

NOTICE OF MEETING
REGULAR MEETING AGENDA

- 1. CALL TO ORDER, 5:30 P.M.**
- 2. AGENDA APPROVAL**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA** *(3 Minute Time Limit)*
- 4. RECONSIDERATION**
- 5. APPROVAL OF MINUTES**
 - A. Regular Meeting Minutes for August 7, 2018 **Page 3**
- 6. VISITORS**
- 7. REPORTS**
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 - B. Friends of the Library
- 8. PUBLIC HEARING**
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- 10. NEW BUSINESS**
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 - B. Summer Reading Program Infographic **Page 53**
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 - D. Resolution 18-068 Supporting Museum & Library Services Act **Page 57**
 - E. Appointment of Student Representative **Page 59**
- 12. COMMENTS OF THE AUDIENCE** *(3 Minute Time Limit)*
- 13. COMMENTS OF THE CITY STAFF**
- 14. COMMENTS OF THE COUNCILMEMBER** *(if present)*
- 15. COMMENTS OF THE CHAIR**
- 16. COMMENTS OF THE BOARD**
- 17. ADJOURNMENT/NEXT SPECIAL MEETING IS SCHEDULED FOR MONDAY, OCTOBER 1, 2018 at 5:30 p.m.** in the Conference Room located at City Hall, 491 E. Pioneer Avenue, Homer, Alaska

Session 18-05, a Regular Meeting of the Library Advisory Board was called to order by Chair Jacque Peterson at 5:33 p.m. on August 7, 2018 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS PETERSON, KUSZMAUL, MASSION, SPRINGER, FINN, AND FAIR

STAFF: LIBRARY DIRECTOR DIXON
CITY CLERK JACOBSEN
DEPUTY CITY CLERK TUSSEY

APPROVAL OF THE AGENDA

Boardmember Finn inquired if the laydown item she brought regarding IMLS Funding needed to be included as an agenda item. It was clarified by Chair Peterson and the Deputy City Clerk that the topic was already on the agenda and no further action was needed.

FINN/MASSION MOVED TO APPROVE THE AGENDA AS WRITTEN

There was no further discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

VISITORS/PRESENTATIONS

APPROVAL OF MINUTES

A. May 1, 2018 Regular Meeting Minutes

Library Director Dixon requested additional wording in the second paragraph of the Library Director Report to clarify, in addition to what was said, that "Homer Library cardholders can then borrow books from participating libraries in the rest of the state."

Chair Peterson noted that Boardmember Springer was present at the May 1, 2018 for inclusion under Present.

MASSION/FAIR MOVED TO APPROVE THE MINUTES OF MAY 1, 2018.

There was no further discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT

Motion carried.

REPORTS

A. Library Director Report

Library Director Dixon summarized staff reports for May, June, and July. The reason she brought up one patron's concern of the cleanliness of the bathrooms is because of her observations of how understaffed the Maintenance Department is. She asked boardmembers to consider supporting the Maintenance Department during the budgeting process for additional janitorial services.

She also noted the great garden work being completed, with the empty spots being improved upon over time. The Navy Woodwind Ensemble of the Northwest Division recently held a concert at the library.

Library Director Dixon reported that she's currently working on the annual report to the state, and started work on the City budget. She also has been busy with a library business grant; Homer applied with six other libraries for an inter-library cooperation grant to improve library resources for entrepreneurs and businesses, and better communicate those available resources. The main project for the grant has been preparing a survey to send out to these individuals.

Boardmember Finn requested additional info regarding the entrepreneur survey. Library Director Dixon explained the process of how the surveys will be sent out and to who. Boardmember Finn also asked how the Library Advisory Board can provide budget support for more janitors. Library Director Dixon responded that the Maintenance Department may have already requested the additional funding in their budget, and that when she testifies for the library she can voice support for it then.

Boardmember Kuszmaul noted the announcement of one library employee retiring, and inquired if the Library Director saw any issues with the position being refilled. Library Director Dixon explained the plan to fill the vacancy: how cross-training is already being conducted, rearranging tasks among existing employees, and hiring a new part-time person.

Chair Peterson offered kudos to an employee for thwarting a library theft. Discussion ensued regarding the incident.

Boardmember Massion asked for a status update on the Rasmussen grant application. Library Director Dixon explained it has been started, but since it must be completed in sections she has been unable to continue until the audited 2017 City financial report is available. Boardmember Massion clarified the use of the grant, and what will be requested.

Library Director Dixon stated the library has had an overall feeling of it being busy in general, with an influx of attendees from the cruise ships to mainly use the library Wi-Fi and/or computers. Discussion progressed into questions and answers on any increases in cost due to the Wi-Fi use, and how those costs are covered. Further discussion covered various topics including reciprocal cards, the handicap button at the library entrance, and 2017/2018 statistic comparison.

B. Friends of the Library

Brief discussion covered the Friends of the Library newsletter that was in the packet material.

Boardmember Kuszmaul reported on the last Friends of the Library meeting she had attended. The major discussion at that meeting pertained to the renovation of the flower beds and the good deal on landscaping work they received from Dutchboy Landscaping.

Boardmember Finn shared her positive experience with the “Bob” Bookmobile, encouraging the other board members to participate in it next year, and gave kudos to the event.

PUBLIC HEARING

PENDING BUSINESS

A. Library Policies: Discussion & Approval

1. Updated Circulation Policy

Library Director Dixon requested clarification on if the policy had already been approved or not; Deputy City Clerk Tussey clarified drafts were presented at the May meeting with final motions scheduled for the August meeting, and had not yet gone to Council for approval.

The Board discussed the policy draft and its components, including questions and comments on:

- Separate policy for inter-library loans
- Refund/replacement fees
- Age restrictions on using digital devices
- Kits
- Video versus DVD verbiage
- The City’s collection agency

Chair Peterson read the title into the record and requested a motion to approve the Updated Circulation Policy.

MASSION/FINN MOVED TO APPROVE THE UPDATED CIRCULATION POLICY.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

2. Updated Displays-Exhibits Policy

Boardmember Finn initiated discussion, asking if the exhibit committee is a changing or pre-staid committee. Library Director Dixon clarified that the committee in action during her tenure has been the Art Selection Committee, including one boardmember from the Library Advisory Board, held once a year. She reiterated there isn’t a lot of space for art in the library.

Boardmember Finn commented that the paragraph under Selection Processes is an excellent guideline and overview.

Library Director Dixon provided background information on the newly included sections in the draft, specifically the policy on Solicitation, Petitions, and Distribution of Materials. Situations have come up in the past in terms of distribution of religious literature or requesting petition signatures, which prompted the Library Director to consult the City Attorney. The legal opinion is that the library building itself is a “limited public forum”, meaning rules and conditions can be set for exhibits/displays as long as they’re equally applied. Library Director Dixon explained this is why she included the new section to specify which areas are available and for what kinds of materials, so that when these situations arise she can reference the detailed policy. She brought up one question pertaining to a line on permission from staff, asking the Board for their opinion and stating it may be a question for the City Attorney and City Manager. Boardmember Finn voiced concerns that the policy currently written does not address the process for handling permissions, notifications, and time frames, and should be detailed out more. Boardmember Fair agreed, emphasizing the need for further clarification of the process.

Discussion ensued on detailed verbiage related to permissions, and seeking legal opinion to make sure the process is acceptable. It was agreed by the Board to move the exhibits policy to the next meeting so the Library Director could consult the City Attorney on the matter.

Chair Peterson confirmed placing the Displays-Exhibits Policy on the September 4, 2018 agenda for review and consideration.

3. Draft of Library User Conduct

Boardmember Finn questioned the verbiage on allowed areas for sending/receiving cellphone calls, asking if there were other designated areas. Library Director Dixon clarified that cellphones are used in the study and meeting room.

Boardmember Kuszmaul brought up concerns pertaining to service and emotional support animals. Library Director Dixon confirmed there had been issues in the past. Research into federal and state regulations found differences between the two entities, that only two questions can be asked, that the animal is not required to wear the vest, and all the person needs to say is that it’s their services animal. Not much else can be done unless the animal messes on the floor or bites other people.

Library Director Dixon further explained that the library does not have to accept emotional support animals, only service animals, which are defined as dogs or miniature ponies. Boardmember Kuszmaul opined that if emotional support animals don’t have to be accepted then it should be clarified more in the user policy. It was discussed how specific the verbiage should be, how much the current wording is open to interpretation, and if it should include or reference state coding.

Boardmember Kuszmaul stated she’d like to make a motion that amended the verbiage on emotional support and service animals. There was discussion on what language to use and she explained her reasoning for the amendment, that it should address the exclusion of emotional support animals while also referencing state statutes.

KUSZMAUL/MASSION MOVED TO AMEND THE BULLET POINT ADDRESSING SERVICE ANIMALS BE EDITED TO INCLUDE LANGUAGE THAT PROHIBITS EMOTIONAL SUPPORT ANIMALS PER STATE STATUTE.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Peterson read the title into the record and requested a motion to approve the Library User Conduct as amended.

FINN/MASSION MOVED TO APPROVE THE LIBRARY USER POLICY AS AMENDED.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

A. Rescheduling of October Meeting for Library Advisory Board

Chair Peterson confirmed the reasoning behind rescheduling was because of DirLead, an annual conference for library directors in the State of Alaska. The October meeting also falls on Election Day. The Board discussed options for rescheduling, the consensus being October 1st would be acceptable.

