



AGENDA

Library Advisory Board Regular Meeting

Tuesday, April 18, 2023 at 5:30 PM

City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue
Homer, Alaska 99603
www.cityofhomer-ak.gov

Zoom Webinar ID: 991 8847 0047 Password: 125016

<https://cityofhomer.zoom.us>
Dial: 346-248-7799 or 669-900-6833;
(Toll Free) 888-788-0099 or 877-853-5247

1. **CALL TO ORDER, 5:30 P.M.**
2. **AGENDA APPROVAL**
3. **PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA** (3 minute time limit)
4. **RECONSIDERATION**
5. **APPROVAL OF MINUTES**
 - 5.A. Unapproved March 21, 2023 LAB Minutes **Page 3**
6. **VISITORS/PRESENTATIONS**
 - 6.A. LAB Annual Training – Melissa Jacobsen, City Clerk
2023 Annual Commission & Board Training Handout **Page 7**
7. **STAFF & COUNCIL REPORT/COMMITTEE REPORTS**
 - 7.A. Library Director Report
Director's Report for April 2023 **Page 12**
2022 Annual Stats **Page 16**
2023 Annual Stats **Page 17**
 - 7.B. Legislative Update
Info Sheet on H.R. 5 – Parents Bill of Rights Act **Page 18**
 - 7.C. Fundraising Update
8. **PUBLIC HEARING(S)**
9. **PENDING BUSINESS**
10. **NEW BUSINESS**
 - 10.A. Election of LAB Officers
Action Item Report LAB 23-006 **Page 19**

11. INFORMATIONAL MATERIALS

- 11.A. AIR CC-23-070 Reappointment of Clark Fair & Appointment of Kathy Carssow to LAB, with attachments **Page 20**
- 11.B. Photos of Petersburg & Sitka Public Libraries, submitted by Boardmember Kuszmaul **Page 29**
- 11.C. Resolution 23-030 Supporting HPL Western Lot Improvements **Page 35**
- 11.D. LAB Meeting & City Council Report Calendar **Page 43**

12. COMMENTS OF THE AUDIENCE (3 minute time limit)

13. COMMENTS OF THE CITY STAFF

14. COMMENTS OF THE BOARD

15. ADJOURNMENT

Next Regular Meeting is **Tuesday, May 16, 2023 at 5:30 p.m.** All meetings scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

1. CALL TO ORDER

Session 23-03, a Regular Meeting of the Library Advisory Board was called to order by Chair Kate Finn at 5:30 p.m. on March 21, 2023 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

PRESENT: BOARDMEMBERS KUSZMAUL, BAILY, FAIR, ASSELIN, DOLMA, FINN

ABSENT: BOARDMEMBER MCKINNEY & STUDENT REPRESENTATIVE JOHNSON

STAFF: LIBRARY DIRECTOR BERRY, DEPUTY CITY CLERK TUSSEY, PUBLIC WORKS DIRECTOR KEISER

2. AGENDA APPROVAL

FAIR/ASSELIN MOVED TO APPROVE THE AGENDA.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

3. PUBLIC COMMENT REGARDING ITEMS ON THE AGENDA

4. RECONSIDERATION

5. APPROVAL OF MINUTES

5.A. Unapproved February 21, 2023 LAB Minutes

DOLMA/KUSZMAUL MOVED TO APPROVE THE FEBRUARY 21, 2023 REGULAR MEETING MINUTES.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

6. VISITORS/PRESENTATIONS

6.A. Greater Homer Area Housing Event - Karin Marks
Housing Conversation Event Flyer

Chair Finn introduced Karin Marks, city resident and Chair for the Economic Development Advisory Commission.

Ms. Marks gave a presentation on a greater Homer area housing conversation event, taking place this Saturday, March 25th. She explained the different community groups and entities involved with the event, how it will be structured into smaller work-groups with a professional facilitator, and the kind of topics they are planning on discussing. She invited boardmembers as well as anyone interested in attending.

- 6.B. Transportation Plan & Old Town Updates - Jan Keiser, Public Works Director
REVISED Transportation Plan Goals & Objectives
Transportation Plan Survey Results
Ohlson Lane/Bunnell Avenue Traffic Calming Recommendations
65% Review Ohlson Lane/Bunnell Avenue Road Improvements

Chair Finn introduced Public Works Director Jan Keiser.

Ms. Keiser provided an update on the Transportation Plan. In the fall of 2022, the City and Kinney Engineering conducted a survey to better understand the community's concerns, travel habits, and priorities related to transportation. With this data, they developed Goals and Objectives for the City's transportation system and to integrate them into the City's Master Transportation Plan. She explained the goals created and how they plan to implement them, including an update on Old Town road improvements and Kinney Engineering's report on traffic calming recommendations for Ohlson Lane and W. Bunnell Avenue.

Ms. Keiser responded to questions from boardmembers, primarily on connectivity and walkability projects in Homer that relate to the library.

7. STAFF & COUNCIL REPORT/COMMITTEE REPORTS

- 7.A. Library Director Report
Director's Report for March 2023
2022 Annual Stats
2023 Annual Stats

Library Director Berry spoke to his written report, highlighted changes to upcoming library events, and responded to questions from the board.

- 7.B. Legislative Update

Chair Finn noted the American with Libraries Act Alaska Library Funding Facts Sheet that is in their supplemental packet, and the legislative update she provided as a laydown item. She reported that the Education Subcommittee of the House Finance Committee is set to cut Alaska State Libraries funding, which will lead to significantly less grant funds for the Homer Public Library. She provided contact information of the House Finance Committee members and advocated for boardmembers to reach out to their elected officials.

There was discussion on library funding, literacy funding in other ways, and communications with Homer Representative Sarah Vance.

- 7.C. Fundraising Update

Boardmember Kuszmaul briefly reported she sent out thank you notes to donors.

8. PUBLIC HEARING

9. PENDING BUSINESS

10. NEW BUSINESS

10.A. LAB Goals & Opportunities Brainstorming Agenda Item Report LAB 23-005

Chair Finn introduced the agenda item by reading the title. She explained her desire for the board to have an open discussion on how each boardmember can contribute to promoting and enhancing their library goals and/or roles, and what opportunities they may be missing for the library and/or the community. She recapped the LAB's strategic plan and goals and opened the floor for discussion.

There was brainstorming discussion, primarily on the following areas:

- Infographic/bulletin at the library with legislative updates; finding ways to get people to find current funding information and advocate to their elected officials on the latest legislative issues related to libraries.
- Recommending Council take action by advocating for improved funding at the State level.
- Next time we write strategically about the library, we should be specific about having a professional librarian written into the "About the Library" section of the Homer Public Library (HPL)'s strategic plan.
- Status update on HPL's Priorities chart; Library Director Berry noted which priorities are complete, update on activities that are in the works, delayed, or determined to not be possible.
- Transportation logistics to get students to the library after school; City Transportation Plan in general and the Western Lot improvements to improve walkability to the library.
- Need for sustainability; lots of ideas and things going on but lack of partnerships and volunteers to keep programs/activities going.
- Cost and current non-viability of constructing a gate between the meeting room and main floor.
- Improved outreach programs; consensus for more CPR trainings through Red Cross.
- Success of sub-collections of physical goods.
- Recognized need: trying to build partnerships with the community; many organizations and energetic individuals, but a lack of focus. There is the potential the City may set up a city-wide volunteer pool.

11. INFORMATIONAL MATERIALS

11.A. The New York Times Article *A Love Letter to Libraries, Long Overdue* dated February 14, 2023

11.B. LAB Meeting & City Council Report Calendar

11.C. ALA Alaska Library Funding Facts Sheet

Chair Finn noted the informational materials. She requested a volunteer cover the next Council report since Boardmember McKinney was unable to attend tonight's LAB meeting; because no one was available, Chair Finn confirmed with Library Director Berry that he would be able to update Boardmember McKinney.

Boardmember Baily spoke to an Anchorage Daily News article and a 1933 court decision related to the topics of book bans he brought as layoffs.

12. COMMENTS OF THE AUDIENCE

13. COMMENTS OF THE CITY STAFF

Library Director Berry noted he will be in Fairbanks starting tomorrow through Sunday for the Alaska Library Association conference.

Deputy City Clerk Tussey had no comments.

