

Commissioner Archibald expressed concerns on having a high concentration of homeless people at Karen Hornaday Park since there were several ballfields, the playground and then regular campers and if they don't want them spread out to other campgrounds. He also inquired how many campsites that would be allocated to the Special Use camping program. He noted the use of the park by children.

Parks Superintendent Steffy responded that due to the decrease in the use by visitors camping and such things as ball games it was determined that use of the campgrounds was better than no use. He then proceeded to described the process and reporting that was undertaken in the 2020 Camping Season. He responded to concerns regarding the possibility of sex offenders and having them located near a heavily used playground.

Further discussion between staff and commissioners ensued on the following:

- Background checks versus inquiries of previous experience within the community
- Valid searches of official registries
- Homeless Coalition involvement and partnership with the city to engage with indigent campers
- Trying to not compromise the beauty of Karen Hornaday Park and selectively placing the campsites used and available for the Special Camping program
- Continuous improvements to clean up and mitigation measures for open but semi private campsite
- Waiving the camping fees will require Council approval will need to be approved for through June 30th then for the next fiscal year. This will be affecting approximately 10-15 campsites and approximately \$30,000 in revenue loss.

Parks Superintendent Steffy requested a motion of support for the Special Use Camping.

HARRALD/LOWNEY – MOVED THAT THE PARKS ART RECREATION & CULTURE ADVISORY COMMISSION SUPPORTS CONTINUING THE SPECIAL USE CAMPING PROGRAM FOR THE 2021 CAMPING SEASON.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

#### B. Beach Policy Review

Chair Lewis introduced the item by reading of the title and requested any amendments to the policy that would relate to the use of personal watercraft, noting the recommendations

previously made under that topic earlier in the agenda. He opened the floor to discussion. Seeing no hands raised to comment, Chair Lewis then opened discussion by offering the following amendment for consideration:

No personal watercraft allowed on city beaches.

Discussion was facilitated between staff and Commissioners on the following:

Banning Personal Watercraft from city beaches

Defining exactly where city limits were to the right of the Bishops Beach Access

Applying the same methods used to control vehicles on Mariner Beach to Bishops Beach

Clarification with the City Attorney if they can block vehicle access west of Bishops Beach Access March 1 to September 30th

Previous complaints from property owners regarding the vehicles, partiers, and trash on the beach

Difficulties in enforcing no vehicle access past West Hill, but maybe limiting it to a road bed and keep vehicles from the mud flats

Recommended prohibition of landing motorized watercraft on beaches within city limits

LOWNEY/ARCHIBALD – MOVED THAT MOTORIZED WATERCRAFT ARE PROHIBITED FROM BEING LAUNCHED, LANDED OR RETRIEVED FROM ANY CITY BEACH WITH THE EXCEPTION OF OFFICIAL BUSINESS USE.

Discussion ensued on the language being used is appropriate but allowing emergency responders, Coast Guard, etc. to be able to access the beaches as needed. IT was noted that there was existing language that could be used.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Recreation Manager Illg pointed out the following:

Typographical error on page 16, item 3 title, should read, "...for all Homer Beaches."

Budget \$500 per year for sign repair, updating and replacement, Item B on page 17

Develop and distribute brochures with a coordinated public relations campaign

Budget \$500 per year for advertising the beach rules and etiquette , Item E on page 17

To discourage the use of driftwood maybe we should issue an RFP or something similar

Recreation Manager Illg wanted to make sure that the staff and commission are following the recommendations outlined in the policy regarding public education and information. He can work with Parks Superintendent Steffy on developing a brochure if they do not have one.

Parks Superintendent Steffy reported on previous attempts with regard to supplying firewood and the lack of success. He recommended a vending machine style firewood supply with a money drop box or swipe machine that the customer then takes product. He then provided an example of the bike rentals that they had last year which was a success. He then noted that they would like to allow third party operations in the city parks which are currently not allowed but with expectations of a percentage of revenue being paid to the city as the rental or lease fee.