PETERSON/MASSION MOVED TO RESCHEDULE THE OCTOBER MEETING TO MONDAY, OCTOBER 1, 2018 AT 5:30 P.M.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Preliminary Library Budget Review

Chair Peterson deferred to the Library Director to initiate budget discussions. Library Director Dixon reported she has only started compiling numbers; no major budget items at this point except requesting the book budget be restored to the 2015 level and funding the replacement of computers/equipment. She touched on other budget items such as:

- Staff changes – salaries and benefits
- Professional services, contracts, software subscriptions – commonly increase by 5% every year
- Addition of membership dues – more staff participation in professional organizations such as the Alaska Library Association and American Library Association

- Security cameras – becoming obsolete and need replacement

Boardmember Finn asked how much the membership dues for the ALA organizations are. Library Director Dixon stated individual dues are based on your salary and how many sub-memberships you're enrolled in. Example: one employee belongs to the basic ALA and Public Library memberships, as well as the Children's membership and the Young Adult membership. Half of that is paid out of the employee's own pocket. Library Director Dixon further explained that many of the library grants require memberships to these organizations, and for cataloguers it gives them access to necessary information.

Chair Peterson inquired when a more formalized budget can be anticipated. Library Director Dixon stated that they're supposed to have a budget/budget proposals by September, but that she will not have discussed the library budget with the City Manager and Finance Director by the next Library Advisory Board meeting since that staff meeting occurs the second or third week of September.

Chair Peterson asked the Board if there were additional questions. There was no further discussion.

C. IMLS Future Funding Support

Chair Peterson initiated discussion on future funding of IMLS and referred to Boardmember Finn for her report. She began by stating the articles on the topic were fabulous; they explain what libraries do, what they are, and have fantastic supportive information. Boardmember Finn provided the Board with a written summary (as a laydown) on the three federal statutes and up-to-date information on their current status, and expects the information to lead into a discussion about funding for the library.

Boardmember Finn thoroughly reported the findings of her research on bills S.2271, H.R.6470, and S.3158. She explained the level of support each bill is currently receiving from Alaska's congress members, and the strong need for them to sponsor these bills.

Chair Peterson referenced the library article by Lisa Pete, stating how the president has requested the defunding of IMLS, and questioned if these bills signify a work-around of that. Discussion ensued on the steps/process of funding through the senate and house, and how the passing of these authorization bills mean there could be funding available for IMLS.

Boardmember Finn continued reporting on the information she received from the congressional staff in Washington D.C., explaining the deadlines these bills face and what will happen if not passed by October 1, 2018. She emphasized that now is the moment to ask elected officials for support even if the bills most likely will not be voted on until the beginning of the year. She shared with the Board how easy it is to utilize the tools at www.congress.gov to look up information on these bills. Boardmember Finn concluded with noting which congressional members are doing what for the bills, and posing the question to the Board how we can show support and leverage pressure to get these bills passed.

The Board and Deputy City Clerk Tussey discussed the specifics on where the support should come from, and how congress should be contacted to request they sponsor the three bills:

- From the City of Homer via resolution – Finding a councilmember willing to sponsor the resolution
- From Friends of the Library – Let a community-driven entity submit a letter
- Appropriateness of a letter from the Library Advisory Board directly

- All of these options

There was discussion of giving a presentation and prepared statement of support at the next Friends of the Library meeting on September 5, 2018. Boardmember Finn and Massion agreed to attend that meeting and writing a support statement based on the Board's suggestions. Discussion ensued on what to include in the statement.

Boardmember Kuszmaul asked the Board if there was value in having a City resolution, which prompted the question: what is the level of support the Homer Library receives from the federal programs, and is it a relevant amount of funding? Library Director Dixon explained the process of how those funds from LSTA are distributed on the state level. She added there are other grants, such as continuing education grants that helped send library employees to conferences, and small, early literacy grants that help with materials, early childhood learning toys, and sometimes training. Chair Peterson added that additional block grants have been received through IMLS. Boardmember Kuszmaul concluded from the response that if that federal funding amount did disappear, that it would have an impact on local services, therefore asking City Council for a support resolution is worthwhile.

Chair Peterson requested the City Clerk to follow up with the City Manager on if the Library Advisory Board could offer support directly. City Clerk Jacobsen clarified that the City Clerk's Office could prepare a memo for the upcoming council meeting summarizing the discussion and impacts to the City, bringing awareness to council, and prompt a council member to sponsor a resolution. The Board agreed with that course of action. Boardmembers Finn and Massion additionally agreed to help find a council member sponsor before the City Council meeting.

There was further discussion on the next steps to progress the resolution after the council level.

D. Findings from Published Library Studies/Reports

1. "From Awareness to Funding" – Voter Perceptions & Support of Public Libraries in 2018
2. American Libraries – The State of America's Libraries 2018

Chair Peterson initiated discussion on the two articles provided, sharing her thoughts on how the information on libraries was presented. There was in-depth discussion on various aspects and components of the studies within the articles, and how they applied to the Homer Public Library and community. The discussion sparked an analysis of what kind of community groups in Homer met the descriptions outlined in the articles and what kind of outreach the Board or library in general could be doing. The conversation led to types of assistance in the library, including involving high school students volunteering to help with computers and other tech-related issues, and a current need in the community for more voting assistance.

Boardmember Fair suggested the Board schedule a worksession to hash out these report details and find a direction relevant to the library. Boardmember Kuszmaul concurred, sharing additional thoughts on a strategy for tackling all of the information in the articles.

There was Board discussion on the best time to schedule a worksession, concluding January would be ideal. Deputy Clerk Tussey offered to have a memo at the September meeting proposing January worksession dates that the Board could discuss and choose from. Chair Peterson requested clarification from the Clerk on what months are outlined in the Library Advisory Board's bylaws. It was

clarified that there is not a regular meeting scheduled for January, but the Board would like to still meet via worksession and what the members could be doing to prepare for that in the interim.

Boardmember Finn proposed to the Board in general that the materials in the two articles would make a great letter to the editor or opinion piece in the newspaper to promote libraries.

E. Board Member Absences

Chair Peterson reported on the memo explaining the number of absences of Boardmember Sansom and the rules pertaining to declaring vacancies. Deputy Clerk Tussey referenced the code language in the memo stating that “if any Library Board member is absent for three consecutive meetings, unless a majority of the other members have previously granted a leave of absence, the seat of that member shall be declared vacant and a new member appointed by the Mayor.”

The Board discussed the reasons for Mr. Sansom’s absences, when he was originally going to begin, and if the absences merit declaring the seat vacant. It was agreed by the Board that Mr. Sansom can always re-apply if he reconsiders serving.

Chair Peterson read the title into the record and requested a motion to declare Board Member Sansom’s seat vacant due to his consecutive absences in accordance with Homer City Code 2.48.060(b).

FINN/MASSION MOVED TO DECLARE BOARD MEMBER SANSOM’S SEAT VACANT.

There was brief discussion on who notifies Mr. Sansom of the vacancy. Deputy City Clerk Tussey confirmed it is the City Clerk’s Office that sends out notice. Boardmember Kuszmaul requested clarification on if Mr. Sansom was notified of the pending vacancy. City Clerk Jacobsen explained that he had been notified of every other meeting up to this point and has not reached out to the City Clerk’s Office.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

F. Museum & Library Services Act of 2017

Chair Peterson read the title and asked the Board if there was further discussion on the topic. There was no further discussion.

INFORMATIONAL ITEMS

A. Announced 2018 CLIA Winners

Chair Peterson read the title of the information item. Library Director Dixon stated that “Bob” the Bookmobile was one of the winners. She clarified it won a particular award, the CLIA Sue Sherif Award for Literacy, named after a retired librarian who worked many years in the state including as a bookmobile librarian.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE BOARD

Boardmember Finn commented she appreciates all of the information on the library provided by Library Director Dixon and how she knows more about the library than she has ever known while being on the Board.

There were no further comments.

ADJOURN

There being no further business to come before the Board Chair Peterson adjourned the meeting at 7:12 p.m. The next regular meeting is scheduled for Tuesday, September 4, 2018 at 5:30 P.M. at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK

Approved:_____

**Homer Public Library
Director's Report
August 29, 2018**

Meetings in August

Department Heads - 1
Library Advisory Board -- 1
Friends of Homer Library (program planning) - 2
Alaska Books for Alaska's Kids (phone) - 1
Small Business Start Ups Grant - 1
Staff - 1
HERC Task Force - 1

Issues of Interest

The Navy Band of the Northwest put on a wonderful lunch hour concert, ostensibly for children, but it was enjoyed at least as much by adults in the library.

We're transitioning into the fall/winter rhythm of library use. Out-of-town visitors are fewer, the intensity of the summer reading program is over, and the start of school is bringing the after-school crowd of youth to the library.

Tuesday Storytime will resume in September, though slightly later at 12:45 PM. An informal poll of parents showed a slight preference for this timeslot. Wednesday Storytime remains at 10 A.M.

Behind the Scenes

I reworked key passages in the policies on User Conduct and Displays, Exhibits, and Distribution of Materials. The first is being resubmitted for approval by the LAB.

I finished and submitted the annual report to the Alaska State Library - always a cause for relief and celebration!

My budget is almost ready to submit to the city manager and finance director. It's basically a flat budget, with the exception of costs beyond our control, and the addition of three budget requests: one for new security cameras (ours are so old they can't be repaired); one for restoration of the book budget to 2016 levels; and one for creation of a depreciation reserve fund to replace technology equipment.

I also drafted the final form a survey to gather information about how libraries can best serve small businesses and entrepreneurs. The survey is being distributed by the Chamber of Commerce and the Alaska Small Business Development Center, with links to the survey also on our website and paper copies available at the library.

Staff

Our temporary summer Library Aide, Eryn Gillam, is returning to college so we are back to our normal desk schedules. We will miss her!

Long-term employee Debra Waldorf has announced that she will retire November 3. Deb's primary responsibilities include interlibrary loans, managing newspaper subscriptions, and supervising mending and processing, as well as significant time on the front desk. Deb has worked at the library since 2008 and will be missed!

Facility

We've receive two new units of shelving for the teen area, which is full to the brim. One unit was purchased by the Friends of Homer Library and one through the Library's budget. The area is small, so the additional shelving will require rearrangement of furniture.

