

NOTICE OF MEETING
REGULAR MEETING AGENDA

- 1. CALL TO ORDER, 5:30 P.M.**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA** *(3 Minute Time Limit)*
- 4. RECONSIDERATION**
- 5. APPROVAL OF MINUTES**
 - A. Regular Meeting Minutes for March 5, 2019 **Page 3**
- 6. VISITORS** *(10 Minute Time Limit)*
 - A. Andy Haas, Friends of the Homer Library – Presentation on Legacy Endowments & Identifying Super Donors
- 7. REPORTS**
 - A. Library Director Report for April 2019 **Page 7**
 - i. 2019 Statistical Report – laydown
 - ii. 2018 Statistical Report **Page 9**
 - B. Friends of the Homer Library **Page 11**
 - i. FHL Newsletter for March 2019
 - C. Library Director Hiring Committee Report
 - D. Federal Legislation Update – Verbal Report from Boardmember Finn
 - E. Community Survey Update – Verbal Report from Chair Peterson
- 8. PUBLIC HEARING**
- 9. PENDING BUSINESS**
- 10. NEW BUSINESS**
 - A. Elections for LAB Chair & Vice Chair **Page 15**
- 11. INFORMATIONAL MATERIALS**
 - A. ALA Press Release Re: Support for the Library Services & Technology Act **Page 17**
 - B. Reappointment Confirmation for Boardmembers Finn, Kuszmaul, & Springer **Page 19**
 - C. Appointment Confirmation for Robert “Gordy” Vernon **Page 33**
 - D. Certificate of Recognition for Clark Fair **Page 37**
 - E. Library Advisory Board Bylaws **Page 39**
 - F. Boardmember Attendance at 2019 City Council Meetings **Page 45**
- 12. COMMENTS OF THE AUDIENCE** *(3 Minute Time Limit)*
- 13. COMMENTS OF THE CITY STAFF**
- 14. COMMENTS OF THE COUNCILMEMBER** *(if present)*
- 15. COMMENTS OF THE CHAIR**
- 16. COMMENTS OF THE BOARD**
- 17. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR TUESDAY, MAY 7, 2019 at 5:30 p.m.** in the City Hall Cowles Council Chambers located at City Hall, 491 E. Pioneer Avenue, Homer, Alaska.

Session 19-02, a Regular Meeting of the Library Advisory Board was called to order by Chair Jacque Peterson at 5:33 p.m. on March 5, 2019 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS PETERSON, KUSZMAUL (arrived at 6:02 p.m.), FINN, MASSION, FAIR, SCHMIDT AND STUDENT REPRESENTATIVE BENEDETTI

ABSENT: BOARDMEMBER SPRINGER (unexcused)

STAFF: LIBRARY DIRECTOR DIXON
DEPUTY CITY CLERK TUSSEY

APPROVAL OF THE AGENDA

Chair Peterson requested a motion to approve the agenda.

FAIR/MASSION MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

RECONSIDERATION

APPROVAL OF MINUTES

A. Regular Meeting Minutes for February 5, 2019

Chair Peterson asked if there were any amendments needed and requested a motion to approve the minutes.

FAIR/FINN MOVED TO APPROVE THE FEBRUARY 5, 2019 REGULAR MEETING MINUTES.

There was no discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

VISITORS/PRESENTATIONS

REPORTS

- A. Library Director Report for February 2019
- i. 2019 Statistical Report – laydown
 - ii. 2018 Statistical Report

Library Director Dixon provided her staff report, noting the following topics:

- Attendance at the Alaska Library Association (ALA) conference in Juneau
- Hosted and provided library tours to Marika Visser from the ALA
- Big Read events were well attended and received
- New hire for the Library Technologist Specialist position
- Library Director hiring/interview update
- Concerns and issues regarding the Governor’s state budget cuts that significantly affect library funding, and informational items regarding the 2019 legislative priorities
- Boardmember questions pertaining to the library statistics

- B. Friends of the Homer Library

Chair Peterson provided a report on the last FHL meeting she had attended. There was brief discussion on legacy endowment donations.

- C. Community Survey Update – Verbal Report from Chair Jacque Peterson

Chair Peterson explained her difficulties in trying to get more information on how much it would cost to have a community survey conducted. There was discussion on organizations that provide this service to non-profits. Chair Peterson intends to have more information at the April meeting.

- D. Library Director Hiring Committee Report

Chair Peterson noted that Ms. Dixon had addressed the hiring committee progress in her Library Director report.

Boardmember Kuszmaul arrived at 6:02 pm.

- E. Survey of School Librarian Staff – Verbal Report from Boardmember Kate Finn

Boardmember Finn reported on her findings, with references to the laydown she provided, pertaining to school librarian staff and how students/the public use libraries. There was discussion on the survey results, such as:

- Bringing awareness to rural students what libraries can offer
- Transportation to/from the libraries, especially after school
- Providing more teen-friendly books or resources
- Other targeted populations that could be tapped for more information through additional surveys, e.g. homeschooled students or parents
- Events that would allow students to leave with their own library card
- Reaching out to the Kenai Peninsula Borough District on allowing students to apply for a library card when they register for school

Student Representative Benedetti left at 6:21 p.m.

PUBLIC HEARING

PENDING BUSINESS

- A. LAB Bylaw Amendments
 - i. DRAFT 2019 Library Advisory Board Bylaws

Chair Peterson deferred to Deputy City Clerk Tussey to provide a recap of the amendments made at the last meeting and any additional changes recommended by the City Clerk's Office. Ms. Tussey reviewed the bylaws section-by-section with the boardmembers and held discussion/answered questions on the proposed amendments.

FAIR/MASSION MOVED TO APPROVE THE AMENDED LIBRARY ADVISORY BOARD BYLAWS, AND RECOMMEND TO CITY COUNCIL TO APPROVE THE AMENDED BYLAWS BY WAY OF RESOLUTION.

There was no further discussion.

VOTE: YES: MASSION, KUSZMAUL, PETERSON, FAIR, FINN, SCHMIDT

Motion carried.

- B. LAB Orientation Packet
 - i. Draft Orientation Packet Sections

Boardmember Kuszmaul and Deputy City Clerk Tussey provided an overview on the listed orientation packet materials and gathered feedback from the board on what kind of information would be relevant or helpful to a new LAB member. Ms. Tussey clarified how staff would maintain the contents and the packets would be distributed to new members.

FAIR/SCHMIDT MOVED TO APPROVE THE CONTENT OF THE PACKET AND DIRECT STAFF TO COMPLETE THE PACKET, AND THEN SHARE IT WITH THE LAB AS AN INFORMATIONAL ITEM AT A LATER MEETING.

There was no further discussion.

VOTE: NON OBJECTION: UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

INFORMATIONAL ITEMS

- A. Alaska Library Association Advocacy Resources
 - i. Alaska Library Association – Legislative Priorities
- B. American Library Association's Library Bill of Rights

C. Boardmember Attendance at 2019 City Council Meetings

Chair Peterson noted the informational items in the packet. Library Director Dixon commented on the Alaska Library Association resources and suggested boardmembers should sign up for the advocacy resources.

Boardmember Massion shared his willingness to continue attending the City Council meetings.

COMMENTS OF THE AUDIENCE

COMMENTS OF THE CITY STAFF

Deputy City Clerk Tussey thanked the board for working with her on the bylaw amendments. She also reminded the board of an Open Meetings Act Brown Bag Lunch training on March 12th that is open to all commissioners and boardmembers.

Library Director Dixon had no further comments.