Commissioner Lowney requested the commission to address the beach clean-up through establishing a day or supplies such as bags and promoting or building energy within the community for beach clean-up. She then requested reviewing and analyzing the beach access points to determine if they are feasible as an access point to the beach. Commissioner Lowney suggested that they may even want to vacate those access points due to the proximity to private property, steepness of the access, etc.

Commissioner Archibald supported the statements made by Commissioner Lowney and then commented on the proposed easement on page 23 of the packet and noted that there is a berm that is walkable but access is difficult when the tide comes in and a person could get stuck in that area of Louie's Lagoon, but it should be pursued by the Commission.

Parks Superintendent Steffy continued reporting on the idea to allow mobile food vendors in city parks which is currently prohibited and will be bringing forward for further discussion.

Public Works Director Keiser reported that she has noticed that one item that she believes is very important is maintaining natural flow of tidal waters where appropriate and in review of the policy this is not addressed. She the reported being asked by several people regarding dredging work to open up the Mariner Beach slough and Beluga Slough areas. She recommended adding on page 18 a section that addressed the requirement to perform dredging efforts to maintain the natural tidal flow into the inland area.

Chair Lewis requested a motion to make that recommendation.

Commissioner Archibald commented on the verbiage used in a motion, since it was natural tidal efforts that closed off those waterways and why those channels must be maintained and opened mechanically.

Parks Superintendent Steffy recommended contacting the Kachemak Bay Research Reserve to get some technical specifications in order to make informed decisions on recreational and ecological function of the two areas.

Commissioner Archibald noted that there is a private property owner that dredges their property and it may be a good idea to contact them to see how often they perform dredging.

Parks Superintendent Steffy noted that he would like to get the information to properly manage those openings before implementing more prescriptive language.

Chair Lewis turned the gavel over to Vice Chair Archibald noting he needed to depart the meeting for a few minutes.

Vice Chair Archibald requested additional recommendations. Hearing none from the Commission he stated that he would like to address motorcycles/dirt bikes, loud vehicles and unlicensed vehicles on the beach. He noted that they spoke about prohibiting unlicensed vehicles on the beach it would prohibit the use of dirt bikes on the beach.

Parks Superintendent Steffy recalled a previous conversation, during the last Beach Policy review, with Chief Robl indicating that laws of the road apply to the beach so if someone was on the beach spinning “brodies” that would be considered reckless driving and they could be cited. But he then noted that he recalled reading that if you are not operating a vehicle on a state maintained road there were some exceptions, so he would need to get some clarification on that issue. He then noted that if they are having issues again then they need to encourage reporting of incidents to the Police Department.

Further discussion made points on enforcement issues and staff resources and creating or marking a dedicated road bed and installation of signage to ensure that vehicles stay out of the mud flats.

The item was requested to be on the March agenda for further review to discuss beach access and recommending that the Commissioners visit the accesses shown so that they can see if there are any that could be developed better so that Bishop’s Beach does not get too crowded. It was suggested that the commissioners visit the beach easement behind the property with all the derelict vessels also before the next meeting.

Recreation Manager Illg suggested that the Commission schedule a worksession since they are representatives to the Homer Community and some of them have no idea where these access locations are collectively.

Chair Lewis stated that they could schedule worksessions in April when the weather is better.

Parks Superintendent Steffy noted that they can schedule the Spring Park Walk Through.

Deputy City Clerk Krause confirmed with the Commission that a worksession will be scheduled prior to the April regular meeting.

### **INFORMATIONAL MATERIALS**

- A. 2021 Commission Annual Calendar
- B. 2021 Commissioner Attendance at City Council Meetings

Chair Lewis requested a volunteer to speak at the upcoming Council meeting.

Public Works Director Keiser noted that there will be an ordinance introduced requesting funding for ADA improvements on Main Street project for the Bayview Park.

Commissioner Archibald volunteered to report and Commissioner Roedl offered to submit written comment to the City Council.