A car was abandoned in the staff parking lot. The 30-day waiting period is nearly up, at which point the police will arrange to have it hauled off.

Upcoming in September

Lunch with a Councilmember - Monday 9/10, noon - 1 PM.

Author Reading -- Cassandra Windwalker (*Bury the Lead*) and Betty Epps Arnett (22 *and the Mother of 11*) read from their new books. Thursday 9/13, 6 PM.

Needy Meds - Monday 9/10, 4:30-5:45 PM.

High Risk Infants and Safe Sleep - Wednesday 9/12, 1-4 PM.

Small Business Association/Alaska Small Business Development Workshops - Tuesday 9/25, 9 AM - 4 PM.

Medicare Minute - Wednesday, 9/26, 4-5 PM.

Parent Café: Tweens to Teens - Thursday 9/27, 5-6 PM. Meal provided.

Parent Café: Tweens to Teens - Friday 9/28, Noon to 1 PM. Lunch provided.

Ongoing

Family Storytimes -Tuesdays at 12:45 PM and Wednesdays at 10 AM.

SPARC Radio Club - first Tuesdays, 6:30-7:45 PM.

Lego Lab - first Wednesday, 3-4:30 PM. Ages 8-11.

Small Fry Storytime -Thursdays, 11:30 AM.

Ham Radio Class - Saturday 9/8, 9/15, 9/22, 9/29, 10 AM - 2 PM.

Knitting - Mondays, 1:30-4:30 PM.

Book Club - Fourth Tuesday, 4:30-6:30.

LARP - Live-Action Role-Playing, ages 10-18. Fridays 3:00-5:45 PM.

Walk-in Tech Help - First and third Saturdays, 10 AM-noon.

Writer's Refuge - Third Tuesdays, 6-8 PM.

Homer Storytellers - Third Saturdays, 3-5 PM.

The Library will be closed Monday September 3 for Labor Day.



City of Homer

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MEMORANDUM

TO: LIBRARY ADVISORY BOARD
FROM: RACHEL TUSSEY, DEPUTY CITY CLERK
DATE: AUGUST 29, 2018
SUBJECT: UPDATED DISPLAYS-EXHIBITS POLICY

At the August 7, 2018 meeting, the board reviewed the updated Displays-Exhibits Policy. Discussion ensued on detailed verbiage related to permissions, and seeking legal opinion to make sure the process is acceptable. It was agreed by the Board to move the exhibits policy to the next meeting so the Library Director could consult the City Attorney on the matter.

The Library Director has provided a revised draft that removes the language about permission being required. It was agreed by all involved library staff that there isn't a need for a detailed procedure or timeline, other than asking that people speak with staff beforehand.

Recommendation

Review the final draft; make a motion to approve the updated Display, Exhibit, and Distribution of Materials Policy and recommend to City Council for adoption.

HOMER PUBLIC LIBRARY DISPLAY, EXHIBIT, AND DISTRIBUTION OF MATERIALS POLICY

The Homer Public Library has four kinds of spaces available for displays, exhibits, and distribution of materials.

A. BULLETIN BOARDS AND INFORMATION RACKS

Bulletin Boards

As a service to the City of Homer, the library is a designated posting place for notices issued by the City. Space permitting, other public notices that meet the following guidelines will be posted.

- Official notices of borough, state, and federal agencies relevant to the Homer area.
- Notices for public meetings and events for non-profit organizations.
- Notices of educational courses sponsored by a recognized community organization (but not those publicizing instruction by individual teachers or private firms).

All noticed events must be open to the general public. Notices must be dated and include the name of the sponsoring organization. Library bulletin boards may not be used for commercial sales, personal services, or advertisements for political candidates, parties, and causes.

If bulletin board space becomes insufficient to contain the volume of notices requested for posting, the following restrictions may apply:

- Priority is given to events occurring within the library's area of service.
- Notices will be no larger than 8.5 x 11."
- Only one notice per organization may be posted at a time.
- Items will be posted for no more than two weeks.
- Items will be posted for one-time but not recurring events.

Posting of notices does not imply endorsement by the library or the City of Homer.

All decisions on posting notices are at the discretion of the library director.

Information Racks

The library has limited space for brochures and informational handouts. Materials relating to the library will have first priority. Space permitting, materials meeting the following guidelines may be made available for the public:

- Information produced by city, borough, state, and federal agencies.
- Informational materials from non-profit organizations.

- Information about educational courses and resources sponsored by a recognized community organization (but not those publicizing instruction by individual teachers or private firms).
- All materials must have relevance to the Homer community.

B. SOLICITATION, PETITIONS, AND DISTRIBUTION OF MATERIALS

Individuals or groups may circulate petitions and distribute literature on any topic in the public forum area surrounding the library building, subject to applicable local, state and federal laws and regulations. Persons wishing to circulate petitions or distribute literature should inform staff at the circulation desk before commencing as a courtesy to staff, to confirm location of the public forum areas, and to avoid potential conflicts with scheduled library activities. Such activity must not disturb library patrons, impede their access to the library, create a safety hazard, or interfere in any way with normal use of the facility, the grounds, or parking areas.

Circulation of petitions and distribution of literature are forbidden within the library building, under the covered entrance to the library, along the front walkways that connect with sidewalks and the parking area, and in the parking areas in order to maintain safety and allow public access to the library without impediment or disturbance. The remaining library grounds are designated as public forum areas.

All materials must be worded to avoid any implication of endorsement or sponsorship by the Homer Public Library or the City of Homer. Permission to use the library grounds does not constitute an endorsement or sponsorship of any group, individual, organization or event or carry with it any responsibility for representation of all points of view.

Soliciting funds for any reason is not permitted anywhere on library property.

C. AREAS FOR NON-PROFIT DISPLAYS AND EXHIBITS

As part of its public service and information mission, the library makes available designated display and exhibit areas to non-profit **groups** engaged in educational, cultural, intellectual, or charitable activities.

The provision of display space for public use does not constitute library endorsement of the beliefs or viewpoints advocated by the displays, or the organization responsible for the displays.

Individuals or organizations interested in posting displays or exhibits should fill out an exhibit request form (provided by the library) to include a written description and, if possible, photos.

Exhibits shall be appropriate to community standards. All decisions regarding exhibits shall be at the discretion of the library director. Due to limited space, the library

director will use his/her judgment regarding value to the community and balancing over time a variety of community interests. Regarding community interests and standards, the library director may seek the advice and determination of the Library Advisory Board's exhibits committee or the entire LAB, but final authority rests with the director.

Duration of displays shall generally be for a maximum of three months.

Artwork **may not be offered for sale while** on display in the Homer Public Library, **except to benefit the library or Friends of the Homer Library.**

The library does not accept any responsibility for loss or damage of exhibited materials. An owner may wish to obtain private insurance for valuables. Before leaving any materials or objects on exhibit, an individual in charge must sign and date a release form (provided by the library).

D. AREAS FOR ROTATING DISPLAYS OF WORK BY ARTISTS

Rotating exhibitions and displays of artwork may be installed in the library's public spaces in accordance with the following approved policies and procedures.

1. Responsibilities and liabilities

Artists and/or galleries that submit artwork for display in the Homer Public Library accept full responsibility for the proper installation, display, and upkeep of artwork chosen for exhibition.

All installations and related processes must be approved by the appropriate staff of the Homer Public Library.

The general well-being, safety, maintenance, and good order of the Homer Public Library will take precedence over the agreement to mount or otherwise show exhibitions in library spaces.

Release forms: artists and/or galleries that submit artwork for display will sign a general "release form" that establishes: (a) the official responsible parties, (b) dates of exhibition, (c) specifics of exhibition, (d) insurance coverage or waiver, and (e) details of conditions of display.

The library does not accept any responsibility for loss or damage of exhibited materials. An owner may wish to obtain private insurance for valuables. Before leaving any materials or objects on exhibit, an individual in charge must sign and date a release form (provided by the library).

2. Selection processes

General guidelines: it is recognized that tastes and preferences in artwork vary widely and that freedom of expression and access to alternative perspectives are among the

highest national values. It is also recognized that the public library is a space in which all segments of society are welcome and encouraged to participate in all its services and activities without barrier; these considerations require a community-based process and public sensitivity in the selection process for exhibitions installed in the Homer Public Library.

Community standards: exhibits shall be appropriate to community standards. A Community Artwork Selection Panel will evaluate proposed exhibitions and develop an appropriate schedule. All final decisions regarding exhibits shall be at the discretion of the library director.

Process: the following process is intended to achieve a broad-based consensus on “community standards” for artwork on display in the Homer Public Library.

The Community Artwork Selection Panel:

The Panel shall meet once a year to select works for exhibition and determine the schedule of the exhibitions.

Composition:

- One LAB member
- One member of the Friends of the Homer Public Library who is not a LAB member
- One member of the **Parks, Art, Recreation, and Culture Committee.**
- The library director

Solicitation of artwork: the library director and/or the Community Artwork Selection Panel may formally solicit artwork for display in the Homer Public Library.

Director review: in all cases, the director of the Homer Public Library will have final review authority of recommendations made by the Community Artwork Selection Panel.

3. Available spaces

General: while all exhibitions and displays of artwork are to be placed in such designated areas where they can be viewed by library visitors, no exhibitions or displays will be allowed to block or otherwise impede public access or movement in and around the library.

Main Stacks area: each wall panel/exhibit space is numbered and may be assigned individually or in groups to artwork exhibitions (single works or multiple works) according to an annual calendar plan.

Children's area: selected works may be free-standing, placed on vacant wall space, or suspended from the **ceiling**.

Lounge area: rotating displays of three-dimensional works may be placed in fireplace niches. **Two-dimensional artwork may be hung on the east and north walls.**

Open areas: may contain free-standing works that do not interfere with movement in **the** area.

Outdoor spaces: works and exhibitions to be displayed in outdoor spaces will also be considered by the Community Art Selection Panel.