COMMENTS OF THE COUNCILMEMBER

COMMENTS OF THE CHAIR

Chair Peterson reminded the board on upcoming reappointments, and to reach out to her if they would like to discuss it in a less public setting.

COMMENTS OF THE BOARD

Boardmember Finn shared a few library podcasts that she had been listening to.

Boardmember Fair commented on the successes of the Big Read event.

Boardmember Kuszmaul commented on radio/streaming programs she heard.

Boardmember Schmidt also shared his comments on the library-related podcasts.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 7:34 p.m. The next regular meeting is scheduled for Tuesday, April 2, 2019 at 5:30 P.M. at the Council Chambers located at City Hall, 491 E. Pioneer Avenue, Homer, Alaska.

RACHEL TUSSEY, DEPUTY CITY CLERK I

Approved: _____

**Homer Public Library
Director's Report
March 27, 2019**

Meetings in March

Library Advisory Board (LAB) -- 1
Friends of the Homer Library (FHL) - 5
Staff - 1
City Council - 2
Department Heads - 1
Interviews for new director -- 6

March has flown past, perhaps a quieter month on the surface but with lots going on behind the scenes. The Alaska Library Association Conference was well worth attending, as usual. The sessions were pertinent to current library issues and challenges. Both Claudia and I presented at the conference. A primary focus was, not surprisingly, the state budget and the ramifications to libraries of proposed cuts.

Issues of Interest

Interviewing for the Director position has been proceeding in earnest. The hiring committee worked with Personnel Director Browning and City Manager Koester to devise questions and conduct initial Skype interviews, following up with more questions and in-person interviews. My last day will be April 30. I still hope to have a week or so of overlap with the new director to get her/him oriented.

Behind the Scenes

Following the AKLA conference in Juneau, Marika Visser from the American Library Association returned to Homer with Claudia Haines to spend part of a day touring Homer Library and observing a youth program on coding led by Claudia. The next day I drove her to Ninilchik and Soldotna to tour their public libraries. Soldotna then escorted her to Kenai, after which she flew back to Washington DC. From all indications she was impressed with Alaska's diverse and committed library staff and the vital role libraries play in our communities.

As I have time, I'm preparing information on tasks, policies, procedures, issues, and a myriad of details for the new director.

Staff

Claudia Haines conducted several class visits this month and is scheduling more for April. Summer Reading and Learning Program plans are well underway.

Kevin Co, our new Library Technology Specialist, is wholeheartedly jumping into his new role. There's a lot to learn but he's absorbing it quickly. Kevin is eager to utilize his skills to keep our hardware and software running optimally and to use our digital tools to deliver library resources.

Facility

The Maintenance Department is almost finished replacing interior and exterior lights with LEDs.

March Events

Makers2Mentors Lunch & Code - For kids 8-10.

Adult Chess Club.

Lunch with a Councilmember - Councilmember Smith.

Adult Chess Club.

Upcoming in April

Social Security Disability Videoconference - Tue. April 2, noon-1:45 PM

Adult Chess Club - Thu. April 4, 5 PM.

Lunch & Code - Fri. April 5, noon -1 PM. Ages 8-10. Preregistration required.

Celebration of Lifelong Learning - Sat. April 13, 7 PM.

Estate Planning 2.0 - Tue. April 16, 6 PM.

Parent Conversations - Thu. April 18, 6-8 PM.

Adult Chess Club, Thu. April 25, 5 PM.

Spring Book & Plant Sale - Fri. April 16, 6 PM for Friends of Homer Library members; all day Saturday April 27 for everyone.

Ongoing

Small Fry Storytime -NEW! Mondays, 11 AM and Thursdays, 11:30 AM. Ages 0-2.

Family Storytimes -Tuesdays at 12:45 PM and Wednesdays at 10 AM. Ages 3-5.

SPARC Radio Club - first Tuesdays, 6:30-7:45 PM.

Lego Lab - first Wednesday, 3-4:30 PM. Ages 8-11.

Genealogy Peer Support Group - second Tuesdays, 6 PM.

Knitting - Mondays, 1:30-4:30 PM.

Book Club - Fourth Tuesday, 4:30-6:30.

LARP - Live-Action Role-Playing, ages 10-18. Fridays 3:00-5:45 PM.

Walk-in Tech Help - First and third Saturdays, 10 AM-noon.

Writer's Refuge - Third Tuesdays, 6-8 PM.

Homer Storytellers - Third Saturdays, 3-5 PM.

Homer Public Library Statistical Summary for 2018

Date: 30-Jan-19

CIRCULATION	18-Jan	18-Feb	18-Mar	18-Apr	18-May	18-Jun	18-Jul	18-Aug	18-Sep	18-Oct	18-Nov	18-Dec	Y.T.D.
Total # of Items	15,688	13,176	15,383	13,445	13,991	15,067	14,438	14,946	12,985	13,746	12,826	13,145	168,836
INTERLIBRARY LOANS													
Incoming (Borrowed)	19	23	15	15	16	8	12	20	22	21	20	16	207
Outgoing (Lent)	49	50	44	35	8	50	47	49	41	43	36	15	467
STUDY ROOM USE													
# of groups	196	254	204	195	211	209	200	241	214	234	204	174	2536
# of people	353	437	411	340	394	404	392	427	367	461	256	324	4566
MEETING ROOM USE													
# of groups	29	24	30	19	17	30	37	27	31	22	21	20	307
ATTENDANCE													
TOTAL (*Included)	10,946	9,884	10,482	10,516	10,656	11,823	12,670	12,335	9,780	10,859	9,013	7839	126803
*Story Hour & Lapsit	401	246	298	296	276	293	192	272	323	396	352	264	3609
*School Classes	0	0	21	0	78	0	0	0	26	84	21	45	275
*Internet sessions	4,117	3,614	3,771	3,333	4,098	5,249	5,538	5,244	4,023	3,869	3,315	2,565	48736
*Programs	290	405	234	613	587	864	1057	207	245	362	319	189	5372
OUTREACH													
# Visits	5	6	4	5	15	8	5	5	4	5	4	4	70
# People	25	25	58	116	442	182	121	25	15	17	12	202	1240
NEW CARDS ISSUED													
City	24	26	25	21	37	36	36	32	22	28	31	29	347
Borough	42	24	30	24	28	50	26	24	18	30	6	17	319
Temporary	0	0	1	3	9	9	2	5	0	1	0	1	31
Reciprocal						6	2	2	1	1	2	2	16
VOLUNTEER HOURS													
# of people	48	84	60	75	82	99	88	69	50	73	61	71	860
# of hours	113	239.5	150	258	226.75	263.25	336	154	154.5	270.75	155	189.5	2510.25
MATERIALS ADDED													
Books	259	145	299	246	425	479	228	313	272	205	187	276	3334
Audio	14	0	11	11	11	11	9	24	3	8	12	22	136
Video	89	26	57	89	109	101	60	46	42	52	78	44	793
Serials	2	0	2	0	0	0	2	0	0	0	0	0	6
Electronic Resources	2	0	0	1	0	0	0	0	0	0	0	0	3
MATERIALS REMOVED													
Books	335	149	154	179	167	56	31	332	242	148	86	132	2011
Audio	5	0	2	38	4	4	0	2	1	1	0	2	59
Video	9	4	16	34	214	73	59	5	10	1	2	11	438
Serials	3	2	0	0	0	0	0	0	0	0	1	0	6
Electronic Resources	0	0	0	0	0	0	0	0	0	0	0	0	0
REVENUES DEPOSITED													
Fines/Fees/Copies	2233.25	2288.13	2759.11	2106.47	1867.95	2504.00	3392.38	3082.43	2709.02	2735.63	1554.52	2989.55	30,222.44
Building Fund (151-)													0.00
Library Gifts (803-)							18.00						18.00
Grants			866.00			1250.00	7000.00	1442.31			500.00		11,058.31
TOTALS	2,233.25	2,288.13	3,625.11	2,106.47	1,867.95	3,754.00	10,410.38	4,524.74	2,709.02	2,735.63	2,054.52	2,989.55	\$41,298.75

CE for JM

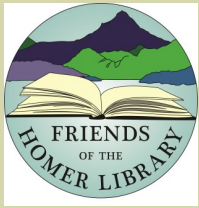
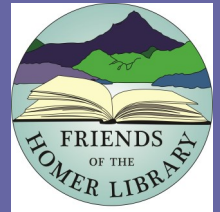
CE for HB

PLAG

OWL Tech

Wavelengths

MARCH 2019



Like what we are doing? Consider being a volunteer for the Friends.