Public Works Director Keiser will provide talking points to the Clerk to forward to Commissioners.

- C. City Manager's Report from February 8, 2021 City Council Meeting

### **COMMENTS OF THE AUDIENCE**

#### **COMMENTS OF THE CITY STAFF**

Parks Superintendent Steffy commented that it was a great meeting, he appreciated the input from the Commission and was able to refocus on parks and camping is just right around the corner if it would just stop snowing.

Recreation Manager Illg commented that this commission was his favorite, he provided a shout out to Matt and Jan and all the work they do and the City Manager as he is very supportive of Parks and Recreation and we are very fortunate to have him in a leadership role. Great things all coming and this Commission will be a part of it.

Public Works Director Keiser commented it was a great meeting.

#### **COMMENTS OF THE COMMISSION**

Commissioner Harrald commented that it was a good meeting apologized for being quiet tonight but she had a headache. She expressed appreciation for the work of the others.

- Working with various organizations to conduct their programs outdoors and the area that is being used for the Highland Games could be created into an amphitheater with seating on the hillside down into the field area.
- Pratt Museum wants to develop their trails into a park
- West Homer Trails Story Trail expansion and trying to work a small amphitheater into that project.
- Land Acknowledgement project with the art installation at Bishop's Beach the images have changed a bit since the first presentation. He recommended scheduling a meeting to review the area since it is larger and more hands on interaction.
- Shorebird Festival Planning – working with the Board and the Chamber, activities that were conducted at Islands and Ocean are being relocated to Bishop's Beach, Chamber is leading this however since they are moving many activities outside the Parks Department is getting more involved.
- Peony Festival is in planning dates are July 9-24, 2021 on March 23 at 7:30 p.m.
- Little League and High School Softball will be starting up and both are hoping for a normal year
- Plans are in place that if they are able to start the project in Karen Hornaday Park they are going to be scheduling it so that it does not greatly interfere with Little League
- Summer Bike Rentals
- Discussion with the Homer Council on the Arts regarding mural juries
  - o There are two new retaining walls in town, Main Street/Sterling Highway and Pioneer Avenue at the car wash
  - o Homer Council on the Arts would issue the Request for Proposals, review of submittals and selection process
  - o Recommendations would be presented to the Commission for questions
  - o Submittal to Council for Approval
  - o Staff would like to have this item on the April meeting agenda, Scott Bartlett with Council on the Arts will attend to address concerns and constraints
  - o Discuss the public process being facilitated by a third party
- Social Media Training conducted to expand the city social media presence, the Recreation Facebook Page will become the Parks and Recreation Facebook page and they will be establishing a city wide Instagram account
- Parks will be applying for a recreational trails program grant for the pedestrian trail associated with the Karen Hornaday Park road project.
- Participation on the Review Committee for the Wayfinding and Streetscape RFP

Park Superintendent Steffy facilitated additional discussion on the following:

- Plowing of the trail between the Ramp 3 and Ramp 5

## **PUBLIC HEARING**

## **PENDING BUSINESS**

- A. Beach Policy Review and Updates
  - Beach Policy with Amendments and revisions
  - Memorandum from PARCAC to Port & Harbor Advisory Commission

- Draft Ordinance Prohibiting Motorized Watercraft

Chair Lewis introduced the item by reading of the title and then brought forward the issues that Mr. Zitzmann has brought before the Commission in previous years of trash, camping and most recently vehicles being driven in the tidal pools and areas that are harmful to the natural vegetation and wildlife.

Parks Superintendent Steffy noted that those issues have been concerns for a while and we do have a problem on who will provide the enforcement of the policy. He noted that previous remedies such as signage, outreach or city staff have been implemented. He would welcome a discussion on the mechanism on how the city can address these concerns.

