



City of Homer

www.cityofhomer-ak.gov

Finance Department

491 East Pioneer Avenue
Homer, Alaska 99603

finance@cityofhomer-ak.gov

(p) 907-235-8121

(f) 907-235-3140

Memorandum 20-065

TO: Mayor Castner and Homer City Council

THROUGH: Marvin Yoder, Interim City Manager

FROM: Elizabeth Walton, Finance Director

DATE: May 20, 2020

SUBJECT: COVID Related Personnel Costs

The purpose of this memo is to provide a breakdown of COVID related personnel costs.

There are two categories associated with COVID related personnel costs.

- **First Category:** Additional personnel costs incurred as a response to the COVID pandemic. These costs are unbudgeted and are recorded outside of the operating budget.
- **Second Category:** Budgeted personnel costs associated with the COVID pandemic. These costs include regular hours that were dedicated towards COVID tasks. Some of these costs can be reimbursed through the usage of CARES funding.

First Category - Additional Personnel Costs Incurred due to COVID Response:

Breakdown of Costs thru PPE 5/10:

Standby	\$13,961
Overtime	\$110,172
<u>Emergency Hires</u>	<u>\$17,029</u>
Total Cost	\$141,162

Breakdown of Projected Costs for next 60 days:

Standby	\$7,000
Overtime	\$80,000
<u>Emergency Hires</u>	<u>\$26,838</u>
Total Additional Authority	\$113,838

Total Additional Personnel Costs: \$255,000

Second Category – Budgeted Personnel Costs Recorded to COVID response:

This category is a moving target and a determination still remains on how to utilize CARES funding to cover budgeted personnel costs.

There have been numerous interpretations of the language in municipalities across the State, with some stating that the CARES funding can be used to fully cover the budgeted labor costs associated with first responders. Others are interpreting the language very tightly and are using CARES funding to cover labor costs only if the employee experienced a “substantially different” job.