14. COMMENTS OF THE BOARD

Boardmember Fair commented he will not be in attendance for the April meetings. He thanked Boardmember Dolma for serving on the board. In response to his question on student representative vacancies, Deputy City Clerk Tussey provided background on the LAB's student representative seat, past vacancies, and that Student Representative Johnson was still serving but was just absent. Chair Finn requested Ms. Tussey follow up with Student Representative Johnson to verify she still plans on serving.

Boardmember Baily inquired with Library Director Berry on the Kanopy video streaming service and how it works. In reference to brainstorming library ideas, he suggested the library put together a college-level lecture program. Discussion ensued on the idea of Homer Library "Ted Talks" comprised of locals giving one-time lectures. Boardmember Baily noted the Homer Foundation is having a breakfast fundraiser April 20th and invited one more participant to his table.

Boardmember Kuzmaul acknowledged Mercedes Harness for her Point of View article she wrote on "love your library month" for the Homer News. She highly recommended the board read the article if they have not already done so. She thanked Boardmember Dolma for all her efforts and contributions while serving on the board.

Boardmember Fair commented on Boardmember Baily's small presentation concept and shared his experience of starting a storytelling chat group while living in Dillingham where people shared interesting or unusual personal stories. Chair Finn spoke to a similar program called the "Human Library". There was further discussion on the idea.

Boardmember Finn thanked everyone for their patience. She shared how she found the open brainstorming discussion very valuable and hopes to grow something from all of it.

15. ADJOURN

There being no further business to come before the Board, Chair Finn adjourned the meeting at 7:47 p.m. The next regular meeting is Tuesday, April 18, 2023 at 5:30 p.m. All meetings are scheduled to be held in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska and via Zoom Webinar.

RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II

Approved: _____



ANNUAL COMMISSION AND BOARD TRAINING

HOW THE OMA APPLIES TO A COMMISSION/BOARD

The OMA applies to every "governmental body", which includes "an assembly, council, board, commission, committee, or other similar body of a public entity" that has the authority to establish policies or make decisions for a public entity or to advise or make recommendations to the public entity. Although both decision-making bodies and advisory bodies are included under the OMA, the repercussions for violations of the OMA differ depending on the nature of the body.

Legislative Capacity – When a City governing body is called upon to institute or remark upon policy and procedure, it is acting in its legislative capacity and is subject to the OMA. For example, a commission/board is acting legislatively when it conducts acts such as recommending changes to Homer City Code or plans/policies.

Advisory-Only “Meetings” – A body with only the power to advise or make recommendations, but has no authority to establish policies or make decisions for the public entity, has a "meeting" when:

- More than three members or a majority of the members, whichever is less, are present;
- There is a gathering of governmental body members; and
- This gathering is "prearranged for the purpose of considering a matter upon which the governmental body is empowered to act." AS 44.62.310(h)(2)(b).

Considerations To What Constitutes An Advisory-Only “Meeting”:

- Meeting must be prearranged for the purpose of considering matter upon which the body is empowered to act. Chance encounters will not constitute a meeting, even if the members discuss a matter on which they could advise or make a recommendation.
- A matter on which the body is permitted to act includes every step of the deliberative process, from brainstorm sessions to fine-tuning a proposal.
- At least four members or a majority of members, whichever is a smaller amount, must be present for a meeting to occur.
- A social gathering arranged for a given social purpose and not prearranged to discuss matters on which the body can act is not a meeting.

Teleconference Meetings – The OMA expressly permits meetings via teleconference. When voting in a teleconference meeting, all votes should be taken via roll call so the public can identify how each member voted. Although Homer City Code provisions regarding teleconference participation only applies to City Council members, the OMA grants the same convenience to other commission and board members (which are outlined in commission/board bylaws).

Serial Communications – If four of the members email each other (such as selecting “reply all”) about a matter that the body is authorized to collectively act on, a meeting could occur. Similarly, if a majority of the members of a subcommittee that consists of two or more members email each other (such as 2-3 commissioners/board members working on a project together) about the same kind of matter, a meeting could occur. See AS 44.62.310(h)(2)(A).

Open Meetings Act FAQ:

Q: *Can two commissioners get together to work on something to bring back to the body to discuss?*

A: No. Two or more members gathering for the purpose of advising or making recommendations is considered a subcommittee, which falls under the description of a governmental body, as noted in the second bullet point above.

Q: *Can commissioners email each other with questions about Commission business?*

A: No. A serial meeting is one in which a quorum of the body communicates with each other, directly or indirectly, through whatever medium, to develop collective concurrence. Serial meetings are in violation of the Open Meetings Act. Commissioners should be aware of the potential for serial meetings and never hit “reply all” when responding by email.

QUORUM (HCC 2.58.020 (d))

Four commission or board members shall constitute a quorum of seven members; and five commission or board members shall constitute a quorum of eight members.

VOTING (HCC 2.58.020 (e))

Each member, including the chairperson, shall vote, and shall not abstain from voting, unless such member claims a conflict of interest, in which event the member shall be excused from voting. The member shall then state for the record the basis for the abstention.

Four affirmative votes of seven members and five affirmative votes of eight members are required to pass a motion.

Voting will be by a roll call vote, the order to be rotated; or by unanimous consent if no objection is expressed.

Voting by proxy or absentee is prohibited.

PARLIAMENTARY PROCEDURES/ROBERTS RULES

Per Homer City Code 2.58.050(i) meetings shall be conducted under the current edition of Robert’s Rules of Order Newly Revised (RONR).

Basics of Robert’s Rules of Order

To ensure the meeting runs smoothly and effectively, it is important to familiarize yourself with basic motions and who is responsible for what. Below are the most common motions used:

Main Motion – A motion is a formal proposal by a member, in a meeting, that the body take a certain action. Typically the Chair will announce a business item, staff or a member will provide a report, and one or more motions to carry out the recommendations in the report may be introduced.

1. Member raises hand and waits for recognition from the presiding officer.
2. The member states the motion. Motions should be a clear, in-the-positive statement of action.
3. Another member must second the motion to continue.
4. The presiding officer states the motion. (This puts the motion on the floor.)
5. Presiding officer calls for discussion on this motion. The member who introduced the motion has the right to speak first. Members wishing to discuss the motion raise their hands and wait

for recognition from the presiding officer before speaking, enabling everyone to share their opinions.

6. Presiding officer calls for a vote on the motion.
7. Presiding officer states results of vote and resulting action.

Motion to Amend – During discussion, it may become apparent that an amendment (modification) to the original motion is necessary. Anyone may request to amend the original motion, but the proposed amendment must be related to the subject of the main motion.

1. Member raises hand and is recognized from the presiding officer.
2. Member states the amendment.
3. Amendment must be seconded.
4. Presiding officer states the amendment.
5. Presiding officer calls for discussion on the amendment.
6. Presiding officer calls for a vote on the amendment, and announces result. If the amendment passes, the motion on the floor is now the amended motion. If the amendment fails, the original motion remains on the floor.

Motion to Postpone to a Certain Time – A member may move to delay action (voting) on a motion to a certain time, commonly the next meeting. A postponed motion is considered unfinished business and automatically comes up for further consideration at the next meeting (or designated date) under Pending Business.

1. A member makes a motion to postpone the motion to another date specified (usually the next meeting).
2. Motion must be seconded.
3. Presiding officer states motion.
4. Presiding officer calls for discussion.
5. Motion is amendable and debatable.
6. Presiding officer calls for a vote, and states result of the vote and action taken.

Motion to Suspend the Rules – Used if the Commission/Board wishes to do something during a meeting that it cannot do without violating one or more of its regular rules. Commonly used to address agenda items out of order after the agenda has been approved or allowing an unscheduled visitor to address the body.

1. Can be made any time that no question is pending.
2. A member makes a motion; “I move to suspend the rules to hear New Business, Item C. before New Business, Item A.”
3. Is out of order when another has the floor.
4. Motion must be seconded.
5. Motion is not debatable or amendable.
6. Motion must have two-thirds majority approval.
7. Presiding officer calls for a vote, and states the result of the vote and the action taken.

Motion for Point of Order – Used when a member thinks the rules are being violated or more commonly when discussion does not pertain to the topic of the motion on the floor.