Discussion was facilitated on the following issues:

- Enforcement on bonfires, vehicles, dirt bikes traveling in areas that should be restricted
- Negative behaviors need to be reported so that there is support for the revisions needed to the policy
- The policy needs to be something that can and will be enforced
- Bishop's Beach is receiving heavier use by a wide variety of persons causing more interactions.
- Homer is changing, whether is it wanted or not and it is the responsibility of the city to adapt to that change and apply new protocols to responsibly manage the resources that the city manages.
- The amendments that are currently noted in red were recommended from the worksession. The Commission will need to make motions to approve those changes.
- The language for the proposed ordinance from KBCS went to the City Attorney and the City Attorney did not think those stipulations held legal merit.
- The enforcement is limited to launching of personal watercraft.
- Clarification was made that the draft ordinance in the packet had been submitted to the City Manager and forwarded to the Port & Harbor Advisory Commission. This ordinance is limited to the launching of the personal watercraft.
- Specifically limiting the distance that personal watercraft can be used from shore.
- Concerns on language and description of watercraft since there are now motorized kayaks or canoes with motors.

ROEDL MOVED THAT MOTORIZED WATERCRAFT CAN ONLY BE LAUNCHED FROM LOAD AND LAUNCH RAMP IN THE HARBOR.

The motion died for lack of a second.

Parks Superintendent Steffy pointed out that he believed there was adopted legal language of personal watercraft and that there was a difference of whether you sat on it or sat in it, he provided the example of the electric motorized kayak.

Chair Lewis requested further clarification for lines 43-44 and noted that personal watercraft should be inserted and requested a motion to make that amendment.

HARRALD/LOWNEY - MOVED TO INSERT THE WORD PERSONAL BEFORE THE WORD WATERCRAFT IN LINE 44 UNDER THE GOALS SECTION OF THE POLICY.

A brief discussion ensued on the proposed amendment to this section since it refers only to keeping vehicles out of the lagoon area. Staff pointed out that the Commission did not make any motions at the last meeting to amend the policy to add a section regarding personal watercraft that is still needed. Further discussion concluded that they should add a statement under the Goals section regarding Personal Watercraft only being allowed to be launched, landed and retrieved from the Harbor and are prohibited from beach areas. It was also asked if this was not addressed in the Tariff or in another section of Homer City Code.

Commissioner Lowney requested that the information be brought to the Commission on the possible existing regulations and then requested the motion on the floor to be read again.

Commissioner Archibald provided an alternative suggestion for verbiage, "internal combustion driven vessel" stating that nomenclature would be more accurate.

Parks Superintendent Steffy commented that they will probably see by next season electric driven watercraft that are capable of raising safety concerns and if the Commission concerns are speed of operation and size of craft or if the concern is pollutants then the recommendation is sufficient.

Commissioner Roedl stated that battery operated watercraft are already available and then added that they will soon be dealing with electric bikes that can do 30 mph on the trails too.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Deputy City Clerk Krause confirmed that she will research and have any information on existing regulations on motorized watercraft for the April meeting.

Commissioner Lowney recognized that there were additional amendments with questions in the policy and would like to address them.

Chair Lewis reviewed page 32 of the packet, lines 225-227 for the Commission.

Parks Superintendent Steffy facilitated a discussion on whether the intent is to remove the platform to remove the hazard and possible liability or is the intent for habitat remediation of that area.

Commissioner Lowney also noted that the paragraph also deals with placement of dredge spoils in the area.

Parks Superintendent Steffy responded that placement of dredge spoils opens up numerous questions and the requirement for permits and possible effects of placement of those materials into that ecosystem.



Further discussion ensued on just striking from Area 2, Item E, lines 225-227, removing the platform and acknowledging that the area is already designated as a park.

LOWNEY/HARRALD - MOVED TO KEEP THE PORTION ON DESIGNATING THE AREA AS A PARK BUT STRIKING THE REMAINING PORTION OF THAT SECTION.

Further discussion on the fact that Louie's Lagoon is already a park so all that is really required is to clean up the area.