The Friends has a constant list of things for volunteers to help with, from copying newsletters, to hanging posters, to assisting with the database, to helping with events. Contact:

info@friendshomerlibrary.org

Join your Friends!

Visit the Friends' website to find out more about member benefits:

friendshomerlibrary.org

Highlights

Ongoing Events.....3

HPL Book Club.....3

Nominations for
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Estate Planning, Living Wills, and Other Ways the Big Read Conversation Continues

Well, the Big Read is officially over. Over 650 people participated in programs related to the themes in *Can't We Talk About Something More Pleasant?* by Roz Chast. But, like so many good conversations, we are left in mid-sentence with so much left to say. The goal of the Big Read was to bring us together for the shared experience of reading a good book, and in that process we learned more about ourselves and our community. There are several ways the conversation will extend beyond the Big Read. In response to the large turnout to the Estate Planning workshop held in January, the library

will host a three-part estate planning series. Attorneys Lindsay Wolter, Terri Spigelmyer, and Andy Haas will present a free seminar on

Tuesday, March 19, from 6:00– 7:00 pm

entitled ***Estate Planning for Blended Families***

(second marriages and/or families with step-children). They will present a second seminar on

Tuesday, April 16, 6:00 pm, called ***Estate Planning for Couples and Families with***

Minor Children. Their final seminar, ***How to Avoid Probate***, will be presented on

Thursday, May 16, 6:00 pm. All seminars will be held at the Homer Public Library.

See page 3 for more programs offered in the community.



Pick.Click.Give

It's that time of year again! Don't forget to file for your Permanent Fund Dividend... and when you do file, don't forget your favorite nonprofits, such as the Friends of the Homer Library. With your support we are able to offer programs like the Big Read, purchase supplies for Storytimes, provide financial assistance for the Summer Reading & Learning Program, and offer civic events such as Lunch with a Councilmember, Candidate Forums, and more. There are a limited number of hardcopy PFD applications at the library, or use the library's computers to file electronically. Don't delay, file today!

The last day to file for the Permanent Fund Dividend is March 31.

Friends of the Homer Library Members, *Thank You for your support!*

Individual

Tracy Asselin
Dotty Cline
Jeremey Day
Cheryl Green
Beverly Greischel
Dave Schneider & Bonnie
Jason
Alison Kelley
Barb Kennedy
Nora Rojek & Dean
Kildaw
Janet Klein
Darins Kleine
Aulikki Knight
Heidi Maupin
John Miles
Martina Miller
Sierra Morris
Charles Nagel
De Patch
Keri Rheinfrank
Francie Roberts
Melonie Shipman
Kait Skundrich
Drue Smith
Summer Steele
Kirsty Sullivan
Simyra Taback
Patricia Westbrook
Anne Wieland
Carly Wier
Troy L. Wise

Family

Tonda Allred
Lynn Burt
Kathryn Carssow
Linda Chamberlain
Susan and Jack Cushing-
Jason Davis
Jennifer Delignieres
Clyde Boyer &
Vivian Finlay
Mike Haines
Kathy & Dave
Harnum
Katherine and Richard
Hoeschen
Bruce and Ruth Hunting-
Nancy Levinson
Therese Lewandowski
Milli Martin
Scott & Susan Miller

Aaron Christ & Ginnie Oliver
Laura Patty
Bernie Person
Jacqueline Peterson
Jane and Jack Regan
Johnelle Reid
Catriona & Derek Reynolds
Arthur Kruski &
Priscilla Russell
Mary Schneider
Jeanne & Kevin Walker
Rick and Dorla Harness
Nichole Smith
Donald & Sherry Stead
Jane & Bill Wiebe

Book Lover

Diana Carbonell
Diana Conway
Michael McKinney & Roberta
Copeland McKinney
Carla Fabian
Mako Haggerty
Sara Jackinsky
Bradley & Sally Keene
Jeanne McArthur
Neil McArthur
Mike & Cathy McCarthy
Thomas & Jacqueline
McDonough
Scott & Kate Meyer
Eileen Mullen
David & Marga Raskin
Gerald Scholand
Debbie Smith
Kathy and Maynard Smith
Christy & Jeff Tyler
Bob Shavelson & Miranda
Weiss
Vicki Wisenbaugh
Ian Xavier

Bibliophile

Sue Wohlgemuth &
Ken Landfield

Best Friend

Wayne & Donna Aderhold
Helen Armstrong
Bruce Barnes
Sean Carey
Steve Hughes &
Robbie Coffey

Shirley Fedora
Pete Fineo
Tom Collopy and Mary Frische
Bernard & Donna Gareau
Steve Gibson
George Harbeson
Dotti Harness
Beth Graber & Mike Haw-
fieldPeggy Pittman &
Roger Imhoff
Mr. & Mrs. R. A. Jacobson
Judy Gonsalves &
Dan Layland
Robert Oates
Joyce Robinette
Paula & Marvin Tretkoff
Susan Green & George Trudeau
Randy Wiest
Marcia Kuszmaul

Pick-Click-Give Basic

Janet Ames
Jenny Stroyeck & Michael
Armstrong
Philip Barber
Dave & Molly Brann
Susan Braund
Kristine Bredehoft
Nancy Chastain
Iris Fletcher
Nell & Richard Gustafson
Helen Gustafson
Victoria Gutschow
Alexander Johnson
Aaron Knoll
Ann Maguire
Lian McMillian
Vicky Merrell
Carolyn Norton
Thea Person
Carey Restino
Margo Reveil
Christine Scott
Amanda Smith
Christopher Turner
Lindsay Wolter

Pick Click Give Book Lover

Lynn Bittner
Tracie & Eric Brown
Mike Byerly
Blythe Campbell
Rianne Campbell

Alder Fletcher
Pauli Lida
Maynard Linder
Paula Martin
Sue Mauger
Emily Munns
Giula Tortora
Peter Velsko
**Pick-Click-Give Biblio-
phile**
Paul & Tina Seaton

Pick-Click-Give Best Friend

Darius Baltz
Rich Chiappone
Rebecca Hauser
Lisa Krebs
Sherry Pederson

Business Membership

Juneberry Lodge

**Thank you for support-
ing your library with
your membership.**

**Want to become a mem-
ber? Stop by the library
or visit:**

Ongoing Library Programs

SPARC Radio Club

Tuesday, March 5, 6:30-7:45 pm

- Amateur radio club.

Adult Chess Club

Thursday, March 7 and

Thursday, March 28, 5:00-6:00 pm

- Players of all levels welcome.