4. Sales and commissions

Artwork **may not be offered for sale while** on display in the Homer Public Library, **except to benefit the library or Friends of the Homer Library.**

5. Exhibition Openings and other events

All exhibit-related events using the Homer Public Library grounds and interior spaces must be incorporated into the library calendar and schedule and have the written approval of the library director (or other established library use approval mechanism).

No alcohol may be served on Homer Public Library grounds or within the library. Unless the Homer Public Library has been retained for private, after-hours use, all exhibition openings and related events must be open to the public **and** free of charge.

Approved:

December 6, 2011 by the Library Advisory Board
by the Homer City Council



City of Homer

www.cityofhomer-ak.gov

Homer Public Library

500 Hazel Avenue
Homer, AK 99603

library@cityofhomer-ak.gov

(p) (907)-235-3180

(f) (907)-235-3136

Memorandum

TO: HOMER PUBLIC LIBRARY ADVISORY BOARD
FROM: ANN DIXON, LIBRARY DIRECTOR
DATE: AUGUST 20, 2018
SUBJECT: UPDATE TO USER CONDUCT POLICY

After reviewing state and federal laws regarding service animals, I recommend referring to the definitions of service animals within those laws and statutes, rather than specifically excluding emotional support animals in the Library's User Conduct Policy. The topic is fairly complex, with state and federal rules differing somewhat in what they choose to address. I'd prefer to keep the policy's text concise by referring people to the laws/statutes.

In our experience, people with bona fide service animals usually know the laws. If questions arise, library staff can find the citations for patrons. As well, we can keep a summary sheet of the applicable rules and definitions at the front desk.

I recommend the following text, found within the policy's list of unacceptable behaviors:

Bringing animals into the facility, with the exception of service animals ~~such as dogs serving patrons experiencing disabilities~~ **as defined by the Americans with Disabilities Act, Titles II and III, and Alaska law (AS 11.76.130).**

Recommendation: Make a motion to approve the revised Library User Conduct, and recommend to City Council for adoption.



Service Animals

The Department of Justice issued revised ADA regulations which cover Title II (state and local government programs) and Title III (places of public accommodation, such as restaurants or retail merchants), which took effect March 15, 2011. These regulations revise the definition of service animal and add additional provisions.

Definition

A service animal is any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not considered service animals.

The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to:

- Assisting individuals who are blind or have low vision with navigation and other tasks.
- Alerting individuals who are deaf or hard of hearing to the presence of people or sounds.
- Providing non-violent protection or rescue work.
- Pulling a wheelchair.
- Assisting an individual during a seizure.
- Alerting individuals to the presence of allergens.
- Retrieving items such as medicine or the telephone.
- Providing physical support and assistance with balance and stability to individuals with mobility disabilities.
- Helping individuals with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship are not considered work or tasks under the definition of a service animal.



When and Where a Service Animal is Allowed Access

Individuals with disabilities can bring their service animals into all areas of public facilities and private businesses where members of the public, program participants, clients, customers, patrons, or invitees are allowed. A service animal can be excluded from a facility if its presence interferes with legitimate safety requirements of the facility (e.g., from a surgery or burn unit in a hospital in which a sterile field is required).

A public entity or a private business may ask an individual with a disability to remove a service animal if the animal is not housebroken or is out of control and the individual is not able to control it. A service animal must have a harness, leash or other tether, unless the handler is unable to use a tether because of a disability or the use of a tether would interfere with the service animal's ability to safely perform its work or tasks. In these cases, the service animal must be under the handler's control through voice commands, hand signals, or other effective means. If a service animal is excluded, the individual with a disability must still be offered the opportunity to obtain goods, services, and accommodations without having the service animal on the premises.

Asking questions

To determine if an animal is a service animal, a public entity or a private business may ask two questions:

- Is this animal required because of a disability?
- What work or task has this animal been trained to perform?

These questions may not be asked if the need for the service animal is obvious (e.g., the dog is guiding an individual who is blind or is pulling a person's wheelchair). A public entity or private business may not ask about the nature or extent of an individual's disability or require documentation, such as proof that the animal has been certified, trained or licensed as a service animal, or require the animal to wear an identifying vest.

Miniature Horses

A public entity or private business must allow a person with a disability to bring a miniature horse on the premises as long as it has been individually trained to do work or perform tasks for the benefit of the individual with a disability. However, an organization can consider whether the facility can accommodate the miniature based on the horse's type, size, and weight. The rules that apply to service dogs also apply to miniature horses.

Other Provisions

- A public entity or private business is not responsible for the care and supervision of a service animal.
- A public entity or private business cannot ask nor require an individual with a disability to pay a surcharge or deposit, even if people accompanied by pets are required to pay such fees.
- If a public entity or private business normally charges individuals for the damage they cause, an individual with a disability may be charged for damage caused by his or her service animal.



Relationship to Other Laws

These provisions related to service animals apply only to entities covered by the ADA. The Fair Housing Act covers service animal provisions for residential housing situations, and the Air Carrier Access Act covers service animal provisions for airline travel. The definition of a service animal under each of these laws is different from the definition under the ADA.

Content was developed by the Mid-Atlantic ADA Center, and is based on professional consensus of ADA experts and the ADA National Network.

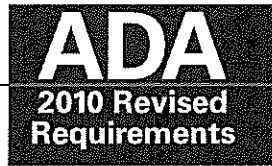


<http://www.adainfo.org/>

The contents of this factsheet were developed under grants from the National Institute on Disability, Independent Living, and Rehabilitation Research (NIDILRR grant numbers 90DP0089 and 90DP0086). NIDILRR is a Center within the Administration for Community Living (ACL), Department of Health and Human Services (HHS). The contents of this factsheet do not necessarily represent the policy of NIDILRR, ACL, HHS, and you should not assume endorsement by the Federal Government.

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Service Animals

The Department of Justice published revised final regulations implementing the Americans with Disabilities Act (ADA) for title II (State and local government services) and title III (public accommodations and commercial facilities) on September 15, 2010, in the Federal Register. These requirements, or rules, clarify and refine issues that have arisen over the past 20 years and contain new, and updated, requirements, including the 2010 Standards for Accessible Design (2010 Standards).

Overview

This publication provides guidance on the term “service animal” and the service animal provisions in the Department’s revised regulations.

- Beginning on March 15, 2011, only dogs are recognized as service animals under titles II and III of the ADA.
- A service animal is a dog that is individually trained to do work or perform tasks for a person with a disability.
- Generally, title II and title III entities must permit service animals to accompany people with disabilities in all areas where members of the public are allowed to go.

How “Service Animal” Is Defined

Service animals are defined as dogs that are individually trained to do work or perform tasks for people with disabilities. Examples of such work or tasks include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, alerting and protecting a person who is having a seizure, reminding a person with mental illness to take prescribed medications, calming a person with Post Traumatic Stress Disorder (PTSD) during an anxiety attack, or performing other duties. Service animals are working animals, not pets. The work or task a dog has been trained to provide must be directly related to the person’s disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.

(continued, page 2)

This definition does not affect or limit the broader definition of “assistance animal” under the Fair Housing Act or the broader definition of “service animal” under the Air Carrier Access Act.

Some State and local laws also define service animal more broadly than the ADA does. Information about such laws can be obtained from that State’s attorney general’s office.

Where Service Animals Are Allowed

Under the ADA, State and local governments, businesses, and nonprofit organizations that serve the public generally must allow service animals to accompany people with disabilities in all areas of the facility where the public is normally allowed to go. For example, in a hospital it would be inappropriate to exclude a service animal from areas such as patient rooms, clinics, cafeterias, or examination rooms. However, it may be appropriate to exclude a service animal from operating rooms or burn units where the animal’s presence may compromise a sterile environment.

Service Animals Must Be Under Control

Under the ADA, service animals must be harnessed, leashed, or tethered, unless these devices interfere with the service animal’s work or the individual’s disability prevents using these devices. In that case, the individual must maintain control of the animal through voice, signal, or other effective controls.

Inquiries, Exclusions, Charges, and Other Specific Rules Related to Service Animals

- When it is not obvious what service an animal provides, only limited inquiries are allowed. Staff may ask two questions: (1) is the dog a service animal required because of a disability, and (2) what work or task has the dog been trained to perform. Staff cannot ask about the person’s disability, require medical documentation, require a special identification card or training documentation for the dog, or ask that the dog demonstrate its ability to perform the work or task.
- Allergies and fear of dogs are not valid reasons for denying access or refusing service to people using service animals. When a person who is allergic to dog dander and a person who uses a service animal must spend time in the same room or facility, for example, in a school classroom or at a homeless shelter, they both should be accommodated by assigning them, if possible, to different locations within the room or different rooms in the facility.
- A person with a disability cannot be asked to remove his service animal from the premises unless: (1) the dog is out of control and the handler does not take effective action to control it or (2) the dog is not housebroken. When there is a legitimate reason to ask that a service animal be removed, staff must offer the person with the disability the opportunity to obtain goods or services without the animal’s presence.

- Establishments that sell or prepare food must allow service animals in public areas even if state or local health codes prohibit animals on the premises.
- People with disabilities who use service animals cannot be isolated from other patrons, treated less favorably than other patrons, or charged fees that are not charged to other patrons without animals. In addition, if a business requires a deposit or fee to be paid by patrons with pets, it must waive the charge for service animals.
- If a business such as a hotel normally charges guests for damage that they cause, a customer with a disability may also be charged for damage caused by himself or his service animal.
- Staff are not required to provide care or food for a service animal.