LOWNEY/ARCHIBALD - MOVED TO AMEND THE MOTION TO STRIKE LINES 225-227, ITEM E AND DISPOSE OF THE PLATFORM.

There was no further discussion.

VOTE. (Amendment) NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There was no further discussion on the main motion as amended.

VOTE. (Main) NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Commissioner Lowney addressed Lines 231-235 which references the map on page 37.

Deputy City Clerk Krause will contact Deputy City Planner Engebretsen to get confirmation on the easement and bring it back for the April meeting.

Chair Lewis then proceeded to Line 253-258 and asked staff if this has been accomplished. Parks Superintendent Steffy facilitated a discussion on the tasks as outlined were accomplished and while they could be refined and improved this section could be deleted.

Commissioner Roedl commented on the airport beach access and spoke about adding additional space to allow parking spaces. He acknowledged that he did not have his packet in front of him and he was not sure where they were at in the policy.

Commissioner Lowney requested that Commissioner Roedl hold his request since they were talking about Mariner Park right at the moment.

Chair Lewis redirected the discussion to Section B under Area 4, Lines 253-258 and requested a motion to strike or amend since that has been completed.

LOWNEY/HARRALD MOVE TO STRIKE LINES 253-258 FROM THE BEACH POLICY HAS IT HAS BEEN COMPLETED.

There was no further discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Lewis introduced the next amendment, adding a recommendation to dredging the opening to Mariner Lagoon on a biennial period and that funding be included in the Fiscal year budget. He further noted that this was requested by Public Works Director Keiser. He requested a motion.

LOWNEY/ARCHIBALD MOVED TO AMEND THE BEACH POLICY TO ADD ITEM B RECOMMEND DREDGING THE MARINER LAGOON OPENING ON A BIENNIAL PERIOD AND INCLUDE FUNDING IN THE FISCAL YEAR BUDGET.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Commissioner Lowney noted the typographical error on line 261 stating that it should reflect Area 5, not Area S.

Chair Lewis directed the Commission to the next amendment, Lines 296-297 regarding the junk vehicles on the beach. He expressed that he did not have a knowledge of the vehicles and opened the floor to discussion.

Commissioner Harrald stated that the vehicles are just a little west, past West Hill Road on Bishop's Beach they are pretty torn apart and rusted out, buried under the sand, almost completely. She reported that maybe with some volunteers and ATV's that the vehicles could be pulled out of the sand but it did not hit her top 10 to do's for the community right now.

Commissioner Lowney suggested keeping it in the policy but not specific to Bishop's Beach.

LOWNEY/HARRALD MOVED TO INCORPORATE THE LANGUAGE REMOVE DERELICT VEHICLES FROM CITY BEACHES.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Lewis stated the next recommendation is to move the History section to beginning of the policy as an introduction.

LOWNEY/ARCHIBALD MOVED TO RELOCATE CONTENT OF LINES 300-320, HISTORY TO THE BEGINNING OF THE DOCUMENT AFTER LINES 24-32, PURPOSE AND INTENT.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Commissioner Harrald noted that line 164, on page 31 of the packet regarding firewood was overlooked.

Chair Lewis noted the recommendation was to strike the portion regarding the City providing firewood or amend it to allow firewood concessions or provide alternative options. He then requested input from Parks Superintendent Steffy.

Parks Superintendent Steffy facilitated a discussion on the attempts to provide and allow firewood concessions. He is still considering the options since he has to weigh in staff time that would be involved for some of the options considered. Mr. Steffy provided details on what was done previously in arranging supply of firewood with a third party contractor and the difficulties in that arrangement.

Chair Lewis noting the time and requested that the Commission continue their review and revisions at the April meeting.

There were no objections from the Commission.

#### **NEW BUSINESS**

- A. Memorandum from Public Works Director re: Karen Hornaday Park Proposed Parking Improvements

There was no discussion on this item by the Commission or Staff present.

