library staffs.

519

520 Ethical dilemmas occur when values are in conflict. The American Library Association
521 Code of Ethics states the values to which we are committed, and embodies the ethical
522 responsibilities of the profession in this changing information environment.

523 We significantly influence or control the selection, organization, preservation, and
524 dissemination of information. In a political system grounded in an informed citizenry, we
525 are members of a profession explicitly committed to intellectual freedom and the freedom
526 of access to information. We have a special obligation to ensure the free flow of
527 information and ideas to present and future generations.

528
529 The principles of this Code are expressed in broad statements to guide ethical decision
530 making. These statements provide a framework; they cannot and do not dictate conduct to
531 cover particular situations.

532
533 We provide the highest level of service to all library users through appropriate and
534 usefully organized resources; equitable service policies; equitable access; and accurate,
535 unbiased, and courteous responses to all requests.

536
537 We uphold the principles of intellectual freedom and resist all efforts to censor library
538 resources.

539
540 We protect each library user's right to privacy and confidentiality with respect to
541 information sought or received and resources consulted, borrowed, acquired or
542 transmitted.

543
544 We respect intellectual property rights and advocate balance between the interests of
545 information users and rights holders.

546
547 We treat co-workers and other colleagues with respect, fairness, and good faith, and
548 advocate conditions of employment that safeguard the rights and welfare of all employees
549 of our institutions.

550
551 We do not advance private interests at the expense of library users, colleagues, or our
552 employing institutions.

553
554 We distinguish between our personal convictions and professional duties and do not
555 allow our personal beliefs to interfere with fair representation of the aims of our
556 institutions or the provision of access to their information resources.

557
558 We strive for excellence in the profession by maintaining and enhancing our own
559 knowledge and skills, by encouraging the professional development of co-workers, and
560 by fostering the aspirations of potential members of the profession.

561
562 Adopted at the 1939 Midwinter Meeting by the ALA Council; amended June 30, 1981;
563 June 28, 1995; and January 22, 2008.

564
565 Retrieved 1/26/2015 from
566 <http://www.ala.org/advocacy/proethics/codeofethics/codeethics>.

567
568

569 **The Freedom to Read Statement**

570

571 The freedom to read is essential to our democracy. It is continuously under attack. Private
572 groups and public authorities in various parts of the country are working to remove or
573 limit access to reading materials, to censor content in schools, to label "controversial"
574 views, to distribute lists of "objectionable" books or authors, and to purge libraries. These
575 actions apparently rise from a view that our national tradition of free expression is no
576 longer valid; that censorship and suppression are needed to counter threats to safety or
577 national security, as well as to avoid the subversion of politics and the corruption of
578 morals. We, as individuals devoted to reading and as librarians and publishers responsible
579 for disseminating ideas, wish to assert the public interest in the preservation of the
580 freedom to read.

581

582 Most attempts at suppression rest on a denial of the fundamental premise of democracy:
583 that the ordinary individual, by exercising critical judgment, will select the good and
584 reject the bad. We trust Americans to recognize propaganda and misinformation, and to
585 make their own decisions about what they read and believe. We do not believe they are
586 prepared to sacrifice their heritage of a free press in order to be "protected" against what
587 others think may be bad for them. We believe they still favor free enterprise in ideas and
588 expression.

589

590 These efforts at suppression are related to a larger pattern of pressures being brought
591 against education, the press, art and images, films, broadcast media, and the Internet. The
592 problem is not only one of actual censorship. The shadow of fear cast by these pressures
593 leads, we suspect, to an even larger voluntary curtailment of expression by those who
594 seek to avoid controversy or unwelcome scrutiny by government officials.

595

596 Such pressure toward conformity is perhaps natural to a time of accelerated change. And
597 yet suppression is never more dangerous than in such a time of social tension. Freedom
598 has given the United States the elasticity to endure strain. Freedom keeps open the path of
599 novel and creative solutions, and enables change to come by choice. Every silencing of a
600 heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of
601 our society and leaves it the less able to deal with controversy and difference.

