



# City of Homer

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## Memorandum 21-213

TO: MAYOR CASTNER AND HOMER CITY COUNCIL

FROM: LIBRARY ADVISORY BOARD

THRU: RACHEL TUSSEY, CMC, DEPUTY CITY CLERK II

DATE: DECEMBER 8, 2021

SUBJECT: LAB BYLAW AMENDMENTS

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At the Library Advisory Board's September 7<sup>th</sup> regular meeting, the board reviewed and made comments on a draft ordinance that would amend City Code regarding teleconferencing, attendance, vacancies, City staff roles, and rules of order for boards and commissions. Those amendments, including the feedback received from all the advisory bodies, were adopted by City Council via Ordinance 21-50(S)(A) at their September 13<sup>th</sup> regular meeting. Now that HCC has been amended, the next step is to revise the board's bylaws so they do not conflict with code.

The LAB introduced and discussed the attached draft bylaws at their October 7<sup>th</sup> special meeting, their November 2<sup>nd</sup> regular meeting, and held a final reading at their December 7<sup>th</sup> regular meeting. The draft bylaws that are attached:

- Incorporate new and existing City Code.
- Changes the official regular meeting date to the third Tuesday of the month and adds January to the regular meeting schedule.
- Removes sections regarding calendar items that are likely to change frequently.
- Removes the Student Representative 1-year term and leaves it open for the term to end when the student graduates/is no longer a high school student.
- Ensure that the layout/contents are consistent with Robert's Rules of Order.
- Include any organizational edits proposed by the Clerk's Office.

The draft bylaws were approved by the board unanimously with brief discussion at their December 7, 2021 regular meeting.

### RECOMMENDATION

Adopt the amended Library Advisory Board Bylaws.

Attached: DRAFT LAB Bylaws  
Current LAB Bylaws – Adopted September 23, 2019