- B. Memorandum from Public Works Director re: Allowing Mobile Food Vendors in City Parks

Chair Lewis introduced the item by reading of the title and open the floor for discussion.

Parks Superintendent Steffy requested that this item be postponed at this time due to other work being done on Special Event and Itinerant Merchant Permitting. The goal is not to have to construct concession stands in city parks.

Commissioner Harrald commented on benefits to the community, small business and the city overall to allow food trucks into city parks.

- High School Senior will be having a parade again this year for graduation and they will be installing the banners along Pioneer Avenue
- Worksession on the Public Works Department Budget was conducted and they have proposed a number of increases in professional and maintenance type services for parks as well as capital improvements.

C. Staff Report – Recreation Manager Illg

Vice Chair Archibald introduced the item and noted that Recreation Manager Illg had a conflict and could not attend the meeting but submitted a written report for this meeting.

There were no comments or questions from the Commission on the report.

**PUBLIC HEARING**

**PENDING BUSINESS**

- A. City of Homer Beach Policy Review and Update
- Ordinance 21-23 Amending Homer City Code 19-20.020 Personal Watercraft
  - Memorandum from Port Director/Harbormaster as backup

Vice Chair Archibald introduced the item by reading of the title and then requested guidance and clarification from Deputy City Clerk Krause on the document provided in the Supplemental Packet.

Deputy City Clerk Krause reported that the document in the packet did not contain all the previous amendments made by the Commission at the March meeting. She further noted that there were still amendments that the Commissioners need to address.

Vice Chair Archibald read the previous amendments made on the policy at the last meeting. He then noted that the next amendments were on line 26-38 was updated to better reflect the purpose and intent of the policy and requested a motion.

Commissioner Lowney noted that she would like to address the amendments individually.

Deputy City Clerk Krause explained that the Working Agenda lists the amendments in order as they appear in the document. She then brought up the beach policy in a share screen to assist in addressing those amendments.

HARRALD/LOWNEY MOVED TO AMEND THE PURPOSE AND INTENT SECTION BY REPEALING AND RESTATING THE SECTION AS SHOWN IN THE DRAFT DOCUMENT IN THE SUPPLEMENTAL PACKET.

There was no discussion.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Vice Chair Archibald then noted Lines 76-78 were updated since the installation of gates to prevent or limit access to sensitive areas were completed.

A brief discussion ensued on whether a motion was needed since this was a staff recommendation or adopt the changes through the final motion to adopt the entire document. It was agreed by consensus to adopt the updates in the one final motion unless there were questions or issues on the update.

Discussion ensued on the following:

- Addressing the amendments and updates to make sure that the Commission understand each recommendation and can draft or review the content for the new sections;
- How the document is formatted;
- A worksession would be better to address these issues and for fine tuning the document.
- The policy should contain information related to the regulations and appendices with the goals or actions items for improvements such as the stairway can be reflected in another document like the CIP or separate listing

The Commission agreed to have a worksession on the Beach Policy at 4:30 p.m. prior to the May 20, 2021 regular meeting.

- B. Karen Hornaday Park Proposed Parking Improvements – Memorandum from Public Works Director as back up

Vice Chair Archibald introduced the item by reading the title and deferred to Public Works Director Keiser.

Public Works Director Keiser noted that the Commission has had some discussion on this project and she wanted to specifically identify the various elements of the improvements and the proposed funding for them. She spoke to how City Council will approve the strategy for funding at their April 26<sup>th</sup> meeting.

Vice Chair Archibald expressed his appreciation for the great job that Ms. Keiser is doing to move parks related projects forward.

- C. Mariner Park Lagoon Dredging – Memorandum from Public Works Director as backup

Vice Chair Archibald introduced the item by reading of the title and invited Public Works Director Keiser to speak on her memorandum.

Public Works Director Keiser reported that the photos provided were immediately after they dredged the entrance at 2:30 p.m. and by 4:30 p.m. it was completely filled again. She reported receiving a call from a property owner who stated that they did not dig deep enough so they made an additional attempt and so far it appears to be working. Ms. Keiser informed the Commission that they will be able to extend the permit from the Army Corps of Engineers for another 10 years, so they will be able to plan for further action.