Miniature Horses

In addition to the provisions about service dogs, the Department's revised ADA regulations have a new, separate provision about miniature horses that have been individually trained to do work or perform tasks for people with disabilities. (Miniature horses generally range in height from 24 inches to 34 inches measured to the shoulders and generally weigh between 70 and 100 pounds.) Entities covered by the ADA must modify their policies to permit miniature horses where reasonable. The regulations set out four assessment factors to assist entities in determining whether miniature horses can be accommodated in their facility. The assessment factors are (1) whether the miniature horse is housebroken; (2) whether the miniature horse is under the owner's control; (3) whether the facility can accommodate the miniature horse's type, size, and weight; and (4) whether the miniature horse's presence will not compromise legitimate safety requirements necessary for safe operation of the facility.

**For more information about the ADA,
please visit our website or call our toll-free number.**

ADA Website
www.ADA.gov

To receive e-mail notifications when new ADA information is available, visit the ADA Website's home page and click the link near the top of the middle column.

ADA Information Line

800-514-0301 (Voice) and 800-514-0383 (TTY)
24 hours a day to order publications by mail.

M-W, F 9:30 a.m. – 5:30 p.m., Th 12:30 p.m. – 5:30 p.m. (Eastern Time)
to speak with an ADA Specialist. All calls are confidential.

For persons with disabilities, this publication is available in alternate formats.

Duplication of this document is encouraged. July 2011

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[Alaska Statutes.](#)

[Title 11.](#) Criminal Law

[Chapter 76.](#) Miscellaneous Offenses

Section 130. Interference With Rights of Physically or Mentally Challenged Person.

previous: [Section 120.](#) Opening or Publishing Contents of Sealed Letters.

next: [Section 133.](#) Interference With the Training of a Service Animal.

AS 11.76.130. Interference With Rights of Physically or Mentally Challenged Person.

(a) A person commits the crime of interference with the rights of a physically or mentally challenged person if the person intentionally prevents or restricts

(1) a physically or mentally challenged person from having full and free pedestrian use of a street, highway, sidewalk, walkway, or other thoroughfare to the same extent that any other person has a right to pedestrian use; or

(2) a physically or mentally challenged person from being accompanied or assisted by a certified service animal, without an extra charge for the service animal, in a common carrier, place of public accommodation, or other place to which the general public is invited except as provided in (b) of this section.

(b) A physically or mentally challenged person who is accompanied or assisted by a certified service animal in a common carrier, place of public accommodation, or other place to which the general public is invited is liable for property damage done by the animal.

(c) In this section,

(1) "certified service animal" means an animal trained to assist a physically or mentally challenged person and certified by a school or training facility for service animals as having completed such training;

(2) "physically or mentally challenged " means physically or mentally disabled, as defined in AS [18.80.300](#) .

(d) Interference with the rights of a physically or mentally challenged person is a class B misdemeanor.

Note to HTML Version:

This version of the Alaska Statutes is current through December, 2007. The Alaska Statutes were automatically converted to HTML from a plain text format. Every effort has been made to ensure their accuracy, but this can not be guaranteed. *If it is critical that the precise terms of the Alaska Statutes be known, it is recommended that more formal sources be consulted.* For statutes adopted after the effective date of these statutes, see, [Alaska State Legislature](#) If any errors are found, please e-mail Touch N' Go systems at [E-mail](#). We hope you find this information useful.

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City of Homer

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MEMORANDUM

TO: LIBRARY ADVISORY BOARD
FROM: RACHEL TUSSEY, DEPUTY CITY CLERK
DATE: AUGUST 29, 2018
SUBJECT: LIBRARY BUDGET REVIEW FOR FY2019

Per Library Advisory Board bylaws, Article IV, Section 4: "The regular meetings in August and September of each year shall be known as budget meetings. Budget proposals shall be reviewed at these meetings."

Recommendation

For Discussion. Any recommendations to City Council should be made by motion.



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MEMORANDUM

TO: LIBRARY ADVISORY BOARD
FROM: RACHEL TUSSEY, DEPUTY CITY CLERK
DATE: AUGUST 29, 2018
SUBJECT: JANUARY 2019 WORKSESSION

The Library Advisory Board reviewed two published library studies/reports at their last regular meeting on August 7, 2018. It was agreed by the board to schedule a worksession sometime in January to thoroughly discuss the reports' details and find a direction relevant to the library.

The available dates listed below work well around the New Year holidays, other scheduled meetings, and the Library Director's schedule (in order of preference):

- #1. Monday, January 7, 2019
- #2. Thursday, January 3, 2019
- #3. Wednesday, January 9, 2019

If the board is in consensus of remaining with the usual meeting time, the worksession can still be held at 5:30 p.m.

Recommendation

Make a motion to schedule a worksession for the selected date and time.



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MEMORANDUM

TO: LIBRARY ADVISORY BOARD
FROM: RACHEL TUSSEY, DEPUTY CITY CLERK
DATE: AUGUST 29, 2018
SUBJECT: ART DONATION PROPOSAL

Local artist Argent Kvasnikoff recently reached out to Library Director Dixon with a proposal to donate art to the library.

Per the City's Accession, Gift and Donation Policies and Procedures for Art, a formal application was submitted to the City Clerk's Office and is being presented for review to the Library Advisory Board and the Parks, Art, Recreation and Culture Advisory Commission (PARCAC). Both recommendations and the artist's proposal will then be presented to City Council for final determination.

Outlined under the "Accession Policy" are the requirements the art donation must meet in order to be accepted.

Recommendation

Review the Accession, Gift and Donation Policies and Procedures for Art. Evaluate the art donation proposal from Argent Kvasnikoff per the policies and make a motion to Council with the board's recommendation.



City of Homer

Accession, Gift & Donation

Policies & Procedures for Art

The Parks, Art, Recreation and Culture Advisory Commission is charged with the responsibility of evaluating the suitability of proposed artwork and making recommendation to the City Council as to whether or not to accept it as a gift. If accepted, the donated work becomes the responsibility of the City of Homer, which will inventory, insure, maintain and repair it as required by Homer City Code and Alaska State Law.

Definitions

“Gifts” are personal or real property that is donated, devised or bequeathed with or without restrictions to the City of Homer. Gifts can be actual artwork, property for placement of artwork or funds for the acquisition of artwork.

“Gift Policy” is the policy that identifies the procedure and criteria for reviewing proposed gifts of artwork to the City of Homer.

“Accession Policy” is the policy that defines an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection insuring that the collection is comprised of artwork of the highest quality.

(Reso. 10-80, 2011.)

ACCESSION POLICY

To establish an orderly and consistent process for reviewing artwork for acceptance into the Municipal Art Collection ensuring that the collection is comprised of artwork of the highest quality.

Definition

Accession is to accept artwork in to the Municipal Art Collection

Policy

1. Accession procedures insure that the interests of all concerned parties are represented including the Parks, Art, Recreation and Culture Advisory Commission, the Public, the Artist, the Arts Community and the City of Homer.

2. Artwork shall be distinctive artistic merit and aesthetic quality and will enhance the diversity of the Municipal Art Collection.

3. Artwork shall be appropriate in and for its site, scale, material, form, and content for both its immediate and general social and physical environment.

4. Artwork shall be reasonably durable against theft, vandalism, weather, and excessive maintenance costs.
5. Accession implies the responsibility to preserve, protect, and display the artwork for public benefit.
6. Accession implies a work's permanency within the Municipal Art Collection, providing that the work retains its physical integrity, identity and authenticity.
7. Artwork will be acquired without restrictions as to its future use and disposition except as provided in contracts with artists.
8. Artwork will be accessioned into the City of Homer's Municipal Art Collection only upon completion of all facets of the Commissioning or purchasing contract and final approval of City Council.
9. Each accessioned work into the Municipal Art Collection will be documented to the fullest extent possible, including artist's last known address and when available photograph.
10. The artist's signed contract or release transferring title for the artwork and clearly defining the rights and responsibilities of all parties will accompany every accessioned work and shall be in the documented records of the work.
11. In the case of interagency or inter-local agreements a copy of the agreement and signatures of all parties will be kept in the office of the City Clerk.
12. Accession results from projects and purchases generated as part of the Municipal Art program except in case of donations which will be reviewed in accordance with the City of Homer Public Arts Committee policy on gifts and if accepted will be accessed pursuant to this accession policy. (Reso. 10-80, 2011.)

GIFT POLICY

Purpose

To identify a procedure and criteria for the Parks, Art, Recreation and Culture Advisory Commission to review proposed gifts of artwork.

Definition

Gifts are personal or real property that is donated or bequeathed with or without restrictions to the City of Homer for actual artwork, property for placement or funds for the acquisition of artwork.

Policy

1. The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts as defined above and will evaluate the suitability of proposed gifts and make recommendations to the Homer City Council in accordance with Homer City Code which allows acceptance of donations.
2. Each Proposed gift will be reviewed for the following:
 - a. Aesthetic Quality – the proposed gift has significant aesthetic merit.
 - b. Appropriateness of Chosen Site or Location – scale of artwork is appropriate for the site including relationship between the artwork and the site and obstacles of the site.
 - c. Restrictions from the Donor – any restrictions must be clearly identified and may be a factor in determining whether to accept a gift.
 - d. Originality of Artwork – artworks must be one of a kind or part of an original series reproductions of originals are not considered eligible for acceptance.