Lunch with a Councilmember

Monday, March 11, 12:00-1:00 pm

Bring your lunch and questions. Councilmember Heath Smith will be available.

Walk-In Tech Help

Saturdays, March 2 and 16, 10:00 am– 12:00 pm

- Bring your computer, tablet, or smartphone and get help with your tech questions. (Repeats every 1st and 3rd Saturday.)

Genealogy Peer Support

Tuesday, March 12, 6:00-7:30 pm

- Share your knowledge about genealogy and learn from others.

Homer Storytellers

Saturday, March 16, 3:00-5:00 pm

Writer's Refuge

Tuesday, March 19, 5:45-7:45 pm

- A Writer's Critique group. (Repeats every 3rd Tuesday.)

Parent Conversations

Thursday, March 21, 6:00 pm

- Monthly group discusses topical concerns for raising healthy teens & tweens.

HPL Book Club

Tuesday, March 26, 4:30-6:30 pm

- *Touch* by Courtney Maum (Repeats every 4th Tuesday. Titles vary.)

Knitting Circle

Every Monday, 1:30 - 4:30 pm

- All are welcome. Refreshments.

Preschool Storytime

Tuesdays, 12:45 pm and Wednesdays, 10:00 am.

Small Fry Storytime

Mondays, 11:00 am and Thursdays, 11:30 am.

Lego Lab:

Wednesday, March 6, 3:00-4:30 pm

- Kids 8-11 years old. (Repeats every first Wednesday of the month.)

LARP: Live Action Roleplay

Every Friday 3:00-5:45 pm.

March Special Events

Lunch & Code: Learn the basics of coding with Dash and Dot. For 8-10 year olds. **Monday, March 4, 12:00-1:00 pm.** Register online: <https://www.cityofhomer-ak.gov/library>

Estate Planning for Blended Families: For families with second marriages or stepchildren. **Tuesday, March 19, 6:00 pm**

Homer Public Library will be closed Monday, March 25 for Seward's Day

Continued from page 3.

Additionally, there are many non-library programs throughout the community that address the needs of caregivers and their loved



ones. **The Caregiver Support Group** meets at Homer Senior Citizens the second and fourth Thursdays of the month, from 2:00-3:30 pm. Contact Pam Hooker, 299-7198 for more information. Hospice of Homer offers a **Weekly Walk-in Bereavement/Grief Group** that meets every Tuesday, 3:00 pm at Hospice of Homer, call 235-6899 for more information. On April 2, 6:00 pm at Kachemak Bay Campus, Giulia Tortora, MD, will give a talk called **Making Sense of Medical Decisions** that will include information on living wills and how to request medical options that meet each individual's needs. To find out more information, contact South Peninsula Hospital Health & Wellness, 235-0970.

The conversations around caregiving, dementia, aging, and dying will continue in our homes, with our friends, and in the community. Thank you for taking part in the Homer Big Read 2019! Keep reading!



HPL Book Club

"Maum's trenchant satirical novel is about the intersection of modern technology and human interaction." -Publisher's Weekly

4th Tuesday of the Month, March 26, 4:30 PM @ The Homer Public Library

FRIENDS OF THE HOMER LIBRARY

ANNUAL MEETING

Wednesday, March 6, 6:00 pm @
Homer Public Library



Election of officers and updates on FHL activities.
Please call 435-3195 to RSVP.

ESTATE PLANNING

with Attorneys Lindsay Wolter, Terri Spigelmyer, and Andy Haas



Three Part Series:

Estate Planning for Blended Families

(When you or your partner have a child from a previous relationship.)

Tuesday, March 19

**Estate Planning for Couples and Families
with Minor Children**

Tuesday, April 16

How to Avoid Probate

Thursday, May 16



6:00 pm @ Homer Public Library



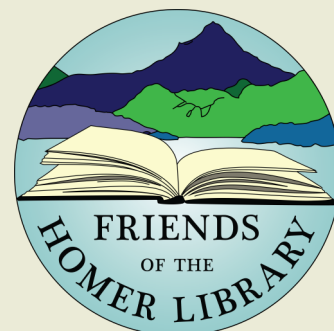
It's time to nominate your favorite Lifelong Learner or Youth Learner for our annual Celebration of Lifelong Learning fundraiser! Who do you admire for their passion for knowledge *and* their ability to share that knowledge with others? Eligible candidates must have a library card and be able to attend the ceremony on Saturday, April 13. Pick up a nomination form at the circulation desk or on our website: www.friendshomerlibrary.org

Applications are due March 12.

The Friends of the Homer Public Library is a nonprofit 501(c)(3) community organization established in 1982 that encourages public use and enjoyment of the Homer Public Library services and facilities. With the financial and volunteer support of its members, FHL provides resources for programs such as the Summer Reading Program, the Top Drawer Collection, preschool story hour, and author readings, among others. FHL volunteers work closely with the library staff to publicize the valuable tools and services available at the library to all community members at no cost, without discrimination. FHL also provides resources for capital improvements to the facility.

FHL Board of Directors

Suzanne Haines, President
Elaine Burgess,
Vice President
Marylou Burton, Treasurer
Sean Campbell, Secretary
Isabel Kulhanek,
Student Rep.
Andy Haas
Lyn Maslow
Michael Mosley
Fran Jacobsen
Ann Dixon





City of Homer

www.cityofhomer-ak.gov

Office of the City Clerk

491 East Pioneer Avenue

Homer, Alaska 99603

clerk@cityofhomer-ak.gov

(p) 907-235-3130

(f) 907-235-3143

Memorandum

TO: LIBRARY ADVISORY BOARD
FROM: RACHEL TUSSEY, DEPUTY CITY CLERK
DATE: MARCH 27, 2019
SUBJECT: ELECTION OF NEW CHAIR AND VICE CHAIR

Per the board's bylaws: "A Chairperson and Vice-Chairperson shall be elected from among the appointed board members at the regular April meeting of the Board", which occurs after the last cycle of boardmember appointments/reappointments on April 1st.

RECOMMENDATION

Make a motion to select a new Chair; boardmembers can then provide nominations; Chair will call for a vote.

Make a motion to select a new Vice-Chair; boardmembers can then provide nominations; Chair will call for a vote.

(/news/)

ALA Hopeful for Bipartisan Support from 116th Congress, despite "Discouraging" White House 2020 Budget Proposal

For Immediate Release

Mon, 03/11/2019

Contact:

Shawnda Hines

Asst. Director, Communications

ALA Washington Office

(202) 628-8410

shines@alawash.org (mailto:shines@alawash.org)

ALA President Loida Garcia-Febo issued the following statement in response to the White House's fiscal year (FY) 2020 budget proposal:

"As discouraging as it is that the administration has again proposed eliminating the Institute for Museum and Library Services (IMLS), the bipartisan support in Congress over the past two years gives us reason to hope. Elected decision-makers, including appropriators in both the House and Senate, agree that funding IMLS programs such as the Library Services and Technology Act (LSTA) is a sound investment and that to cut funding for libraries is to undercut opportunity for their constituents.

"America's 120,000 libraries are part of the fabric of thriving communities, and across the country, they are stretching capacity to accommodate a surge in demand for resources that are more relevant than ever. Thanks to its Grants to States program, IMLS funding supports evidence-based services that benefit everyone in our communities, including:

- Youth in Rhode Island who are preparing for today's competitive job market through programming that connects teens to workforce development opportunities.
- Students in rural North Dakota who are participating in coding classes taught by trained school and public librarians.
- Entrepreneurs in New Mexico who receive help to launch and market their businesses.
- Veterans in California who need use libraries to connect to state and federal education, employment, housing, health, disability and other benefits they deserve.
- Adults in Kansas who take GED courses and use otherwise cost-prohibitive exam preparation tools to advance their education and improve career prospects.

