

Session 18-02, a Regular Meeting of the Library Advisory Board was called to order by Chair Peterson at 5:30 p.m. on March 6, 2018 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBER PETERSON, MASSION, FAIR, SPRINGER, FINN

ABSENT: BOARDMEMBER SANSOM, KUSZMAUL (EXCUSED)
STUDENT REPRESENTATIVE VANCE

STAFF: LIBRARY DIRECTOR DIXON
DEPUTY CITY CLERK SMITH

APPROVAL OF THE AGENDA

Chair Peterson requested a motion to approve the agenda

FAIR/MASSION-SO MOVED

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF MINUTES

A. February 6, 2018 Regular Meeting Minutes

The following change was made to the minutes:

Library Director Dixon recommends that the Board continues to do the Giving Tree in the future and that they start planning for it earlier in the year. She stated that it worked better for the Library to go through the bookstore, ~~instead of having a tree in the Library.~~

Chair Peterson Requested a motion to approve the minutes as amended.

MASSION/FAIR-MOVED TO APPROVE THE MINUTES AS AMENDED

There was no discussion

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

REPORTS

A. Library Director Report – December and January

1. Statistics for 2017
3. Statistics for 2018 (Laydown)

Library Director Dixon reviewed her report and commented on the following items:

- Alaska's Books for Alaska's Kids launch
- American Library Association Mid- Winter Conference in Anchorage
- Starting March 19th Library Director Dixon will be gone and will not return until April 16th.
- Claudia will be attending the Library Advisory Board's Meetings in Library Director Dixon's place.
- The Library Staff has been researching the Reciprocal Borrowing Program
- The Library Staff recommends the Library Advisory Board looks at the fee schedule for the temporary library cards.

B. Friends of the Library – Last Meeting Report

1. Next Meeting is March 14, 2018 @ 6:00 p.m. in the Library

Board Member Finn stated that she will attend the next Friends of the Library Meeting.

PUBLIC HEARINGS

PENDING BUSINESS

A. Bylaw Amendments Re: The Addition of Guidelines for the Student Representative Seat and Amending the Library Advisory Board Regular Meeting Schedule

The Board discussed the bylaws and made the following amendments:

*Section 6 Honorary members of the Board may from time to time be appointed by the Mayor, subject to confirmation by the City Council. **One Homer area high school student may be appointed as an Honorary Student Representative for a school year term running September through May.** Honorary members may participate in the deliberations of the Board, but may not vote nor shall they be counted in determining the quorum of Board members.*

ARTICLE IV – MEETINGS

Section 1 The annual meeting for review of policies, rules and regulation shall be held at a regular meeting each year.

*Section 2 Regular meetings shall be held on the first Tuesday of the following months: February, March, **April**, May, ~~June~~, July, **August**, September, October, **November** and December at 5:30 p.m. in the designated location and shall be posted for public information as required by Homer City Code and Alaska State Statutes.*

Section 3 All regular meetings shall be open to the public.

*Section 4 The regular meetings in July **August** and September of each year shall be known as budget meetings. Budget proposals, ~~position classification and compensation schedules~~, shall be reviewed at these meetings.*

Chair Peterson requested a motion to approve the bylaws amendments as discussed and to forward it to City Council.

SPRINGER/MASSION- MOVED TO APPROVE THE BYLAW AMENDMENTS AS DISCUSSED AND TO FORWARD IT TO CITY COUNCIL.

There was a brief discussion to follow about the student representative seat advertising and solicitation.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT

Motion carried.

NEW BUSINESS

A. Summer Giving Tree

Boardmember Finn stated that she has received great feedback from several members of the public about the Christmas giving tree, so she proposes that the Library does a summer giving tree as well.

The Board discussed the details it would take in order to have a summer giving tree.

Library Director Dixon stated that she would talk to the library staff about a summer giving tree and bring back their comments.

B. Library's Position on the Proposed Bed Tax

Chair Peterson reminded the Board that they have already endorsed a proposed bed tax in May of 2017 in a presentation to City Council.

Boardmember Massion suggested that the Board talk about a proposed bed tax, because the Kenai Peninsula Borough is proposing to put bed tax on the next ballot.

The Board agreed to talk about the Library's position on a proposed bed tax if it becomes more concrete later in the year.

Boardmember Springer was excused from the meeting at 6:37pm.

C. National Library Week

Library Director Dixon stated that National Library Week is April 8th – 14th and that she will be gone during this time. Claudia will be attending the City Council Meeting on the 9th for the proclamation and suggested that at least one Boardmember be present.

Boardmember Massion volunteered to be present at the Council Meeting.

D. Kenai Peninsula Library Boards- Proposed Meeting

Chair Peterson stated that she has received responses back from three of the library entities on the peninsula. There is a scheduled worksession on April 10th at 5:30 in the Library Conference Room to connect with the other library entities through the video conferencing system.

INFORMATIONAL MATERIALS

A. Stella's Starliner Cover Art Approval

B. Approval of Updating the Library's Privacy Policy

C. 2018 Board member Attendance at City Council Meetings

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Library Director Dixon stated that she forgot to say that they are still in the process of hiring a new part time person at the Library and that they received 38 applications.

COMMENTS OF THE BOARD

Boardmember Finn stated that she met with a dear friend for lunch today and told her that she would be attending the Library Advisory Board Meeting in the afternoon. Her friend said that she had been coming into the Library with her grandchild and just wanted to commend the staff for being so friendly, welcoming, and gracious to her and her grandchild.

ADJOURN

There being no further business to come before the Board the meeting adjourned at 6:54 p.m. The next regular meeting is scheduled for Tuesday, April 3, 2018 at 5:30 p.m. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

Hayley Smith, DEPUTY CITY CLERK

Approved: _____