- e. Relationship to the Collection as a Whole – the Public Arts Committee is committed to creating a diverse collection of art. The proposed gift must be compatible with the Municipal Art Collection without being over represented.
- f. Technical Feasibility – the realistic ability for the proposed project to be built and installed as proposed in the selected location.
- g. Technical Specifications – the Public Arts Committee must review the actual work if available or a scale drawing and or model consisting of site plans and elevations describing the following:
 - 1. Surrounding site conditions if applicable
 - 2. Dimensions
 - 3. Materials and finishes
 - 4. Colors
 - 5. Electrical, Plumbing, or other utility requirements
 - 6. Construction and installation method
 - 7. Additional support material such as text verbally describing the artwork and specifications, models, or presentation drawings by a licensed engineer may be required.
- h. Budget – cost to manage the project, prepare the site, deliver and or install the work, funds for signage/recognition, and any other cost should be disclosed by the donor in a budget. The Commission will determine if the costs are accurate and realistic and that the donor has clearly delineated responsibility for all costs associated with the project.
- i. Timeline – expected timeline for donation or installation should be proposed by the donor. The Commission will determine if the timeline is realistic.
- j. Durability – expected lifetime and staying power of the material used to create the artwork especially if set in the out of doors or in a non-archival exhibition setting and exposed to the elements.
- k. Warranty – the donor agrees to be responsible for a warranty period of one (1) year from the date of final installation of the artwork to insure the integrity of the material, fabrication and installation when installed in or on a city owned facility or property.
- l. Vandalism and Safety – the artwork will not be prone to vandalism or pose a safety hazard.
- m. Maintenance and Preservation – donor’s agreement to provide a technical and maintenance record including a plan for routine care with estimated costs. The donor must indicate if there are any unusual or ongoing costs to maintain artwork.

3. Donors proposing gifts will be informed of the importance of the above criteria in the Public Arts Committee consideration.

4. The Parks, Art, Recreation and Culture Advisory Commission will have final authority through the City Manager to review and recommend to Homer City Council to accept or reject the donated artwork.

5. All gifts that are recommended for acceptance will only be accessioned into the Municipal Art Collection pursuant to the Accession Policy. (Reso. 10-80, 2011.)

PROCEDURE TO PROPOSE A DONATION OF ARTWORK TO THE CITY OF HOMER

Process

The Parks, Art, Recreation and Culture Advisory Commission will review all proposed gifts according to the Gift Policy. They will evaluate the suitability of the proposed gifts and make recommendations to the Homer City Council through the City Manager.

In order to provide the Commission with the information necessary to evaluate the proposed artwork in accordance with the Gift Policy and Accession Policy the potential donor or donor's representative must complete the Gift Proposal Application and submit to the City of Homer, City Clerk's Office. (Reso. 10-80, 2011.)

Presentation to the Parks, Art, Recreation and Culture Advisory Commission

If applicable the donor will be scheduled to present his or her proposal to the Commission at the next regular meeting. The donor is expected to present the actual artwork or model or scale drawings of the proposed piece. If it is not possible depending on the artwork a photograph may be accepted upon approval of a majority vote of the Commission.

The Parks, Art, Recreation and Culture Advisory Commission will review the proposal, consider the presentation and make a recommendation at the meeting. If the proposal materials do not give the Commission enough information to make an educated recommendation they may request to postpone recommendation until further information is provided by the donor.



MUNICIPAL ART COLLECTION GIFT PROPOSAL APPLICATION

PLEASE TYPE OR PRINT CLEARLY AND MAKE YOUR RESPONSES COMPLETE AND THOROUGH.

DATE August 28th, 2018

CONTACT PERSON Argent Kvasnikoff TITLE _____

ORGANIZATION IF APPLICABLE _____

ADDRESS P.O. Box 39263 CITY Ninilchik STATE AK ZIP 99639

PHONE 907-252-6765 FAX _____ CELL _____

EMAIL argent@argentkvasnikoff.com

TELL US WHY YOU WISH TO DONATE THIS ARTWORK TO THE CITY OF HOMER? This sculpture was created for an exhibit at the Pratt Museum in 2017, and features a created writing system and alphabet that corresponds to the Dena'ina language, indigenous to the Kenai Peninsula and greater Cook Inlet basin. The piece features a blessing specific to the location of Homer, also my place of birth, and I am hoping that the Homer Public Library will be able to install this sculpture so that it can have a home that remains true to its local context and theme. Because this sculpture is also themed on writing and language it would be the most appropriate to be held by that institution.

PROPOSED ARTWORK

TITLE OF ARTWORK Tuggeht Janju Tets'

ARTIST(S) NAME Argent Kvasnikoff

YEAR COMPLETED 2017 DIMENSIONS 8'x22"

MATERIALS USED TO CREATE ARTWORK Acrylic forms, acrylic paint

PHYSICAL DESCRIPTION OF THE PROPOSED PIECE--

Large, transparent tubular formed acrylic piece with acrylic decoration and Dena'ina alphabet painted motif.

NARRATIVE DESCRIPTION OF THE PROPOSED ARTWORK - TELL US THE STORY BEHIND THE PIECE OR SIGNIFICANCE -

This sculpture is an interpretation of a shamanic medicine stick, janju tets', which is also one of the few documented words or expressions from the extinct Kachemak dialect of the Dena'ina language. Its transparency reflects how language, sound, writing, and light all exist on a spectrum of wavelengths. The transliteration of the text is a blessing written for Homer and the southern peninsula from Ggasilat (Kasilof) to Uzintun (the Homer Spit) from Ggagga, the Spirit Bear, who is a medium between the spirit world and the world of people and animals.

IS THE PROPOSED PIECE ONE OF A KIND? Yes IS THE PIECE PART OF A SERIES, LIMITED OR OTHERWISE? No
IF SO, AN EDITION OF HOW MANY? _____ IS THE PIECE COMPLETED? Yes IF NOT WHEN IS THE
EXPECTED COMPLETION DATE? _____

WHAT IS THE CURRENT CONDITION OF THE PIECE? Perfect. The acrylic is industrial grade specifically molded for the
artwork by a company which creates acrylic forms for medical imaging, aquatics, and luxury pools.

PROPOSED SITE OR LOCATION

DO YOU HAVE A SITE(S) IN MIND FOR THE PLACEMENT OF THE ARTWORK? IF SO WHERE? Homer Public Library.

IS THIS A CITY OWNED PROPERTY IF NOT WHO OWNS THE PROPERTY? Yes

WHAT IS THE RATIONALE FOR SELECTING THIS/THESE LOCATION(S)? _____

ARE YOU AWARE OF ANY PERMITS OR PERMISSIONS THAT MAY BE REQUIRED? No

TECHNICAL SPECIFICATIONS

DESCRIBE HOW THE ARTWORK IS CONSTRUCTED OR MADE. PLEASE INCLUDE ANY DOCUMENTATION AT THE END OF
THIS APPLICATION. _____

HOW IS THE ARTWORK TO BE PROPERLY INSTALLED? Based on discussions with library officials already, the tentative
plan is to suspend it from a ceiling using museum wiring.

DOES THE PIECE REQUIRE ELECTRICITY, PLUMBING OR OTHER UTILITY HOOKUPS? No

WHO WILL BE INSTALLING THE ARTWORK? Myself, assistants, and library maintenance staff.

WHAT IS THE EXPECTED LIFETIME AND STAYING POWER OF THE MATERIALS USED IN CREATING THE PIECE? Permanent

WHAT MAINTENANCE IS REQUIRED AND HOW OFTEN? Only dusting or light cleaning like for decorative glass/windows.

PLEASE IDENTIFY ANY SPECIFIC MAINTENANCE PROCEDURES AND OR EQUIPMENT AND THE ASSOCIATED COSTS: _____

None

WHAT PRECAUTIONS HAVE BEEN TAKEN TO GUARD AGAINST VANDALISM IF ANY? It is awkward to handle and will be suspended from a ceiling.

WHAT STEPS HAVE BEEN TAKEN TO ASSURE THIS PIECE WILL NOT PRESENT A SAFETY HAZARD? The proposed wire rigging will be more than 3 times the weight pressure than the piece is heavy, and arranged in V shapes to minimize its movement and even the stress in the event of quakes or other movements.

BUDGET

PROJECT MANAGEMENT FEES \$ _____

INSURANCE \$ _____

ARTIST'S FEES \$ N/A

UTILITY HOOKUP \$ _____

PURCHASE PRICE \$ _____

DELIVERY \$ _____

PERMITS \$ _____

INSTALLATION \$ _____

STRUCTURAL ENGINEERING \$ _____

SIGNAGE \$ _____

SITE PREPARATION \$ _____

RECOGNITION \$ _____

OTHER COSTS NOT LISTED \$ _____

DESCRIPTION _____

DATE PIECE WAS LAST APPRAISED? _____

WHAT IS THE VALUE OF THE PIECE OR ESTIMATED MARKET VALUE IF NO APPRAISAL WAS DONE? \$10,000

TIMELINE

WHAT IS THE TIMELINE FOR THE COMPLETION OR INSTALLATION OF THE PIECE? IDENTIFY THE DIFFERENT STAGES AND DATE GOALS TO PREPARE THE PIECE FOR DONATION Upon approval I will meet with library staff to begin installation planning starting with a site visit.

RESTRICTIONS

ARE THERE ANY KNOWN COVENANTS, REQUIREMENTS OR RESTRICTIONS THAT COME WITH THE PIECE? None

WHAT EXPAECTATIONS DO YOU HAVE FOR THE CITY OF HOMER IN ACCEPTING THIS ARTWORK? Only to maintain
reasonable condition.

COMMUNITY INVOLVEMENT

WAS THERE ANY COMMUNITY OR USER INVOLVEMENT IN SELECTING THE RECOMMENDED LOCATION? Location
was suggested to me by multiple people, including the Pratt Museum Exhibits Curator and a representative of the
South Peninsula Hospital

PLEASE INCLUDE ANY LETTER(S) OF SUPPORT FOR THE PROJECT OR PROPOSED DONATION.

APPLICANT MUST SUBMIT THE FOLLOWING SUPPORTING DOCUMENTATION WITH THIS APPLICATION.

_____ AN RESUME OR BIO FROM THE ARTIST WHO CREATED OR WILL CREATE THE ARTWORK.

_____ FIVE TO TEN IMAGES OF PAST WORK FROM THE ARTIST. THESE CAN BE PHOTOGRAPHS.

_____ THREE TO FIVE CLEAR IMAGES OF THE PROPOSED ARTWORK

_____ SCALE DRAWING/MODEL OF THE PROPOSED ARTWORK

_____ IF YOU HAVE A SITE(S) IN MIND PLEASE INCLUDE PHOTO AND DESCRIPTION OF THE SITE(S) AND A SCALED
DRAWING OF THE PROPOSED ARTWORK IN THE RECOMMENDED LOCATION.

