



## City of Homer

[www.cityofhomer-ak.gov](http://www.cityofhomer-ak.gov)

### Public Works

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### Memorandum 20-178

TO: City Council

THROUGH: Rob Dumochel, City Manager

FROM: Jan Keiser, PE, JD, Director of Public

DATE: October 20, 2020

SUBJECT: Proposed Kiosk Purchases for Campgrounds, Airport and RV Dumpstation

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**Issue:** Currently the City of Homer operates drop-box style pay stations at three campgrounds, the airport and 1 RV dumpstation. Processing cash payments during the COVID-19 pandemic increases the risk of infection to city staff. Also, traditional cash deposit methods can increase the infection risk to those making payment.

**Background:** Installing automated pay kiosks at the campgrounds, RV dumpstation and the airport will decrease the risk of infection by provided automated cash and/or credit card payments, thereby reducing the need to handle cash payments directly. As The City of Homer has received CARES Act funding to mitigate the adverse effects fo COVID-19, the City has budgeted these funds to purchase and install automated pay kiosks at these pay sites. The City already maintains one automated pay kiosk at the Fishing Hole RV dumpstation and needs to use the same model for other locations.

T2 systems is the system integrator for the City's existing automated pay kiosk and is the only source available for this technology. T2 systems provides a quote of \$52,274 for 5 similar units. Shipping and installation costs will be \$ \_\_\_\_\_, bringing total project cost to \$\_\_\_\_\_.

### Recommendations:

1: A sole source contract with T2 Systems is authorized for the subject purchase.