1. Does not have to be recognized by the presiding officer.
2. Does not need to be seconded.

3. Is not debatable. The presiding officer may allow explanation; “The current discussion is not germane to the matter at hand.”
4. Is not amendable.
5. Is ruled on by the presiding officer. The presiding officer may seek the advice of the Clerk or more senior members present.
6. Cannot be reconsidered.

Motion for Reconsideration – Used to bring a motion back before the Commission/Board for further consideration.

1. Can only be made by a member who voted with the prevailing side (aye if the motion was adopted/no if the motion was lost.)
2. Motion must be seconded.
3. Motion cannot be amended.
4. Only the merits of the reconsideration are debatable.
5. Requires a two-thirds vote to adopt a motion to reconsider.
6. Presiding officer states the result of the vote and the action taken.

Call for the Question – Used to immediately close discussion and the making of subsidiary motions except the motion to “Lay on the Table.” Commonly used to bring an immediate vote on one or more pending motions.

1. Takes precedence over all debatable or amendable motions to which it is applied.
2. Yields only to the subsidiary motion to lay on the Table, privileged motions and all applicable incidental motions.
3. Must be seconded.
4. Is out of order when another has the floor.
5. Is not debatable or amendable.
6. Requires a two-thirds vote to adopt a call for the question.
7. Cannot be reconsidered.

Withdraw a motion – Conditions for withdrawing or modifying a motion depend on how soon the mover states their wish to withdraw it.

1. Before a motion has been stated by the Chair it’s the property of its mover, who can withdraw without consent of anyone.
2. After a motion has been stated by the Chair it belongs to the meeting as a whole and the maker must request permission to withdraw or modify their motion.
 - a. Mover - *Chair, I ask permission to withdraw the motion*
 - b. Chair – *Unless there is objection the motion is withdrawn*

HYBRID MEETINGS

When participating in a meeting by Zoom:

- Keep your camera on whenever possible and be aware of what’s visible on your screen. This allows a semblance of normalcy as if we’re in the same room together, and makes it easier for the Chair to call on commissioners/boardmembers.
- Mute yourself if you aren’t speaking. Too much background noise disrupts the meeting and the person currently speaking.

CONDUCT OF COMMISSIONERS/BOARDMEMBERS

While the meeting is in session, members should not interrupt the proceedings or any member that has the floor. A member, once recognized, should not be interrupted when speaking unless it is to call them to order. If a member is called to order, they should cease speaking until the question of order can be determined. If determined to be in order by the Chair, the member should be permitted to proceed.

After being recognized by the Chair, members may briefly question individuals speaking during audience participation or testifying during a public hearing, but may not enter into a discussion with the individual.

COMMISSIONER/BOARDMEMBER RESPONSIBILITIES

Members represent the entire community and should use their knowledge of the community and their unique position to articulate local values. Public meetings provide an opportunity for direct interaction between the board and commissions and community residents. Meetings give the local residents an opportunity to see the commission/board in action and give members the chance to hear, first-hand, about the concerns of local residents.

In addition to understanding, educating, and guiding the community in its development, members need to understand their role as advisory to the City Council.

CHAIR RESPONSIBILITIES

The Chair's responsibilities include presiding at the meetings and maintaining order, working with the staff liaison to develop agendas, conducting the meetings in a fair manner, keeping the commission/board discussion on track and germane to the subject, and rules on recusals. When the Chair is absent, the Vice-Chair carries out the duties of the Chair.

STAFF RESPONSIBILITIES

Staff liaisons are staff professionals with significant work responsibilities in addition to their commission/board liaison activities. In general, the liaisons are individuals whose work responsibilities relate to that of the commission/board. Liaisons do not work for or at the direction of the commission or board; they are assigned by the City Manager and follow the direction of the City Manager. They are professionals who provide guidance, issue analysis, and recommendations, and ensure the intent of the commission or board is relayed to administration and the City Council in a timely manner.

The Recording Clerk is responsible for ensuring timely meeting notifications, taking meeting notes that can be developed into a meeting summary, providing parliamentary assistance, and guidance when needed.

COMMITTEES/SUBCOMMITTEES

Occasionally, subcommittees are created for fact finding/information gathering for the purpose of advising the full board/commission on issues that the commission or board will take into consideration when advising the City Council. Only those members of the commission/board appointed to the subcommittee are considered subcommittee members and it is their numbers that determine whether or not a quorum is present. Members of the public and staff may be invited to the subcommittee meetings to provide reports and information but are not considered members for the purposes of voting or determining a quorum.

Library Director's Report

March 31, 2023

General Notes

I'm pleased to announce that Marylou Burton, a long-time member of the Friends of the Library, has received the Audrey Kolb Award from the Alaska Library Association. Marylou served as the treasurer for FHL for many years and has played a pivotal role in the book sales, managing donations, helping with administrative questions and generally being a foundational pillar for the organization. The award is given to individuals who "have shown a significant contribution in the life and activities of libraries," and I think that definitely fits this case.

Staff, Friends of the Library and various city officials are reviewing the library's new combined-policy document. Some revisions are pending.

On March 16, the library shifted the catalog into the cloud and jumped eight versions of the software. The new catalog offers some significant improvements to staff workflows and includes options that we would like to implement for future, such as automatic renewals.

Effective in April, patrons will be able to check out up to five videos per month on Kanopy, rather than the present two.

Staff Notes

Director's meetings:

- Staff: 5
- LAB: 1
- FHL: 3
- Council: 2
- Department Heads: 3
- Other: Various IT meetings, western-lot discussions with city manager and attorney, discussion of Alaska Library Catalog software, Alaska Library Association conference

Facility

The public phone was replaced with a new armored model, which should be much more durable than the regular handset we had before.

The lock on the front door broke in mid-March, forcing us to leave one side of the doors permanently closed. The mechanism was repaired on March 28.

Library Advisory Board (LAB)

The March LAB meeting heard presentations regarding housing and the City's transportation plan. The main item on the agenda was discussion of the LAB's plans and goals.

Friends of the Homer Library (FHL)

FHL wrapped up its design discussions for the western lot and will present a resolution to city council at the April 10 meeting. The author talks by Margaret Willson and Derek Stonorov were both well-attended, on Zoom as well as in-person. The Friends are gearing up for National Poetry Month in April, featuring a community poetry reading on April 6 and a reading by Peter Kauffman on the 21st.

Ongoing Events

Mondays, 1:30-4:30: Knitting Club

Tuesdays, 3:30-4:30: LEGO Club

Wednesdays, 10:30-11:00: Toddler Time

Wednesdays, 12:00-2:00: Community Defined Youth Outreach

Wednesdays, 2:30-4:30: Chess Club

Fridays, 10:30-11:30: Preschool Storytime

Fridays, 1:00-4:00: LARP

First Tuesday, 6:30-8:00: SPARC Radio Club

First Thursday, 1:00-3:00: Literary Ladies

First and Third Saturdays, 10:00-12:00: Tech Help

Second Wednesday, 4:45-6:00: Teen Advisory Board

Second Sunday, 1:00-4:00: Second Sunday Shakespeare

Third Thursday, 10:30-11:30: Radio Storytime on KBBI

Fourth Tuesday, 4:30-6:30: FHL/HPL Book Club

Fourth Thursday, 4:30-6:45: Games for Teens and Tweens

Tuesday following the first City Council meeting of the month, 12:00-1:00: Lunch with a Councilmember (schedule may vary depending on availability)

Special Events

- **Mar. 4, 3:30-5:00: In-person workshop led by Dimi Macheras and Casey Silver, authors of *Chickaloonies*.**
- Mar. 6, 12:30-1:15: Homer Trails Alliance.
- Mar. 9, 12:00-1:30: Public discussion of boardwalk improvements.
- **Mar. 9, 6:00-7:00: Local writer Derek Stonorov, author of *Living in Harmony with Bears*, visits the library.**
- Mar. 10, 11:30-2:00: Homer Trails Alliance.
- Saturdays, Mar. 11-Apr. 15, 3:00-4:30: Seed Library/Soil and Water Conservation.
- Mar. 13, 9:00-10:00: Virtual author talk by David Epstein, author of *Range* and *The Sports Gene*.
- Mar. 14, 12:00-1:00: Lunch with Councilmember Rachel Lord.
- **Mar. 14, 6:00-8:00: Lt. Browning from the Homer Police Department delivers a talk on *Parenting in the Digital Age*.**
- Mar. 16, 12:30-2:00: TRAILS/ILC.
- **Mar. 16: The library upgrades from version 3.1 to version 3.9 of the catalog software.**
- Mar. 21, 12:00-1:00: Virtual author talk by Jernard A. Wells, author of *Southern Inspired*.
- Mar. 21, 6:00-7:45: Kachemak Swim Club.
- **Mar. 23: Public phone replaced with a new armored model.**
- **Mar. 24, 6:15-7:45: Margaret Willson visits the library to talk about her newest book, *Woman, Captain, Rebel*.**
- Mar. 28, 3:00-4:00: Virtual author talk by Pam Jenoff, author of *The Lost Girls of Paris*.