"Not only does the administration's new budget dismiss the value of IMLS, it reduces funding for many other worthwhile programs, including resources for children. Cutting federal support for programs like the Department of Education's Innovative Approaches to Literacy comes at the cost of early literacy, often in the most underserved areas of our nation. In addition, the White House budget proposal undermines public education for all students, penalizes librarians striving to improve their professional skills, and makes careers in public service out of reach for many.

"Libraries are the great equalizers. Anyone can come in and use the resources available – to learn, to read a

book, to research, to write a resume, to code a computer program, to create a business plan, to experiment with new technologies, to access government information, and much more. By giving people access to resources, libraries offer chances for people to pursue success and achieve their goals.

"ALA members will continue to highlight the value of libraries to our elected leaders in every U.S. congressional district. We are confident that the 116th Congress will support the federal programs that invest in our communities."



(/news/feed/press-releases/rss.xml)
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Tags

Advocacy (/news/taxonomy/term/448), Washington Office (/news/taxonomy/term/628)



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

Memorandum 19-036

TO: HOMER CITY COUNCIL
FROM: KEN CASTNER, MAYOR
DATE: MARCH 20, 2019
SUBJECT: REAPPOINTMENT OF KATE FINN, MARCIA KUSZMAUL AND EMILIE SPRINGER;
AND THE APPOINTMENT OF ROBERT "GORDY" VERNON TO THE LIBRARY
ADVISORY BOARD

Kate Finn and Marcia Kuszmaul are reappointed to the Library Advisory Board for terms to expire April 1, 2022.

Emilie Springer is reappointed to the Library Advisory Board for a term to expire April 1, 2021.

Robert "Gordy" Vernon is appointed to the Library Advisory Board for a term to expire April 1, 2021.

RECOMMENDATION:

Confirm the reappointment of Kate Finn, Marcia Kuszmaul, and Emilie Springer, and the appointment of Robert "Gordy" Vernon to the Library Advisory Board



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

March 27, 2019

Kate Finn
P.O. Box 3364
Homer, AK 99603

Dear Kate,

Congratulations! Council confirmed/approved your reappointment to the Library Advisory Board during their Regular Meeting of March 26, 2019 via Memorandum 19-036.

Your 2018 Public Official Conflict of Interest Disclosure Statement is currently on file in the City Clerk's Office. In October you will be notified to complete the 2019 disclosure statement. Public officials are required to comply with this reporting requirement pursuant to HCC 1.18.043.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead.

Your term will expire April 1, 2022.

Cordially,

Ken Castner, Mayor

Enc: Memorandum 19-036
Certificate of Reappointment

Cc: Library Advisory Board

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Be It Known That

Kate Finn

Has been reappointed to
serve as

“Board Member”

on the

“Library Advisory Board”


*This appointment is made because of your dedication to the
cause of good government, your contributions to your
community and your willingness to serve your fellow man.*

*In Witness whereof I hereunto set my hand
This 27th day of March, 2019.*



Ken Castner, Mayor

Attest:



Melissa Jacobsen, MMC, City Clerk





Advisory Body Application For Reappointment to Committees, Commissions, Board & Task Forces

Office of the City Clerk
491 East Pioneer Avenue
Homer, Alaska 99603
Phone: (907) 235-3130
Fax: (907) 235-3143
clerk@cityofhomer-ak.gov

The information provided on this form will provide the basic information to the Mayor and City Council on your interest in serving on the selected Advisory Body. It is considered public and will be included in the City Council meeting packet. This information will be published in the City Directory and within city web pages if you are reappointed by the Mayor and your reappointment is confirmed by the City Council.

APPLICANT INFORMATION

Full Name: KATHLEEN (KATE) FINN
Physical Address Where you Claim Residency: 426 E. BAYVIEW
HOMER, AK 99603
Mailing Address: POBx 3364 City: HOMER State: AK Zip: 99603
Phone: 235-5329 Email: HUNDREDETHMONK 21@GMAIL.COM
Cell#: 299-11316 ^{NOT} _{RELIABLE} Work #: N/A
_{MESSAGE}

ADVISORY BODY YOU ARE REQUESTING REAPPOINTMENT TO:

- ☐ ADVISORY PLANNING COMMISSION
☐ PARKS, ART, RECREATION & CULTURE ADVISORY COMMISSION
☐ PORT & HARBOR ADVISORY COMMISSION
☐ ECONOMIC DEVELOPMENT ADVISORY COMMISSION
☒ LIBRARY ADVISORY BOARD
☐ OTHER - PLEASE INDICATE _____

CITY OF HOMER PUBLIC OFFICIAL CONFLICT OF INTEREST DISCLOSURE STATEMENT

Do you have a current Public Official Conflict of Interest Disclosure Statement on file with the City Clerk as required by HCC 1.18.043? ☐ Yes ☒ No

PLEASE PROVIDE THE FOLLOWING

Do you fill a seat for a City Resident ☒ or Non Resident ☐
Has your residency changed since your last appointment? ☐ Yes ☒ No



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

March 27, 2019

Marcia Kuszmaul
P.O. Box 1697
Homer, AK 99603

Dear Marcia,

Congratulations! Council confirmed/approved your reappointment to the Library Advisory Board during their Regular Meeting of March 26, 2019 via Memorandum 19-036.

Your 2018 Public Official Conflict of Interest Disclosure Statement is currently on file in the City Clerk's Office. In October you will be notified to complete the 2019 disclosure statement. Public officials are required to comply with this reporting requirement pursuant to HCC 1.18.043.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead.

Your term will expire April 1, 2022.

Cordially,

Ken Castner, Mayor

Enc: Memorandum 19-036
Certificate of Reappointment

Cc: Library Advisory Board

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Be It Known That

Marcia Kuszmaul

Has been reappointed to
serve as

“Board Member”

on the

“Library Advisory Board”

*This appointment is made because of your dedication to the
cause of good government, your contributions to your
community and your willingness to serve your fellow man.*

*In Witness whereof I hereunto set my hand
This 27th day of March, 2019.*



Ken Castner, Mayor

Attest:



Melissa Jacobsen, MMC, City Clerk





Advisory Body Application For Reappointment to Committees, Commissions, Board & Task Forces

MAR 18 2019 PM 12:54 RT

Office of the City Clerk
491 East Pioneer Avenue
Homer, Alaska 99603
Phone: (907) 235-3130
Fax: (907) 235-3143
clerk@cityofhomer-ak.gov

The information provided on this form will provide the basic information to the Mayor and City Council on your interest in serving on the selected Advisory Body. It is considered public and will be included in the City Council meeting packet. This information will be published in the City Directory and within city web pages if you are reappointed by the Mayor and your reappointment is confirmed by the City Council.

