



City of Homer

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Memorandum 20-061

TO: MAYOR CASTNER AND HOMER CITY COUNCIL
FROM: JENNY CARROLL, SPECIAL PROJECTS AND COMMUNICATIONS COORDINATOR
DATE: MAY 19, 2020
SUBJECT: 2021-2026 CIP; FY2022 LEGISLATIVE REQUEST DEVELOPMENT SCHEDULE

Please see the attached schedule for developing the 2021-2026 Capital Improvement Plan (CIP). The schedule is set up to engage Department heads, advisory commissions, local non-profit organizations and agencies in the process of recommending, updating and prioritizing projects for inclusion in the 2021-2026 CIP.

Unanticipated closures due to COVID-19 may change this development schedule, but I will work to accommodate Commission schedules for public input if the proposed schedule changes.

Afterward, I will compile the public's recommendations into a draft CIP for your consideration at an August 24, 2020 worksession and eventual approval at the September 21, 2020 City Council meeting.

City Council approval of the CIP development schedule is the first step in the process.

Recommendation: Approve 2021-2026 CIP Schedule and FY2022 Legislative Request Development Schedule.



CITY OF HOMER
2021-2026 CAPITAL IMPROVEMENT PLANNING PROCESS

FY 2022 LEGISLATIVE REQUEST DEVELOPMENT SCHEDULE

ACTION	TIMEFRAME
City Council Approval of CIP Schedule	May 26, 2020
Solicit New/Revised Project Information from City Departments, Local Agencies and Non-profits	June 1, 2020
Input for New Draft Requested By	June 12, 2020
Prepare and Distribute Draft CIP to City Advisory Groups for Review and Input:	Meeting Dates:
<p style="text-align: center;">Planning Commission</p>	July 15
<p style="text-align: center;">Parks, Art, Recreation & Culture Advisory Commission</p>	June 18, August 20
<p style="text-align: center;">Port & Harbor Advisory Commission</p>	July 22
<p style="text-align: center;">Economic Development Advisory Commission</p>	TBD
Administrative Review and Compilation	August 12 - August 19
City Council Worksession to Review Proposed Projects	August 24
Introduction of Resolution on CIP-Legislative Request Public Hearing on CIP-Legislative Request	September 7
Public Hearing on CIP-Legislative Request Adoption of Resolution by City Council	September 21
Administration Forwards Requests for Governor's Budget	September 30
Distribution of CIP & State Legislative Request	October 2
Compilation/Distribution of Federal Request	October 2020 & January 2021