



City of Homer

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Memorandum 19-056

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: MELISSA JACOBSEN, MMC, CITY CLERK

DATE: MAY 8, 2019

SUBJECT: AWARD OF CONTRACT FOR OPTIMIZING AND UPGRADING THE CITY-OWNED ICE PLANT

The request for proposals for consultation regarding optimizing and upgrading the City owned Ice Plant was issued February 21, 2019 in an effort to contract with a qualified firm to perform a site visit to Homer's **Ice Plant** to evaluate our options and provide a list of recommendations for optimizing and/or upgrading our ice plant and cold storage facility. The primary goal for this evaluation would be to address energy saving solutions to help lower operational costs.

Proposals were submitted by Stellar Industrial Solutions of Jacksonville, Florida, and Coffman Engineers of Anchorage, Alaska.

Submittals were evaluated and scored by a review committee that consisted of Port Director/Harbormaster Hawkins and Ice Plant/Fish Dock Supervisor Gregory in accordance with the following criteria:

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|--|------------------|
| 1. Proposed Consultation Contract Costs to provide an operational plan for ice plant upgrade | 35 points |
| 2. Team/Experience & Knowledge, electrical Refrigeration, and control systems | 35 points |
| 3. Proposed Options | <u>30 points</u> |
| Maximum Score | 100 points |

The selection committee reviewed and discussed the **proposer's prior work** experience and performance. Factors such as overall experience relative to the proposed contract, quality of work, cost control, and the ability to meet schedules were considered during the evaluation.

Coffman Engineers scored highest in the review process and was selected based on the proposed cost of \$40,000 and a criteria that included team experience, knowledge and proposed options for Ice Plant upgrades.

RECOMMENDATION: Adopt a Resolution awarding the contract for optimizing and upgrading the City owned Ice Plant to Coffman Engineers of Anchorage, Alaska in the Amount of \$40,000