- Mar. 31, 11:00-1:30: Kachemak Nordic Ski Club.
- **Apr.-Jun.: The Art in the Library program displays photographs by R. J. Nelson.**
- **Apr. 1: Monthly checkout limit on Kanopy is raised to 5 videos per patron.**
- Apr. 4, 3:00-4:00: Virtual author talk by Kate Beaton, author of *Hark! A Vagrant!*
- **Apr. 6, 6:00-7:30: Community Poetry Reading.**
- **Apr. 21, 6:30-7:30: Reading by local poet Peter Kauffman.**
- Apr. 27, 4:00-5:00: Virtual author talk by William Kent Krueger, author of *Ordinary Grace*.
- May 3, 9:00-10:00: Virtual author talk by Britt Hawthorne, author of *Raising Anti-Racist Children*.
- **May 5-6: Spring Book and Plant Sale.**
- May 10, 4:00-5:00: Virtual author talk by Jena Friedman, author of *Not Funny*.
- May 20, 10:00-11:00: Virtual author talk by Courtney Summers, author of *Sadie*.
- Jun. 7, 12:00-1:00: Virtual author talk by Mike Rucker, author of *The Fun Habit*.
- Jun. 15, 10:00-11:00: Virtual author talk by Jamie Beck, author of *An American in Provence*.
- Jun. 28, 4:00-5:00: Virtual author talk by Tananarive Due, author of *The Blood Colony* and others.
- **Jul.-Sept.: The Art in the Library program displays oil paintings by Achim Jahnke.**
- Jul. 15, 10:00-11:00: Virtual author talk by Charles Soule, author of *Daredevil* and *She-Hulk*.
- Jul. 20, 9:00-10:00: Virtual author talk by Ethan Kross, author of *Chatter*.
- Jul. 25, 12:00-1:00: Virtual author talk by Erika Sánchez, author of *Crying in the Bathroom*.
- **Sept. 8-9: Fall Book and Plant Sale.**
- **Nov. 9, 6:30-7:30: Author talk by local writer Robert Stark, author of *Warflower*.**

Homer Public Library Statistical Summary for 2022

Date: 10-Jan-23

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	11,269	10,348	12,360	11,394	9,965	11,919	12,015	13,136	11,843	11,313	10,441	10,467	136,470
*Physical Print/Audio/Video	8,788	8,085	9,856	8,940	7,892	9,717	9,620	10,614	9,583	8,849	8,267	8,163	108,374
*Other Physical items (n. 2)	93	78	80	109	76	118	122	117	101	92	73	86	1,145
*Alaska Digital Library	2,295	2,112	2,376	2,297	1,974	2,043	2,242	2,367	2,141	2,329	2,033	2,176	26,385
*Flipster e-magazines	93	73	48	48	23	41	31	38	18	25	39	22	499
*Kanopy streaming video	0	0	0	0	0	0	0	0	0	18	29	20	67
INTERLIBRARY LOANS													
Incoming (Borrowed)	59	46	20	14	21	11	18	22	11	20	32	28	302
Outgoing (Lent)	25	21	28	15	18	13	16	19	22	13	27	15	232
BUILDING USE													
Gate Count	4,929	5,120	6,573	7,613	6,719	7,675	8,905	8,794	12,042	9,628	6,919	6,570	91487
Study Rooms (# of group sessions)	102	136	145	147	269	194	160	261	222	161	174	156	2127
Study Rooms (# of people)	152	214	218	219	370	264	203	342	363	302	296	235	3178
Meeting Room (# of group sessions)	13	13	20	19	19	23	28	22	28	30	23	20	258
Meeting Room (# of people)	55	70	144	115	149	217	222	169	286	284	228	132	2071
INTERNET USE													
TOTAL (*Included)	1,414	1,683	2,053	2,265	2,396	2,995	3,383	3,678	2,399	2,035	1,827	1,700	27,828
*Wireless Internet sessions	765	951	1,147	1,389	1,560	2,075	2,348	2,548	1,488	1,242	1,176	1,039	17728
*Hardwired Internet sessions	649	732	906	876	836	920	1,035	1,130	911	793	651	661	10100
Website visits (sessions)	4,283	3,558	4,217	4,375	4,640	4,583	4,980	4,931	4,618	4,437	4,300	3,604	52,526
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	1,206	1,153	1,006	1,351	1,286	997	1,154	1,285	1,250	1,324	1,003	294	13309
*Programs for Age 0-5	1130	990	914	1184	665	768	658	983	810	930	748	116	9896
*Programs for Age 6-11	15	19	8	66	329	183	213	80	170	215	137	59	1494
*Programs for Age 12-18	22	1	3	4	2	18	9	0	5	31	3	12	110
*Programs for Age 19+	32	53	49	15	10	3	78	149	143	84	90	81	787
*Programs for All Ages	7	90	32	82	280	25	196	73	122	64	25	26	1022
OUTREACH													
# Events	1	2	2	2	2	2	1	1	2	3	2	1	21
# People	6	7	11	8	8	15	6	7	12	21	10	6	117
NEW CARDS ISSUED													
City	14	12	25	27	31	40	32	39	34	21	23	22	320
Borough	20	24	33	33	21	39	34	28	31	20	18	26	327
Temporary	1	0	2	1	2	7	3	3	2	1	0	0	22
Reciprocal	0	0	1	0	3	0	1	3	4	3	1	0	16
VOLUNTEER HOURS													
# of people	60	53	56	39	39	43	46	50	48	47	72	58	611
# of hours	203	206	193	232	159	133	182	183	179	146	288	309	2413
MATERIALS ADDED													
Books	282	207	219	231	277	327	272	285	108	295	147	239	2889
Audio	3	8	33	4	46	11	9	17	1	4	7	9	152
Video	25	23	47	68	73	45	35	43	10	27	20	33	449
Serials	0	0	0	0	0	0	0	0	0	0	0	0	0
Electronic Resources	79	45	183	93	73	118	68	0	163	252	19	59	1152
MATERIALS REMOVED													
Books	168	304	543	567	531	139	272	157	270	229	329	252	3761
Audio	0	0	1	44	25	2	68	0	0	9	1	0	150
Video	0	0	0	33	131	72	0	4	1	79	116	0	436
Serials	2	0	0	0	1	1	0	4	0	1	0	0	9
Electronic Resources	0	0	0	0	0	0	0	0	0	0	0	0	0
REVENUES DEPOSITED													
Fines/Fees/Copies	260.00	679.00	504.00	757.00	901.00	1075.00	517.20	1570.00	566.00	908.00	455.00	1378.00	9,570.20
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants							7000.00	8058.00					15,058.00
TOTALS	260.00	679.00	504.00	757.00	901.00	1,075.00	517.20	8,570.00	8,624.00	908.00	455.00	1,378.00	\$24,628.20

Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames.

