



# City of Homer

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## Administration

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## MEMORANDUM 17-113

TO: Mayor Zak and Homer City Council  
THROUGH: Katie Koester, City Manager  
FROM: Jenny Carroll, Special Projects and Communications Coordinator  
DATE: August 16, 2017  
SUBJECT: 2018-2023 CIP; FY 2019 Legislative Request

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The City's Capital Improvement Plan has undergone review by staff and City Advisory Boards and Commissions and is ready in draft form for your review. Project descriptions have been updated with current information regarding estimated cost, scope, progress to date, etc. Substantive recommended updates and/or changes are indicated in red font. They include:

● **Three projects will be removed from the CIP as funding was successfully procured:**

1. Boat House Pavilion and Plaza on the Homer Spit
2. South Peninsula Hospital's Homer Medical Clinic Expansion
3. South Peninsula Hospital's Operating Room HVAC

● **Partial funding has been obtained** for the City of Homer Radio Communications System Upgrade Project and it remains a mid-range CIP project.

● **Recommended changes from Department Directors and Commissions.** The reasons for the recommended changes are included in red note boxes in the draft CIP. These changes will not be included in the CIP without first being approved by Council.

1. Combine Barge Mooring Facility, a mid-range project, with the Large Vessel Haul Out Repair Facility, a Legislative priority project (recommended by the Port & Harbor Director and Port & Harbor Advisory Commission, and supported by the Economic Development Advisory Commission and the Planning Commission).
2. Promote Ramp 2 Public Restroom Upgrade project from long-range project section to mid-range project section (recommended by the Port Harbor Director and supported by the Port & Harbor Advisory Commission and the Park, Arts, Recreation & Culture Advisory Commission).

● I have updated the project description for Public Safety Building, Phase 1 now titled **New Homer Police Station**, a legislative priority project. At present the Total Project Cost is given as a range. Like all CIP projects, the details can be updated as project planning progresses and firms up.

● **Two new projects have been proposed for inclusion in the CIP.** These projects will not be included in the CIP without first being approved by Council.

1. Wood Grid Replacement (recommended by the Port & Harbor Director and Port & Harbor Commission).
2. Hillside Stability Survey (recommended by South Peninsula Hospital)

Remaining Steps for Council in 2017-2023 Capital Improvement Planning Process:

**1) Approve (or not) the two recommended project moves within the CIP.**

**2) Approve (or not) the addition or withholding of new proposed projects.**

**3) Select Legislative Priority Projects:** Annually, Council designates five projects as the top Federal priorities within the CIP Resolution. While funding sources are pursued for all City projects within the CIP, the Legislative Priority designation directs City staff to advocate for those projects when meeting with representatives of the federal government and our congressional delegation (understanding the limitations on State capital expenditures and earmarks in the current political climate).

Each Council member should select his/her top five Legislative Priority Projects, in order of priority #1-5.

Last year, the top five priorities were:

- Public Safety Building, Phase 1 (New Police Station)
- Homer Large Vessel Harbor
- Fire Department Equipment Upgrades
- Storm Water Master Plan
- Large Vessel Haul Out Repair Facility

(These were probably not listed in order of priority. I will be sure to represent the priority order in subsequent CIP's.)

To advise you in your selections, each Advisory Board and Commission reviewed the CIP and selected two projects to recommend to you for the Legislative Request. They are as follows:

- Planning Commission
  1. Barge Mooring / Haul Out Repair Facility (combined)
  2. Ice Plant Upgrade
- Economic Development Commission:
  1. Large Vessel Harbor
  2. Barge Mooring / Haul Out Repair Facility (combined)
- Port and Harbor Commission:
  1. Barge Mooring / Haul Out Repair Facility (combined)
  2. Large Vessel Harbor

- Parks and Recreation Commission:
  1. Main Street Sidewalk Facility: Pioneer Avenue North
  2. Karen Hornaday Park Improvements, Phase 2
  3. Homer Spit Trailhead Restroom
  
- Library Advisory Board:

Unable to meet due to lack of quorum during CIP review period

Please submit your individual priority list to me either at the end of the City Council Worksession on August 28th or by email ([jcarroll@ci.homer.ak.us](mailto:jcarroll@ci.homer.ak.us)) on or before Friday, September 1st. This will allow me time to tally Council recommendations and draft a resolution in advance of the Public Hearing.

The first public hearing for the CIP is scheduled for the September 11, 2017 City Council meeting. Adoption of the CIP and the FY 2019 Legislative Priority List is scheduled for the September 25, 2017 City Council Meeting.

I look forward to hearing back from you and incorporating your recommendations into the final draft of the CIP.