

LIBRARY ADVISORY BOARD  
REGULAR MEETING  
APRIL 4, 2017

Session 17-03, a Regular Meeting of the Library Advisory Board was called to order by Chair Peterson at 5:34 p.m. on April 4, 2017 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBER KUSZMAUL, MASSION, PETERSON, SPRINGER, AND VANCE

STAFF: LIBRARY DIRECTOR DIXON  
DEPUTY CITY CLERK KRAUSE

The Board met for a worksession at 4:00 p.m. to discuss the Book Drive-Amazon Wish List, Bookstore, and the presentation to City Council.

**APPROVAL OF THE AGENDA**

MASSION/SPRINGER - MOVED TO APPROVE THE AGENDA

There was no discussion

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

**PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA**

**RECONSIDERATION**

**VISITORS**

**APPROVAL OF MINUTES**

A. March 7, 2017 Regular Meeting Minutes

KUSZMAUL/MASSION - MOVED TO APPROVE THE MINUTES.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

**REPORTS**

- A. Library Director's Report
1. Statistics for 2016
  2. Statistics to Date for 2017

Library Director Dixon reviewed her report. She noted that there was increased numbers in the circulation and attendance. She reported that they are having difficulty in getting the books returned

to the shelves fast enough. She expressed amazement at people's unsolicited generosity and related the following item of interest associated to copies of PFD and Tax forms and having them available for the public instead of charging \$0.15 for the copies and most often having to show the public how to make copies stating it is easier and takes less staff time to have those forms available. They went through the first batch and a gentleman came in for the PFD forms and so she relented to making an additional 20 copies and a patron of the library wrote them a \$25 check to cover the costs of those copies.

Library Director Dixon responded to a question regarding removing old, and damaged books from the collection.

**B. Friends Report**

Library Director Dixon provided a report on the meeting stating the main focus was the Celebration of Lifelong Learning Event and the Book Sale.

1. Next Meeting is April 12, 2017 @ 6:00 p.m. in the Library

Boardmember Massion volunteered to attend the April 12, 2017 meeting of the Friends with a caveat regarding any scheduling conflicts.

**PUBLIC HEARING**

**PENDING BUSINESS**

**A. Developing Revenue Streams for the Homer Library**

**1. Amazon Wishlist Status Update**

Chair Peterson reviewed that they will be test driving it in the next day or so. All the books the Library wants are uploaded. She will also provide "How To" instructions. The Bookstore is on board to work with them to promote a local alternative as well.

Student Board member Vance arrived at 5:45 p.m. Chair Peterson provided a brief explanation on what the Wish List represented to catch her up to speed.

Library Director Dixon stated that Jenny Carroll is creating a document with the book list for the local bookstore that is more creative than just a list.

Chair Peterson said she was finalizing a flyer that can be distributed around town.

**B. Presentation for Worksession with Council on Funding**

- 1. Status Update on presentation materials and content**
- 2. Draft presentation to date - laydown**

Chair Peterson explained for Boardmember Vance that the Council had requested the Advisory Board to look into ways to increase funding for the library that would include nonresidents. Vice Chair

Kuszmaul reported that they met with City Manager Koester who recommended meeting with a few Council members for a “dry run” before presenting to the full Council.

Vice Chair Kuszmaul requested confirmation on the time requirements to have the materials to the City Clerk for the packet. The deadline for the packet is 10:00 a.m. Tuesday before the May 8<sup>th</sup> meeting which is the meeting date so it will have to be finalized at the May meeting.

Chair Peterson requested Deputy City Clerk Krause to request a meeting with Council members.

All Boardmembers expressed an interest in attending these meetings.

The Board members discussed and determined that the final cutoff for materials should be April 28<sup>th</sup> and to submit them to Vice Chair Kuszmaul but to remember to copy the Clerk.

The Boardmembers requested one more worksession at 4:30 on May 2nd before the regular meeting and then asked if a request for a meeting could be scheduled for the City Manager on April 26<sup>th</sup> or 27<sup>th</sup> preference for the 26<sup>th</sup> was expressed.

### **NEW BUSINESS**

A. Welcome Student Boardmember!

The Board welcomed Hannah Vance. Boardmember Vance provided a little background about herself and that she looks forward to being on the Board.

### **INFORMATIONAL ITEMS**

A. 2017 Board Member Attendance at Council Meetings

Boardmember Massion commented he was scheduled to attend the April 10<sup>th</sup> meeting and inquired about the topics. Library Director Dixon also noted that he could accept the Proclamation from the Mayor at the beginning of the meeting.

Chair Peterson provided a few topics that he could report the Board was working on and the recent increase in numbers from the Statistics. She will email him the information.

B. Letter of Support for the EBSCO Solar Program

Chair Peterson commented that she spoke to Boardmember Fallon earlier and she was home ill but wanted to thank her on the record for volunteering to write the letter of support for this grant.

### **COMMENTS OF THE AUDIENCE**

Sarah Vance thanked the Board for allowing her daughter the opportunity to serve on the Library Board. Since her children are homeschooled the Homer Library is their school library and she continue to explain how she impresses upon all her children the importance and privilege it is to be able to have a library card and use the resources that the Library provides. She further added that they could submit the information regarding the National Library Week to the Connections program and their Amazon Wishlist can be shared with people who are within their same zip codes when they are shopping on Amazon but was not sure how it would be advertised; suggested a Birthday Gift idea plus suggested a Holiday Giving Tree to allow patrons and residents to purchase the books for the Library.

### **COMMENTS OF THE STAFF**

Library Director Dixon welcomed Hannah to the group, thanked the Boardmembers especially Marcia for all her hard work with the presentation and she really like the birthday idea.

Deputy City Clerk Krause thanked the Board for having a short meeting.

### **COMMENTS OF THE BOARD**

Chair Peterson thanked everyone for their hard work and reminded the Board that May will be the last meeting as there are no meetings scheduled for June and July. She will start a list on places to push their notice to regarding the Amazon Wishlist.

Board member Kuszmaul asked them to continue to review the information and let her know if any changes are needed. She questioned if they would have a special meeting depending on the results of the worksession with Council.

Deputy City Clerk Krause explained that unless City Council directed the Advisory Board to start work on something immediately or provided a short time frame to respond with additional information they would meet in August those would be the only reason that a special meeting would be scheduled.

Boardmember Springer commented on notices in newsletters for big & little Fireweed Academy.

Boardmembers Massion had no comment.

### **ADJOURN**

There being no further business to come before the Board the meeting adjourned 6:23 p.m. The next regular meeting is scheduled for Tuesday, May 2, 2017 at 5:30 p.m. A Worksession is scheduled for 4:30 p.m. prior to the regular meeting at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

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RENEE KRAUSE, CMC, DEPUTY CITY CLERK

Approved:\_\_\_\_\_