Homer Public Library Statistical Summary for 2023

Date: 12-Apr-23

CIRCULATION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y.T.D.
TOTAL (*Included)	11,912	11,843	12,613	0	0	0	0	0	0	0	0	0	36,368
*Physical Print/Audio/Video	9,322	9,289	9,449										28,060
*Other Physical items (n. 2)	91	108	116										315
*Alaska Digital Library	2,443	2,408	2,984										7,835
*Flipster e-magazines	28	22	36										86
*Kanopy streaming video	28	16	28										72
INTERLIBRARY LOANS													
Incoming (Borrowed)	24	14	17										55
Outgoing (Lent)	18	6	22										46
BUILDING USE													
Gate Count	10,232	11,500	12,884										34616
Study Rooms (# of group sessions)	200	219	244										663
Study Rooms (# of people)	336	361	434										1131
Meeting Room (# of group sessions)	40	28	36										104
Meeting Room (# of people)	282	205	238										725
INTERNET USE													
TOTAL (*Included)	1,701	1,840	2,510	0	0	0	0	0	0	0	0	0	6,051
*Wireless Internet sessions	1,006	1,055	1,401										3462
*Hardwired Internet sessions	695	785	1,109										2589
Website visits (sessions)	4,720	3,966	5,143										13,829
PROGRAM ATTENDANCE (n. 1)													
TOTAL (*Included)	947	933	651	0	0	0	0	0	0	0	0	0	2531
*Programs for Age 0-5	670	597	275										1542
*Programs for Age 6-11	176	160	143										479
*Programs for Age 12-18	14	26	72										112
*Programs for Age 19+	63	44	161										268
*Programs for All Ages	24	106	0										130
OUTREACH													
# Events	2	2	4										8
# People	12	8	14										34
NEW CARDS ISSUED													
City	41	33	27										101
Borough	30	32	25										87
Temporary	0	1	0										1
Reciprocal	0	0	0										0
VOLUNTEER HOURS													
# of people	73	67	55										195
# of hours	312	227	150										689
MATERIALS ADDED													
Books	324	180	143										647
Audio	7	7	23										37
Video	56	31	26										113
Serials	0	0	0										0
Electronic Resources	31	61	32										124
MATERIALS REMOVED													
Books	523	216	326										1065
Audio	0	0	0										0
Video	0	0	3										3
Serials	0	0	0										0
Electronic Resources	0	0	0										0
REVENUES DEPOSITED													
Fines/Fees/Copies	865.00	1037.00	0.00	1101.00									3,003.00
Building Fund (151-)													0.00
Library Gifts (803-)													0.00
Endowment													0.00
Grants													0.00
TOTALS	865.00	1,037.00	0.00	1,101.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$3,003.00


Data not available yet or incomplete

Note 1: Program attendance includes all programs sponsored by the library or the Friends of the Library. It does not include meetings of community groups. Programs are sorted by the age of the target audience, but totals include all attendees (i.e. parents as well as toddlers, etc.)

Note 2: Other physical items includes electronic devices, kits, toys, board games, sports equipment and videogames.

H.R.5 - Parents Bill of Rights Act

118th Congress (2023-2024) | [Get alerts](#)

Sponsor: [Rep. Letlow, Julia \[R-LA-5\]](#) (Introduced 03/01/2023)
Committees: House - Education and the Workforce | Senate - Health, Education, Labor, and Pensions
Committee Meetings: [03/08/23 10:15AM](#)
Committee Reports: [H. Rept. 118-9](#)
Committee Prints: [H.Prt. 118-2](#)
Latest Action: Senate - 03/27/2023 Received in the Senate and Read twice and referred to the Committee on Health, Education, Labor, and Pensions. ([All Actions](#))
Roll Call Votes: There have been [12 roll call votes](#)
Tracker:  Introduced > **Passed House** > Passed Senate > To President > Became Law

[Summary\(3\)](#) [Text\(4\)](#) [Actions\(106\)](#) [Titles\(4\)](#) [Amendments\(21\)](#) [Cosponsors\(122\)](#) [Committees\(2\)](#) [Related Bills\(1\)](#)



There are 3 summaries for H.R.5. Passed House (03/24/2023) 

[Bill summaries](#) are authored by [CRS](#).

Shown Here:

Passed House (03/24/2023)

Parents Bill of Rights Act

This bill establishes various rights of parents and guardians regarding the public elementary or secondary school education (including secondary career and technical education) of their children. Local educational agencies (LEAs) and schools must comply with the requirements of the bill in order to receive federal education funds.

Specifically, the bill requires schools to notify parents and guardians of their rights regarding the education of their children. These rights include the right to

- review (and make copies of at no cost) the curriculum of their child's school;
- know if the state alters its challenging academic standards;
- meet with each teacher of their child at least twice each school year;
- review the budget, including all revenues and expenditures, of their child's school;
- inspect the books and other reading materials in the library of their child's school;
- address the school board of the LEA;
- receive information about violent activity in their child's school; and
- know if their child is not grade-level proficient in reading or language arts at the end of 3rd grade.

Additional rights include the right to

- receive information about any plans to eliminate gifted and talented programs or college credit programs in their child's school;
- know the total number of school counselors in their child's school;
- know if their child's school operates, sponsors, or facilitates athletic programs or activities that permit an individual whose biological sex is male to participate in an athletic program or activity that is designed for individuals whose biological sex is female;
- know if their child's school allows an individual whose biological sex is male to use restrooms or changing rooms designated for individuals whose biological sex is female; and
- receive timely information about any major cyberattack against their child's school.

Each LEA must (1) post on a publicly accessible website (or otherwise widely disseminate to the public) the curriculum for each grade level, and (2) include detailed budget information in its annual report card.

The bill provides for additional family educational and privacy rights, including by (1) prohibiting schools from acting as an agent of a parent for purposes of providing verifiable parental consent for a vaccination, (2) prohibiting schools from selling student information for commercial or financial gain, and (3) requiring schools to engage meaningfully with parents in developing privacy policies or procedures.

An elementary school or a school consisting of only grades 5-8 must obtain parental consent before (1) changing a minor child's gender markers, pronouns, or preferred name on school forms; or (2) allowing a child to change the child's sex-based accommodations.

The bill requires the Government Accountability Office to evaluate and analyze the impact of the bill on protecting parents' rights in the education of their children and the costs to educational agencies and schools.



ACTION ITEM REPORT

Election of LAB Officers

To: Library Advisory Board
From: Rachel Tussey, CMC, Deputy City Clerk
Meeting Date: 18 Apr 2023

Summary Statement:

Per Article IV, Sec. 1 of the LAB Bylaws: "A Chairperson and Vice-Chairperson shall be elected from among the appointed boardmembers at the regular April meeting of the Board."

Recommended process for Election of Vice Chair:

- 1) A boardmember will make a motion to determine the LAB's method of voting for the elections. Voting is commonly done by a Show of Hands or a Voice Vote (yes/no).
- 2) Once the election method is decided, the Chair will open the floor for nominations.
- 3) Boardmembers are free to call out nominations, they don't need to be recognized by the Chair.
 - **These are not motions and do not require a second.**
 - It's ok for a boardmember to nominate themselves.
 - If a boardmember calls out a nomination and that individual is fully against serving, it is acceptable for that nominated boardmember to speak up and say they would not be willing to accept the seat if elected. They have still been nominated though and should still go through the voting process; the rest of the boardmembers at least now knows who of the nominees is/is not interested in serving.
- 4) Once all nominations are called out, the Chair will close the floor to nominations.
- 5) Chair will then call out each nominee's name for voting. For each name called out, boardmembers will vote using the selected method (Show of Hands/Voice Vote).
- 6) As soon as one of the nominees receives the majority of votes, the Chair will declare them elected. If only one person is nominated, the Chair simply declares the nominee elected.

Recommended process for Election of Chair:

- 1) It is preferred the gavel be handed over to the newly elected Vice Chair to conduct the vote.
- 2) Election is conducted in the same manner as it was for the Vice Chair (see steps 2-6 above).
- 3) The gavel/meeting will be turned over to the newly elected (or re-elected) Chair to conduct the remainder of the meeting.



AGENDA ITEM REPORT

Reappointment of Karin Marks and Tulio Perez to the Economic Development Advisory Commission; and Reappointment of Clark Fair and Appointment of Kathryn Carsow to the Library Advisory Board. Mayor.

Item Type: Action Memorandum
Prepared For: City Council
Meeting Date: 28 Mar 2023
Contact: Ken Castner, Mayor

Summary Statement:

Karin Marks and Tulio Perez are reappointed to the Economic Development Advisory Commission. Their new terms expire April 1, 2026.

Clark Fair is reappointed to the Library Advisory Board, and Kathryn Carsow is appointed to the Library Advisory Board to fill the seat vacated by Brenda Dolma who did not seek reappointment. Their new terms expire April 1, 2026.

Staff Recommendations:

Confirm the reappointments of Karin Marks and Tulio Perez to the Economic Development Advisory Commission, and reappointment of Clark Fair and appointment of Kathryn Carsow to the Library Advisory Board.