602

603 Now as always in our history, reading is among our greatest freedoms. The freedom to
604 read and write is almost the only means for making generally available ideas or manners
605 of expression that can initially command only a small audience. The written word is the
606 natural medium for the new idea and the untried voice from which come the original
607 contributions to social growth. It is essential to the extended discussion that serious
608 thought requires, and to the accumulation of knowledge and ideas into organized
609 collections.

610

611 We believe that free communication is essential to the preservation of a free society and a
612 creative culture. We believe that these pressures toward conformity present the danger of
613 limiting the range and variety of inquiry and expression on which our democracy and our
614 culture depend. We believe that every American community must jealously guard the

615 freedom to publish and to circulate, in order to preserve its own freedom to read. We
616 believe that publishers and librarians have a profound responsibility to give validity to
617 that freedom to read by making it possible for the readers to choose freely from a variety
618 of offerings.

619
620 The freedom to read is guaranteed by the Constitution. Those with faith in free people
621 will stand firm on these constitutional guarantees of essential rights and will exercise the
622 responsibilities that accompany these rights.

623
624 We therefore affirm these propositions:

625
626 *It is in the public interest for publishers and librarians to make available the widest*
627 *diversity of views and expressions, including those that are unorthodox, unpopular, or*
628 *considered dangerous by the majority.*

629
630 Creative thought is by definition new, and what is new is different. The bearer of every
631 new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to
632 maintain themselves in power by the ruthless suppression of any concept that challenges
633 the established orthodoxy. The power of a democratic system to adapt to change is vastly
634 strengthened by the freedom of its citizens to choose widely from among conflicting
635 opinions offered freely to them. To stifle every nonconformist idea at birth would mark
636 the end of the democratic process. Furthermore, only through the constant activity of
637 weighing and selecting can the democratic mind attain the strength demanded by times
638 like these. We need to know not only what we believe but why we believe it.

639
640 *Publishers, librarians, and booksellers do not need to endorse every idea or presentation*
641 *they make available. It would conflict with the public interest for them to establish their*
642 *own political, moral, or aesthetic views as a standard for determining what should be*
643 *published or circulated.*

644
645 Publishers and librarians serve the educational process by helping to make available
646 knowledge and ideas required for the growth of the mind and the increase of learning.
647 They do not foster education by imposing as mentors the patterns of their own thought.
648 The people should have the freedom to read and consider a broader range of ideas than
649 those that may be held by any single librarian or publisher or government or church. It is
650 wrong that what one can read should be confined to what another thinks proper.

651
652 *It is contrary to the public interest for publishers or librarians to bar access to writings*
653 *on the basis of the personal history or political affiliations of the author.*

654
655 No art or literature can flourish if it is to be measured by the political views or private
656 lives of its creators. No society of free people can flourish that draws up lists of writers to
657 whom it will not listen, whatever they may have to say.

658

659 *There is no place in our society for efforts to coerce the taste of others, to confine adults*
660 *to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers*
661 *to achieve artistic expression.*

662
663 To some, much of modern expression is shocking. But is not much of life itself shocking?
664 We cut off literature at the source if we prevent writers from dealing with the stuff of life.
665 Parents and teachers have a responsibility to prepare the young to meet the diversity of
666 experiences in life to which they will be exposed, as they have a responsibility to help
667 them learn to think critically for themselves. These are affirmative responsibilities, not to
668 be discharged simply by preventing them from reading works for which they are not yet
669 prepared. In these matters values differ, and values cannot be legislated; nor can
670 machinery be devised that will suit the demands of one group without limiting the
671 freedom of others.

672
673 *It is not in the public interest to force a reader to accept the prejudgment of a label*
674 *characterizing any expression or its author as subversive or dangerous.*

675
676 The ideal of labeling presupposes the existence of individuals or groups with wisdom to
677 determine by authority what is good or bad for others. It presupposes that individuals
678 must be directed in making up their minds about the ideas they examine. But Americans
679 do not need others to do their thinking for them.