_____ A COPY OF A FORMAL APPRAISAL IF AVAILABLE

_____ TECHNICAL SPECIFICATIONS, MAINTENANCE MANUAL OR DRAWINGS/RECOMMENDATION FROM STRUCTURAL
ENGINEER.

APPLICATIONS ARE TO BE SUBMITTED TO:

THE CITY OF HOMER

CITY CLERKS OFFICE

491 E. PIONEER AVENUE

HOMER, AK 99603

OR YOU MAY SUBMIT VIA FAX AT 907-235-3143 TO SUBMIT VIA EMAIL PLEASE SEND TO clerk@ci.homer.ak.us

IF YOU HAVE ANY QUESTIONS PLEASE FEEL FREE TO CONTACT THE CLERK'S OFFICE AT 235-3130.



Argent Kvasnikoff

PO Box 39263
Ninilchik, AK 99639
USA

Phone: 907-252-6765
E-Mail: argent@argentkvasnikoff.com
Website: argentkvasnikoff.com

Career Timeline

September 2015

Joined Society6.com print shop collective

January 2015

Opened digital art portfolio and store

October – December 2014

Studied Industrial Design at the University of Pennsylvania via Coursera Education Programs

May 2014

Started work as an independent artist & designer

October 2010 – April 2014

Created and administered arts initiatives as Tribal Librarian and Cultural Arts Liaison while working in the administrative branch of the Ninilchik Tribe's governing body.

Education

August 2016

Received certification in Modern Art & Ideas from the Museum of Modern Art

August 2007 – April 2010

Studied social anthropology and art history at Capilano University in Vancouver, Canada

Shows, Exhibits, and Installations

April – May 2017: *Qena Sint'isis*

Pratt Museum

Homer, Alaska

September 2016: *Q'es Kriyeshon*

Permanent installation at a new meeting hall.

Commissioned by the Ninilchik Traditional Council

Ninilchik, Alaska

April 2016: Bunnell Street Arts Center Plate Project 2016

Theophrastus on the Achates, mixed media on ceramic

Bunnell Street Arts Center

Homer, Alaska

November 2015: 10"x10" Show

Yuq' Qiteni, 3 x 10"x10", ink on paper

Bunnell Street Arts Center

Homer, Alaska

Awards & Honors

2016: Received Heritage Project Grant from The CIRI Foundation for *Qena Sint'isis* Project

2016: Registered as a regional artist by the Cook Inlet Region, Inc.

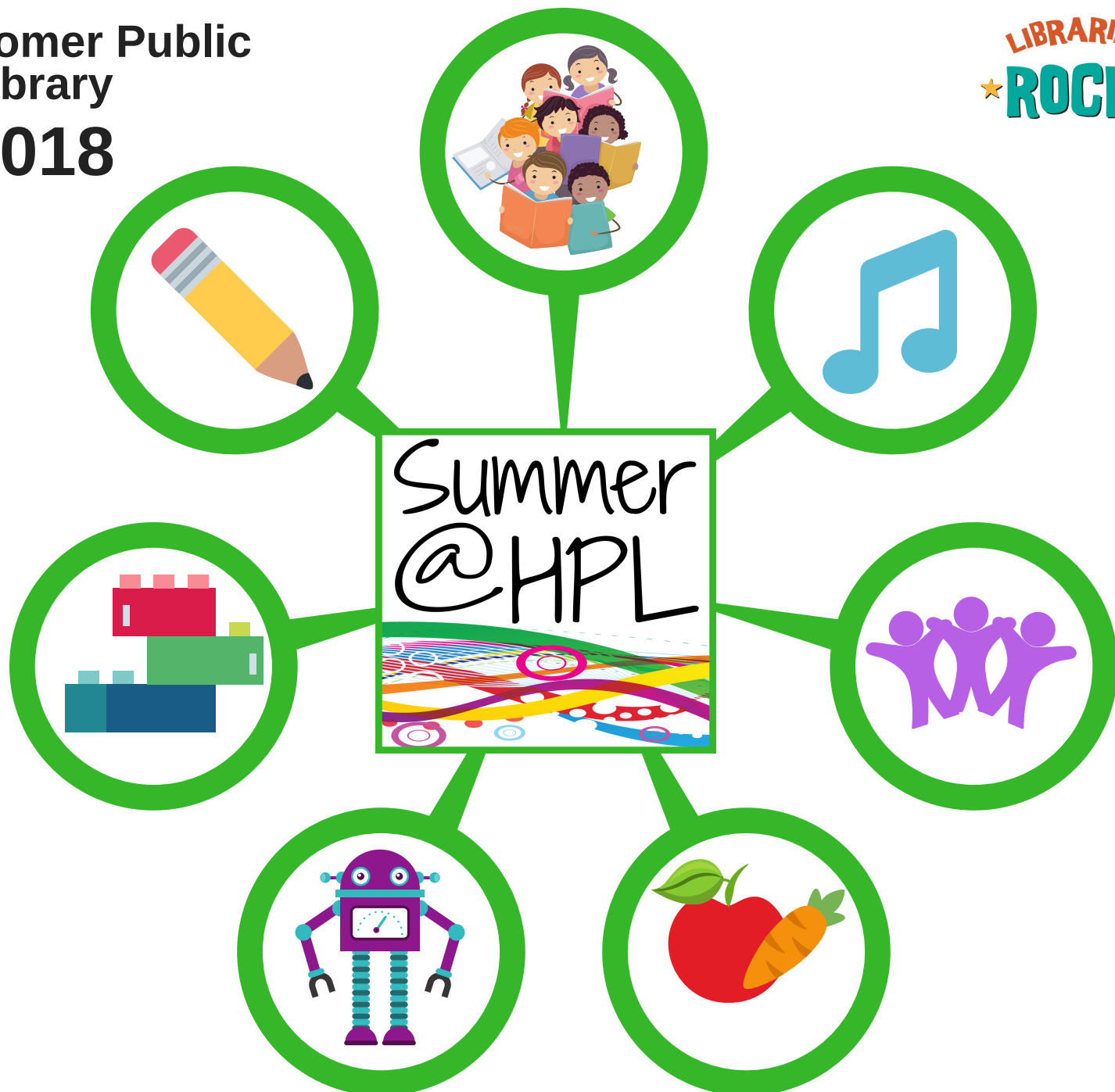
2015: Judge's Choice Award (Won) – Kenai Art Guild Biennial Judged Art Show, for

Yale'town – 18" x 24", ink on paper

Kenai, Alaska

2015: Designated a Silver Hand Artist by the Alaska State Council on the Arts





387 kids, teens & adults took the 2018 Summer@HPL reading & learning challenge!

290,316: Points families logged (time spent reading & learning at the library, at home and in the community).

14,234: Youth books & audiobooks circulated.

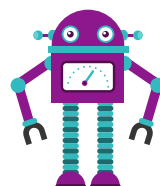
83: Programs hosted by the library.

1,688 kids, teens & their grown-ups shared storytime, illustrated comics, learned to code, pretended at Rockapalooza, explored the library's StoryWalk®, attended a kids book club or magic show, played chess, organized "bullet journals," & much more.

212: Volunteer hours donated to Summer@HPL.

6: Grants received from the Homer Foundation/YAC, Libraries Ready to Code/Google, NCWIT, AKUSA FCU,

Friends of the Homer Public Library, the Emblem Club & the Alaska State Library. Donations supported comic workshops with Nathan Hale, 5-day tech camp for girls, Maker/LEGO Labs, the Sonic Storytime with KPO & Ice Cream Celebration, coding programs that support digital literacy & healthy snacks that fueled young brains.





Homer Public Library Survey for Small Businesses, Entrepreneurs, and Nonprofits

Homer Library is participating in a project, funded by a grant from the Alaska State Library, to enhance and expand Library services to local businesses, entrepreneurs, and nonprofits.

To do this, we need your input!

This survey takes 5-8 minutes to complete. Responses are anonymous. Thank you!

FOR ALL RESPONDENTS

1. Have you ever consulted with the Alaska Small Business Development Center or other business organizations in starting or running your business or nonprofit? (Yes or No)

2. How do you keep up-to-date with business and professional news and trends? (Check all that apply.)

- Online newspapers and magazines
- Print newspapers and magazines
- Social media (LinkedIn, Facebook, Twitter, Instagram, blogs, other)
- Radio and/or TV programs
- Podcasts and/or YouTube
- Chamber of Commerce or other business organizations
- Meetings and conferences
- Local public library
- Other ways you keep up to date: _____

3. Please rank these in order from 1 – 6, with 1 being most beneficial to your business or nonprofit, and 6 being least beneficial.

