



City of Homer

www.cityofhomer-ak.gov

Homer City Council

491 East Pioneer Avenue
Homer, Alaska 99603

(p) 907-235-3130

(f) 907-235-3143

Memorandum 19-046

TO: Mayor Castner and Homer City Council
FROM: Councilmember Donna Aderhold
DATE: April 22, 2019
SUBJECT: City Council Retreat Planning

The purpose of this memo is to restart the conversation from the September 2018 City Council meeting on planning for a council retreat. Please recall that in September 2018 we all agreed to participate in a facilitated Mayor/Council retreat. Do we still want to hold a retreat? If so, we need to discuss the following:

Goals and objectives (In September we discussed trust and relationship building, is this still the case? If not what other goals and objectives do we want to focus on?)

Attendance and participation (The goals and objectives we decide on will influence who attends and participates. For instance, if we work on trust and relationship building we may want to limit participation to the Mayor and City Council with the City Manager and Clerk in attendance, or if we work on tasks we want to accomplish during the remainder of this year we may want to expand participation to include the City Manager, Clerk, and Department and Division heads. The public, of course, may attend because this would be an open meeting.)

How long (Do we want a day long retreat, a shorter time period such as 4 hours in the morning on a weekend, or some other length of meeting?)

Who will champion working with the City Manager on details of the retreat (Is the Mayor interested in taking on this task, or do one or two City Council members want to take the lead? Champion(s) will help identify an appropriate facilitator, evaluate possible offsite venues, and develop an agenda.)

When (What are good and no-go time periods for the Mayor and City Council members to narrow down possible planning timeframes?)

Based on the outcome of our discussion, the City Manager will return next meeting with costs to cover the facilitator, meeting space, and refreshments.

Recommendation: Discuss Mayor/Council retreat and provide direction to the City Manager.