Attachments:

Karin Marks EDC Reappointment Application
Tulio Perez EDC Reappointment Application
Clark Fair LAB Reappointment Application
Kathryn Carsow LAB Appointment Application



Advisory Body Application For Reappointment to Committees, Commissions, Board & Task Forces

MAR 07 2023 AM 11:49 ²⁵
Office of the City Clerk
 491 East Pioneer Avenue
 Homer, Alaska 99603
 Phone: (907) 235-3130
 Fax: (907) 235-3143
clerk@cityofhomer-ak.gov

The Information provided on this form will provide the basic information to the Mayor and City Council on your interest in serving on the selected Advisory Body. It is considered public and will be included in the City Council meeting packet. This information will be published in the City Directory and within city web pages if you are reappointed by the Mayor and your reappointment is confirmed by the City Council.

Applicant Information

Full Name: CLARK BRYAN FAIR

Physical Address Where you Claim Residency: 4945 TUNDRA ROSE ROAD

Mailing Address: P.O. BOX 2773

City: HOMER State: ALASKA Zip: 99603

Phone Number(s): (907) 398-9364

Email: c.fair@live.com

Advisory Body You Are Requesting Reappointment To

- Planning Commission
- Parks, Art, Recreation & Culture Advisory Commission
- Port & Harbor Advisory Commission
- Economic Development Advisory Commission
- Library Advisory Board
- ADA Advisory Board
- Other - Please Indicate _____

Please Answer the Following

Do you have a current Public Official Conflict of Interest Disclosure Statement on file with the City Clerk as required by HCC 1.18.043? Yes No

What resident type is your current seat? City Resident Non-City Resident

Has your residency changed since your last appointment? Yes No

How long have you served on this advisory body? about a half-dozen years, I think

Background Information

Please list any current memberships or organizations that you belong to related to the advisory body you serve on:

NONE.

Please explain why you wish to be reappointed to the Advisory Body to which you currently serve. This may include information on accomplishments or projects completed, future goals for the body, or any additional information that may assist the Mayor in the decision making process. You may attach an additional page if needed.

I'd like to continue to help the library function as its mission statement says it was intended to. Libraries are one of our most valuable resources. They deserve protection ^{for the benefit of} for all users. And they deserve the opportunity to continue providing services, regardless how society changes.



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

March 29, 2023

Clark Fair
P.O. Box 2773
Homer, AK 99603

Dear Clark,

Congratulations! City Council confirmed and approved your reappointment to the Library Advisory Board during their March 28, 2023 Regular Meeting. Your new term will expire April 1, 2026.

Your 2022-2023 Public Official Conflict of Interest Disclosure Statement is currently on file in the City Clerk's Office. In October you will be notified to complete the 2023-2024 disclosure statement. Public officials are required to comply with this reporting requirement pursuant to HCC 1.18.043.

Also included is the LAB's Orientation Packet, which provides a helpful refresher on the important guidelines for your role as a boardmember.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead!

Cordially,

Ken Castner, Mayor

Enclosed: Agenda Item Report CC-23-070
Certificate of Reappointment
LAB Orientation Packet

Cc: Library Advisory Board

City of Homer
Homer, Alaska
Mayor's Certificate of Reappointment

Greetings
Be It Known That

Clark Fair

Has Been Reappointed to Serve As
“Boardmember”

On The
“Library Advisory Board”

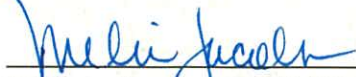
This reappointment is made because of your dedication to the cause of good government, your contributions to your community, and your willingness to serve your fellow man.

*In Witness whereof I hereunto set my hand
this 28th day of March 2023.*



Ken Castner, Mayor

Attest:



Melissa Jacobsen, MMC, City Clerk



Published on *City of Homer Alaska Official Website* (<https://www.cityofhomer-ak.gov>)

[Home](#) > [Application for Appointment to an Advisory Body](#) > [Webform results](#) > Application for Appointment to an Advisory Body

Submission information

Form: [Application for Appointment to an Advisory Body](#) [1]

Submitted by Visitor (not verified)

Wed, 01/25/2023 - 10:39am

209.112.145.45

Applicant Information

Full Name

Kathryn L. Carssow

Physical Address Where you Claim Residency

326 Ocean Drive Loop, Homer, Ak

Mailing Address

PO Box 3518, Homer, Ak 99603

Phone Number(s)

907 399-3738

Email

kcarssow@live.com

Advisory Bodies

Library Advisory Board – Meetings held on the 3rd Tuesday of each month, excluding June and July, at 5:30 p.m.

Residency

Are you a City Resident? Yes

If yes, how long have you been a City Resident? 15 years

How long have you been a resident of the South Peninsula Area? 15 Years

Background Information

Have you ever served on a similar advisory body?

I have not served on a similar advisory body. I have served as an elected member of Ketchikan Gateway Borough 1981 - 1983. I have provided staff support to several local and

state government advisory and decision-making bodies.

Other memberships

Please list any current memberships or organizations you belong to related to your selection(s):

KBBI Citizen Advisory Board

Special Training & Education

Please list any special training, education, or background you may have which is related to your selection(s):

I am a retired licensed psychotherapist (LPA) having served as an executive director, clinical director and program manager for several nonprofits and the state of Alaska Division of Mental Health. In a previous career i served as a deputy planning director for the Municipality of Anchorage and planning director for Ketchikan Gateway Borough.

Education: Master of Science in Clinical Psychology, ABT Master of Urban Planning. BA in Sociology.

Why are you interested in serving on the selected Advisory Body?

Where my two professional careers merge is in my interest in community mental and emotional health. Our public libraries are essential to the wellbeing of our community. The Homer Public Library is a safe space for individuals of all ages to experience the essence of a community's devotion to enriching all of our lives through the promotion of knowledge seeking and the literary arts. Even more than that, our library represents what is best about who we are as a community. It is a product of us coming together and collaborating across socio-political and economic divisions to invest in ourselves, our children and our families. Our library honors our diversity of interests, lifestyles, and backgrounds. My interest in joining the LAB is to contribute to this institution that is essential to and representative of our democracy.

Source URL: <https://www.cityofhomer-ak.gov/node/9051/submission/50269>

Links

[1] <https://www.cityofhomer-ak.gov/cityclerk/application-appointment-advisory-body>



City of Homer

www.cityofhomer-ak.gov

Office of the Mayor

491 East Pioneer Avenue
Homer, Alaska 99603

mayor@ci.homer.ak.us

(p) 907-235-3130

(f) 907-235-3143

March 29, 2023

Kathy Carssow
P.O. Box 3518
Homer, AK 99603

Dear Kathy,

Congratulations! City Council confirmed and approved your appointment to the Library Advisory Board during their March 28, 2023 Regular Meeting. Your term will expire April 1, 2026.

Included is the 2022-2023 Public Official Conflict of Interest Disclosure Statement. Please complete this form and return it to the City Clerk's Office at your earliest convenience. The Public Official Conflict of Interest Disclosure Statement is a public document that may be requested by a member of the public. In the event it is requested, you will be notified of the requestor's name.

Also included is your LAB Orientation Packet which provides important guidelines and information for your role as a boardmember.

Thank you for your willingness to serve the City of Homer on the Library Advisory Board. There certainly are exciting times ahead!

Cordially,

Ken Castner, Mayor

*Thank you for
Joining the City
LEADERSHIP!*

Enclosed: Agenda Item Report CC-23-070
Certificate of Appointment
2022-2023 Public Official Conflict of Interest Disclosure Statement
LAB Orientation Packet

Cc: Library Advisory Board

City of Homer
Homer, Alaska
Mayor's Certificate of Appointment

Greetings
Be It Known That

Kathryn Carssow

Has Been Appointed to Serve As
“Boardmember”

On The
“Library Advisory Board”

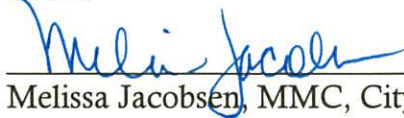
This appointment is made because of your dedication to the cause of good government, your contributions to your community, and your willingness to serve your fellow man.

In Witness whereof I hereunto set my hand
This 28th day of March 2023.



