

Session 17-06, a Regular Meeting of the Library Advisory Board was called to order by Chair Peterson at 5:34 p.m. on October 3, 2017 at the City Hall Upstairs Conference Room located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBER KUSZMAUL, PETERSON, FALLON, FINN, MASSION

ABSENT: BOARDMEMBER SPRINGER, LIBRARY DIRECTOR DIXON, STUDENT REPRESENTATIVE VANCE (EXCUSED)

STAFF: LIBRARY STAFF CLAUDIA HAINES
DEPUTY CITY CLERK SMITH

APPROVAL OF THE AGENDA

MASSION/FINN -MOVED TO APPROVE THE AGENDA

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF MINUTES

A. Minutes for the August 1, 2017 Regular Meeting

Claudia Haines made it known that the different types of cards was not confusing for Library staff but it was confusing for the public. This will be noted and changed in the minutes.

FALLON/KUSZMAUL-MOVED TO APPROVE THE MINUTES AS AMENDED

There was no discussion

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

REPORTS

- A. Library Director Report –
 - 1. Statistics for 2016
 - 2. Statistics for 2017 (Laydown)

Claudia Haines Gave Director Dixons Report and covered the following points:

- Had a meeting with school librarians about evaluating picture books
- Library wifi network upgrade is complete.
- The coin machine attached to the public computer network is out of service.
- Eagle Scout Keegan Partridge and Friends of the Library are working together to replace posts and frames on the Library story walk trail.
- Received numerous positive comments about the Media Literacy Program.
- Submitted budget proposal to Finance Director and City Manager
- Submitted a separate capital budget request to restore the 20,000\$ cut from 2016.
- Inventorying is nearly complete of the magazine archives.
- The replacement for Director Dixon's window is on order.
- Alaska Book Week begins October 5th
- Friends of the Library Semi Annual Book and Plant Sale is Saturday October 14 from 10am-6pm.
- The library had a decline in attendance and circulation for September

B. Friends of the Library – Last Meeting Report

1. Next Meeting is October 11, 2017 @ 6:00 p.m. in the Library

PUBLIC HEARING

PENDING BUSINESS

A. Fines and Fees Review

Chair Peterson reminded the commission that they briefly talked about this in the last regular meeting. She stated that Director Dixon covered most of this in her memo and that the Library Staff is happy with where the fee schedule is at. Chair Peterson commented on behalf of Director Dixon's Memo by saying that the Library is now using credit card machines, which has a 10 dollar minimum in order to charge instead of the 7 dollar maximum cut off that the library previously had before the credit card machines. Claudia Haines explained that previously the fines would stop accruing at 7 collars and then they would have to pay before they could checkout any more books. She went on to say that now the payments stop accruing at 10 dollars.

Board Member Kuszmaul commented that she would like to thank Director Dixon and the Library Staff for putting together an overview of the Fines and Fees.

NEW BUSINESS

A. LAB Goals for the Year Ahead

The Library Advisory Board brought the following items up as goals for 2018.

- Develop Policy with City Council regarding Legacy Gifts.
The board had a brief discussion on this topic but decided to dedicate a work session on November 6th at 5:30pm in the Upstairs Conference Room at City Hall
- Build relationships with other Library Advisory Board's or other like commissions/committees/boards, across the state.
The board had a brief discussion on this topic but decided to dedicate a work session on November 6th at 5:30pm in the Upstairs Conference Room at City Hall.

- Establish and Carry Out Fundraising Ideas for the Library

B. Statement to City Council for 2018 Budget

Chair Peterson explained that since Ann has already submitted a separate proposal to the city to get 20,000 dollars back on the budget for 2018, she believes that a statement to City Council for 2018 Budget isn't necessary.

The Board discussed whether or not they should create a statement to City Council for 2018 Budget. They ultimately decided that they would prepare a draft statement and submit it to City Council on October 30th Meeting.

INFORMATIONAL ITEMS

A. 2016 Board Member Attendance at Council Meetings

Board Member Finn commented that she believes the Library Advisory Board should have a statement or report at every meeting. She believes that the Library has a known status of remaining quiet, and she would like to remind people that there are special events and fundraisers happening quite often. Board member Finn stated that she would be at the next meeting on October 9th and would give a brief report on behalf of the Library Advisory Board.

Board Member Massion commented that he will be present on October 30th.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Claudia Haines thanked the Board for everything they do on behalf of the Library staff. She explained that they know how hard they work and are very appreciative.

Deputy City Clerk suggested that the Library Advisory Board keep their Memo pretty broad on the 2018 budget to start out with. She commended the Board for attending City Council meetings and said that the Board is headed into the right direction.

COMMENTS OF THE CHAIR

COMMENTS OF THE BOARD

Board Member asked when the election results would be posted.

Board Member Finn replied that the polls close at 8:00pm and the preliminary results will be posted on the website soon after that.

Board Member Finn suggested that in the future the Library should look into out of the box thinking. She suggest a room at the library where people can experience auditory, visual and sensual experiences from time periods of history. She explained that virtual reality is becoming a new and upcoming thing. She brought forward a virtual reality Company called Z space that she did a little research about. She doesn't know any pricing, but wanted to bring it up as a topic to look into for the future.

LIBRARY ADVISORY BOARD
REGULAR MEETING
OCTOBER 3, 2017

ADJOURN

There being no further business to come before the Board the meeting adjourned at 7:08 p.m. The next regular meeting is scheduled for Tuesday, November 7, 2016 at 5:30 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Hayley Smith, DEPUTY CITY CLERK

Approved: _____