680
681 *It is the responsibility of publishers and librarians, as guardians of the people's freedom*
682 *to read, to contest encroachments upon that freedom by individuals or groups seeking to*
683 *impose their own standards or tastes upon the community at large; and by the*
684 *government whenever it seeks to reduce or deny public access to public information.*

685
686 It is inevitable in the give and take of the democratic process that the political, the moral,
687 or the aesthetic concepts of an individual or group will occasionally collide with those of
688 another individual or group. In a free society individuals are free to determine for
689 themselves what they wish to read, and each group is free to determine what it will
690 recommend to its freely associated members. But no group has the right to take the law
691 into its own hands, and to impose its own concept of politics or morality upon other
692 members of a democratic society. Freedom is no freedom if it is accorded only to the
693 accepted and the inoffensive. Further, democratic societies are more safe, free, and
694 creative when the free flow of public information is not restricted by governmental
695 prerogative or self-censorship.

696
697 *It is the responsibility of publishers and librarians to give full meaning to the freedom to*
698 *read by providing books that enrich the quality and diversity of thought and expression.*
699 *By the exercise of this affirmative responsibility, they can demonstrate that the answer to*
700 *a "bad" book is a good one, the answer to a "bad" idea is a good one.*

701
702 The freedom to read is of little consequence when the reader cannot obtain matter fit for
703 that reader's purpose. What is needed is not only the absence of restraint, but the positive
704 provision of opportunity for the people to read the best that has been thought and said.

705 Books are the major channel by which the intellectual inheritance is handed down, and
706 the principal means of its testing and growth. The defense of the freedom to read requires
707 of all publishers and librarians the utmost of their faculties, and deserves of all Americans
708 the fullest of their support.

709
710 We state these propositions neither lightly nor as easy generalizations. We here stake out
711 a lofty claim for the value of the written word. We do so because we believe that it is
712 possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We
713 realize that the application of these propositions may mean the dissemination of ideas and
714 manners of expression that are repugnant to many persons. We do not state these
715 propositions in the comfortable belief that what people read is unimportant. We believe
716 rather that what people read is deeply important; that ideas can be dangerous; but that the
717 suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of
718 life, but it is ours.

719
720 This statement was originally issued in May of 1953 by the Westchester Conference of
721 the American Library Association and the American Book Publishers Council, which in
722 1970 consolidated with the American Educational Publishers Institute to become the
723 Association of American Publishers.

724
725 Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read
726 Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

727
728 A Joint Statement by:
729 [American Library Association](#)
730 [Association of American Publishers](#)

731
732 Subsequently endorsed by:
733 [American Booksellers Foundation for Free Expression](#)
734 [The Association of American University Presses, Inc.](#)
735 [The Children's Book Council](#)
736 [Freedom to Read Foundation](#)
737 [National Association of College Stores](#)
738 [National Coalition Against Censorship](#)
739 [National Council of Teachers of English](#)
740 [The Thomas Jefferson Center for the Protection of Free Expression](#)

741
742 Retrieved 1/26/2015 from
743 <http://www.ala.org/advocacy/intfreedom/statementspols/freedomreadstatement>.

744
745 **Freedom to View Statement**

746
747 The **FREEDOM TO VIEW**, along with the freedom to speak, to hear, and to read, is
748 protected by the [First Amendment to the Constitution of the United States](#). In a free
749 society, there is no place for censorship of any medium of expression. Therefore these
750 principles are affirmed:

751
752 To provide the broadest access to film, video, and other audiovisual materials because
753 they are a means for the communication of ideas. Liberty of circulation is essential to
754 insure the constitutional guarantee of freedom of expression.

755
756 To protect the confidentiality of all individuals and institutions using film, video, and
757 other audiovisual materials.

