

### **1. CALL TO ORDER**

Session 22-08, a Regular Meeting of the Library Advisory Board was called to order by Chair Kate Finn at 5:34 p.m. on October 17, 2022 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: BOARDMEMBERS BAILY, FAIR, SPRINGER, DOLMA, FINN

ABSENT: BOARDMEMBERS KUSZMAUL, MCKINNEY, (both excused), STUDENT REPRESENTATIVE JOHNSON

STAFF: LIBRARY DIRECTOR BERRY, DEPUTY CITY CLERK TUSSEY

### **2. AGENDA APPROVAL**

FAIR/DOLMA MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

### **3. PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA**

### **4. RECONSIDERATION**

### **5. APPROVAL OF MINUTES**

5.A. September 20, 2022 Regular Meeting Minutes

FAIR/BAILY MOVED TO APPROVE THE SEPTEMBER 20<sup>TH</sup> REGULAR MEETING MINUTES.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

### **6. VISITORS/PRESENTATIONS**

6.A. Comprehensive Transportation Plan & People-Oriented Transportation – Julie Engebretsen, Economic Development Manager & Brad Parson  
People-Oriented Transportation Plan Presentation  
Transportation Plan Survey Flyer

Chair Finn introduced Julie Engebretsen, Economic Development Manager, and Brad Parson.

Mr. Parson gave a brief background of himself and presented on people-oriented transportation and the plan for rewriting the City's Comprehensive Transportation Plan. He explained the components and data that go into a transportation plan, how it addresses conflict zones (intersections), what "Vision Zero Action Plan" is, and examples of how economic development improvements can have positive impacts on pedestrian-friendly corridors.

Ms. Engebretsen spoke to their outreach efforts and the engagement opportunities available through October and November at City meetings, the Homer High School, and Kachemak Bay Campus. She highlighted the City's project goals including the need for a truck route, need to prioritize new sidewalk construction, identify new trail/non-motorized routes, and giving special attention to Old Town for all modes of transportation.

Ms. Engebretsen and Mr. Parson responded to questions and facilitated discussion with the board.

## **7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS**

- 7.A. Library Director Report for September 2022  
2022 September Library Director Report  
2021 Annual Stats  
2022 Annual Stats

Library Director Berry spoke to his written report and responded to questions from the board.

- 7.B. Legislative Update

Chair Finn provided a verbal report, noting there was not much going on until after the November General Election and the materials she provided under Informational Materials.

- 7.C. Fundraising Update

Library Director Berry reported that the plan to install the metal fish for recognizing large endowment fund donors is still in the planning stages; no further updates until Boardmember Kuszmaul returns.

## **8. PUBLIC HEARING**

## **9. PENDING BUSINESS**

## **10. NEW BUSINESS**

- 10.A. LAB/FHL Soiree  
Agenda Item Report - LAB 22-001

Chair Finn introduced the agenda item by reading the title. She explained they are to discuss possible dates, who will be in attendance, and opened the floor for discussion.

Library Director Berry commented that the last soiree it was just LAB and Friends of the Homer Library (FHL) members, with the intention of having those two groups get together to learn more about each other. They can open it up to more groups but may lose that collaborative focus.

Boardmember Baily suggested that library staff be included.

Discussion ensued on the following topics:

- Inviting the library staff in addition to FHL and LAB members
- Confirming the venue will be the library
- Scheduling it in January; potentially on a Sunday late afternoon
- What worked last year: after-hours, library business can't be discussed since it's not a public event, party games were organic, potluck menu
- Event planning incidentals and logistics

10.B. Guidelines for Partnering with Community Organizations  
Agenda Item Report - LAB 22-002

Chair Finn introduced the agenda item by reading the title and deferred to Library Director Berry.

Mr. Berry explained how charities and social organizations frequently reach out to the library for help with providing goods and services to the community. There is no official policy governing community partnerships so he as the library director makes decisions on an ad hoc basis. Yet as the number of requests have increased, library staff sees a need for some guidelines or new policy. Mr. Berry shared the draft language he and library staff have come up with so far and requested feedback from the board.

There was discussion on the draft guidelines, background on some of the requests that organizations have brought forth, and the board's overall support of library staff's drafted policy.

10.C. Tags for Endowments on the Giving Tree  
Agenda Item Report - LAB 22-003

Chair Finn introduced the agenda item by reading the title and deferred to Library Director Berry.

Mr. Berry reported on the Friends of the Homer Library's (FHL) response to the LAB's proposal to use the Giving Tree for both books and endowment fund donations. FHL preferred to keep it separate and Mr. Berry shared the reasons why he recommends to keep it separate:

- The Homer Bookstore has been a first-class partner for the library, and diverting donations into the Endowment Fund hurts their business.
- The proposal muddies the purpose of the Giving Tree.
- The process of donating through the Homer Foundation is complex enough that it should really be treated as a separate item.

Boardmembers voiced their agreement to keep it separate.

## 11. INFORMATIONAL MATERIALS

- 11.A. Articles Re: Right to Read Act
- 11.B. Article Re: Library Issued ID Cards
- 11.C. Articles Re: Condom Dispensers in Library Restrooms
- 11.D. Librarians in the Kenai Peninsula Borough School District (2nd edition)
- 11.E. Ben Walters Park Recognition Ceremony
- 11.F. LAB 2022 Calendar

Chair Finn spoke to the informational materials provided. Boardmember Baily agreed to give the LAB report at the October 24<sup>th</sup> Council meeting. There was discussion on possibly rescheduling the December meeting or canceling it. Staff agreed to have it on the next agenda.

## 12. COMMENTS OF THE AUDIENCE

## 13. COMMENTS OF THE CITY STAFF

Deputy City Clerk Tussey spoke to the new agenda management software roll-out. Boardmembers may have noticed their packets look a little different this meeting as the Clerk's Office is working to get the online portal set up. Once that takes place, members will need to opt into receiving a paper packet; she

requested boardmembers think about their preference for paper versus electronic so they can notify the clerk of their choice.

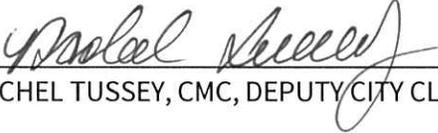
Library Director Berry had no further comments.

**14. COMMENTS OF THE BOARD**

There were no further comments from the board.

**15. ADJOURN**

There being no further business to come before the Board, Chair Finn adjourned the meeting at 6:54 p.m. The next regular meeting is Tuesday, November 15, 2022 at 5:30 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

  
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RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II

Approved: November 15, 2022