



# City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

Office of the Mayor

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## Memorandum 18-114

TO: CITY COUNCIL AND CITY STAFF  
FROM: KEN CASTNER, MAYOR  
DATE: OCTOBER 15, 2018  
SUBJECT: NOTICE OF ORDER OF REVIEW OF THE 2019 CITY BUDGET AND REQUEST FOR WRITTEN AMENDMENTS

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In the absence of any established policy of budgetary review, and recognizing the time restraints, I would like to use the following order to efficiently perform our due diligence:

### ORDER OF REVIEW

- |                                  |                      |                                      |
|----------------------------------|----------------------|--------------------------------------|
| 1. Revenue Projections           | Page 43              | See also 2018 budget to actual       |
| 2. Allocated Reserves            | Pages 43 & 47        |                                      |
| 3. Debt Service                  | Page 47              |                                      |
| 4. <b>Budgetary Target</b>       | Page 47              | See also 2 yr surpluses and reserves |
| 5. Water and Sewer               | Page 107             |                                      |
| 6. Port and Harbor               | Page 131             |                                      |
| 7. Police Department             | Page 83              |                                      |
| 8. Fire Department               | Page 77              |                                      |
| 9. Public Works                  | Page 93              |                                      |
| 10. Committed to Projects        | Page 151             |                                      |
| 11. Remainder Gen Fund           | Pages 48 through 106 |                                      |
| 12. <b>Total Budget v Target</b> |                      |                                      |
| 13. Wage Adjustments             | Page 6               | generally across the board           |
| 14. Additions to Staff           | Page 6 and 199       |                                      |
| 15. New Capital Projects         | Page 6               |                                      |
| 16. <b>2019 Approved Budget</b>  |                      |                                      |
| 17. 2020 Budget Projection       | Tallied by section   |                                      |

I request that amendments to the budget be placed before the body prior to the meetings as a matter of convenience to both the public, staff and the rest of the body.

I would also like to recommend that cuts to the presented budget be in increments of \$25,000 and that additions to the budget be in increments of \$125,000.

I also believe that we should be getting information that will shape the following year's budget and I would like to document those forward looking changes in a budgetary (chart of accounts) format.