758
759 To provide film, video, and other audiovisual materials which represent a diversity of
760 views and expression. Selection of a work does not constitute or imply agreement with or
761 approval of the content.

762
763 To provide a diversity of viewpoints without the constraint of labeling or prejudging film,
764 video, or other audiovisual materials on the basis of the moral, religious, or political
765 beliefs of the producer or filmmaker or on the basis of controversial content.

766
767 To contest vigorously, by all lawful means, every encroachment upon the public's
768 freedom to view.

769
770 This statement was originally drafted by the Freedom to View Committee of the
771 American Film and Video Association (formerly the Educational Film Library
772 Association) and was adopted by the AFVA Board of Directors in February 1979. This
773 statement was updated and approved by the AFVA Board of Directors in 1989.

774
775 Endorsed January 10, 1990, by the ALA Council

776
777 Retrieved 1/26/2015 from
778 <http://www.ala.org/advocacy/intfreedom/statementspols/freedomviewstatement>.

779
780

781 **Libraries: An American Value**

782
783 Libraries in America are cornerstones of the communities they serve. Free access to the
784 books, ideas, resources, and information in America's libraries is imperative for
785 education, employment, enjoyment, and self-government.

786
787 Libraries are a legacy to each generation, offering the heritage of the past and the promise
788 of the future. To ensure that libraries flourish and have the freedom to promote and
789 protect the public good in the 21st century, we believe certain principles must be
790 guaranteed.

791
792 To that end, we affirm this contract with the people we serve:

793
794 We defend the constitutional rights of all individuals, including children and teenagers, to
795 use the library's resources and services;

796

797 We value our nation's diversity and strive to reflect that diversity by providing a full
798 spectrum of resources and services to the communities we serve;

799
800 We affirm the responsibility and the right of all parents and guardians to guide their own
801 children's use of the library and its resources and services;

802
803 We connect people and ideas by helping each person select from and effectively use the
804 library's resources;

805
806 We protect each individual's privacy and confidentiality in the use of library resources
807 and services;

808
809 We protect the rights of individuals to express their opinions about library resources and
810 services;

811
812 We celebrate and preserve our democratic society by making available the widest
813 possible range of viewpoints, opinions and ideas, so that all individuals have the
814 opportunity to become lifelong learners - informed, literate, educated, and culturally
815 enriched.

816
817 Change is constant, but these principles transcend change and endure in a dynamic
818 technological, social, and political environment.

819
820 By embracing these principles, libraries in the United States can contribute to a future
821 that values and protects freedom of speech in a world that celebrates both our similarities
822 and our differences, respects individuals and their beliefs, and holds all persons truly
823 equal and free.

824
825 Adopted February 3, 1999, by the
826 Council of the American Library Association

827
828 Retrieved 1/26/2015 from
829 <http://www.ala.org/advocacy/intfreedom/statementspols/librariesamerican>.

830
831

832 **Access to Library Resources and Services for Minors**

833 An Interpretation of the *Library Bill of Rights*
834 (formerly titled "Free Access to Libraries for Minors")

835
836 Library policies and procedures that effectively deny minors equal and equitable access
837 to all library resources and services available to other users violate the American Library
838 Association's *Library Bill of Rights*. The American Library Association opposes all
839 attempts to restrict access to library services, materials, and facilities based on the age of
840 library users.

841

842 Article V of the *Library Bill of Rights* states, “A person’s right to use a library should not
843 be denied or abridged because of origin, age, background, or views.” The “right to use a
844 library” includes free access to, and unrestricted use of, all the services, materials, and
845 facilities the library has to offer. Every restriction on access to, and use of, library
846 resources, based solely on the chronological age, educational level, literacy skills, or legal
847 emancipation of users violates Article V.