- Special Projects Coordinator pointed out the Achilles Heel of the Community Recreation Project is the operational costs. That it does not pencil out. The public tax dollar cannot support it without sustainable funding of some kind
- The HERC Task Force made recommendations and yet the facility still sits there with nothing being done.
- Improvement of playing fields to be able to host tournaments which also drives tourism.

## **PUBLIC HEARING**

## **PENDING BUSINESS**

### A. 2021 Beach Policy Update – Review, Amendments and Corrections

Chair Lewis introduced the item by reading of the title. He noted that they had this on the Worksession agenda prior to the meeting. He opened the floor for discussion or a motion.

LOWNEY/HARRALD MOVED TO POSTPONE THIS ITEM TO ALLOW A WORK GROUP TO REVIEW, AMEND AND FORMAT THE POLICY DOCUMENT.

There was brief discussion noting that during the worksession it was agreed that the document was difficult to follow and that it was supposed to be a policy, but in some areas was more like a to do list. It was recommended to create a small workgroup to go through the document and arrange it as a policy with the list of recommendations to be added as an attachment or separate document.

VOTE. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

A brief discussion ensued on the ability to form a committee and keeping the membership to less than a quorum.<sup>1</sup>

Commissioners Roedl, Lowney and Lewis volunteered to be on the Beach Policy Workgroup.

## **NEW BUSINESS**

### A. Homer Drawdown Peatland Mural project Proposal for the Homer Airport Terminal

- City of Homer Accession, Gift & Donation Policy and Procedures for Art

Chair Lewis introduced the item by reading of the title and invited Public Works Director Keiser to provide some input on the topic.

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<sup>1</sup> The City Attorney has advised that no committee or workgroup should meet without those meetings being advertised and recorded. Even if the number in the group was less than a required quorum. A member of the advisory body speaking one on one with staff did not require or constitute a meeting.

C. Public Works Director Report - Jan Keiser, PE

Public Works Director Keiser provided a verbal report, commenting on the wayfinding-streetscape plan pop-up events that took place with Corvus Designs, Capital Improvement Plan projects related to parks, and the final budget approval at the June 28<sup>th</sup> City Council meeting. Ms. Keiser spoke to the variety of improvements Public Works is making to the airport and her support of the Homer Drawdown efforts to install murals on the building.

Commissioner Archibald inquired on what the large pipes were at Karen Hornaday Park. Ms. Keiser said they are the new culverts for the culvert replacement project.

At the request of Commissioner Lowney, Ms. Keiser facilitated discussion with the commission regarding Homer Accelerated Water Sewer Program (HAWSP) funds. At the last City Council meeting, Mayor Castner had voiced his disapproval of using HAWSP funds for the replacement of the Karen Hornaday Park restrooms. This would cause a delay of the restroom replacement until another source of funding is secured and we see what kind of support can be found from councilmembers.

**PUBLIC HEARING**

**PENDING BUSINESS**

- A. 2021 Beach Policy Update – Beach Policy Workgroup Recommendations
- i. DRAFT 2021 City of Homer Beach Policy & Management Plan
  - ii. 2017 City of Homer Beach Policy

Chair Lewis introduced the item by reading the title and opened the floor for discussion.

Commissioner Lowney provided a summary of what the Beach Policy Work Group worked on and the changes they submitted to Deputy City Clerk Tussey for compilation into the draft document. She went over what primary changes were made and what amendments still need to be considered.

The commission and City staff discussed the following:

- The new layout and formatting of the revised draft document.
- Signage on berms regarding the removal of driftwood.
- Means of educating the public through the use of signs, maps, written/online materials, and curriculum materials to the local schools.
- Enforcement and funding:
  - Setting the budget line items for signage maintenance
  - If Chief Robl needs to be included in the conversation at a future meeting
  - Clarifying the purpose of this document as policy and a management plan; what is already established in City code should be referenced, not incorporated into the plan
- Updating the appendices and maps; Appendix A and B provide historical information and should be preserved, but whether they should be included in the policy document.