- ___ Business and financial data; local demographic or business data
- ___ Books and articles on starting and running a business or nonprofit, or on successful businesses, nonprofits, entrepreneurs and managers
- ___ In-person or online instruction on customer service, office software, and other basic business concepts
- ___ Business or professional networking functions/activities
- ___ Space for small group meetings / office work / experimentation / projects or public meetings / events
- ___ Office equipment and Internet access

4. How else can the community better serve small businesses and nonprofits and people who want to start a business?

ABOUT YOU AND YOUR BUSINESS

5. If your business or nonprofit has more than one location, where is the main office located?

<p>6. My age is:</p> <ul style="list-style-type: none"> – between 18 -- 34 years – between 35 -- 54 years – 55 years or older 	<p>7. I am ...</p> <ul style="list-style-type: none"> – A business owner – A business manager who is not the owner – An employee – Interested in starting my own business (please skip to question 13)
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FOR OWNERS, MANAGERS AND OTHERS IN AN ESTABLISHED BUSINESS OR NONPROFIT:

8. What is your core business or professional activity? (retail, wholesale, manufacturing, services, agriculture, tourism, commercial fishing, technology, nonprofit, etc.) _____
9. How many people are employed at your business or nonprofit (including yourself)? _____
10. How many years have you owned or been employed at your business or nonprofit? _____
11. What is the biggest challenge your business or nonprofit is currently facing?
12. What services, programs or information would benefit your business/nonprofit that the community does not currently offer?

~~~END OF SURVEY FOR BUSINESS OWNERS, MANAGERS AND EMPLOYEES~~~

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**FOR PEOPLE INTERESTED IN STARTING A BUSINESS OR NONPROFIT:**

What kind of business are you interested in starting? \_\_\_\_\_

**13. What is the biggest challenge you are facing in starting your business? (Check as many as apply.)**

- |                                                     |                                             |
|-----------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Developing a business plan | <input type="checkbox"/> Finding customers  |
| <input type="checkbox"/> Acquiring funding          | <input type="checkbox"/> Finding a location |
| <input type="checkbox"/> Connecting with a mentor   |                                             |

Other challenges (please describe): \_\_\_\_\_

**14. What services, programs or information would benefit you in starting your business that the community does not currently offer?**

~~~END OF SURVEY FOR PEOPLE INTERESTED IN STARTING A BUSINESS~~~

Please return this survey to library@cityofhomer-ak.gov, or Homer Public Library, 500 Hazel Ave., Homer, AK 99603.
 Thank you for participating in this survey!

**CITY OF HOMER
HOMER, ALASKA**

Aderhold/Smith

RESOLUTION 18-068

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA
EXPRESSING SUPPORT FOR FEDERAL BILL S.2271 MUSEUM AND
LIBRARY SERVICES ACT OF 2017 AND SUPPORTING BILLS H.R.
6470 AND S.3158 THAT ALLOCATE FUNDING CRUCIAL TO
ALASKA'S LIBRARIES AND MUSEUMS; AND URGING ALASKA'S
CONGRESSIONAL REPRESENTATIVES TO CO-SPONSOR ALL
THREE FEDERAL BILLS.

WHEREAS, S.2271 is a federal bill that reauthorizes the Museum and Library Services Act that expired in 2016 but has continued to fund the Institute of Museum and Library Services (IMLS) program; and

WHEREAS, H.R.6470 Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act, 2019 and S.3158 Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act are federal bills that support and correlate with S.2271; and

WHEREAS, All three bills have been introduced on the Senate and House level, with the next step being a vote on the Senate and House floors; and

WHEREAS, The votes must be done by October 1, 2018, otherwise a "temporary funding measure" will continue the funding at last year's level. It is likely that the votes will not happen by the deadline and will be delayed until after the November elections with the seating of the new congressional members; and

WHEREAS, The IMLS awarded \$2,009,500 to Libraries and Museums in Alaska during 2017, including \$954,00 in Library Services and Technology Act funds to the Alaska State Library, \$240,000 in Native American Basic Library Services grants to Alaska Native organizations; and \$635,550 for project grants to museums and libraries; and

WHEREAS, The overall impact of funds provided through the IMLS is crucial for libraries in Alaska, including the Homer Public Library as these funds directly benefit the Homer Public Library staff, services, and programs; and

WHEREAS, Libraries by definition are resource-sharing institutions and reductions to the amount available for the State Library to work with and distribute will impact all libraries in Alaska, including Homer Public Library; and

WHEREAS, Senator Murkowski is a co-sponsor of S.2271, and it is imperative that all of our Alaska Congressional Delegation support these three federal bills that so significantly impact our State and local libraries.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska supports federal bill S.2271 Museum And Library Services Act of 2017 and supporting bills H.R.6470 and S.3158 that allocate funding crucial to Alaska's libraries and museums.

BE IT FURTHER RESOLVED that the City Council of Homer, Alaska strongly urges Alaska's congressional representatives to co-sponsor all three federal bills.

PASSED AND ADOPTED by the Homer City Council on this 27th day of August, 2018.



CITY OF HOMER

DONNA ADERHOLD, MAYOR PRO TEMPORE

ATTEST:

MELISSA JACOBSEN, MMC, CITY CLERK

Fiscal Note: N/A



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

June 27, 2018

Ethan Benedetti
737 Fireweed Avenue
Homer, AK 99603

Dear Ethan,

Congratulations! Council confirmed/approved your appointment to the Library Advisory Board during their Regular Meeting of June 25, 2018, via Memorandum 18-069.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board as Student Representative. There are certainly exciting times ahead.

Cordially,

Bryan Zak, Mayor

Enc: Memorandum 18-069
Certificate of Appointment

Cc: Library Advisory Board

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Be It Known That

Ethan Benedetti

Has been appointed to
serve as a

“Student Board member”

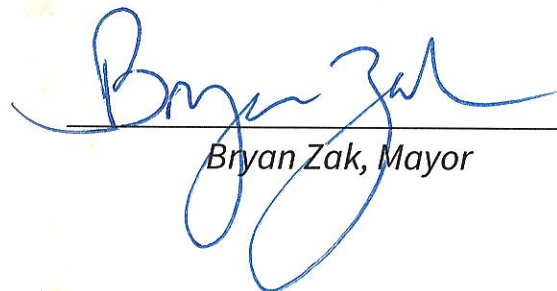
on the

“Library Advisory Board”

*This appointment is made because of your dedication to the cause of
good government, your contributions to your community and your
willingness to serve your fellow man.*

*In Witness whereof I hereunto set my hand
this 25th day of June, 2018.*




Bryan Zak, Mayor

Attest:


Melissa Jacobsen, MMC, City Clerk



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

Memorandum 18-069

TO: HOMER CITY COUNCIL
FROM: BRYAN ZAK, MAYOR
DATE: JUNE 6, 2018
SUBJECT: APPOINTMENT OF ETHAN BENEDETTI TO THE STUDENT REPRESENTATIVE SEAT
ON THE LIBRARY ADVISORY BOARD

Ethan Benedetti is appointed to fill the Representative on the Library Advisory Board for a term to run from September 2018 to May 2019.

RECOMMENDATION:

Confirm the appointment of Ethan Benedetti to the Student Representative seat on the Library Advisory Board.

Fiscal Note: N/A



**CITY OF HOMER
APPLICATION TO SERVE ON ADVISORY BODY
COMMISSION, BOARD, COMMITTEE, TASK FORCE**

**CITY CLERK'S OFFICE
CITY OF HOMER
491 E. PIONEER AVE
HOMER, AK 99603
PH. 907-235-3130
FAX 907-235-3143
clerk@cityofhomer-ak.gov**

The information below provides some basic background for the Mayor and Council
This information is public and will be included in the Council Information packet

Name: Ethan Benedetti Date: _____

Physical Address: 737 Fireweed Avenue

Mailing Address: 737 Fireweed Avenue

Phone #: 907 299 6571 Cell #: 907 299 6571 Work #: _____

Email Address: ebenedettiblue@gmail.cpm

The above information will be published in the City Directory and within the city web pages if you are appointed
by the Mayor and your appointment is confirmed by the City Council

Please indicate the advisory body that you are interested in serving on by marking with an X.
You may select more than one.

☐ **ADVISORY PLANNING COMMISSION**

1ST & 3RD WEDNESDAY OF THE MONTH AT 6:30 PM
WORKSESSION PRIOR TO EACH MEETING AT 5:30 PM

☐ **PARKS ART RECREATION & CULTURE ADVISORY
COMMISSION**

3RD THURSDAY OF THE MONTH AT 5:30 PM
NO MEETINGS IN JANUARY, JULY & DECEMBER

☐ **PORT & HARBOR ADVISORY COMMISSION**

4th WEDNESDAY OF THE MONTH
OCT-APRIL AT 5:00 PM
MAY - SEPT AT 6:00 PM

☐

☐ **ECONOMIC DEVELOPMENT ADVISORY
COMMISSION**

2ND TUESDAY OF THE MONTH AT 6:00 PM

☐ **CANNABIS ADVISORY COMMISSION**

4TH THURSDAY OF THE MONTH AT 5:30 PM

☒ **LIBRARY ADVISORY BOARD**

1ST TUESDAY OF THE MONTH AT 5:30 PM
NO MEETINGS IN JANUARY, JUNE AND JULY

☐ **OTHER - PLEASE INDICATE**

☐ **CITY COUNCIL**

2ND & 4TH MONDAY OF THE MONTH
SPECIAL MEETINGS & WORKSESSIONS AT 4:00 PM
COMMITTEE OF THE WHOLE AT 5:00 PM
REGULAR MEETING AT 6:00 PM

I have been a resident of the city for 7 years. I have been a resident of the area for years.
I am presently employed at student at Homer High School

Please list any special training, education or background you may have which is related to your choice of advisory body.

Honor Roll at the High School

In National Honors Society

Enrolled in AP Literature this year with intent to take AP Language and Composition next year

Have you ever served on a similar advisory body? If so please list when, where and how long:

No

Why are you interested in serving on the selected advisory body?

I think I have ideas that would make the library a more educational beneficial to students and those interested in learning about courses not offered at school

Please list any current memberships or organizations you belong to related to your selection(s):

Please answer the following only if you are applying for the Advisory Planning Commission:
Have you ever developed real property other than a personal residence, if so briefly explain:

Please answer if your are applying for the Port & Harbor Advisory Commission:
Do you use the Homer Port and/or Harbor on a regular basis?

Yes ☐ No ☐ What is your primary use? Commercial ☐ Recreational ☐

Please include any additional information that may assist the Mayor in his/her decision making:

Through my time in the AP classes at the High School I have become more interested in literature and I think that the library could be made into a place where students who have interest in building their knowledge further could meet and interact about their joint interests.

When you have completed the application please review and return to the City Clerk's Office. You may also email this to clerk@cityofhomer-ak.gov or fax to 907-235-3143. Thank you for applying!