848

849 Libraries are charged with the mission of providing services and developing resources to
850 meet the diverse information needs and interests of the communities they serve. Services,
851 materials, and facilities that fulfill the needs and interests of library users at different
852 stages in their personal development are a necessary part of library resources. The needs
853 and interests of each library user, and resources appropriate to meet those needs and
854 interests, must be determined on an individual basis. Librarians cannot predict what
855 resources will best fulfill the needs and interests of any individual user based on a single
856 criterion such as chronological age, educational level, literacy skills, or legal
857 emancipation. Equitable access to all library resources and services shall not be abridged
858 through restrictive scheduling or use policies.

859

860 Libraries should not limit the selection and development of library resources simply
861 because minors will have access to them. Institutional self-censorship diminishes the
862 credibility of the library in the community and restricts access for all library users.

863 Children and young adults unquestionably possess First Amendment rights, including the
864 right to receive information through the library in print, sound, images, data, games,
865 software, and other formats.¹ Constitutionally protected speech cannot be suppressed
866 solely to protect children or young adults from ideas or images a legislative body believes
867 to be unsuitable for them.² Librarians and library governing bodies should not resort to
868 age restrictions in an effort to avoid actual or anticipated objections because only a court
869 of law can determine whether or not content is constitutionally protected.

870

871 The mission, goals, and objectives of libraries cannot authorize librarians or library
872 governing bodies to assume, abrogate, or overrule the rights and responsibilities of
873 parents and guardians. As “Libraries: An American Value” states, “We affirm the
874 responsibility and the right of all parents and guardians to guide their own children’s use
875 of the library and its resources and services.” Librarians and library governing bodies
876 cannot assume the role of parents or the functions of parental authority in the private
877 relationship between parent and child. Librarians and governing bodies should maintain
878 that only parents and guardians have the right and the responsibility to determine their
879 children’s—and only their children’s—access to library resources. Parents and guardians
880 who do not want their children to have access to specific library services, materials, or
881 facilities should so advise their children.

882

883 Librarians and library governing bodies have a public and professional obligation to
884 ensure that all members of the community they serve have free, equal, and equitable
885 access to the entire range of library resources regardless of content, approach, or format.

886

887 This principle of library service applies equally to all users, minors as well as adults.

888 Lack of access to information can be harmful to minors. Librarians and library governing
889 bodies must uphold this principle in order to provide adequate and effective service to
890 minors.

891

892 *Note*

893 1. See *Brown v. Entertainment Merchant's Association, et al.* 564 U.S. 08-1448 (2011): a) Video games
894 qualify for First Amendment protection. Like protected books, plays, and movies, they communicate ideas
895 through familiar literary devices and features distinctive to the medium.. And 'the basic principles of
896 freedom of speech . . . do not vary' with a new and different communication medium."

897 2. See *Erznoznik v. City of Jacksonville*, 422 U.S. 205 (1975): "Speech that is neither obscene as to youths
898 nor subject to some other legitimate proscription cannot be suppressed solely to protect the young from
899 ideas or images that a legislative body thinks unsuitable for them. In most circumstances, the values
900 protected by the First Amendment are no less applicable when government seeks to control the flow of
901 information to minors." See also *Tinker v. Des Moines School Dist.*, 393 U.S.503 (1969); *West Virginia Bd.*
902 *of Ed. v. Barnette*, 319 U.S. 624 (1943); *AAMA v. Kendrick*, 244 F.3d 572 (7th Cir. 2001).

903

904 Adopted June 30, 1972, by the ALA Council; amended July 1, 1981; July 3, 1991; June
905 30, 2004; July 2, 2008 *under previous name* "Free Access to Libraries for Minors"; and
906 July 1, 2014.

907

908 Retrieved 1/26/2015 from

909 [http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/access-library-](http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/access-library-resources-for-minors)
910 [resources-for-minors.](http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/access-library-resources-for-minors)

911

912 **Access for Children and Young Adults to Nonprint Materials**

913 An Interpretation of the Library Bill of Rights

914

915 Library collections of non-print materials raise a number of intellectual freedom issues,
916 especially regarding minors. Article V of the [Library Bill of Rights](#) states, "A person's
917 right to use a library should not be denied or abridged because of origin, age, background,
918 or views."