APPLICANT INFORMATION

Full Name: Marcia Jean Kuszmaul

Physical Address Where you Claim Residency: 40963 China Poot St.
(also own property within city limits)

Mailing Address: PO Box 1697 City: Homer State: AK Zip: 99603

Phone: _____ Email: _____

Cell#: 907-299-1566 Work #: 907-235-4779

ADVISORY BODY YOU ARE REQUESTING REAPPOINTMENT TO:

- ☐ ADVISORY PLANNING COMMISSION
- ☐ PARKS, ART, RECREATION & CULTURE ADVISORY COMMISSION
- ☐ PORT & HARBOR ADVISORY COMMISSION
- ☐ ECONOMIC DEVELOPMENT ADVISORY COMMISSION
- ☒ LIBRARY ADVISORY BOARD
- ☐ OTHER – PLEASE INDICATE _____

CITY OF HOMER PUBLIC OFFICIAL CONFLICT OF INTEREST DISCLOSURE STATEMENT

Do you have a current Public Official Conflict of Interest Disclosure Statement on file with the City Clerk as required by HCC 1.18.043? ☒ Yes ☐ No

PLEASE PROVIDE THE FOLLOWING

Do you fill a seat for a City Resident ☐ or Non Resident ☒

Has your residency changed since your last appointment? ☐ Yes ☒ No

Working Together: Roles and Responsibilities Guidelines for Homer Public Library

Responsibilities of	Library Director		Library Advisory Board (LAB)		Friends	
	General Administrative					
	Administer daily operation of the library including personnel, collection development, fiscal, physical plant and programmatic functions. Act as advisor to the LAB and provide support to the Friends and community groups.		Advise the Library Director and make recommendations through the City Manager to the Mayor and City Council concerning the library and its programs. Advise city government to recruit, employ and retain a qualified library-director.		Support quality library service in the community through fund raising, volunteerism and serving as advocates for the library.	
Policy	Identify need for new written policies, as well as policy revisions. Work with the LAB to establish written policies to govern the operation of the library for approval by the City Council.		Work with the Library Director to establish written policies to govern the operation and program of the library for approval by the City Council.		Support the policies of the library.	
Planning	Coordinate and implement a strategic plan with LAB, Friends, staff, community, and city government.		Ensure that the library has a strategic plan with implementation and evaluation components.		Provide input into the library's strategic plan and support its implementation.	
Fiscal	Prepare an annual budget for the library in accordance with city charter. Pursue grant opportunities.		Assist in the preparation and presentation of the annual budget in accordance with city charter. Solicit donations of money and/or property for the benefit of the library.		Conduct fund raising to support the library's mission and plans.	
Advocacy	Promote the mission of the library within the community. Educate the LAB, Friends, community and city government regarding local, state and federal issues that impact the library.		Promote the mission of the library within the community. Advocate for the library to legislators.		Promote the mission of the library within the community. Advocate for the library to legislators.	
Meetings	Participate in LAB and Friends meetings. Ensure there is liaison from the LAB to the Friends and vice versa.		Participate in all advisory board meetings. Appoint a liaison to the Friends Board and become a member of the Friends. Report on LAB and library activities to City Council at Council meetings.		Maintain a liaison to the LAB.	
Networking	Encourage LAB and Friends to join state and national professional organizations and make them aware of educational opportunities.		Join United for Libraries national organization and/or Alaska Library Association as a resource for policies, operations and advocacy for libraries.		Join United for Libraries national organization as a resource to better support the library.	



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

March 27, 2019

Emilie Springer
P.O. Box 2282
Homer, AK 99603

Dear Emilie,

Congratulations! Council confirmed/approved your reappointment to the Library Advisory Board during their Regular Meeting of March 26, 2019 via Memorandum 19-036.

Your 2018 Public Official Conflict of Interest Disclosure Statement is currently on file in the City Clerk's Office. In October you will be notified to complete the 2019 disclosure statement. Public officials are required to comply with this reporting requirement pursuant to HCC 1.18.043.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead.

Your term will expire April 1, 2021.

Cordially,

Ken Castner, Mayor

Enc: Memorandum 19-036
Certificate of Reappointment

Cc: Library Advisory Board

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Be It Known That

Emilie Springer

Has been reappointed to
serve as

“Board Member”

on the

“Library Advisory Board”

*This appointment is made because of your dedication to the
cause of good government, your contributions to your
community and your willingness to serve your fellow man.*

*In Witness whereof I hereunto set my hand
This 27th day of March, 2019.*



Ken Castner, Mayor

Attest:



Melissa Jacobsen, MMC, City Clerk





Advisory Body Application For Reappointment to Committees, Commissions, Board & Task Forces

Office of the City Clerk
491 East Pioneer Avenue
Homer, Alaska 99603
Phone: (907) 235-3130
Fax: (907) 235-3143
clerk@cityofhomer-ak.gov

The information provided on this form will provide the basic information to the Mayor and City Council on your interest in serving on the selected Advisory Body. It is considered public and will be included in the City Council meeting packet. This information will be published in the City Directory and within city web pages if you are reappointed by the Mayor and your reappointment is confirmed by the City Council.

APPLICANT INFORMATION

Full Name: Emilie Springer
Physical Address Where you Claim Residency: 67620 Diamond Ridge Rd.
Mailing Address: PO Box 2882 City: Homer State: AK Zip: 99603
Phone: _____ Email: ESSpringer@alaska.edu
Cell#: 907 399 1175 Work #: _____

ADVISORY BODY YOU ARE REQUESTING REAPPOINTMENT TO:

- ☐ ADVISORY PLANNING COMMISSION
☐ PARKS, ART, RECREATION & CULTURE ADVISORY COMMISSION
☐ PORT & HARBOR ADVISORY COMMISSION
☐ ECONOMIC DEVELOPMENT ADVISORY COMMISSION
☒ LIBRARY ADVISORY BOARD
☐ OTHER – PLEASE INDICATE _____

CITY OF HOMER PUBLIC OFFICIAL CONFLICT OF INTEREST DISCLOSURE STATEMENT

Do you have a current Public Official Conflict of Interest Disclosure Statement on file with the City Clerk as required by HCC 1.18.043? ☐ Yes ☐ No Submitting with this

PLEASE PROVIDE THE FOLLOWING

Do you fill a seat for a City Resident ☐ or Non Resident ☐ I'm not sure.
Has your residency changed since your last appointment? ☐ Yes ☒ No



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

March 27, 2019

Gordy Vernon
P.O. Box 3
Homer, AK 99603

Dear Gordy,

Congratulations! Council confirmed/approved your appointment to the Library Advisory Board during their Regular Meeting of March 26, 2019 via Memorandum 19-036.

Included is the 2019 Public Official Conflict of Interest Disclosure Statement. It is a public document and may be requested by any member of the public. In the event the Public Official Conflict of Interest Disclosure Statement is requested by a member of the public, you will be notified of the requestor's name.

Also included is the Code of Ethics as outlined in Homer City Code 1.18. This provides important guidelines in your role as a board member as to conduct and conflicts of interest. A copy of the Library Advisory Board By-laws are also included as well as a copy of Robert's Rules of Order Handbook.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead!

Your term will expire April 1, 2021.

Cordially,

Ken Castner, Mayor

Enc: Memorandum 19-036
Certificate of Appointment
HCC 1.18 Conflicts of Interest, Partiality & Code of Ethics
Robert's Rules of Order Handbook
Library Advisory Board Bylaws

Cc: Library Advisory Board

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Be It Known That

Robert “Gordy” Vernon

Has been appointed to
serve as

“Board member”

on the

“Library Advisory Board”

*This appointment is made because of your dedication to the cause of
good government, your contributions to your community and your
willingness to serve your fellow man.*

*In Witness whereof I hereunto set my hand
this 27th day of March, 2019.*



Ken Castner, Mayor

Attest:


Melissa Jacobsen, MMC, City Clerk



CITY OF HOMER
APPLICATION TO SERVE ON ADVISORY BODY
COMMISSION, BOARD, COMMITTEE, TASK FORCE

CITY CLERK'S OFFICE
CITY OF HOMER
491 E. PIONEER AVE
HOMER, AK 99603
PH. 907-235-3130
FAX 907-235-3143
clerk@cityofhomer-ak.gov

DEC 07 2018 11:00 Rlc

The information below provides some basic background for the Mayor and Council
This information is public and will be included in the Council Information packet

Name: ROBERT "GORDY" VERNON Date: 12/7/2018
Physical Address: 3356 BELUGA PLACE
Mailing Address: P.O. Box 3 HOMER
Phone #: 399-1010 Cell #: _____ Work #: _____
Email Address: gogovernon@yahoo.com

The above information will be published in the City Directory and within the city web pages if you are appointed
by the Mayor and your appointment is confirmed by the City Council

Please indicate the advisory body that you are interested in serving on by marking with an X.
You may select more than one.