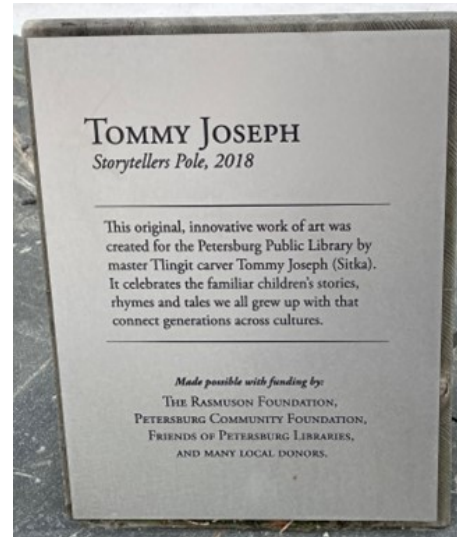
Ken Castner, Mayor

Attest:



Melissa Jacobsen, MMC, City Clerk





PETERSBURG PUBLIC LIBRARY





TEEN SEATING
IS RESERVED FOR TEENS 6TH GRADE AND UP
& THEIR GUESTS

TEEN BOOKS
ARE AVAILABLE FOR EVERYONE





SITKA PUBLIC LIBRARY







**CITY OF HOMER
HOMER, ALASKA**

Aderhold/Venuti

RESOLUTION 23-030

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
SUPPORTING IMPROVEMENTS TO THE PROPERTIES OF THE
HOMER PUBLIC LIBRARY, ACCORDING TO A DESIGN PLAN
DEVELOPED BY THE FRIENDS OF HOMER LIBRARY, CONTINGENT
UPON THE AVAILABILITY OF FUNDS FOR CONSTRUCTION.

WHEREAS, The library grounds consist of the parcel with the library building (Glacier View Subdivision No. 26 Tract A) and an adjacent property to the west with a trail and greenspace (Tract B); and

WHEREAS, The western parcel (Tract B) is underutilized and has great potential to be developed for library activities and public enjoyment; and

WHEREAS, The Friends of Homer Library have long advocated for improvements to Tract B that would serve various aims, including upgrading the trail to the standards of the Americans with Disabilities Act (ADA), protecting the environment, adding directional signage, adding educational signage covering the natural and human history of the area, encouraging greater use of the lot with a play space and room for programs, and enhancing the aesthetic attractions of the parcel; and

WHEREAS, Homer City Council adopted Resolution 21-018, supporting a public process to design such improvements in collaboration with City offices, the National Park Service, various community organizations and interested citizens; and

WHEREAS, The process has narrowed options down to one design plan, which has been reviewed by the Library Advisory Board, the ADA Advisory Board and the Parks, Art, Recreation and Culture Advisory Commission; and

WHEREAS, The Friends of Homer Library will comply with any applicable state or federal laws and City of Homer policies regarding the construction of all design features, will transfer ownership of the completed features to the City, and will raise funds for the construction of all features except the ADA upgrades to the trail; and

WHEREAS, the City of Homer will fund and execute the ADA upgrades and assume responsibility for the maintenance and upkeep of each part of the project as it reaches completion; and

WHEREAS, The design plan is included as Attachment A.

45 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby
46 supports improvements to Glacier View Subdivision No. 26 Tract B, following the design plan
47 included in Attachment A, contingent upon the availability of funds for construction.
48

49 PASSED AND ADOPTED by the Homer City Council this 10th day of April, 2023.
50

51
52
53
54

CITY OF HOMER



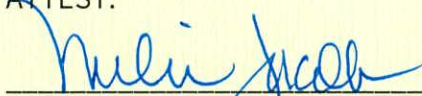
KEN CASTNER, MAYOR

55

56 ATTEST:

57

58

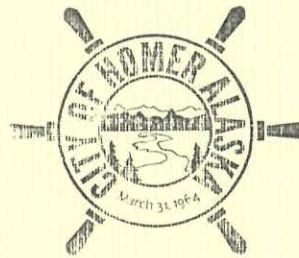


MELISSA JACOBSEN, MMC, CITY CLERK

59

60

61 Fiscal note: N/A





AGENDA ITEM REPORT

Resolution 23-030, A Resolution of the City Council of Homer, Alaska Supporting Improvements to the Properties of the Homer Public Library, According to a Design Plan Developed by the Friends of the Homer Library, Contingent upon the Availability of Funds for Construction. Aderhold/Venuti.

Item Type:	Resolution
Prepared For:	Mayor Castner and Homer City Council
Meeting Date:	10 April 2023
From:	David Berry, Library Director
Through:	Rob Dumouchel, City Manager

Over the last two years, city staff, various community groups and the Friends of Homer Library have worked with the Rivers, Trails and Conservation Assistance (RTCA) program to develop plans for improvements to the trail on the western portion of the library lot.

Project Summary

The 2.24-acre wooded parcel directly west of the library already includes a public trail which library staff use for outdoor programming in summer. The trail is used as a throughway by pedestrians traveling between the library and points north or west, as well as recreationally by dogwalkers, birders and people reading the StoryWalk® books. The proposed improvements would:

1. Upgrade the trail to the standards of the Americans with Disabilities Act (ADA)
2. Add directional signage to connect the trail more firmly with the surrounding network
3. Provide educational signage regarding the human and natural history of the area
4. Encourage greater use of the lot with playspaces and room for library programs
5. Protect the environment, particularly the wetlands, while still allowing public access
6. Enhance the aesthetic attractions of the area with archways and a compass rose

Recent History

Here are some highlights of the process to date:

- March 20 and May 18, 2022: Placemaking workshops brought together various community groups to share their vision for the space.
- August 2022: Landscape architects presented three possible designs.
- September 9-10, 2022: The designs were on display at the book and plant sale, with Friends on hand to answer questions and gather feedback.

- October 7-8, 2022: Open houses at the library, where the public was invited to comment on the designs. We also collected public responses through a survey.
- January 2023: Based on public feedback, the three designs were boiled down to one.
- February 2023: The design was presented to the ADA Advisory Commission, the LAB and PARCAC. All three bodies favored the project, with the latter two passing motions of support.

Projected Timeline

To make the funding and maintenance easier, the Friends have split the project into three stages. They've also consolidated the various features toward the western end of the trail, leaving the grass along Hazel Avenue as-is. The overall strategy is to tackle the smaller and easier features first and leave the bigger, more expensive features for later.

PHASE 1:

- ADA trail upgrade (funded though Small Works Trails Program)
- Bird's nest (close to trail along eastern portion)
- Stump seating (near the midpoint of the trail)
- Book bench (at western end of trail)
- Reading tree (location TBD)
- Design work on interpretive signage
- Design work on extension of storywalk posts

PHASE 2:

- Setting up the play space at the western end of the trail, including a slide and picnic table
- Install interpretive signage
- Install storywalk extension

PHASE 3:

- Compass rose

POSSIBLE FUTURE PROJECTS, OUTSIDE THE SCOPE OF THIS DESIGN:

- Bridge
- Archways
- Covered outdoor space

As part of the broader citywide effort to improve Homer's trails, the Public Works department has graciously agreed to incorporate the ADA upgrades into their ongoing Small Works Trails Program.

The Friends will raise funds for all other improvements, and will turn those improvements over to the City upon completion. Maintenance thereafter is a City responsibility.

Following discussions with Public Works, the Friends removed the largest pieces of the project (the bridge, archways and covered outdoor space) from this design and will treat them as future, separate projects. This will cut down on maintenance in the short term and allow for individual focus on each of those features.