919

920 The American Library Association's principles protect minors' access to sound, images,
921 data, games, software, and other content in all formats such as tapes, CDs, DVDs, music
922 CDs, computer games, software, databases, and other emerging technologies. ALA's [Free](#)
923 [Access to Libraries for Minors](#): An *Interpretation* of the Library Bill of Rights states:

924 . . . The "right to use a library" includes free access to, and unrestricted use of, all the
925 services, materials, and facilities the library has to offer. Every restriction on access to,
926 and use of, library resources, based solely on the chronological age, educational level,
927 literacy skills, or legal emancipation of users violates Article V.

928

929 . . . [P]arents—and only parents—have the right and responsibility to restrict access of
930 their children—and only their children—to library resources. Parents who do not want
931 their children to have access to certain library services, materials, or facilities should so
932 advise their children. Librarians and library governing bodies cannot assume the role of
933 parents or the functions of parental authority in the private relationship between parent
934 and child.

935
936 Lack of access to information can be harmful to minors. Librarians and library governing
937 bodies have a public and professional obligation to ensure that all members of the
938 community they serve have free, equal, and equitable access to the entire range of library
939 resources regardless of content, approach, format, or amount of detail. This principle of
940 library service applies equally to all users, minors as well as adults. Librarians and library
941 governing bodies must uphold this principle in order to provide adequate and effective
942 service to minors.

943
944 Policies that set minimum age limits for access to any nonprint materials or information
945 technology, with or without parental permission, abridge library use for minors. Age
946 limits based on the cost of the materials are also unacceptable. Librarians, when dealing
947 with minors, should apply the same standards to circulation of nonprint materials as are
948 applied to books and other print materials except when directly and specifically
949 prohibited by law.

950
951 Recognizing that librarians cannot act *in loco parentis*, ALA acknowledges and supports
952 the exercise by parents of their responsibility to guide their own children's reading and
953 viewing. Libraries should provide published reviews and/or reference works that contain
954 information about the content, subject matter, and recommended audiences for nonprint
955 materials. These resources will assist parents in guiding their children without implicating
956 the library in censorship.

957
958 In some cases, commercial content ratings, such as the [Motion Picture Association of](#)
959 [America](#) (MPAA) movie ratings, might appear on the packaging or promotional materials
960 provided by producers or distributors. However, marking out or removing this
961 information from materials or packaging constitutes expurgation or censorship.

962
963 MPAA movie ratings, [Entertainment Software Rating Board](#) (ESRB) game ratings, and
964 other rating services are private advisory codes and have no legal standing ([Expurgation](#)
965 [of Library Materials](#)). For the library to add ratings to nonprint materials if they are not
966 already there is unacceptable. It is also unacceptable to post a list of such ratings with a
967 collection or to use them in circulation policies or other procedures. These uses constitute
968 labeling, "an attempt to prejudice attitudes" ([Labels and Rating Systems](#)), and are forms
969 of censorship. The application of locally generated ratings schemes intended to provide
970 content warnings to library users is also inconsistent with the Library Bill of Rights.

971 The interests of young people, like those of adults, are not limited by subject, theme, or
972 level of sophistication. Librarians have a responsibility to ensure young people's access to
973 materials and services that reflect diversity of content and format sufficient to meet their
974 needs.

975
976 Adopted June 28, 1989, by the ALA Council; amended June 30, 2004.

977
978 Retrieved 1/26/2015 from
979 <http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/accesschildren>.

980



City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

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Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: JANUARY 30, 2015
SUBJECT: IF MONEY WERE NO OBJECT WHAT WOULD YOU LIKE FOR THE LIBRARY?

The Library Advisory Board at the last meeting posed the following questions:

If money were no object:

1. What would you like for the Library?
2. Directed at Staff - What would you like for your job?
3. What programs would you like to do or see at the Library?
4. What would your ideal Library be?