☐ **ADVISORY PLANNING COMMISSION**

1ST & 3RD WEDNESDAY OF THE MONTH AT 6:30 PM
WORKSESSION PRIOR TO EACH MEETING AT 5:30 PM

☐ **PARKS ART RECREATION & CULTURE ADVISORY COMMISSION**

3RD THURSDAY OF THE MONTH AT 5:30 PM
NO MEETINGS IN JANUARY, JULY & DECEMBER

☐ **PORT & HARBOR ADVISORY COMMISSION**

4th WEDNESDAY OF THE MONTH
OCT-APRIL AT 5:00 PM
MAY - SEPT AT 6:00 PM

☐☐

☐ **ECONOMIC DEVELOPMENT ADVISORY COMMISSION**

2ND TUESDAY OF THE MONTH AT 6:00 PM

☐ **CITY COUNCIL**

2ND & 4TH MONDAY OF THE MONTH
SPECIAL MEETINGS & WORKSESSIONS AT 4:00 PM
COMMITTEE OF THE WHOLE AT 5:00 PM
REGULAR MEETING AT 6:00 PM

☒ **LIBRARY ADVISORY BOARD**

1ST TUESDAY OF THE MONTH AT 5:30 PM
NO MEETINGS IN JANUARY, JUNE AND JULY

☐ **OTHER - PLEASE INDICATE**

I have been a resident of the city for several years. I have been a resident of the area for more than several years.
I am presently employed at I am not employed, that's why I have time.

Please list any special training, education or background you may have which is related to your choice of advisory body.

I have spent years in libraries.

Have you ever served on a similar advisory body? If so please list when, where and how long:

No

Why are you interested in serving on the selected advisory body?

Because I have learned so much on the other side of the desk.
I'd like to see what to know behind-the-desk.

Please list any current memberships or organizations you belong to related to your selection(s):

Homer Public Library, Anchorage Municipal Library, Soldotna & Kenai Libraries,
Talkeetna & Mat-Su Libraries, Juneau Libraries, Ketchikan Library and
Alaskan Brewing Inc

Please answer the following only if you are applying for the Advisory Planning Commission:

Have you ever developed real property other than a personal residence, if so briefly explain:

No. Been part of corporations that developed properties (2 ski hills in Iowa,
brewery in Alaska)
but being in the car is quite different from driving the car

Please answer if you are applying for the Port & Harbor Advisory Commission:

Do you use the Homer Port and/or Harbor on a regular basis?

Yes ☒ No ☐ What is your primary use? Commercial ☐ Recreational ☒

Please include any additional information that may assist the Mayor in his/her decision making:

I'm from Iowa originally, where you understate everything,
you talk yourself down (self-effacing to use a big word)
try to get people to underestimate you. Up to this point
I was working elsewhere (Nome, Juneau, Barrow, Kenai, Soldotna, Seward...)
to live here. I'm retired now, and have some time.

When you have completed the application please review and return to the City Clerk's Office. You may also email this to clerk@cityofhomer-ak.gov or fax to 907-235-3143. Thank you for applying!

City of Homer
Homer, Alaska
Mayor's Certificate of Recognition
Greetings
Be It Known That

Clark Fair

is hereby recognized for his service

as
"Board Member"
on the
Library Advisory Board

October 2017 to April 2019

*Recognition of your dedication to the cause of good government, your
contributions to your community and your willingness to serve your fellow man.*

*In Witness whereof I hereunto set my hand
this 27th day of March, 2019.*


Ken Castner, Mayor

Attest:


Melissa Jacobsen, MMC, City Clerk



CITY OF HOMER LIBRARY ADVISORY BOARD BYLAWS

ARTICLE I - NAME AND AUTHORIZATION

This organization shall be called the Library Advisory Board, established via Ordinance 80-2, existing by virtue of the provisions of Chapter 2.48 of the Homer Municipal Code, and exercising the powers and authority and assuming the responsibilities delegated under said Code. The following bylaws were adopted on March 11, 2019 and shall be in effect and govern the procedures of the Library Advisory Board.

ARTICLE II – PURPOSE

Section 1. Establish operational policies for the library program, and submit same to the City Council for approval.

Section 2. Assist the Library Director in preparation and presentation of the annual budget request to the City Council.

Section 3. Make recommendation through the City Manager to the Mayor and City Council concerning the Library and its programs.

Section 4. Solicit donations of money and/or property for the benefit of the Library.

Section 5. Represent the Library to the community.

ARTICLE III – MEMBERS

Section 1. The Board shall consist of seven members comprised of at least five (5) members that reside inside city limits. Members shall be nominated by the Mayor and confirmed by City Council to serve for three-year terms to expire on April 1st of designated years.

Section 2. One Homer area high school Student Representative may be appointed by the Mayor, subject to confirmation by the City Council, as a consulting, non-voting member for a school year term running September through May.

Section 3. The Mayor, City Manager, and Library Director may serve as non-voting, consulting members of the Board.

Section 4. One member shall attend the monthly meeting of the Friends of the Homer Public Library on an open volunteer basis.

Section 5. A board appointment is vacated under the following conditions and upon the declaration of vacancy by the Board. The Board shall declare a vacancy when the person appointed:

- Fails to qualify to take office within 30 days after their appointment;
- Resigns and the resignation is accepted;
- Is physically or mentally unable to perform the duties of their office;

- Misses three (3) consecutive regular meetings unless excused;
- Is convicted of a felony.

Section 6. Honorary members of the Board may be appointed by the Mayor, subject to confirmation by the City Council. Honorary members may participate in the deliberations of the Board, but may not vote nor shall they be counted in determining the quorum of Board members.

ARTICLE IV – OFFICERS

Section 1. A Chairperson and Vice-Chairperson shall be elected from among the appointed board members at the regular April meeting of the Board.

Section 2. Officers shall serve a term of one year from the April meeting at which they are elected, and until their successors are duly elected. Officers may be re-elected in subsequent years.

Section 3. The Chairperson shall preside at all meetings of the Board, authorize calls for any special meetings, execute all documents authorized by the Board, serve as ex officio/voting member of all committees, and generally perform all duties associated with that office.

Section 4. In the event of the absence, or disability of the Chairperson, the Vice-Chairperson shall assume and perform the duties of the Chair. If both the Chairperson and Vice-Chairperson are absent, and a quorum of four members are present, the senior member shall assume and perform the duties and functions of the Chair.

ARTICLE V – MEETINGS

Section 1. Regular meetings shall be open to the public and held on the first Tuesday of the following months: February, March, April, May, August, September, October, November, and December at 5:30 p.m. in the designated location and shall be posted for public information as required by Homer City Code and Alaska State Statutes.

Section 2. The annual meeting for review of policies, rules and regulation shall be held at a regular meeting each year.