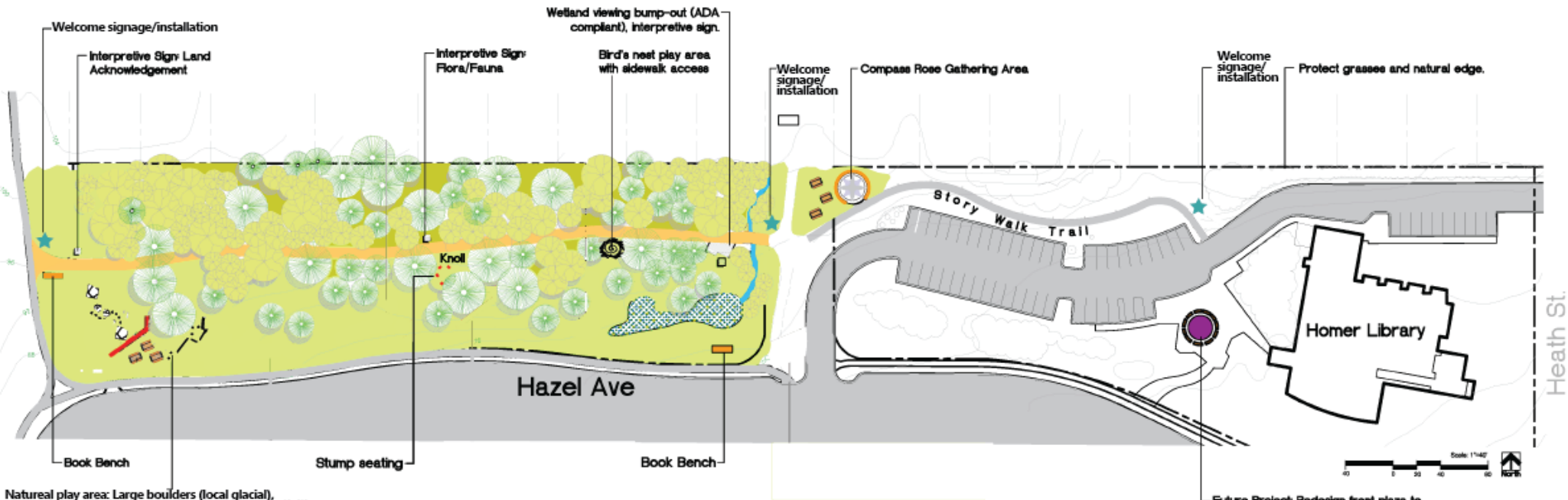
Given the extensive public input to date and the thoroughly-vetted design, the Friends of Homer Library would like to ask Council for permission to proceed with fundraising and negotiating with contractors.

Recommendation:

Adopt Resolution 23-030

Attachments:

Resolution 23-030
Western Lot Concept
Resolution 23-018



Natural play area: Large boulders (local glacial), play sculpture climbable animals, other balance activities (stepping logs, driftwood, over/under tunnels, hillside slide and ladders). Built for safety, ecosystem protection, and minimal maintenance. Final siting and design to be developed.

Gathering area: Picnic tables and stump seating.

Future Project: Redesign front plaza to include covered outdoor space for education, reading and gathering.

Reading Tree: seating around tree, location to be determined



Knoll Slide



Stump Seating



Bird's Nest Play Area



Wetland Viewing Platform



Reading Tree



Book Bench (ADA compliant)



Compass Rose Gathering Area

A vibrant, accessible community space adjacent to the Library where learning and nature give rise to a sense of discovery and delight.

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**CITY OF HOMER
HOMER, ALASKA**

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RESOLUTION 21-018

A RESOLUTION OF THE CITY COUNCIL, OF HOMER, ALASKA SUPPORTING THE FRIENDS OF THE HOMER LIBRARY APPLICATION TO THE NATIONAL PARK SERVICE ALASKA RIVERS, TRAILS AND CONSERVATION ASSISTANCE PROGRAM TO PLAN IMPROVEMENTS TO THE LIBRARY PROPERTIES, TRACTS A AND B, GLACIER VIEW SUBDIVISION NO. 26.

WHEREAS, The National Park Service (NPS) Rivers, Trails and Conservation Assistance program (RTCA) supports community-led natural resource conservation and recreation projects around the nation; and

WHEREAS, Successful local projects facilitated by the NPS RTCA include the Woodard Creek Watershed Plan, Kachemak Bay Water Trail, and Kachemak Heritage Land Trust Poopdeck Property Master Plan; and

WHEREAS, the Homer Library has a been at its current site for 16 years and would like to better utilize its grounds to expand low-key no-cost recreational opportunities to all users, provide a location for library sponsored events, provide wetland education in an urban setting, and increase cultural appreciation by incorporating land acknowledgement; and

WHEREAS, The library grounds consist of the parcel with the library building (Glacier View Subdivision No. 26 Tract A) and an adjacent property to the west with a trail and greenspace (Tract B); and

WHEREAS, The western parcel (Tract B) is underutilized and has great potential to be developed for library activities and public enjoyment; and

WHEREAS, The Friends of Homer Library, in partnership with the library, the City of Homer and community partners including Center for Alaska Coastal Studies, Pratt Museum, Ninilchik and Port Graham Village Tribes, wish to apply for an RTCA Technical Assistance grant.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska hereby supports the Friends of the Homer Library application to the NPS RTCA program for the purposes of planning improvements to the library properties Tracts A and B, Glacier View Subdivision No. 26.

43 PASSED AND ADOPTED by the Homer City Council this 22nd day of February, 2021.

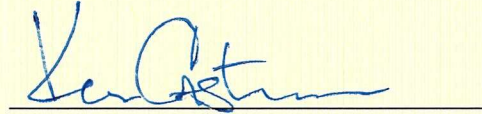
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CITY OF HOMER

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KEN CASTNER, MAYOR

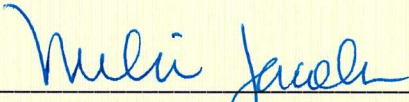
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52 ATTEST:

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56 MELISSA JACOBSEN, MMC, CITY CLERK

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58 Fiscal note: N/A



LIBRARY ADVISORY BOARD 2023 Calendar

	AGENDA DEADLINE	MEETING	CITY COUNCIL MEETING FOR REPORT*	ANNUAL TOPICS/EVENTS
JANUARY	Wednesday 1/11 5:00 p.m.	Tuesday 1/17 5:30 p.m.	Monday 1/23 6:00 p.m. [Finn]	
FEBRUARY	Wednesday 2/15 5:00 p.m.	Tuesday 2/21 5:30 p.m.	Monday 2/27 6:00 p.m. [Kuszmaul]	<ul style="list-style-type: none"> • Annual Review of Library Fees, Policies, Rules & Regulations • Annual Review of Board’s Bylaws • Celebration of Lifelong Learning
MARCH	Wednesday 3/15 5:00 p.m.	Tuesday 3/21 5:30 p.m.	Tuesday 3/28 6:00 p.m. [McKinney]	<ul style="list-style-type: none"> • Clerk Reappointment Notices Sent Out
APRIL	Wednesday 4/12 5:00 p.m.	Tuesday 4/18 5:30 p.m.	Monday 4/24 6:00 p.m. [Asselin]	<ul style="list-style-type: none"> • Terms Expire April 1st • Advisory Body Training Worksession • Election of LAB Officers • National Library Week, Library Workers Day, & Library Legislative Day
MAY	Wednesday 5/10 5:00 p.m.	Tuesday 5/16 5:30 p.m.	Monday 5/22 6:00 p.m. [Bailey]	
JUNE	No Regular Meeting			
JULY	No Regular Meeting			
AUGUST	Wednesday 8/9 5:00 p.m.	Tuesday 8/15 5:30 p.m.	Monday 8/28 6:00 p.m.	<ul style="list-style-type: none"> • Library Budget Review *may not be applicable during non-budget years
SEPTEMBER	Wednesday 9/13 5:00 p.m.	Tuesday 9/19 5:30 p.m.	Monday 9/25 6:00 p.m.	<ul style="list-style-type: none"> • Library Card Sign-up Month
OCTOBER	Wednesday 10/11 5:00 p.m.	Tuesday 10/17 5:30 p.m.	Monday 10/23 6:00 p.m.	
NOVEMBER	Wednesday 11/8 5:00 p.m.	Tuesday 11/21 5:30 p.m.	Monday 11/27 6:00 p.m.	<ul style="list-style-type: none"> • National Friends of Libraries Week • Approve Meeting Schedule for Upcoming Year
DECEMBER	Wednesday 12/13 5:00 p.m.	Tuesday 12/19 5:30 p.m.	1/8/2024 6:00 p.m.	<ul style="list-style-type: none"> • Annual Review of Strategic Plan/LAB Goals

*The Board’s opportunity to give their report to City Council is scheduled for the Council’s regular meeting following the Board’s regular meeting, under Agenda Item 8 – Announcements/ Presentations/ Borough Report/Commission Reports.