With the large number of questions and suggested amendments, the commission discussed whether they should review the document page-by-page and discuss each question/amendment at this meeting, or take more time to review the revisions and come back for a July Worksession. Concerns were raised over the timing; some commissioners wished to have more time to address their questions while others felt the commission had already spent several meetings working on the policy rewrite and a postponement would mean a final approval would not happen until their August meeting. The commission agreed to go through each page with staff making their amendments throughout the discussion, and at the end they would determine if they are ready for approval or to schedule a July worksession.

Commissioner Roedl joined the meeting at 6:55 p.m.

Deputy City Clerk Tussey facilitated discussion with the commission and staff, responding to questions and concerns, and made their proposed amendments to the draft policies page-by-page.

LOWNEY/ARCHIBALD MOVED TO ACCEPT THE BEACH POLICY DOCUMENT, AS AMENDED, THROUGH THE TITLE PAGE TO PAGE 11.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

In response to Commissioner Harrald's question, Ms. Tussey clarified that the motion just made did not include a recommendation to City Council. Another motion will be needed to do a final approval and send it on to Council.

LOWNEY/ARCHIBALD MOVED TO HOLD DISCUSSION ON APPENDIX A AND B IN AUGUST.

Commissioner Lowney inquired if they held discussion on the appendices later, if the rest of the document could still be sent to Council for approval, or do we want to get through the appendices before approval. Ms. Tussey noted that the policy gets approved by resolution, so the commission would essentially be sending and having Council approve two separate resolutions, which is doable but ideally it would be nice to have one complete document approved by one resolution.

Discussion ensued on the commission not being prepared to fully discuss the appendices at this meeting, and to wait until August to hold that discussion. Ms. Tussey pointed out her staff recommendation in the memo was to remove the appendices from the policy document and be reformatted into a stand-alone document that the commission reviewed on an annual basis. That way they would not have to update their beach policies via resolution every time they want to update the list of public beach access points.



The commission discussed having the list of access points as a separate document, ensuring the information and notes are kept for historical purposes, and maintaining the list like a database that gets regularly updated every three years after the commission conducts a walk-through.

VOTE: OBJECTION: UNANIMOUS CONSENT.

Motion failed.

At the request of Commissioner Lowney, Ms. Tussey clarified that if the commission goes ahead with having a list of public beach access points as they discussed, then part of that is merging Appendices A and B into a single list that would be a stand-alone document. Otherwise if any changes are made to the notes, then they would have to send the whole document back to Council every time they made amendments. Commissioner Fair further clarified with staff which pages would be removed from the policy and that the overview map would remain.

FAIR/ARCHIBALD MOVED TO REMOVE APPENDICES A AND B AND SET THEM ASIDE AS A STAND-ALONE DOCUMENT FOR THE REGULAR REVIEW OF BEACH POLICY.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

Commissioner Archibald suggested if the commission would like to include a one-page list of public access points that are currently in use, are safe, and lists just a few pros/cons or discussion about the use of it. Commissioner Lowney recommended they do not only from the standpoint that any changes that they make to the list would have to go to Council for approval.

Deputy City Clerk Tussey commented that a final motion is still needed to approve everything, and to make sure to include the full title since they are proposing to Council a new title of the beach policies.

FAIR/LOWNEY MOVED TO APPROVE THE CITY OF HOMER BEACH POLICY AND MANAGEMENT PLAN WITH AMENDMENTS AND RECOMMEND TO CITY COUNCIL FOR ADOPTION.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

## **NEW BUSINESS**

- A. City of Homer Draft 2022-27 Capital Improvement Plan (CIP)
  - i. DRAFT 2022-2027 Capital Improvement Plan