Section 3. The regular meetings in August and September of each year shall be known as budget meetings to assist the Library Director in preparation and presentation of budget requests to City Council.

Section 4. Meeting agenda deadline is at 5:00 p.m. the Wednesday preceding the meeting. Allowances will be made for holidays.

Section 5. The order of business for the regular meetings shall include, but not be limited to, the following items, which shall be covered in the sequence shown, as far as circumstances permit. Agenda shall be posted for public information as required by Homer City Code and Alaska State Statutes.

NAME OF BODY
PHYSICAL LOCATION OF MEETING
HOMER, ALASKA

DATE OF MEETING
DAY OF WEEK AND TIME OF MEETING
MEETING ROOM

NOTICE OF MEETING
REGULAR MEETING AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA. (3 MINUTE TIME LIMIT)
4. RECONSIDERATION
5. APPROVAL OF MINUTES or CONSENT AGENDA
6. VISITORS (Chair set time limit not to exceed 20 minutes) (Public may not comment on the visitor or the visitor's topic until audience comments.) No action may be taken at this time.
7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS/BOROUGH REPORTS (Chair set time limit not to exceed 5 minutes.)
8. PUBLIC HEARING (3 MINUTE TIME LIMIT)
9. PLAT CONSIDERATION (Planning Commission only)
10. PENDING BUSINESS or COMMISSION BUSINESS
11. NEW BUSINESS or COMMISSION BUSINESS
12. INFORMATIONAL MATERIALS (NO ACTION MAY BE TAKEN ON THESE MATTERS, THEY MAY BE DISCUSSED ONLY).
13. COMMENTS OF THE AUDIENCE (3 MINUTE TIME LIMIT)
14. COMMENTS OF THE CITY STAFF (not required) (Staff report may be at this time in the agenda.)
15. COMMENTS OF THE COUNCILMEMBER (If one is assigned)
16. COMMENTS OF THE CHAIR (May be combined with COMMENTS OF THE COMMISSION/BOARD since the Chair is a member of the Commission/Board.)
17. COMMENTS OF THE COMMISSION
18. ADJOURNMENT/NEXT REGULAR MEETING IS SCHEDULED FOR _____ note any worksessions, special meetings, committee meetings etc. All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska. (Sometimes the meeting is scheduled for the Conference Room)

Contact info for the department constructing the agenda. Example: City Clerk's Office, clerk@ci.homer.ak.us, 235-3130.

Section 6. Per Resolution of the City Council (Resolution 06-115(A)), Public Testimony shall normally be limited to three minutes per person. Exceptions may be provided for at the Chair's discretion or by a majority vote of the board members in attendance.

Section 7. Special meetings and Worksessions may be called by the Library Director, Chair, or a majority of the Board. Worksessions do not require a quorum, however, no action may be taken at a worksession; items on the agenda are for discussion only. Notice of such meetings shall be posted in the same manner as that for regular meetings.

Section 8. A quorum for the transaction of business at any meeting shall consist of four members. For purposes of determining the existence of a quorum, honorary members shall not be counted.

Section 9. Four affirmative votes are required to approve any action before the Board and shall constitute the meaning of “majority vote”. The Chairperson may vote upon, and may move or second a proposal before the Board.

Section 10. A record of all voting must be included in the minutes of each meeting.

Section 11. Recorded minutes shall be made available by the City Clerk’s Office to the Board prior to the next meeting. Minutes shall be available to the public as required by Homer City Code and Alaska State Statutes.

Section 12. The Board shall abide by existing Alaska State Law, Borough Code of Ordinance, where applicable, and Homer City Code, as well as Robert's Rules of Order, current edition, in so far as this treatise is consistent with Homer City Code.

ARTICLE VI – COMMITTEES

Section 1. Committees of one or more members for such specific purposes as the business of the Board will only become active upon approval of Council. A memorandum and resolution will go before Council outlining the reason, tasks assigned and termination date. Committees shall be considered to be discharged upon completion of the purpose for which it was appointed, and after its final report is made to and approved by the Board.

Section 2. All committees shall make a progress report to the Board at each of its meetings.

ARTICLE VII – BYLAW AMENDMENTS

Section 1. The Bylaws may be amended at any meeting of the Board by a majority plus one of the members, provided that notice of said proposed amendment is given to each member in writing. The proposed amendment shall be introduced at one meeting and action shall be taken at the next Board meeting.

Section 2. Any rule or resolution of the Board, whether contained in these Bylaws or otherwise, may be suspended temporarily in connection with business at hand; and such suspension to be valid; may be taken only at a meeting at which at least four of the members of the Board shall be present, and two thirds of those present shall so approve.

ARTICLE VIII – TELECONFERENCING

Section 1. Teleconference meetings:

- a. The preferred procedure for a Board meeting is that all members be physically present at the designated time and location for the meeting. However, physical presence may be waived and a member may participate in a meeting by Teleconference. This allowance is limited to two (2) meetings per year.
- b. There must be a quorum of members physically present in addition to the telephonic member.
- c. A Boardmember participating by teleconference shall be deemed to be present at the meeting for all purposes.
- d. In the event the Chair participates telephonically, the Vice-Chair shall run the meeting.

Section 2. Teleconference procedures:

- a. A Boardmember who cannot be physically present for a regularly scheduled meeting shall notify the Clerk at least five days prior to the scheduled meeting time of their intent to appear telephonically.
- b. The Clerk shall notify the other Boardmembers of the Boardmember's intent to appear by teleconference three days prior to the scheduled meeting time.
- c. The means used to facilitate a teleconference meeting must enable each Boardmember appearing telephonically to clearly hear, and be heard by, all other Boardmembers and members of the public.
- d. The Clerk shall note in the attendance record all Boardmembers appearing telephonically.

**2019 HOMER CITY COUNCIL MEETINGS
ADVISORY COMMISSION/ BOARD ATTENDANCE**

Commissions are invited to report to the City Council at the Council's regular meetings under Item 8 – Announcements/Presentations/Borough Report/Commission Reports. This is the Commission's opportunity to give Council a brief update on their work. Generally the Commissioner who will be reporting will attend one of the two meetings for the month they are scheduled to attend.

The 2019 meeting dates for City Council is as follows:

January 14, 28	<u>Finn (for the 14th & if needed the 28th)</u>
February 11, 25	<u>Kuszmaul 11th & Massion 25th</u>
March 11, 26*	<u>Massion (unless another volunteers)</u>
April 8, 22	<u>Massion (unless another volunteers)</u>
May 13, 28*	<u>Massion (unless another volunteers)</u>
June 10, 24	<u>Massion (unless another volunteers)</u>
July 22**	<u>Massion (unless another volunteers)</u>
August 12, 26	<u>Massion (unless another volunteers)</u>
September 9, 23	<u>Massion (unless another volunteers)</u>
October 14, 28	<u>Massion (unless another volunteers)</u>
November 25**	<u>Massion (unless another volunteers)</u>
December 9, 16****	<u>Massion (unless another volunteers)</u>

City Council's Regular Committee of the Whole Meeting at 5:00 pm to no later than 5:50 pm prior to every Regular Meeting which are held the second and fourth Monday of each month at 6:00 pm.

*Tuesday meeting due to Memorial Day/Seward's Day.

** There will be no first regular meeting in July or November.

***Council traditionally reschedules regular meetings that fall on holidays or high school graduation days, for the following Tuesday.

****Council traditionally cancels the last regular meeting in December and holds the first regular meeting and one to two special meetings as needed. Generally the second special meeting the third week of December will not be held.