This was in regards to the updates and priorities for the Advisory Board's Strategic Plan.

Recommendation: Discuss and review Strategic Plan and Prioritize recommendations into an Action List for the upcoming year or longer.

Homer Public Library Advisory Board

2014 Strategic Plan

Mission Statement

The Homer Library Advisory Board is formed pursuant to Chapter 1.48 of the Homer Municipal Code to advise and to advocate for the needs of the Homer Public Library.

Library Advisory Board Values

The members of the Library Advisory Board (LAB) will represent the LAB and will advocate for the needs of the Homer Public Library (HPL) to the public, library staff, city government and the city council.

The LAB will develop a unified vision and message that embodies the HPL.

The LAB will collaborate with stakeholders, library staff and city staff on a comprehensive plan to establish a library that meets 21st century standards.

The LAB will encourage communication and collaboration between and among community, staff, volunteers, policy makers and the media around the needs of the HPL.

Library Advisory Board Goals

To advocate for the needs of the HPL, the staff, patrons and activities.

To recommend increased funding for books to modernize and broaden the collection.

To communicate the strengths and assets of the HPL to the public and to policy makers.

To establish operational policies in collaboration with library staff and recommend those policies to the Mayor, City Manager and City Council for action.

To advise the Library Director on the development of budget priorities as well as to recommend additional sources of funding.

To advocate for adequate staffing to address the changing needs of the HPL including supporting the Library Director's request for seasonal, temporary help.

To strengthen ties with advocacy groups, most especially, the Friends of the HPL.

To identify safety and other facility issues and to bring them to the attention of the Library Director and the appropriate city staff.

To recommend that the City's Economic & Community Development Coordinator assist the Library Director in identifying potential sources of revenue and seeking said grants.

To develop with library staff, the Friends and other interested stakeholders a comprehensive plan for the HPL that includes a vision of where the library will be in 5 years.

To develop an ongoing media campaign to disseminate and promote the Library's vision.

Attend City Council meetings.

Library Advisory Board Priorities:

(Recommend that the LAB prioritize goals into immediate and long-term.)

At the December 10, 2013 Special Meeting the following was prioritized:

1. A temporary summer Library aide,
2. Further increase in collection development funds
3. To develop with library staff, the Friends and other interested stakeholders a comprehensive plan for the HPL that includes a vision of where the library will be in 5 years.
4. Correct the lack of drainage and subsequent icing in the handicapped parking area.
5. Writing and Updating Policies –
 - Collection Development Policy which includes the Selection Policy
 - Internet and Security Policy
 - Social Media Policy
6. Strengthen ties with Advocacy groups, especially the Friends of the Homer Public Library.
7. To advocate and support the Library Director's request for seasonal, temporary help.

2015 HOMER CITY COUNCIL MEETINGS
LIBRARY ADVISORY BOARD MEMBER ATTENDANCE

It is the goal of the Board to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Board is currently addressing, projects, events, etc. **A Board member is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2015 is as follows:

January 12,26 2015	_____
February 9, 23 2015	_____ UTLEY _____
March 9, 23 2015	_____ UTLEY _____
April 14, 28 2015	_____ ALDERFER _____
May 11, 26 (Tues) 2015	_____ PORTER _____
June 8, 22 2015	_____
July 27 2015	_____
August 10, 24 2015	_____
September 14, 28 2015	_____
October 12, 26 2015	_____
November 23, 2015	_____
December 7, 2015	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional Board members are appointed the proposed schedule above will reflect those added members.



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Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK
DATE: NOVEMBER 25, 2014
SUBJECT: 2015 MEETING SCHEDULE

Jan – No Meeting	February 3	March 3	April No Meeting	May 5	June 2
July 7	August No Meeting	September 1	October 6	November No Meeting	December 1

Just a reminder what the meeting dates for the upcoming year will be for all existing and newly appointed members.

