



City of Homer

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Public Works

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Memorandum 21-173

TO: Mayor Castner and Homer City Council
THROUGH: Rob Dumouchel, City Manager
FROM: Janette Keiser, PE, Director of Public Works
DATE: September 21, 2021
SUBJECT: Ramp 3 Drywell Installation Contract – Recommendation for Contract Award

Issue: The purpose of this memorandum is to recommend that East Road Services, Inc., be awarded a contract to install a drywell in the Ramp 3 parking lot on the Spit.

Background:

- A. **The Problem:** A large deep puddle forms at the entrance of the Ramp 3 parking lot, every time it rains. The affected area is small (approximately 50' by 75') but sees heavy vehicular and pedestrian traffic all year round due to its central location. Public Works has tried to mitigate the problem by regrading the parking lot, but a more extensive effort is needed. We propose to install a “drywell”, which is a concrete manhole buried in free-draining gravel, with little culvert extensions at the base. Water flows across the parking lot, into the manhole and then drains away through the little culvert extensions. This method has been used successfully in other Port/Harbor parking lots.
- B. **Procurement efforts.** The original budget for the project was less than \$25,000, enabling us to use an informal competitive procurement strategy. In June, we sent Invitations to Bid to three contractors. Two did not submit a bid and the third, submitted a bid that exceeded the budget by about \$50,000. We decided to reject this bid and re-bid the job at a later date.

On September 15, we received one bid, from East Road Services, Inc., in the amount of \$16,200, which is within the budget.

- C. **Funding:** In the 2019 capital budget, \$24,500 was appropriated from the Harbor Reserve Fund for the Ramp 3 Drywell Installation Project.

Recommendation: That the City Council pass the proposed resolution awarding a contract for the Ramp 3 Drywell Installation Project to East Road Services, Inc., in the amount of \$16,200.